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INVITATION FOR BIDS

FOR

MARKS STREET SENIOR CENTER BALLROOM HVAC REPLACEMENT

**PART H
TECHNICAL SPECIFICATIONS**

**PART H
Volume II**





Permit Documents
Specifications

Marks Street Senior Center Ballroom HVAC Replacement

January 22, 2018

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SECTION 01010 - SUMMARY OF WORK

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this Section.
- B. When the titles such as Engineer, Project Engineer, or Owner are used throughout this specification, this implies Orange County as property owner and/or an officially appointed County Representative.

1.2 PROJECT DESCRIPTION

- A. Performance of all tasks specified in the contract documents shall be the responsibility of the contractor unless specified otherwise.

1.3 SCOPE OF WORK

- A. Project Identification: Marks Street Senior Center Ballroom HVAC Replacement.
 - 1. Project Location: 99 E Marks St, Orlando, FL 32803.
- B. Prime Consultant: RTM Associates, Inc. 925 South Semoran Blvd, Suite 100, Winter Park, Florida
- C. The Work consists of the following:
 - 1. This project involves the installation of a new roof mounted packaged DX system to serve the existing ballroom area. All existing roof mounted ductwork will be replaced with new ductwork with new duct supports. Existing roof duct curbs are to be abandoned in place.
 - 2. Electrical – Existing unit HP-3 will be disconnected from the building electrical, and new unit PU-3 will be reconnected in its place.
- D. Contractor shall provide temporary cooling and heating to the building occupants during construction. Space temperatures shall be maintained between 68F and 72F for heating and between 72F and 78F for cooling during construction.

1.4 CONTRACTOR RESPONSIBILITIES

- A. General:
 - 1. The contractor shall have all submittals approved by the Engineer and accepted by the Owner prior to the start of active construction.
 - 2. The contractor shall have all equipment and material onsite prior to the start of active construction.
 - 3. The contractor shall submit to the Owner prior to the project pre-construction meeting the following:

- a. Schedule of Values
 - b. Construction Schedule
 - c. Submittal Schedule
 - d. Emergency Telephone List including subcontractors and suppliers
4. The contractor shall field verify existing conditions of construction prior to start of active construction.
 5. The contractor shall coordinate with the Owner on the operation of the existing fire alarm system prior to the start of active construction. There shall be an action plan for the operation of the fire alarm system during construction submitted by the contractor to the Owner for acceptance. This action plan shall be in place prior to the start of active construction. Any false fire alarms that occur during construction and deemed by the Owner to be the fault of the contractor, the contractor shall pay all costs incurred from the local fire department for responding to a false alarm.
 6. The contractor is responsible for moving furniture and or equipment if necessary to perform the work included in the contract. The contractor is responsible for placing the furniture and or equipment back in its original location. The contractor is responsible for any damages to furniture, equipment, etc., which occur during construction. The contractor shall provide protection for floors, walls, furniture, equipment and any other items that may be subject to damage during the construction periods.
 7. The contractor shall coordinate with the Owner on the operation of the security alarm system prior to the start of active construction. The contractor shall submit an action plan for operation of the security alarm system during construction to the Owner for acceptance prior to start of active construction. This active plan shall be in place prior to the start of active construction. Any false security alarms that occur during construction and deemed by the Owner to be the fault of the contractor, the contractor shall pay all cost incurred from the local police and or sheriff department for responding to a false alarm.
 8. The contractor shall videotape or take pictures of pre-existing conditions of the interior and exterior of the building prior to the start of active construction. Failure to provide photographs or videotape prior to start of construction, places the responsibility on the Contractor to complete the necessary replacement, repairs, and or cleaning as determined by the Owner at no additional cost to the Owner. One set of photographs (in a three-ring binder) or videotape of the site existing conditions shall be submitted to the Owner.
 9. The contractor shall at all times maintain daily cleanup of construction areas. Work areas that are not cleaned by the contractor, and cleaned by the Owner, those costs shall be charged back to the contractor via change order.
 10. The contractor shall provide a construction schedule to the Owner's Project Manager prior to the pre-construction meeting. The contractor shall update the construction schedule weekly and submit it to the Owner's Project Manager for

review.

11. Contractor to obtain any necessary MOT permits from the City of Orlando.

B. Security and Identification:

1. **All costs for background investigations shall be Contractor's responsibility. The County will have the right to request any additional investigative background information including, but not limited to, the employment record, Right-To-Know records, E-Verify system records (if the Contractor uses this service as a means to determine employment eligibility, available through www.uscis.gov), training records, payroll records, position for which hired including site location of any personnel assigned to perform the services. The Contractor shall furnish, in writing, such information to the extent allowed by law, prior to commencement of services. The County reserves the right to conduct its own investigation of any employee of the Contractor.**
2. **Background Checks for the Contractor's staff must be approved by the County prior to working in any County facility. Contractors are responsible for obtaining the necessary forms for background checks as follows:**
 - **For all Contractor's staff that will be working at other Orange County facilities – Criminal History Check, conducted at the FDLE website (www.fdle.state.fl.us/ - there is cost to the contractor), is required. Contact Bruce.Heffelbower@ocfl.net for specifics before completing the check.**
3. **For security purposes and to maintain privacy when submitting FDLE Background Checks via e-mail the subject line of the email must contain the following: *****EXEMPT*******
 - **Due to the time required to process background checks, the Contractor should allow 2-3 weeks turn-around time. Each County Representative will inform the contractor of their Background Check results.**
 - **Upon Background Check approval, the Contractor's staff shall go to the Orange County Human Resources office located at 450 E. South St., Orlando, FL 32801 with an Affidavit of Identity form (issued by Contractor, sample form in contract documents) and a State of Florida I.D. or Driver's License to obtain their Orange County photo I.D. badge.**
4. **Contractor's employees will not be allowed to work in Orange County facilities without completed and approved background investigations.**
5. **Upon termination or transfer of any employee of the Contractor working under this contract, the Contractor shall immediately notify the County's Representative, in writing, of such termination or transfer and return said**

employee's Orange County photo I.D. badge to the Facilities Management Division Contract Administrator.

6. **The Contractor shall report the arrest of any employee working under the terms of this contract to the County's Representative within twenty four (24) hours of the arrest or knowledge of the arrest. It shall be subject to the approval of the County whether the employee shall continue to work at County locations within this contract.**
7. **The Contractor shall remove from County premises any of his employees who, in the opinion of the County's Representative, is not performing the services in a proper manner or does not comply with the rules and regulations of the County. The Contractor shall in no way, interpret such removal to require dismissal or other disciplinary action of the employee. The County's Representative will request that anyone suspected of working under the influence of alcohol or controlled substances be removed from the workplace. The Contractor shall establish, implement and maintain procedures and controls to ensure that their employees comply with all applicable provisions of the contract and all site rules and practices of the County.**
8. **The Contractor shall not use employees of any temporary employment agency to supplement his work force in County buildings for any reason. Only Contractor employees shall be used to perform the required services of this contract unless otherwise approved, in writing, by the County's Representative.**
9. **The Contractor shall prevent its employees from tampering with any owned items of County employees or County owned property or entering into any area unless required in the performance of the services.**
10. **Contractor personnel are required to wear uniforms and employer identification badges displaying their company name to adequately identify them as company staff. The contractor shall ensure that all of its employees are clean, neat and appropriately attired during performance of the services.**
11. **The Contractor shall ensure all employees prominently wear the ID badge on the front of his or her uniform at all times while on County premises.**
12. **Access to a site must be coordinated through the County's Representative. The Contractor and subconstrators shall sign the log in sheet when entering the facility at the beginning of each work day and at the end of the work day.**
13. **Sixty (60) days prior to each Contract renewal or contract end, the Contractor's Orange County photo ID badge will be inventoried by the Facilities Management Division Contract Administrator. At that time, the Contractor will be advised of any missing ID cards. If any ID Cards are**

missing, the Contractor will be charged a \$25.00 fee per each missing ID badge.

D. Project Considerations:

1. Contractor shall have limited use of facility and grounds for construction operations as indicated on Drawings and/or Specifications by contract limits. Contractor is to confine all activities associated with this contract to the work areas defined within the documents and/or coordinated with the Owner.
2. The Contractor shall be responsible for covering exposed work areas during non-working hours. The work areas shall be covered to prevent visible exposure from all angles of sight. Contractor shall obtain approval from the County Representative for covering material prior to installation.
3. Contractor is responsible for providing their own equipment and method of construction waste disposal. Accessibility for equipment such as scissor lifts or electric powered maintenance carts shall be permitted with limited access areas, as coordinated and approved with the County Representative.
4. Availability of space for staging/lay down area will determine whether County will permit the Contractor to set up a staging area. The County Representative will make reasonable staging/storage accommodations on property. Contractor staging area on site will depend on availability of space; however, relocation of staging area may be required during the project. The County Representative will make reasonable accommodations to designate a limited number of parking space for Contractor depending on availability of space. The facilities needs to keep adequate spaces open for clients using the premises.
5. After completion of the work, the Contractor shall replace and/or restore to the original condition all affected areas within the project limits. Contractor is required to provide all materials for patching and painting per the finishes as indicated on Drawings and/or Specifications. County representative to approve the finishes prior to and after installation.

E. Utility Coordination:

1. The Contractor is to coordinate any utility improvements and / or relocations for this project. The Contractor shall not use utility delays as a basis for additional compensation. Contractor shall be responsible for all coordination with utilities and shall cooperate fully with utility companies in the relocation of their facilities.

F. Maintenance of Traffic (MOT):

1. The project is located in City of Orlando's jurisdiction and along Magnolia Avenue under the jurisdiction of Florida Department of Transportation

(FDOT). At the pre-construction conference, the CONTRACTOR shall submit a detailed MOT plan approved by the appropriate agencies. The MOT shall address the maintenance of vehicular and pedestrian traffic between the limits of construction, and must be certified by FDOT personnel. Contact the City of Orlando at 407.246.2271 for information regarding permitting for this project.

G. Licenses/Permits/Fees:

1. **Refer to Part C- Instruction to Bidder, Section 31.**

1.5 WORK UNDER OTHER CONTRACTS

- A. Separate contracts may be issued to perform certain construction operations at the site.

1.6 WORK SEQUENCE

- A. Normal business hours are defined as 8:00am to 8:00pm Monday through Saturday, and 1:00pm-6:00pm on Sunday. Material and equipment deliveries will be during normal business hours. After hours is defined as 8:00pm to 6:00am Monday through Friday. After hours work shall not be an additional cost to the Owner. **Availability of the work site is limited due to the scheduled Center's activities. The project site will be available to the Contractor seven (7) days per week. Contractor work hours are anticipated to be from 7:30 AM to 6:00 PM to perform construction activities on the roof and exterior of the building and from 1:00 PM to 8:00 PM to perform construction activities inside the building. Exceptions to the work hours must be requested with a 72 hours advance noticed for approval by the County Representative. The County's Representative will provide the Center's activity schedules as necessary, to the Contractor for informational purposes only. Contractor must obtain approval from the County Project Manager for their work schedule.**
- B. The Contractor may work on the weekend at his or her discretion. Weekend work shall not be an additional cost to the Owner. The Contractor shall coordinate with the Owner for access to the building on weekends and after hours work.

1.7 CONTRACTOR USE OF PREMISES

- A. General: During the construction period, the Contractor shall have full use of the premises for construction operations, including use of the site. The Contractor's use of the premises is limited only by the Owner's right to perform construction operations with its own forces or to employ separate contractors on portions of the project.
- B. General: Limited use of the premises to construction activities in areas indicated within the limit of the premises. The Contractor to provide an adequate barrier to enclose and confine personnel, equipment and materials to the staging areas defined by these documents and agreed upon with the Owner. If the staging area is visible to the public, provide both a physical and visual barrier to enclose this area.

1. Confine operations to areas within Contract limits indicated on the Drawings. Portions of the site beyond areas in which construction operations are indicated are not to be disturbed.
2. Keep driveways and entrances serving the premises clear and available to the Owner and the Owners' employees at all times. Do not use these areas for parking or storage of materials. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on site.
3. Burial of Waste Materials: Do not dispose of organic and hazardous material on site, either by burial or by burning.
4. Where appropriate, maintain the existing building in a watertight condition throughout the construction period. Repair damage caused by construction operations. Take all precautions necessary to protect the building and it's occupants during the construction period.
5. Confine construction operations to the areas permitted by the contract documents and other Owner directives.
6. Provide protection and safekeeping of material and equipment stored on premises.
7. Contractor will move any stored material and equipment, which interfere with operations of the Owner or other contractors.
8. Comply with Owners' requirements for ingress and egress procedures, prohibitions against firearms, procedures for transportation of workers, safety and fire prevention requirements and pollution control requirements.
9. Contractor to require all employees and subcontractors to wear non-objectionable clothing; prohibit revealing clothing and articles of clothing with offensive writings displayed. The contractor shall require offending personnel to leave the premises until such clothing is changed.
10. Contractor employees and subcontractors will not fraternize with County employees or the general public during the entire construction period.
11. Use of sound equipment (such as boom boxes, stereos, radios, etc.) during day times of construction is not allowed.
12. Smoking is not allowed on County property.
13. Conduct that is disrespectful, abusive or otherwise objectionable to the Owners' employees or general public will not be allowed at any time during the construction period. Repetitive complaints and violations of the requirements listed above will be cause for dismissal and or permanent removal of offending personnel from the project.

14. Contractor to coordinate with the Owner the site location for storage of equipment, machinery, materials, tools and a construction waste dumpster.
15. Contractor shall at all times keep the premises free of all waste or surplus materials, rubbish and debris, which is caused by contractor employees or subcontractors resulting from their work. Contractor shall maintain a safe work environment to all building occupants during the construction period.
16. **Access to roof top is via exterior ladder, as indicated on contract drawings. Repaint ladder metal plate on rooftop to match existing at end of job.**
17. **Protect roof top, windows in area of exterior rooftop access, and building exterior in area of roof top access.**

1.8 OWNER OCCUPANCY

A. Owner Occupancy: ~~The Owner will be occupying the building during construction. Normal occupancy hours are 7 AM to 6 PM Monday through Friday.~~ The contractor is to coordinate with the Owner's representative for areas in the building that work can be performed on during normal business hours. Work performed after normal business hours can be done provided the area where work is done is fully operational and back in original condition prior to beginning of the next business day. Such placing of equipment and partial occupancy shall not constitute acceptance of the total work.

1. A Certificate of Substantial Completion will be executed for each specific portion of the Work to be occupied prior to Owner occupancy.
2. Obtain a Certificate of Occupancy from local building officials prior to Owner occupancy.
3. Prior to partial Owner occupancy, mechanical and electrical systems shall be fully operational. Required inspections and tests shall have been successfully completed. Upon occupancy the Owner will provide operation and maintenance of mechanical and electrical systems in occupied portions of the building.

1.9 DISTRIBUTION OF RELATED DOCUMENTS

A. The Contractor is solely responsible for the distribution of ALL related documents/drawings to ALL appropriate vendors/subcontractors to ensure proper coordination of all aspects of the project and its related parts during bidding and construction.

1.10 CONTRACT DOCUMENT FILE

A. Copies of the Contract Documents, Plans, Specifications, Addenda, Change Orders, Engineers Supplemental Instructions, approved Shop Drawings, Substitution Acceptances, etc. shall be placed and maintained at the project site by the Contractor throughout the entire contract period. These said documents shall be filed in a manner that allows for ease of retrieval. Documents shall be made available to the Engineer and the County's representatives throughout this same period.

1.11 BUILDING/SITE SECURITY

- A. The building shall be secured from unwarranted entry at the end of each workday.

PART 2 - PRODUCTS

2.1 ASBESTOS FREE MATERIAL

- A. Contractor shall provide a written and notarized statement on company letterhead(s) to certify and warrant that **ONLY ASBESTOS FREE MATERIALS AND PRODUCTS** were provided as required by the Engineer in Section 01400, QUALITY CONTROL. Such statement shall be submitted with the final payment request. Final payment shall not be made until such statement is submitted. Contractor agrees that if materials containing asbestos are subsequently discovered at any future time to have been included in the construction, the Contractor shall be liable for all costs related to the redesign or modification of the construction of the project so that materials containing asbestos are removed from the facility. If construction has begun or has been completed pursuant to a design that includes asbestos containing materials, the Contractor shall also be liable for all costs related to the abatement of such asbestos.

PART 3 EXECUTION (Not applicable).

END OF SECTION 01010

SECTION 01027 – APPLICATION FOR PAYMENT

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division-1 Specifications Sections, apply to this Section.

1.2 SUMMARY

- A. This Section specifies administrative and procedural requirements governing the Contractor's Applications for Payment.
- B. The Contractor's Construction Schedule and Submittal Schedule are included in Section 01300 – "SUBMITTALS".

1.3 SCHEDULE OF VALUES

- A. Coordinate preparation of the Schedule of Values with preparation of Contractor's Construction Schedule.
 - 1. Submit the Schedule of Values to the Owner at the earliest feasible date, but in no case later than Preconstruction Meeting.
 - 2. Sub-Schedules: Where the Work is separated into phases that require separately phased payments, provide sub-schedules showing values correlated with each phase of payment.
- B. Format and Content: Use the Project Manual Table of Contents as a guide to establish the format for the Schedule of Values.
 - 1. Identification: Include the following project identification on the Schedule of Values:
 - a. Project name and location.
 - b. Name of the Engineer
 - c. Project Number
 - d. Contractor's name and address
 - e. Date of submittal
 - 2. Arrange the Schedule of Values in a tabular form with separate columns to indicate the following for each item listed:
 - a. Generic name
 - b. Related Specification Section
 - c. Change Orders (numbers) that have affected value
 - d. Dollar Value
 - e. Percentage of Contract Sum to the nearest one-hundredth percent, adjusted to total 100 percent

3. Provide a breakdown of the Contract Sum in sufficient detail to facilitate continued evaluation of Applications for Payment and progress reports. Break principal subcontract amounts down into several line items.
 - a. A value will be given for at least every major specification section (subsections can logically be grouped together).
 - b. A single material subcontractor will not be required to be broken down into labor and material unless it is anticipated the materials will be stored and invoiced prior to installation.
 - c. All multiple item subcontracts or work items (i.e. mechanical, electrical items, etc.) will be shown broken down at least in labor and material (all taxes, burden and overhead and profit included).
 - d. Mobilization (move-on, bond, insurance, temporary office and sanitary service installation) shall not exceed 2 1/2% of contract price.
 - e. For multi-story work all items broken down per floor.
 - f. HVAC: Typically shown per specification section, labor and material, per floor.
 - g. Electrical: same as HVAC.
 - h. Logical grouping of specification subsections are permitted.
4. Round amounts off the nearest whole dollar, the total shall equal the Contract Sum.
5. For each part of the Work where an Application for Payment may include materials or equipment, purchased or fabricated and stored, but not yet installed, provide separate line items on the Schedule of Values for initial cost of the materials, for each subsequent stage of completion, and for total installed value of that part of the Work.
6. Margins of Cost: Show line items for indirect costs, and margins on actual costs, only to the extent that such items will be listed individually in Applications for Payment. Each item in the Schedule of Values and Applications for Payment shall be complete including its total cost and proportionate share of general overhead and profit margin.
 - a. At the Contractor's option, temporary facilities and other major cost items that are not direct cost of actual work-in-place may be shown as separate line items in the Schedule of Values or distributed as general overhead expense.
7. Schedule Updating: Update and resubmit the Schedule of Values when Change Orders or Construction Change Directives result in a change in the contract sum.

1.4 APPLICATIONS FOR PAYMENT

- A. Each Application for Payment shall be consistent with previous applications and payments as reviewed by the Owner's representative and paid for by the Owner.
 1. The initial Application for Payment, the Application for Payment at time of Substantial Completion, and the Final Application for Payment involve additional requirements. See items G, I, J and K of this section.

- B. Payment Application Times: The period of construction work covered by each Application of Payment is the period indicated in the Agreement.
- C. Payment Application Forms: Use the County's most updated form as the form for Application for Payment. Form given at the Preconstruction Conference.
- D. Application Preparation: Complete every entry on the form, including notarization and execution by person authorized to sign legal documents on behalf of the Owner. Incomplete applications will be returned without action.
1. Entries shall match data on the Schedule of Values and Construction Schedule. Use updated schedules if revisions have been made.
 2. Include amounts of Change Orders and Construction Change Directives issued prior to the last day of the construction period covered by the application.
- E. Transmittal: Submit four (4) original executed copies of each Application for Payment to the Project Manager by means ensuring receipt within 24 hours; one copy shall be complete, including waivers of lien and similar attachments, when required.
1. Transmit each copy with a transmittal form listing attachments, and recording appropriate information related to the application in a manner acceptable to the Project Manager.
- F. Waivers of Mechanics Lien: With each Application for Payment submit waivers of mechanics liens from subcontractors of sub-subcontractors and suppliers for the construction period covered by the previous application.
1. Submit partial waivers on each item for the amount requested, prior to deduction for retainage, on each item.
 2. When an application shows completion of an item, submit final or full waivers.
 3. The Owner reserves the right to designate which entities involved in the work must submit waivers.
 4. List all Subcontractor's start and finish dates to substantiate any Notice to Owner received by the Project Manager.
- G. Initial Application for Payment: Administrative actions and submittals that must precede or coincide with submittal of the first Application for Payment include the following:
1. List of principal subcontractors
 2. List of principal suppliers and fabricators
 3. Schedule of Values
 4. Approved Contractor's Construction Schedule (preliminary if not final)
 5. Schedule of principal products
 6. Schedule of unit prices (if applicable)
 7. Submittal schedule (preliminary if not final)
 8. List of Contractor's staff assignments
 9. List of Contractor's principal consultants
 10. Copies of building permits for trades requiring separate permits
 11. Copies of authorizations and licenses from governing authorities for performance of the Work
 12. Initial progress report
 13. Report of Pre-construction Meeting
 14. Initial settlement survey and damage report, (if required)
 15. Listing of all long lead procurement items monthly applications for payment will

be accompanied with updated schedule and review of as-built drawings

- H. Interim Application for Payment: Payment will be processed once a month. No applications will be processed without receipt of previous months waiver of lien described in subsection F above. Payment for item will be based on percentage completed as determined and approved by the County Project Manager or invoice for stored materials. Retainage (10%) will be held for all interim applications.
- I. Application for Payment at Substantial Completion: Following issuance of the Certificate of Substantial Completion, submit an Application for Payment; this application shall reflect any Certificates of Partial Substantial Completion issued previously for Owner occupancy of designated portions of the Work. Application shall also include all items listed in Part H. above.
- J. Administrative actions and submittals that shall proceed or coincide with Substantial Completion Payment. Substantial Completion as defined per General Conditions Section "F" application include:
 - 1. Occupancy permits and similar approvals
 - 2. Warranties (guarantees) and maintenance agreements
 - 3. Test/adjust/balance records
 - 4. Maintenance instructions
 - 5. Start-up performance reports
 - 6. Change-over information related to Owner's occupancy, use, operation and maintenance
 - 7. Final cleaning
 - 8. Application for reduction of retainage, and consent of surety
 - 9. List of incomplete Work, recognized as exceptions to Project Manager's Certificate of Substantial Completion
- K. Final Payment Application: Administrative actions and submittals which must precede or coincide with submittal of the final payment. Application for Payment includes the following:
 - 1. Completion of Project Close-Out requirements
 - 2. Completion of items specified for completion after Substantial Completion
 - 3. Assurance that unsettled claims will be settled
 - 4. Assurance that all work has been completed and accepted
 - 5. Proof that taxes, fees and similar obligations have been paid
 - 6. Removal of temporary facilities and services
 - 7. Removal of surplus materials, rubbish and similar elements
 - 8. Change of door locks to Owner's access
 - 9. Submission of all close-out documents. Refer to Section 01700.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION (Not Applicable)

END OF SECTION 01027

SECTION 01035 - MODIFICATION PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this section.

1.2 SUMMARY

- A. This section specifies administrative and procedural requirements for handling and processing Contract modifications.
- B. Related Sections: The following sections contain requirements that relate to this section:
 - 1. Division 1 Section 01300 Submittals for requirements for the Contractor's Construction Schedule.
 - 2. Division 1 Section 01027 Application for Payment for administrative procedures governing applications for payment.
 - 3. Division 1 Section 01631 Product Substitutions for administrative procedures for handling requests for substitutions made after award of the Contract.

1.3 MINOR CHANGES IN THE WORK

- A. Supplemental instructions authorizing minor changes in the work, not involving an adjustment to the Contract Sum or Contract Time, will be issued by the Project Manager.

1.4 CHANGE ORDER PROPOSAL REQUESTS

- A. Owner-Initiated Proposal Requests: Proposed changes in the work that will require adjustment to the Contract Sum or Contract Time will be issued by the Project Manager, with a detailed description of the proposed change and supplemental or revised Drawings and Specifications, if necessary.
 - 1. Proposal requests issued by the Project Manager are for information only. Do not consider them instruction either to stop work in progress, or to execute the proposed change.
 - 2. Unless otherwise indicated in the proposal request, within 7 days of receipt of the proposal request, submit to the Project Manager from the Owner's review, an estimate of cost necessary to execute the proposed change.
 - a. Include a list of quantities of products to be purchased and unit costs, along with the total amount of purchases to be made. Where requested, furnish survey data to substantiate quantities.
 - b. Indicate applicable taxes, delivery charges, equipment rental, and

- amounts of trade discounts.
 - c. Include a statement indicating the effect the proposed change in the work will have on the Contract Time.
 - d. Contractor and subcontractors will provide a complete detailed labor and material breakdown to justify change order request amount.
- B. Contractor-Initiated Change Order Proposal Requests: When latent or other unforeseen conditions in mutual accord with the Owner Representatives findings require modifications to the Contract, the Contractor may propose changes by submitting a request for a change to the Engineer.
- 1. Include a statement outlining the reasons for the change and the effect of the change on the Work. Provide a complete description of the proposed change. Indicate the effect of the proposed change on the Contract Sum and Contract Time.
 - 2. Include a list of quantities of products to be purchased and unit costs along with the total amount of purchases to be made. Where requested, furnish survey data to substantiate quantities.
 - 3. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
 - 4. Comply with requirements in Section 01631 "Product Substitutions" - if the proposed change in the work requires that substitution of one product or system for a product or system not specified.
 - 5. Contractor and subcontractors will provide a complete detailed labor and material breakdown to justify change order request amounts.
- C. Proposal Request Form: Project Manager will transfer the information to the appropriate forms for approval. Use AIA Document G 709 for Change Order Proposal Requests.
- D. Proposal Request Form: Use forms provided by the Owner for Change Order Proposals.

1.5 CONSTRUCTION CHANGE DIRECTIVE

- A. Construction Change Directive: When the Owner and Contractor are not in total agreement on the terms of a Change Order Proposal Request, the Project Manager may issue a Construction Change Directive instructing the Contractor to proceed with a change in the Work, for subsequent inclusion in a Change Order.
- 1. The Construction Change Directive will contain a complete description of the change in the Work and designate the method to be followed to determine change in the Contract Sum or Contract Time.
- B. Documentation: Maintain detailed records on a time and material basis of work required by the Construction Change Directive.
- 1. After completion of the change, submit an itemized account and supporting data necessary to substantiate cost and time adjustments to the Contract.

1.6 CHANGE ORDER PROCEDURES

- A. Upon the Owner's approval of a Change Order Proposal Request, the Project Manager will issue a Change Order for signatures of the Owner and Contractor on County's Change Order form, as provided in the Conditions of the Contract.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION (Not Applicable)

END OF SECTION 15113

SECTION 01040 - PROJECT COORDINATION

PART 1 GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section specifies administrative and supervisory requirements necessary for project coordination including, but not necessarily limited to:
 - 1. Coordination
 - 2. Administrative and supervisory personnel
 - 3. General installation provisions
 - 4. Cleaning and protection
- B. Progress meetings, coordination meetings and Pre-installation conferences are included in Section 01200 "Project Meetings".
- C. Requirements for the Contractor's Construction Schedule are included in Section 01300 "Submittals".

1.3 COORDINATION

- A. Coordination: Coordinate construction activities included under various Sections of these Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate construction operations included under different Sections of the Specification that are dependent upon each other for proper installation, connection, and operation.
 - 1. Where installation of one part of the Work is dependent on installation of other components, either before or after its own installation, schedule construction activities in the sequence required to obtain the best results.
 - 2. Where availability of space is limited, coordinate installation of different components to assure maximum accessibility for required maintenance, service and repair.
 - 3. Make adequate provisions to accommodate items scheduled for later installation.
- B. Where necessary, prepare memoranda for distribution to each party involved outlining special procedures required for coordination. Include such items as required: notices, reports, and attendance at meetings.

1. Prepare similar memoranda for the Owner and separate Contractors where coordination of their Work is required.
- C. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities to avoid conflicts and ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:
1. Preparation of Schedules
 2. Installation and removal of temporary facilities
 3. Delivery and processing of submittals
 4. Progress meetings
 5. Project close-out activities
- D. Conservation: Coordinate construction activities to ensure that operations are carried out with consideration given to conservation of energy, water, and materials.
1. Salvage materials and equipment (if any) involved in performance of, but not actually incorporated in, the Work.
- E. Lack of coordination as specified in this and other sections of the contract documents are in grounds for assessment of back charges and/or termination in order to remediate the situation.

1.4 SUBMITTALS

- A. Coordination Drawings: Prepare and submit coordination Drawings where close and careful coordination is required for installation of products and materials fabricated off-site by separate entities, and where limited space availability necessitates maximum utilization of space for efficient installation of different components.
1. Show the interrelationship of components shown on separate Shop Drawings.
 2. Indicate required installation sequences.
 3. Comply with requirements contained in Section "Submittals".
 4. Refer to Division-15 Section "Basic Mechanical Requirements," and Division-16 Section "Basic Electrical Requirements" for specific coordination Drawing requirements for mechanical and electrical installations.

- B. Staff Names: At the Preconstruction Conference submit a list of the Contractor's principal staff assignments, including the Superintendent and other personnel in attendance at the site; identify individuals, their duties and responsibilities; list their addresses and telephone numbers.

1. Post copies of the list in the project meeting room, the temporary field office, and each temporary telephone.

PART 2 PRODUCTS (Not Applicable)

PART 3 EXECUTION

3.1 GENERAL INSTALLATION PROVISIONS

- A. Inspection of Conditions: Require the Installer of each major component to inspect both the substrate and conditions under which work is to be performed. Do not proceed until unsatisfactory conditions have been corrected in an acceptable manner.
- B. Manufacturer's Instructions: Comply with manufacturer's installation instructions and recommendations, to the extent that those instructions and recommendations are more explicit or stringent than requirements contained in Contract Documents.
- C. Inspect materials or equipment immediately upon delivery and again prior to installation. Reject damaged and defective items.
- D. Provide attachment and connection devices and methods necessary for securing work. Secure work true to line and level. Allow for expansion and building movement.
- E. Visual Effects: Provide uniform joint widths in exposed work. Arrange joints in exposed work to obtain the best visual effect. Refer questionable choices to Project Manager for final decision.
- F. Recheck measurements and dimensions, before starting each installation.
- G. Install each component during weather conditions and Project status that will ensure the best possible results. Isolate each part of the completed construction from incompatible material as necessary to prevent deterioration.

- H. Coordinate temporary enclosures with required inspections and tests, to minimize the necessity of uncovering completed construction for that purpose.
- I. Mounting Heights: Where mounting heights are not indicated, install individual components at standard mounting heights recognized within the industry for the particular application indicated. Refer questionable mounting height decisions to the Project Manager for final decision.

3.2 CLEANING AND PROTECTION

- A. During handling and installation, clean and protect construction in progress and adjoining materials in place. Apply protective covering where required to ensure protection from damage or deterioration at Substantial Completion.
- B. Clean and maintain completed construction as directed by the Project Manager and as frequently as necessary to ensure its integrity and safety through the remainder of the construction period. Adjust and lubricate operable components to ensure operability without damaging effects.
- C. Limiting Exposures: Supervise construction activities to ensure that no part of the construction, completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the construction period. Where the applicable, such exposures include, but are not limited to, the following:
 - 1. Excessive static or dynamic loading
 - 2. Excessively high or low temperatures
 - 3. Excessively high or low humidity
 - 4. Air contamination or pollution
 - 5. Water
 - 6. Solvents
 - 7. Chemicals
 - 8. Soiling, staining and corrosion
 - 9. Rodent and insect infestation
 - 10. Combustion
 - 11. Destructive testing
 - 12. Misalignment
 - 13. Excessive weathering
 - 14. Unprotected storage
 - 15. Improper shipping or handling
 - 16. Theft
 - 17. Vandalism

END OF SECTION 01040

SECTION 01045 - CUTTING AND PATCHING

PART 1 GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section specifies administrative and procedural requirements for cutting and patching.
- B. Refer to other Sections for specific requirements and limitations applicable to cutting and patching individual parts of the Work.
 - 1. Requirements of this Section apply to mechanical and electrical installations. Refer to Division-15 and Division-16 Sections for other requirements and limitations applicable to cutting and patching mechanical and electrical installations.

1.3 SUBMITTALS

- A. Cutting and Patching Proposal: Where approval of procedures for cutting and patching is required before proceeding, submit a proposal describing procedures well in advance of the time cutting and patching will be performed and request approval to proceed. Include the following information, as applicable, in the proposal:
 - 1. Describe the extent of cutting and patching required and how it is to be performed; indicate why it cannot be avoided.
 - 2. Describe anticipated results in terms of changes to existing construction; include changes to structural elements and operating components as well as changes in the building's appearance and other significant visual elements.
 - 3. List products to be used and firms or entities that will perform Work.
 - 4. Indicate dates when cutting and patching is to be performed.
 - 5. List utilities that will be disturbed or affected, including those that will be relocated and those that will be temporarily out-of-service. Indicate how long service will be disrupted.
- 6. Where cutting and patching involves addition of reinforcement to structural elements, submit details and engineering calculations to show how reinforcement is integrated with the original structure.

7. Approval by the Engineer to proceed with cutting and patching does not

Waive the Engineer's right to later require complete removal and replacement of a part of the Work found to be unsatisfactory.

1.4 QUALITY ASSURANCE

- A. Requirements for Structural Work: Do not cut and patch structural elements in a manner that would reduce their load carrying capacity or load-deflection ratio.
1. Obtain approval of the cutting and patching proposal before cutting and patching the following structural elements.
 - a. Foundation construction
 - b. Bearing and retaining walls
 - c. Structural concrete
 - d. Structural steel
 - e. Lintels
 - f. Timber and primary wood framing
 - g. Structural decking
 - h. Miscellaneous structural metals
 - i. Stair systems
 - j. Exterior curtain wall construction
 - k. Equipment supports
 - l. Piping, ductwork, vessels and equipment
- B. Operational and Safety Limitations: Do not cut and patch operating elements or safety related components in a manner that would result in reducing their capacity to perform as intended, or result in increased maintenance, or decreased operational life or safety. Refer to Divisions 15 and 16 regarding Fire Rated Penetrations.
1. Obtain approval of the cutting and patching proposal before cutting and patching the following operating elements or safety related systems.
 - a. Shoring, bracing and sheeting
 - b. Primary operational systems and equipment
 - c. Air or smoke barriers
 - d. Water, moisture, or vapor barriers
 - e. Membranes and flashings
 - f. Fire protection systems
 - g. Noise and vibration control elements and systems
 - h. Control systems
 - i. Communication systems
 - j. Conveying systems
 - k. Electrical wiring systems
- C. Visual Requirements: Do not cut and patch construction exposed on the exterior or in occupied spaces, in a manner that would, in the Engineer's opinion, reduce the building's aesthetic qualities, or result in visual evidence of cutting and patching. Remove and replace work cut and patched in a visually unsatisfactory manner.

1. If possible retain the original installer or fabricator to cut and patch the following categories of exposed work, or if it is not possible to engage the original installer or fabricator, engage another recognized experienced and specialized firm:

- a. Processed concrete finishes
- b. Preformed metal panels
- c. Window wall system
- d. Stucco and ornamental plaster
- e. Acoustical ceilings
- f. Carpeting
- g. Wall covering
- h. HVAC enclosures, cabinets or covers
- i. Roofing systems

PART 2 PRODUCTS

2.1 MATERIALS

- A. Use materials that are identical to existing materials. If identical materials are not available or cannot be used where exposed surfaces are involved, use materials that match existing adjacent surfaces to the fullest extent possible with regard to visual effect unless otherwise indicated by Engineer/Owner. Use materials whose installed performance will equal or surpass that of existing materials.

PART 3 EXECUTION

3.1 INSPECTION

- A. Before cutting existing surfaces, examine surfaces to be cut and patched and conditions under which cutting and patching is to be performed. Take corrective action before proceeding, if unsafe or unsatisfactory conditions are encountered.
 - 1. Before proceeding, meet at the site with all parties involved in cutting and patching, including mechanical and electrical trades. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

3.2 PREPARATION

- A. Temporary Support: Provide temporary support of work to be cut.
- B. Protection: Protect existing construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of the Project that might be exposed during cutting and patching operations.

- C. Avoid interference with use of adjoining areas and interruption of free passage to adjoining areas.
- D. Take all precautions necessary to avoid cutting existing pipe, conduit or ductwork serving the building, but scheduled to be removed or relocated until provisions have been made to bypass them.

3.3 PERFORMANCE

- A. General: Employ skilled workmen to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time and complete without delay.
 - 1. Cut existing construction to provide for installation of other components or performance of other construction activities and the subsequent fitting and patching required to restore surfaces to their original condition.
- B. Cutting: Cut existing construction using methods least likely to damage elements to be retained or adjoining construction. Where possible review proposed procedures with the original installer; comply with the original installer's recommendations.
 - 1. In general, where cutting is required use hand or small power tools designed for sawing or grinding, not hammering and chopping. Cut holes and slots neatly to size required with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.
 - 2. To avoid marring existing finished surfaces, cut or drill from the exposed or finished side into concealed surfaces.
 - 3. Cut through concrete and masonry using a cutting machine such as a Carborundum saw or diamond core drill.
 - 4. Comply with requirements of applicable Sections of Division-2 where cutting and patching required excavating and backfilling.
 - 5. By-pass utility services such as pipe or conduit, before cutting, where services are shown or required to be removed. Cap, valve or plug and seal the remaining portion of pipe or conduit to prevent entrance of moisture or other foreign matter after by-passing and cutting.
- C. Patching: Patch with durable seams that are as invisible as possible. Comply with specified tolerances.
 - 1. Where feasible, inspect and test patched areas to demonstrate integrity of the installation.

2. Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will eliminate evidence of patching and refinishing.
3. Where removal of walls or partitions extends one finished area into another, patch and repair floor and wall surfaces in the new space to provide an even surface of uniform color and appearance. Remove existing floor and wall coverings and replace with new materials if necessary to achieve uniform color and appearance.
 - a. Where patching occurs in a smooth painted surfaces, extend final coat over entire unbroken surfaces containing the patch, after patched area has received primer and second coat.

3.4 CLEANING

- A. Thoroughly clean areas and spaces where cutting and patching is performed or used as access. Remove completely paint, mortar, oils, putty and items of similar nature. Thoroughly clean piping, conduit and similar features before painting or other finishing is applied. Restore damaged materials to their original condition.

END OF SECTION 01045

SECTION 01200 - PROJECT MEETINGS

PART 1 GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section specifies administrative and procedural requirements for project meetings including but not limited to:
 - 1. Pre-Construction Conference
 - 2. Pre-Installation Conference
 - 3. Coordination Meetings
 - 4. Progress Meetings
- B. Construction schedules are specified in Section 01300 Submittals.

1.3 PRE-CONSTRUCTION CONFERENCE

- A. Schedule a pre-construction conference and organizational meeting at the project site or other convenient location no later than 20 days after execution of the agreement and prior to commencement of construction activities. Conduct the meeting to review responsibilities and personnel assignments.
- B. Attends: The County's Representative, the Contractor and its superintendent, major subcontractors, manufacturers, suppliers and other concerned parties shall each be represented at the conference by persons familiar with and authorized to conclude matters relating to the work.
- C. Agenda: Discuss items of significance that could affect progress including such topics as:
 - 1. Tentative construction schedule
 - 2. Critical Work sequencing and/coordinating
 - 3. Designation of responsible personnel
 - 4. Procedures for processing field decisions and Change Orders
 - 5. Procedures for processing Applications for Payment
 - 6. Distribution of Contract Documents
 - 7. Submittal of Shop Drawings, Product Data and Samples
 - 8. Preparation of record documents
 - 9. Use of the Premises
 - 10. Office, Work and storage areas
 - 11. Equipment deliveries and priorities
 - 12. Safety procedures
 - 13. First aid

14. Security
15. Housekeeping
16. Working hours

D. Contractor must submit at the time of the meeting at least the following items:

1. Schedule of Values
2. Listing of key personnel including project superintendent and subcontractors with their addresses, telephone numbers, and emergency telephone numbers.
3. Preliminary Construction Schedule
4. Submittal Schedule

1.4 PRE-INSTALLATION CONFERENCE

A. Conduct a Pre-installation conference at the site before each construction activity that requires coordination with other construction. The Installer and representatives of manufacturers and fabricators involved in or affected by the installation, and its coordination or integration with other materials and installations that have preceded or will follow, shall attend the meeting. Advise at least 48 hours in advance the Project Manager of scheduled meeting dates.

1. Review the progress of other construction activities and preparations for the particular activity under consideration at each pre-installation conference, including requirements for:
 - a. Contract Documents
 - b. Options
 - c. Related Change Orders
 - d. Purchases
 - e. Deliveries
 - f. Shop Drawings, Product Data and Quality Control Samples
 - g. Possible conflicts
 - h. Compatibility problems
 - i. Time schedules
 - j. Weather limitations
 - k. Manufacturer's recommendations
 - l. Comparability of materials
 - m. Acceptability of substrates
 - n. Temporary facilities
 - o. Space and access limitations
 - p. Governing regulations
 - q. Safety
 - r. Inspection and testing requirements
 - s. Required performance results
 - t. Recording requirements
 - u. Protection
2. Record significant discussions and agreements and disagreements of each conference along with and approved schedule. Distribute the record of the meeting to everyone concerned promptly including the Owner and Engineer.

3. Do not proceed if the conference cannot be successfully concluded. Initiate whatever actions are necessary to resolve impediments to performance of Work and reconvene the conference at the earliest feasible date.

1.5 COORDINATION MEETINGS

- A. Conduct project coordination meeting at weekly intervals on day and time as established by the Project Manager or more frequently, if necessary convenient for all parties involved. Project coordination meetings are in addition to specific meetings held for other purposes, such as regular progress meetings and special pre-installation meetings.
- B. Request representation at each meeting by every party currently involved in coordination or planning for the construction activities involved, to include subcontractors and representatives.
- C. Contractor shall record meeting results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from each meeting.

1.6 PROGRESS MEETINGS

- A. Conduct progress meetings at the Project site at bimonthly intervals or more frequently if necessary as directed by the Project Manager. Notify the Owner at least 48 hours in advance of scheduled meeting time and dates. Coordinate dates of meetings with preparation of the payment request.
- B. Attendees: In addition to representatives of the Owner and Engineer, each subcontractor, supplier or other entity concerned with current progress of involved in planning, coordination or performance of future activities with the project and authorized to conclude matters relating to progress.
- C. Agenda: Review and correct or approve minutes of the previous progress meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to the current status of the Project.
 1. Contractor's Construction Schedule: Review progress since the last meeting. Determine where each activity is in relation to the Contractor's Construction Schedule, whether on time, ahead, or behind schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.
 2. Review the present and future needs of each entity present, including such items as:
 - a. Interface requirements
 - b. Time
 - c. Sequences

- d. Deliveries
- e. Off-site fabrication problems
- f. Access
- g. Site utilization
- h. Temporary facilities and services
- i. Hours of work
- j. Hazards and risks
- k. Housekeeping
- l. Quality and work standards
- m. Change Orders
- n. Documentation of information for payment requests.

- A. Reporting: No later than 3 days after each progress meeting date, distribute copies of minutes of the meeting to each party present and to other parties who should have been present. Include a brief summary, in narrative form, of progress since the previous meeting and report.

PART 2 PRODUCTS (Not Applicable)

PART 3 EXECUTION (Not Applicable)

END OF SECTION 01200

SECTION 01300 - SUBMITTALS

PART 1 GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section specifies administrative and procedural requirements for submittals required for performance of the Work, including:
 - 1. Contractor's Construction Schedule
 - 2. Submittal Schedule
 - 3. Daily Construction Reports
 - 4. Shop Drawings
 - 5. Product Data
 - 6. Samples
- B. Administrative Submittals: Refer to others Division-1 Sections and other Contract Documents for requirements for administrative submittals. Such submittals include, but are not limited to:
 - 1. Permits
 - 2. Applications for Payment
 - 3. Performance and Payment Bonds
 - 4. Insurance Certificates
 - 5. List of Subcontractors with start and finish dates (update as necessary)
 - 6. Schedule of Values
 - 7. Construction Schedule
- C. The Schedule of Values submittal is included in Section 01027 "Applications for Payment".

1.3 ELECTRONIC SUBMITTAL PROCEDURES

- A. General: Submittals shall be submitted electronically directly to the Engineer from the General/Mechanical/Electrical Contractor.
 - 1. All shop drawings and other submittals as specified herein, shall be submitted in electronic format. All electronic CAD generated drawings shall be in Acrobat PDF format and all product data or other information shall be submitted in Acrobat PDF format. Coordinate with Engineer prior to submitting. All electronic submittals shall be posted to the Engineer's FTP site. Information regarding the username and password shall be distributed to all parties prior to the pre-construction meeting.

- B. Electronic copies of CAD drawings made from the Construction/Contract Documents will not be provided by Engineer without a written indemnification. Indemnification form will be provided by the Engineer at Pre-Construction Meeting to the General/Mechanical/Electrical Contractor upon written request.
- C. Coordination: Coordinate preparation and processing of submittals with performance of construction activities. Transmit each submittal sufficiently in advance of performance of related construction activities to avoid delay.
1. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals and related activities that require sequential activity.
 - 2.. Coordinate transmittal of different types of submittals for related elements of the Work so processing will not be delayed by the need to review submittals concurrently for coordination.
 - a. The Project Manager reserves the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.
 3. Processing: Allow sufficient review time so that installation will not be delayed as a result of the time required to process submittals, including time for resubmittals.
 - a. Allow two weeks for initial review. Allow additional time if processing must be delayed to permit coordination with subsequent submittals. The Project Manager will promptly advise the Contractor when a submittal being processed must be delayed for coordination.
 - b. If an intermediate submittal is necessary, process the same as the initial submittal.
 - c. Allow two weeks for reprocessing each submittal.
 - d. No extension of Contract Time will be authorized because of failure to transmit submittals to the Engineer sufficiently in advance of the Work to permit processing.
- D. Identification: Place a permanent label or title block on each submittal for identification.
1. Indicate name of firm or entity that prepared each submittal on label or title block.
 2. Provide a space approximately 6 by 8 inches on label or beside title block to record contractor's review and approval markings and action taken by Engineer.
 3. Include the following information on label for processing and recording action taken:
 - a. Project name.
 - b. Date.

- c. Name and address of Engineer.
 - d. Name and address of Contractor.
 - e. Name and address of subcontractor.
 - f. Name and address of supplier.
 - g. Name of manufacturer.
 - h. Submittal number or other unique identifier, including revision identifier.
- 1) Submittal number shall use Specification Section number followed by a decimal point and then a sequential number (e.g., 06100.01). Resubmittals shall include an alphabetic suffix after another decimal point (e.g., 06100.01.A).
- 2) Where multiple products are shown, highlight/circle or identify product intended to be used
- i. Number and title of appropriate Specification Section.
 - j. Drawing number and detail references, as appropriate.
 - k. Location(s) where product is to be installed, as appropriate.
 - l. Other necessary identification.
- E. Contractor shall be responsible for cost of re-review of rejected submittals, shop drawing, etc. Costs for re-review shall be reimbursed to the County by deducting the cost from the Contractors monthly progress payments. Costs to be determined by applying the consultants standard billing rates, plus 10% handling by the County.
- F. Substitution request to specified products will be made within 30 days of Notice to Proceed. After the 30 day period, no requests for substitutions from the Contractor will be considered.
1. Substitution submitted within the first 30 days will have product data from specified and requested substitute submitted together and demonstrate better quality, cost savings if of equal quality, or show benefit to the County for excepting the substitute.
- F. Once electronic submittals are approved or approved as noted, they will be transmitted to the owner.

1.4 CONTRACTOR'S CONSTRUCTION SCHEDULE

- A. Critical Path Method (CPM) Schedule: Prepare a fully developed, horizontal bar-chart type Contractor's construction schedule.
1. Provide a separate time bar for each significant construction activity. Provide a continuous vertical line to identify the first working day of each week. Use the same breakdown of units of the work as indicated in the Schedule of Values.

2. Within each time bar, indicate estimated completion percentage in 10 percent increments. As work progresses, place a contrasting mark in each bar to indicate Actual Completion.
 3. Prepare the schedule on a sheet, series of sheets, stable transparency, or other reproducible media, of sufficient width to show data for the entire construction period.
 4. Secure time commitments for performing critical elements of the work from parties involved. Coordinate each element on the schedule with other construction activities; include minor elements involved in the sequence of the work. Show each activity in proper sequence. Indicate graphically sequences necessary for completion of related portions of the work.
 5. Coordinate the Contractor's construction schedule with the schedule of values, list of subcontracts, submittal schedule, progress reports, payment request and other schedules.
 6. Indicate completion in advance of the date established for Substantial Completion. Indicate Substantial Completion on the schedule to allow time for the Engineer's procedures necessary for certification of Substantial Completion.
- B. Phasing: Provide notations on the schedule to show how the sequence of the work is affected by requirements for phased completion to permit work by separate Contractors and partial occupancy by the Owner prior to Substantial Completion.
- C. Work Stages: Indicate important stages of construction for each major portion of the work, including testing and installation.
- D. Area Separations: Provide a separate time bar to identify each major construction area for each major portion of the work. Indicate where each element in an area must be sequenced or integrated with other activities.
- E. Cost Correlation: At the head of the schedule, provide a two item cost correlation line, indicating precalculated and actual costs. On the line show dollar-volume of work performed as the dates used for preparation of payment requests.
1. Refer to Section Applications for Payment for cost reporting and payment procedures.
- F. Distribution: Following response to the initial submittal, print and distribute copies to the Engineer, Owner, subcontractors, and other parties required to comply with scheduled dates. Post copies in the project meeting room and temporary field office.
1. When revision are made distribute to the same parties and post in the same locations. Delete parties from distribution when they have completed their

assigned portion of the Work and are no longer involved in construction activities.

- G. Schedule Updating: Revise the schedule monthly or activity, where revisions have been recognized or made. Issue the updated schedule concurrently monthly pay request.

1.5 SUBMITTAL LOG

- A. After development and acceptance of the Contractor's construction schedule, prepare a complete log of submittals.
1. Coordinate submittals log with the list of subcontracts, schedule of values and the list of products as well as the Contractor's construction schedule.
 2. Prepare the log in chronological order; include all submittals required. Provide the following information:
 - a. Scheduled date for the first submittal
 - b. Related Section number
 - c. Submittal category
 - d. Name of subcontractor
 - e. Description of the part of the work covered
 - f. Scheduled date for resubmittal
 - g. Scheduled date for the Engineer's final release or approval.
 3. All submittals must be received within the first 25% of contract time.
- B. Distribution: Following response to initial submittal, print and distribute copies to the Project Manager, subcontractors, and other parties required to comply with submittal dates indicated. Post copies in the project meeting room and field office.
1. When revisions are made, distribute to the same parties and post in the same locations. Delete parties from distribution when they have completed their assigned portion of the Work and are no longer involved in construction activities.
- C. Log Updating: Revise the log after each meeting or activity, where revisions have been recognized or made. Issue the updated schedule concurrently with report of each meeting.

1.6 DAILY CONSTRUCTION REPORTS

- A. Prepare a daily construction report, recording the following information concerning events at the site; and submit duplicate copies to the Project Manager at weekly intervals:
1. List of subcontractors at the site

2. Approximate count of personnel at the site
3. High and low temperatures, general weather conditions
4. Accidents and unusual events
5. Meetings and significant decisions
6. Stoppages, delays, shortages, losses
7. Meter readings and similar recordings
8. Emergency procedures
9. Orders and requests of governing authorities
10. Change Orders received, implemented
11. Services connected, disconnected
12. Equipment or system tests and start-ups
13. Partial completions, occupancies
14. Substantial Completions authorized

1.7 SHOP DRAWINGS

- A. Submit newly prepared information, drawn to accurate scale. Highlight, encircle, or otherwise indicate deviations from the Contract Documents. Do not reproduce Contract Documents or copy standard information as the basis of Shop Drawings. Standard information prepared without specific reference to the Project is not considered a Shop Drawings and will be rejected.
- B. Shop Drawings include fabrication and installation drawings, setting diagrams, schedules, patterns, templates and similar drawings. Include the following information:
 1. All required dimensions
 2. Identification of products and materials included
 3. Compliance with specified standards
 4. Notation of coordination requirements
 5. Notation of dimensions established by field measurement
 6. Sheet Size: Except for templates, patterns and similar full-size Drawings on sheets at least 8" x 11" but no larger than 24" x 36".
 7. Number of Copies: Submit one (1) electronic copy of each submittal to the County's Representative, unless copies are required for operation and maintenance manuals. Submit one (1) electronic copy where copies are required for operation and maintenance manuals. Engineer will retain 1 electronic copy. Mark up and retain one returned electronic copy as a Project Record Drawing.
 8. Submit one (1) hard copy once approved for legal seal stamping if needed at jobsite. Coordinate with Engineer and County's Representative.
 9. Do not use Shop Drawings without an appropriate final stamp indicating action taken in connections with construction.
- C. Coordination drawings are a special type of Shop Drawing that show the relationship and integration of different construction elements that require careful coordination during fabrication or installation to fit in the space provided or function as intended.

1. Preparation of coordination Drawings is specified in section Project Coordination and may include components previously shown in detail on Shop Drawings or Product Data.
2. Submit coordination Drawings for integration of different construction elements.
Show sequence and relationships of separate components to avoid any conflict including conflicts in use of space.
3. Contractor is not entitled to additional payments due to lack of compliance with this Section.

1.8 PRODUCT DATA

- A. Collect Product Data into a single submittal for each element of construction or system. Product Data includes printed information such as manufacturer's installation instructions, catalog cuts, standard color charts, roughing-in diagrams and templates, standard wiring diagrams and performance curves. Where Product Data must be specially prepared because standard printed data is not suitable for use, submit as "Shop Drawing".
 1. Mark each copy to show applicable choices and options. Where printed Product Data includes information on several products, some of which are not required, mark copies to indicate the applicable information. Include the following information:
 - a. Manufacturer's printed recommendations
 - b. Compliance with recognized trade association standards
 - c. Compliance with recognized testing agency standards
 - d. Application of testing agency labels and seals
 - e. Notation of dimensions verified by field measurement
 - f. Notation of coordination requirements
 - g. Manufacturers local representative and phone number.
 2. Do not submit Product Data until compliance with requirements of the Contract Documents has been confirmed.
 3. Preliminary Submittal: Submit a preliminary single-copy of Product Data where selection of options is required.
 4. Submittals: Submit six (6) copies of each required submittal. The Project Manager will return two (2) sets to the Contractor marked with action taken and corrections or modifications required.
 - a. Unless noncompliance with Contract Document provisions is observed, the submittal may serve as the final submittal.

5. Distribution: Furnish copies of final submittal to installers, subcontractors, suppliers, manufacturers, fabricators, and others required for performance of construction activities. Show distribution on transmittal forms.
 - a. Do not proceed with installation until an applicable copy of Product Data applicable is in the Installer's possession.
 - b. Do not permit use of unmarked copies of Product Data in connection with construction.

1.9 SAMPLES

- A. Submit full-size, fully fabricated Samples cured and finished as specified and physically identical with the material or product proposed. Samples include partial sections of materials, color range sets, and swatches showing color, texture and pattern.

1. Mount, display, or package Samples in the manner specified to facilitate review of qualities indicated. Prepare Samples to match the Engineer's/Owner's Sample. Include the following:
 - a. Generic description of the Sample
 - b. Sample source
 - c. Product name or name of manufacturer
 - d. Compliance with recognized standards
 - e. Availability and delivery time
2. Submit Samples for review of kind, color, pattern, and texture, for a final check of these characteristics with other elements, and for a comparison of these characteristics between the final submittal and the actual component as delivered and installed.
 - a. Where variation in color, pattern, texture or other characteristics are inherent in the material or product represented, submit multiple units (not less than 3), that show approximate limits of the variations.
 - b. Refer to other Specification Sections for requirements for Samples that illustrate workmanship, fabrication techniques, details of assembly, connections, operation and similar construction characteristics.
3. Preliminary submittals: Where Samples are for selection of color, pattern, texture or similar characteristics from a range of standard choices, submit a full set of choices for the material or product.
 - a. Preliminary submittals will be reviewed and returned with the Engineer's/Owner's mark indicating selection and other action.
4. Submittals: Except for Samples illustrating assembly details, workmanship, fabrication techniques, connections, operation and similar characteristics, submit 3 sets; one will be returned marked with the action taken.

5. Maintain sets of Samples, as returned, at the project site, for quality comparisons throughout the course of construction.
 - a. Unless noncompliance with Contract Document provisions is observed, the submittal may serve as the final submittal.
 - b. Sample sets may be used to obtain final acceptance of the construction associated with each set.
- B. Distribution of Samples: Prepare and distribute additional sets to subcontractors, manufacturers, fabricators, suppliers, installers, and others as required for performance of the Work. Show distribution on transmittal forms.
 1. Field Samples specified in individual sections are special types of Samples. Field Samples are full-size examples erected on site to illustrate finishes, coatings, or finish materials and to establish the standard by which the work will be judged.
 - a. Comply with submittal requirements. Process transmittal forms to provide a record of activity.

1.10 ENGINEER'S ACTION

- A. Except for submittals for record, information or similar purposes, where action and return is required or requested, the Engineer/Project Manager will review each submittal, mark to indicate action taken, and return promptly.
 1. Compliance with specified characteristics is the Contractor's responsibility.
- B. Action Stamp: The Engineer/Project Manager will stamp each submittal with a uniform, self-explanatory action stamp. The stamp will be appropriately marked, similarly as follows, to indicate the action taken:
 1. Final Unrestricted Release: Where submittals are marked No Exceptions Taken, that part of the work covered by the submittal may proceed provided it complies with requirements of the Contract Documents; final acceptance will depend upon that compliance.
 2. Final-But-Restricted Release: When submittals are marked Made Corrections Noted that part of the Work covered by the submittal may proceed provided it complies with notations or corrections on the submittal and requirements of the Contract Documents; final acceptance will depend on that compliance.
 3. Returned for Resubmittal: When submittal is marked Revise and Resubmit, do not proceed with that part of the Work covered by the submittal, including purchasing, fabrication, delivery, or other activity. Revise or prepare a new submittal in accordance with the notations; resubmit without delay. Repeat if necessary to obtain a different action mark.

- a. Do not permit submittals marked Revise and Resubmit to be used at the Project site, or elsewhere where work is in progress.
4. Rejected: Submittal does not comply with requirements of the Contract Documents. Submittal must be discarded and entirely new submittal shall be forward to the Project Manager without delay.

PART 2 PRODUCTS (Not Applicable)

PART 3 EXECUTION (Not Applicable)

END OF SECTION 01300

SECTION 01380 - CONSTRUCTION PHOTOGRAPHS

PART 1 GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including Contractual Conditions and other Division-1 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. General: This Section specifies administrative and procedural requirements for construction photographs.

1.3 SUBMITTALS

- A. General: Refer to Division 1 Section "Submittals" for general requirements for submitting photographs.
- B. Prints: Submit 3 prints of each view directly to the Project Manager within 5 days of taking photographs. The Project Manager will distribute prints as follows:
 - 1. One print to the Contractor shall be retained in the field office at the project site and available at all times for reference.
 - 2. One print to the Owner as the Owner's permanent record.
 - 3. One print shall be retained in the Architect's files.
- C. Extra Prints: When requested by the Architect, the photographer shall submit extra prints of photographs, with distribution directly to designated parties who will pay the costs for the extra prints directly to the photographer.
- D. Negatives: Retain the photographic negatives 3 years after date of Substantial Completion. During this period, the photographer shall fill orders by the Architect for extra prints. Extra prints shall be priced at prevailing local commercial prices.

1.4 QUALITY ASSURANCE

- A. Engage a qualified commercial photographer to take photographs during construction.
- B. Photographer's Qualifications: Photographer shall be a firm or an individual of established reputation who has been regularly engaged as a professional photographer for not less than 3 years.
- C. Associated Services: Cooperate with the photographer's work. Provide reasonable auxiliary services as requested, including access and use of temporary facilities including temporary lighting.

PART 2 PRODUCTS

2.1 PHOTOGRAPHIC COPIES

- A. Provide 8" x 10" smooth surface gloss color prints on single-weight commercial- grade stock, mounted on muslin. Allow a 1" wide margin punched for standard 3- ring binder. Place margin on the left edge for vertical shots and at the top for horizontal shots.
- B. Identification: Label each photograph on the front in the bottom margin with project name and date the photograph was taken. On the back of each print provide an applied label or rubber stamped impression with the following information:
 - 1. Name of the Project
 - 2. Name and address of the photographer
 - 3. Name of the Architect
 - 4. Name of the Contractor
 - 5. Date the photograph was taken
 - 6. Architect's Project No.
- C. Description of vantage point, in terms of location, direction (by compass point), and evaluation of story on construction.

PART 3 EXECUTION

3.1 PHOTOGRAPHIC REQUIREMENTS

- A. Take three (3) color project photographs at monthly intervals, coinciding with the cutoff date associated with each Application for Payment. The photographer shall select the vantage points for each shot each month to best show the status of construction and progress since the last photographs were taken.
- B. Additional Photographs: From time to time the Architect may issue requests for additional photographs, in addition to periodic photographs specified. Additional photographs will be paid for by Change Order, and are not included in the Contract Sum or an Allowance.
 - 1. The Architect will give the photographer 3 days notice, where feasible.
 - 2. In emergency situations, the photographer shall take additional photographs within 24 hours of the Architect's request.
- C. Circumstances that could require additional photographs include, but are not limited to:
 - 1. Substantial Completion of a major phase or component of Work.
 - 2. Owner's request for special publicity photographs.

3. Special events planned at project site.

D. Immediate follow-up when on-site events result in construction damage or losses. Photographs to be taken at fabrication locations away from project site; these are not subject to unit prices or unit-cost allowances. Extra record photographs at time of final acceptance.

E. Construction projects over \$1,000,000 shall include at least one of the photographs listed in 3.01.A be aerial.

END OF SECTION 01380

SECTION 01400 - QUALITY CONTROL SERVICES

PART 1 – GENERAL

1.1 RELATED DOCUMENTS:

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division 1-16 Specification sections, apply to work of this section.

DESCRIPTION OF REQUIREMENTS:

- A. Required inspection and testing services are intended to assist in the determination of probable compliance of the work with requirements specified or indicated. These required services do not relieve the Subcontractor of responsibility for compliance with these requirements or for compliance with requirements of the Contract Documents.
- B. Definitions: The requirements of this section relate primarily to customized fabrication and installation procedures, not to the production of standard products. Quality control services include inspections and tests and related actions, including reports, performed by independent agencies and governing authorities as well as directly by the Subcontractor. These services do not include Contract enforcement activities performed directly by the Construction Manager or Architect or Engineer.
 - 1) Specific quality control requirements for individual units of work are specified in the section of these specifications that specify the individual element of the work. These requirements, including inspections and tests, cover both production of standard products and fabrication of customized work. These requirements also cover quality control of the installation procedures.
 - 2) Inspections, tests and related actions specified in this section and elsewhere in the Contract Documents are not intended to limit the Subcontractor's own quality control procedures which facilitate overall compliance with requirements of the Contract Documents.
 - 3) Requirements for the Subcontractor to provide quality control services as required by the Construction Manager, A/E, the Owner, governing authorities or other authorized entities are not limited by the provisions of this section.

1.3 RESPONSIBILITIES:

- A. Construction Manager and Subcontractor Responsibilities: Except where specifically indicated as being provided by another, identified entity, inspections, tests and similar quality control services are the Subcontractor's responsibility; these services also include those specified to be performed by an independent agency and not directly by the Subcontractor. Costs for these services shall be included in the Contract Sum., except quality control services listed as being provided by the

Construction Manager The Construction Manager shall employ and pay an independent agency, testing laboratory or other qualified firm to perform quality control services for the following ; soils compaction, soils moisture, sieve analysis, concrete, structural bolted and welded connections, mortar strength, masonry, and paving.

- B. Retest Responsibility: Where results of required inspections, tests or similar services prove unsatisfactory and do not indicate compliance of related work with the requirements of the Contract Documents, then retests are the responsibility of the Subcontractor, regardless of whether the original test was the Subcontractor's responsibility. Retest the work revised or replaced by the Subcontractor is the Subcontractor's responsibility, where required tests were performed on original work.
- C. Responsibility for Associated Services: The Subcontractor is required to cooperate with the independent agencies performing required inspections, tests and similar services. Provide such auxiliary services as are reasonably requested. Notify the testing agency sufficiently in advance of operations to permit assignment of personnel. These auxiliary services include but are not necessarily limited to the following:
 - Providing access to the work.
 - Taking samples or assistance with taking samples. Delivery of samples to test laboratories.
 - Security and protection of samples and test equipment at the project site.
- D. Coordination: The Subcontractor and each independent agency engaged to perform inspections, tests and similar services for the project shall coordinate the sequence of their activities so as to accommodate required services with a minimum of delay in the progress of the work. In addition, the Subcontractor and each independent testing agency shall coordinate their work so as to avoid the necessity of removing and replacing work to accommodate inspections and tests. The Subcontractor is responsible for advising the Construction Manager at least 48 hours in advance of the required times for inspections, tests, taking of samples and similar activities.

1.4 QUALITY ASSURANCE:

- A. Qualification for Service Agencies: Except as otherwise indicated, the engage inspection and test service agencies, including independent testing laboratories, which are pre qualified as complying with "Recommended Requirements for Independent Laboratory Qualification" by the American Council of Independent Laboratories and which are recognized in the industry as specialized in the types of inspections and tests to be performed.

1.5 SUBMITTALS:

- A. Refer to Division 1 section on "Submittals" for the general requirements on submittals. Submit Four(4) copies of the certified written report of each inspection, test or similar service. Two (2) shall be submitted directly to the Construction Manager and two (2) directly to the A/E. Submit additional copies of each written report directly to the governing authority, when the authority so directs.

- 1) Report Data: Written reports of each inspection, test or similar service shall include, but not be limited to the following:

Name of testing agency or test laboratory.

Dates and locations of samples and tests or inspections. Names of individuals making the inspection or test. Designation of the work and test method.

Complete inspection or test data. Test results.

Interpretations of test results.

Notation of significant ambient conditions at the time of taking sample and testing.

Comments or professional opinion as to whether inspected or tested work complies with requirements of the Contract Documents.

Recommendations on retesting, if applicable.

PART 2 - PRODUCTS (Not Applicable)

PART 3 – EXECUTION

3.1 REPAIR AND PROTECTION:

- A. Upon completion of inspection, testing, sample-taking and similar services performed on the work, repair damaged work and restore substrates and finishes to eliminate deficiencies, including deficiencies in the visual qualities of exposed finishes. Comply with the Contract Document requirements for "Cutting and Patching". Protect work exposed by or for quality control service activities, and protect repaired work. Repair and protection is the Subcontractor's responsibility, regardless of the assignment of responsibility for inspection, testing or similar services.

END OF SECTION 01400

SECTION 01631 - PRODUCT SUBSTITUTIONS

PART 1 – GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary conditions and other Division-1 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section specifies administrative and procedural requirements for handling request for substitutions made during bidding and after award of the Contract.
- B. The Contractor's Installation Schedule and the Schedule of Submittals are included under Section "Submittals".
- C. Standards: Refer to Section "Definitions and Standards" for applicability of industry standards to products specified.
- D. Procedural requirements governing the Contractor's selection of products and product options are included under Section "Materials and Equipment".

1.3 DEFINITIONS

- A. Definitions used in this Article are not intended to change or modify the meaning of other terms used in the Contract Documents.
- B. Substitutions: The Contract will be awarded based on the design, methods, materials and/or equipment as addressed in the Contract Drawings and/or described in the Contract Specifications, without any consideration for substitution or "or-equal" replacement. Addressing, describing or naming an item is intended to establish the type, function, characteristics and quality required in order to establish a base for bidding.
 - 1. Within thirty (30) days after Contract award, the Contractor may submit for approval substitutes for any equipment and/or material. In addition to the product documents, a written certification shall accompany the documentation indicating that the proposed substitute will have the same characteristics, will perform in accordance with the design requirements and that complies with all the requirements set for in the Contract. Any additional information required by the Owner or County Representative shall be provided by the Contractor. Rejection of any proposed substitute will be considered final and the Contractor shall not get into any agreement with manufacturers or providers until the submittal has been finally approved.

2. The submission of this documentation shall follow the requirements set quality required in order to establish a base for bidding.

1.4 SUBMITTALS

- A. Substitution Request Submittal: Request for substitution will be considered if received within thirty (30) days after contract award. As long as this time allowance will not impact the construction schedule.
 1. Submit three (3) copies of each request for substitution for consideration. Submit requests in the form and in accordance with procedures required for Change Order proposals.
 2. Identify the product, or the fabrication or installation method to be replaced in each request. Include related Specification Section and Drawing numbers. Provide complete documentation showing compliance with the requirements for substitution, and the following information, as appropriate:
 - a. Product Data, including Drawings, and descriptions of products, fabrication and installation procedures.
 - b. Samples, where applicable or requested.
 - c. A detailed comparison of significant qualities of the proposed substitution with those of the Work specified. Significant qualities may include elements such as size, weight, durability, performance and visual effect.
 - d. Coordination information, including a list of changes or modifications needed to other parts of the Work and to construction performed by the Owner and separate Contractors that will become necessary to accommodate the proposed substitution.
 - e. A statement indicating the substitution's effect on the Contractor's construction schedule compared to the schedule without approval of the substitution. Indicate the effect of the proposed substitution on overall Contract Time.
 - f. Cost information, including a proposal of the net change, if any in the Contract Sum.
 - g. Certification by the Contractor that the Substitution proposed is equal to or better in every significant respect to that required by the Contract Documents, and that it will perform adequately in the application indicated. Include the contractor's waiver of rights to additional payment or time that may subsequently become necessary because of the failure of the substitution to perform adequately.
 3. Engineer's Action: Within two weeks of receipt of the request for substitution, the Engineer will request additional information or documentation necessary for evaluation of the request if needed. Within two (2) weeks of receipt of the request, or one week of receipt of the additional information or documentation, which ever is later, the Engineer will notify the Contractor of acceptance or

rejection of the proposed substitution. If a decision on use of a proposed substitute cannot be made or obtained within the time allocated, use the project specified by name. Decision on the use of a product substitution or its rejection by the Engineer is considered final. Acceptance will be in the form of a Change Order.

PART 2 - PRODUCTS

2.1 SUBSTITUTIONS

- A. Conditions: The Contractor's substitution request will be received and considered by the Engineer when one or more of the following conditions are satisfied, as determined by the Engineer; otherwise request will be returned without action except to record noncompliance with these requirements.
1. Extensive revisions to Contract Documents are not required.
 2. Proposed changes are in keeping with the general intent of Contract Documents.
 3. The request is timely, fully documented and properly submitted.
 4. The specified product or method of construction cannot be provided within the Contract Time. The request will not be considered if the product or method cannot be provided as a result of failure to pursue the work promptly or coordinate activities properly.
 5. The specified product or method of construction cannot receive necessary approval by a governing authority, and the requested substitution can be approved.
 6. A substantial advantage is offered to the Owner, in terms of cost, time, energy conservation or other considerations of merit, after deducting offsetting responsibilities the Owner may be required to bear. Additional responsibilities for the Owner may include additional compensation to the Engineer for redesign and evaluation services, increased cost of other construction by the Owner or separate Contractors, and similar consideration.
 7. The specified product or method of construction cannot be provided in a manner that is compatible with other materials, and where the Contractor certifies that the substitution will overcome the incompatibility.
 8. The specified product or method of construction cannot be coordinated with other materials, and where the Contractor certifies that the proposed substitution can be coordinated.

9. The specified product or method of construction cannot provide a warranty required by the Contract Documents and where the Contractor certifies that the proposed substitution provide the required warranty.
- B. The Contractor's submittal and Project Manager's acceptance of Shop Drawings, Product Data or Samples that relate to construction activities not complying with the Contract Documents does not constitute an acceptable or valid request for substitution, nor does it constitute approval.
- C. Substitution request constitutes a representation that the Contractor:
1. Has investigated proposed product and determined that it meets or exceeds, in all respects, specified product.
 2. Will provide the same warranty for substitution as for specified product.
 3. Will coordinate installation and make other changes which may be required for work to be complete in all respects.
 4. Waives claims for additional costs which may subsequently become apparent. All costs associated with the substitution will be paid by the Contractor regardless of approvals given, and regardless of subsequent difficulties experienced as a result of substitutions.

END OF SECTION 01631

SECTION 01700 - PROJECT CLOSE-OUT

PART 1 GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section specifies administrative and procedural requirements for project close-out, including but not limited to:
 - 1. Inspection procedures
 - 2. Project record document submittal. (substantial completion requirements)
 - 3. Operating and Maintenance Manual Submittal (substantial completion requirements).
 - 4. Submittal of warranties (substantial completion requirement).
 - 5. Final cleaning
- B. Close-out requirements for specific construction activities are included in the appropriate Sections in Divisions 15 through 16.
- C. Final Payment to be made when the County has reviewed and accepted all required close-out documents.

1.3 SUBSTANTIAL COMPLETION

- A. Preliminary Procedures: Before requesting inspection for Certification of Substantial Completion, complete the following: List exceptions in the request.
 - 1. In the Application for Payment that coincided with, or first follows, the date Substantial Completion is claimed, show 100 percent completion for the portion of the Work claimed as substantially complete. Include supporting documentation for completion as indicated in these Contract Documents and a statement showing an accounting of changes to the Contract Sum.
 - a. If 100 percent completion cannot be shown, include a list of incomplete items, the value of incomplete construction, and reasons the work is not complete.
 - 2. Advise Owner of pending insurance change-over requirements.
 - 3. Submit specific warranties, workmanship bonds, maintenance agreements, final certifications and similar documents.

4. Obtain and submit releases enabling the Owner unrestricted use of the work and access to services and utilities; include occupancy permits, operating certificates and similar releases.
 5. Complete final clean up requirements, including touch-up painting. Touch-up and otherwise repair and restore marred exposed finishes.
- B. Inspection Procedures: On receipt of a request for inspection, the Project Manager will either proceed with inspection or advise the Contractor of unfilled requirements. The Project Manager will prepare the Certificate of Substantial Completion following inspection, or advise the Contractor of construction that must be completed or corrected before the certificate will be issued.
1. Results of the completed inspection will form the basis of requirements for final acceptance.
 2. Should the project fail to meet the standards required for Substantial Completion as defined in the documents, the Contractor will pay the expense of a second inspection by the Engineer and the Owner. Cost will be deducted from the Contractor's retainage.

1.4 FINAL ACCEPTANCE

- A. Preliminary Procedures: Before requesting final inspection for certification of final acceptance and final payment, complete the following list exceptions in the request:
1. Submit the final payment request with releases and supporting documentation not previously submitted and accepted. Include certificates of insurance for products and complete operations where required.
 2. Submit an updated final statement, accounting for final additional changes to the Contract Sum.
 3. Submit a certified copy of the Engineer or Owner's final inspection list of items to be completed or corrected, stating that each item has been completed or otherwise resolved for acceptance, and the list has been endorsed and dated by the Project Manager.
 4. Submit final meter readings for utilities, a measured record of stored fuel and similar data as of the date of Substantial Completion, or when the Owner took possession of the responsibility for corresponding elements of the Work.
 5. Submit consent of surety to final payment.
 6. Submit a final liquidated damages settlement statement

7. Submit evidence of final, continuing insurance coverage complying with insurance requirements.
- B. Reinspection Procedure: The Engineer will reinspect the work upon receipt of notice that the work, including inspection list items from earlier inspections, has been completed, except items whose completion has been delayed because of circumstances acceptable to the Engineer.
1. Upon completion of reinspection, the Engineer will prepare a certification of final acceptance, or advise the contractor of work that is incomplete or of obligations that have not been fulfilled but are required for final acceptance.

1.5 RECORD DOCUMENT SUBMITTALS

- A. General: Do not use record documents for construction purposed; protect from deterioration and loss in a secure, fire-resistive location; provide access to record documents for the Engineer's reference during normal working hours.
- B. Record Drawings: Maintain a clean, undamaged set of blue or black line white-prints of Contract Drawings and Shop Drawings. Mark the set to show the actual installation; where the installation varies substantially from the work as originally shown. Mark whichever drawing is most capable of showing conditions fully and accurately; where Shop Drawings are used, record a cross-reference at the corresponding location on the Contract Drawings. Give particular attention to concealed elements that would be difficult to measure and record at a later date. Provide for project photographs if deemed necessary by Owner's representative.
1. Mark record sets with red erasable pencil; use other colors to distinguish between variations in separate categories of the work.
 2. Mark new information that is important to the Owner, but was not shown on Contract Drawings or Shop Drawings.
 3. Note related Change Order numbers where applicable.
 4. Submit one (1) hardcopy of the most current record set of drawings when the project is considered 50% substantially complete for review and comment by Owner.
 5. Organize record drawing sheets, and print. suitable titles, dates and other identification on the cover of each set.
 6. Provide three (3) additional sets of black line drawing sets of As-Built Drawings.
 7. Provide one (1) CD-ROM with all As-Built Drawings in AutoCAD and PDF format.
- C. Record Specifications: Maintain one complete copy of the Project Manual, including

addenda, and one copy of other written construction documents such as Change Orders and modifications issued in printed form during construction.

Mark these documents to show substantial variations in actual work performed in comparison with the text of the specifications and modifications. Give particular attention to substitutions, selection of options and similar information on elements that are concealed or cannot otherwise be readily discerned later by direct observation. Note related record drawing information and Project Data.

1. Upon completion of the Work, submit record Specifications to the Engineer for the Owner's records.
- D. Record Project Data: Maintain one copy of each Product Data submittal. Mark these documents to show significant variation in actual work performed in comparison with information submitted. Include variations in products delivered to the site, and from the manufacturer's installation instructions and recommendations. Give particular attention to concealed products and portions of the Work which cannot otherwise be readily discerned later by direct observation. Note related Change Orders and mark-up of record drawings and Specifications.
1. Upon completion of mark-up, submit complete set of record Product Data in the three ring binder (indexed) to the Engineer for the Owner's records.
- E. Record Sample Submitted: Immediately prior to the date or dates of substantial completion, the Contractor will meet at the site with the Engineer and the Owner's personnel to determine which of the submitted Samples that have been maintained during progress of the work are to be transmitted to the Owner for record purposes. Comply with delivery to the Owner's Sample storage area.
- F. Miscellaneous Record Submittals: Refer to other Specification Sections for requirements of miscellaneous record-keeping and submittals in connection with actual performance of

the work. Immediately prior to the date or dates of substantial completion, complete miscellaneous record and place in good order, properly identified and bound or filed, ready for continued use and reference. Submit to the Project Manager for the Owner's records.

- G. Maintenance Manuals: Organize operating and maintenance data into four (4) suitable sets of manageable size and electronically as PDFs on one (1) CD-ROM compact disc. Bind properly indexed data in individual heavy-duty 2-inch, 3-ring vinyl covered binders, with pocket folders for folded sheet information. Mark appropriate identification on front and spine of each binder. Include the following types of information:
1. Emergency instructions
 2. Spare parts list

3. Copies of warranties
4. Wiring diagrams
5. Recommended turn-around cycles
6. Inspection procedures
7. Shop Drawings and Product Data
8. Fixture lamping schedule

PART 2 PRODUCTS (Not Applicable)

PART 3 EXECUTION

3.1 CLOSE-OUT PROCEDURES

- A. Operating and Maintenance Instructions: Arrange for each installer of equipment that required regular maintenance. If installers are not experienced in procedures, provide instruction by manufacturer's representatives. All items to be provided or completed prior to Certificate of Substantial Completion being issued by the Owner. Include a detailed review of the following items:
1. Maintenance manuals
 2. Record documents
 3. Spare parts and materials
 4. Tools
 5. Lubricants
 6. Fuels
 7. Identification systems
 8. Control sequences
 9. Hazards
 10. Cleaning
 11. Warranties and bonds
 12. Maintenance agreements and similar continuing commitments
 13. On site instructions to County maintenance personnel on major systems operations such as HVAC as per technical specifications.
- B. As part of instruction for operating equipment, demonstrate the following procedures, prior to the Owner issuing Certificate of Substantial Completion:
1. Start-up
 2. Shutdown
 3. Emergency operations
 4. Noise and vibration adjustments
 5. Safety procedures
 6. Economy and efficiency adjustments

3.2 PROJECT CLOSE-OUT MANUALS AT SUBSTANTIAL COMPLETION

- A. Submit Project Close-out Manuals prior to issuance of final application for payment. Provide one (1) hardcopy.
- B. Bind in commercial quality 8 ½" x 11" three ring binder, indexed with hardback, cleanable, plastic covers.
- C. Label cover of each binder with typed title PROJECT CLOSE-OUT MANUAL, with title of project; name, address, and telephone number of Contractor and name of responsible Principal.
- D. Provide table of contents: Neatly typed, in the following sequence:
 1. Final Certificate of Occupancy
 2. Warranty Service Subcontractors Identification List
 3. Final Lien Waivers and Releases
 4. Warranties and Guarantees
 5. Systems Operations and Maintenance Instruction
 6. Manufacturer's Certificates and Certifications
 7. Maintenance Service Contracts
 8. Spare Parts Inventory List
 9. Special Systems Operating Permits or Approvals
 10. Asbestos free materials notarized statement
- E. Provide all documents for each section listed. List individual documents in each section in the Table of Contents, in the sequence of the Table of Contents of the Project Manual.
- F. Identify each document listed in the Table of Contents with the number and title of the specification section in which specified, and the name of the product or work item.
- G. Separate each section with index to sheets that are keyed to the Table of Contents listing.
- H. Warranty Service Subcontractors List shall identify subcontractor supplier, and manufacturer for each warranty with name, address and emergency telephone number.
- I. Electronic Close-out DVD: At the completion of the project, submit one copy of a DVD with entire project close out information below in PDF format. All letter, legal and brochure size sheets shall be portrait and the As-build drawings will be landscape. All fonts will be Arial. All items will be in PDF with OCR (Optical Character Recognition). This will enable a search engine to identify words on the scanned documents.
 1. Contacts: Set up a separate PDF for the contacts. No bookmarks are needed for this section.
 2. As-Builts: All as-built drawings will be landscape.
 3. Submittals: All technical submittal items (approved and approved as noted) will be provided and sorted by the 16 standard divisions. Bookmarks will be needed for the appropriate divisions.

4. Operations and Maintenance Manual: Specify the division name only in the bookmarks (1-16). Please note that all items will be in PDF with OCR (Optical Character Recognition). This will enable a search engine to identify works on the scanned documents.
5. Permitting: This should include the Certificate of Occupancy and any other document that the Project Manager may include pertaining to the permitting for the project.

3.3 FINAL CLEANING

- A. General: General cleaning during construction is required by the General Conditions.
- B. Cleaning: Employ experienced workers or professional cleaners for final cleaning. Clean each surface or unit to the condition expected in a normal, commercial building cleaning and maintenance program. Comply with manufacturer's instructions.
 1. Complete the following cleaning operations before requesting inspection for Certification of Substantial Completion.
 - a. Remove labels that are not permanent labels.
 - b. Clean transparent materials, including mirrors and glass in doors and windows. Remove glazing compound and other substances that are noticeable vision-obscuring materials. Replace chipped or broken glass and other damaged transparent materials.
 - c. Clean exposed exterior and interior hard-surfaced finished to a dust-free condition, free of stains, films and similar foreign substances. Restore reflective surfaces to their original reflective condition. Leave concrete floors broom clean. Vacuum carpeted surfaces.
 - d. Wipe surfaces of mechanical and electrical equipment. Remove excess lubrication and other substances. Clean plumbing fixtures to a sanitary condition. Clean light fixtures and lamps.
 - e. Clean the site, including landscape development areas, of rubbish, litter and other foreign substances. Sweep paved areas broom clean; remove stains, spills and other foreign deposits. Rake grounds that are neither paved nor planted, to a smooth even-textured surface. Remove waste and surplus materials from the site in an appropriate manner.
- C. Removal of Protection: Remove temporary protection and facilities installed for protection of the work during construction.
- D. Compliance: Comply with regulations of authorities having jurisdiction and safety standards for cleaning. Do not burn waste materials. Do not bury debris or excess materials on the Owner's property. Do not discharge volatile, harmful or dangerous

materials into drainage systems. Remove waste materials from the site and dispose of in a lawful manner.

1. Where extra materials of value remaining after completion of associated work have become the Owner's property, arrange for disposition of these materials as directed.

END OF SECTION 01700

SECTION 01740 - WARRANTIES AND BONDS

PART 1 GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section specifies general administrative and procedural requirements for warranties and bonds required by the Contractor Documents, including manufacturers standard warranties on products and special warranties.
 - 1. Refer to the General Conditions for terms of the Contractor's special warranty of workmanship and materials.
 - 2. General close-out requirements are included in Section "Project Close-Out".
 - 3. Specific requirements for warranties for the work and products and installations that are specified to be warranted, are included in this document.
 - 4. Certifications and other commitments and agreements for continuing services to Owner are specified elsewhere in the Contract Documents.
- B. Disclaimers and Limitations: Manufacturer's disclaimers and limitations on product warranties to not relieve the Contractor of the warranty on the work that incorporates the products, nor does it relieve suppliers, manufacturers, and subcontractors required to countersign special warranties with the Contractor.

1.3 WARRANTY REQUIREMENTS

- A. Related Damages and Losses: When correcting warranted work that has failed, remove and replace other work that has been damaged as a result of such failure or that must be removed and replaced to provide access for correction of warranted work.
- B. Reinstatement of Warranty. When work covered by a warranty has failed and been corrected by replacement or rebuilding, reinstate the warranty by written endorsement. The reinstated warranty shall be equal to the original warranty with an equitable adjustment for depreciation.
- C. Replacement Cost: Upon determination that work covered by a warranty has failed, replace or rebuild the work to an acceptable condition complying with requirements of Contract Documents.
- D. Owner's Recourse: Written warranties made to the Owner are in addition to implied warranties, and shall not limit the duties, obligation, rights and remedies otherwise

available under the law, nor shall warranty periods be interpreted as limitations on time in which the Owner can enforce such other duties, obligation, rights, or remedies.

1. Rejection of Warranties: The Owner reserves the right to reject warranties and to limit selections to products with warranties not in conflict with requirements of the Contract Documents.
- E. The Owner reserves the right to refuse to accept work for the Project where a special warranty, certification, or similar commitment is required on such work or part of the Work, until evidence is presented that entities required to countersign such commitments are willing to do so.

1.4 WARRANTY PERIOD

- A. The Contractor shall participate with the County and the Engineer's representative, at the beginning of the tenth month of the warranty period, in conducting an on site review and evaluation of all items of equipment, materials and workmanship covered by the warranties and guarantees. Contractor shall act promptly and without cost to the County to correct all defects, problems, or deficiencies determined as such by the Engineer/Owner during on the site review.
- B. All warranties and guarantees shall commence on the date of Substantial Completion except for items which are determined by the County to be incomplete or a non-comply status at the time of Substantial Completion. The coverage commencement date for warranties and guarantees of such work shall be the date of the County's acceptance of that work.
- C. Warranty period shall be manufacturer's standard for product specified except where specific warranty periods are specified in individual sections. But in no case less than one year.

1.5 SUBMITTALS

- A. Submit written warranties to the Owner prior to the date certified for Substantial Completion. If the Engineer's Certificate of substantial Completion designates a commencement date for warranties other than the date of Substantial Completion for the Work, or a designated portion of the work, submit written warranties upon request of the Project Manager.
 1. When a designated portion of the work is completed and occupied or used by the Owner, by separate agreement with the Contractor during the construction period, submit properly executed warranties to the Project Manager within fifteen days of completion of that designated portion of the work.
- B. When a special warranty is required to be executed by the Contractor, or the Contractor and a subcontractor, supplier or manufacturer, prepared a written

document that contains appropriate terms and identification, ready for executing by the required parties. Submit a draft to the Engineer for approval prior to final execution.

1. Refer to individual Sections of Division 2 through 16 for specific content requirements, and particular requirements for submittal of special warranties.
- C. Form of Submittal: At Final Completion compile two (2) copies of each required warranty and bond properly executed by the Contractor, or by the Contractor, subcontractor, supplier, or manufacturer. Organize the warranty documents into an orderly sequence based on the table of contents of the Project Manual.
- D. Bind (3) three sets of warranties and bonds in heavy-duty, commercial quality, durable 3- ring vinyl covered loose-leaf binders, thickness as necessary to accommodate contents, and sized to receive 8 1/2" by 11" paper.
1. Provide heavy paper dividers with Celluloid covered tabs for each separate warranty. Mark the tab to identify the product or installation. Provide a typed description of the product or installation, including the name of the product, and the name, address and telephone number of the installer.
 2. Identify each binder on the front and the spine with the typed or printed title "WARRANTIES AND BONDS", the Project title or name, and the name of the Contractor.
 3. When operating and maintenance manuals are required for warranted construction, provide additional copies of each required warranty, as necessary, for inclusion in each required manual.

PART 2 PRODUCTS (Not Applicable)

PART 3 EXECUTION (Not Applicable)

END OF SECTION 01740

SECTION 06100 - ROUGH CARPENTRY

1) GENERAL

1.1 SUMMARY

A. Section Includes:

1. Preservative treatment of wood.
2. Miscellaneous framing and sheathing.

1.2 REFERENCE STANDARDS

A. American Wood Protection Association:

1. AWPA M4 - Standard for the Care of Preservative-Treated Wood Products.
2. AWPA U1 - Use Category System: User Specification for Treated Wood.

B. ASTM International:

1. ASTM A153 - Standard Specification for Zinc Coating (Hot-Dip) on Iron and Steel Hardware.
2. ASTM D2559 - Standard Specification for Adhesives for Bonded Structural Wood Products for Use Under Exterior Exposure Conditions.
3. ASTM E119 - Standard Test Methods for Fire Tests of Building Construction and Materials.
4. ASTM F1667 - Standard Specification for Driven Fasteners: Nails, Spikes, and Staples.

C. National Lumber Grades Authority:

1. NLGA - Standard Grading Rules for Canadian Lumber.

D. Southern Pine Inspection Bureau:

1. SPIB - Standard Grading Rules for Southern Pine Lumber.

E. U.S. Department of Commerce National Institute of Standards and Technology:

1. DOC PS 20 - American Softwood Lumber Standard.

1.3 SUBMITTALS

- A. Section 01300 - Submittal Procedures: Requirements for submittals.

- B. Product Data: Submit manufacturer information on wood preservative materials, and application instructions.

1.4 QUALITY ASSURANCE

- A. Perform Work according to:
 - 1. Lumber Grading Agency: Certified by DOC PS 20.
 - 2. Lumber: DOC PS 20.
- B. Surface-Burning Characteristics:
 - 1. Fire-Retardant-Treated Materials: Maximum 25/450 flame-spread/smoke-developed index when tested according to ASTM E84.
- C. Apply label from agency approved by authority having jurisdiction to identify each preservative-treated material.
- D. Perform Work according to Orange County standards.

1.5 DELIVERY, STORAGE, AND HANDLING

- A. Section 01 60 00 - Product Requirements: Requirements for transporting, handling, storing, and protecting products.
- B. Inspection: Accept materials on Site in manufacturer's original packaging and inspect for damage.
- C. Store materials according to manufacturer instructions.

2) PRODUCTS

1.6 MATERIALS

- A. Lumber:
 - 1. Lumber Grading Rules: Comply with SPIB.
 - 2. Beam Framing:
 - a. Species: Southern Yellow Pine.
 - b. Grade: No. 2.
 - c. Maximum Moisture Content: 19 percent.
 - 3. Miscellaneous Framing:
 - a. Stress Group: D.

- b. Species: Southern Yellow Pine.
- c. Maximum Moisture Content: 19 percent.
- d. Treatment: Pressure preservative.

1.7 ACCESSORIES

A. Fasteners and Anchors:

1. Fasteners:

- a. High-Humidity and Treated Wood Locations: ASTM A153, hot-dip galvanized or stainless steel.

B. Die-Stamped Connectors:

- 1. Material: Hot-dipped galvanized steel.

C. Structural Framing Connectors:

- 1. Material: Hot-dipped galvanized steel.
- 2. Size: To suit framing conditions.

3) EXECUTION

1.8 APPLICATION

A. Framing:

- 1. Select individual pieces such that knots and defects will not interfere with placement of bolts when nailing or making connections.
- 2. Discard defective pieces.
- 3. Set structural members level, plumb, and in correct position.
- 4. Fasten framing according to applicable code.
- 5. Place horizontal members crown side up.
- 6. Construct load-bearing framing members full length without splices.

1.9 TOLERANCES

- A. Section 01 40 00 - Quality Requirements: Requirements for tolerances.
- B. Other Framing Members: Maximum 1/4 inch from indicated position.

1.10 ATTACHMENTS

- A. Above-Grade Joist, Rafter, and Stud Framing: Southern yellow pine species; 19 percent maximum moisture content.

END OF SECTION

SECTION 15113 - METAL DUCTS

PART 1 - GENERAL

1.1 SUMMARY

- A. This Section includes metal, rectangular ducts and fittings for supply, return, outside, and exhaust air-distribution systems in pressure classes from minus 2- to plus 10-inch wg (minus 500 to plus 2500 Pa).
- B. This section also includes Fabric Air Dispersion products.
- C. See Division 15 Section "Duct Accessories" for dampers, sound-control devices, duct-mounting access doors and panels, turning vanes, and flexible ducts.

1.2 SUBMITTALS

- A. Shop Drawings: Show fabrication and installation details for metal ducts.
 - 1. Penetrations through fire-rated and other partitions.
 - 2. Duct accessories, including access doors and panels.

1.3 QUALITY ASSURANCE

- A. NFPA Compliance:
 - 1. NFPA 90A, "Installation of Air Conditioning and Ventilating Systems."
 - 2. NFPA 90B, "Installation of Warm Air Heating and Air Conditioning Systems."

1.4 DELIVERY, STORAGE AND HANDLING:

- 1. Protect fabric air dispersion systems from damage during shipping, storage and handling.
- 2. Where possible, store products inside and protect from weather. Where necessary to store outside, store above grade and enclose with a vented waterproof wrapping.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. In other Part 2 articles where titles below introduce lists, the following requirements apply to product selection:
 - 1. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, manufacturers specified.
 - 2. Manufacturers: Subject to compliance with requirements, provide products by one of the manufacturers specified.

2.2 SHEET METAL MATERIALS

- A. Comply with SMACNA's "HVAC Duct Construction Standards--Metal and Flexible" for acceptable materials, material thicknesses, and duct construction methods, unless otherwise indicated. Sheet metal materials shall be free of pitting, seam marks, roller marks, stains, discolorations, and other imperfections.
- B. Galvanized Sheet Steel: Lock-forming quality; complying with ASTM A 653/A 653M and having G90 (Z275) coating designation; ducts shall have mill-phosphatized finish for surfaces exposed to view.
- C. Reinforcement Shapes and Plates: Galvanized-steel reinforcement where installed on galvanized sheet metal ducts.
- D. Tie Rods: Galvanized steel, 1/4-inch (6-mm) minimum diameter for lengths 36 inches (900 mm) or less; 3/8-inch (10-mm) minimum diameter for lengths longer than 36 inches (900 mm).

2.3 SEALANT MATERIALS

- A. Joint and Seam Tape: 2 inches (50 mm) wide; glass-fiber-reinforced fabric.
- B. Tape Sealing System: Woven-fiber tape impregnated with gypsum mineral compound and modified acrylic/silicone activator to react exothermically with tape to form hard, durable, airtight seal.
- C. Water-Based Joint and Seam Sealant: Flexible, adhesive sealant, resistant to UV light when cured, UL 723 listed, and complying with NFPA requirements for Class 1 ducts.
- D. Solvent-Based Joint and Seam Sealant: One-part, nonsag, solvent-release-curing, polymerized butyl sealant formulated with a minimum of 75 percent solids.
- E. Flanged Joint Mastic: One-part, acid-curing, silicone, elastomeric joint sealant complying with ASTM C 920, Type S, Grade NS, Class 25, Use O.

- F. Flange Gaskets: Butyl rubber or EPDM polymer with polyisobutylene plasticizer.

2.4 HANGERS AND SUPPORTS

- A. Building Attachments: Concrete inserts, powder-actuated fasteners, or structural-steel fasteners appropriate for construction materials to which hangers are being attached.
 - 1. Use powder-actuated concrete fasteners for standard-weight aggregate concretes or for slabs more than 4 inches (100 mm) thick.
 - 2. Exception: Do not use powder-actuated concrete fasteners for lightweight-aggregate concretes or for slabs less than 4 inches (100 mm) thick.
- B. Hanger Materials: Galvanized sheet steel or threaded steel rod.
 - 1. Hangers Installed in Corrosive Atmospheres: Electrogalvanized, all-thread rods or galvanized rods with threads painted with zinc-chromate primer after installation.
 - 2. Strap and Rod Sizes: Comply with SMACNA's "HVAC Duct Construction Standards--Metal and Flexible" for steel sheet width and thickness and for steel rod diameters.
- C. Duct Attachments: Sheet metal screws, blind rivets, or self-tapping metal screws; compatible with duct materials.
- D. Trapeze and Riser Supports: Galvanized-steel shapes and plates complying with ASTM A 36/A 36M.

2.5 RECTANGULAR DUCT FABRICATION

- A. Fabricate ducts, elbows, transitions, offsets, branch connections, and other construction according to SMACNA's "HVAC Duct Construction Standards--Metal and Flexible" and complying with requirements for metal thickness, reinforcing types and intervals, tie-rod applications, and joint types and intervals.
 - 1. Lengths: Fabricate rectangular ducts in lengths appropriate to reinforcement and rigidity class required for pressure class.
 - 2. Deflection: Duct systems shall not exceed deflection limits according to SMACNA's "HVAC Duct Construction Standards--Metal and Flexible."
- B. Transverse Joints: Prefabricated slide-on joints and components constructed using manufacturer's guidelines for material thickness, reinforcement size and spacing, and joint reinforcement.
 - 1. Manufacturers:
 - a. Ductmate Industries, Inc
 - b. Nexus Inc
 - c. Ward Industries, Inc

- C. Formed-On Flanges: Construct according to SMACNA's "HVAC Duct Construction Standards--Metal and Flexible," Figure 1-4, using corner, bolt, cleat, and gasket details.
 - 1. Manufacturers:
 - a. Ductmate Industries, Inc or approved equal.
 - 2. Duct Size: Maximum 30 inches (750 mm) wide and up to 2-inch wg (500-Pa) pressure class.
 - 3. Longitudinal Seams: Pittsburgh lock sealed with noncuring polymer sealant.

PART 3 - EXECUTION

3.1 DUCT APPLICATIONS

- A. All Ducts.
 - 1. Supply Ducts: 3-inch wg (500 Pa) METAL
 - 2. Return Ducts (Negative Pressure): 1-inch wg (250 Pa) METAL
 - 3. Exhaust Ducts (Negative Pressure): 1-inch wg (250 Pa) METAL

3.2 DUCT INSTALLATION

- A. Construct and install ducts according to SMACNA's "HVAC Duct Construction Standards--Metal and Flexible," unless otherwise indicated.
- B. Install ducts with fewest possible joints.
- C. Install fabricated fittings for changes in directions, size, and shape and for connections.
- D. Install couplings tight to duct wall surface with a minimum of projections into duct. Secure couplings with sheet metal screws. Install screws at intervals of 12 inches (300 mm), with a minimum of 3 screws in each coupling.
- E. Install ducts, unless otherwise indicated, vertically and horizontally and parallel and perpendicular to building lines; avoid diagonal runs.
- F. Install ducts close to walls, overhead construction, columns, and other structural and permanent enclosure elements of building.
- G. Install ducts with a clearance of 1 inch (25 mm), plus allowance for insulation thickness.
- H. Conceal ducts from view in finished spaces. Do not encase horizontal runs in solid partitions unless specifically indicated.
- I. Coordinate layout with suspended ceiling, fire- and smoke-control dampers, lighting layouts, and similar finished work.

- J. Seal all joints and seams. Apply sealant to male end connectors before insertion, and afterward to cover entire joint and sheet metal screws.
- K. Electrical Equipment Spaces: Route ducts to avoid passing through transformer vaults and electrical equipment spaces and enclosures.
- L. Non-Fire-Rated Partition Penetrations: Where ducts pass through interior partitions and exterior walls and are exposed to view, conceal spaces between construction openings and ducts or duct insulation with sheet metal flanges of same metal thickness as ducts. Overlap openings on 4 sides by at least 1-1/2 inches (38 mm).
- M. Fire-Rated Partition Penetrations: Where ducts pass through interior partitions and exterior walls, install appropriately rated fire dampers, sleeves, and firestopping sealant. Fire and smoke dampers are specified in Division 15 Section "Duct Accessories." Firestopping materials and installation methods are specified in Division 7 Section "Through-Penetration Firestop Systems."
- N. Protect duct interiors from the elements and foreign materials until building is enclosed. Follow SMACNA's "Duct Cleanliness for New Construction."

3.3 SEAM AND JOINT SEALING

- A. Seal duct seams and joints according to SMACNA's "HVAC Duct Construction Standards--Metal and Flexible" for duct pressure class indicated.
 - 1. For pressure classes lower than 2-inch wg (500 Pa), seal transverse joints.
- B. Seal ducts before external insulation is applied.

3.4 HANGING AND SUPPORTING

- A. Support horizontal ducts within 24 inches (600 mm) of each elbow and within 48 inches (1200 mm) of each branch intersection.
- B. Support vertical ducts at maximum intervals of 16 feet (5 m) and at each floor.
- C. Install upper attachments to structures with an allowable load not exceeding one-fourth of failure (proof-test) load.
- D. Install concrete inserts before placing concrete.
- E. Install powder-actuated concrete fasteners after concrete is placed and completely cured.
 - 1. Do not use powder-actuated concrete fasteners for lightweight-aggregate concretes or for slabs less than 4 inches (100 mm) thick.

3.5 CONNECTIONS

- A. Make connections to equipment with flexible connectors according to Division 15 Section "Duct Accessories."
- B. Comply with SMACNA's "HVAC Duct Construction Standards--Metal and Flexible" for branch, outlet and inlet, and terminal unit connections.

END OF SECTION 15113

SECTION 15301 - DUCT ACCESSORIES`

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes the following:

1. Volume dampers
2. Turning vanes
3. Duct-mounting access doors
4. Flexible connectors
5. Duct accessory hardware

1.2 SUBMITTALS

A. Product Data: For the following:

1. Volume dampers
2. Turning vanes
3. Duct-mounting access doors
4. Flexible connectors

1.3 QUALITY ASSURANCE

A. Comply with NFPA 90A, "Installation of Air Conditioning and Ventilating Systems," and NFPA 90B, "Installation of Warm Air Heating and Air Conditioning Systems."

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. In other Part 2 articles where titles below introduce lists, the following requirements apply to product selection:

1. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, manufacturers specified.
2. Manufacturers: Subject to compliance with requirements, provide products by one of the manufacturers specified.

2.2 SHEET METAL MATERIALS

- A. Comply with SMACNA's "HVAC Duct Construction Standards--Metal and Flexible" for acceptable materials, material thicknesses, and duct construction methods, unless otherwise indicated.
- B. Galvanized Sheet Steel: Lock-forming quality; complying with ASTM A 653/A 653M and having G90 (Z275) coating designation; ducts shall have mill-phosphatized finish for surfaces exposed to view.
- C. Stainless Steel: ASTM A 480/A 480M.
- D. Aluminum Sheets: ASTM B 209 (ASTM B 209M), alloy 3003, temper H14; with mill finish for concealed ducts and standard, 1-side bright finish for exposed ducts.
- E. Extruded Aluminum: ASTM B 221 (ASTM B 221M), alloy 6063, temper T6.
- F. Reinforcement Shapes and Plates: Galvanized-steel reinforcement where installed on galvanized sheet metal ducts; compatible materials for aluminum and stainless-steel ducts.
- G. Tie Rods: Galvanized steel, 1/4-inch (6-mm) minimum diameter for lengths 36 inches (900 mm) or less; 3/8-inch (10-mm) minimum diameter for lengths longer than 36 inches (900 mm).

2.3 VOLUME DAMPERS

- A. Manufacturers:
 - 1. Air Balance, Inc
 - 2. American Warming and Ventilating
 - 3. Flexmaster U.S.A., Inc
 - 4. McGill AirFlow Corporation
 - 5. METALAIRE, Inc
 - 6. Nailor Industries Inc
 - 7. Penn Ventilation Company, Inc
 - 8. Ruskin Company
 - 9. Vent Products Company, Inc
- B. General Description: Factory fabricated, with required hardware and accessories. Stiffen damper blades for stability. Include locking device to hold single-blade dampers in a fixed position without vibration. Close duct penetrations for damper components to seal duct consistent with pressure class.
- C. Standard Volume Dampers: Multiple- or single-blade, parallel- or opposed-blade design as indicated, standard leakage rating and suitable for horizontal or vertical applications.

1. Steel Frames: Hat-shaped, galvanized sheet steel channels, minimum of 0.064 inch (1.62 mm) thick, with mitered and welded corners; frames with flanges where indicated for attaching to walls and flangeless frames where indicated for installing in ducts.
 2. Roll-Formed Steel Blades: 0.064-inch- (1.62-mm-) thick, galvanized sheet steel.
 3. Blade Axles: Galvanized steel.
 4. Bearings: [Oil-impregnated bronze] [Molded synthetic] [Stainless-steel sleeve].
 5. Tie Bars and Brackets: Galvanized steel.
- D. Jackshaft: 1-inch- (25-mm-) diameter, galvanized-steel pipe rotating within pipe-bearing assembly mounted on supports at each mullion and at each end of multiple-damper assemblies.
1. Length and Number of Mountings: Appropriate to connect linkage of each damper in multiple-damper assembly.
- E. Damper Hardware: Zinc-plated, die-cast core with dial and handle made of 3/32-inch- (2.4-mm-) thick zinc-plated steel, and a 3/4-inch (19-mm) hexagon locking nut. Include center hole to suit damper operating-rod size. Include elevated platform for insulated duct mounting.

2.4 DUCT-MOUNTING ACCESS DOORS

- A. General Description: Fabricate doors airtight and suitable for duct pressure class.
- B. Door: Double wall, duct mounting, and rectangular; fabricated of galvanized sheet metal with insulation fill and thickness as indicated for duct pressure class. Include vision panel where indicated. Include 1-by-1-inch (25-by-25-mm) butt or piano hinge and cam latches.
1. Manufacturers:
 - a. American Warming and Ventilating
 - b. CESCO Products
 - c. Ductmate Industries, Inc
 - d. Flexmaster U.S.A., Inc
 - e. Greenheck
 - f. McGill AirFlow Corporation
 - g. Nailor Industries Inc
 - h. Ventfabrics, Inc
 - i. Ward Industries, Inc
 2. Frame: Galvanized sheet steel, with bend-over tabs and foam gaskets.
 3. Provide number of hinges and locks as follows:
 - a. Less Than 12 Inches (300 mm) Square: Secure with two sash locks.
 - b. Up to 18 Inches (450 mm) Square: Two hinges and two sash locks.
 - c. Up to 24 by 48 Inches (600 by 1200 mm): Three hinges and two compression latches[with outside and inside handles].

- d. Sizes 24 by 48 Inches (600 by 1200 mm) and Larger: One additional hinge.
- C. Door: Double wall, duct mounting, and round; fabricated of galvanized sheet metal with insulation fill and 1-inch (25-mm) thickness. Include cam latches.
 - 1. Manufacturers:
 - a. Ductmate Industries, Inc. or approved equal
 - 2. Frame: Galvanized sheet steel, with spin-in notched frame.
- D. Seal around frame attachment to duct and door to frame with neoprene or foam rubber.
- E. Insulation: 1-inch- (25-mm-) thick, fibrous-glass or polystyrene-foam board.

2.5 FLEXIBLE CONNECTORS

- A. Manufacturers:
 - 1. Ductmate Industries, Inc
 - 2. Duro Dyne Corp
 - 3. Ventfabrics, Inc
 - 4. Ward Industries, Inc
- B. General Description: Flame-retardant or noncombustible fabrics, coatings, and adhesives complying with UL 181, Class 1.
- C. Flexible Connector Fabric: Glass fabric double coated with neoprene.
 - 1. Minimum Weight: 26 oz./sq. yd. (880 g/sq. m).
 - 2. Tensile Strength: 480 lbf/inch (84 N/mm) in the warp and 360 lbf/inch (63 N/mm) in the filling.
 - 3. Service Temperature: Minus 40 to plus 200 deg F (Minus 40 to plus 93 deg C).

2.6 DUCT ACCESSORY HARDWARE

- A. Instrument Test Holes: Cast iron or cast aluminum to suit duct material, including screw cap and gasket. Size to allow insertion of pitot tube and other testing instruments and of length to suit duct insulation thickness.
- B. Adhesives: High strength, quick setting, neoprene based, waterproof, and resistant to gasoline and grease.

PART 3 - EXECUTION

3.1 APPLICATION AND INSTALLATION

- A. Install duct accessories according to applicable details in SMACNA's "HVAC Duct Construction Standards--Metal and Flexible" for metal ducts and in NAIMA AH116, "Fibrous Glass Duct Construction Standards," for fibrous-glass ducts.
- B. Provide duct accessories of materials suited to duct materials; use galvanized-steel accessories in galvanized-steel and fibrous-glass ducts, stainless-steel accessories in stainless-steel ducts, and aluminum accessories in aluminum ducts.
- C. Install volume dampers in ducts with liner; avoid damage to and erosion of duct liner.
- D. Provide balancing dampers at points on supply, return, and exhaust systems where branches lead from larger ducts as required for air balancing. Install at a minimum of two duct widths from branch takeoff.
- E. Provide test holes at fan inlets and outlets and elsewhere as indicated.
- F. Install duct access doors to allow for inspecting, adjusting, and maintaining accessories and terminal units as follows:
 - 1. On both sides of duct coils.
 - 2. Downstream from volume dampers, turning vanes, and equipment.
 - 3. Adjacent to fire dampers, providing access to reset or reinstall fusible links.
 - 4. To interior of ducts for cleaning; before and after each change in direction, at maximum 50-foot (15-m) spacing.
 - 5. On sides of ducts where adequate clearance is available.
- G. Install the following sizes for duct-mounting, rectangular access doors:
 - 1. One-Hand or Inspection Access: 8 by 5 inches (200 by 125 mm).
 - 2. Two-Hand Access: 12 by 6 inches (300 by 150 mm).
 - 3. Head and Hand Access: 18 by 10 inches (460 by 250 mm).
 - 4. Head and Shoulders Access: 21 by 14 inches (530 by 355 mm).
 - 5. Body Access: 25 by 14 inches (635 by 355 mm).
 - 6. Body Plus Ladder Access: 25 by 17 inches (635 by 430 mm).
- H. Label access doors according to Division 15 Section "Mechanical Identification."
- I. Install flexible connectors for metal ducts connecting to grilles at all walls penetrating into auditorium area from mechanical rooms. Provide additional wrap insulation over flexible connector.
- J. Install flexible connectors immediately adjacent to equipment in ducts associated with fans and motorized equipment supported by vibration isolators.

- K. For fans developing static pressures of 5-inch wg (1250 Pa) and higher, cover flexible connectors with loaded vinyl sheet held in place with metal straps.
- L. Connect diffusers or light troffer boots to low pressure ducts with maximum 60-inch (1500-mm) lengths of flexible duct clamped or strapped in place.
- M. Connect flexible ducts to metal ducts with adhesive plus sheet metal screws.
- N. Install duct test holes where indicated and required for testing and balancing purposes.

3.2 ADJUSTING

- A. Adjust duct accessories for proper settings.
- B. Adjust fire dampers for proper action.
- C. Final positioning of manual-volume dampers is specified in Division 15 Section "Testing, Adjusting, and Balancing."

END OF SECTION 15301

SECTION 15500 - BASIC MECHANICAL MATERIALS AND METHODS

PART 1 - GENERAL

1.1 SUMMARY

- A. This Section includes the following:
1. Piping materials and installation instructions common to most piping systems.
 2. Dielectric fittings
 3. Mechanical sleeve seals
 4. Sleeves
 5. Escutcheons
 6. Grout
 7. Equipment installation requirements common to equipment sections.
 8. Concrete bases
 9. Supports and anchorages

1.2 DEFINITIONS

- A. Finished Spaces: Spaces other than mechanical and electrical equipment rooms, furred spaces, pipe and duct shafts, unheated spaces immediately below roof, spaces above ceilings, unexcavated spaces, crawlspaces, and tunnels.
- B. Exposed, Interior Installations: Exposed to view indoors. Examples include finished occupied spaces and mechanical equipment rooms.
- C. Exposed, Exterior Installations: Exposed to view outdoors or subject to outdoor ambient temperatures and weather conditions. Examples include rooftop locations.
- D. Concealed, Interior Installations: Concealed from view and protected from physical contact by building occupants. Examples include above ceilings and in duct shafts.
- E. Concealed, Exterior Installations: Concealed from view and protected from weather conditions and physical contact by building occupants but subject to outdoor ambient temperatures. Examples include installations within unheated shelters.

1.3 SUBMITTALS

- A. Welding certificates

1.4 QUALITY ASSURANCE

- A. Steel Support Welding: Qualify processes and operators according to AWS D1.1, "Structural Welding Code--Steel."
- B. Steel Pipe Welding: Qualify processes and operators according to ASME Boiler and Pressure Vessel Code: Section IX, "Welding and Brazing Qualifications."
 - 1. Comply with provisions in ASME B31 Series, "Code for Pressure Piping."
 - 2. Certify that each welder has passed AWS qualification tests for welding processes involved and that certification is current.
- C. Electrical Characteristics for Mechanical Equipment: Equipment of higher electrical characteristics may be furnished provided such proposed equipment is approved in writing and connecting electrical services, circuit breakers, and conduit sizes are appropriately modified. If minimum energy ratings or efficiencies are specified, equipment shall comply with requirements.

PART 2 - PRODUCTS

2.1 PIPE, TUBE, AND FITTINGS

- A. Refer to individual Division 15 piping Sections for pipe, tube, and fitting materials and joining methods.
- B. Pipe Threads: ASME B1.20.1 for factory-threaded pipe and pipe fittings.

2.2 JOINING MATERIALS

- A. Refer to individual Division 15 piping Sections for special joining materials not listed below.
- B. Pipe-Flange Gasket Materials: ASME B16.21, nonmetallic, flat, asbestos-free, 1/8-inch (3.2-mm) maximum thickness unless thickness or specific material is indicated.
- C. Plastic, Pipe-Flange Gasket, Bolts, and Nuts: Type and material recommended by piping system manufacturer, unless otherwise indicated.
- D. Solder Filler Metals: ASTM B 32, lead-free alloys. Include water-flushable flux according to ASTM B 813.
- E. Brazing Filler Metals: AWS A5.8, BCuP Series or BAg1, unless otherwise indicated.
- F. Welding Filler Metals: Comply with AWS D10.12.

2.3 DIELECTRIC FITTINGS

- A. Description: Combination fitting of copper alloy and ferrous materials with threaded, solder-joint, plain, or weld-neck end connections that match piping system materials.
- B. Insulating Material: Suitable for system fluid, pressure, and temperature.
- C. Dielectric Unions: Factory-fabricated, union assembly, for 250-psig (1725-kPa) minimum working pressure at 180 deg F (82 deg C).
- D. Dielectric Flanges: Factory-fabricated, companion-flange assembly, for 150- or 300-psig (1035- or 2070-kPa) minimum working pressure as required to suit system pressures.
- E. Dielectric Couplings: Galvanized-steel coupling with inert and noncorrosive, thermoplastic lining; threaded ends; and 300-psig (2070-kPa) minimum working pressure at 225 deg F (107 deg C).
- F. Dielectric Nipples: Electroplated steel nipple with inert and noncorrosive, thermoplastic lining; plain, threaded, or grooved ends; and 300-psig (2070-kPa) minimum working pressure at 225 deg F (107 deg C).

2.4 MECHANICAL SLEEVE SEALS

- A. Description: Modular sealing element unit, designed for field assembly, to fill annular space between pipe and sleeve.
- B. Sealing Elements: EPDM interlocking links shaped to fit surface of pipe. Include type and number required for pipe material and size of pipe.
- C. Pressure Plates: Carbon steel Include two for each sealing element.
- D. Connecting Bolts and Nuts: Carbon steel with corrosion-resistant coating of length required to secure pressure plates to sealing elements. Include one for each sealing element.

2.5 SLEEVES

- A. Galvanized-Steel Sheet: 0.0239-inch (0.6-mm) minimum thickness; round tube closed with welded longitudinal joint.
- B. Steel Pipe: ASTM A 53, Type E, Grade B, Schedule 40, galvanized, plain ends.
- C. Cast Iron: Cast or fabricated "wall pipe" equivalent to ductile-iron pressure pipe, with plain ends and integral waterstop, unless otherwise indicated.
- D. Stack Sleeve Fittings: Manufactured, cast-iron sleeve with integral clamping flange. Include clamping ring and bolts and nuts for membrane flashing.

1. Underdeck Clamp: Clamping ring with set screws.

2.6 ESCUTCHEONS

- A. Description: Manufactured wall and ceiling escutcheons and floor plates, with an ID to closely fit around pipe, tube, and insulation of insulated piping and an OD that completely covers opening.
- B. One-Piece, Deep-Pattern Type: Deep-drawn, box-shaped brass with polished chrome-plated finish.
- C. One-Piece, Cast-Brass Type: With set screw
 1. Finish: Polished chrome-plated
- D. Split-Casting, Cast-Brass Type: With concealed hinge and set screw.
 1. Finish: Polished chrome-plated

2.7 GROUT

- A. Description: ASTM C 1107, Grade B, nonshrink and nonmetallic, dry hydraulic-cement grout.
 1. Characteristics: Post-hardening, volume-adjusting, nonstaining, noncorrosive, nongaseous, and recommended for interior and exterior applications.
 2. Design Mix: 5000-psi (34.5-MPa), 28-day compressive strength.
 3. Packaging: Premixed and factory packaged.

PART 3 - EXECUTION

3.1 PIPING SYSTEMS - COMMON REQUIREMENTS

- A. Install piping according to the following requirements and Division 15 Sections specifying piping systems.
- B. Drawing plans, schematics, and diagrams indicate general location and arrangement of piping systems. Indicated locations and arrangements were used to size pipe and calculate friction loss, expansion, pump sizing, and other design considerations. Install piping as indicated unless deviations to layout are approved on Coordination Drawings.
- C. Install piping in concealed locations, unless otherwise indicated and except in equipment rooms and service areas.
- D. Install piping indicated to be exposed and piping in equipment rooms and service areas at right angles or parallel to building walls. Diagonal runs are prohibited unless specifically indicated otherwise.

- E. Install piping above accessible ceilings to allow sufficient space for ceiling panel removal.
- F. Install piping to permit valve servicing.
- G. Install piping at indicated slopes.
- H. Install piping free of sags and bends.
- I. Install fittings for changes in direction and branch connections.
- J. Install piping to allow application of insulation.
- K. Select system components with pressure rating equal to or greater than system operating pressure.
- L. Install escutcheons for penetrations of walls, ceilings, and floors.
- M. Install sleeves for pipes passing through concrete and masonry walls, gypsum-board partitions, and concrete floor and roof slabs.
- N. Aboveground, Exterior-Wall Pipe Penetrations: Seal penetrations using sleeves and mechanical sleeve seals. Select sleeve size to allow for 1-inch (25-mm) annular clear space between pipe and sleeve for installing mechanical sleeve seals.
 - 1. Install steel pipe for sleeves smaller than 6 inches (150 mm) in diameter.
 - 2. Install cast-iron "wall pipes" for sleeves 6 inches (150 mm) and larger in diameter.
 - 3. Mechanical Sleeve Seal Installation: Select type and number of sealing elements required for pipe material and size. Position pipe in center of sleeve. Assemble mechanical sleeve seals and install in annular space between pipe and sleeve. Tighten bolts against pressure plates that cause sealing elements to expand and make watertight seal.
- O. Underground, Exterior-Wall Pipe Penetrations: Install cast-iron "wall pipes" for sleeves. Seal pipe penetrations using mechanical sleeve seals. Select sleeve size to allow for 1-inch (25-mm) annular clear space between pipe and sleeve for installing mechanical sleeve seals.
 - 1. Mechanical Sleeve Seal Installation: Select type and number of sealing elements required for pipe material and size. Position pipe in center of sleeve. Assemble mechanical sleeve seals and install in annular space between pipe and sleeve. Tighten bolts against pressure plates that cause sealing elements to expand and make watertight seal.
- P. Fire-Barrier Penetrations: Maintain indicated fire rating of walls, partitions, ceilings, and floors at pipe penetrations. Seal pipe penetrations with firestop materials. Refer to Division 7 Section "Through-Penetration Firestop Systems" for materials.
- Q. Verify final equipment locations for roughing-in.

- R. Refer to equipment specifications in other Sections of these Specifications for roughing-in requirements.

3.2 PIPING JOINT CONSTRUCTION

- A. Join pipe and fittings according to the following requirements and Division 15 Sections specifying piping systems.
- B. Ream ends of pipes and tubes and remove burrs. Bevel plain ends of steel pipe.
- C. Remove scale, slag, dirt, and debris from inside and outside of pipe and fittings before assembly.
- D. Soldered Joints: Apply ASTM B 813, water-flushable flux, unless otherwise indicated, to tube end. Construct joints according to ASTM B 828 or CDA's "Copper Tube Handbook," using lead-free solder alloy complying with ASTM B 32.
- E. Brazed Joints: Construct joints according to AWS's "Brazing Handbook," "Pipe and Tube" Chapter, using copper-phosphorus brazing filler metal complying with AWS A5.8.
- F. Threaded Joints: Thread pipe with tapered pipe threads according to ASME B1.20.1. Cut threads full and clean using sharp dies. Ream threaded pipe ends to remove burrs and restore full ID. Join pipe fittings and valves as follows:
 - 1. Apply appropriate tape or thread compound to external pipe threads unless dry seal threading is specified.
 - 2. Damaged Threads: Do not use pipe or pipe fittings with threads that are corroded or damaged. Do not use pipe sections that have cracked or open welds.
- G. Welded Joints: Construct joints according to AWS D10.12, using qualified processes and welding operators according to Part 1 "Quality Assurance" Article.
- H. Flanged Joints: Select appropriate gasket material, size, type, and thickness for service application. Install gasket concentrically positioned. Use suitable lubricants on bolt threads.

3.3 PIPING CONNECTIONS

- A. Make connections according to the following, unless otherwise indicated:
 - 1. Install unions, in piping NPS 2 (DN 50) and smaller, adjacent to each valve and at final connection to each piece of equipment.
 - 2. Install flanges, in piping NPS 2-1/2 (DN 65) and larger, adjacent to flanged valves and at final connection to each piece of equipment.
 - 3. Dry Piping Systems: Install dielectric unions and flanges to connect piping materials of dissimilar metals.

4. Wet Piping Systems: Install dielectric coupling and nipple fittings to connect piping materials of dissimilar metals.

3.4 EQUIPMENT INSTALLATION - COMMON REQUIREMENTS

- A. Install equipment to allow maximum possible headroom unless specific mounting heights are not indicated.
- B. Install equipment level and plumb, parallel and perpendicular to other building systems and components in exposed interior spaces, unless otherwise indicated.
- C. Install mechanical equipment to facilitate service, maintenance, and repair or replacement of components. Connect equipment for ease of disconnecting, with minimum interference to other installations. Extend grease fittings to accessible locations.
- D. Install equipment to allow right of way for piping installed at required slope.

3.5 CONCRETE BASES

- A. Concrete Bases: Anchor equipment to concrete base according to equipment manufacturer's written instructions and according to seismic codes at Project.
 1. Construct concrete bases of dimensions indicated, but not less than 4 inches (100 mm) larger in both directions than supported unit.
 2. Install dowel rods to connect concrete base to concrete floor. Unless otherwise indicated, install dowel rods on 18-inch (450-mm) centers around the full perimeter of the base.
 3. Install epoxy-coated anchor bolts for supported equipment that extend through concrete base, and anchor into structural concrete floor.
 4. Place and secure anchorage devices. Use supported equipment manufacturer's setting drawings, templates, diagrams, instructions, and directions furnished with items to be embedded.
 5. Install anchor bolts to elevations required for proper attachment to supported equipment.
 6. Install anchor bolts according to anchor-bolt manufacturer's written instructions.
 7. Use 3000-psi (20.7-MPa), 28-day compressive-strength concrete and reinforcement

3.6 ERECTION OF METAL SUPPORTS AND ANCHORAGES

- A. Cut, fit, and place miscellaneous metal supports accurately in location, alignment, and elevation to support and anchor mechanical materials and equipment.
- B. Field Welding: Comply with AWS D1.1.

3.7 ERECTION OF WOOD SUPPORTS AND ANCHORAGES

- A. Cut, fit, and place wood grounds, nailers, blocking, and anchorages to support, and anchor mechanical materials and equipment.
- B. Select fastener sizes that will not penetrate members if opposite side will be exposed to view or will receive finish materials. Tighten connections between members. Install fasteners without splitting wood members.
- C. Attach to substrates as required to support applied loads.

3.8 GROUTING

- A. Mix and install grout for mechanical equipment base bearing surfaces, pump and other equipment base plates, and anchors.
- B. Clean surfaces that will come into contact with grout.
- C. Provide forms as required for placement of grout.
- D. Avoid air entrapment during placement of grout.
- E. Place grout, completely filling equipment bases.
- F. Place grout on concrete bases and provide smooth bearing surface for equipment.
- G. Place grout around anchors
- H. Cure placed grout

END OF SECTION 15500

SECTION 15529 - HANGERS & SUPPORTS

PART 1 - GENERAL

1.1 SUMMARY

- A. This Section includes the following:
 - 1. Steel pipe hangers and supports
 - 2. Trapeze pipe hangers
 - 3. Metal framing systems
 - 4. Thermal-hanger shield inserts
 - 5. Fastener systems
 - 6. Equipment supports
- B. See Division 15 Section(s) "Metal Ducts" and "Nonmetal Ducts for additional duct hangers and supports.

1.2 DEFINITIONS

- A. Terminology: As defined in MSS SP-90, "Guidelines on Terminology for Pipe Hangers and Supports."

1.3 PERFORMANCE REQUIREMENTS

- A. Design supports for multiple pipes capable of supporting combined weight of supported systems, system contents, and test water.
- B. Design equipment supports capable of supporting combined operating weight of supported equipment and connected systems and components.

1.4 SUBMITTALS

- A. Product Data: For the following:
 - 1. Steel pipe hangers and supports
 - 2. Thermal-hanger shield inserts
 - 3. Powder-actuated fastener systems
- B. Welding certificates

1.5 QUALITY ASSURANCE

- A. Welding: Qualify procedures and personnel according to ASME Boiler and Pressure Vessel Code: Section IX.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. In other Part 2 articles where titles below introduce lists, the following requirements apply to product selection:
1. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, manufacturers specified.
 2. Manufacturers: Subject to compliance with requirements, provide products by one of the manufacturers specified.

2.2 STEEL PIPE HANGERS AND SUPPORTS

- A. Description: MSS SP-58, Types 1 through 58, factory-fabricated components. Refer to Part 3 "Hanger and Support Applications" Article for where to use specific hanger and support types.
- B. Manufacturers:
1. AAA Technology & Specialties Co., Inc
 2. Bergen-Power Pipe Supports
 3. B-Line Systems, Inc.; a division of Cooper Industries
 4. Carpenter & Paterson, Inc
 5. Empire Industries, Inc
 6. ERICO/Michigan Hanger Co
 7. Globe Pipe Hanger Products, Inc
 8. Grinnell Corp
 9. GS Metals Corp
 10. National Pipe Hanger Corporation
 11. PHD Manufacturing, Inc
 12. PHS Industries, Inc
 13. Piping Technology & Products, Inc
 14. Tolco Inc
- C. Galvanized, Metallic Coatings: Pre-galvanized or hot dipped.
- D. Nonmetallic Coatings: Plastic coating, jacket, or liner.
- E. Padded Hangers: Hanger with fiberglass or other pipe insulation pad or cushion for support of bearing surface of piping.

2.3 TRAPEZE PIPE HANGERS

- A. Description: MSS SP-69, Type 59, shop- or field-fabricated pipe-support assembly made from structural-steel shapes with MSS SP-58 hanger rods, nuts, saddles, and U-bolts.

2.4 METAL FRAMING SYSTEMS

- A. Description: MFMA-3, shop- or field-fabricated pipe-support assembly made of steel channels and other components.
- B. Manufacturers:
 - 1. B-Line Systems, Inc.; a division of Cooper Industries
 - 2. ERICO/Michigan Hanger Co.; ERISTRUT Div
 - 3. GS Metals Corp
 - 4. Power-Strut Div.; Tyco International, Ltd
 - 5. Thomas & Betts Corporation.
 - 6. Tolco Inc
 - 7. Unistrut Corp.; Tyco International, Ltd
- C. Coatings: Manufacturer's standard finish, unless bare metal surfaces are indicated.
- D. Nonmetallic Coatings: Plastic coating, jacket, or liner.

2.5 THERMAL-HANGER SHIELD INSERTS

- A. Description: 100-psig- (690-kPa-) minimum, compressive-strength insulation insert encased in sheet metal shield.
- B. Manufacturers:
 - 1. Carpenter & Paterson, Inc
 - 2. ERICO/Michigan Hanger Co
 - 3. PHS Industries, Inc
 - 4. Pipe Shields, Inc
 - 5. Rilco Manufacturing Company, Inc
 - 6. Value Engineered Products, Inc
- C. Insulation-Insert Material for Cold Piping: ASTM C 552, Type II cellular glass with vapor barrier.
- D. Insulation-Insert Material for Hot Piping ASTM C 552, Type II cellular glass.
- E. For Trapeze or Clamped Systems: Insert and shield shall cover entire circumference of pipe.
- F. For Clevis or Band Hangers: Insert and shield shall cover lower 180 degrees of pipe.
- G. Insert Length: Extend 2 inches (50 mm) beyond sheet metal shield for piping operating below ambient air temperature.

2.6 FASTENER SYSTEMS

- A. Powder-Actuated Fasteners: Threaded-steel stud, for use in hardened portland cement concrete with pull-out, tension, and shear capacities appropriate for supported loads and building materials where used.
1. Manufacturers:
 - a. Hilti, Inc
 - b. ITW Ramset/Red Head
 - c. Masterset Fastening Systems, Inc
 - d. MKT Fastening, LLC
 - e. Powers Fasteners
- B. Mechanical-Expansion Anchors: Insert-wedge-type zinc-coated steel, for use in hardened portland cement concrete with pull-out, tension, and shear capacities appropriate for supported loads and building materials where used.
1. Manufacturers:
 - a. B-Line Systems, Inc.; a division of Cooper Industries
 - b. Empire Industries, Inc
 - c. Hilti, Inc
 - d. ITW Ramset/Red Head
 - e. MKT Fastening, LLC
 - f. Powers Fasteners

2.7 EQUIPMENT SUPPORTS

- A. Description: Welded, shop- or field-fabricated equipment support made from structural-steel shapes.

2.8 MISCELLANEOUS MATERIALS

- A. Structural Steel: ASTM A 36/A 36M, steel plates, shapes, and bars; black and galvanized.
- B. Grout: ASTM C 1107, factory-mixed and -packaged, dry, hydraulic-cement, nonshrink and nonmetallic grout; suitable for interior and exterior applications.
1. Properties: Non-staining, noncorrosive, and nongaseous.
 2. Design Mix: 5000-psi (34.5-MPa), 28-day compressive strength.

PART 3 - EXECUTION

3.1 HANGER AND SUPPORT APPLICATIONS

- A. Specific hanger and support requirements are specified in Sections specifying piping systems and equipment.
- B. Comply with MSS SP-69 for pipe hanger selections and applications that are not specified in piping system Sections.
- C. Use hangers and supports with galvanized, metallic coatings for piping and equipment that will not have field-applied finish.
- D. Use nonmetallic coatings on attachments for electrolytic protection where attachments are in direct contact with copper tubing.
- E. Use padded hangers for piping that is subject to scratching.
- F. Horizontal-Piping Hangers and Supports: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
 - 1. Adjustable, Steel Clevis Hangers (MSS Type 1): For suspension of non-insulated or insulated stationary pipes, NPS 1/2 to NPS 30 (DN 15 to DN 750).
 - 2. Yoke-Type Pipe Clamps (MSS Type 2): For suspension of 120 to 450 deg F (49 to 232 deg C) pipes, NPS 4 to NPS 16 (DN 100 to DN 400), requiring up to 4 inches (100 mm) of insulation.
 - 3. Carbon- or Alloy-Steel, Double-Bolt Pipe Clamps (MSS Type 3): For suspension of pipes, NPS 3/4 to NPS 24 (DN 20 to DN 600), requiring clamp flexibility and up to 4 inches (100 mm) of insulation.
 - 4. Adjustable, Steel Band Hangers (MSS Type 7): For suspension of non-insulated stationary pipes, NPS 1/2 to NPS 8 (DN 15 to DN 200).
 - 5. U-Bolts (MSS Type 24): For support of heavy pipes, NPS 1/2 to NPS 30 (DN 15 to DN 750).
 - 6. Pipe Saddle Supports (MSS Type 36): For support of pipes, NPS 4 to NPS 36 (DN 100 to DN 900), with steel pipe base stanchion support and cast-iron floor flange.
 - 7. Single Pipe Rolls (MSS Type 41): For suspension of pipes, NPS 1 to NPS 30 (DN 25 to DN 750), from 2 rods if longitudinal movement caused by expansion and contraction might occur.
 - 8. Complete Pipe Rolls (MSS Type 44): For support of pipes, NPS 2 to NPS 42 (DN 50 to DN 1050), if longitudinal movement caused by expansion and contraction might occur but vertical adjustment is not necessary.
- G. Vertical-Piping Clamps: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
 - 1. Extension Pipe or Riser Clamps (MSS Type 8): For support of pipe risers, NPS 3/4 to NPS 20 (DN 20 to DN 500).

2. Carbon- or Alloy-Steel Riser Clamps (MSS Type 42): For support of pipe risers, NPS 3/4 to NPS 20 (DN 20 to DN 500), if longer ends are required for riser clamps.
- H. Hanger-Rod Attachments: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Steel Turnbuckles (MSS Type 13): For adjustment up to 6 inches (150 mm) for heavy loads.
 2. Steel Clevises (MSS Type 14): For 120 to 450 deg F (49 to 232 deg C) piping installations.
- I. Building Attachments: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Steel or Malleable Concrete Inserts (MSS Type 18): For upper attachment to suspend pipe hangers from concrete ceiling.
 2. Top-Beam C-Clamps (MSS Type 19): For use under roof installations with bar-joint construction to attach to top flange of structural shape.
 3. Side-Beam or Channel Clamps (MSS Type 20): For attaching to bottom flange of beams, channels, or angles.
 4. Center-Beam Clamps (MSS Type 21): For attaching to center of bottom flange of beams.
 5. Welded Beam Attachments (MSS Type 22): For attaching to bottom of beams if loads are considerable and rod sizes are large.
 6. C-Clamps (MSS Type 23): For structural shapes.
 7. Welded-Steel Brackets: For support of pipes from below, or for suspending from above by using clip and rod. Use one of the following for indicated loads:
 - a. Light (MSS Type 31): 750 lb (340 kg)
 - b. Medium (MSS Type 32): 1500 lb (680 kg)
 - c. Heavy (MSS Type 33): 3000 lb (1360 kg)
 8. Side-Beam Brackets (MSS Type 34): For sides of steel or wooden beams.
 9. Plate Lugs (MSS Type 57): For attaching to steel beams if flexibility at beam is required.
- J. Saddles and Shields: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Steel Pipe-Covering Protection Saddles (MSS Type 39): To fill interior voids with insulation that matches adjoining insulation.
 2. Protection Shields (MSS Type 40): Of length recommended in writing by manufacturer to prevent crushing insulation.
 3. Thermal-Hanger Shield Inserts: For supporting insulated pipe.
- K. Spring Hangers and Supports: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Spring Cushions (MSS Type 48): For light loads if vertical movement does not exceed 1-1/4 inches (32 mm).

2. Spring-Cushion Roll Hangers (MSS Type 49): For equipping Type 41 roll hanger with springs.
 3. Variable-Spring Base Supports (MSS Type 52): Preset to indicated load and limit variability factor to 25 percent to absorb expansion and contraction of piping system from base support.
- L. Comply with MSS SP-69 for trapeze pipe hanger selections and applications that are not specified in piping system Sections.
- M. Comply with MFMA-102 for metal framing system selections and applications that are not specified in piping system Sections.
- N. Use powder-actuated fasteners or mechanical-expansion anchors instead of building attachments where required in concrete construction.

3.2 HANGER AND SUPPORT INSTALLATION

- A. Steel Pipe Hanger Installation: Comply with MSS SP-69 and MSS SP-89. Install hangers, supports, clamps, and attachments as required to properly support piping from building structure.
- B. Trapeze Pipe Hanger Installation: Comply with MSS SP-69 and MSS SP-89. Arrange for grouping of parallel runs of horizontal piping and support together on field-fabricated trapeze pipe hangers.
1. Pipes of Various Sizes: Support together and space trapezes for smallest pipe size or install intermediate supports for smaller diameter pipes as specified above for individual pipe hangers.
 2. Field fabricates from ASTM A 36/A 36M, steel shapes selected for loads being supported. Weld steel according to AWS D1.1.
- C. Metal Framing System Installation: Arrange for grouping of parallel runs of piping and support together on field-assembled metal framing systems.
- D. Thermal-Hanger Shield Installation: Install in pipe hanger or shield for insulated piping.
- E. Fastener System Installation:
1. Install powder-actuated fasteners in concrete after concrete is placed and completely cured. Use operators that are licensed by powder-actuated tool manufacturer. Install fasteners according to powder-actuated tool manufacturer's operating manual.
 2. Install mechanical-expansion anchors in concrete after concrete is placed and completely cured. Install fasteners according to manufacturer's written instructions.
- F. Install hangers and supports complete with necessary inserts, bolts, rods, nuts, washers, and other accessories.
- G. Equipment Support Installation: Fabricate from welded-structural-steel shapes.

- H. Install hangers and supports to allow controlled thermal and seismic movement of piping systems, to permit freedom of movement between pipe anchors, and to facilitate action of expansion joints, expansion loops, expansion bends, and similar units.
- I. Install lateral bracing with pipe hangers and supports to prevent swaying.
- J. Install building attachments within concrete slabs or attach to structural steel. Install additional attachments at concentrated loads, including valves, flanges, and strainers, NPS 2-1/2 (DN 65) and larger and at changes in direction of piping. Install concrete inserts before concrete is placed; fasten inserts to forms and install reinforcing bars through openings at top of inserts.
- K. Load Distribution: Install hangers and supports so piping live and dead loads and stresses from movement will not be transmitted to connected equipment.
- L. Pipe Slopes: Install hangers and supports to provide indicated pipe slopes and so maximum pipe deflections allowed by ASME B31.1 (for power piping) and ASME B31.9 (for building services piping) are not exceeded.
- M. Insulated Piping: Comply with the following:
 - 1. Attach clamps and spacers to piping.
 - a. Piping Operating above Ambient Air Temperature: Clamp may project through insulation.
 - b. Piping Operating below Ambient Air Temperature: Use thermal-hanger shield insert with clamp sized to match OD of insert.
 - c. Do not exceed pipe stress limits according to ASME B31.1 for power piping and ASME B31.9 for building services piping.
 - 2. Install MSS SP-58, Type 39, protection saddles if insulation without vapor barrier is indicated. Fill interior voids with insulation that matches adjoining insulation.
 - 3. Install MSS SP-58, Type 40, protective shields on cold piping with vapor barrier. Shields shall span an arc of 180 degrees.
 - 4. Shield Dimensions for Pipe: Not less than the following:
 - a. NPS 1/4 to NPS 3-1/2 (DN 8 to DN 90): 12 inches (305 mm) long and 0.048 inch (1.22 mm) thick.
 - b. NPS 4 (DN 100): 12 inches (305 mm) long and 0.06 inch (1.52 mm) thick.
 - c. NPS 5 and NPS 6 (DN 125 and DN 150): 18 inches (457 mm) long and 0.06 inch (1.52 mm) thick.
 - d. NPS 8 to NPS 14 (DN 200 to DN 350): 24 inches (610 mm) long and 0.075 inch (1.91 mm) thick.
 - e. NPS 16 to NPS 24 (DN 400 to DN 600): 24 inches (610 mm) long and 0.105 inch (2.67 mm) thick.
 - 5. Pipes NPS 8 (DN 200) and Larger: Include wood inserts.
 - 6. Insert Material: Length at least as long as protective shield.
 - 7. Thermal-Hanger Shields: Install with insulation same thickness as piping insulation.

3.3 EQUIPMENT SUPPORTS

- A. Fabricate structural-steel stands to suspend equipment from structure overhead or to support equipment above floor.
- B. Grouting: Place grout under supports for equipment and make smooth bearing surface.
- C. Provide lateral bracing, to prevent swaying, for equipment supports.

3.4 METAL FABRICATIONS

- A. Cut, drill, and fit miscellaneous metal fabrications for trapeze pipe hangers and equipment supports.
- B. Fit exposed connections together to form hairline joints. Field weld connections that cannot be shop welded because of shipping size limitations.
- C. Field Welding: Comply with AWS D1.1 procedures for shielded metal arc welding, appearance and quality of welds, and methods used in correcting welding work, and with the following:
 - 1. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.
 - 2. Obtain fusion without undercut or overlap.
 - 3. Remove welding flux immediately.
 - 4. Finish welds at exposed connections so no roughness shows after finishing and contours of welded surfaces match adjacent contours.

3.5 ADJUSTING

- A. Hanger Adjustments: Adjust hangers to distribute loads equally on attachments and to achieve indicated slope of pipe.

3.6 PAINTING

- A. Touch Up: Clean field welds and abraded areas of shop paint. Paint exposed areas immediately after erecting hangers and supports. Use same materials as used for shop painting. Comply with SSPC-PA 1 requirements for touching up field-painted surfaces.
 - 1. Apply paint by brush or spray to provide minimum dry film thickness of 2.0 mils (0.05 mm).
- B. Galvanized Surfaces: Clean welds, bolted connections, and abraded areas and apply galvanizing-repair paint to comply with ASTM A 780.

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SECTION 15529
Permit Documents

END OF SECTION 15529

SECTION 15553 - MECHANICAL IDENTIFICATION

PART 1 - GENERAL

1.1 SUMMARY

- A. This Section includes the following mechanical identification materials and their installation:
1. Equipment nameplates
 2. Equipment markers
 3. Equipment signs
 4. Access panel and door markers
 5. Pipe markers
 6. Duct markers
 7. Valve tags

1.2 SUBMITTALS

- A. Product Data: For each type of product indicated.

1.3 QUALITY ASSURANCE

- A. ASME Compliance: Comply with ASME A13.1, "Scheme for the Identification of Piping Systems," for letter size, length of color field, colors, and viewing angles of identification devices for piping.

PART 2 - PRODUCTS

2.1 EQUIPMENT IDENTIFICATION DEVICES

- A. Equipment Nameplates: Metal, with data engraved or stamped, for permanent attachment on equipment.
1. Data:
 - a. Manufacturer, product name, model number, and serial number.
 - b. Capacity, operating and power characteristics, and essential data.
 - c. Labels of tested compliances.
 2. Location: Accessible and visible.
 3. Fasteners: As required to mount on equipment.
- B. Equipment Markers: Engraved, color-coded laminated plastic. Include contact-type, permanent adhesive.

1. Terminology: Match schedules as closely as possible.
 2. Data:
 - a. Name and plan number
 - b. Equipment service
 - c. Design capacity
 - d. Other design parameters such as pressure drop, entering and leaving conditions, and speed.
 3. Size: 2-1/2 by 4 inches (64 by 100 mm) for control devices, dampers, and valves; 4-1/2 by 6 inches (115 by 150 mm) for equipment.
- C. Equipment Signs: ASTM D 709, Type I, cellulose, paper-base, phenolic-resin-laminate engraving stock; Grade ES-2, black surface, black phenolic core, with white melamine subcore, unless otherwise indicated. Fabricate in sizes required for message. Provide holes for mechanical fastening.
1. Data: Instructions for operation of equipment and for safety procedures.
 2. Engraving: Manufacturer's standard letter style, of sizes and with terms to match equipment identification.
 3. Thickness: [1/16 inch (1.6 mm)] [1/8 inch (3.2 mm)], unless otherwise indicated.
 4. Fasteners: Self-tapping, stainless-steel screws or contact-type, permanent adhesive.
- D. Access Panel and Door Markers: 1/16-inch- (1.6-mm-) thick, engraved laminated plastic, with abbreviated terms and numbers corresponding to identification. Provide 1/8-inch (3.2-mm) center hole for attachment.
1. Fasteners: Self-tapping, stainless-steel screws or contact-type, permanent adhesive.

2.2 PIPING IDENTIFICATION DEVICES

- A. Manufactured Pipe Markers, General: Preprinted, color-coded, with lettering indicating service, and showing direction of flow.
1. Colors: Comply with ASME A13.1, unless otherwise indicated.
 2. Lettering: Use piping system terms indicated and abbreviate only as necessary for each application length.
 3. Pipes with OD, Including Insulation, Less Than 6 Inches (150 mm): Full-band pipe markers extending 360 degrees around pipe at each location.
 4. Pipes with OD, Including Insulation, 6 Inches (150 mm) and Larger: Either full-band or strip-type pipe markers at least three times letter height and of length required for label.
 5. Arrows: Integral with piping system service lettering to accommodate both directions; or as separate unit on each pipe marker to indicate direction of flow.
- B. Pretension Pipe Markers: Precoiled semi rigid plastic formed to cover full circumference of pipe and to attach to pipe without adhesive.

- C. Shaped Pipe Markers: Preformed semi rigid plastic formed to partially cover circumference of pipe and to attach to pipe with mechanical fasteners that do not penetrate insulation vapor barrier.
- D. Self-Adhesive Pipe Markers: Plastic with pressure-sensitive, permanent-type, self-adhesive back.
- E. Plastic Tape: Continuously printed, vinyl tape at least 3 mils (0.08 mm) thick with pressure-sensitive, permanent-type, self-adhesive back.
 - 1. Width for Markers on Pipes with OD, Including Insulation, Less Than 6 Inches (150 mm): 3/4 inch (19 mm) minimum.
 - 2. Width for Markers on Pipes with OD, Including Insulation, 6 Inches (150 mm) or Larger: 1-1/2 inches (38 mm) minimum.

2.3 DUCT IDENTIFICATION DEVICES

- A. Duct Markers: Engraved, color-coded laminated plastic. Include direction and quantity of airflow and duct service (such as supply, return, and exhaust). Include contact-type, permanent adhesive.

2.4 VALVE TAGS

- A. Valve Tags: Stamped or engraved with 1/4-inch (6.4-mm) letters for piping system abbreviation and 1/2-inch (13-mm) numbers, with numbering scheme. Provide 5/32-inch (4-mm) hole for fastener.
 - 1. Material: 0.032-inch- (0.8-mm-) thick brass.
 - 2. Valve-Tag Fasteners: Brass wire-link or beaded chain; or S-hook

PART 3 - EXECUTION

3.1 APPLICATIONS, GENERAL

- A. Products specified are for applications referenced in other Division 15 Sections. If more than single-type material, device, or label is specified for listed applications, selection is Installer's option.

3.2 EQUIPMENT IDENTIFICATION

- A. Install and permanently fasten equipment nameplates on each major item of mechanical equipment that does not have nameplate or has nameplate that is damaged or located where not easily visible. Locate nameplates where accessible and visible. Include nameplates for the following general categories of equipment:

1. Fuel-burning units, including boilers, furnaces, heaters, stills, and absorption units.
 2. Pumps, compressors, chillers, condensers, and similar motor-driven units.
 3. Heat exchangers, coils, evaporators, cooling towers, heat recovery units, and similar equipment.
 4. Fans, blowers, primary balancing dampers, and mixing boxes.
 5. Packaged HVAC central-station and zone-type units.
- B. Install equipment markers with permanent adhesive on or near each major item of mechanical equipment. Data required for markers may be included on signs, and markers may be omitted if both are indicated.
1. Letter Size: Minimum 1/4 inch (6.4 mm) for name of units if viewing distance is less than 24 inches (600 mm), 1/2 inch (13 mm) for viewing distances up to 72 inches (1830 mm), and proportionately larger lettering for greater viewing distances. Include secondary lettering two-thirds to three-fourths the size of principal lettering.
 2. Data: Distinguish among multiple units, indicate operational requirements, indicate safety and emergency precautions, warn of hazards and improper operations, and identify units.
 3. Locate markers where accessible and visible. Include markers for the following general categories of equipment:
 - a. Main control and operating valves, including safety devices and hazardous units such as gas outlets.
 - b. Meters, gages, thermometers, and similar units.
 - c. Fuel-burning units, including boilers, furnaces, heaters, stills, and absorption units.
 - d. Pumps, compressors, chillers, condensers, and similar motor-driven units.
 - e. Heat exchangers, coils, evaporators, cooling towers, heat recovery units, and similar equipment.
 - f. Fans, blowers, primary balancing dampers, and mixing boxes.
 - g. Packaged HVAC central-station and zone-type units.
 - h. Tanks and pressure vessels.
 - i. Strainers, filters, humidifiers, water-treatment systems, and similar equipment.
- C. Install equipment signs with screws or permanent adhesive on or near each major item of mechanical equipment. Locate signs where accessible and visible.
1. Identify mechanical equipment with equipment markers in the following color codes:
 - a. Green: For cooling equipment and components.
 - b. Yellow: For heating equipment and components.
 2. Letter Size: Minimum 1/4 inch (6.4 mm) for name of units if viewing distance is less than 24 inches (600 mm), 1/2 inch (13 mm) for viewing distances up to 72 inches (1830 mm), and proportionately larger lettering for greater viewing distances. Include secondary lettering two-thirds to three-fourths the size of principal lettering.

3. Data: Distinguish among multiple units, indicate operational requirements, indicate safety and emergency precautions, warn of hazards and improper operations, and identify units.
 4. Include signs for the following general categories of equipment:
 - a. Main control and operating valves, including safety devices and hazardous units such as gas outlets.
 - b. Fuel-burning units, including boilers, furnaces, heaters, stills, and absorption units.
 - c. Pumps, compressors, chillers, condensers, and similar motor-driven units.
 - d. Heat exchangers, coils, evaporators, cooling towers, heat recovery units, and similar equipment.
 - e. Fans, blowers, primary balancing dampers, and mixing boxes.
 - f. Packaged HVAC central-station and zone-type units.
 - g. Tanks and pressure vessels.
 - h. Strainers, filters, humidifiers, water-treatment systems, and similar equipment.
- D. Install access panel markers with screws on equipment access panels.

3.3 PIPING IDENTIFICATION

- A. Install manufactured pipe markers indicating service on each piping system. Install with flow indication arrows showing direction of flow.
1. Pipes with OD, Including Insulation, Less Than 6 Inches (150 mm): Pretensioned pipe markers. Use size to ensure a tight fit.
 2. Pipes with OD, Including Insulation, Less Than 6 Inches (150 mm): Self-adhesive pipe markers. Use color-coded, self-adhesive plastic tape, at least 3/4 inch (19 mm) wide, lapped at least 1-1/2 inches (38 mm) at both ends of pipe marker, and covering full circumference of pipe.
 3. Pipes with OD, Including Insulation, 6 Inches (150 mm) and Larger: Shaped pipe markers. Use size to match pipe and secure with fasteners.
 4. Pipes with OD, Including Insulation, 6 Inches (150 mm) and Larger: Self-adhesive pipe markers. Use color-coded, self-adhesive plastic tape, at least 1-1/2 inches (38 mm) wide, lapped at least 3 inches (75 mm) at both ends of pipe marker, and covering full circumference of pipe.
- B. Locate pipe markers and color bands where piping is exposed in finished spaces; machine rooms; accessible maintenance spaces such as shafts, tunnels, and plenums; and exterior nonconcealed locations as follows:
1. Near each valve and control device.
 2. Near each branch connection, excluding short takeoffs for fixtures and terminal units. Where flow pattern is not obvious, mark each pipe at branch.
 3. Near penetrations through walls, floors, ceilings, and nonaccessible enclosures.
 4. At access doors, manholes, and similar access points that permit view of concealed piping.
 5. Near major equipment items and other points of origination and termination.

6. Spaced at maximum intervals of 50 feet (15 m) along each run. Reduce intervals to 25 feet (7.6 m) in areas of congested piping and equipment.
7. On piping above removable acoustical ceilings. Omit intermediately spaced markers.

3.4 DUCT IDENTIFICATION

- A. Install duct markers with permanent adhesive on air ducts in the following color codes:
 1. Green: For cold-air supply ducts.
 2. Yellow: For hot-air supply ducts.
 3. Blue: For exhaust-, outside-, relief-, return-, and mixed-air ducts.
 4. Letter Size: Minimum 1/4 inch (6.4 mm) for name of units if viewing distance is less than 24 inches (600 mm), 1/2 inch (13 mm) for viewing distances up to 72 inches (1830 mm), and proportionately larger lettering for greater viewing distances. Include secondary lettering two-thirds to three-fourths the size of principal lettering.
- B. Locate markers near points where ducts enter into concealed spaces and at maximum intervals of 50 feet (15 m) in each space where ducts are exposed or concealed by removable ceiling system.

3.5 VALVE-TAG INSTALLATION

- A. Install tags on valves and control devices in piping systems, except check valves; valves within factory-fabricated equipment units; plumbing fixture supply stops; shutoff valves; faucets; convenience and lawn-watering hose connections; and HVAC terminal devices and similar roughing-in connections of end-use fixtures and units. List tagged valves in a valve schedule.
- B. Valve-Tag Application Schedule: Tag valves according to size, shape, and color scheme and with captions similar to those indicated in the following:
 1. Valve-Tag Size and Shape:
 - a. 1-1/2 inches square
 2. Valve-Tag Color:
 - a. Yellow
 3. Letter Color:
 - a. Black

3.6 ADJUSTING AND CLEANING

- A. Relocate mechanical identification materials and devices that have become visually blocked by other work.
- B. Clean faces of mechanical identification devices and glass frames of valve schedules.

END OF SECTION 15553

SECTION 15593 - TESTING AND BALANCING

PART 1 - GENERAL

1.1 SUMMARY

- A. This Section includes TAB to produce design objectives for the following:
 - 1. Air Systems:
 - a. Constant-volume air systems
 - b. Variable-air-volume systems
 - 2. HVAC equipment quantitative-performance settings.
 - 3. Existing systems TAB
 - 4. Verifying that automatic control devices are functioning properly.
 - 5. Reporting results of activities and procedures specified in this Section.

1.2 SUBMITTALS

- A. Strategies and Procedures Plan: Within 30days from CONTRACTOR's Notice to Proceed, submit 4 copies of TAB strategies and step-by-step procedures as specified in Part 3 "Preparation" Article. Include a complete set of report forms intended for use on this Project.
- B. Certified TAB Reports: Submit two copies of reports prepared, as specified in this Section, on approved forms certified by TAB firm.
- C. Warranties specified in this Section.

1.3 QUALITY ASSURANCE

- A. TAB Firm Qualifications: Engage a TAB firm certified by either AABC or NEBB.
- B. Certification of TAB Reports: Certify TAB field data reports. This certification includes the following:
 - 1. Review field data reports to validate accuracy of data and to prepare certified TAB reports.
 - 2. Certify that TAB team complied with approved TAB plan and the procedures specified and referenced in this Specification.
- C. TAB Report Forms: Use standard forms from NEBB's "Procedural Standards for Testing, Adjusting, and Balancing of Environmental Systems."

1.4 PROJECT CONDITIONS

- A. Full City Occupancy: COUNTY will occupy the site and existing building during entire TAB period. Cooperate with COUNTY during TAB operations to minimize conflicts with COUNTY's operations.
- B. Partial City Occupancy: COUNTY may occupy completed areas of building before Substantial Completion. Cooperate with COUNTY during TAB operations to minimize conflicts with COUNTY's operations.

1.5 COORDINATION

- A. Coordinate the efforts of factory-authorized service representatives for systems and equipment, HVAC controls installers, and other mechanics to operate HVAC systems and equipment to support and assist TAB activities.
- B. Perform TAB after leakage and pressure tests on air and water distribution systems have been satisfactorily completed.

1.6 WARRANTY

- A. National Project Performance Guarantee: Provide a guarantee on AABC's "National Standards for Testing and Balancing Heating, Ventilating, and Air Conditioning Systems" forms stating that AABC will assist in completing requirements of the Contract Documents if TAB firm fails to comply with the Contract Documents. Guarantee includes the following provisions:
- B. Special Guarantee: Provide a guarantee on NEBB forms stating that NEBB will assist in completing requirements of the Contract Documents if TAB firm fails to comply with the Contract Documents. Guarantee shall include the following provisions:
 - 1. The certified TAB firm has tested and balanced systems according to the Contract Documents.
 - 2. Systems are balanced to optimum performance capabilities within design and installation limits.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine the Contract Documents to become familiar with Project requirements and to discover conditions in systems' designs that may preclude proper TAB of systems and equipment.

1. Verify that balancing devices, such as test ports, gage cocks, thermometer wells, flow-control devices, balancing valves and fittings, and manual volume dampers, are required by the Contract Documents. Verify that quantities and locations of these balancing devices are accessible and appropriate for effective balancing and for efficient system and equipment operation.
- B. Examine approved submittal data of HVAC systems and equipment.
- C. Examine Project Record Documents described in Division 1 Section "Project Record Documents."
- D. Examine design data, including HVAC system descriptions, statements of design assumptions for environmental conditions and systems' output, and statements of philosophies and assumptions about HVAC system and equipment controls.
- E. Examine equipment performance data including fan and pump curves. Relate performance data to Project conditions and requirements, including system effects that can create undesired or unpredicted conditions that cause reduced capacities in all or part of a system. Calculate system effect factors to reduce performance ratings of HVAC equipment when installed under conditions different from those presented when the equipment was performance tested at the factory. To calculate system effects for air systems, use tables and charts found in AMCA 201, "Fans and Systems," Sections 7 through 10; or in SMACNA's "HVAC Systems--Duct Design," Sections 5 and 6. Compare this data with the design data and installed conditions.
- F. Examine system and equipment installations to verify that they are complete and that testing, cleaning, adjusting, and commissioning specified in individual Sections have been performed.
- G. Examine system and equipment test reports.
- H. Examine HVAC system and equipment installations to verify that indicated balancing devices, such as test ports, gage cocks, thermometer wells, flow-control devices, balancing valves and fittings, and manual volume dampers, are properly installed, and that their locations are accessible and appropriate for effective balancing and for efficient system and equipment operation.
- I. Examine systems for functional deficiencies that cannot be corrected by adjusting and balancing.
- J. Examine HVAC equipment to ensure that clean filters have been installed, bearings are greased, belts are aligned and tight, and equipment with functioning controls is ready for operation.
- K. Examine terminal units, such as variable-air-volume boxes, to verify that they are accessible and their controls are connected and functioning.
- L. Examine plenum ceilings used for supply air to verify that they are airtight. Verify that pipe penetrations and other holes are sealed.
- M. Examine strainers for clean screens and proper perforations.

- N. Examine three-way valves for proper installation for their intended function of diverting or mixing fluid flows.
- O. Examine heat-transfer coils for correct piping connections and for clean and straight fins.
- P. Examine system pumps to ensure absence of entrained air in the suction piping.
- Q. Examine equipment for installation and for properly operating safety interlocks and controls.
- R. Examine automatic temperature system components to verify the following:
 - 1. Dampers, valves, and other controlled devices are operated by the intended controller.
 - 2. Dampers and valves are in the position indicated by the controller.
 - 3. Integrity of valves and dampers for free and full operation and for tightness of fully closed and fully open positions. This includes dampers in multizone units, mixing boxes, and variable-air-volume terminals.
 - 4. Automatic modulating and shutoff valves, including two-way valves and three-way mixing and diverting valves, are properly connected.
 - 5. Thermostats and humidistats are located to avoid adverse effects of sunlight, drafts, and cold walls.
 - 6. Sensors are located to sense only the intended conditions.
 - 7. Sequence of operation for control modes is according to the Contract Documents.
 - 8. Controller set points are set at indicated values.
 - 9. Interlocked systems are operating.
 - 10. Changeover from heating to cooling mode occurs according to indicated values.
- S. Report deficiencies discovered before and during performance of TAB procedures. Observe and record system reactions to changes in conditions. Record default set points if different from indicated values.

3.2 PREPARATION

- A. Prepare a TAB plan that includes strategies and step-by-step procedures.
- B. Complete system readiness checks and prepare system readiness reports. Verify the following:
 - 1. Permanent electrical power wiring is complete.
 - 2. Hydronic systems are filled, clean, and free of air.
 - 3. Automatic temperature-control systems are operational.
 - 4. Equipment and duct access doors are securely closed.
 - 5. Balance, smoke, and fire dampers are open.
 - 6. Isolating and balancing valves are open and control valves are operational.
 - 7. Ceilings are installed in critical areas where air-pattern adjustments are required and access to balancing devices is provided.

8. Windows and doors can be closed so indicated conditions for system operations can be met.

3.3 GENERAL PROCEDURES FOR TESTING AND BALANCING

- A. Perform testing and balancing procedures on each system according to the procedures contained in NEBB's "Procedural Standards for Testing, Adjusting, and Balancing of Environmental Systems" and this Section.
- B. Cut insulation, ducts, pipes, and equipment cabinets for installation of test probes to the minimum extent necessary to allow adequate performance of procedures. After testing and balancing, close probe holes and patch insulation with new materials identical to those removed. Restore vapor barrier and finish according to insulation Specifications for this Project.
- C. Mark equipment and balancing device settings with paint or other suitable, permanent identification material, including damper-control positions, valve position indicators, fan-speed-control levers, and similar controls and devices, to show final settings.

3.4 GENERAL PROCEDURES FOR BALANCING AIR SYSTEMS

- A. Prepare test reports for both fans and outlets. Obtain manufacturer's outlet factors and recommended testing procedures. Crosscheck the summation of required outlet volumes with required fan volumes.
- B. Prepare schematic diagrams of systems' "as-built" duct layouts.
- C. For variable-air-volume systems, develop a plan to simulate diversity.
- D. Determine the best locations in main and branch ducts for accurate duct airflow measurements.
- E. Check airflow patterns from the outside-air louvers and dampers and the return- and exhaust-air dampers, through the supply-fan discharge and mixing dampers.
- F. Locate start-stop and disconnect switches, electrical interlocks, and motor starters.
- G. Verify that motor starters are equipped with properly sized thermal protection.
- H. Check dampers for proper position to achieve desired airflow path.
- I. Check for airflow blockages.
- J. Check condensate drains for proper connections and functioning.
- K. Check for proper sealing of air-handling unit components.
- L. Check for proper sealing of air duct system.

3.5 PROCEDURES FOR CONSTANT-VOLUME AIR SYSTEMS

- A. Adjust fans to deliver total indicated airflows within the maximum allowable fan speed listed by fan manufacturer.
 - 1. Measure fan static pressures to determine actual static pressure as follows:
 - a. Measure outlet static pressure as far downstream from the fan as practicable and upstream from restrictions in ducts such as elbows and transitions.
 - b. Measure static pressure directly at the fan outlet or through the flexible connection.
 - c. Measure inlet static pressure of single-inlet fans in the inlet duct as near the fan as possible, upstream from flexible connection and downstream from duct restrictions.
 - d. Measure inlet static pressure of double-inlet fans through the wall of the plenum that houses the fan.
 - 2. Measure static pressure across each component that makes up an air-handling unit, rooftop unit, and other air-handling and -treating equipment.
 - a. Simulate dirty filter operation and record the point at which maintenance personnel must change filters.
 - 3. Measure static pressures entering and leaving other devices such as sound traps, heat recovery equipment, and air washers, under final balanced conditions.
 - 4. Compare design data with installed conditions to determine variations in design static pressures versus actual static pressures. Compare actual system effect factors with calculated system effect factors to identify where variations occur. Recommend corrective action to align design and actual conditions.
 - 5. Obtain approval from COUNTY and CONSULTANT for adjustment of fan speed higher or lower than indicated speed. Make required adjustments to pulley sizes, motor sizes, and electrical connections to accommodate fan-speed changes.
 - 6. Do not make fan-speed adjustments that result in motor overload. Consult equipment manufacturers about fan-speed safety factors. Modulate dampers and measure fan-motor amperage to ensure that no overload will occur. Measure amperage in full cooling, full heating, economizer, and any other operating modes to determine the maximum required brake horsepower.
- B. Adjust volume dampers for main duct, submain ducts, and major branch ducts to indicated airflows within specified tolerances.
 - 1. Measure static pressure at a point downstream from the balancing damper and adjust volume dampers until the proper static pressure is achieved.
 - a. Where sufficient space in submain and branch ducts is unavailable for Pitot-tube traverse measurements, measure airflow at terminal outlets and inlets and calculate the total airflow for that zone.

2. Remeasure each submain and branch duct after all have been adjusted. Continue to adjust submain and branch ducts to indicated airflows within specified tolerances.
- C. Measure terminal outlets and inlets without making adjustments.
1. Measure terminal outlets using a direct-reading hood or outlet manufacturer's written instructions and calculating factors.
- D. Adjust terminal outlets and inlets for each space to indicated airflows within specified tolerances of indicated values. Make adjustments using volume dampers rather than extractors and the dampers at air terminals.
1. Adjust each outlet in same room or space to within specified tolerances of indicated quantities without generating noise levels above the limitations prescribed by the Contract Documents.
 2. Adjust patterns of adjustable outlets for proper distribution without drafts.

3.6 PROCEDURES FOR VARIABLE-AIR-VOLUME SYSTEMS

- A. Compensating for Diversity: When the total airflow of all terminal units is more than the indicated airflow of the fan, place a selected number of terminal units at a maximum set-point airflow condition until the total airflow of the terminal units equals the indicated airflow of the fan. Select the reduced airflow terminal units so they are distributed evenly among the branch ducts.
- B. Pressure-Independent, Variable-Air-Volume Systems: After the fan systems have been adjusted, adjust the variable-air-volume systems as follows:
1. Set outside-air dampers at minimum, and return- and exhaust-air dampers at a position that simulates full-cooling load.
 2. Select the terminal unit that is most critical to the supply-fan airflow and static pressure. Measure static pressure. Adjust system static pressure so the entering static pressure for the critical terminal unit is not less than the sum of terminal-unit manufacturer's recommended minimum inlet static pressure plus the static pressure needed to overcome terminal-unit discharge system losses.
 3. Measure total system airflow. Adjust to within indicated airflow.
 4. Set terminal units at maximum airflow and adjust controller or regulator to deliver the designed maximum airflow. Use terminal-unit manufacturer's written instructions to make this adjustment. When total airflow is correct, balance the air outlets downstream from terminal units as described for constant-volume air systems.
 5. Set terminal units at minimum airflow and adjust controller or regulator to deliver the designed minimum airflow. Check air outlets for a proportional reduction in airflow as described for constant-volume air systems.
 - a. If air outlets are out of balance at minimum airflow, report the condition but leave outlets balanced for maximum airflow.

6. Remeasure the return airflow to the fan while operating at maximum return airflow and minimum outside airflow. Adjust the fan and balance the return-air ducts and inlets as described for constant-volume air systems.
7. Measure static pressure at the most critical terminal unit and adjust the static-pressure controller at the main supply-air sensing station to ensure that adequate static pressure is maintained at the most critical unit.
8. Record the final fan performance data.

3.7 PROCEDURES FOR HEAT-TRANSFER COILS

A. Electric-Heating Coils: Measure the following data for each coil:

1. Nameplate data
2. Airflow
3. Entering- and leaving-air temperature at full load
4. Voltage and amperage input of each phase at full load and at each incremental stage.
5. Calculated kilowatt at full load
6. Fuse or circuit-breaker rating for overload protection.

B. Refrigerant Coils: Measure the following data for each coil:

1. Dry-bulb temperature of entering and leaving air.
2. Wet-bulb temperature of entering and leaving air.
3. Airflow
4. Air pressure drop
5. Refrigerant suction pressure and temperature.

3.8 PROCEDURES FOR TEMPERATURE MEASUREMENTS

- A. During TAB, report the need for adjustment in temperature regulation within the automatic temperature-control system.
- B. Measure indoor wet- and dry-bulb temperatures every other hour for a period of two successive eight-hour days, in each separately controlled zone, to prove correctness of final temperature settings. Measure when the building or zone is occupied.
- C. Measure outside-air, wet- and dry-bulb temperatures.

3.9 TEMPERATURE-CONTROL VERIFICATION

- A. Verify that controllers are calibrated and commissioned.
- B. Check transmitter and controller locations and note conditions that would adversely affect control functions.
- C. Record controller settings and note variances between set points and actual measurements.

- D. Check the operation of limiting controllers (i.e., high- and low-temperature controllers).
- E. Check free travel and proper operation of control devices such as damper and valve operators.
- F. Check the sequence of operation of control devices. Note air pressures and device positions and correlate with airflow and water flow measurements. Note the speed of response to input changes.
- G. Check the interaction of electrically operated switch transducers.
- H. Check the interaction of interlock and lockout systems.
- I. Check main control supply-air pressure and observe compressor and dryer operations.
- J. Record voltages of power supply and controller output. Determine whether the system operates on a grounded or nongrounded power supply.
- K. Note operation of electric actuators using spring return for proper fail-safe operations.

3.10 TOLERANCES

- A. Set HVAC system airflow and water flow rates within the following tolerances:
 - 1. Supply, Return, and Exhaust Fans and Equipment with Fans: Plus 5 to plus 10 percent.
 - 2. Air Outlets and Inlets: 0 to minus 10 percent.

3.11 FINAL REPORT

- A. General: Typewritten, or computer printout in letter-quality font, on standard bond paper, in three-ring binder, tabulated and divided into sections by tested and balanced systems.
- B. Include a certification sheet in front of binder signed and sealed by the certified testing and balancing Consultant.
 - 1. Include a list of instruments used for procedures, along with proof of calibration.
- C. Final Report Contents: In addition to certified field report data, include the following:
 - 1. Pump curves
 - 2. Fan curves
 - 3. Manufacturers' test data
 - 4. Field test reports prepared by system and equipment installers.
 - 5. Other information relative to equipment performance, but do not include Shop Drawings and Product Data.

- D. General Report Data: In addition to form titles and entries, include the following data in the final report, as applicable:
1. Title page
 2. Name and address of TAB firm
 3. Project name
 4. Project location
 5. COUNTY's name and address
 6. CONSULTANT's name and address
 7. CONTRACTOR's name and address
 8. Report date
 9. Signature of TAB firm who certifies the report.
 10. Table of Contents with the total number of pages defined for each section of the report. Number each page in the report.
 11. Summary of contents including the following:
 - a. Indicated versus final performance.
 - b. Notable characteristics of systems.
 - c. Description of system operation sequence if it varies from the Contract Documents.
 12. Nomenclature sheets for each item of equipment.
 13. Data for terminal units, including manufacturer, type size, and fittings.
 14. Notes to explain why certain final data in the body of reports varies from indicated values.
 15. Test conditions for fans and pump performance forms including the following:
 - a. Settings for outside-, return-, and exhaust-air dampers.
 - b. Conditions of filters.
 - c. Cooling coil, wet- and dry-bulb conditions.
 - d. Face and bypass damper settings at coils.
 - e. Fan drive settings including settings and percentage of maximum pitch diameter.
 - f. Inlet vane settings for variable-air-volume systems.
 - g. Settings for supply-air, static-pressure controller.
 - h. Other system operating conditions that affect performance.
- E. System Diagrams: Include schematic layouts of air and hydronic distribution systems. Present each system with single-line diagram and include the following:
1. Quantities of outside, supply, return, and exhaust airflows.
 2. Water and steam flow rates
 3. Duct, outlet, and inlet sizes
 4. Pipe and valve sizes and locations
 5. Terminal units
 6. Balancing stations
 7. Position of balancing devices

3.12 ADDITIONAL TESTS

- A. Within 90 days of completing TAB, perform additional testing and balancing to verify that balanced conditions are being maintained throughout and to correct unusual conditions.
- B. Seasonal Periods: If initial TAB procedures were not performed during near-peak summer and winter conditions, perform additional testing, inspecting, and adjusting during near-peak summer and winter conditions.

END OF SECTION 15593

SECTION 15700 - MECHANICAL INSULATION

PART 1 - GENERAL

1.1 SUMMARY

- A. This Section includes mechanical insulation for boiler breeching, duct, equipment, and pipe, including the following:

1. Insulation Materials:
 - a. Cellular glass
 - b. Flexible elastomeric
 - c. Mineral fiber
2. Insulating cements
3. Adhesives
4. Mastics
5. Sealants
6. Factory-applied jackets
7. Field-applied jackets
8. Tapes
9. Securements
10. Corner angles

1.2 Special Note

- A. Note: All piping, equipment and valves on the pump package will be provided non insulated. The contractor shall insulate all items per this specification.

1.3 SUBMITTALS

- A. Product Data: For each type of product indicated.
- B. Field quality-control inspection reports.
- C. Certificate of Warranty from Installing Contractor on exterior installed components.

1.4 Warranty

- A. Installing Contractor shall provide a minimum 10-year parts and labor inclusive warranty on exterior installed insulation. Warranty shall include all cost included to repair insulation and or other materials due to defective installation.

1.5 QUALITY ASSURANCE

- A. Fire-Test-Response Characteristics: Insulation and related materials shall have fire-test-response characteristics indicated, as determined by testing identical products per ASTM E 84, by a testing and inspecting agency acceptable to authorities having jurisdiction. Factory label insulation and jacket materials and adhesive, mastic, and cement material containers, with appropriate markings of applicable testing and inspecting agency.
 - 1. Insulation Installed Indoors: Flame-spread index of 25 or less, and smoke-developed index of 50 or less.
 - 2. Insulation Installed Outdoors: Flame-spread index of 75 or less, and smoke-developed index of 150 or less.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. In other Part 2 articles where titles below introduce lists, the following requirements apply to product selection:
 - 1. Available Products: Subject to compliance with requirements, products that may be incorporated into the Work include, but are not limited to, products specified.
 - 2. Products: Subject to compliance with requirements, provide one of the products specified.
 - 3. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, manufacturers specified.
 - 4. Manufacturers: Subject to compliance with requirements, provide products by one of the manufacturers specified.

2.2 INSULATION MATERIALS

- A. Refer to Part 3 schedule articles for requirements about where insulating materials shall be applied.
- B. Products shall not contain asbestos, lead, mercury, or mercury compounds.
- C. Products that come in contact with stainless steel shall have a leachable chloride content of less than 50 ppm when tested according to ASTM C 871.
- D. Insulation materials for use on austenitic stainless steel shall be qualified as acceptable according to ASTM C 795.
- E. Foam insulation materials shall not use CFC or HCFC blowing agents in the manufacturing process.

- F. Cellular Glass: Inorganic, incombustible, foamed or cellulated glass with annealed, rigid, hermetically sealed cells. Factory-applied jacket requirements are specified in Part 2 "Factory-Applied Jackets" Article.
1. Products:
 - a. Cell-U-Foam Corporation; Ultra-CUF.
 - b. Pittsburgh Corning Corporation; Foamglas Super K
 - c. "or approved equal"
 2. Block Insulation: ASTM C 552, Type I.
 3. Special-Shaped Insulation: ASTM C 552, Type III.
 4. Board Insulation: ASTM C 552, Type IV.
 5. Preformed Pipe Insulation without Jacket: Comply with ASTM C 552, Type II, Class 1.
 6. Preformed Pipe Insulation with Factory-Applied ASJ: Comply with ASTM C 552, Type II, Class 2.
 7. Factory fabricate shapes according to ASTM C 450 and ASTM C 585.
- G. Mineral-Fiber Blanket Insulation: Mineral or glass fibers bonded with a thermosetting resin. Comply with ASTM C 553, Type II and ASTM C 1290, Type III with factory-applied FSK jacket. Factory-applied jacket requirements are specified in Part 2 "Factory-Applied Jackets" Article.
1. Products:
 - a. CertainTeed Corp.; Duct Wrap
 - b. Johns Manville; Microlite
 - c. Knauf Insulation; Duct Wrap
 - d. Manson Insulation Inc.; Alley Wrap
 - e. Owens Corning; All-Service Duct Wrap
- H. Mineral-Fiber Board Insulation: Mineral or glass fibers bonded with a thermosetting resin. Comply with ASTM C 612, Type IA or Type IB. For duct and plenum applications, provide insulation with factory-applied FSK jacket. For equipment applications, provide insulation with factory-applied FSK jacket. Factory-applied jacket requirements are specified in Part 2 "Factory-Applied Jackets" Article.
1. Products:
 - a. CertainTeed Corp.; Commercial Board
 - b. Fibrex Insulations Inc.; FBX
 - c. Johns Manville; 800 Series Spin-Glas
 - d. Knauf Insulation; Insulation Board
 - e. Manson Insulation Inc.; AK Board
 - f. Owens Corning; Fiberglas 700 Series

I. Mineral-Fiber, Preformed Pipe Insulation:

1. Products:

- a. Fibrex Insulations Inc.; Coreplus 1200
- b. Johns Manville; Micro-Lok
- c. Knauf Insulation; 1000 Pipe Insulation
- d. Manson Insulation Inc.; Alley-K
- e. Owens Corning; Fiberglas Pipe Insulation

2. Type I, 850 deg F (454 deg C) Materials: Mineral or glass fibers bonded with a thermosetting resin. Comply with ASTM C 547, Type I, Grade A, with factory-applied ASJ. Factory-applied jacket requirements are specified in Part 2 "Factory-Applied Jackets" Article.

2.3 INSULATING CEMENTS

- A. Mineral-Fiber, Hydraulic-Setting Insulating and Finishing Cement: Comply with ASTM C 449/C 449M.

1. Products:

- a. Insulco, Division of MFS, Inc.; SmoothKote
- b. P. K. Insulation Mfg. Co., Inc.; PK No. 127, and Quik-Cote
- c. "or approved equal"

2.4 ADHESIVES

- A. Materials shall be compatible with insulation materials, jackets, and substrates and for bonding insulation to itself and to surfaces to be insulated, unless otherwise indicated.

- B. Cellular-Glass: Solvent-based resin adhesive, with a service temperature range of minus 75 to plus 300 deg F (minus 59 to plus 149 deg C).

1. Products:

- a. Childers Products, Division of ITW; CP-96
- b. Foster Products Corporation, H. B. Fuller Company; 81-33
- c. "or approved equal"

- C. Flexible Elastomeric: Comply with MIL-A-24179A, Type II, Class I.

1. Products:

- a. Aeroflex USA Inc.; Aero seal

- b. Armacell LCC; 520 Adhesive
 - c. Foster Products Corporation, H. B. Fuller Company; 85-75
 - d. RBX Corporation; Rubatex Contact Adhesive
- D. Mineral-Fiber Adhesive: Comply with MIL-A-3316C, Class 2, Grade A.
- 1. Products:
 - a. Childers Products, Division of ITW; CP-82
 - b. Foster Products Corporation, H. B. Fuller Company; 85-20
 - c. ITW TACC, Division of Illinois Tool Works; S-90/80
 - d. Marathon Industries, Inc.; 225
 - e. Mon-Eco Industries, Inc.; 22-25

2.5 MASTICS

- A. Materials shall be compatible with insulation materials, jackets, and substrates: Comply with MIL-C-19565C, Type II.
- B. Vapor-Barrier Mastic: Water based; suitable for indoor and outdoor use on below ambient services.
- 1. Products:
 - a. Childers Products, Division of ITW; CP-35
 - b. Foster Products Corporation, H. B. Fuller Company; 30-90
 - c. ITW TACC, Division of Illinois Tool Works; CB-50
 - d. Marathon Industries, Inc.; 590
 - e. Mon-Eco Industries, Inc.; 55-40
 - f. Vimasco Corporation; 749
 - 2. Water-Vapor Permeance: ASTM E 96, Procedure B, 0.013 perm (0.009 metric perm) at 43-mil (1.09-mm) dry film thickness.
 - 3. Service Temperature Range: Minus 20 to plus 180 deg F (Minus 29 to plus 82 deg C).
 - 4. Solids Content: ASTM D 1644, 59 percent by volume and 71 percent by weight.
 - 5. Color: White.

2.6 SEALANTS

- A. Joint Sealants:
- 1. Joint Sealants for Cellular-Glass Products:
 - a. Childers Products, Division of ITW; CP-76
 - b. Foster Products Corporation, H. B. Fuller Company; 30-45
 - c. Marathon Industries, Inc.; 405

- d. Mon-Eco Industries, Inc.; 44-05
 - e. Pittsburgh Corning Corporation; Pittseal 444
 - f. Vimasco Corporation; 750
2. Joint Sealants for Polystyrene Products:
 - a. Childers Products, Division of ITW; CP-70
 - b. Foster Products Corporation, H. B. Fuller Company; 30-45/30-46
 - c. Marathon Industries, Inc.; 405
 - d. Mon-Eco Industries, Inc.; 44-05
 - e. Vimasco Corporation; 750
 3. Materials shall be compatible with insulation materials, jackets, and substrates.
 4. Permanently flexible, elastomeric sealant.
 5. Service Temperature Range: Minus 100 to plus 300 deg F (Minus 73 to plus 149 deg C).
 6. Color: White or gray.
- B. FSK and Metal Jacket Flashing Sealants:
1. Products:
 - a. Childers Products, Division of ITW; CP-76-8
 - b. Foster Products Corporation, H. B. Fuller Company; 95-44
 - c. Marathon Industries, Inc.; 405
 - d. Mon-Eco Industries, Inc.; 44-05
 - e. Vimasco Corporation; 750
 2. Materials shall be compatible with insulation materials, jackets, and substrates.
 3. Fire- and water-resistant, flexible, elastomeric sealant.
 4. Service Temperature Range: Minus 40 to plus 250 deg F (Minus 40 to plus 121 deg C).
 5. Color: Aluminum
- C. ASJ Flashing Sealants, and Vinyl, PVDC, and PVC Jacket Flashing Sealants:
1. Products:
 - a. Childers Products, Division of ITW; CP-76.
 - b. "or approved equal"
 2. Materials shall be compatible with insulation materials, jackets, and substrates.
 3. Fire- and water-resistant, flexible, elastomeric sealant.
 4. Service Temperature Range: Minus 40 to plus 250 deg F (Minus 40 to plus 121 deg C).
 5. Color: White.

2.7 FACTORY-APPLIED JACKETS

- A. Insulation system schedules indicate factory-applied jackets on various applications. When factory-applied jackets are indicated, comply with the following:
 - 1. FSK Jacket: Aluminum-foil, fiberglass-reinforced scrim with kraft-paper backing; complying with ASTM C 1136, Type II.

2.8 FIELD-APPLIED JACKETS

- A. Field-applied jackets shall comply with ASTM C 921, Type I, unless otherwise indicated.
- B. FSK Jacket: Aluminum-foil-face, fiberglass-reinforced scrim with kraft-paper backing.
- C. Aluminum Jacket: Comply with ASTM B 209 (ASTM B 209M), Alloy 3003, 3005, 3105 or 5005, Temper H-14.
 - 1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:
 - a. Childers Products, Division of ITW; Metal Jacketing Systems.
 - b. PABCO Metals Corporation; Surefit.
 - c. RPR Products, Inc.; Insul-Mate.
 - 2. Sheet and roll stock ready for shop or field sizing
 - 3. Finish and thickness are indicated in field-applied jacket schedules.
 - 4. Moisture Barrier for Indoor Applications: 3-mil- (0.075-mm-) thick, heat-bonded polyethylene and kraft paper.
 - 5. Moisture Barrier for Outdoor Applications: 3-mil- (0.075-mm-) thick, heat-bonded polyethylene and kraft paper.
 - 6. Factory-Fabricated Fitting Covers:
 - a. Same material, finish, and thickness as jacket.
 - b. Preformed 2-piece or gore, 45- and 90-degree, short- and long-radius elbows.
 - c. Tee covers.
 - d. Flange and union covers.
 - e. End caps.
 - f. Beveled collars.
 - g. Valve covers.
 - h. Field fabricate fitting covers only if factory-fabricated fitting covers are not available.
- D. Self-Adhesive Outdoor Jacket: 60-mil- (1.5-mm-) thick, laminated vapor barrier and waterproofing membrane for installation over insulation located aboveground outdoors; consisting of a rubberized bituminous resin on a crosslaminated polyethylene film covered with white aluminum-foil facing.

- 1. Products:

- a. Polyguard; Alumaguard 60.

2.9 TAPES

- A. ASJ Tape: White vapor-retarder tape matching factory-applied jacket with acrylic adhesive, complying with ASTM C 1136 and UL listed.
 1. Width: 3 inches (75 mm).
 2. Thickness: 11.5 mils (0.29 mm)
 3. Adhesion: 90 ounces force/inch (1.0 N/mm) in width
 4. Elongation: 2 percent
 5. Tensile Strength: 40 lbf/inch (7.2 N/mm) in width
 6. ASJ Tape Disks and Squares: Precut disks or squares of ASJ tape
- B. FSK Tape: Foil-face, vapor-retarder tape matching factory-applied jacket with acrylic adhesive; complying with ASTM C 1136 and UL listed.
 1. Width: 3 inches (75 mm)
 2. Thickness: 6.5 mils (0.16 mm)
 3. Adhesion: 90 ounces force/inch (1.0 N/mm) in width
 4. Elongation: 2 percent
 5. Tensile Strength: 40 lbf/inch (7.2 N/mm) in width
 6. FSK Tape Disks and Squares: Precut disks or squares of FSK tape
- C. Aluminum-Foil Tape: Vapor-retarder tape with acrylic adhesive and UL listed.
 1. Width: 2 inches (50 mm)
 2. Thickness: 3.7 mils (0.093 mm)
 3. Adhesion: 100 ounces force/inch (1.1 N/mm) in width
 4. Elongation: 5 percent
 5. Tensile Strength: 34 lbf/inch (6.2 N/mm) in width

2.10 SECUREMENTS

- A. Aluminum Bands: ASTM B 209 (ASTM B 209M), Alloy 3003, 3005, 3105, or 5005; Temper H-14, 0.020 inch (0.51 mm) thick, 3/4 inch (19 mm) wide with wing seal.
- B. Metal, Adhesively Attached, Perforated-Base Insulation Hangers: Baseplate welded to projecting spindle that is capable of holding insulation, of thickness indicated, securely in position indicated when self-locking washer is in place. Comply with the following requirements:
 1. Baseplate: Perforated, galvanized carbon-steel sheet, 0.030 inch (0.76 mm) thick by 2 inches (50 mm) square.
 2. Spindle: Aluminum, fully annealed, 0.106-inch- (2.6-mm-) diameter shank, length to suit depth of insulation indicated.

3. Adhesive: Recommended by hanger manufacturer. Product with demonstrated capability to bond insulation hanger securely to substrates indicated without damaging insulation, hangers, and substrates.
- C. Nonmetal, Adhesively Attached, Perforated-Base Insulation Hangers: Baseplate fastened to projecting spindle that is capable of holding insulation, of thickness indicated, securely in position indicated when self-locking washer is in place. Comply with the following requirements:
1. Baseplate: Perforated, nylon sheet, 0.030 inch (0.76 mm) thick by 1-1/2 inches (38 mm) in diameter.
 2. Spindle: Nylon, 0.106-inch- (2.6-mm-) diameter shank, length to suit depth of insulation indicated, up to 2-1/2 inches (63 mm).
 3. Adhesive: Recommended by hanger manufacturer. Product with demonstrated capability to bond insulation hanger securely to substrates indicated without damaging insulation, hangers, and substrates.
- D. Self-Sticking-Base Insulation Hangers: Baseplate welded to projecting spindle that is capable of holding insulation, of thickness indicated, securely in position indicated when self-locking washer is in place. Comply with the following requirements:
1. Baseplate: Galvanized carbon-steel sheet, 0.030 inch (0.76 mm) thick by 2 inches (50 mm) square.
 2. Spindle: Aluminum, fully annealed, 0.106-inch- (2.6-mm-) diameter shank, length to suit depth of insulation indicated.
 3. Adhesive-backed base with a peel-off protective cover.
- E. Insulation-Retaining Washers: Self-locking washers formed from 0.016-inch- (0.41-mm-) thick, aluminum sheet, with beveled edge sized as required to hold insulation securely in place but not less than 1-1/2 inches (38 mm) in diameter.
1. Protect ends with capped self-locking washers incorporating a spring steel insert to ensure permanent retention of cap in exposed locations.
- F. Nonmetal Insulation-Retaining Washers: Self-locking washers formed from 0.016-inch- (0.41-mm-) thick nylon sheet, with beveled edge sized as required to hold insulation securely in place but not less than 1-1/2 inches (38 mm) in diameter.
- G. Staples: Outward-clinching insulation staples, nominal 3/4-inch- (19-mm-) wide, stainless steel or Monel.
- H. Wire: 0.062-inch (1.6-mm) soft-annealed, stainless steel.
- 2.11 CORNER ANGLES
- A. Aluminum Corner Angles: 0.040 inch (1.0 mm) thick, minimum 1 by 1 inch (25 by 25 mm), aluminum according to ASTM B 209 (ASTM B 209M), Alloy 3003, 3005, 3105 or 5005; Temper H-14.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Surface Preparation: Clean and dry surfaces to receive insulation. Remove materials that will adversely affect insulation application.
- B. Coordinate insulation installation with the trade installing heat tracing. Comply with requirements for heat tracing that apply to insulation.
- C. Mix insulating cements with clean potable water; if insulating cements are to be in contact with stainless-steel surfaces, use demineralized water.

3.2 COMMON INSTALLATION REQUIREMENTS

- A. Install insulation materials, accessories, and finishes with smooth, straight, and even surfaces; free of voids throughout the length of equipment, ducts and fittings, and piping including fittings, valves, and specialties.
- B. Install insulation with tightly butted joints free of voids and gaps. Vapor barriers shall be continuous. Before installing jacket material, install vapor-barrier system.
- C. Install insulation materials, forms, vapor barriers or retarders, jackets, and thicknesses required for each item of equipment, duct system, and pipe system as specified in insulation system schedules.
- D. Install accessories compatible with insulation materials and suitable for the service. Install accessories that do not corrode, soften, or otherwise attack insulation or jacket in either wet or dry state.
- E. Install insulation with longitudinal seams at top and bottom of horizontal runs.
- F. Install multiple layers of insulation with longitudinal and end seams staggered.
- G. Do not weld brackets, clips, or other attachment devices to piping, fittings, and specialties.
- H. Keep insulation materials dry during application and finishing.
- I. Install insulation with tight longitudinal seams and end joints. Bond seams and joints with adhesive recommended by insulation material manufacturer.
- J. Install insulation with least number of joints practical.
- K. Hangers and Anchors: Where vapor barrier is indicated, seal joints, seams, and penetrations in insulation at hangers, supports, anchors, and other projections with vapor-barrier mastic.

1. Install insulation continuously through hangers and around anchor attachments.
 2. For insulation application where vapor barriers are indicated, extend insulation on anchor legs from point of attachment to supported item to point of attachment to structure. Taper and seal ends at attachment to structure with vapor-barrier mastic.
 3. Install insert materials and install insulation to tightly join the insert. Seal insulation to insulation inserts with adhesive or sealing compound recommended by insulation material manufacturer.
 4. Cover inserts with jacket material matching adjacent pipe insulation. Install shields over jacket, arranged to protect jacket from tear or puncture by hanger, support, and shield.
- L. Apply adhesives, mastics, and sealants at manufacturer's recommended coverage rate and wet and dry film thicknesses.
- M. Install insulation with factory-applied jackets as follows:
1. Draw jacket tight and smooth.
 2. Cover circumferential joints with 3-inch- (75-mm-) wide strips, of same material as insulation jacket. Secure strips with adhesive and outward clinching staples along both edges of strip, spaced 4 inches (100 mm) o.c.
 3. Overlap jacket longitudinal seams at least 1-1/2 inches (38 mm). Install insulation with longitudinal seams at bottom of pipe. Clean and dry surface to receive self-sealing lap. Staple laps with outward clinching staples along edge at 2 inches (50 mm) o.c.
 - a. For below ambient services, apply vapor-barrier mastic over staples.
 4. Cover joints and seams with tape as recommended by insulation material manufacturer to maintain vapor seal.
 5. Where vapor barriers are indicated, apply vapor-barrier mastic on seams and joints and at ends adjacent to duct and pipe flanges and fittings.
- N. Cut insulation in a manner to avoid compressing insulation more than 75 percent of its nominal thickness.
- O. Finish installation with systems at operating conditions. Repair joint separations and cracking due to thermal movement.
- P. Repair damaged insulation facings by applying same facing material over damaged areas. Extend patches at least 4 inches (100 mm) beyond damaged areas. Adhere, staple, and seal patches similar to butt joints.
- Q. For above ambient services, do not install insulation to the following:
1. Vibration-control devices
 2. Testing agency labels and stamps
 3. Nameplates and data plates
 4. Manholes
 5. Handholes

6. Cleanouts

3.3 PENETRATIONS

- A. Insulation Installation at Roof Penetrations: Install insulation continuously through roof penetrations.
1. Seal penetrations with flashing sealant.
 2. For applications requiring only indoor insulation, terminate insulation above roof surface and seal with joint sealant. For applications requiring indoor and outdoor insulation, install insulation for outdoor applications tightly joined to indoor insulation ends. Seal joint with joint sealant.
 3. Extend jacket of outdoor insulation outside roof flashing at least 2 inches (50 mm) below top of roof flashing.
 4. Seal jacket to roof flashing with flashing sealant.
- B. Insulation Installation at Below-Grade Exterior Wall Penetrations: Terminate insulation flush with sleeve seal. Seal terminations with flashing sealant.
- C. Insulation Installation at Aboveground Exterior Wall Penetrations: Install insulation continuously through wall penetrations.
1. Seal penetrations with flashing sealant.
 2. For applications requiring only indoor insulation, terminate insulation inside wall surface and seal with joint sealant. For applications requiring indoor and outdoor insulation, install insulation for outdoor applications tightly joined to indoor insulation ends. Seal joint with joint sealant.
 3. Extend jacket of outdoor insulation outside wall flashing and overlap wall flashing at least 2 inches (50 mm).
 4. Seal jacket to wall flashing with flashing sealant.
- D. Insulation Installation at Interior Wall and Partition Penetrations (That Are Not Fire Rated): Install insulation continuously through walls and partitions.
- E. Insulation Installation at Fire-Rated Wall and Partition Penetrations: Install insulation continuously through penetrations of fire-rated walls and partitions. Terminate insulation at fire damper sleeves for fire-rated wall and partition penetrations. Externally insulate damper sleeves to match adjacent insulation and overlap duct insulation at least 2 inches (50 mm).
1. Firestopping and fire-resistive joint sealers are specified in Division 7 Section "Through-Penetration Firestop Systems."
- F. Insulation Installation at Floor Penetrations:
1. Duct: Install insulation continuously through floor penetrations that are not fire rated. For penetrations through fire-rated assemblies, terminate insulation at fire

damper sleeves and externally insulate damper sleeve beyond floor to match adjacent duct insulation. Overlap damper sleeve and duct insulation at least 2 inches (50 mm).

2. Pipe: Install insulation continuously through floor penetrations.
3. Seal penetrations through fire-rated assemblies according to Division 7 Section "Through-Penetration Firestop Systems."

3.4 DUCT AND PLENUM INSULATION INSTALLATION

A. Blanket Insulation Installation on Ducts and Plenums: Secure with adhesive and insulation pins.

1. Apply adhesives according to manufacturer's recommended coverage rates per unit area, for 100 percent coverage of duct and plenum surfaces.
2. Apply adhesive to entire circumference of ducts and to all surfaces of fittings and transitions.
3. Install either capacitor-discharge-weld pins and speed washers or cupped-head, capacitor-discharge-weld pins on sides and bottom of horizontal ducts and sides of vertical ducts as follows:
 - a. On duct sides with dimensions 18 inches (450 mm) and smaller, place pins along longitudinal centerline of duct. Space 3 inches (75 mm) maximum from insulation end joints, and 16 inches (400 mm) o.c.
 - b. On duct sides with dimensions larger than 18 inches (450 mm), place pins 16 inches (400 mm) o.c. each way, and 3 inches (75 mm) maximum from insulation joints. Install additional pins to hold insulation tightly against surface at cross bracing.
 - c. Pins may be omitted from top surface of horizontal, rectangular ducts and plenums.
 - d. Do not overcompress insulation during installation.
 - e. Impale insulation over pins and attach speed washers.
 - f. Cut excess portion of pins extending beyond speed washers or bend parallel with insulation surface. Cover exposed pins and washers with tape matching insulation facing.
4. For ducts and plenums with surface temperatures below ambient, install a continuous unbroken vapor barrier. Create a facing lap for longitudinal seams and end joints with insulation by removing 2 inches (50 mm) from 1 edge and 1 end of insulation segment. Secure laps to adjacent insulation section with 1/2-inch (13-mm) outward-clinching staples, 1 inch (25 mm) o.c. Install vapor barrier consisting of factory- or field-applied jacket, adhesive, vapor-barrier mastic, and sealant at joints, seams, and protrusions.
 - a. Repair punctures, tears, and penetrations with tape or mastic to maintain vapor-barrier seal.
 - b. Install vapor stops for ductwork and plenums operating below 50 deg F (10 deg C) at 18-foot (5.5-m) intervals. Vapor stops shall consist of vapor-barrier mastic applied in a Z-shaped pattern over insulation face, along butt end of insulation, and over the surface. Cover insulation face and surface

to be insulated a width equal to 2 times the insulation thickness but not less than 3 inches (75 mm).

5. Overlap unfaced blankets a minimum of 2 inches (50 mm) on longitudinal seams and end joints. At end joints, secure with steel bands spaced a maximum of 18 inches (50 mm) o.c.
 6. Install insulation on rectangular duct elbows and transitions with a full insulation section for each surface.
 7. Insulate duct stiffeners, hangers, and flanges that protrude beyond insulation surface with 6-inch- (150-mm-) wide strips of same material used to insulate duct. Secure on alternating sides of stiffener, hanger, and flange with pins spaced 6 inches (150 mm) o.c.
- B. Board Insulation Installation on Ducts and Plenums: Secure with adhesive and insulation pins.
1. Apply adhesives according to manufacturer's recommended coverage rates per unit area, for 100 percent coverage of duct and plenum surfaces.
 2. Apply adhesive to entire circumference of ducts and to all surfaces of fittings and transitions.
 3. Install either capacitor-discharge-weld pins and speed washers or cupped-head, capacitor-discharge-weld pins on sides and bottom of horizontal ducts and sides of vertical ducts as follows:
 - a. On duct sides with dimensions 18 inches (450 mm) and smaller, place pins along longitudinal centerline of duct. Space 3 inches (75 mm) maximum from insulation end joints, and 16 inches (400 mm) o.c.
 - b. On duct sides with dimensions larger than 18 inches (450 mm), space pins 16 inches (400 mm) o.c. each way, and 3 inches (75 mm) maximum from insulation joints. Install additional pins to hold insulation tightly against surface at cross bracing.
 - c. Pins may be omitted from top surface of horizontal, rectangular ducts and plenums.
 - d. Do not overcompress insulation during installation.
 - e. Cut excess portion of pins extending beyond speed washers or bend parallel with insulation surface. Cover exposed pins and washers with tape matching insulation facing.
 4. For ducts and plenums with surface temperatures below ambient, install a continuous unbroken vapor barrier. Create a facing lap for longitudinal seams and end joints with insulation by removing 2 inches (50 mm) from 1 edge and 1 end of insulation segment. Secure laps to adjacent insulation section with 1/2-inch (13-mm) outward-clinching staples, 1 inch (25 mm) o.c. Install vapor barrier consisting of factory- or field-applied jacket, adhesive, vapor-barrier mastic, and sealant at joints, seams, and protrusions.
 - a. Repair punctures, tears, and penetrations with tape or mastic to maintain vapor-barrier seal.
 - b. Install vapor stops for ductwork and plenums operating below 50 deg F (10 deg C) at 18-foot (5.5-m) intervals. Vapor stops shall consist of vapor-

barrier mastic applied in a Z-shaped pattern over insulation face, along butt end of insulation, and over the surface. Cover insulation face and surface to be insulated a width equal to 2 times the insulation thickness but not less than 3 inches (75 mm).

5. Install insulation on rectangular duct elbows and transitions with a full insulation section for each surface. Groove and score insulation to fit as closely as possible to outside and inside radius of elbows.
6. Insulate duct stiffeners, hangers, and flanges that protrude beyond insulation surface with 6-inch- (150-mm-) wide strips of same material used to insulate duct. Secure on alternating sides of stiffener, hanger, and flange with pins spaced 6 inches (150 mm) o.c.

3.5 PIPE INSULATION INSTALLATION

- A. Requirements in this Article generally apply to all insulation materials except where more specific requirements are specified in various pipe insulation material installation articles.
- B. Secure single-layer insulation with bands at 12-inch (300-mm) intervals and tighten bands without deforming insulation materials.
- C. Install 2-layer insulation with joints tightly butted and staggered at least 3 inches (75 mm). Secure inner layer with 0.062-inch (1.6-mm) wire spaced at 12-inch (300-mm) intervals. Secure outer layer with bands at 12-inch (300-mm) intervals.
- D. Install insulation over fittings, valves, strainers, flanges, unions, and other specialties with continuous thermal and vapor-retarder integrity, unless otherwise indicated.
- E. Cover segmented insulated surfaces with a layer of insulating cement and coat with a mastic. Install vapor-barrier mastic for below ambient services and a breather mastic for above ambient services. Reinforce the mastic with fabric-reinforcing mesh. Trowel the mastic to a smooth and well-shaped contour.
- F. Stencil or label the outside insulation jacket of each union with the word "UNION." Match size and color of pipe labels.
- G. Insulation Installation on Straight Pipes and Tubes:
 1. Secure each layer of preformed insulation to pipe with wire or bands and tighten bands without deforming insulation materials. Orient longitudinal joints between half sections in 3 and 9 o'clock positions on the pipe.
 2. Where vapor barriers are indicated, seal longitudinal seams, end joints, and protrusions with vapor-barrier mastic and joint sealant.
 3. For insulation with factory-applied jackets on above ambient services, secure laps with outward clinched staples at 6 inches (150 mm) o.c.
 4. For insulation with factory-applied jackets with vapor barriers, do not staple longitudinal tabs but secure tabs with additional adhesive or tape as

recommended by insulation material manufacturer and seal with vapor-barrier mastic.

5. For insulation with factory-applied jackets on below ambient services, do not staple longitudinal tabs but secure tabs with additional adhesive as recommended by insulation material manufacturer and seal with vapor-barrier mastic and flashing sealant.

H. Insulation Installation on Pipe Flanges:

1. Install preformed pipe insulation to outer diameter of pipe flange.
2. Make width of insulation section same as overall width of flange and bolts, plus twice the thickness of pipe insulation.
3. Fill voids between inner circumference of flange insulation and outer circumference of adjacent straight pipe segments with cut sections of same insulation material and thickness as pipe insulation.
4. Install jacket material with manufacturer's recommended adhesive, overlap seams at least 1 inch (25 mm), and seal joints with flashing sealant.
5. Secure insulation to flanges and seal seams with manufacturer's recommended adhesive to eliminate openings in insulation that allow passage of air to surface being insulated.

I. Insulation Installation on Pipe Fittings and Elbows:

1. Insulate pipe elbows using preformed fitting insulation or mitered fittings made from same material and density as adjacent pipe insulation. Each piece shall be butted tightly against adjoining piece and bonded with adhesive. Fill joints, seams, voids, and irregular surfaces with insulating cement finished to a smooth, hard, and uniform contour that is uniform with adjoining pipe insulation.
2. Insulate tee fittings with preformed fitting insulation or sectional pipe insulation of same material and thickness as used for adjacent pipe. Cut sectional pipe insulation to fit. Butt each section closely to the next and hold in place with tie wire. Bond pieces with adhesive.

J. Insulation Installation on Valves and Pipe Specialties:

1. Install preformed sections of same material as straight segments of pipe insulation when available.
2. Insulate valves using preformed fitting insulation or sectional pipe insulation of same material, density, and thickness as used for adjacent pipe. Overlap adjoining pipe insulation by not less than two times the thickness of pipe insulation, or one pipe diameter, whichever is thicker. For valves, insulate up to and including the bonnets, valve stuffing-box studs, bolts, and nuts. Fill joints, seams, and irregular surfaces with insulating cement.
3. Arrange insulation to permit access to packing and to allow valve operation without disturbing insulation.
4. Insulate strainers using preformed fitting insulation or sectional pipe insulation of same material, density, and thickness as used for adjacent pipe. Overlap adjoining pipe insulation by not less than two times the thickness of pipe

insulation, or one pipe diameter, whichever is thicker. Fill joints, seams, and irregular surfaces with insulating cement. Insulate strainers so strainer basket flange or plug can be easily removed and replaced without damaging the insulation and jacket. Provide a removable reusable insulation cover. For below ambient services, provide a design that maintains vapor barrier.

5. Install insulation to flanges as specified for flange insulation application.

- K. Insulate instrument connections for thermometers, pressure gages, pressure temperature taps, test connections, flow meters, sensors, switches, and transmitters on insulated pipes, vessels, and equipment. Shape insulation at these connections by tapering it to and around the connection with insulating cement and finish with finishing cement, mastic, and flashing sealant.

- L. Install removable insulation covers at locations indicated. Installation shall conform to the following:
 1. Make removable flange and union insulation from sectional pipe insulation of same thickness as that on adjoining pipe. Install same insulation jacket as adjoining pipe insulation.
 2. When flange and union covers are made from sectional pipe insulation, extend insulation from flanges or union long at least two times the insulation thickness over adjacent pipe insulation on each side of flange or union. Secure flange cover in place with stainless-steel or aluminum bands. Select band material compatible with insulation and jacket.
 3. Construct removable valve insulation covers in same manner as for flanges except divide the two-part section on the vertical center line of valve body.
 4. When covers are made from block insulation, make two halves, each consisting of mitered blocks wired to stainless-steel fabric. Secure this wire frame, with its attached insulation, to flanges with tie wire. Extend insulation at least 2 inches (50 mm) over adjacent pipe insulation on each side of valve. Fill space between flange or union cover and pipe insulation with insulating cement. Finish cover assembly with insulating cement applied in two coats. After first coat is dry, apply and trowel second coat to a smooth finish.

- M. Special Installation Requirements for Flexible Elastomeric and Polyolefin Insulation:
 1. Seal longitudinal seams and end joints with manufacturer's recommended adhesive to eliminate openings in insulation that allow passage of air to surface being insulated.
 2. Insulation Installation on Pipe Flanges:
 - a. Install pipe insulation to outer diameter of pipe flange.
 - b. Make width of insulation section same as overall width of flange and bolts, plus twice the thickness of pipe insulation.

- c. Fill voids between inner circumference of flange insulation and outer circumference of adjacent straight pipe segments with cut sections of sheet insulation of same thickness as pipe insulation.
 - d. Secure insulation to flanges and seal seams with manufacturer's recommended adhesive to eliminate openings in insulation that allow passage of air to surface being insulated.
3. Insulation Installation on Pipe Fittings and Elbows:
- a. Install mitered sections of pipe insulation.
 - b. Secure insulation materials and seal seams with manufacturer's recommended adhesive to eliminate openings in insulation that allow passage of air to surface being insulated.

3.6 FIELD-APPLIED JACKET INSTALLATION

- A. Where metal jackets are indicated, install as follows:
1. Draw jacket material smooth and tight.
 2. Install lap or joint strips with same material as jacket.
 3. Secure jacket to insulation with manufacturer's recommended adhesive.
 4. Install jacket with 1-1/2-inch (38-mm) laps at longitudinal seams and 3-inch- (75-mm-) wide joint strips at end joints.
 5. Seal openings, punctures, and breaks in vapor-retarder jackets and exposed insulation with vapor-retarder mastic.

3.7 FINISHES

- A. Duct, Equipment, and Pipe Insulation with ASJ or Other Paintable Jacket Material: Paint jacket as specified in Division 9 painting Sections.
1. Apply two finish coats of interior, flat, latex-emulsion size over a primer that is compatible with jacket material and finish coat paint. Add fungicidal agent to render fabric mildew proof.
- B. Flexible Elastomeric Thermal Insulation: After adhesive has fully cured, apply two coats of insulation manufacturer's recommended protective coating.
- C. Color: Final color as selected by COUNTY. Vary first and second coats to allow visual inspection of the completed Work.
- D. Do not field paint aluminum jackets.

3.8 FIELD QUALITY CONTROL

- A. Perform the following field tests and inspections and prepare test reports:

1. Inspect ductwork, randomly selected by COUNTY or Consultant, by removing field-applied jacket and insulation in layers in reverse order of their installation. Extent of inspection shall be limited to one location(s) for each duct system defined in the "Duct Insulation Schedule, General" Article.
 2. Inspect field-insulated equipment, randomly selected by COUNTY and Consultant, by removing field-applied jacket and insulation in layers in reverse order of their installation. Extent of inspection shall be limited to one location(s) for each type of equipment defined in the "Equipment Insulation Schedule" Article. For large equipment, remove only a portion adequate to determine compliance.
 3. Inspect pipe, fittings, strainers, and valves, randomly selected by COUNTY and Consultant, by removing field-applied jacket and insulation in layers in reverse order of their installation. Extent of inspection shall be limited to three locations of straight pipe,
- B. All insulation applications will be considered defective Work if sample inspection reveals noncompliance with requirements. Remove defective Work.
- C. Install new insulation and jackets to replace insulation and jackets removed for inspection. Repeat inspection procedures after new materials are installed.

3.9 DUCT INSULATION SCHEDULE, GENERAL

- A. Plenums and Ducts Requiring Insulation:
1. Indoor, supply, return and outdoor air
- B. Items Not Insulated:
1. Fibrous-glass ducts
 2. Metal ducts with duct liner of sufficient thickness to comply with energy code and ASHRAE/IESNA 90.1.
 3. Metal ducts exposed within an air conditioned storage space
 4. Factory-insulated flexible ducts
 5. Factory-insulated plenums and casings
 6. Flexible connectors
 7. Vibration-control devices
 8. Factory-insulated access panels and doors

3.10 INDOOR DUCT AND PLENUM INSULATION SCHEDULE

- A. Concealed, Supply, Return-Air and outside air Duct and Plenum Insulation (non mechanical room): Mineral-fiber blanket, 2.2 inches 0.75-lb/cu. Ft (R=6 minimum) nominal density.
- B. Supply, Return-Air Duct and Plenum Insulation (mechanical room): Mineral-fiber board, 3.0 inches 0.75-lb/cu. Ft (R=6 minimum) nominal density.

3.11 ABOVEGROUND, OUTDOOR DUCT AND PLENUM INSULATION SCHEDULE

- A. Exposed/Outdoor, Supply, Return-Air Duct and Plenum Insulation: Flexible Elastomeric Mechanical Insulation, 3.0 inches 0.75-lb/cu. Ft (R=8 minimum) nominal density. Provide Self-Adhesive Outdoor Jacketing over duct – Alumaguard 60.

3.12 PIPING INSULATION SCHEDULE, GENERAL

- A. Acceptable preformed pipe and tubular insulation materials and thicknesses are identified for each piping system and pipe size range. If more than one material is listed for a piping system, selection from materials listed is Contractor's option.
- B. Items Not Insulated: Unless otherwise indicated, do not install insulation on the following:
 - 1. Fire-suppression piping
 - 2. Drainage piping located in crawl spaces
 - 3. Below-grade piping
 - 4. Chrome-plated pipes and fittings unless there is a potential for personnel injury.

3.13 INDOOR & OUTDOOR PIPING INSULATION SCHEDULE

- A. Condensate drainage piping: Flexible elastomeric- 1 inch thick.

3.14 FIELD-APPLIED JACKET SCHEDULE

- A. Install jacket over insulation material. For insulation with factory-applied jacket, install the field-applied jacket over the factory-applied jacket.
- B. If more than one material is listed, selection from materials listed is Contractor's option.
- C. Condensate drainage piping exposed outdoors.
 - 1. Aluminum Jacket

END OF SECTION 15700

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Package unit.
- B. Heat exchanger.
- C. Refrigeration components.
- D. Unit operating controls.
- E. Curb.
- F. Electrical power connections.
- G. Operation and maintenance service.

1.02 RELATED SECTIONS

- A. Section 15700 - Mechanical Insulation.
- B. Section 15900 – HVAC Instrumentation and Controls.

1.03 REFERENCES

- A. NFPA 90 A & B - Installation of Air Conditioning and Ventilation Systems and Installation of Warm Air Heating and Air Conditioning Systems.
- B. ANSI/ASHRAE 15 - Safety Code for Mechanical Refrigeration.
- C. AHRI 360 - Commercial and Industrial Unitary Air Conditioning Equipment testing and rating standard.
- D. ANSI/ASHRAE 37 - Testing Unitary Air Conditioning and Heat Pump Equipment.
- E. ANSI/ASHRAE/IESNA 90.1-1999 - Energy Standard for New Buildings Except Low-Rise Residential Buildings.
- F. ANSI Z21.47/UL1995 - Unitary Air Conditioning Standard for safety requirements.
- G. California Energy Commission Administrative Code - Title 20/24 - Establishes the minimum efficiency requirements for HVAC equipment installed in new buildings in the State of California.
- H. AHRI 210/240 - Unitary Air-Conditioning Equipment and Air- Source Heat Pump

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Equipment.

- I. AHRI 270 - Sound Rating of Outdoor Unitary Equipment.
- J. AHRI 370 - Sound Rating of Large Outdoor Refrigerating and Air Conditioning Equipment.
- K. ANSI/NFPA 70-1995 - National Electric Code.

1.04 SUBMITTALS

- A. Submit unit performance data including: capacity, nominal and operating performance.
- B. Submit Mechanical Specifications for unit and accessories describing construction, components and options.
- C. Submit shop drawings indicating overall dimensions as well as installation, operation and services clearances. Indicate lift points and recommendations and center of gravity. Indicate unit shipping, installation and operating weights including dimensions.
- D. Submit data on electrical requirements and connection points. Include recommended wire and fuse sizes or MCA, sequence of operation, safety and start-up instructions.

1.05 DELIVERY, STORAGE and HANDLING

- A. Comply with manufacturer's installation instructions for rigging, unloading, and transporting units.
- B. Protect units from physical damage. Leave factory-shipping covers in place until installation.

1.06 WARRANTY

- A. Provide parts warranty (excluding refrigerant) for one year from start-up or 18 months from shipment, whichever occurs first.
- B. Provide five-year extended warranty for compressors.

PART 2 PRODUCTS

2.01 SUMMARY

- A. The contractor shall furnish and install package unit(s) as shown and scheduled on the contract documents. The unit(s) shall be installed in accordance with this specification and perform at the specified conditions as scheduled.

B. APPROVED MANUFACTURERS

1. Trane
2. Carrier
3. Lennox

2.02 GENERAL UNIT DESCRIPTION

- A. Unit(s) furnished and installed shall be packaged rooftop (s) as scheduled on contract documents and these specifications. Cooling capacity ratings shall be based on the current AHRI Standard . Unit(s) shall consist of insulated weather-tight casing with compressor(s), air-cooled condenser coil, condenser fans, evaporator coil, return-air filters, supply motors and unit controls.
- B. Unit(s) shall be 100% factory run tested and fully charged with R-410A.
- C. Unit(s) shall have labels, decals, and/or tags to aid in the service of the unit and indicate caution areas.
- D. Units shall be convertible airflow design as manufactured.
- E. Wiring internal to the unit shall be colored and numbered for identification.

2.03 UNIT CASING

- A. Cabinet: Galvanized steel, phosphatized, and finished with an air-dry paint coating with removable access panels. Structural members shall be 18 gauge with access doors and removable panels of minimum 20 gauge.
- B. Units cabinet surface shall be tested 1000 hours in salt spray test in compliance with ASTM B117.
- C. Cabinet construction shall allow for all service/ maintenance from one side of the unit.
- D. Cabinet top cover shall be one piece construction or where seams exits, it shall be double-hemmed and gasket-sealed.
- E. Access Panels: Water- and air-tight panels with handles shall provide access to filters, heating section, return air fan section, supply air fan section, evaporator coil section, and unit control section.
- F. Units base pan shall have a raised 1 1/8 inch high lip around the supply and return openings for water integrity.
- G. Insulation: Provide 1/2 inch thick fiberglass insulation with foil face on all exterior panels in contact with the return and conditioned air stream. All edges must be

captured so that there is no insulation exposed in the air stream.

- H. Provide openings either on side of unit or through the base for power, control, condensate, and gas connections.
- I. The base of the unit shall have 3 sides for forklift provisions. The base of the units shall have rigging/lifting holes for crane maneuvering.

2.04 AIR FILTERS

- A. Air Filters: Factory installed filters shall mount integral within the unit and shall be accessible through access panels. One-inch thick glass fiber disposable media filters shall be provided with the provisions within the unit for 2 inch thick filters to be field-provided and installed.

2.05 FANS AND MOTORS

- A. Provide evaporator fan section with forward curved, double width, double inlet, centrifugal type fan.
- B. Provide self-aligning, grease lubricated, ball or sleeve bearings with permanent lubrication fittings.
- C. Provide units with ECM motor, multiple speed, dynamically balanced supply fans.
- D. Outdoor and Indoor Fan shall be permanently lubricated and have internal thermal overload protection.
- E. Outdoor fans shall be direct drive, statically and dynamically balanced, draw through in the vertical discharge position.
- F. Provide shafts constructed of solid hot rolled steel, ground and polished, with key-way, and protectively coated with lubricating oil.

2.06 ELECTRIC HEATING SECTION

- A. Provide heavy duty nickel chromium heating elements internally wired. Heater shall have pilot duty or automatic reset line voltage limit controls and any circuit carrying more than 48 amps shall have fuse protection in compliance with N.E.C.
- B. Heater shall be internal to unit cabinet.
- C. Heater shall be UL and CSA listed and approved and provide single point power connection.

2.07 EVAPORATOR COIL

- A. Provide configured aluminum fin surface mechanically bonded to copper tubing coil.

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- B. Provide an independent expansion device for each refrigeration circuit. Factory pressure tested at 450 psig and leak tested at 200 psig.
- C. Provide a removable, reversible, cleanable double sloped drain pan for base of evaporator coil constructed of PVC.

2.08 CONDENSER SECTION

- A. Provide vertical discharge, direct drive fans with aluminum blades. Fans shall be statically balanced. Motors shall be permanently lubricated, with integral thermal overload protection in a weather tight casing.

2.09 REFRIGERATION SYSTEM

- A. Compressor(s): Provide scroll compressor with direct drive operating at 3600 rpm. Integral centrifugal oil pump. Provide suction gas cooled motor with winding temperature limits and compressor overloads.
- B. Units shall have cooling capabilities down to 0 degree F as standard. For field-installed low ambient accessory, the manufacturer shall provide a factory-authorized service technician that will assure proper installation and operation.
- C. Provide each unit with one (or two) refrigerant circuit(s) factory-supplied completely piped with liquid line filter-drier, suction and liquid line pressure ports.
- D. For heat pump units, provide reversing valve, discharge muffler, flow control check valve, and electronic adaptive demand defrost control on all units.

2.10 OUTDOOR AIR SECTION

- A. Provide economizer.
- B. Provide adjustable minimum position control located in the economizer section of the unit.
- C. Provide spring return motor for outside air damper closure during unit shutdown or power interruption.

2.11 OPERATING CONTROLS

- A. Provide microprocessor unit-mounted DDC control which when used with an electronic zone sensor provides proportional integral room control. This UCM shall perform all unit functions by making all heating, cooling, and ventilating decisions through resident software logic.
- B. Provide factory-installed indoor evaporator defrost control to prevent compressor slugging by interrupting compressor operation.

- C. Provide an anti-cycle timing and minimum on/off between stages timing in the microprocessor.
- D. Economizer Preferred Cooling (if supplied with economizer) - Compressor operation is integrated with economizer cycle to allow mechanical cooling when economizer is not adequate to satisfy zone requirements. Compressors are enabled if space temperature is recovering to cooling setpoint at a rate of less than 0.2 degrees per minute. Compressor low ambient lockout overrides this function.

2.12 STAGING CONTROLS

- B. Provide programmable electronic microcomputer based zone control.
 - 1. Zone control shall incorporate:
 - a. Automatic changeover from heating to cooling.
 - b. Set-up for at least 2 - sets of separate heating and cooling temperatures per day.
 - c. Instant override of setpoint for continuous or timed period from one hour to 31 days.
 - d. Switch selection features including Fahrenheit display, 12 or 24-hour clock, keyboard disable, remote sensor, fan on-auto.
 - e. Smart Fan Operation: Allows the unit fan operation to default to the Auto Mode during unoccupied periods, regardless of the Fan switch position.
 - f. Economizer Minimum Position Override: Allows the unit controller to override and close the minimum position setting on the economizer damper during unoccupied time periods.
 - 2. Zone sensor display shall be capable of:
 - a. Time of day.
 - b. Actual room temperature.
 - c. Programmed temperature.
 - d. Programmed time.
 - e. Duration of timed override.
 - f. Day of week.
 - g. System mode indication: heating, cooling, low battery, and fan on.
- C. Provide remote temperature sensor capability.
- D. Provide mixed air sensor in supply air to close outside air damper.

2.13 BUILDING MANAGEMENT SYSTEM

- A. Interface control module to Energy Management System to be furnished and mounted by rooftop unit manufacturer. Through this interface module, all Energy Management functions (specified in Energy Management Section) shall be performed. If not furnished by rooftop unit manufacturer, this shall be furnished by Energy Management System Contractor for factory mounting by rooftop unit manufacturer in rooftop unit

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and rated for service up to 140 F. The only field connection to Energy Management System shall be a single communication link.

- B. Control Functions: Include unit scheduling, occupied/unoccupied mode, start-up and coast-down modes, nighttime free-cool purge mode, demand limiting, night setback, discharge air set point adjustment, timed override and alarm shutdown

2.14 CURB

- A. Contractor shall provide minimum 8”high engineered curb above finished roof. Roof curb shall be engineered with wind load calculations and sign and seal by a professional structural engineer licensed in the state of florida.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Contractor shall verify that roof is ready to receive work.
- B. Contractor shall verify that proper power supply is available.

3.02 INSTALLATION

- A. Contractor shall install in accordance with manufacturer's instructions.
- B. Mount units on factory built roof mounting frame providing watertight enclosure to protect ductwork and utility services. Install roof mounting curb level.

END OF SECTION 15732

SECTION 15900 – HVAC Instrumentation and Controls

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PART 1 - GENERAL

- A. All work of this Division shall be coordinated and provided by the Building Automation System (BAS) Contractor.
- B. The work of this Division shall be scheduled, coordinated, and interfaced with the associated work of other trades. Reference the Division 15 Sections for details.
- C. The work of this Division shall be performed as required by the Specifications and project Design Documents.
- D. If the BAS Contractor believes there are conflicts or missing information in the project documents, the Contractor shall promptly request clarification and instruction from the design team.
- E. **Refer to attached requirements from the Orange County Information Systems and Services (ISS) division for all Orange County hardware, software, and network requirements. These requirements are subject to change and must be verified with the Orange County Project Manager at the time of project bid.**

1.1 DEFINITIONS

- A. Analog: A continuously variable system or value not having discrete levels. Typically exists within a defined range of limiting values.
- B. Binary: A two-state system where an "ON" condition is represented by one discrete signal level and an "OFF" condition is represented by a second discrete signal level.
- C. Building Automation System (BAS): The total integrated system of fully operational and functional elements, including equipment, software, programming, and associated materials, to be provided by this Division BAS Contractor and to be interfaced to the associated work of other related trades.
- D. BAS Contractor: The single Contractor to provide the work of this Division. This Contractor shall be the primary manufacturer, installer, commissioner and ongoing service provider for the BAS work.
- E. BAS Integration: The complete functional and operational interconnection and interfacing of all BAS work elements and nodes in compliance with all applicable codes, standards and ordinances so as to provide a single coherent BAS as required by this Division.
- F. BAS Network: The total digital online real-time interconnected configuration of BAS digital processing units, workstations, panels, sub-panels, controllers, devices and associated elements individually known as network nodes. May exist as one or more fully interfaced and integrated sub-networks, LAN, WAN or the like.

- G. BAS Server: A server or virtual server computer on the IT enterprise LAN that maintains the systems configuration and programming database. Typically a computer with the ability to share data with applications either locally or remotely and that hosts a central database of information. Servers provide fast, reliable access to computer data and information and are housed in a data center or other IT secure environments where reliability is ensured using backup, mirroring, or other mechanisms to ensure performance and accessibility.
- H. Binding: A process that takes place during network design and installation. The device firmware is configured to know the logical address of the other devices or group of devices in the network expecting that network variable, and it assembles and sends the appropriate packets to these devices. Similarly, when the device firmware receives an updated value for an input network variable required by its application program, it passes the data to the application program. The binding process thus creates logical connection between an output network variable in one device and an input network variable in another device or group of devices. Connections may be thought of as “virtual wires.”
- I. Bridge: A device that routes messages or isolates message traffic to a particular segment subnet or domain of the same physical communication medium.
- J. Client: An Information Technology (IT) based software application that requires access to a source of data, typically hosted on a remote or local computer.
- K. Control Sequence: A BAS programmed arrangement of software algorithms, logical computation, target values and limits as required to attain the defined operational control objectives.
- L. Controller: Intelligent stand-alone control device. Controller is a generic reference to building controllers (BCs), custom application controllers (AACs), and application-specific controllers (ASCs).
- M. Direct Digital Control: Microprocessor-based control including analog / digital conversion and program logic. The digital algorithms and arrangements included in the BAS software to provide direct closed-loop control for the designated equipment and controlled variables, inclusive of Proportional, Integral and Derivative (PID) control algorithms together with target values, limits, logical functions, arithmetic functions, constant values, timing considerations and programmatic sequences.
- N. Domain Network Server (DNS): An Internet-based server that provides a lookup table resource linking logical domain names to the domain IP address. Websites typically use a language-based name for identification. This common name includes enough information for a DNS server to look it up and extract its IP address. Every registered domain is assigned a domain address and is registered with several world-wide top-level servers.
- O. Furnish: The term “Furnish” and its derivatives when used in this Division shall mean supply at the BAS Contractor’s cost to the designated third party trade contractor for installation. BAS Contractor shall connect furnished items to the BAS, calibrate, test, commission, warrant and document.
- P. Gateway: Bi-directional protocol translator connecting control systems that use different communications protocols.
- Q. Hub: An IT hardware device that allows for multiple IP devices to connect to a single uplink channel. Hubs pass all information from the uplink to all downlink ports and therefore do not isolate network traffic.

- R. Install: The term "Install" and its derivatives when used in this Division shall mean receive at the jobsite and mount in a manner that is considered to be permanent in accordance with the Specifications and Design Documents and allows for the operation(s) of the device or system to perform as intended.
- S. Local Area Network (LAN): Computer or control system communications network limited to a local building or campus.
- T. Master-Slave / Token Passing: Data link protocol as defined by the open-protocol standard.
- U. Network Data Objects / Network Variables: A term used to define the logical (networked) data on a controls network. Data is determined to be either an input or an output data point or object on a device, depending on whether the device creates or sets the data point and sends a network message (output) or if it receives a message from an external device on the network and then acts upon it (input).
- V. Node: An intelligent device such as a BAS controller, computer or other device attached to the network.
- W. Peripheral: External devices used to communicate to and from a computer, including monitors, network printers, etc.
- X. Point-to-Point: Serial communications as defined by the open-protocol standard.
- Y. Ports, Port Blocking, Port Trunking, Port Binding: IP based routers and firewalls allow access to certain higher-level protocols by assigning a port address or number to the protocol. For example, HTTP (web pages) typically use Port 80. Routers can open or close (block) certain ports in order to improve security. IT administrators are typically responsible for providing or blocking ports associated with an IP network. In certain cases, BASs may need to have certain ports open on certain servers. Coordination with the IT group is essential to provide the necessary access and security requirements. Port trunking is used to open and close a certain port for a short duration for information flow of a certain application and is a method of balancing security and information access. Ports can be linked or bound to certain applications for further security and are controlled by IT managers.
- Z. Primary Controlling LAN: High-speed, Peer-to-Peer controller LAN connecting BCs, AACs and ASCs.
- AA. Protocol: The term "protocol" and its derivatives when used in this Division shall mean a defined set of rules and standards governing the on-line exchange of data between BAS network nodes.
- BB. Protocol Implementation Conformance Statement: A written document that identifies the particular options specified by the open protocol that are implemented in a device.
- CC. Provide: The term "Provide" and its derivatives when used in this Division shall mean to furnish, install in place, connect, calibrate, test, commission, warrant, document and supply the associated required services ready for operation.
- DD. Repeater: A hardware device that repeats network communication messages on a channel without filtering. Repeaters are typically used to extend the wire length of a channel.
- EE. Router: A device that routes or forwards messages destined for a node on another subnet or domain of the control network. The device controls message traffic based on a node address and priority. Routers may also serve as communication bridges between different channel media (MS/TP, ARCnet, TCP/IP, Ethernet, etc.). Multiple channels can be connected using routers. Routers are used to manage network traffic,

- extend the physical size of a channel (both length and number of devices attached), and to connect channels that use different media (transceiver types) together. Unlike other devices, routers are always attached to two or more channels.
- FF. Segment: A set of channels connected by bridges or repeaters. A node sees every packet from every other node on its segment.
- GG. Software: The term “software” and its derivatives when used in this Division shall mean all of programmed digital processor software, preprogrammed firmware and project specific digital process programming and database entries and definitions as generally understood in the BAS industry for real-time, on-line, integrated BAS configurations.
- HH. Subnet: A subnet is a logical collection of nodes within a domain. Multiple subnets can be defined within a single domain. All nodes in a subnet must be on the same segment. Subnets cannot cross intelligent routers.
- II. Switch: An IT hardware devices that allows multiple IP devices to connect to and transfer information on an IP network and that is used to extend the number of IP devices on a network. A switch will segment traffic between uplink and downlink channels whereas a hub will forward all traffic to all channels.
- JJ. Terminator: A device comprising a capacitor and a resistive element that provides electrical termination for signals on a given channel type. Almost all networks require a specific type of terminator depending on the channel type – e.g., twisted pair – and the network typology – e.g., free or bus.
- KK. Wiring: The term “Wiring” and its derivatives when used in this Division shall mean provide the BAS wiring, raceways, fittings, boxes and terminations.
- LL. The use of words in the singular in these Division documents shall not be considered as limiting when other indications in these documents denote that more than one such item is being referenced.
- MM. Headings, paragraph numbers, titles, shading, bolding, underscores, clouds and other symbolic interpretation aids included in the Division documents are for general information only and are to assist in the reading and interpretation of these Documents.
- NN. The following abbreviations and acronyms may be used in describing the work of this Division:
- ADC - Analog to Digital Converter
 - AI - Analog Input
 - AN - Application Node
 - ANSI - American National Standards Institute
 - AO - Analog Output
 - ASCII - American Standard Code for Information Interchange
 - ASHRAE - American Society of Heating, Refrigeration and Air Conditioning Engineers
 - AWG - American Wire Gauge
 - BAS - Building Automation System
 - CPU - Central Processing Unit
 - DAC - Digital to Analog Converter
 - DDC - Direct Digital Control
 - DI - Digital Input
 - DO - Digital Output
 - EEMS - Enterprise Energy Management System
 - EEPROM - Electronically Erasable Programmable Read Only Memory

| | | |
|--------|---|---|
| EIMS | - | Energy/Enterprise Information Management System |
| EMI | - | Electromagnetic Interference |
| EMS | - | Enterprise or Energy Management System |
| FAS | - | Fire Alarm Detection and Annunciation System |
| GUI | - | Graphical User Interface |
| HTML | - | Hypertext Markup Language |
| HTTP | - | Hypertext Transfer Protocol |
| HOA | - | Hand-Off-Auto |
| ID | - | Identification |
| IEEE | - | Institute of Electrical and Electronics Engineers |
| I/O | - | Input/Output |
| LAN | - | Local Area Network |
| LCD | - | Liquid Crystal Display |
| LED | - | Light Emitting Diode |
| MCC | - | Motor Control Center |
| NC | - | Normally Closed |
| NIC | - | Not In Contract |
| NO | - | Normally Open |
| OWS | - | Operator Workstation |
| OAT | - | Outdoor Air Temperature |
| RAM | - | Random Access Memory |
| REST | - | Representational State Transfer |
| RF | - | Radio Frequency |
| RFI | - | Radio Frequency Interference |
| RH | - | Relative Humidity |
| ROM | - | Read Only Memory |
| RTD | - | Resistance Temperature Device |
| SME | - | Subject Matter Expert |
| SOAP | - | Simple Object Access Protocol |
| SPDT | - | Single Pole Double Throw |
| SPST | - | Single Pole Single Throw |
| SQL | - | Structured Query Language |
| XVGA | - | Extended Video Graphics Adapter |
| TBA | - | To Be Advised |
| TCP/IP | - | Transmission Control Protocol/Internet Protocol |
| TTD | - | Thermistor Temperature Device |
| UDP | - | User Datagram Protocol |
| UPS | - | Uninterruptible Power Supply |
| VAC | - | Volts, Alternating Current |
| VAV | - | Variable Air Volume |
| VDC | - | Volts, Direct Current |
| VLAN | - | Virtual Local Area Network |
| VPN | - | Virtual Private Network |
| WAN | - | Wide Area Network |
| XML | - | Extensible Markup Language |

1.2 PRODUCTS FURNISHED BUT NOT INSTALLED UNDER THIS SECTION – NOTE TO BAS DESIGNER – COORDINATE THESE SECTIONS FOR EACH PROJECT

- A. Section 15113—Duct Accessories

- a. Automatic Dampers
- b. Airflow Stations
- c. Terminal Unit Controls

1.3 PRODUCTS INSTALLED BUT NOT FURNISHED UNDER THIS SECTION - NOTE TO BAS DESIGNER – COORDINATE THESE SECTIONS FOR EACH PROJECT

- A. Section 15732—Packaged Air Conditioners
 - a. Thermostats
 - b. Duct Static Pressure Sensors

1.4 PRODUCTS NOT FURNISHED OR INSTALLED BUT INTEGRATED WITH THE WORK OF THIS SECTION - NOTE TO BAS DESIGNER – COORDINATE THESE SECTIONS FOR EACH PROJECT

- A. Section 15732—Packaged Air Conditioners
 - a. Discharge Air Temperature Control
 - b. Economizer Control
 - c. Volume Control

1.5 RELATED SECTIONS - NOTE TO BAS DESIGNER – COORDINATE THESE SECTIONS FOR EACH PROJECT

- A. The General Conditions of the Contract, Supplementary Conditions, and General Requirements are part of this specification and shall be used in conjunction with this section as part of the contract documents.
- B. The following sections constitute related work:
 - a. Section 01300—Submittal Requirements
 - b. Section 15500—Basic Mechanical Materials and Methods
 - c. Section 16050—Basic Electrical Materials and Methods

1.6 BAS SYSTEM DESCRIPTION

- A. The Building Automation System (BAS) shall use an open architecture and fully support a multi-vendor environment. To accomplish this effectively, the BAS shall support the open communication BACnet protocol standard as compliant with the latest published version of ANSI/ASHRAE Standard 135 and integrate a wide variety of third-party devices and applications. The system shall be designed for use on the Internet and intranet using off the shelf, industry standard technology compatible with other owner provided networks. The BAS shall use virtual server technology.
- B. General: The control system shall consist of a high-speed, peer-to-peer network of DDC controllers, a control system server, and an operator workstation.
- C. System software shall be based on a server/thin-client architecture, designed around the open standards of web technology. The control system server shall be accessed using a web browser over the control system network, the Owner's local area network, and remotely over the Internet (through the Owner's LAN).
- D. The intent of the thin-client architecture is to provide operators complete access to the control system via a web browser. No special software other than a web browser shall be required to access graphics, point displays, and trends, configure trends, and configure points and controllers.
- E. All BAS server webpages shall be native HTML. No instances of JAVA Runtime environments or any other data transfer platforms may be used that require any additional software downloads or system configuration updates upon each connection to the BAS server front end graphics.
- F. All software licenses for configuration tools shall be stored on the BAS server. The BAS contractor will be required to provide support of transferring system configuration tool

- licenses onto replacement laptops or workstations as old computers are retired from use at no cost to the County.
- G. Performance Monitoring: The BAS will provide the specified performance monitoring functionality, including required monitoring points and performance metrics, improved through system accuracy, data acquisition and data management capabilities, and required graphical and data displays.
 - H. Event Response: The BAS will provide the specified operational changes based on event response from the energy service provider.
 - I. The BAS shall be a complete system designed for use with the enterprise IT systems. Contractor shall be responsible for coordination with the owner's IT staff to ensure that the BAS will perform in the owner's environment without disruption to any of the other activities taking place on that LAN.
 - J. Where necessary and as dictated elsewhere in these Specifications, Servers shall be used for the purpose of providing a location for extensive archiving of system configuration data, and historical data such as trend data and operator transactions. All data stored will be through the use of a standard data base platform: Microsoft SQL Server Express or Microsoft SQL Server as dictated elsewhere in this specification.
 - K. The work of the single BAS Contractor shall be as defined individually and collectively in all Sections of this Division specifications together with the associated Point Sheets and Drawings and the associated interfacing work as referenced in the related documents.
 - L. The BAS work shall consist of the provision of all labor, materials, tools, equipment, software, software licenses, software configurations and database entries, interfaces, wiring, tubing, installation, labeling, engineering, calibration, documentation, samples, submittals, testing, commissioning, training services, permits and licenses, transportation, shipping, handling, administration, supervision, management, insurance, temporary protection, cleaning, cutting and patching, warranties, services, and items, even though these may not be specifically mentioned in these Division documents which are required for the complete, fully functional and commissioned BAS.
 - M. Provide a complete, neat and workmanlike installation. Use only employees who are skilled, experienced, trained, and familiar with the specific equipment, software, standards and configurations to be provided for this Project.
 - N. Manage and coordinate the BAS work in a timely manner in consideration of the Project schedules. Coordinate with the associated work of other trades so as to not impede or delay the work of associated trades.
 - O. Unless the existing BAS is one of the approved control system primary manufacturers listed in section 1.7, each BAS upgrade project shall also incorporate the replacement of the existing BAS system controllers as part of the upgrade project, including migration of existing sequences of operations, point to point checkouts, and functional performance testing to ensure the proper operation of the new BAS system.
 - P. The BAS as provided shall incorporate, at minimum, the following integrated features, functions and services:
 - a. Operator information, alarm management and control functions.
 - b. Enterprise-level information and control access.
 - c. Information management including monitoring, transmission, archiving, retrieval, and reporting functions.
 - d. Diagnostic monitoring and reporting of BAS functions.
 - e. Offsite monitoring and management access.
 - f. Energy management
 - g. Standard applications for terminal HVAC systems.
 - h. Indoor Air Quality monitoring and control

1.7 APPROVED CONTROL SYSTEM PRIMARY MANUFACTURERS

The following are approved control system manufacturers:

- A. **ABC Controls or approved equal**
- B. ~~Johnson Controls (Metasys)~~
- C. ~~Reliable Controls~~
- D. ~~Automated Logic Corporation~~

Note:

- A. The order of the above list of manufacturers does not indicate preference. Inclusion on this list does not guarantee acceptance of products or installation. Control systems shall comply with the terms of this Specification.
- B. Use operator workstation software, controller software, custom application programming language, building controllers, custom application controllers, and application specific controllers only from one of the manufacturers and product lines listed.
- C. Other products specified herein (such as sensors, valves, dampers, and actuators) need not be manufactured by the above manufacturers.
- D. The BAS contractor shall submit its qualifications to Orange County's Representative after bidding has been completed but prior to the submittal of shop drawings. These qualifications shall be submitted within 15 days of contract award.
- E. The BAS contractor shall not submit or install any hardware or software that is planned for end-of-run or obsolescence within 36 months of the start of the warranty period.
- F. For projects deemed "Critical", the BAS contractor must document with their bid package successful past project performance as the BAS contractor responsible for the primary BAS at 3 similar project types (Courthouse, Correctional Institution, or other facility type matching the current project) in excess of 200,000 gross square feet and provide references from those projects. Projects deemed "Critical" are at the sole discretion of the County.

1.8 QUALITY ASSURANCE

- A. General
 - a. Installer shall have an established working relationship with BAS Manufacturer of not less than three years.
 - b. Installer shall have successfully completed BAS control system training. Upon request, Installer shall present certification of completed training including hours of instruction and course outlines.
 - c. The Building Automation System Contractor shall be the primary branch office that is regularly engaged in the engineering, programming, installation and service of total integrated Building Automation Systems.
 - d. The BAS Contractor shall be a recognized national manufacturer, installer and service provider of BAS.
 - e. The BAS Contractor shall have a branch facility within a 50-mile radius of the job site supplying complete maintenance and support services on a 24 hour, 7-day-a-week basis. **Maximum response time shall be 2 hours.**
 - f. As evidence and assurance of the contractor's ability to support the Owner's system with service and parts, the contractor must have been in the BAS business for at least the last ten (10) years and have successfully completed total projects of at least 10 times the value of this contract in each of the preceding five years.

- g. The Building Automation System architecture shall consist of the products of a manufacturer regularly engaged in the production of Building Automation Systems, and shall be the manufacturer's latest standard of design at the time of bid.
 - h. Single source responsibility of supplier shall be the complete installation and proper operation of the BAS and control system. Responsibilities shall include debugging and proper calibration of each component in the entire system(s) affected for both existing controllers in retrofit applications and all new controllers.
 - i. **The Building Automation System contractor shall provide the Owner with 36 months of future software system upgrades as part of their package. The upgrade period shall begin once the final completion has been signed off by the engineer of record for each project.**
 - j. **In all instances of performing work on systems and equipment that are in operation, in the event that the contractor has to leave the project site for whatever reason, the contractor must ensure the systems are being left in working order and must return to the project site within 48 hours to resume work. System operations must be verified to be sufficient by the Owner's representative before leaving the jobsite.**
 - k. **BAS system hardware must be programmed and a point to point checkout performed upon installation. Leaving equipment in "HAND" during or after the installation of the BAS system hardware shall not be permitted. All BAS system components and controllers must be installed, programmed and a point to point checkout performed prior to project substantial completion.**
- B. Workplace Safety And Hazardous Materials
- a. Provide a safety program in compliance with the Contract Documents.
 - b. The BAS Contractor shall have a corporately certified comprehensive Safety Certification Manual and a designated Safety Supervisor for the Project.
 - c. The Contractor and its employees and sub-trades shall comply with Federal, state and local safety regulations.
 - d. The Contractor shall ensure that all subcontractors and employees have written safety programs in place that covers their scope of work, and that their employees receive the training required by the OSHA have jurisdiction for at least each topic listed in the Safety Certification Manual.
 - e. Hazards created by the Contractor or its subcontractors shall be eliminated before any further work proceeds.
 - f. Hazards observed but not created by the Contractor or its subcontractors shall be reported to either the General Contractor or the Owner within the same day. The Contractor shall be required to avoid the hazard area until the hazard has been eliminated.
 - g. The Contractor shall sign and date a safety certification form prior to any work being performed, stating that the Contractors' company is in full compliance with the Project safety requirements.
 - h. The Contractor's safety program shall include written policy and arrangements for the handling, storage and management of all hazardous materials to be used in the work in compliance with the requirements of the AHJ at the Project site.

- i. The Contractor's employees and subcontractor's staff shall have received training as applicable in the use of hazardous materials and shall govern their actions accordingly.

C. Quality Management Program

- a. Designate a competent and experienced employee to provide BAS Project Management. The designated Project Manager shall be empowered to make technical, scheduling and related decisions on behalf of the BAS Contractor. At a minimum, the Project Manager shall:
 - 1) Manage the scheduling of the work to ensure that adequate materials, labor and other resources are available as needed.
 - 2) Manage the financial aspects of the BAS Contract.
 - 3) Coordinate as necessary with other trades.
 - 4) Be responsible for the work and actions of the BAS workforce on site.

1.9 CODES AND STANDARDS

- A. Work, materials, and equipment shall comply with the most restrictive of local, state, and federal authorities' codes and ordinances or these plans and specifications. As a minimum, the installation shall comply with current editions in effect 30 days prior to receipt of bids of the following **case-specific** applicable codes:
 - a. National Electric Code (NEC)
 - b. International Building Code (IBC)
 - c. International Mechanical Code (IMC)
 - d. National Fire Protection Association (NFPA)
 - e. NFPA 70 - NEC
 - f. NFPA 90A – Standard for the Installation of Air Conditioning and Ventilating Systems
 - g. NFPA 92 – Smoke Purge / Control Equipment
 - h. Underwriters Laboratories (UL)
 - i. UL 864 UUKL Smoke Control
 - j. UL 916 Energy Management
 - k. National Electric Manufacturer's Association (NEMA)
 - l. ANSI/ASHRAE Standard 55-2013 Thermal Environmental Conditions for Human Occupancy
 - m. ANSI/ASHRAE Standard 62.1-2013 Ventilation for Acceptable Indoor Air Quality
 - n. ANSI/ASHRAE Standard 90.1-2013 Energy Standard for Buildings
 - o. ANSI/ASHRAE Standard 135-2016 BACnet
 - p. ASHRAE Guideline 11-2009 Field Testing of HVAC Control Components
 - q. ASHRAE Guideline 13-2015 Specifying Building Automation Systems
 - r. ASHRAE Guideline 22-2012 Instrumentation for Monitoring Central Chilled Water Plant Efficiency
 - s. Air Movement and Control Association (AMCA)
 - t. Institute of Electrical and Electronic Engineers (IEEE)
 - u. American Standard Code for Information Interchange (ASCII)
 - v. Occupational Safety and Health Administration (OSHA)
 - w. Federal Communications Commission (FCC) including Part 15, Radio Frequency Devices
 - x. Americans Disability Act (ADA)
- B. In the case of conflicts or discrepancies, the more stringent regulation shall apply.
- C. All work shall meet the approval of the AHJ at the project site.

1.10 WORK BY OTHERS

- A. The demarcation of work and responsibilities between the BAS Contractor and other related trades shall be as outlined in Table 1: BAS RESPONSIBILITY MATRIX.

| BAS RESPONSIBILITY MATRIX | | | | |
|--|----------------|----------------|------------------------------|-------------------|
| WORK | FURNISH | INSTALL | Low Volt. WIRING/TUBE | LINE POWER |
| BAS low voltage and communication wiring | BAS | BAS | BAS | N/A |
| VAV box nodes | BAS | 15 | BAS | 16 |
| BAS conduits and raceway | BAS | BAS | BAS | BAS |
| Automatic dampers | BAS | 15 | N/A | N/A |
| Manual valves | 15 | 15 | N/A | N/A |
| Automatic valves | BAS | 15 | BAS | N/A |
| VAV boxes | 15 | 15 | N/A | N/A |
| Pipe insertion devices and taps including thermowells, flow and pressure stations. | BAS | 15 | BAS | N/A |
| BAS Current Switches. | BAS | BAS | BAS | N/A |
| BAS Control Relays | BAS | BAS | BAS | N/A |
| Power distribution system monitoring interfaces | 16 | 16 | BAS | 16 |
| Concrete and/or inertia equipment pads and seismic bracing | 15 | 15 | N/A | N/A |
| BAS interface with Chiller controls | BAS | BAS | BAS | BAS |
| Chiller controls interface with BAS | 15 | 15 | BAS | 16 |
| All BAS Nodes, equipment, housings, enclosures and panels. | BAS | BAS | BAS | BAS |
| Smoke Detectors | 16 | 16 | 16 | 16 |
| Fire/Smoke Dampers | 15 | 15 | 16 | 16 |
| Fire Dampers | 15 | 15 | N/A | N/A |
| Chiller Flow Switches | 15 | 15 | BAS | N/A |
| Boiler wiring | 15 | 15 | 15 | 16 |
| Water treatment system | 15 | 15 | 15 | 16 |
| VFDs | 15 | 16 | BAS | 16 |
| Refrigerant monitors | 15 | BAS | BAS | 16 |
| Computer Room A/C Unit field-mounted controls | 15 | 15 | BAS | 16 |
| Fire Alarm shutdown relay interlock wiring | 16 | 16 | 16 | 16 |
| Fire Alarm smoke control relay interlock wiring | 16 | 16 | BAS | 16 |
| Fireman's Smoke Control Override Panel | 16 | 16 | 16 | 16 |
| Fan Coil Unit controls | BAS | BAS | BAS | 16 |
| Unit Heater controls | BAS | BAS | BAS | 16 |
| Packaged RTU space mounted controls | 15 | BAS | BAS | 16 |
| Packaged RTU factory-mounted controls | 15 | 15 | BAS | 16 |
| Packaged RTU field-mounted controls | BAS | BAS | BAS | 16 |
| Cooling Tower Vibration Switches | 15 | 15 | 16 | 16 |
| Cooling Tower Level Control Devices | 15 | 15 | 16 | 16 |

| | | | | |
|--|-----|-----|-----|----|
| Cooling Tower makeup water control devices | 15 | 15 | 16 | 16 |
| Pool Dehumidification Unit Controls | 15 | 15 | BAS | 16 |
| Starters, HOA switches | 16 | 16 | N/A | 16 |
| Control damper actuators | BAS | BAS | BAS | 16 |

1.11 SYSTEM PERFORMANCE

- A. Performance Standards. System shall conform to the following minimum standards over network connections:
 - a. Graphic Display. Dynamic points shall display and update with current data within 10 seconds.
 - b. Object Command. Devices shall react to command of a binary object within 5 seconds. Devices shall begin reacting to command of an analog object within 5 seconds.
 - c. Alarm Response Time. An object that goes into alarm shall be annunciated at the workstation within 45 seconds.
 - d. Program Execution Frequency. Custom and standard applications shall be capable of running as often as once every 5 seconds. Select execution times consistent with the mechanical process under control.
 - e. Performance. Programmable controllers shall be able to completely execute DDC PID control loops at a frequency adjustable down to once per second. Select execution times consistent with the mechanical process under control.
 - f. Reporting Accuracy. System shall report values with minimum end-to-end accuracy listed in Table 2.
 - g. Control Stability and Accuracy. Control loops shall maintain measured variable at setpoint within I/O terminal device factory tolerances.

1.12 SUBMITTALS

- A. Product Data and Shop Drawings: Meet requirements of Section 01xxx on Shop Drawings, Product Data, and Samples. In addition, Contractor shall provide shop drawings or other submittals on all hardware, software, and installation to be provided. No work may begin on any segment of this project until submittals have been successfully reviewed by the project engineer for conformity with the design intent and contract compliance. Provide drawings as files on optical disk (file format: .dwg, .dxf, .vsd, or comparable). When manufacturer’s cutsheets apply to a product series rather than a specific product, the data specifically applicable to the project shall be highlighted or clearly indicated by other means. Each submitted piece of literature and drawings shall clearly reference the specification and/or drawing that the submittal is to cover. General catalogs shall not be accepted as cut sheets to fulfill submittal requirements. Submittals shall be provided within 45 days of contract award. Allow 15 working days for the review of each package by the Engineer in the scheduling of the total BAS work. The BAS Contractor shall correct any errors or omissions noted in the first review. Equipment and systems requiring approval of local authorities must comply with such regulations and be approved. Filing shall be at the expense of the BAS Contractor where filing is necessary. Provide a copy of all related correspondence and permits to the Owner.
- B. Submittals shall include:
 - a. Prepare an index of all submittals and shop drawings for the installation. Index shall include a shop drawing identification number, Contract Documents reference and item description.

- b. BAS Hardware:
 - 1) A complete bill of materials of equipment to be used indicating quantity, manufacturer, model number, and other relevant technical data.
 - 2) Manufacturer's description and technical data, such as performance curves, product specification sheets, and installation/maintenance instructions for the items listed below and other relevant items not listed below:
 - i. DDC (controller panels)
 - ii. Transducers/Transmitters
 - iii. Sensors (including accuracy data)
 - iv. Actuators
 - v. Valves
 - vi. Relays/Switches
 - vii. Control Panels
 - viii. Power Supply
 - ix. Batteries
 - x. Operator Interface Equipment
 - xi. Wiring
 - 3) Wiring diagrams and layouts for each control panel. Show all termination numbers.
 - 4) Schematic diagrams for all field sensors and controllers. Provide floor plans of all sensor locations and control hardware.
- c. Central System Hardware and Software:
 - 1) A complete bill of material of equipment used, indicating quantity, manufacturer, model number, and other relevant technical data.
 - 2) Manufacturer's description and technical data, such as product specification sheets and installation/maintenance instructions for the items listed below and other relevant items not listed below:
 - i. Central Processing Unit
 - ii. Power Supply
 - iii. Battery Backup
 - iv. Interface Equipment between Server and Control Panels
 - v. Operating System Software
 - vi. Operator Interface Software
 - vii. Color Graphic Software
 - viii. Third-Party Software
 - 3) Schematic diagrams for all control, communication, and power wiring. Provide a schematic drawing of the central system installation. Label all cables and ports with computer manufacturers' model numbers and functions. Show all interface wiring to the control system.
 - 4) Riser diagrams of wiring between central control unit and all control panels.
 - 5) A list of the color graphic screens to be provided. For each screen, provide a conceptual layout of pictures and data and show or explain which other screens can be directly accessed.
- d. Controlled Systems
 - 1) Riser diagrams showing control network layout, communication protocol, and wire types.
 - 2) A schematic diagram of each controlled system. The schematics shall have all control points labeled with point names shown or listed. The

- schematics shall graphically show the location of all control elements in the system.
- 3) A schematic wiring diagram for each BAS. Each schematic shall have all elements labeled. Where a control element is the same as that shown on the BAS schematic, it shall be labeled with the same name. All terminals shall be labeled.
 - 4) An instrumentation list for each controlled system. Each element of the BAS shall be listed in table format. The table shall show element name, type of device, manufacturer, model number, and product data sheet number.
 - 5) A mounting, wiring, and routing plan-view drawing. The drawing shall be done in ¼ in. scale. The design shall take into account HVAC, electrical, and other systems' design and elevation requirements. The drawing shall show the specific location of all concrete pads and bases and any special wall bracing for panels to accommodate this work.
 - 6) A complete description of the operation of the control system, including sequences of operation. The description shall include and reference a schematic diagram of the controlled system.
 - 7) A point list for each system controller including both inputs and outputs (I/O), point number, the controlled device associated with the I/O point, and the location of the I/O device. Software flag points, alarm points, etc.
 - 8) Samples of Graphic Display screen types and associated menus. **Include proposed floor plans for graphical representation.**
 - 9) Control Damper Schedule including a separate line for each damper provided under this section and a column for each of the damper attributes, including: Code Number, Fail Position, Damper Type, Damper Operator, Duct Size, Damper Size, Mounting, and Actuator Type.
 - 10) Control Valve Schedules including a separate line for each valve provided under this section and a column for each of the valve attributes: Code Number, Configuration, Fail Position, Pipe Size, Valve Size, Body Configuration, Close off Pressure, Capacity, Valve CV, Design Pressure, and Actuator Type.
 - 11) Room Schedule including a separate line for each VAV box and/or terminal unit indicating location and address.
 - 12) Details of all BAS interfaces and connections to the work of other trades.
- e. Quantities of items submitted shall be reviewed but are the responsibility of the Contractor.
 - f. A description of the proposed process along with all report formats and checklists to be used in Article 3.19, "Control System Demonstration and Acceptance."
 - g. Training Materials. Provide course outline and manual for each class. The BAS designer will modify course outlines and manuals if necessary to meet Owner's needs. The BAS designer will review and approve course outlines and manuals at least three weeks before first class.
 - h. Instrumentation and Data Point Summary Table. Contractor shall submit in table format with the following information for each instrument and data point. The table is to be reviewed and approved by the owner's representative prior to hardware and software installation and programming.
 - 1) Point name

- 2) Point description: provide building designation, system type, equipment type, engineering units, and functionality; include a description of its physical location
- 3) Expected range (upper and lower limit)
- 4) Instrumentation (as applicable): manufacturer, model number, range, and accuracy specification
- 5) Type
 - i. AI: analog input
 - ii. BI: binary input
 - iii. NAI: network analog input
 - iv. NBI: network binary input
 - v. CP: Configuration Property
 - vi. P: Programmed (e.g., soft or virtual point in control sequence such as a PID input or output)
 - vii. C: Calculated value; a soft or virtual point. If calculated value, provide logic diagrams or code and any constants used in formula. If time-based integrated values are required, provide time periods: minutes, daily, weekly, monthly, and yearly. Also indicate if it is a running average.
- 6) Input resolution
- 7) Graphic display resolution
- 8) Data trend interval
- 9) Number of samples stored in local controller before transfer to host computer/server database
- 10) Data point address

C. Schedules:

- a. Within one month of contract award, provide a schedule of the work indicating the following:
 - 1) Intended sequence of work items.
 - 2) Start dates of individual work items.
 - 3) Duration of individual work items.
 - 4) Planned delivery dates for major material and equipment and expected lead times.
 - 5) Milestones indicating possible restraints on work by other trades or situations.
- b. Provide monthly written status reports indicating work completed, revisions of expected delivery dates, etc. An updated project schedule shall be included.

1.13 PROJECT RECORD DOCUMENTS

- A. Upon completion of installation, submit three copies of record (as-built) documents. The documents shall be submitted for approval prior to final completion and shall include:
 - a. Project Record Drawings. As-built versions of the submittal shop drawings provided as files on optical media and as 11" x 17" prints and must contain a Table of Contents.
 - b. Testing and Commissioning Reports and Checklists. Completed versions of reports, checklists, and trend logs used to meet requirements of Article 3.19: "BAS Demonstration and Acceptance."
 - c. Certification of pressure test required in Article 3.10: "Control Air Tubing."
 - d. Operation and Maintenance (O & M) Manual.
 - e. As-built versions of submittal product data.

- f. Names, addresses, and 24-hour telephone numbers of installing contractors and service representatives for equipment and control systems.
 - g. Operator's manual with procedures for operating control systems: logging on and off, handling alarms, producing point reports, trending data, overriding computer control, and changing setpoints and variables.
 - h. Programming manual or set of manuals with description of programming language and syntax, of statements for algorithms and calculations used, of point database creation and modification, of program creation and modification, and of editor use.
 - i. Engineering, installation, and maintenance manual or set of manuals that explains how to design and install new points, panels, and other hardware; how to perform preventive maintenance and calibration; how to debug hardware problems; and how to repair or replace hardware.
 - j. Documentation of all programs created using custom programming language including setpoints, tuning parameters, and object database.
 - k. Graphic files, programs, and database on magnetic or optical media.
 - l. List of recommended spare parts with part numbers and suppliers.
 - m. Complete original-issue documentation, installation, and maintenance information for furnished third-party hardware including computer equipment and sensors.
 - n. Complete original-issue copies of furnished software, including operating systems, custom programming language, operator workstation software, and graphics software.
 - o. Licenses, guarantees, and warranty documents for equipment and systems.
 - p. Recommended preventive maintenance procedures for system components, including schedule of tasks such as inspection, cleaning, and calibration; time between tasks; and task descriptions.
 - q. Manufacturer's product data sheets or catalog pages for all products including software.
 - r. BAS network diagrams.
 - s. Interfaces to all third-party products and work by other trades.
 - t. The Operation and Maintenance Manual CD shall be self-contained, and include all necessary software required to access the product data sheets. A logically organized table of contents shall provide dynamic links to view and print all product data sheets. Viewer software shall provide the ability to display, zoom, and search all documents.
 - u. Training Materials. Provide course outline and manual for each class at least six weeks before first class. The BAS designer will modify course outlines and manuals if necessary to meet Owner's needs. The BAS designer will review and approve course outlines and manuals at least three weeks before first class.
- B. OWNERSHIP OF PROPRIETARY MATERIAL**
- a. Project-specific software and documentation shall become Owner's property. This includes, but is not limited to:
 - 1) Graphics
 - 2) Record drawings
 - 3) Database
 - 4) Application programming code
 - 5) Documentation

1.14 WARRANTY

- A. Warrant work as follows:
- a. **The contractors shall submit in writing the warranty documenting all the requirements of this section along with the required upgrades during the 36 month warranty period. This warranty form will document the start and end dates of the warranty period, and is subject to approval by the Owner's project representative.**
 - b. Warrant labor and materials for specified BAS free from defects for a period of 36 months after final acceptance. BAS failures during warranty period shall be adjusted, repaired, or replaced at no additional cost or reduction in service to Owner. The warranty is to cover all labor and material costs of programming, diagnostic testing, troubleshooting, repair and replacement of hardware and software. **Respond during normal business hours within 2 hours of Owner's warranty service request.**
 - c. Work shall have a single warranty date, even if Owner receives beneficial use due to early system start-up. If specified work is split into multiple contracts or a multi-phase contract, each contract or phase shall have a separate warranty start date and period.
 - d. If the BAS designer determines that equipment and systems operate satisfactorily at the end of final start-up, testing, and commissioning phase, the BAS designer will certify in writing that control system operation has been tested and accepted in accordance with the terms of this specification. Date of acceptance shall begin warranty period.
 - e. Provide updates to operator workstation software, project-specific software, graphic software, database software, and firmware that resolve Contractor-identified software deficiencies at no charge during warranty period. If available, Owner can purchase in-warranty service agreement to receive upgrades for functional enhancements associated with above-mentioned items. Do not install updates or upgrades without Owner's written authorization.
 - f. Exception: Contractor shall not be required to warrant reused devices except those that have been rebuilt or repaired. Installation labor and materials shall be warranted. Demonstrate operable condition of reused devices at time of BAS designer's acceptance.
 - g. Maintain an adequate supply of materials within 50 miles of the Project site such that replacement of key parts and labor support, including programming may be deployed in a timely manner. Warranty work shall be done during BAS Contractor's normal business hours.
 - h. During the warranty period, the BAS contractor shall coordinate and schedule a one-a-year full point-to-point system check of all BAS I/O hardwired points and system integration points.
- B. Special warranty on instrumentation:
- a. All instrumentation shall be covered by manufacturer's transferable [three-year] "No Fault" warranty. If manufacturer warranty is not available, the BAS installer shall provide the same.

PART 2 - PRODUCTS

- 2.0 SECTION INCLUDES
 - 2.1 Materials
 - 2.2 Communication

- 2.3 Operator Interface
- 2.4 System Controllers
- 2.5 Custom Application Controllers
- 2.6 Application-Specific Controllers
- 2.7 Input/Output Interface
- 2.8 Power supplies and Line Filtering
- 2.9 Auxiliary Control Devices
- 2.10 Wiring and Raceways
- 2.11 Fiber Optic Cable System

2.1 MATERIALS

- A. Use new products that the manufacturer is currently manufacturing and that have been installed in a minimum of 25 installations. Do not use this installation as a product test site unless explicitly approved in writing by Owner or Owner's representative. Spare parts shall be available for at least five years after completion of this contract.

2.2 COMMUNICATION

- A. Control products, communication media, connectors, repeaters, hubs, and routers shall comprise an open protocol BAS. Controller and operator interface communication shall conform to BACnet / BTL conformance and/or certification requirements.
- B. Each controller shall have a communication port for connection to an operator interface.
- C. Node Identification. All nodes shall be identified by a permanent label fastened to the enclosure. Labels shall be suitable for the node location.
- D. Operator interface and value passing shall be transparent to inter-network architecture.
 - a. An operator interface connected to the BAS shall allow the operator to interface with each controller as if directly connected. BAS information such as data, status, reports, system software, and custom programs shall be viewable and editable from each controller.
 - b. Inputs, outputs, and control variables used to integrate control strategies across multiple controllers shall be readable by each controller. Program and test all cross-controller links required to execute specified BAS operation. An authorized operator shall be able to manage, maintain and access the BAS network of controllers.
- E. System shall be expandable to at least twice the required input and output objects with additional controllers, associated devices, and wiring. Expansion shall not require operator interface hardware additions or software revisions.
- F. Servers, Building Control Panels and Controllers with real-time clocks shall use the open-protocol time synchronization service. The system shall automatically synchronize system clocks daily from an operator-designated device via the IT network. The system shall automatically adjust for daylight savings and standard time as applicable.
- G. System architectural design shall eliminate dependence upon any single device for alarm reporting and control execution.
- H. The failure of any single component or network connection shall not interrupt the execution of control strategies at other operational devices.
- I. The System shall maintain all settings and overrides through a system reboot.
- J. The automation network shall be based on a PC industry standard of Ethernet TCP/IP. Where used, LAN controller cards shall be standard "off the shelf" products available through normal PC vendor channels.
- K. The BAS shall network multiple user interface clients, automation engines (servers), system controllers and application-specific controllers.
- L. Automation Network

- a. The automation network shall be capable of operating with full peer-to-peer network communication.
 - b. System controllers shall reside on the automation network.
 - c. The automation network will be compatible with other enterprise-wide networks. Where indicated, the automation network shall be connected to the enterprise network and share resources with it by way of standard networking devices and practices.
- M. Control Network
- a. System controller shall provide supervisory control over the control network and shall support the following communication protocols:
 - b. BACnet Standard MS/TP Bus Protocol per ANSI/ASHRAE Standard 135-2016.
 - 1) The system controller shall be BACnet Testing Labs (BTL) certified and carry the BTL Label.
 - 2) The system controller shall be tested and certified as a BACnet Building Controller (B-BC).
 - c. LonWorks enabled devices using the Free Topology Transceiver (FTT-10a) are acceptable in retrofit applications where the incumbent BAS communications and controllers are LonWorks enabled devices only.
 - d. A BACnet Protocol Implementation Conformance Statement (PICS) shall be provided for each controller device (master or slave) that will communicate on the BACnet MS/TP Bus.
 - e. **The PICS shall be submitted within 14 days of contract award.**
- N. Integration
- a. Select Integration option(s) that meet project requirements
 - 1) Hardwired
 - i. Analog and digital signal values shall be passed from one system to another via hardwired connections.
 - ii. There will be one separate physical point on each system for each point to be integrated between the systems.
 - b. Direct Protocol (Integrator Panel)
 - 1) The BAS system shall include appropriate hardware equipment and software to allow bi-directional data communications between the BAS system and 3rd party manufacturers' control panels. The BAS shall receive, react to, and return information from multiple building systems, including but not limited to the chillers, boilers, variable frequency drives and power monitoring systems.
 - 2) All data required by the application shall be mapped into the Building Controller, and shall be transparent to the operator.
 - 3) Point inputs and outputs from the third-party controllers shall have real-time interoperability with BAS software features such as: Control Software, Energy Management, Custom Process Programming, Alarm Management, Historical Data and Trend Analysis, Totalization, and Local Area Network Communications.
 - c. BACnet Protocol Integration
 - 1) The neutral protocol used between systems will be BACnet over IP and comply with ANSI/ASHRAE Standard 135-2016 BACnet.
 - 2) A complete Protocol Implementation Conformance Statement (PICS) shall be provided for all BACnet system devices.
 - 3) The ability to command, share point object data, and schedules between the host and BACnet systems shall be provided.

2.3 OPERATOR INTERFACE

- A. Operator Interface. County issued PC-based workstations and servers shall reside on high-speed network with building controllers as shown on system drawings. Each workstation or each standard browser connected to server shall be able to access all BAS information.
- B. Workstation and controllers shall communicate using BACnet protocol. Workstation and control network backbone shall communicate using ISO 8802-3 (Ethernet) Data Link/Physical layer protocol and BACnet protocol addressing as specified in ANSI/ASHRAE Standard 135-2016.
- C. System Software
 - a. An integrated browser based client application shall be used as the user operator interface program.
 - b. The System shall employ an event-driven rather than a device polling methodology to dynamically capture and present new data to the user.
 - c. All System configuration software and BAS tools loaded at the server level shall be accessible through web browser.
 - d. All system configuration tools shall have the installation and configuration files loaded on the BAS server such that they may be downloaded onto local laptops or workstations to perform system diagnostics and configuration actions.
 - e. System Graphics. The operator workstation software shall be graphically oriented. Provide a method for the operator to easily move between graphic displays and change the size and location of graphic displays on the screen. The system graphics shall be able to be modified while on-line. An operator with the proper password level shall be able to add, delete, or change dynamic objects on a graphic. Dynamic objects shall include analog and binary values, dynamic text, static text, and animation files. Graphics shall have the ability to show animation by shifting image files based on the status of the object. All controller software operating parameters shall be displayed for the operator to view/modify from the user interface. These include: setpoints, alarm limits, time delays, PID tuning constants, run-times, point statistics, schedules, and so forth.
 - f. Custom Graphics. Custom graphic files shall be created with the use of a graphics generation package furnished with the system. The graphics generation package shall be a graphically based system that uses the mouse to create and modify graphics that are saved in industry standard formats.
 - g. All floor plan graphics must clearly indicate zone associations with their respective HVAC, lighting, and other controlled equipment.
 - h. The BAS Contractor shall apply a consistent approach to the configuration and layout of all floor plan and equipment graphics for each project and across the portfolio of sites controlled by that BAS system. If the control manufacturer updates the master equipment or floor plan graphics libraries, the BAS contractor shall likewise upgrade all associated graphics files throughout their system at no charge to the County.
 - i. Graphics Library. Furnish a complete library of standard HVAC equipment graphics such as chillers, boilers, air handlers, terminals, fan coils, and unit ventilators. This library also shall include standard symbols for other equipment including fans, pumps, coils, valves, piping, dampers, and ductwork. The library shall be furnished in a file format compatible with the graphics generation package program.
 - j. The user interface software shall provide help menus and instructions for each operation and/or application.

- k. The system shall support user preferences in the following screen presentations:
 - 1) Alarm
 - 2) Trend
 - 3) Display
 - 4) Applications
- l. Manual Database Save and Restore. A system operator with the proper password clearance shall be able to save the database from any browser client.
- m. System Configuration. The browser client shall provide a method of configuring the system. This shall allow for future system changes or additions by users under proper password protection.
- n. On-Line Help. Provide a context-sensitive, on-line help system to assist the operator in operating and editing the system. On-line help shall be available for all applications and shall provide the relevant data for that particular screen. Additional help information shall be available through the use of hypertext.
- o. Security. Each operator shall be required to log on to the system with a user name and password in order to view, edit, add, or delete data. System security shall be selectable for each operator. The system supervisor shall have the ability to set passwords and security levels for all other operators. Each operator password shall be able to restrict the functions accessible to viewing and/or changing each system application, editor, and object. Each operator shall automatically be logged off of the system if no keyboard or mouse activity is detected. This auto logoff time period shall be user-adjustable but no longer than two hours. All system security data shall be stored in an encrypted format.
- p. System Diagnostics. The system shall automatically monitor the operation of all servers, network connections, building management panels, and controllers. The failure of any device shall be annunciated to the operator.
- q. On-line access to current BAS as-built records and documentation.
- r. The operation of the control system shall be independent of the user interface, which shall be used for operator communications only. Systems that rely on an operator workstation to provide supervisory control over controller execution of the sequences of operations or system communications shall not be acceptable.
- s. Alarm Processing. Any object in the system shall be configurable to alarm in and out of normal state. The operator shall be able to configure the alarm limits, alarm limit differentials, states, and reactions for each object in the system.
- t. Alarm Messages. Alarm messages shall use the English language descriptor for the object in alarm in such a way that the operator will be able to recognize the source, location, and nature of the alarm without relying upon acronyms or other mnemonics. The BAS shall annunciate diagnostic alarms indicating system failures and non-normal operating conditions.
- u. Alarm Reactions. The operator shall be able to determine (by object) what, if any, actions are to be taken during an alarm. Actions shall include logging, printing, starting programs, displaying messages, SMS text messaging, emailing, providing audible annunciation, or displaying specific system graphics. Each of these actions shall be configurable by browser client and time of day. **Systems that use e-mail and/or text message as the exclusive means of annunciating alarms are not acceptable.**
- v. Trend Logs. The operator shall be able to define a custom trend log for any data object in the system. This definition shall include interval, start time, and stop time. Trend data shall be sampled and stored in a database on the virtual server and be retrievable for use in spreadsheets and standard database programs.

Trend data shall be exportable in a standard electronic format [(xls, .csv, .xml)] for analysis external to the BAS.

- w. Each System Controller shall store trend and point history data for all analog and digital inputs and outputs, as follows:
 - 1) Any point, physical or calculated, may be designated for trending by either a defined time interval or upon change of value.
 - 2) Each System Controller shall have the capability to store multiple samples for each physical point and software variable based upon available memory, including an individual sample time/date stamp. Points may be assigned to multiple history trends with different collection parameters.
 - 3) Trend and change of value data shall be stored within the controller and uploaded to a dedicated trend database or exported in a selectable data format via a provided data export utility. Uploads to a dedicated database shall occur based upon one of the following: user-defined interval, manual command, or when the trend buffers are full. Exports shall be as requested by the user or on a time scheduled basis.
 - 4) The system shall provide a configurable data storage subsystem for the collection of historical data. Data can be stored in SQL database format.
- x. Trend data viewing and analysis
 - 1) Provide a trend viewing utility that shall have access to all database points.
 - 2) It shall be possible to retrieve any historical database point for use in displays and reports by specifying the point name and associated trend name.
 - 3) The trend viewing utility shall have the capability to define trend study displays to include multiple trends.
 - 4) Display magnitude shall automatically be scaled to show full graphic resolution of the data being displayed.
 - 5) Trend studies shall be capable of calculating and displaying calculated variables including highest value, lowest value and time based accumulation.
- y. Database Management – Refer to attached ISS Standards
 - 1) Where a separate SQL manufacturer's database is utilized for information storage the System shall provide a Database Manager that separates the database monitoring and managing functions by supporting two separate windows.
 - 2) Database secure access shall be accomplished using standard SQL authentication including the ability to access data for use outside of the Building Automation application.
 - 3) The database managing function shall include summarized information on trend, alarm, event, and audit for the following database management actions; backup, purge or restore.
 - 4) The Database Manager shall support four tabs:
 - i. Statistics – shall display Database Server information and Trend, Alarm (Event), and Audit information on the Databases.
 - ii. Maintenance – shall provide an easy method of purging records from the Server trend, alarm (event), and audit databases by supporting separate screens for creating a backup prior to

- purging, selecting the database, and allowing for the retention of a selected number of day's data.
- iii. Backup – Shall provide the means to create a database backup file and select a storage location.
 - iv. Restore – shall provide a restricted means of restoring a database by requiring the user to log into an Expert Mode in order to view the Restore screen.
- 5) The System shall provide user notification via taskbar icons and e-mail messages when a database value has exceeded a warning or alarm limit.
- z. Alarm and Event Log. The operator shall be able to view all system alarms and change of states from any location in the system. Events shall be listed chronologically. An operator with the proper security level may acknowledge and clear alarms. All that have not been cleared by the operator shall be archived to the hard disk on the workstation.
 - aa. The system will have the capability to display multiple navigation trees that will aid the operator in navigating throughout all systems and points connected. At minimum provide a tree that identifies all systems on the networks.
 - bb. Group Trend Time Series Plots
 - 1) Provide user-selectable Y points.
 - 2) Provide user-editable titles, point names, and Y axis titles.
 - cc. X-Y Trend Plots
 - 1) User-selectable X and Y trend inputs.
 - 2) User-editable titles, point names, and X and Y axis titles.
 - 3) User-selectable time period options:
 - i. a 1-day 24-hour period;
 - ii. a 1-week 7-day period;
 - iii. a 1-month period, with appropriate days for the month selected; or (4) a 1-year period.
 - iv. The user shall be able to select the beginning and ending period for each X-Y chart, within the time domain of the database being used.
 - dd. Object and Property Status and Control. Provide a method for the operator to view, and edit if applicable, the status of any object and property in the system. The status shall be available by menu, on graphics, or through custom programs.
 - ee. Reports and Logs. Provide a reporting package that allows the operator to select, modify, or create reports. Each report shall be definable as to data content, format, interval, and date. Report data shall be archived in the BAS virtual server for historical reporting. Provide the ability for the operator to obtain real-time logs of all objects by type or status (e.g., alarm, lockout, normal). Reports and logs shall be stored in a format that is readily accessible by other standard software applications, including spreadsheets and word processing. Reports and logs shall be readily printed to the system printer and shall be set to be printed either on operator command or at a specific time each day.
 - ff. Standard Reports. The following standard BAS system reports shall be provided for this project. Provide ability for the owner to readily customize these reports for this project.
 - 1) All Objects/Points/Variables: All system (or subsystem) objects and their current values.
 - 2) All points in the BAS
 - 3) All points in each BAS application

- 4) All points in a specific controller
 - 5) All points in a user-defined group of points
 - 6) All BAS Schedules
 - 7) Alarm Summary: All current alarms (except those in alarm lockout).
 - 8) Disabled Objects/points: All objects that are disabled.
 - 9) Alarm Lockout Objects/points: All objects in alarm lockout (whether manual or automatic).
 - 10) Alarm Lockout Objects/points in Alarm: All objects in alarm lockout that are currently in alarm.
 - 11) Logs:
 - i. Alarm History
 - ii. System Messages
 - iii. System Events
 - iv. Trends
- gg. Custom Reports. Provide the capability for the operator to easily define any system data into a daily, weekly, monthly, or annual report. These reports shall be time and date stamped and shall contain a report title and the name of the facility.
- hh. Tenant Override Reports. Provide a monthly report showing the daily total time in hours that each tenant has requested after-hours HVAC and lighting services. Provide an annual summary report that shows the override usage on a monthly basis.
- ii. Electrical, Gas, and Weather Reports
- 1) Electrical Meter Report: Provide a monthly report showing the daily electrical consumption and peak electrical demand with time and date stamp for each building meter.
 - 2) Provide an annual (12-month) summary report showing the monthly electrical consumption and peak demand with time and date stamp for each meter.
 - 3) Gas Meter Report: Provide a monthly report showing the daily natural gas consumption for each meter. Provide an annual (12-month) report that shows the monthly consumption for each meter.
 - 4) Weather Data Report: Provide a monthly report showing the daily minimum, maximum, and average outdoor air temperature, as well as the number of heating and cooling degree-days for each day. Provide an annual (12-month) report showing the minimum, maximum, and average outdoor air temperature for the month, as well as the number of heating and cooling degree-days for the month. If there is a weather station within 25 miles of the facility, provide real-time weather information via SOAP/XML. Otherwise, use weather values from the BAS.
- jj. Electrical, Gas, and Weather Graphic Display
- 1) Provide a graphic display for each electrical meter and gas meter and weather data point(s) with a data table and a current 24-hour trend plot. Include data values for the following time periods; today, previous day, week to date, previous week, month to date, previous month, year to date, previous year.
- kk. Schedules
- 1) A graphical display for time-of-day scheduling and override scheduling of building operations shall be provided. At a minimum, the following functions shall be provided:

- i. Weekly Schedules
 - ii. Exception Schedules
 - iii. Holiday Schedules
 - 2) Weekly schedules shall be provided for each group of equipment with a specific time use schedule.
 - 3) It shall be possible to define one or more exception schedules for each schedule including references to calendars.
 - 4) Monthly calendars shall be provided that allow for simplified scheduling of holidays and special days for a minimum of five years in advance. Holidays and special days shall be user-selected and shall automatically reschedule equipment operation as previously defined on the exception schedules.
 - 5) Changes to graphical schedules made from the User Interface shall directly modify the System Controller schedule database.
 - 6) Selection of a single menu item or tool bar button shall print any displayed schedule on the system printer for use as a building management and diagnostics tool.
- II. Password
- 1) Multiple-level password access protection shall be provided to allow the user/manager to user interface control, display, and database manipulation capabilities deemed appropriate for each user, based on an assigned password.
 - 2) Each user shall have the following: a user name, password, and access level assignment.
 - 3) When entering or editing passwords, the system shall not echo the actual characters for display on the monitor.
 - 4) A minimum of five levels of access shall be supported individually or in any combination as follows:
 - i. Level 1 = View Data
 - ii. Level 2 = Command
 - iii. Level 3 = Operator Overrides
 - iv. Level 4 = Database Modification
 - v. Level 5 = Database Configuration
 - vi. Level 6 = All privileges, including Password Add/Modify
 - 5) Operators shall be able to perform only those commands available for their respective passwords. Display of menu selections shall be limited to only those items defined for the access level of the password used to log-on.
 - 6) The system shall automatically generate a report of log-on/log-off and system activity for each user. Any action that results in a change in the operation or configuration of the control system shall be recorded, including: modification of point values, schedules or history collection parameters, and all changes to the alarm management system, including the acknowledgment and deletion of alarms.
- mm. ASHRAE Standard 147 Report: Provide a daily report that shows the operating condition of each chiller as recommended by ASHRAE Standard 147. At a minimum, this report shall include:
- 1) Chilled water (or other secondary coolant) inlet and outlet temperature
 - 2) Chilled water (or other secondary coolant) flow
 - 3) Chilled water (or other secondary coolant) inlet and outlet pressures

- 4) Evaporator refrigerant pressure and temperature
 - 5) Condenser refrigerant pressure and liquid temperature
 - 6) Condenser water inlet and outlet temperatures
 - 7) Condenser water flow
 - 8) Refrigerant levels
 - 9) Oil pressure and temperature
 - 10) Oil level
 - 11) Compressor refrigerant discharge temperature
 - 12) Compressor refrigerant suction temperature
 - 13) Addition of refrigerant
 - 14) Addition of oil
 - 15) Vibration levels or observation that vibration is not excessive
 - 16) Motor amperes per phase
 - 17) Motor volts per phase
 - 18) PPM refrigerant monitor level
 - 19) Purge exhaust time or discharge count
 - 20) Ambient temperature (dry-bulb and wet-bulb)
 - 21) Date and time logged
- mn. Maintenance Management. The system shall monitor equipment status and generate maintenance messages based upon user-designated run-time, starts, and/or calendar date limits.
- oo. Sequencing. Provide application software based upon the sequences of operation specified to properly sequence chillers, boilers, and pumps.
- pp. PID Control. A PID (proportional-integral-derivative) algorithm with direct or reverse action and anti-windup shall be supplied. The algorithm shall calculate a time-varying analog value that is used to position an output or stage a series of outputs. The controlled variable, set point, and PID gains shall be user-selectable.
- qq. Staggered Start. This application shall prevent all controlled equipment from simultaneously restarting after a power outage. The order in which equipment (or groups of equipment) is started, along with the time delay between starts, shall be user-selectable.
- rr. Energy Calculations:
- 1) Provide software to allow instantaneous power (e.g., kW) or flow rates (e.g., gpm) to be accumulated and converted to energy usage data.
 - 2) Provide an algorithm that calculates a sliding-window average (e.g., rolling average). The algorithm shall be flexible to allow window intervals to be user specified (e.g., 15 minutes, 30 minutes, 60 minutes).
 - 3) Provide an algorithm that calculates a fixed-window average. A digital input signal will define the start of the window period (e.g., signal from utility meter) to synchronize the fixed-window average with that used by the utility.
- ss. Anti-Short Cycling. All binary output objects shall be protected from short cycling. This feature shall allow minimum on-time and off-time to be selected.
- tt. On/Off Control with Differential. Provide an algorithm that allows a binary output to be cycled based on a controlled variable and set point. The algorithm shall be direct-acting or reverse-acting and incorporate an adjustable differential.
- uu. Run-Time Totalization. Provide software to totalize run-times for all binary input objects. A high run-time alarm shall be assigned, if required, by the operator.

- D. Workstation Applications Editors. Each County-supplied PC workstation shall support editing of all system applications. Provide editors for each application at the PC workstation. The applications shall be downloaded and executed at one or more of the controller panels.
- a. Controller. Provide a full-screen editor for each type of application that shall allow the operator to view and change the configuration, name, control parameters, and set points for all controllers.
 - b. Custom Application Programming. Provide the tools to create, modify, and debug custom application programming. The operator shall be able to create, edit, and download custom programs at the same time that all other system applications are operating. The BAS shall be fully operable while custom routines are edited, compiled, and downloaded. The programming language shall have the following features:
 - 1) The language shall be English language oriented and allow for free-form programming (i.e., not column-oriented or "fill in the blanks"). Alternatively, the programming language can be graphically based using function blocks as long as blocks are available that directly provide the functions listed below and that custom or compound function blocks can be created.
 - 2) A full-screen character editor/programming environment shall be provided. The editor shall be cursor/mouse-driven and allow the user to insert, add, modify, and delete custom programming code. It also shall incorporate word processing features such as cut/ paste and find/replace. The debugger also shall provide error messages for syntax and execution errors.
 - 3) The programming language shall support conditional statements (IF/THEN/ELSE/ ELSE-IF) using compound Boolean (AND, OR, and NOT) and/or relations (EQUAL, LESS THAN, GREATER THAN, NOT EQUAL) comparisons.
 - 4) The programming language shall support floating-point arithmetic using the following operators: +, -, ÷, ×, and square root. The following mathematical functions also shall be provided: absolute value and minimum/ maximum value from a list of values.
 - 5) The programming language shall have predefined variables that represent time of day, day of the week, month of the year, and the date. Other predefined variables shall provide elapsed time in seconds, minutes, hours, and days. These elapsed time variables shall be able to be reset by the language so that interval-timing functions can be stopped and started within a program. Values from all of the above variables shall be readable by the language so that they can be used in a program for such purposes as IF/THEN comparisons, calculations, etc.
 - 6) The language shall be able to read the values of the variables and use them in programming statement logic, comparisons, and calculations.
 - 7) The programming language shall have predefined variables representing the status and results of the System Software and shall be able to enable, disable, and change the set points of the System Software described below.
 - 8) The programming language shall allow independently executing program modules to be developed. Each module shall be able to independently enable and disable other modules.

- 9) The editor/programming environment shall have a debugging/simulation capability that allows the user to step through the program and observe any intermediate values and/or results. The debugger also shall provide error messages for syntax and execution errors.
- c. System Configuration Tool (SCT) – Awarded manufacturer shall use the tools below specific to their controller.
 - 1) The Configuration Tool shall be a software package enabling a computer platform to be used as a stand-alone engineering configuration tool for a System Controller or an Integration Controller.
 - 2) The configuration tool shall provide an archive database for the configuration and application data.
 - 3) The configuration tool shall have the same look-and-feel at the User Interface (UI) regardless of whether the configuration is being done online or offline.
 - 4) The configuration tool shall include the following features:
 - i. Basic system navigation tree for connected networks
 - ii. Integration of LonWorks, Modbus and BACnet enabled devices
 - iii. Point naming operating parameter setting
 - iv. Graphic diagram configuration
 - v. Alarm and event message routing
 - vi. Graphical logic connector tool for custom programming
 - vii. Downloading, uploading, and archiving databases
 - 5) The configuration tool shall have the capability to automatically discover field devices on connected buses and networks. Automatic discovery shall be available for the following field devices:
 - i. BACnet Devices
 - ii. LonWorks Devices
 - iii. Modbus Devices
 - 6) The configuration tool shall be capable of programming all manufacturer-specific Equipment Controllers (CACs and ASCs) and field devices.
 - 7) The configuration tool shall provide the capability to configure, simulate, and commission the Equipment Controllers.
 - 8) The configuration tool shall allow the Equipment Controllers to be run in Simulation Mode to verify the applications.
 - 9) The configuration tool shall contain a library of standard applications to be used for configuration.
- d. Handheld VAV Balancing Sensor
 - 1) The sensor shall be a light weight portable device.
 - 2) The sensor shall be capable of displaying data and setting balancing parameters for VAV control applications.
 - 3) The sensor shall be powered through a connection to either the Sensor-Actuator (SA) or the Field Controller (FC) Bus.
 - 4) The sensor shall be a menu driven device that shall modify itself automatically depending upon what type of application resides in the controller.
 - 5) The sensor shall provide an adjustable time-out parameter that will return the controller to normal operation if the balancing operation is aborted or abandoned.
 - 6) The sensor shall include the following:
 - i. Minimum of 5ft. length connection cable.

- ii. Laminated user guide
- iii. The sensor shall be Underwriters Laboratory (UL) listed.

2.4 SYSTEM CONTROLLERS

- A. General. Provide an adequate number of building controllers to achieve the performance specified in the Article 1.11, "System Performance." Each of these panels shall meet the following requirements.
 - a. The Building Automation System shall be composed of one or more independent, stand-alone, microprocessor-based building controllers to manage the global strategies described in the System Software section.
 - b. The building controller shall have sufficient memory to support its operating system, database, and programming requirements.
 - c. Data shall be shared between networked building controllers.
 - d. The operating system of the building controller shall manage the input and output communication signals to allow distributed controllers to share real and virtual object information and allow for central monitoring and alarms.
 - e. Controllers that perform scheduling shall have an integrated, hardware-based real-time clock.
 - f. The building controller shall continually check the status of its processor and memory circuits. If an abnormal operation is detected, the controller shall:
 - 1) Assume a predetermined failure mode,
 - 2) Generate an alarm notification.
 - g. The Building Controller shall communicate with networked BAS devices on the network using the protocol-specific communication requirements. Controller-to-controller communication shall be peer-to-peer and not require a master or host server for communication.
 - h. The Building Controller shall be certified, listed by or submitted for testing to a testing laboratory approved by BTL.
- B. Communication.
 - a. Each building controller shall reside on the BACnet protocol network.
 - b. The controller shall provide a communication port connection or network interface for a portable operator's terminal.
 - c. Network routers/repeaters/bridges shall be used to extend communications, change media type, or extend the network in order to ensure proper communication for the entire BAS.
 - d. For sites where the incumbent BAS hardware communication protocol is Lon, The System Controllers shall support LonWorks enabled devices using the Free Topology Transceiver FTT10. All LonWorks controls devices shall be LonMark certified.
- C. Environment. Controller hardware shall be suitable for the anticipated ambient conditions.
 - a. Controllers used outdoors and/or in wet ambient conditions shall be mounted within waterproof enclosures and shall be rated for operation at 20°F to 150°F.
 - b. Controllers used in conditioned space shall be mounted in dust-proof enclosures and shall be rated for operation at 32°F to 120°F.
- D. Serviceability. Provide diagnostic LEDs for power, communication, fault, battery fault, and processor operation. All wiring connections shall be made to field-removable, modular terminal strips.
- E. Memory. The building controller shall maintain all BIOS and programming information in the event of a power loss for at least 72 hours.

- F. Immunity to power and noise. Controller shall be able to operate at 90% to 110% of nominal voltage rating and shall perform an orderly shutdown below 80% nominal voltage. Operation shall be protected against electrical noise of 5 to 120 Hz and from keyed radios up to 5 W at 1 m (3 ft.).
 - a. Power Failure – In the event of the loss of normal power, The System Controllers shall continue to operate for a user adjustable period of up to 10 minutes after which there shall be an orderly shutdown of all programs to prevent the loss of database or operating system software.
 - b. During a loss of normal power, the control sequences shall go to the normal system shutdown conditions. All critical configuration data shall be saved into Flash memory.
 - c. Upon restoration of normal power and after a minimum off-time delay, the controller shall automatically resume full operation without manual intervention through a normal soft-start sequence.
- G. User Interface – Each System Controllers shall have the ability to deliver a web based User Interface (UI) as previously described. All computers connected physically or virtually to the automation network shall have access to the web based UI.
 - a. The web based UI software shall be imbedded in the System Controllers. Systems that require a local copy of the system database on the user's personal computer are not acceptable.
 - b. The web based user shall have the capability to access all system data through one System Controller.
 - c. The System Controllers shall have the capability of generating web based UI graphics. The graphics capability shall be imbedded in the System Controllers.
- H. Processor – The System Controllers shall be microprocessor-based with a minimum word size of 32 bits. The System Controllers shall be a multi-tasking, multi-user, and real-time digital control processor. Standard operating systems shall be employed. System Controllers size and capability shall be sufficient to fully meet the requirements of this Specification.
- I. Diagnostics – The System Controllers shall continuously perform self-diagnostics, communication diagnosis, and diagnosis of all panel components. The System Controllers shall provide both local and remote annunciation of any detected component failures, low battery conditions, or repeated failures to establish communication.
- J. Certification – The System Controllers shall be listed by Underwriters Laboratories (UL) and BACnet Testing Laboratories (BTL).

2.5 CUSTOM APPLICATION CONTROLLERS

- A. General. Provide an adequate number of Custom Application Controllers to achieve the performance specified in the Article 1.11 on "System Performance." Each of these panels shall meet the following requirements.
 - a. The custom application controller shall have sufficient memory to support its operating system, database, and programming requirements.
 - b. Data shall be shared between networked custom application controllers.
 - c. The operating system of the controller shall manage the input and output communication signals to allow distributed controllers to share real and virtual object information and allow central monitoring and alarms.
 - d. Controllers that perform scheduling shall have a real-time clock.
 - e. The custom application controller shall continually check the status of its processor and memory circuits. If an abnormal operation is detected, the controller shall

- 1) Assume a predetermined failure mode and
- 2) Generate an alarm notification.
- f. The custom application controller shall communicate with other open-protocol devices on the network using the protocol specific services.
- g. All network controllers shall be tested and certified or listed by an official open-protocol testing laboratory (BTL) as being compliant with the standardized open-protocol (BACnet) device capabilities.
- B. Communication.
 - a. Each custom application controller shall reside on a control network using the BACnet device-level protocol.
 - b. The controller shall provide a service communication port or network interface using a BACnet open-protocol for connection to a portable operator's terminal.
- C. Environment. Controller hardware shall be suitable for the anticipated ambient conditions.
 - a. Controllers used outdoors and/or in wet ambient conditions shall be mounted within waterproof enclosures and shall be rated for operation at 20°F to 150°F.
 - b. Controllers used in conditioned space shall be mounted in dustproof enclosures and shall be rated for operation at 32°F to 120°F.
- D. Serviceability. Provide diagnostic LEDs for power, communication, and processor. All wiring connections shall be made to field-removable, modular terminal.
- E. Memory. The custom application controller shall maintain all BIOS and programming information in the event of a power loss for at least 72 hours.
- F. Immunity to power and noise. Controller shall be able to operate at 90% to 110% of nominal voltage rating and shall perform an orderly shutdown below 80% nominal voltage. Operation shall be protected against electrical noise of 5 to 120 Hz and from keyed radios up to 5 W at 1 m (3 ft.).
- G. Custom Application Controllers shall employ a finite state control engine to eliminate unnecessary conflicts between control functions at crossover points in their operational sequences. Suppliers using non-state based DDC shall provide separate control strategy diagrams for all controlled functions in their submittals.
- H. The Custom Application Controller shall accommodate the direct wiring of analog and binary I/O field points.
- I. The Custom Application Controller shall support the following types of inputs and outputs:
 - a. Universal Inputs - shall be configured to monitor any of the following:
 - 1) Analog Input, Voltage Mode
 - 2) Analog Input, Current Mode
 - 3) Analog Input, Resistive Mode
 - 4) Binary Input, Dry Contact Maintained Mode
 - 5) Binary Input, Pulse Counter Mode
 - b. Analog Outputs - shall be configured to output either of the following:
 - 1) Analog Output, Voltage Mode
 - 2) Analog Output, current Mode
 - c. Binary Outputs - shall output the following:
 - 1) 24 VAC Triac
 - 2) 24 VAC Relay
- J. The Custom Application Controller shall have the ability to monitor and control a network of sensors and actuators over a Sensor-Actuator Bus (SA Bus) or expander module bus.

- K. The Custom Application Controller shall have the capability to execute complex control sequences involving direct wired I/O points as well as input and output devices communicating over the SA Bus.
- L. The Equipment Controller shall support, but not be limited to, the following:
 - a. Hot water, chilled water/central plant applications
 - b. Built-up air handling units for special applications
 - c. Terminal units
 - d. Special programs as required for systems control
- M. The Equipment Controller shall support a Local Controller Display or third party device either as an integral part of the Equipment Controller or as a remote device communicating over the SA Bus or BACnet MS/TP link.
 - a. The Display shall allow the user to view monitored points without logging into the system.
 - b. The Display shall allow the user to view and change setpoints, modes of operation, and parameters.
 - c. The Display shall provide password protection with user adjustable password timeout.
 - d. The Display shall use easy-to-read English text messages.
 - e. The Display shall support a back lit Liquid Crystal Display (LCD) with adjustable contrast and brightness.
 - f. The display shall be a minimum of 4 lines and a minimum of 20 characters per line.
 - g. The Display shall have a keypad.
 - h. The Display shall be panel mountable.

2.6 APPLICATION SPECIFIC CONTROLLERS

- A. General. Application specific controllers (ASCs) are microprocessor-based BAS controllers, which through hardware or firmware design are dedicated to control a specific piece of equipment. They are not fully user-programmable but are customized for operation within the confines of the equipment they are designed to serve. ASCs shall communicate with other BAS open-protocol on the devices on the network using the open-protocol-specific read (execute) property service.
 - a. Each ASC shall be capable of stand-alone operation and shall continue to provide control functions without being connected to the network.
 - b. Each ASC will contain sufficient I/O capacity to control the target system.
 - c. Each ASC shall be certified or listed for compliance to the BTL standards.
- B. Communication.
 - a. The controller shall reside on the BACnet open-protocol network. Each network of controllers shall be connected to one building controller.
 - b. Each controller shall have a BACnet compatible connection for a laptop computer or a portable operator's tool. This connection shall be extended to a space temperature sensor port where shown.
- C. Environment. The hardware shall be suitable for the anticipated ambient conditions.
 - a. Controllers used outdoors and/or in wet ambient conditions shall be mounted within waterproof enclosures and shall be rated for operation at 20°F to 150°F.
 - b. Controllers used in conditioned space shall be mounted in dust-proof enclosures and shall be rated for operation at 32°F to 120°F.
- D. Serviceability. Provide diagnostic LEDs for power, communication, and processor. All wiring connections shall be made to field-removable, modular terminal.

- E. Memory. The application specific controller shall use nonvolatile memory and maintain all BIOS and programming information in the event of a power loss.
- F. Immunity to power and noise. Controllers shall be able to operate at 90% to 110% of nominal voltage rating and shall perform an orderly shutdown below 80%. Operation shall be protected against electrical noise of 5-120 Hz and from keyed radios up to 5 W at 1 m (3 ft.).
- G. Transformer. Power supply for the ASC must be rated at a minimum of 125% of ASC power consumption and shall be of the fused or current limiting type.
- H. Networked Thermostat
 - a. The networked thermostat shall be capable of controlling two- or four-pipe fan coils, Direct-Expansion (DX) single zone split systems or package units, cabinet unit heaters or other similar equipment.
 - b. The networked thermostat shall communicate using BACnet Standard MS/TP or IP Bus Protocol.
 - c. The networked thermostat shall be BACnet Testing Labs (BTL) certified and carry the BTL Label.
 - d. The TEC shall be tested and certified as a BACnet Application Specific Controller (B-ASC).
 - e. A BACnet Protocol Implementation Conformance Statement shall be provided.
 - f. The Networked Thermostat shall support remote read/write and parameter adjustment from the web based User Interface through a System Controller.
 - g. The Networked Thermostat shall include an intuitive User Interface providing plain text messages.
 - h. The Networked Thermostat shall provide the flexibility to support any one of the following inputs:
 - 1) Integral Indoor Air Temperature Sensor
 - 2) Duct Mount Air Temperature Sensor
 - 3) Remote Indoor Air Temperature Sensor with Occupancy Override and LED Indicator
 - 4) Two configurable binary inputs
 - 5) Relative Humidity Sensor
 - 6) Carbon Dioxide Sensor
 - i. The Networked Thermostat shall provide the flexibility to support any one of the following outputs:
 - 1) Three Speed Fan Control
 - 2) Two On/Off Digital Outputs
 - 3) Two Floating Outputs
 - 4) Two Proportional (0 to 10V) Analog Outputs
 - j. The Networked Thermostat shall provide keypad lockout.
 - k. The Networked Thermostat shall provide the flexibility to adjust the following parameters:
 - 1) Adjustable Temporary Occupancy from 0 to 24 hours
 - 2) Adjustable heating/cooling deadband from 5° F to 7° F
 - 3) Adjustable heating/cooling cycles per hour from 4 to 8
 - l. The Networked Thermostat shall employ nonvolatile electrically erasable programmable read-only memory (EEPROM) for all adjustable parameters.
 - m. The Networked Thermostat shall be capable of controlling a pressure dependent Variable Air Volume (VAV) Systems or other similar zoning type systems employing reheat including local hydronic reheat valves.
- I. VAV Modular Assembly

- a. The VAV Modular Assembly shall provide both standalone and networked direct digital control of pressure-independent, variable air volume terminal units. It shall address both single and dual duct applications.
- b. The VMA shall be BACnet Testing Labs (BTL) certified and carry the BTL Label.
 - 1) The VMA shall be tested and certified as a BACnet Application Specific Controller (B-ASC).
 - 2) A BACnet Protocol Implementation Conformance Statement shall be provided for the VMA.
- c. The VAV Modular Assembly shall communicate using BACnet Standard protocol.
- d. The VAV Modular Assembly shall have internal electrical isolation for AC power, DC inputs, and MS/TP communications. An externally mounted isolation transformer shall not be acceptable.
- e. The VAV Modular Assembly shall be a configurable digital controller with integral differential pressure transducer and damper actuator. All components shall be connected and mounted as a single assembly that can be removed as one piece.
- f. The VAV Modular Assembly shall be assembled in a plenum-rated housing.
- g. The integral damper actuator shall be a fast response stepper motor capable of stroking 90 degrees in 30 seconds for quick damper positioning to speed commissioning and troubleshooting tasks.
- h. The controller shall determine airflow by dynamic pressure measurement using an integral dead-ended differential pressure transducer. The transducer shall be maintenance-free and shall not require air filters.
- i. Each controller shall have the ability to automatically calibrate the flow sensor to eliminate pressure transducer offset error due to ambient temperature / humidity effects.
- j. The controller shall utilize a proportional plus integration (PI) algorithm for the space temperature control loops.
- k. Each controller shall continuously, adaptively tune the control algorithms to improve control and controller reliability through reduced actuator duty cycle. In addition, this tuning reduces commissioning costs, and eliminates the maintenance costs of manually re-tuning loops to compensate for seasonal or other load changes.
- l. The controller shall provide the ability to download and upload VMA configuration files, both locally and via the communications network. Controllers shall be able to be loaded individually or as a group using a zone schedule generated spreadsheet of controller parameters.
- m. Control setpoint changes initiated over the network shall be written to VMA non-volatile memory to prevent loss of setpoint changes and to provide consistent operation in the event of communication failure.
- n. The controller firmware shall be flash-upgradeable remotely via the communications bus to minimize costs of feature enhancements.
- o. The controller shall provide fail-safe operation if the airflow signal becomes unreliable, by automatically reverting to a pressure-dependent control mode.
- p. The controller shall interface with balancer tools that allow automatic recalculation of box flow pickup gain ("K" factor), and the ability to directly command the airflow control loop to the box minimum and maximum airflow setpoints.
- q. Controller performance shall be self-documenting via on-board diagnostics. These diagnostics shall consist of control loop performance measurements executing at each control loop's sample interval, which may be used to

continuously monitor and document system performance. The VMA shall calculate exponentially weighted moving averages (EWMA) for each of the following. These metrics shall be available to the end user for efficient management of the VAV terminals.

- 1) Absolute temperature loop error
 - 2) Signed temperature loop error
 - 3) Absolute airflow loop error
 - 4) Signed airflow loop error
 - 5) Average damper actuator duty cycle
- r. The controller shall detect system error conditions to assist in managing the VAV zones. The error conditions shall consist of:
- 1) Unreliable space temperature sensor
 - 2) Unreliable differential pressure sensor
 - 3) Starved box
 - 4) Actuator stall
 - 5) Insufficient cooling
 - 6) Insufficient heating
- s. The controller shall provide a flow test function to view damper position vs. flow in a graphical format. The information would alert the user to check damper position. The VMA would also provide a method to calculate actuator duty cycle as an indicator of damper actuator runtime.
- t. The controller shall provide a compliant interface for ASHRAE Standard 62.1-2013 (indoor air quality), and shall be capable of resetting the box minimum airflow based on the percent of outdoor air in the primary air stream.
- u. The controller shall comply with ASHRAE Standard 90.1 (energy efficiency) by preventing simultaneous heating and cooling, and where the control strategy requires reset of airflow while in reheat, by modulating the box reheat device fully open prior to increasing the airflow in the heating sequence.
- v. Inputs:
- 1) Analog inputs with user defined ranges shall monitor the following analog signals, without the addition of equipment outside the terminal controller cabinet:
 - i. 0-10 VDC Sensors
 - ii. 1000ohm RTDs
 - iii. NTC Thermistors
 - 2) Binary inputs shall monitor dry contact closures. Input shall provide filtering to eliminate false signals resulting from input "bouncing."
 - 3) For noise immunity, the inputs shall be internally isolated from power, communications, and output circuits.
 - 4) Provide side loop application for humidity control.
- w. Outputs:
- 1) Analog outputs shall provide the following control outputs:
 - i. 0-10 VDC
 - 2) Binary outputs shall provide a SPST Triac output rated for 500mA at 24 VAC.
 - 3) For noise immunity, the outputs shall be internally isolated from power, communications, and other output circuits.
- x. Application Configuration

- 1) The VAV Modular Assembly shall be configured with a software tool that at a minimum provides a simple Question/Answer format for developing applications and downloading.
- y. Sensor Support
 - 1) The VAV Modular Assembly shall communicate over the Sensor-Actuator Bus (SA Bus) with a Network Sensor.
 - 2) The VMA shall support an LCD display room sensor.
 - 3) The VMA shall also support standard room sensors as defined by analog input requirements.
 - 4) The VMA shall support humidity sensors defined by the AI side loop.

2.7 INPUT/OUTPUT INTERFACE

- A. Installation, testing, and calibration of all sensors, transmitters, and other input devices shall be provided to meet the system requirements.
- B. All Input devices shall be installed per the manufacturer recommendation.
- C. The mechanical contractor shall install all in-line devices such as temperature wells, pressure taps, airflow stations, etc.
- D. Hardwired inputs and outputs may tie into the BAS through building, custom application, or application specific controllers.
- E. All input points and output points shall be protected such that shorting of the point to itself, to another point, or to ground will cause no damage to the controller. All input and output points shall be protected from voltage up to 24 V of any duration, such that contact with this voltage will cause no damage to the controller.
- F. Binary inputs shall allow the monitoring of On/Off signals from remote devices. The binary inputs shall provide a wetting current of at least 12 mA to be compatible with commonly available control devices and shall be protected against the effects of contact bounce and noise. Binary inputs shall sense "dry contact" closure without external power (other than that provided by the controller) being applied.
- G. Pulse accumulation input objects. This type of object shall conform to all the requirements of binary input objects and also accept up to 10 pulses per second for pulse accumulation.
- H. Analog inputs shall allow the monitoring of low-voltage (0 to 10 VDC), current (4 to 20 mA), or resistance signals (thermistor, RTD). Analog inputs shall be compatible with—and field configurable to—commonly available sensing devices.
- I. Binary outputs shall provide for On/Off operation or a pulsed low-voltage signal for pulse width modulation control. Binary outputs on building and custom application controllers shall have three-position (On/Off/Auto) override switches and status lights. Outputs shall be selectable for either normally open or normally closed operation.
- J. Analog outputs shall provide a modulating signal for the control of end devices. Outputs shall provide either a 0 to 10 VDC or a 4 to 20 mA signal as required to provide proper control of the output device. Analog outputs on building or custom application controllers shall have status lights and a two-position (AUTO/MANUAL) switch and manually adjustable potentiometer for manual override. Analog outputs shall not exhibit a drift of greater than 0.4% of range per year.
- K. Tri-State Outputs. Provide tri-state outputs (two coordinated binary outputs) for control of three-point floating type electronic actuators without feedback. Use of three-point floating devices shall be limited to zone control and terminal unit control applications (VAV terminal units, duct-mounted heating coils, zone dampers, radiation, etc.). Control algorithms shall run the zone actuator to one end of its stroke once every 24 hours for verification of operator tracking.

- L. Input/Output points shall be the universal type, i.e., controller input or output may be designated (in software) as either a binary or analog type point with appropriate properties. Application specific controllers are exempted from this requirement.
- M. System Object Capacity. The system size shall be expandable to at least twice the number of input/ output objects required for this project. Additional controllers (along with associated devices and wiring) shall be all that is necessary to achieve this capacity requirement. The operator interfaces installed for this project shall not require any hardware additions or software revisions in order to expand the system.

2.8 POWER SUPPLIES AND LINE FILTERING

- A. Control transformers shall be UL listed. Furnish Class 2 current-limiting type or furnish over-current protection in both primary and secondary circuits for Class 2 service in accordance with NEC requirements. Limit connected loads to 75% of rated capacity.
 - a. Power supply input must be 120 VAC +/-10%, 60Hz.
 - b. DC power supply output shall match output current and voltage requirements. Unit shall be full-wave rectifier type with output ripple of 1.0 mV RMS and 5.0 mV maximum peak-to-peak. Regulation shall be 0.1% line and load combined, with 100-microsecond response time for 50% load changes. Unit shall have built-in over-voltage and over-current protection and shall be able to withstand a 150% current overload for at least three seconds without trip-out or failure.
 - 1) Unit shall operate between 32°F and 120°F. EM/RF shall meet FCC Class B and VDE 0871 for Class B and MIL-STD 810C for shock and vibration.
 - 2) Line voltage units shall be UL recognized and CSA approved.
 - 3) An appropriately sized fuse and fuse block shall be provided and located next to the power supply.
 - 4) A power disconnect switch shall be provided next to the power supply.
- B. Power line filtering.
 - a. Provide transient voltage and surge suppression for all controllers either internally or as an external component. Surge protection shall have the following at a minimum:
 - 1) Dielectric strength of 1000 volts minimum
 - 2) Response time of 10 nanoseconds or less
 - 3) Transverse mode noise attenuation of 65 dB or greater
 - 4) Common mode noise attenuation of 150 dB or better at 40 Hz to 100 Hz

2.9 AUXILIARY CONTROL DEVICES

- A. Motorized control dampers, unless otherwise specified elsewhere, shall be as follows:
 - a. The BAS Contractor shall furnish all automatic dampers. All automatic dampers shall be sized for the application by the BAS Contractor or as specifically indicated on the Drawings.
 - b. All dampers used for throttling airflow shall be of the opposed blade type arranged for normally open or normally closed operation, as required. The damper is to be sized so that, when wide open, the pressure drop is a sufficient amount of its close-off pressure drop to shift the characteristic curve to near linear.
 - c. All dampers used for two-position, open/close control shall be parallel blade type arranged for normally open or closed operation, as required.
 - b. Damper frames and blades shall be constructed of either galvanized steel or aluminum. Maximum blade length in any section shall be 60". Damper blades shall be 16-gauge minimum and shall not exceed eight (8) inches in width.

Damper frames shall be 16-gauge minimum hat channel type with corner bracing. All damper bearings shall be made of reinforced nylon, stainless steel or oil-impregnated bronze. Dampers shall be tight closing, low leakage type, with synthetic elastomer seals on the blade edges and flexible stainless steel side seals. Dampers of 48"x48" size shall not leak in excess of 8.0 cfm per square foot when closed against 4" w.g. static pressure when tested in accordance with AMCA Std. 500.

- c. Airfoil blade dampers of double skin construction with linkage out of the air stream shall be used whenever the damper face velocity exceeds 1500 FPM or system pressure exceeds 2.5" w.g., but no more than 4000 FPM or 6" w.g. **Acceptable manufacturers are Ruskin CD50, Vent Products 5650 or approved equal.**
 - d. One piece rolled blade dampers with exposed or concealed linkage may be used with face velocities of 1500 FPM or below. **Acceptable manufacturers are: Ruskin CD36, Vent Products 5800 or approved equal.**
 - e. Individual damper sections shall not be larger than 125 cm x 150 cm (48 in. x 60 in.). Provide a minimum of one damper actuator per section.
 - f. Multiple section dampers may be jack-shafted to allow mounting of direct connect electronic actuators. Each end of the jackshaft shall receive at least one actuator to reduce jackshaft twist.
 - g. Modulating dampers shall provide a linear flow characteristic where possible.
 - h. Dampers shall have exposed linkages.
- B. Electric damper/valve actuators.
- a. Damper and valve actuators shall be electronic as specified in the System Description section.
 - b. The actuator shall have mechanical or electronic stall protection to prevent damage to the actuator throughout the rotation of the actuator.
 - c. Where shown, for power-failure/safety applications, an internal mechanical, spring-return mechanism shall be built into the actuator housing.
 - d. Electronic damper actuators shall be direct shaft mount or jackshaft unless shown as a linkage installation.
 - e. Modulating and two-position actuators shall be provided as required by the sequence of operations. Damper sections shall be sized Based on actuator manufacturer's recommendations for face velocity, differential pressure and damper type. The actuator mounting arrangement and spring return feature shall permit normally open or normally closed positions of the dampers, as required. All actuators (except terminal units) shall be furnished with mechanical spring return unless otherwise specified in the sequences of operations. All actuators shall have external adjustable stops to limit the travel in either direction, or a gear release to allow manual positioning.
 - f. Modulating actuators shall accept 24 VAC or VDC power supply, consume no more than 15 VA, and be UL listed. The control signal shall be 2-10 VDC or 4-20 mA, and the actuator shall provide a clamp position feedback signal of 2-10 VDC. The feedback signal shall be independent of the input signal and may be used to parallel other actuators and provide true position indication. The feedback signal of one damper actuator for each separately controlled damper shall be wired back to a terminal strip in the control panel for trouble-shooting purposes.
 - g. All 24 VAC/VDC actuators shall operate on Class 2 wiring and be UL listed.
 - h. All non-spring-return actuators shall have an external manual gear release to allow manual positioning of the damper when the actuator is not powered.

Spring-return actuators with more than 7 N·m (60 in.-lb) torque capacity shall have a manual crank for this purpose.

- i. Isolation, smoke, exhaust fan, and other dampers, as specified in the sequence of operations, shall be furnished with adjustable end switches to indicate open/closed position or be hard wired to start/stop associated fan. Two-position actuators, as specified in sequences of operations as "quick acting," shall move full stroke within 20 seconds. All smoke damper actuators shall be quick acting.
- j. Acceptable manufacturers: **Belimo, Johnson Controls or approved equal.**
- k. Electronic valve actuators shall be manufactured by the valve manufacturer.
- l. Each actuator shall have current limiting circuitry incorporated in its design to prevent damage to the actuator.
- m. Actuators shall provide the minimum torque required for proper valve close-off against the system pressure for the required application. The valve actuator shall be sized Based on valve manufacturer's recommendations for flow and pressure differential. All actuators shall fail in the last position unless specified with mechanical spring return in the sequence of operations.
- n. Butterfly isolation and other valves, as specified in the sequence of operations, shall be furnished with adjustable end switches to indicate open/closed position or be hard wired to start/stop the associated pump or chiller.

C. Control valves

- a. Control valves shall be two-way or three-way type for two-position or modulating service as shown.
- b. Acceptable manufacturers: **Belimo, Johnson Controls or approved equal.**
- c. All automatic control valves shall be fully proportioning and provide near linear heat transfer control. The valves shall be quiet in operation.
- d. All valves shall operate in sequence with another valve when required by the sequence of operations.
- e. Close-off (differential) Pressure Rating: Valve actuator and trim shall be furnished to provide the following minimum close-off pressure ratings:
 - 1) Water Valves:
 - i. Two-way: 150% of total system (pump) head.
 - ii. Three-way: 300% of pressure differential between ports A and B at design flow or 100% of total system (pump) head.
 - iii. Body pressure rating and connection type (sweat, screwed, or flanged) shall conform to the pipe schedule elsewhere in this Specification.
 - 2) Steam Valves: 150% of operating (inlet) pressure.
- f. Water Valves:
 - 1) Body and trim style and materials shall be in accordance with manufacturer's recommendations for design conditions and service shown, with equal percentage ports for modulating service.
 - 2) Ball valves shall be used for hot and chilled water applications, water terminal reheat coils, radiant panels, unit heaters, package air conditioning units, and fan coil units except those described hereinafter.
 - 3) Butterfly valves shall be acceptable for modulating large flow applications greater than modulating plug valves, and for all two-position, open/close applications. In-line and/or three-way butterfly valves shall be heavy-duty pattern with a body rating comparable to the pipe rating, replaceable lining suitable for temperature of system, and a stainless steel vane. Valves for modulating service shall be sized and travel limited to 50

degrees of full open. Valves for isolation service shall be the same as the pipe. Valves in the closed position shall be bubble-tight.

- 4) Chilled water control valves shall be modulating plug, ball, and/or butterfly, as required by the specific application.
- 5) Sizing Criteria:
 - i. All control valves shall be sized by the control manufacturer, and shall be guaranteed to meet the heating and cooling loads, as specified.
 - ii. Two-position service: Line size.
 - iii. Two-way modulating service: Pressure drop shall be equal to twice the pressure drop through heat exchanger (load), 50% of the pressure difference between supply and return mains, or 5 psi, whichever is greater.
 - iv. Three-way modulating service: Pressure drop equal to twice the pressure drop through the coil exchanger (load), 35 kPa (5 psi) maximum.
 - v. Valves for terminal reheat coils shall be sized for a 2 PSIG pressure drop, but no more than a 5 PSI drop.
 - vi. Modulating plug water valves of the single-seat type with equal percentage flow characteristics shall be used for all special applications as indicated on the valve schedule.
 - vii. Valves ½ in. through 2 in. shall be bronze body or cast brass ANSI Class 250, spring-loaded, PTFE packing, quick opening for two-position service. Two-way valves to have replaceable composition disc or stainless steel ball.
 - viii. Valves 2½ in. and larger shall be cast iron ANSI Class 125 with guided plug and PTFE packing.
 - ix. Valve stems shall be stainless steel.
- 6) Water valves shall fail normally open or closed, as scheduled on plans, or as follows:
 - i. Water zone valves—normally open preferred.
 - ii. Heating coils in air handlers—normally open.
 - iii. Chilled water control valves—normally closed.
 - iv. Other applications—as scheduled or as required by sequences of operation.

D. Binary Temperature Devices

- a. Low-limit thermostats. Low-limit airstream thermostats shall be UL listed, vapor pressure type, with an element of 15 ft. minimum length. Element shall respond to the lowest temperature sensed by any 18 in. section. Element shall be mounted in accordance with manufacturers recommended installation procedures.
- b. The low-limit thermostat shall be manual reset only.
- c. The low temperature limit switch shall be of the manual reset type with Double Pole/Single Throw snap acting contacts rated for 16 amps at 120VAC.
- d. For large duct areas where the sensing element does not provide full coverage of the air stream, additional switches shall be provided as required to provide full protection of the air stream.
- e. Install on the discharge side of the first water or steam coil in the air stream.

E. Temperature sensors.

- a. Sensors and transmitters shall be provided, as outlined in the input/output summary and sequence of operations.
- b. Temperature sensors shall be Resistance Temperature Device (RTD) or thermistor.
- c. The following point types (and the accuracy of each) are required, and their associated accuracy values include errors associated with the sensor, lead wire, and A to D conversion:

| Point Type | Accuracy |
|---------------------|------------|
| 1) Chilled Water | +/- 0.5F. |
| 2) Room Temp | +/- 0.5F. |
| 3) Duct Temperature | +/- 0.5F. |
| 4) All Others | +/- 0.75F. |
- d. Duct sensors shall be single point or averaging as shown. Averaging sensors shall be a minimum of 1.5 m (5 ft) in length per 1 m² (10 ft²) of duct cross section.
 - 1) Duct mount sensors shall mount in an electrical box through a hole in the duct, and be positioned so as to be easily accessible for repair or replacement.
 - 2) Duct sensors shall be insertion type and constructed as a complete assembly, including lock nut and mounting plate.
 - 3) For ductwork greater in any dimension than 48 inches and/or where air temperature stratification exists, an averaging sensor with multiple sensing points shall be used.
 - 4) For plenum applications, such as mixed air temperature measurements, a string of sensors mounted across the plenum shall be used to account for stratification and/or air turbulence. The averaging string shall have a minimum of 4 sensing points per 12-foot long segment.
 - 5) Capillary supports at the sides of the duct shall be provided to support the sensing string.
- e. Immersion sensors shall be provided with a separable stainless steel well. Pressure rating of well is to be consistent with the system pressure in which it is to be installed. The well must withstand the flow velocities in the pipe.
 - 1) When thermo wells are required, the sensor and well shall be supplied as a complete assembly, including wellhead and Greenfield fitting.
 - 2) Thermo wells and sensors shall be mounted in a threadolet or 1/2" NPT saddle and allow easy access to the sensor for repair or replacement.
 - 3) Thermo wells shall be constructed of 316 stainless steel.
- f. Space sensors shall be equipped with set point adjustment, override switch, display, and/or communication port when specified.
 - 1) Room sensors shall be constructed for either surface or wall box mounting.
 - 2) When specified, Room sensors shall have an integral LCD display and four button keypad with the following capabilities:
 - i. Display room and outside air temperatures.
 - ii. Display and adjust room comfort setpoint.
 - iii. Display and adjust fan operation status.
 - iv. Timed override request push button with LED status for activation of after-hours operation.
 - v. Display controller mode.
 - vi. Password selectable adjustment of setpoint and override modes.
 - 3) Shall be mounted per ADA requirements.

- 4) Provide lockable tamper-proof covers in public areas and/or where indicated on the plans.
 - 5) Wireless sensors shall not be permitted unless they are of the type that do not require any batteries and communicate over a low-power bandwidth. Acceptable wireless communications shall be restricted to 902 MHz frequency "EnOcean" protocol.
 - g. Provide matched temperature sensors for differential temperature measurement.
 - h. Outside Air Sensors
 - 1) Outside air sensors shall be designed to withstand the environmental conditions to which they will be exposed. They shall also be provided with a solar shield.
 - 2) Sensors exposed to wind velocity pressures shall be shielded by a perforated plate that surrounds the sensor element.
 - 3) Temperature transmitters shall be of NEMA 3R construction and rated for ambient temperatures.
 - 4) For outdoor air duct applications, a weatherproof mounting box with weatherproof cover and gasket shall be used.
 - 5) Sensors shall be mounted on the North wall to minimize solar radiant heat impact or located in a continuous intake flow adequate to monitor outside air conditions accurately.
 - i. Acceptable Manufacturers: **Setra or approved equal.**
- F. Humidity sensors
- a. The humidity transmitter shall meet the following overall accuracy, including lead loss and Analog to Digital conversion. 3% between 20% and 80% RH @ 77 Deg F unless specified elsewhere.
 - b. Duct sensors shall be provided with a sampling chamber.
 - c. Outdoor air humidity sensors shall have a sensing range of 20% to 95% RH. They shall be suitable for ambient conditions of 40°F to 170°F.
 - d. Humidity sensor's drift shall not exceed 1% of full scale per year.
 - e. The sensor shall be a solid-state type, relative humidity sensor of the Bulk Polymer Design. The sensor element shall resist service contamination.
 - f. The humidity transmitter shall be equipped with non-interactive span and zero adjustments, a 2-wire isolated loop powered, 4-20 mA, 0-100% linear proportional output.
 - g. Outside air relative humidity sensors shall be installed with a rain proof, perforated cover. The transmitter shall be installed in a NEMA 3R enclosure with sealtite fittings and stainless steel bushings.
 - h. A single point humidity calibrator shall be provided, if required, for field calibration. Transmitters shall be shipped factory pre-calibrated.
 - i. Duct type sensing probes shall be constructed of 304 stainless steel, and shall be equipped with a neoprene grommet, bushings, and a mounting bracket.
 - j. Acceptable Manufacturers: **Veris Industries, Mamac or approved equal.**
- G. Flow switches
- a. Flow-proving switches shall be either paddle or differential pressure type, as shown.
 - b. Paddle type switches (water service only) shall be UL listed, SPDT snap-acting with pilot duty rating (125 VA minimum) and shall have adjustable sensitivity with NEMA 1 enclosure unless otherwise specified. Water flow switches shall be **Dwyer or approved equal.**

- c. Differential pressure type switches (air or water service) shall be UL listed, SPDT snap-acting, pilot duty rated (125 VA minimum), NEMA 1 enclosure, with scale range and differential suitable for intended application or as specified. Acceptable manufacturers: **Cleveland Controls or approved equal.**
- H. Relays
 - a. Control relays shall be UL listed plug-in type with dust cover, retaining spring or clip, and LED "energized" indicator and check button. Contact rating, configuration, and coil voltage shall be suitable for application.
 - b. Time delay relays shall be UL listed solid-state plug-in type with adjustable time delay. Delay shall be adjustable $\pm 200\%$ (minimum) from set point shown on plans. Contact rating, configuration, and coil voltage shall be suitable for application. Provide NEMA 1 enclosure when not installed in local control panel.
 - c. Mounting Bases shall be snap-mount.
 - d. DPDT, 3PDT, or 4PDT relays shall be provided, as appropriate for application.
 - e. Acceptable manufacturers: **Lectro or approved equal.**
 - f. Lighting Control Relays
 - 1) Lighting control relays shall be latching with integral status contacts.
 - 2) Contacts shall be rated for 20 amps at 277 VAC.
 - 3) The coil shall be a split low-voltage coil that moves the line voltage contact armature to the ON or OFF latched position.
 - 4) Lighting control relays shall be controlled by:
 - i. Pulsed Tri-state Output – Preferred method.
 - ii. Pulsed Paired Binary Outputs.
 - iii. A Binary Input to the Facility Management System shall monitor integral status contacts on the lighting control relay. Relay status contacts shall be of the "dry-contact" type.
 - iv. The relay shall be designed so that power outages do not result in a change-of-state, and so that multiple same state commands will simply maintain the commanded state. Example: Multiple OFF command pulses shall simply keep the contacts in the OFF position.
- I. Current Measurement (Amps)
 - a. AC current transmitters shall be the self-powered, combination split-core current transformer type with built-in rectifier and high-gain servo amplifier with 4 to 20 mA two-wire output. Unit ranges shall be 10 A, 20 A, 50 A, 100 A, 150 A, and 200 A full scale, with internal zero and span adjustment and $\pm 1\%$ full-scale accuracy at 500 ohm maximum burden.
 - b. Transmitter shall meet or exceed ANSI/ISA S50.1 requirements and shall be UL/CSA Recognized.
 - c. Unit shall be split-core type for clamp-on installation on existing wiring.
 - d. Current measurement shall be by a combination current transformer and a current transducer. The current transformer shall be sized to reduce the full amperage of the monitored circuit to a maximum 5 Amp signal, which will be converted to a 4-20 mA signal.
 - e. Current transformers.
 - 1) AC current transformers shall be UL/CSA Recognized and completely encased (except for terminals) in approved plastic material.
 - 2) Transformers shall be available in various current ratios and shall be selected for $\pm 1\%$ accuracy at 5 A full-scale output.

- 3) Transformers shall be split-core type for installation on new or existing wiring, respectively.
 - i. Operating frequency – 50 - 400 Hz.
 - ii. Insulation – 0.6 Kv class 10Kv BIL.
- f. Current Transducers
 - 1) 6X input over amp rating for AC inrushes of up to 120 amps.
 - 2) Manufactured to UL 1244.
 - 3) Accuracy: +.5%, Ripple +1%.
 - 4) Minimum load resistance 30kOhm.
 - 5) Output 4-20 mA.
 - 6) Transducer shall be powered by a 24VDC regulated power supply (24 VDC +5%).
- g. Current Sensing Switches
 - 1) The current sensing switch shall be self-powered with solid-state circuitry and a dry contact output. It shall consist of a current transformer, a solid state current sensing circuit, adjustable trip point, solid state switch, SPDT relay, and an LED indicating the on or off status. A conductor of the load shall be passed through the window of the device. It shall accept over-current up to twice its trip point range.
 - 2) Current sensing switches shall be used for run status for fans, pumps, and other miscellaneous motor loads.
 - 3) Current sensing switches shall be calibrated to show a positive run status only when the motor is operating under load. A motor running with a broken belt or coupling shall indicate a negative run status.
- h. Acceptable manufacturers: **Veris Industries or approved equal.**
- J. Voltage transmitters
 - a. AC voltage transmitters shall be self-powered single-loop (two-wire) type, 4 to 20 mA output with zero and span adjustment.
 - b. Ranges shall include 100 to 130 VAC, 200 to 250 VAC, 250 to 330 VAC, and 400 to 600 VAC full-scale, adjustable, with $\pm 1\%$ full-scale accuracy with 500 ohm maximum burden.
 - c. Transmitters shall be UL/CSA Recognized at 600 VAC rating and meet or exceed ANSI/ISA S50.1 requirements.
- K. Voltage transformers
 - a. AC voltage transformers shall be UL/CSA Recognized, 600 VAC rated, complete with built-in fuse protection.
 - b. Transformers shall be suitable for ambient temperatures of 40°F to 130°F and shall provide $\pm 0.5\%$ accuracy at 24 VAC and a 5 VA load.
 - c. Windings (except for terminals) shall be completely enclosed with metal or plastic material.
- L. Power Monitors
 - a. Selectable rate pulse output for kWh reading, 4–20 mA output for kW reading, N.O. alarm contact, and ability to operate with 5.0 amp current inputs or 0–0.33 volt inputs.
 - b. 1.0% full-scale true RMS power accuracy, + 0.5 Hz, voltage input range 120–600 V, and auto range select.
 - c. Under voltage/phase monitor circuitry.
 - d. NEMA 1 enclosure.

- e. Current transformers having a 0.5% FS accuracy, 600 VAC isolation voltage with 0–0.33 V output. If 0–5 A current transformers are provided, a three-phase disconnect/shorting switch assembly is required.
- M. Flow Monitoring - Input Flow Measuring Devices shall be installed in strict compliance with ASME guidelines affecting non-standard approach conditions.
- a. Hydronic Magnetic Flow-Tube Type Flow Meter (inline type)
 - 1) Sensor shall be a magnetic flow meter, which utilizes Faraday's Law to measure volumetric fluid flow through a pipe. The flow meter shall consist of 2 elements, the sensor and the electronics. The sensor shall generate a measuring signal proportional to the flow velocity in the pipe. The electronics shall convert this EMF into a standard current output.
 - 2) Electronic replacement shall not affect meter accuracy (electronic units are not matched with specific sensors).
 - 3) Four-wire, externally powered, magnetic type flow transmitter with adjustable span and zero, integrally mounted to flow tube. Output signal shall be a digital pulse proportional to the flow rate (to provide maximum accuracy and to handle abrupt changes in flow). Standard 4-20 mA or 0-10 Vdc outputs may be used provided accuracy is as specified.
 - 4) Flow Tube:
 - i. ANSI class 150 psig steel
 - ii. ANSI flanges
 - iii. Protected with PTFE, PFA, or ETFE liner rated for 245°F minimum fluid temperature
 - 5) Electrode and grounding material
 - i. 316L Stainless steel or Hastelloy C
 - ii. Electrodes shall be fused to ceramic liner and not require O-rings.
 - 6) Electrical Enclosure: NEMA 4, 7
 - 7) Approvals
 - i. UL or CSA.
 - ii. NSF Drinking Water approval for domestic water applications
 - 8) Performance
 - i. Accuracy shall be $\pm 0.5\%$ of actual reading from 3 to 30 feet per second flow velocities, and 0.015 fps from 0.04 fps to 3 fps.
 - ii. Stability: 0.1% of rate over six months.
 - iii. Meter repeatability shall be $\pm 0.1\%$ of rate at velocities > 3 feet per second.
 - 9) Acceptable manufacturers: **Onicon or approved equal.**
 - b. Air Flow Monitoring
 - 1) Fan Inlet Air Flow Measuring Stations
 - i. At the inlet of each fan and near the exit of the inlet sound trap, airflow traverse probes shall be provided that shall continuously monitor the fan air volumes and system velocity pressure.
 - ii. Each traverse probe shall be of a dual manifold, cylindrical, type 3003 extruded aluminum configuration, having an anodized finish to eliminate surface pitting and unnecessary air friction. The multiple total pressure manifold shall have sensors located along the stagnation plane of the approaching airflow. The manifold should not have forward projecting sensors into the air stream. The static pressure manifold shall incorporate dual offset static tops on the opposing sides of the averaging manifold so as to be

- insensitive to flow-angle variations of as much as 20° in the approaching air stream.
- iii. The airflow traverse probe shall not induce a measurable pressure drop, nor shall the sound level within the duct be amplified by its singular or multiple presence in the air stream. Each airflow-measuring probe shall contain multiple total and static pressure sensors placed at equal distances along the probe length. The number of sensors on each probe and the quantity of probes utilized at each installation shall comply with the ASHRAE Standards for duct traversing.
 - iv. Airflow measuring stations shall be manufactured by Air Monitor Corp., Tek-Air Systems, Inc., Ebtron, or Dietrich Standard.
- 2) Single Probe Air Flow Measuring Sensor
- i. The single probe airflow-measuring sensor shall be duct mounted with an adjustable sensor insertion length of up to eight inches. The transmitter shall produce a 4-20 mA or 0-10 VDC signal linear to air velocity. The sensor shall be a hot wire anemometer and utilize two temperature sensors and a heater element temperature. The other sensor shall measure the downstream air temperature. The temperature differential shall be directly related to airflow velocity.
- 3) Duct Air Flow Measuring Stations
- i. Each device shall be designed and built to comply with, and provide results in accordance with, accepted practice as defined for system testing by ASHRAE as well as in the Industrial Ventilation Handbook.
 - ii. Airflow measuring stations shall be fabricated of 14-gauge galvanized steel welded casing with 90 Deg. connecting flanges in configuration and size equal to that of the duct into which it is mounted. Each station shall have a parallel cell profile suppressor (3/4" maximum cell) across the entering air stream and mechanically fastened to the casing in such a way to withstand velocities up to 6000 feet per minute. This parallel cell honeycomb suppressor shall provide 98% free area, equalize the velocity profile, and eliminate turbulent and rotational flow from the air stream prior to the measuring point.
 - iii. Station flanges shall be two inch to three inch to facilitate matching connecting ductwork.
 - iv. The total pressure measurement side (high side) will be designed and spaced to the Industrial Ventilation Manual 16th Edition, Page 9-5. The self-averaging manifold will be manufactured of brass and copper components.
 - v. The static pressure sensing probes (low side) shall be bullet-nosed shaped, per detailed by the manufacturer's instructions.
 - vi. The main take-off point from both the total pressure and the static pressure manifolds must be symmetrical.
 - vii. Total and static pressure manifolds shall terminate with external ports for connection to control tubing. An identification label shall be placed on each unit casing, listing model number, size, area, and specified airflow capacity.

- viii. The maximum allowable pressure loss through the Flow and Static Pressure elements shall not exceed .065" w.c. at 1000 feet per minute, or .23" w.c. at 2000 feet per minute. Each unit shall measure the airflow rate within an accuracy of plus 2% as determined by U.S. – GSA certification tests, and shall contain a minimum of one total pressure sensor per 36 square inches of unit measuring area.
 - ix. The units shall have a self-generated sound rating of less than NC40, and the sound level within the duct shall not be amplified nor shall additional sound be generated.
 - x. Where the stations are installed in insulated ducts, the airflow passage of the station shall be the same size as the inside airflow dimension of the duct. Station flanges shall be two inch to three inch to facilitate matching connecting ductwork.
 - xi. Where control dampers are shown as part of the airflow measuring station, opposed blade precision controlled volume dampers integral to the station and complete with actuator, pilot positioner, and linkage shall be provided.
 - xii. Stations shall be installed in strict accordance with the manufacturer's published requirements, and in accordance with ASME Guidelines affecting non-standard approach conditions.
 - xiii. Duct static traverse probes shall be provided where required to monitor duct static pressure. The probe shall contain multiple static pressure sensors located along exterior surface of the cylindrical probe.
 - xiv. Acceptable manufacturers: **Tek-Air, Ebtron or approved equal.**
- N. Thermal Energy Meters
- a. Matched RTD or thermistor temperature sensors with a differential temperature accuracy of $\pm 0.15^{\circ}\text{F}$.
 - b. Flow meter that is accurate within $\pm 1\%$ at calibrated typical flow rate and does not exceed $\pm 2\%$ of actual reading over an extended 50:1 turndown range.
 - c. Unit accuracy of $\pm 1\%$ factory calibrated, traceable to NIST with certification.
 - d. NEMA 1 enclosure.
 - e. Panel mounted display.
 - f. UL listed.
 - a. Isolated 4–20 ma signals for energy rate and supply and return temperatures and flow. Energy meter shall be equipped with an instantaneous flow and a totalized flow with a totalizer that can hold one month of data.
- O. Pressure Transducers & Transmitters
- a. Transducer shall have linear output signal. Zero and span shall be field adjustable.
 - b. Transducer sensing elements shall withstand continuous operating conditions of positive or negative pressure 100% greater than calibrated span without damage and to hold calibrated accuracy when subject to a momentary 40% over-range input.
 - c. Water pressure transducer shall have stainless steel diaphragm construction, proof pressure of 150 psi minimum. Over-range limit (differential pressure) and maximum static pressure shall be 300 psi. Transducer shall be complete with 0

- to 5 VDC, 0 to 10 VDC, or 4 to 20 mA output signal, required mounting brackets, and block and bleed valves.
- d. Differential pressure type switches (air or water service) shall be UL listed, SPDT snap-acting, pilot duty rated (125 VA minimum), NEMA 1 enclosure, with scale range and differential suitable for intended application or as shown.
 - e. Differential pressure transmitters used for flow measurement shall be sized to the flow sensing device, and shall be supplied with Tee fittings and shut-off valves in the high and low sensing pick-up lines to allow the balancing Contractor and Owner permanent, easy-to-use connection.
 - f. A minimum of a NEMA 1 housing shall be provided for the transmitter. Transmitters shall be located in accessible local control panels wherever possible.
 - g. Low Differential Water Pressure Applications (0" - 20" w.c.)
 - 1) .01-20" w.c. input differential pressure range.
 - 2) Maintain accuracy up to 20 to 1 ratio turndown.
 - 3) Reference Accuracy: +0.2% of full span.
 - 4) Install with shut off valves for isolation.
 - h. Medium to High Differential Water Pressure Applications (Over 21" w.c.)
 - 1) Differential pressure range 10" w.c. to 300 PSI.
 - 2) Reference Accuracy: +1% of full span (includes non-linearity, hysteresis, and repeatability).
 - 3) Install with shut off valves for isolation.
 - i. Standalone pressure transmitters shall be mounted in a bypass valve assembly panel. The panel shall be constructed to NEMA 1 standards. The transmitter shall be installed in the panel with high and low connections piped and include shutoff valves. Air bleed units, bypass valves, and compression fittings shall be provided.
 - j. Building Differential Air Pressure Applications (-1" to +1" w.c.)
 - 1) -1.00" to +1.00" w.c. input differential pressure ranges. (Select range appropriate for system application)
 - 2) Maintain accuracy up to 20 to 1 ratio turndown.
 - 3) Reference Accuracy: +0.2% of full span.
 - 4) Transmitters exterior sensing tip shall be installed with a shielded static air probe to reduce pressure fluctuations caused by wind.
 - 5) The interior tip shall be inconspicuous and located as shown on the drawings.
 - k. Low Differential Air Pressure Applications (0" to 5" w.c.)
 - 1) (0.00" to 5.00") w.c. input differential pressure ranges. (Select range appropriate for system application.)
 - 2) Maintain accuracy up to 20 to 1 ratio turndown.
 - 3) Reference Accuracy: +0.2% of full span.
 - 4) Install with static pressure tips, tubing, fittings, and air filter.
 - l. Medium Differential Air Pressure Applications (5" to 21" w.c.)
 - 1) Zero & span: (c/o F.S./Deg. F): .04% including linearity, hysteresis and repeatability.
 - 2) Accuracy: 1% F.S. (best straight line) Static Pressure Effect: 0.5% F.S. (to 100 PSIG.)
 - 3) Thermal Effects: <+.033 F.S./Deg. F. over 40F. to 100F. (Calibrated at 70F.).
 - 4) Install with static pressure tips, tubing, fittings, and air filter.

- m. Acceptable manufacturers: **Setra or approved equal.**
- n. Air Filter Status Switches and Air Pressure Safety Switches
 - 1) Differential pressure switches used to monitor air filter status shall be of the automatic reset type with SPDT contacts rated for 2 amps at 120VAC.
 - 2) A complete installation kit shall be provided, including: static pressure tops, tubing, fittings, and air filters.
 - 3) Provide appropriate scale range and differential adjustment for intended service.
 - 4) Acceptable manufacturers: **Cleveland Controls or approved equal.**
- P. Refrigerant Leak Detectors
 - a. The refrigerant leak detector shall be a standalone device and shall provide a SPDT output to directly energize the refrigeration room exhaust ventilation fans. The detector shall include a sensor or sensors connected to a control panel. Two relay contacts at the control panel shall provide trouble and alarm indication to the Facility Management System. The alarm relay contact shall also directly energize the exhaust fans.
 - b. The refrigerant leak detector shall sense the type of refrigerant used in the specified chillers. Multiple sensors shall be required to detect different refrigerants and/or provide proper sensing coverage for the area of the refrigeration room.
 - c. Acceptable manufacturers: **MSA Instruments or approved equal.**
- Q. Electronic Signal Isolation Transducers
 - a. A signal isolation transducer shall be provided whenever an analog output signal from the BAS is to be connected to an external control system as an input (such as a chiller control panel), or is to receive as an input signal from a remote system.
 - b. The signal isolation transducer shall provide ground plane isolation between systems.
 - c. Signals shall provide optical isolation between systems.
 - d. Acceptable manufacturers: **Advanced Control Technologies or approved equal.**
- R. External Manual Override Stations
 - a. External manual override stations shall provide the following:
 - 1) An integral HAND/OFF/AUTO switch shall override the controlled device pilot relay.
 - 2) A status input to the Facility Management System shall indicate whenever the switch is not in the automatic position.
 - 3) A Status LED shall illuminate whenever the output is ON.
 - 4) An Override LED shall illuminate whenever the HOA switch is in either the HAND or OFF position.
 - 5) Contacts shall be rated for a minimum of 1 amp at 24 VAC.
- S. Local control panels
 - a. All control panels shall be factory constructed, incorporating the BAS manufacturer's standard designs and layouts. All control panels shall be UL inspected and listed as an assembly and carry a UL 508 label listing compliance. Control panels shall be fully enclosed, with perforated sub-panel, hinged door, and slotted flush latch.
 - b. Locate components of the BAS in accessible local control panels wherever possible.

- c. The BAS panels and cabinets shall be located as indicated at an elevation of not less than 2 feet from the bottom edge of the panel to the finished floor. Each cabinet shall be anchored per the manufacturer's recommendations.
- d. The BAS contractor shall be responsible for coordinating panel locations with other trades and electrical and mechanical contractors.
- e. In general, the control panels shall consist of the DDC controller(s), display module as specified and indicated on the plans, and I/O devices—such as relays, transducers, and so forth—that are not required to be located external to the control panel due to function. Where specified the display module shall be flush mounted in the panel face unless otherwise noted.
- f. All I/O connections on the DDC controller shall be provide via removable or fixed screw terminals.
- g. Low and line voltage wiring shall be segregated. All provided terminal strips and wiring shall be UL listed, 300-volt service and provide adequate clearance for field wiring.
- h. All wiring shall be neatly installed in plastic trays and tie-wrapped.
- i. A convenience 120 VAC duplex receptacle shall be provided in each enclosure, fused on/off power switch, and required transformers.
- j. All panel wiring schematics, control schematics, sequences of operations and point checkout checklists must be laminated and adhered to the inside cover of each respective BAS control panel. Factory service manuals for each control device associated with that BAS control panel must be included in a pocket inside the control panel cover or in a separate enclosure directly adjacent to, under or above the BAS control panel if space in the panel does not afford room for the service manuals.
- k. Coordinated with ISS / IT systems, a dedicated Ethernet port shall be installed in each control panel for use by a local laptop or workstation for service access to the BAS front end server. This port is separate of any Ethernet port required by the system or building controller for connection to the server.
- l. If the BAS controller requires an Ethernet connection for local software configuration tool connectivity, the BAS contractor shall provide one USB to Ethernet adapter per BAS panel, and locate that adapter in the respective BAS panel for service technician use.

2.10 WIRING AND RACEWAYS

- A. All conduit, wiring, accessories and wiring connections required for the installation of the Building Automation System, as herein specified, shall be provided by the BAS Contractor unless specifically shown on the Electrical Drawings under Division 16 Electrical. All wiring shall comply with the requirements of applicable portions of Division 16 and all local and national electric codes, unless specified otherwise in this section.
- B. All insulated wire to be copper conductors, UL labeled for 90°C minimum service.
- C. All BAS wiring materials and installation methods shall comply with BAS manufacturer recommendations.
- D. The sizing, type and provision of cable, conduit, cable trays, and raceways shall be the design responsibility of the BAS Contractor. If complications arise, however, due to the incorrect selection of cable, cable trays, raceways and/or conduit by the BAS Contractor, the Contractor shall be responsible for all costs incurred in replacing the selected components.
- E. All Class 2 (24VAC or less) wiring shall be installed in conduit unless otherwise specified.

- F. Conduit is not required for Class 2 wiring in concealed accessible locations. Class 2 wiring not installed in conduit shall be supported every 5' from the building structure utilizing metal hangers designed for this application. Wiring shall be installed parallel to the building structural lines. All wiring shall be installed in accordance with local code requirements.
- G. Class 2 signal wiring and 24VAC power can be run in the same conduit. Power wiring 120VAC and greater cannot share the same conduit with Class 2 signal wiring.
- H. Provide for complete grounding of all applicable signal and communications cables, panels and equipment so as to ensure system integrity of operation. Ground cabling and conduit at the panel terminations. Avoid grounding loops.
- I. BAS Line Voltage Power Source
 - a. 120-volt AC circuits used for the Building Automation System shall be taken from panel boards and circuit breakers provided by Division 16.
 - b. Circuits used for the BAS shall be dedicated to the BAS and shall not be used for any other purposes.
 - c. DDC terminal unit controllers may use AC power from motor power circuits.
- J. BAS Raceway
 - a. All wiring shall be installed in conduit or raceway except as noted elsewhere in this specification. Minimum control wiring conduit size 1/2".
 - b. Where it is not possible to conceal raceways in finished locations, surface raceway (Wiremold) may be used as approved by the Owner.
 - c. All conduits and raceways shall be installed level, plumb, at right angles to the building lines and shall follow the contours of the surface to which they are attached.
 - d. Flexible Metal Conduit shall be used for vibration isolation and shall be limited to 3 feet in length when terminating to vibrating equipment. Flexible Metal Conduit may be used within partition walls. Flexible Metal Conduit shall be UL listed.
- K. Penetrations
 - a. Provide fire stopping for all penetrations used by dedicated BAS conduits and raceways.
 - b. All openings in fire proofed or fire stopped components shall be closed by using approved fire resistive sealant.
 - c. All wiring passing through penetrations, including walls shall be in conduit or enclosed raceway.
 - d. Penetrations of floor slabs shall be by core drilling. All penetrations shall be plumb, true, and square.
 - e. Cable types specified shall be color coded for easy identification and troubleshooting.

2.11 FIBER OPTIC CABLE SYSTEM

- A. Optical cable: Optical cables shall be duplex 900 mm tight-buffer construction designed for intra-building environments. The sheath shall be UL Listed OFNP in accordance with NEC Article 770. The optical fiber shall meet the requirements of FDDI, ANSI X3T9.5 PMD for 62.5/125mm.
- B. Connectors: All optical fibers shall be field-terminated with ST type connectors. Connectors shall have ceramic ferrules and metal bayonet latching bodies.

PART 3 - EXECUTION

3.0 SECTION INCLUDES

- 3.1 Examination

- 3.2 Protection
- 3.3 Coordination
- 3.4 General Workmanship
- 3.5 Field Quality Control
- 3.6 Existing Equipment
- 3.7 Wiring
- 3.8 Communication Wiring
- 3.9 Fiber Optic Cable
- 3.10 Installation of Sensors
- 3.11 Flow Switch Installation
- 3.12 Actuators
- 3.13 Warning Labels
- 3.14 Identification of Hardware and Wiring
- 3.15 Controllers
- 3.16 Programming
- 3.17 BAS Checkout and Testing
- 3.18 BAS Demonstration and Acceptance
- 3.19 Cleaning
- 3.20 Training
- 3.21 Sequences of Operation
- 3.22 Control Valve Installation
- 3.23 Control Damper Installation
- 3.24 Duct Smoke Detection
- 3.25 Controls Communication Protocol
- 3.26 Startup and Checkout Procedures

3.1 EXAMINATION

- A. The project plans shall be thoroughly examined for control device and equipment locations. The contractor shall inspect the site to verify that equipment may be installed as shown. Any discrepancies, conflicts, or omissions shall be reported to the architect/BAS designer for resolution before rough-in work is started.
- B. The contractor shall examine the drawings and specifications for other parts of the work. If head room or space conditions appear inadequate—or if any discrepancies occur between the plans and the contractor's work and the plans and the work of others—the contractor shall report these discrepancies to the BAS designer and shall obtain written instructions for any changes necessary to accommodate the contractor's work with the work of others. Any changes in the work covered by this specification made necessary by the failure or neglect of the contractor to report such discrepancies shall be made by—and at the expense of—this contractor.

3.2 PROTECTION

- A. The contractor shall protect all work and material from damage by his/her work or employees and shall be liable for all damage thus caused.
- B. The contractor shall be responsible for his/her work and equipment until finally inspected, tested, and accepted. The contractor shall protect any material that is not immediately installed. The contractor shall close all open ends of work with temporary covers or plugs during storage and construction to prevent entry of foreign objects.

3.3 COORDINATION

- A. Site

- a. Where the mechanical work will be installed in close proximity to, or will interfere with, work of other trades, the contractor shall assist in working out space conditions to make a satisfactory adjustment. If the contractor installs his/her work before coordinating with other trades, so as to cause any interference with work of other trades, the contractor shall make the necessary changes in his/her work to correct the condition without extra charge.
- b. Coordinate and schedule work with all other work in the same area, or with work that is dependent upon other work, to facilitate mutual progress.
- B. Submittals. Refer to Article 1.12, "Submittals" of this specification for requirements.
- C. Test and Balance
 - a. The contractor shall furnish a single set of all tools necessary to interface to the BAS for test and balance purposes.
 - b. The contractor shall provide training in the use of these tools. This training will be planned for a minimum of 4 hours.
 - c. In addition, the contractor shall provide a qualified technician to assist in the test and balance process, until the first 20 terminal units are balanced.
 - d. The tools used during the test and balance process will be returned at the completion of the testing and balancing.
- D. Life Safety
 - a. Duct smoke detectors required for air handler shutdown are supplied under Division 16 of this specification. The contractor shall interlock smoke detectors to air handlers for shutdown as described in Part 3, "Sequences of Operation."
 - b. Actuators required for duct smoke isolation are provided under a Section of Division 15. The contractor shall interlock these dampers to the air handlers as described in Article 3.22, "Sequences of Operation."
 - c. Fire dampers and actuators required for fire rated walls are provided under another Section of Division 15. Control of these dampers shall be by Division 16. The contractor shall provide control air to the dampers.
- E. Coordination with controls specified in other sections or divisions. Other sections and/or divisions of this specification include controls and control devices that are to be part of or interfaced to the BAS specified in this section. These controls shall be integrated into the system and coordinated by the contractor as follows:
 - a. All communication media and equipment shall be provided as specified in Article 2.2, "Communication" of this specification.
 - b. Each supplier of a controls product is responsible for the configuration, programming, start-up, and testing of that product to meet the sequences of operation described in this section.
 - c. The Contractor shall coordinate and resolve any incompatibility issues that arise between the control products provided under this section and those provided under other sections or divisions of this specification.
 - d. The contractor is responsible for providing all controls described in the contract documents regardless of where within the contract documents these controls are described.
 - e. The contractor is responsible for the interface of control products provided by multiple suppliers regardless of where this interface is described within the contract documents.

3.4 GENERAL WORKMANSHIP

- A. Install equipment, piping, and wiring/raceway parallel to building lines (i.e., horizontal, vertical, and parallel to walls) wherever possible.

- B. Provide sufficient slack and flexible connections to allow for vibration of piping and equipment.
- C. Install all equipment in readily accessible locations as defined by Chapter 1, Article 100, Part A of the National Electrical Code (NEC).
- D. Verify integrity of all wiring to ensure continuity and freedom from shorts and grounds.
- E. All equipment, installation, and wiring shall comply with acceptable industry specifications and standards for performance, reliability, and compatibility and be executed in strict adherence to local codes and standard practices.

3.5 FIELD QUALITY CONTROL

- A. All work, materials, and equipment shall comply with the rules and regulations of applicable local, state, and federal codes and ordinances as identified in Part 1 of this specification.
- B. Contractor shall continually monitor the field installation for code compliance and quality of workmanship.
- C. Contractor shall have work inspected by local and/ or state authorities having jurisdiction over the work.

3.6 EXISTING EQUIPMENT

- A. Wiring: The contractor may reuse abandoned wires. The integrity of the wire and its proper application to the installation are the responsibility of the contractor. The wire shall be properly identified and tested in accordance with this specification. Unused or redundant wiring must be properly identified as such.
- B. Pneumatic Tubing: The contractor may reuse any redundant pneumatic tubing. The integrity of the tubing and its proper application to the installation are the responsibility of the contractor. The tubing shall be properly identified and tested in accordance with this specification. Unused or redundant tubing must be removed or, where this is not possible, properly identified.
- C. Local Control Panels: The contractor may reuse any existing local control panel to locate new equipment. All redundant equipment within these panels must be removed. Panel face cover must be patched to fill all holes caused by removal of unused equipment or replaced with new.
- D. Unless otherwise directed, the contractor is not responsible for the repairs or replacement of existing energy equipment and systems, valves, dampers, or actuators. Should the contractor find existing equipment that requires maintenance, the BAS Designer is to be notified immediately.
- E. Temperature Sensor Wells: The contractor may reuse any existing wells in piping for temperature sensors. These wells shall be modified as required for proper fit of new sensors.
- F. Indicator Gauges: Where these devices remain and are not removed, they must be made operational and recalibrated to ensure reasonable accuracy. Maintain the operation of existing pneumatic transmitters and gauges.
- G. Room Thermostats: Deliver to Owner.
- H. Electronic Sensors and Transmitters: Unless specifically noted otherwise, remove and deliver to the Owner.
- I. Controllers and Auxiliary Electronic Devices: Deliver to the owner.
- J. Pneumatic Controllers, Relays and Gauges: Deliver to owner.
- K. Damper Actuators, Linkages, and Appurtenances: Deliver to owner.
- L. Control Valves: Replace with new.
- M. Control Compressed Air System: Deliver to owner.

- N. The mechanical system must be returned to operation before contractor leaves the project site each day. No modifications to the system shall cause the mechanical system to be shut down for more than 15 minutes or to fail to maintain space comfort conditions during any such period. Perform cut-over of controls that cannot meet these conditions.
- O. The scheduling of fans through existing or temporary time clocks or BAS shall be maintained throughout the BAS installation.
- P. Install control panels where shown.
- Q. Modify existing starter control circuits, if necessary, to provide hand/off/auto control of each starter controlled. If new starters or starter control packages are required, these shall be included as part of this contract.
- R. Patch holes and finish to match existing walls.

3.7 WIRING

- A. All control and interlock wiring shall comply with national and local electrical codes and Division 16 of this specification. Where the requirements of this section differ from those in Division 16, the requirements of this section shall take precedence.
- B. All NEC Class 1 (line voltage) wiring shall be UL Listed in approved raceway according to NEC and Division 16 requirements.
- C. All low-voltage wiring shall meet NEC Class 2 requirements. (Low-voltage power circuits shall be fused when required to meet Class 2 current limit.)
- D. Where NEC Class 2 (current-limited) wires are in concealed and accessible locations, including ceiling return air plenums, approved cables not in raceway may be used provided that cables are UL Listed for the intended application. For example, cables used in ceiling plenums shall be UL Listed specifically for that purpose.
- E. All wiring in mechanical, electrical, or service rooms—or where subject to mechanical damage— shall be installed in raceway at levels below 3 m (10 ft).
- F. Do not install Class 2 wiring in raceway containing Class 1 wiring. Boxes and panels containing high-voltage wiring and equipment may not be used for low-voltage wiring except for the purpose of interfacing the two (e.g., relays and transformers).
- G. Do not install wiring in raceway containing tubing.
- H. Where Class 2 wiring is run exposed, wiring is to be run parallel along a surface or perpendicular to it and neatly tied at 3 m (10 ft) intervals.
- I. Where plenum cables are used without raceway, they shall be supported from or anchored to structural members. Cables shall not be supported by or anchored to ductwork, electrical raceways, piping, or ceiling suspension systems.
- J. All wire-to-device connections shall be made at a terminal block or terminal strip. All wire-to-wire connections shall be at a terminal block.
- K. All wiring within enclosures shall be neatly bundled and anchored to permit access and prevent restriction to devices and terminals.
- L. Maximum allowable voltage for control wiring shall be 120 V. If only higher voltages are available, the contractor shall provide step-down transformers.
- M. All wiring shall be installed as continuous lengths, with no splices permitted between termination points.
- N. Install plenum wiring in sleeves where it passes through walls and floors. Maintain fire rating at all penetrations.
- O. Size of raceway and size and type of wire shall be the responsibility of the contractor, in keeping with the manufacturer's recommendations and NEC requirements, except as noted elsewhere.
- P. Include one pull string in each raceway 2.5 cm (1 in.) or larger.
- Q. Use coded conductors throughout with conductors of different colors.

- R. Control and status relays are to be located in designated enclosures only. These enclosures include packaged equipment control panel enclosures unless they also contain Class 1 starters.
- S. Conceal all raceways, except within mechanical, electrical, or service rooms. Install raceway to maintain a minimum clearance of 15 cm (6 in.) from high-temperature equipment (e.g., steam pipes or flues).
- T. Secure raceways with raceway clamps fastened to the structure and spaced according to code requirements. Raceways and pull boxes may not be hung on flexible duct strap or tie rods. Raceways may not be run on or attached to ductwork.
- U. Adhere to this specification's Division 16 requirements where raceway crosses building expansion joints.
- V. Install insulated bushings on all raceway ends and openings to enclosures. Seal top end of all vertical raceways.
- W. The Contractor shall terminate all control and/or interlock wiring and shall maintain updated (as-built) wiring diagrams with terminations identified at the job site.
- X. Flexible metal raceways and liquid-tight, flexible metal raceways shall not exceed 1 m (3 ft) in length and shall be supported at each end. Flexible metal raceway less than ½ in. electrical trade size shall not be used. In areas exposed to moisture, including chiller and boiler rooms, liquid-tight, flexible metal raceways shall be used.
- Y. Raceway must be rigidly installed, adequately supported, properly reamed at both ends, and left clean and free of obstructions. Raceway sections shall be joined with couplings (according to code). Terminations must be made with fittings at boxes, and ends not terminating in boxes shall have bushings installed.

3.8 COMMUNICATION WIRING

- A. The contractor shall adhere to the items listed in the "Wiring" Article 3.7 of the specification.
- B. All cabling shall be installed in a neat and workmanlike manner. Follow manufacturer's installation recommendations for all communication cabling.
- C. Do not install communication wiring in raceway and enclosures containing Class 1 or other Class 2 wiring.
- D. Maximum pulling, tension, and bend radius for cable installation, as specified by the cable manufacturer, shall not be exceeded during installation.
- E. Contractor shall verify the integrity of the entire network following the cable installation. Use appropriate test measures for each particular cable.
- F. When a cable enters or exits a building, a lightning arrestor must be installed between the lines and ground. The lightning arrestor shall be installed according to the manufacturer's instructions.
- G. All runs of communication wiring shall be un-spliced length when that length is commercially available.
- H. All communication wiring shall be labeled to indicate origination and destination data.
- I. Grounding of coaxial cable shall be in accordance with NEC regulations article on "Communications Circuits, Cable, and Protector Grounding."

3.9 FIBER OPTIC CABLE SYSTEM

- A. Maximum pulling tensions as specified by the cable manufacturer shall not be exceeded during installation. Post-installation residual cable tension shall be within cable manufacturer's specifications.
- B. All cabling and associated components shall be installed in accordance with manufacturers' instructions. Minimum cable and unjacketed fiber bend radii, as specified by cable manufacturer, shall be maintained.

3.10 INSTALLATION OF SENSORS

- A. Install sensors in accordance with the manufacturer's recommendations.
- B. Mount sensors rigidly and adequately for the environment within which the sensor operates.
- C. Room temperature sensors shall be installed on concealed junction boxes properly supported by the wall framing. Height of sensor shall be determined by ADA requirements.
- D. All wires attached to sensors shall be air sealed in their raceways or in the wall to stop air transmitted from other areas affecting sensor readings.
- E. Sensors used in mixing plenums and hot and cold decks shall be of the averaging type. Averaging sensors shall be installed in a serpentine manner vertically across the duct. Each bend shall be supported with a capillary clip.
- F. Low-limit sensors used in mixing plenums shall be installed in a serpentine manner horizontally across duct. Each bend shall be supported with a capillary clip. Provide 1 ft. of sensing element for each 1 ft² of coil area.
- G. All pipe-mounted temperature sensors shall be installed in wells. Install all liquid temperature sensors with heat-conducting fluid in thermal wells.
- H. Install outdoor air temperature sensors on north wall, complete with sun shield at designated location.
- I. Differential air static pressure.
 - a. Supply Duct Static Pressure: Pipe the high-pressure tap to the duct using a pitot tube. Pipe the low-pressure port to a tee in the high-pressure tap tubing of the corresponding building static pressure sensor (if applicable) or to the location of the duct high-pressure tap and leave open to the plenum.
 - b. Return Duct Static Pressure: Pipe the high-pressure tap to the duct using a pitot tube. Pipe the low-pressure port to a tee in the low-pressure tap tubing of the corresponding building static pressure sensor.
 - c. Building Static Pressure: Pipe the low-pressure port of the pressure sensor to the static pressure port located on the outside of the building through a high-volume accumulator. Pipe the high-pressure port to a location behind a thermostat cover.
 - d. The piping to the pressure ports on all pressure transducers shall contain a capped test port located adjacent to the transducer.
 - e. All pressure transducers, other than those controlling VAV boxes, shall be located in field device panels, not on the equipment monitored or on ductwork. Mount transducers in a location accessible for service without use of ladders or special equipment.
 - f. All air and water differential pressure sensors shall have gauge tees mounted adjacent to the taps. Water gauges shall also have shutoff valves installed before the tee.

3.11 FLOW SWITCH INSTALLATION

- A. Use correct paddle for pipe diameter.
- B. Adjust flow switch in accordance with manufacturer's instructions.

3.12 ACTUATORS

- A. Mount and link control damper actuators according to manufacturer's instructions.
 - a. To compress seals when spring-return actuators are used on normally closed dampers, power actuator to approximately 5° open position, manually close the damper, and then tighten the linkage.

- b. Check operation of damper/actuator combination to confirm that actuator modulates damper smoothly throughout stroke to both open and closed positions.
 - c. Provide all mounting hardware and linkages for actuator installation.
- B. Electric/Electronic
- a. Dampers: Actuators shall be direct-mounted on damper shaft or jackshaft unless shown as a linkage installation. For low-leakage dampers with seals, the actuator shall be mounted with a minimum 5° available for tightening the damper seals. Actuators shall be mounted following manufacturer's recommendations.
 - b. Valves: Actuators shall be connected to valves with adapters approved by the actuator manufacturer. Actuators and adapters shall be mounted following the actuator manufacturer's recommendations.
 - c. The total damper area operated by an actuator shall not exceed 80% of the manufacturer's maximum area rating. Provide at least one actuator for each damper section. Each damper actuator shall not power more than 20 ft² of damper.
 - d. Use line shafting or shaft couplings (jackshafting) in lieu of blade-to-blade linkages or shaft coupling when driving axially aligned damper sections.

3.13 WARNING LABELS

- A. Permanent warning labels shall be affixed to all equipment that can be automatically started by the BAS.
- a. Labels shall use white lettering (12-point type or larger) on a red background.
 - b. Warning labels shall read as follows:

CAUTION
This equipment is operating under automatic control and may start or stop at any time without warning.
Switch disconnect to "Off" position before servicing.

- B. Permanent warning labels shall be affixed to all motor starters and all control panels that are connected to multiple power sources utilizing separate disconnects.
- a. Labels shall use white lettering (12-point type or larger) on a red background.
 - b. Warning labels shall read as follows:

CAUTION
This equipment is fed from more than one power source with separate disconnects.
Disconnect all power sources before servicing.
Switch disconnect to "Off" position before servicing.

3.14 IDENTIFICATION OF HARDWARE AND WIRING

- A. All wiring and cabling, including that within factory-fabricated panels, shall be labeled at each end within 5 cm (2 in.) of termination with the BAS address or termination number.
- B. All pneumatic tubing shall be labeled at each end within 5 cm (2 in.) of termination with a descriptive identifier.
- C. Permanently label or code each point of field terminal strips to show the instrument or item served.

- D. Identify control panels with minimum 1 cm (½ in.) letters on laminated plastic nameplates.
- E. Identify all other control components with permanent labels. All plug-in components shall be labeled such that removal of the component does not remove the label.
- F. Identify room sensors relating to terminal box or valves with nameplates.
- G. Manufacturers' nameplates and UL or CSA labels are to be visible and legible after equipment is installed.
- H. Identifiers shall match record documents.

3.15 CONTROLLERS

- A. Provide a separate controller for each AHU or other HVAC system. A BAS controller may control more than one system provided that all points associated with the system are assigned to the same BAS controller. Points used for control loop reset, such as outside air or space temperature, are exempt from this requirement.
- B. Building Controllers and Custom Application Controllers shall be selected to provide a minimum of 15% spare I/O point capacity for each point type found at each location. If input points are not universal, 15% of each type is required. If outputs are not universal, 15% of each type is required. A minimum of one spare is required for each type of point used.
 - a. Future use of spare capacity shall require providing the field device, field wiring, point database definition, and custom software. No additional controller boards or point modules shall be required to implement use of these spare points.

3.16 PROGRAMMING

- A. Provide sufficient internal memory for the specified sequences of operation and trend logging. There shall be a minimum of 25% of available memory free for future use.
- B. Point Naming: System point names shall be modular in design, allowing easy operator interface without the use of a written point index. Use the following naming convention: AA.BBB.CCDDE where
 - a. AA is used to designate the location of the point within the building, such as mechanical room, wing, or level, or the building itself in a multi-building environment,
 - b. BBB is used to designate the mechanical system with which the point is associated (e.g., A01, HTG, CLG, LTG),
 - c. CC represents the equipment or material referenced (e.g., SF for supply fan, RW for return water, EA for exhaust air, ZN for zone),
 - d. D or DD may be used for clarification or for identification if more than one CC exists (e.g., SF10, ZNB),
 - e. E represents the action or state of the equipment or medium (e.g., T for temperature, H for humidity, C for control, S for status, D for damper control, I for current).
- C. Software Programming
 - a. Provide programming for the system and adhere to the sequences of operation provided. All other system programming necessary for the operation of the system, but not specified in this document, also shall be provided by the contractor. Embed into the control program sufficient comment statements to clearly describe each section of the program. The comment statements shall reflect the language used in the sequences of operation. Use the appropriate technique based on the following programming types:
 - 1) Text-based:
 - i. Must provide actions for all possible situations

- ii. Must be modular and structured
 - iii. Must be commented
 - 2) Graphic-based:
 - i. Must provide actions for all possible situations
 - ii. Must be documented
 - 3) Parameter-based:
 - i. Must provide actions for all possible situations
 - ii. Must be documented
- D. Operator Interface
 - a. Standard graphics—Provide graphics for all mechanical systems and floor plans of the building. This includes each chilled water system, hot water system, chiller, boiler, air handler, and all terminal equipment. Point information on the graphic displays shall dynamically update. Show on each graphic all input and output points for the system. Also show relevant calculated points such as set points.
 - b. Show terminal equipment information on a “graphic” summary table. Provide dynamic information for each point shown.
 - c. The contractor shall provide all the labor necessary to install, initialize, start up, and troubleshoot all operator interface software and its functions as described in this section. This includes any operating system software, the operator interface database, and any third-party software installation and integration required for successful operation of the operator interface.

3.17 BAS SYSTEM CHECKOUT AND TESTING

- A. Start-up Testing: All testing listed in this article shall be performed by the contractor and shall make up part of the necessary verification of an operating BAS. This testing shall be completed before the owner’s representative is notified of the system demonstration.
 - a. The contractor shall furnish all labor and test apparatus required to calibrate and prepare for service of all instruments, controls, and accessory equipment furnished under this specification.
 - b. Verify that all control wiring is properly connected and free of all shorts and ground faults. Verify that terminations are tight.
 - c. Enable the control systems and verify calibration of all input devices individually. Perform calibration procedures according to manufacturers’ recommendations.
 - d. Verify that all binary output devices (relays, solenoid valves, two-position actuators and control valves, magnetic starters, etc.) operate properly and that the normal positions are correct.
 - e. Verify that all analog output devices (I/Ps, actuators, etc.) are functional, that start and span are correct, and that direction and normal positions are correct. The contractor shall check all control valves and automatic dampers to ensure proper action and closure. The contractor shall make any necessary adjustments to valve stem and damper blade travel.
 - f. Verify that the system operation adheres to the sequences of operation. Simulate and observe all modes of operation by overriding and varying inputs and schedules. Tune all DDC loops and optimum start/stop routines.
 - g. Alarms and Interlocks:
 - 1) Check each alarm separately by including an appropriate signal at a value that will trip the alarm.
 - 2) Interlocks shall be tripped using field contacts to check the logic, as well as to ensure that the fail-safe condition for all actuators is in the proper direction.

- 3) Interlock actions shall be tested by simulating alarm conditions to check the initiating value of the variable and interlock action.

3.18 BAS DEMONSTRATION AND ACCEPTANCE

A. Demonstration

- a. Prior to acceptance, the BAS shall undergo a series of performance tests to verify operation and compliance with this specification. These tests shall occur after the Contractor has completed the installation, started up the system, and performed his/her own tests.
- b. The tests described in this section are to be performed in addition to the tests that the contractor performs as a necessary part of the installation, start-up, and debugging process and as specified in Article 3.17 "BAS System Checkout and Testing" of this specification. The BAS designer, commissioning team and owner's representative will be present to observe and review these tests. The BAS designer, commissioning team and owner shall be notified at least 10 days in advance of the start of the testing procedures.
- c. The demonstration process shall follow that approved in Article 1.12, "Submittals." The approved checklists and forms shall be completed for all systems as part of the demonstration.
- d. The contractor shall provide at least two persons equipped with two-way communication and shall demonstrate actual field operation of each control and sensing point for all modes of operation including day, night, occupied, unoccupied, fire/smoke alarm, seasonal changeover, and power failure modes. The purpose is to demonstrate the calibration, response, and action of every point and system. Any test equipment required to prove the proper operation shall be provided by and operated by the contractor.
- e. As each control input and output is checked, a log shall be completed showing the date, technician's initials, and any corrective action taken or needed.
- f. Demonstrate compliance with Part 1, "System Performance."
- g. Demonstrate compliance with sequences of operation through all modes of operation.
- h. Demonstrate complete operation of operator interface.
- i. Additionally, the following items shall be demonstrated:
 - 1) DDC loop response. The contractor shall supply trend data output in a graphical form showing the step response of each DDC loop. The test shall show the loop's response to a change in set point, which represents a change of actuator position of at least 25% of its full range. The sampling rate of the trend shall be from 10 seconds to 3 minutes, depending on the speed of the loop. The trend data shall show for each sample the set point, actuator position, and controlled variable values. Any loop that yields unreasonably under-damped or over-damped control shall require further tuning by the Contractor.
 - 2) Demand limiting. The contractor shall supply a trend data output showing the action of the demand limiting algorithm. The data shall document the action on a minute-by-minute basis over at least a 30-minute period. Included in the trend shall be building kW, demand limiting set point, and the status of load shed equipment outputs.
 - 3) Optimum start/stop. The contractor shall supply a trend data output showing the capability of the algorithm. The change-of-value or change-of-state trends shall include the output status of all optimally started and

stopped equipment, as well as temperature sensor inputs of affected areas.

- 4) Interface to the building fire alarm system.
 - 5) Operational logs for each system that indicate all set points, operating points, valve positions, mode, and equipment status shall be submitted to the Engineer/BAS designer. These logs shall cover three 48-hour periods and have a sample frequency of not more than 10 minutes. The logs shall be provided in both printed and disk formats.
- j. Any tests that fail to demonstrate the operation of the system shall be repeated at a later date not to exceed 10 days from the date of the failed test. The contractor shall be responsible for any necessary repairs or revisions to the hardware or software to successfully complete all tests.
- B. Acceptance
- a. All tests described in this specification shall have been performed to the satisfaction of both the BAS designer and owner prior to the acceptance of the BAS as meeting the requirements of completion. **Any tests that cannot be performed due to circumstances beyond the control of the contractor may be exempted and tested during the first year of the warranty period, if the BAS designer submits a letter in writing to the owner. This letter should include the reason why and the expected retest date during the warranty period. This exemption should be approved by the owner's representative prior to the exemption being granted.**
 - b. The system shall not be accepted until all forms and checklists completed as part of the demonstration are submitted and approved as required in Article 1.12, "Submittals."

3.19 CLEANING

- A. The contractor shall clean up all debris resulting from his/her activities daily. The contractor shall remove all cartons, containers, crates, etc., under his/her control as soon as their contents have been removed. Waste shall be collected and placed in a designated location.
- B. At the completion of work in any area, the contractor shall clean all work, equipment, etc., keeping it free from dust, dirt, and debris, etc.
- C. At the completion of work, all equipment furnished under this section shall be checked for paint damage, and any factory-finished paint that has been damaged shall be repaired to match the adjacent areas. Any cabinet or enclosure that has been deformed shall be replaced with new material and repainted to match the adjacent areas.

3.20 TRAINING

- A. Provide a minimum of four on-site or classroom training sessions, three days each, throughout the contract period for personnel designated by the owner.
- B. Provide two additional training sessions at 6 and 12 months following building's turnover. Each session shall be three days in length and must be coordinated with the building owner.
- C. Train the designated staff of owner's representative and owner to enable them to do the following:
 - a. Day-to-day Operators:
 - 1) Proficiently operate the system
 - 2) Understand BAS architecture and configuration
 - 3) Understand DDC system components

- 4) Understand system operation, including BAS control and optimizing routines (algorithms)
 - 5) Operate the workstation and peripherals
 - 6) Log on and off the system
 - 7) Access graphics, point reports, and logs
 - 8) Adjust and change system set points, time schedules, and holiday schedules
 - 9) Recognize malfunctions of the system by observation of the printed copy and graphical visual signals
 - 10) Understand system drawings and Operation and Maintenance manual
 - 11) Understand the job layout and location of control components
 - 12) Access data from DDC controllers and ASCs
 - 13) Operate portable operator's terminals
- b. Advanced Operators:
- 1) Make and change graphics on the workstation
 - 2) Create, delete, and modify alarms, including annunciation and routing of these
 - 3) Create, delete, and modify point trend logs and graph or print these both on an ad-hoc basis and at user-definable time intervals
 - 4) Create, delete, and modify reports
 - 5) Add, remove, and modify system's physical points
 - 6) Create, modify, and delete programming
 - 7) Add panels when required
 - 8) Add operator interface stations
 - 9) Create, delete, and modify system displays, both graphical and others
 - 10) Perform BAS field checkout procedures
 - 11) Perform BAS unit operation and maintenance procedures
 - 12) Perform workstation and peripheral operation and maintenance procedures
 - 13) Perform BAS diagnostic procedures
 - 14) Configure hardware including PC boards, switches, communication, and I/O points
 - 15) Maintain, calibrate, troubleshoot, diagnose, and repair hardware
 - 16) Adjust, calibrate, and replace system components
- c. System Managers/Administrators:
- 1) Maintain software and prepare backups
 - 2) Interface with job-specific, third-party operator software
 - 3) Add new users and understand password security procedures
- D. These objectives will be divided into three logical groupings. Participants may attend one or more of these, depending on level of knowledge required.
- a. Day-to-day Operators: parts 1-13
 - b. Advanced Operators: parts 1-29
 - c. System Managers/Administrators: parts 1-13 and 30-32
- E. Provide course outline and materials in accordance with Article 1.12 "Submittals" of this specification. The instructor(s) shall provide one copy of training material per student. The training outline shall be reviewed and approved by the Engineer of Record and / or the CxA through the submittal process.
- F. The instructor(s) shall be factory-trained instructors experienced in presenting this material.

- G. Classroom training shall be done using a network of working controllers representative of the installed hardware.
- H. Each time the system is updated to a new version, provide in person training and access to training videos describing the nature of the updates and any new procedures entailed as a result of the upgrade.
- I. Load all training materials into the BAS front end in location dependent links.
- J. Training materials must include both common language formats as well as technical supporting documentation for advanced topics.
- K. Training demonstrations of new installations or retrofits must include proving the Function Performance Test script for each type of system sequence of operation.
- L. Reference manuals, or “toolkits” must be provided for each trainee at each training event, and all paper training document must be laminated.

3.21 SEQUENCES OF OPERATION

- A. [Provide operation as shown on drawings].

3.22 CONTROL VALVE INSTALLATION

- A. Valve submittals shall be coordinated for type, quantity, size, and piping configuration to ensure compatibility with pipe design.
- B. Slip-stem control valves shall be installed so that the stem position is not more than 60 degrees from the vertical up position. Ball type control valves shall be installed with the stem in the horizontal position.
- C. Valves shall be installed in accordance with the manufacturer’s recommendations.
- D. Control valves shall be installed so that they are accessible and serviceable and so that actuators may be serviced and removed without interference from structure or other pipes and/or equipment.
- E. Isolation valves shall be installed so that the control valve body may be serviced without draining the supply/return side piping system. (**Note to designer: this must also be shown.**) Unions shall be installed at all connections to screw-type control valves.
- F. Provide tags for all control valves indicating service and number. Tags shall be brass, 1.5 inch in diameter, with ¼ inch high letters. Securely fasten with chain and hook. Match identification numbers as shown on approved controls shop drawings.

3.23 CONTROL DAMPER INSTALLATION

- A. Damper submittals shall be coordinated for type, quantity, and size to ensure compatibility with sheet metal design.
- B. Duct openings shall be free of any obstruction or irregularities that might interfere with blade or linkage rotation or actuator mounting. Duct openings shall measure ¼ in. larger than damper dimensions and shall be square, straight, and level.
- C. Individual damper sections, as well as entire multiple section assemblies, must be completely square and free from racking, twisting, or bending. Measure diagonally from upper corners to opposite lower corners of each damper section. Both dimensions must be within 0.3 cm (1/8 in.) of each other.
- D. Follow the manufacturer’s instructions for field installation of control dampers. Unless specifically designed for vertical blade application, dampers must be mounted with blade axis horizontal.
- E. Install extended shaft or jackshaft according to manufacturer’s instructions. (Typically, a sticker on the damper face shows recommended extended shaft location. Attach shaft on labeled side of damper to that blade.)

- F. Damper blades, shafts and linkage must operate without binding. Before system operation, cycle damper after installation to ensure proper operation. On multiple section assemblies, all sections must open and close simultaneously.
- G. Provide a visible and accessible indication of damper position on the drive shaft end.
- H. Support ductwork in area of damper when required to prevent sagging due to damper weight.
- I. After installation of low-leakage dampers with seals, caulk between frame and duct or opening to prevent leakage around perimeter of damper.

3.24 DUCT SMOKE DETECTION

- A. Submit data for coordination of duct smoke detector interface to HVAC systems as required Article 1.12, "Submittals."
- B. This Contractor shall provide a dry-contact alarm output in the same room as the HVAC equipment to be controlled.

3.25 CONTROLS COMMUNICATION PROTOCOL

- A. General. The electronic controls packaged with this equipment shall communicate with the building BAS. The BAS shall communicate with these controls to read the information and change the control set points as shown in the points list, sequences of operation, and control schematics. The information to be communicated between the BAS and these controls shall be in the standard object format as defined in the open protocol. Controllers shall communicate with other open protocol objects on the network using the protocol-specific service as defined by the protocol selected.
- B. Distributed Processing. The controller shall be capable of stand-alone operation and shall continue to provide control functions without being connected to the network.
- C. I/O Capacity. The controller shall contain sufficient I/ O capacity to control the target system.
- D. Communication. The controller shall reside on a BAS open protocol network using the device level protocol. Each network of controllers shall be connected to one building controller.
- E. The Controller shall have a network connection for a laptop computer or a portable operator's tool.
- F. Environment. The hardware shall be suitable for the anticipated ambient conditions.
 - a. Controllers used outdoors and/or in wet ambient conditions shall be mounted within waterproof enclosures and shall be rated for operation at 20°F to 150°F.
 - b. Controllers used in conditioned space shall be mounted in dust-proof enclosures and shall be rated for operation at 32°F to 120°F.
- G. Serviceability. Provide diagnostic LEDs for power, communication, and processor. All wiring connections shall be made to field-removable, modular terminal.
- H. Memory. The Controller shall maintain all BIOS and programming information in the event of a power loss for at least 90 days.
- I. Immunity to Power and Noise. Controller shall be able to operate at 90% to 110% of nominal voltage rating and shall perform an orderly shutdown below 80%. Operation shall be protected against electrical noise of 5 to 120 Hz and from keyed radios up to 5 W at 1 m (3 ft).
- J. Transformer. Power supply for the Controller must be rated at minimum of 125% of ASC power consumption and shall be fused or current limiting type.

3.26 START-UP AND CHECKOUT PROCEDURES

- A. Start up, check out, and test all hardware and software and verify communication between all components.

- a. Verify that all control wiring is properly connected and free of all shorts and ground faults. Verify that terminations are tight.
 - b. Verify that all analog and binary input/output points read properly.
 - c. Verify alarms and interlocks.
 - d. Verify operation of the integrated system.
- B. Testing, Adjusting and Balancing
- a. The BAS contractor is to calibrate air flow measurement devices, hydronic flow meters, VAV box air flow devices, differential pressure transducers, temperature and humidity sensors in coordination with TAB contractor measurements and CxA validation of TAB measurements.
- ~~C. Commissioning [NOTE: Include if required for specific project.]~~
- ~~a. Fully commission all aspects of the Building Automation System work in accordance with ANSI/ASHRAE Standard 202, Guideline 0, and Guideline 1.1.~~
- D. Acceptance Check Sheet
- a. Prepare a check sheet that includes all points for all functions of the BAS as indicated on the point list included in this specification.
 - b. Submit the check sheet to the Engineer for approval
 - c. The Engineer will use the check sheet as the basis for acceptance with the BAS Contractor.
 - d. Promptly rectify all listed deficiencies and submit to the Engineer that this has been done.
- E. VAV box performance verification and documentation:
- a. The BAS Contractor shall test each VAV box for operation and correct flow. At each step, after a settling time, box air flows and damper positions will be sampled. Following the tests, a pass/fail report indicating results shall be produced. Possible results are Pass, No change in flow between full open and full close, reverse operation or maximum flow not achieved. The report shall be submitted as documentation of the installation.
 - b. The BAS Contractor shall issue a report based on a sampling of the VAV calculated loop performance metrics. The report shall indicate performance criteria, include the count of conforming and non-conforming boxes, list the non-conforming boxes along with their performance data, and shall also include graphical representations of performance.

ATTACHMENT I

DMZ SECURITY STANDARD

1.0 Purpose

The purpose of this document is to establish requirements that will better manage and secure all platforms within the Orange County Government Board of County Commissioners (OCGBCC). The DMZ is a secure environment with limited access to the OCGBCC internal network.

2.0 Scope

The scope of this document applies to all platforms located within the OCGBCC DMZ.

3.0 Policies

3.1 Activity

Any and all activity within and through the OCGBCC DMZ shall require direct involvement and documented approval by the Information Systems and Service Enterprise Security unit (ISS-ESU).

3.2 Web Servers

All internal ISS-ESU policies apply to the OCGBCC DMZ and are augmented by the DMZ Security Standard. The following differences are noted:

- I. Microsoft Internet Information Server (IIS) version 5.0 or higher shall be the only platform within the OCGBCC DMZ to run as a Web or FTP server.
- II. All platforms within the OCGBCC DMZ shall be patched immediately upon the release and testing by the ISS-ESU.

3.3 Administrative Rights

ISS-ESU shall be the only group with administrative rights to servers in the DMZ.

3.4 Production Servers

The OCGBCC DMZ shall host production servers only.

3.5 Remote Access

Remote Access to the OCGBCC DMZ shall be allowed only using Microsoft Terminal Services or Microsoft Remote Desktop protocols.

3.6 Traffic

- I. Internet Activity
HTTP/HTTPS/FTP/SMTP/IMAPS are the only protocols allowed from the Internet into the DMZ.
- II. Internal Activity

Traffic using the following protocols from the DMZ to the internal network shall not be allowed: Kerberos, NetBIOS, Microsoft-DS, Microsoft's Well Known Ports (88, 135, 137, 138, 139, 389, 445, 464, 530, 543, 544, 636, 749, 3389), LDAP, RPC, SMB, RDP, HTTP, HTTPS, DNS, JOLT.

III. Routing

- a. All approved access from the DMZ to the internal network shall be routed through a proxy server residing in the DMZ.
- b. The Enterprise DMZ proxy server shall only use firewall conduits to access approved resources within the OCGBCC network.

3.7 Data

- I. Any data accessible within the OCGBCC DMZ or directly accessible from it should be encrypted.
- II. Any data accessible within the OCGBCC DMZ or directly accessible from it meeting the following criteria shall be encrypted: Name, addresses, phone numbers, email addresses, birthdates, federal/state/local document numbers, account numbers, race or religious information, employee identification numbers and all HIPAA information.
- III. The OCGBCC DMZ shall not have access to data containing bank information.
- IV. The OCGBCC DMZ shall not have access to social security information.
- V. The OCGBCC DMZ shall have read only access to live data, if such data is also used by applications residing in the internal OCGBCC network.

4.0 Guidelines

- 4.1 Should databases in policy 3.7.4 need to receive updates by the OCGBCC DMZ, the write operations should be made to a physically separate "staging" data repository. This separate data repository should contain only updates for the specific records being changed. An application server within the internal network should be used to apply the changes in the staging data repository to the live database.
- 4.2 The DMZ should access data repositories in the internal OCGBCC network using SQL database calls.

5.0 Enforcement

Any server found within the OCGBCC DMZ that does not meet the above criteria shall be immediately disconnected from the OCGBCC DMZ. Any employee found to have violated this policy may be subject to disciplinary action, up to and including termination of employment.

6.0 Definitions

| Term | Definition |
|-------------------------|---|
| Bank Information | Checking account numbers, credit card numbers, or any unique number from a bank institution. |
| HTTP | HyperText Transfer Protocol – The underlying protocol used by the World Wide Web. HTTP defines how messages are formatted and transmitted, and what actions web servers and browsers should take in response to various commands. |
| HTTPS | HyperText Transfer Protocol over Secure Socket Layer (SSL) – By convention, URLs that require an SSL connection start with https: instead of just http:. |
| FTP | File Transfer Protocol – The protocol for exchanging files over the Internet. FTP works in the same way as HTTP for transferring web pages from a server to a user's browser and SMTP for transferring electronic mail across the Internet in that, like these technologies, FTP uses the Internet's TCP/IP protocols to enable data transfer. FTP is most commonly used to download a file from a server using the Internet or to upload a file to a server. |
| SMTP | Simple Mail Transfer Protocol – A protocol for sending e-mail messages between servers. In addition, SMTP is generally used to send messages from a mail client to a mail server. |
| IMAPS | Internet Message Access Protocol – A protocol for retrieving e-mail messages. With IMAP4, you can search through your e-mail messages for keywords while the messages are still on mail server and, then, choose which messages to download to your machine. |
| LDAP | Lightweight Directory Access Protocol – A set of protocols for accessing information directories. |
| DNS | Domain Name System (or Service or Server) – An Internet service that translates domain names into IP addresses. Because domain names are alphabetic, they're easier to remember. The Internet however, is really based on numeric IP addresses. Every time you use a domain name, therefore, a DNS service must translate the name into the corresponding IP address. |
| SQL | Structured query language – SQL is a standardized query language for requesting information from a database. |
| DMZ | Demilitarized Zone – A computer term used for a protected network that sits between the Internet and the corporate network. |
| SSL | Secure Sockets Layer – A protocol for transmitting private documents via the Internet. SSL uses a cryptographic system that uses two keys |

to encrypt data - a public key known to everyone and a private or secret key known only to the recipient of the message.

ATTACHMENT II

ENCRYPTION AND CERTIFICATION AUTHORITIES

1.0 Purpose

The purpose of this document is to ensure that all Orange County Government Board of County Commissioner's (OCGBCC) sensitive data is secured by using strong encryption algorithms that have received substantial public review and have been proven to work effectively. Orange County Information Systems and Services Enterprise Security unit (ISS-ESU) provides access to a variety of Encryption Services and Enterprise Certification Authorities (CA).

2.0 Scope

This document applies to all data transmitted and stored within the OCGBCC information systems. It applies to all OCGBCC employees, consultants, and all other affiliated third parties operating within the OCGBCC information systems and networks.

3.0 Policies

3.1 Activity

- I. Any and all activity within and through the OCGBCC information systems involving encryption shall require direct involvement and documented approval by the Information Systems and Service Enterprise Security unit (ISS-ESU).
- II. The ISS-ESU shall approve the storage and transfer of any data containing personal information and/or residing in the DMZ.

3.2 Encryption Algorithms

- I. One of the following standard encryption ciphers shall be used to encrypt data.
The key length for these algorithms shall be no less than 128bits:
 - Triple-DES (3DES)
 - Rijndael (AES)
 - RSA
 - Blowfish
 - Twofish
 - CAST
- II. PGP is an approved encryption standard provided that the PGP private key used to encrypt and /or sign data has been generated using a cipher meeting the requirements in section 3.2.1.

3.3 Data Hashing

The following standard data hashing algorithms shall be used to hash data. The key length for the algorithms shall be no less than 128bits.

- MD5
- SHA-1

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HVAC Replacement

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Permit Documents

- SHA-2

3.4 SSL Certificates

Web Server, SSH, IMAPS, SMTPS SSL certificates should have key lengths of no less than 128bits.

3.5 Sensitive Data

Any data containing sensitive information, including, but not limited to: name, addresses, phone numbers, email addresses, birthdates, federal/state/local document numbers, account numbers, race or religious information, employee identification numbers and all HIPAA information, should be encrypted when stored and during network transfers.

3.6 DMZ

- I. Any and all activity within and through the OCGBCC DMZ shall require direct involvement and documented approval by the Information Systems and Service Enterprise Security unit (ISS-ESU).
- II. Any data accessible within the OCGBCC DMZ or directly accessible from it should be encrypted.
- III. Any data accessible within the OCGBCC DMZ or directly accessible from it meeting the following criteria shall be encrypted: name, addresses, phone numbers, email addresses, birthdates, federal/state/local document numbers, account numbers, race or religious information, employee identification numbers and all HIPAA information.

3.7 Data Backups

- I. Any backup of OCGBCC should be encrypted. Sensitive data as listed in 3.5 of this document shall be backed up using encryption algorithm standards found in 3.2.

3.8 Laptops and Removal Devices

- I. All laptop hard drives should be encrypted.
- II. Any sensitive data (see section 3.5 of this document) stored on laptops and removable devices shall be encrypted.
- III. All individuals who work with sensitive data (see section 3.5 of this document) shall have their laptop hard drives encrypted.

4.0 Guidelines

4.1 SSL certificates issued to servers and applications used by internet users should be provided by commercial CA authorities (i.e. Verisign, Thawte) to avoid security warnings from being presented to the end users.

4.2 SSL certificates issued to servers and applications used by internal OCGBCC resources should be issued by the OCGBCC's Certification Authority.

5.0 Enforcement

Any employee found to have violated these policies may be subject to disciplinary action, up to and including termination of employment.

6.0 Definitions

| Term | Definition |
|-------------------------------------|---|
| Encryption | Transforming understandable data into a form that is incomprehensible and that looks like random noise. |
| Hashing | An algorithm that takes an entire message and, through process of shuffling, manipulating, and processing the bytes using logical operations, generates a small message digest of the data. |
| DMZ | De-Militarized Zone – A computer term used for a protected network that sits between the Internet and the corporate network. |
| Certification Authority (CA) | In cryptography, a certificate authority or certification authority (CA) is an entity which issues digital certificates for use by other parties. |

ATTACHMENT III

ANTIVIRUS STANDARDS

1.0 Purpose

The purpose of this document is to establish requirements which must be met by all computers connected to the Orange County Government Board of County Commissioners (OCGBCC) network to ensure effective virus detection and prevention.

2.0 Scope

This document applies to all OCGBCC computers running any version of the Microsoft Windows Operating Systems. This includes, but is not limited to, all servers, desktop computers, laptop computers, PC-based printers and appliances.

3.0 Policy

3.1 Virus Software – Servers

Trend Micro Server Protect or Trend Micro OfficeScan shall be installed and enabled on all OCGBCC computers running any server version of the Microsoft Windows Operating Systems.

3.2 Virus Software – Workstations

Trend Micro OfficeScan shall be installed and enabled on all OCGBCC computers running any non-server version of the Microsoft Windows Operating Systems.

3.3 Virus Software – Exchange Servers

Trend Micro ScanMail shall be installed and enabled on all OCGBCC computers running Microsoft Exchange Server.

3.4 Virus Software – Internet Mail

All incoming and outgoing internet email shall be scanned by Trend Micro Interscan Messaging Security Suite before being delivered.

3.5 Virus scanning

Antivirus software shall be running at all times on the computers on which it is installed. Real-time scanning of incoming and outgoing files shall be enabled at all times. Antivirus scans of servers shall be executed on a weekly basis in accordance with the schedules set in Trend Micro Server Protect. Antivirus scans of workstations shall be executed on a weekly basis in accordance with the schedules set in Trend Micro OfficeScan.

4.0 Guidelines

- When employees receive unwanted and unsolicited emails, they should be deleted and should avoid replying to the sender. These messages should not be forwarded.
- Employees should never open any files or macros attached to an email from an unknown, suspicious or untrustworthy source. These attachments should be deleted immediately. These messages should not be forwarded.

- Employees should never download files from unknown or suspicious sources.

5.0 Enforcement

Trend Micro's antivirus products are installed on all servers and workstations during the initial installation of the operating systems, and are continuously monitored to ensure they are running. Any employee or temporary found to have willfully stopped and/or paused these programs will be considered to be violating these policies and may be subject to disciplinary action, up to and including termination of employment.

6.0 Definitions

| Term | Definition |
|--------------|---|
| Virus | A program or piece of code that is loaded onto your computer without your knowledge and runs against your wishes. Viruses can also replicate themselves. All computer viruses are manmade. A simple virus that can make a copy of its self over and over again is relatively easy to produce. Even such a simple virus is dangerous because it will quickly use all available memory and bring the system to a halt. An even more dangerous type of virus is one capable of transmitting itself across networks and bypassing security systems. |

ATTACHMENT IV

WEB SECURITY STANDARD

1.0 Purpose

The purpose of this document is to establish requirements that will better manage and secure all web server platforms within the Orange County Government Board of County Commissioners (OCGBCC).

2.0 Scope

The scope of this document applies to all web server platforms located within the OCGBCC.

3.0 Policies

3.1 Activity

Any and all web server installations, removals or modifications shall require the direct involvement and documented approval by the Information Systems and Service Enterprise Security unit (ISS-ESU).

3.2 Hardware

- I. All hardware platforms operating as a web server shall abide by all standards, policies and guidelines of the OCGBCC Enterprise Systems unit.
- II. All hardware platforms operating as a web server shall reside on server hardware. Any exception shall require a documented waiver by the Information Systems and Services Enterprise Security unit (ISS-ESU).

3.3 Software

I. Web Server Platforms

i. Microsoft

Microsoft's Internet Information Server (IIS) is the approved, supported web server platform for OCGBCC.

ii. Apache Software Foundation

Apache Software Foundation's HTTP Server (Apache) is approved but is unsupported. Any production use of (Apache) shall include an appropriate support model that is approved by the ISS-ESU.

iii. Other

Other web server platforms may qualify for use, but shall require an evaluation, approval and a documented waiver by the ISS-ESU.

II. Databases

i. Location

A database server shall not reside on the same hardware platform as a web server.

3.4 Security

I. General

All web servers shall comply with all other documented ISS-ESU standards to include, but not limited to: virus, patch and account management.

II. Account Management

i. Local Account Access

Only accounts with local administrator privileges shall be allowed to log on locally to a web server.

ii. Process/Application Accounts

All web server processes and applications shall run only under a low privilege local account. Web server processes shall not run under an account with domain, power user or a local administrator privileges.

iii. Web Server Anonymous Accounts

Web server anonymous accounts shall only have read and execute permissions to folders/files within the web server directories. Change and delete permissions to folders/files that are directly accessible via a web browser shall not be granted to web server anonymous accounts.

III. Permissions

i. Operating System Permissions

ISS-ESU shall secure the operating system's file/folder permissions and security policies of all web servers. These permissions are to be modified solely by ISS-ESU.

ii. Vendor/Third Party Access

Local administrator privileges on web servers are for authorized personnel only. Access to vendors and any other third party shall be provided solely on a temporarily, case-by-case basis through ISS-ESU.

iii. Developer Access

Developer access to web server content directories shall be available by WebDav or FrontPage server extensions only. Developers shall be granted "Author Pages" rights with the FrontPage Server Extensions

IV. Java Server Engines

Java server engines are approved but are not supported. Any production use of a Java server engine shall include an appropriate support model that is approved by (ISS-ESU).

i. FTP

Web servers that also run an FTP server shall not map FTP directories to directories accessible via a web browser.

ii. IIS Virtual Directories, Application Pools, Settings

Any and all creations, removals or modifications to IIS Settings, Virtual Directories, Application Directories, and Application Pools shall require the direct involvement and documented approval by the Information Systems and Service Enterprise Security unit (ISS-ESU).

V. Other

-Shares are not allowed on any directory accessible via web browser.

- Microsoft Windows web servers and any web application shall not be installed on the same drive as the host operating system.

- Executable files (.exe, .com, .bat, .dll, etc) shall not be placed into directories accessible via a web browser without the direct involvement and documented approval by the Information Systems and Service Enterprise Security unit (ISSESU).

4.0 Guidelines

- It is recommended that all web applications use the enterprise FTP and SMTP servers for all FTP/SMTP traffic.

5.0 Enforcement

Any web server not meeting the above criteria may be immediately disconnected from the OCGBCC network. Any employee found to have violated these policies may be subject to disciplinary action, up to and including termination of employment.

6.0 Definitions

| Term | Definition |
|------------------------------|---|
| FTP | File Transfer Protocol – The protocol for exchanging files over the Internet. FTP works in the same way as HTTP for transferring Web pages from a server to a user's browser and SMTP for transferring electronic mail across the Internet in that, like these technologies, FTP uses the Internet's TCP/IP protocols to enable data transfer. FTP is most commonly used to download a file from a server using the Internet or to upload a file to a server. |
| WebDay | An algorithm that takes an entire message and, through process of shuffling, manipulating, and processing the bytes using logical operations, generates a small message digest of the data. |
| Front Page Extensions | A series of scripts that can be employed using Microsoft FrontPage, a visual HTML editor. |
| SMTP | Simple Mail Transfer Protocol – A protocol for sending e-mail messages between servers. In addition, SMTP is generally used to send messages from a mail client to a mail server. |

ATTACHMENT V

STANDARDS

SUMMARY

The following is a summary of key points in the Orange County Government Board of County Commissioners (OCGBCC) security standards. It is necessary for vendors to completely understand and follow these requirements in order for products or services to be considered for placement within the OCGBCC environment. Complete details about these standards can be found in the Orange County Government Standards and Guidelines packet.

WEB SERVERS

Web and Database Placement

A database server shall not reside on the same hardware platform as a web server.

Anonymous Accounts

Web server anonymous accounts shall only have read and execute permissions to folders/files within the web server directories. Change and delete permissions to folders/files that are directly accessible via a web browser shall not be granted to web server anonymous accounts.

DMZ

Web Server Platforms

Microsoft Internet Information Server (IIS) version 5.0 or higher shall be the only platform within the OCGBCC DMZ to run as a Web or FTP server.

Services and Protocols

Traffic using the following protocols from the OCGBCC DMZ to the internal network shall not be allowed: Kerberos, NetBIOS, Microsoft-DS, Microsoft's Well Known Ports, LDAP, RPC, SMB, RDP, HTTP, HTTPS, DNS, JOLT.

Encrypted Data

Any data accessible within the OCGBCC DMZ or directly accessible from it meeting the following criteria shall be encrypted: Name, addresses, phone numbers, email addresses, birthdates, federal/state/local document numbers, account numbers, race or religious information, employee identification numbers and all HIPAA information. The OCGBCC DMZ shall not have access to data containing bank information. The OCGBCC DMZ shall not have access to social security information.

Data Access

The OCGBCC DMZ shall have read only access to live data, if such data is also used by applications residing in the internal OCGBCC network.

ANTIVIRUS

Virus scanning

Antivirus software shall be running at all times on the computers on which it is installed.

MICROSOFT SECURITY PATCHES

Patch Installation

MS Security patches may be applied immediately upon release by Microsoft. All vendors must support their applications in this environment

SECTION 16050 - BASIC ELECTRICAL MATERIALS & METHODS

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes the following:

1. Electrical equipment coordination and installation.
2. Sleeves for raceways and cables.
3. Sleeve seals.
4. Common electrical installation requirements.

1.2 SUBMITTALS

A. Product Data: For each type of product indicated.

1.3 QUALITY ASSURANCE

A. Test Equipment Suitability and Calibration: Comply with NETA ATS, "Suitability of Test Equipment" and "Test Instrument Calibration."

1.4 COORDINATION

A. Coordinate arrangement, mounting, and support of electrical equipment:

1. To allow maximum possible headroom unless specific mounting heights that reduce headroom are indicated.
2. To provide for ease of disconnecting the equipment with minimum interference to other installations.
3. To allow right of way for piping and conduit installed at required slope.
4. So connecting raceways, cables, wireways, cable trays, and busways will be clear of obstructions and of the working and access space of other equipment.
5. So that underground raceways that extend under the building grade slab are routed clear of footings, grade beams and similar including drainage provisions and the work of other trades. Where the number of sweeps or bends exceeds practical limits, furnish and install hand holes, manholes and similar appurtenances to facilitate the pulling in of cables.
6. So that raceways run "overhead" are located at elevations and in such a manner that does not interfere with the work of other trades or restrict proper use and access of the area or space in which the raceway is located. In particular locate circuitry to Connector Strips at a suitable elevation above the catwalks.

- B. Coordinate installation of required supporting devices and set sleeves in cast-in-place concrete, masonry walls, and other structural components as they are constructed.
- C. Coordinate location of access panels and doors for electrical items that are behind finished surfaces or otherwise concealed.
- D. Coordinate electrical testing of electrical, mechanical, and architectural items, so equipment and systems that are functionally interdependent are tested to demonstrate successful interoperability.

PART 2 - PRODUCTS

2.1 SLEEVES FOR RACEWAYS AND CABLES

- A. Steel Pipe Sleeves: ASTM A 53/A 53M, Type E, Grade B, Schedule 40, galvanized steel, plain ends.
- B. Cast-Iron Pipe Sleeves: Cast or fabricated "wall pipe," equivalent to ductile-iron pressure pipe, with plain ends and integral waterstop, unless otherwise indicated.

2.2 SLEEVE SEALS

- A. Description: Modular sealing device, designed for field assembly, to fill annular space between sleeve and raceway or cable.
 - 1. Sealing Elements: EPDM interlocking links shaped to fit surface of cable or conduit. Include type and number required for material and size of raceway or cable.
 - 2. Pressure Plates: Plastic. Include two for each sealing element.
 - 3. Connecting Bolts and Nuts: Carbon steel with corrosion-resistant coating of length required to secure pressure plates to sealing elements. Include one for each sealing element.

PART 3 - EXECUTION

3.1 COMMON REQUIREMENTS FOR ELECTRICAL INSTALLATION

- A. Comply with NECA 1.
- B. Measure indicated mounting heights to bottom of unit for suspended items and to center of unit for wall-mounting items.
- C. Headroom Maintenance: If mounting heights or other location criteria are not indicated, arrange and install components and equipment to provide maximum possible headroom consistent with these requirements.

- D. Equipment: Install to facilitate service, maintenance, and repair or replacement of components of both electrical equipment and other nearby installations. Connect in such a way as to facilitate future disconnecting with minimum interference with other items in the vicinity.
- E. Right of Way: Give to raceways and piping systems installed at a required slope.

3.2 SLEEVE INSTALLATION FOR ELECTRICAL PENETRATIONS

- A. Electrical penetrations occur when raceways, cables, wireways, cable trays, or busways penetrate concrete slabs, concrete or masonry walls, or fire-rated floor and wall assemblies.
- B. Concrete Slabs and Walls: Install sleeves for penetrations unless core-drilled holes or formed openings are used. Install sleeves during erection of slabs and walls.
- C. Fire-Rated Assemblies: Install sleeves for penetrations of fire-rated floor and wall assemblies unless openings compatible with firestop system used are fabricated during construction of floor or wall.
- D. Cut sleeves to length for mounting flush with both surfaces of walls.
- E. Extend sleeves installed in floors 2 inches (50 mm) above finished floor level.
- F. Size pipe sleeves to provide 1/4-inch (6.4-mm) annular clear space between sleeve and raceway or cable unless sleeve seal is to be installed.
- G. Seal space outside of sleeves with grout for penetrations of concrete and masonry and with approved joint compound for gypsum board assemblies.
- H. Interior Penetrations of Non-Fire-Rated Walls and Floors: Seal annular space between sleeve and raceway or cable, using joint sealant appropriate for size, depth, and location of joint.
- I. Fire-Rated-Assembly Penetrations: Maintain indicated fire rating of walls, partitions, ceilings, and floors at raceway and cable penetrations. Install sleeves and seal raceway and cable penetration sleeves with firestop materials.
- J. Roof-Penetration Sleeves: Seal penetration of individual raceways and cables with flexible boot-type flashing units applied in coordination with roofing work.
- K. Aboveground, Exterior-Wall Penetrations: Seal penetrations using sleeves and mechanical sleeve seals. Select sleeve size to allow for 1-inch (25-mm) annular clear space between pipe and sleeve for installing mechanical sleeve seals.
- L. Underground, Exterior-Wall Penetrations: Install cast-iron "wall pipes" for sleeves. Size sleeves to allow for 1-inch (25-mm) annular clear space between raceway or cable and sleeve for installing mechanical sleeve seals.

3.3 FIRESTOPPING

- A. Apply firestopping to electrical penetrations of fire-rated floor and wall assemblies to restore original fire-resistance rating of assembly.

END OF SECTION 16050

SECTION 16060 - GROUNDING AND BONDING

PART 1 - GENERAL

1.1 SUMMARY

- A. This Section includes methods and materials for grounding systems and equipment.

1.2 SUBMITTALS

- A. Product Data: For each type of product indicated.
- B. Field quality-control test reports.

1.3 QUALITY ASSURANCE

- A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.
- B. Comply with UL 467 for grounding and bonding materials and equipment.

PART 2 - PRODUCTS

2.1 CONDUCTORS

- A. Insulated Conductors: Copper wire or cable insulated for 600 V unless otherwise required by applicable Code or authorities having jurisdiction.
- B. Bare Copper Conductors:
 - 1. Solid Conductors: ASTM B 3.
 - 2. Stranded Conductors: ASTM B 8.
 - 3. Tinned Conductors: ASTM B 33.
 - 4. Bonding Cable: 3/0 stranded.
 - 5. Bonding Conductor: No. 4, stranded conductor.
 - 6. Bonding Jumper: Copper tape, braided conductors, terminated with copper ferrules; 1-5/8 inches (41 mm) wide and 1/16 inch (1.6 mm) thick.

2.2 CONNECTORS

- A. Listed and labeled by a nationally recognized testing laboratory acceptable to authorities having jurisdiction for applications in which used, and for specific types, sizes, and combinations of conductors and other items connected.

- B. Bolted Connectors for Conductors and Pipes: Copper or copper alloy, bolted pressure-type, with at least two bolts.
 - 1. Pipe Connectors: Clamp type, sized for pipe.
- C. Welded Connectors: Exothermic-welding kits of types recommended by kit manufacturer for materials being joined and installation conditions.

PART 3 - EXECUTION

3.1 APPLICATIONS

- A. Conductors: Install solid conductor for #10 AWG and smaller, and stranded conductors for #8 AWG and larger, unless otherwise indicated.
- B. Underground Grounding Conductors: Install bare copper conductor, No. 3/0 AWG minimum. Bury at least 24 inches (600 mm) below grade.
- C. Conductor Terminations and Connections:
 - 1. Pipe and Equipment Grounding Conductor Terminations: Bolted connectors.
 - 2. Underground Connections: Welded connectors, except at test wells and as otherwise indicated.
 - 3. Connections to Ground Rods at Test Wells: Bolted connectors.
 - 4. Connections to Structural Steel: Welded connectors.

3.2 EQUIPMENT GROUNDING

- A. Install insulated equipment grounding conductors with the following items, in addition to those required by NFPA 70:
 - 1. Feeders and branch circuits.
 - 2. Lighting circuits.
 - 3. Receptacle circuits.
 - 4. Single-phase motor and appliance branch circuits.
 - 5. Three-phase motor and appliance branch circuits.
 - 6. Flexible raceway runs.
 - 7. Armored and metal-clad cable runs.
 - 8. Busway Supply Circuits: Install insulated equipment grounding conductor from grounding bus in the switchgear, switchboard, or distribution panel to equipment grounding bar terminal on busway.
 - 9. Computer and Rack-Mounted Electronic Equipment Circuits: Install insulated equipment grounding conductor in branch-circuit runs from equipment-area power panels and power-distribution units.
- B. Air-Duct Equipment Circuits: Install insulated equipment grounding conductor to duct-mounted electrical devices operating at 120 V and more, including air cleaners,

heaters, dampers, humidifiers, and other duct electrical equipment. Bond conductor to each unit and to air duct and connected metallic piping.

3.3 INSTALLATION

- A. Grounding Conductors: Route along shortest and straightest paths possible, unless otherwise indicated or required by Code. Avoid obstructing access or placing conductors where they may be subjected to strain, impact, or damage.
- B. Bonding Straps and Jumpers: Install in locations accessible for inspection and maintenance, except where routed through short lengths of conduit.
 - 1. Bonding to Structure: Bond straps directly to basic structure, taking care not to penetrate any adjacent parts.
 - 2. Bonding to Equipment Mounted on Vibration Isolation Hangers and Supports: Install so vibration is not transmitted to rigidly mounted equipment.
 - 3. Use exothermic-welded connectors for outdoor locations, but if a disconnect-type connection is required, use a bolted clamp.
- C. Grounding and Bonding for Piping:
 - 1. Metal Water Service Pipe: Install insulated copper grounding conductors, in conduit, from building's main service equipment, or grounding bus, to main metal water service entrances to building. Connect grounding conductors to main metal water service pipes, using a bolted clamp connector or by bolting a lug-type connector to a pipe flange, using one of the lug bolts of the flange. Where a dielectric main water fitting is installed, connect grounding conductor on street side of fitting. Bond metal grounding conductor conduit or sleeve to conductor at each end.
 - 2. Water Meter Piping: Use braided-type bonding jumpers to electrically bypass water meters. Connect to pipe with a bolted connector.
 - 3. Bond each aboveground portion of gas piping system downstream from equipment shutoff valve.
- D. Bonding Interior Metal Ducts: Bond metal air ducts to equipment grounding conductors of associated fans, blowers, electric heaters, and air cleaners. Install tinned bonding jumper to bond across flexible duct connections to achieve continuity.

3.4 FIELD QUALITY CONTROL

- A. Perform the following tests and inspections and prepare test reports:
 - 1. After installing grounding system but before permanent electrical circuits have been energized, test for compliance with requirements.
- B. Report measured ground resistances that exceed the following values:

1. Power and Lighting Equipment or System with Capacity 500 kVA and Less: 10 ohms.
- C. Excessive Ground Resistance: If resistance to ground exceeds specified values, notify engineer promptly and include recommendations to reduce ground resistance.

END OF SECTION 16060

SECTION 16072 - ELECTRICAL SUPPORTS

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes the following:

1. Hangers and supports for electrical equipment and systems.
2. Construction requirements for concrete bases.

1.2 SUBMITTALS

A. Product Data: Illustrate and indicate style, material, strength, fastening provision, and finish for each type and size of component used.

1.3 QUALITY ASSURANCE

A. Welding: Qualify procedures and personnel according to AWS D1.1/D1.1M, "Structural Welding Code - Steel."

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. In other Part 2 articles where titles below introduce lists, the following requirements apply to product selection:

1. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, manufacturers specified.
2. Manufacturers: Subject to compliance with requirements, provide products by one of the manufacturers specified.

2.2 SUPPORT, ANCHORAGE, AND ATTACHMENT COMPONENTS

A. Rated Strength: Adequate in tension, shear, and pullout force to resist maximum loads calculated or imposed under this Project, with a minimum structural safety factor of 5 times the applied force.

B. Steel Slotted Support Systems: Comply with MFMA-3, factory-fabricated components for field assembly, and provide finish suitable for the environment in which installed.

1. Manufacturers:

- a. Cooper B-Line; a division of Cooper Industries.
 - b. ERICO International Corporation.
 - c. Allied Support Systems; Power-Strut Unit.
 - d. GS Metals Corp.
 - e. Michigan Hanger Co., Inc.; O-Strut Div.
 - f. National Pipe Hanger Corp.
 - g. Thomas & Betts Corporation.
 - h. Unistrut; Tyco International, Ltd.
 - i. Wesanco, Inc.
2. Channel Dimensions: Selected for structural loading
- C. Raceway and Cable Supports: As described in NECA 1.
- D. Conduit and Cable Support Devices: Steel hangers, clamps, and associated fittings, designed for types and sizes of raceway or cable to be supported.
- E. Support for Conductors in Vertical Conduit: Factory-fabricated assembly consisting of threaded body and insulating wedging plug or plugs for non-armored electrical conductors or cables in riser conduits. Plugs shall have number, size, and shape of conductor gripping pieces as required to suit individual conductors or cables supported. Body shall be malleable iron.
- F. Structural Steel for Fabricated Supports and Restraints: ASTM A 36/A 36M, steel plates, shapes, and bars; black and galvanized.
- G. Mounting, Anchoring, and Attachment Components: Items for fastening electrical items or their supports to building surfaces include the following:
1. Mechanical-Expansion Anchors: Insert-wedge-type, zinc-coated steel, for use in hardened portland cement concrete with tension, shear, and pullout capacities appropriate for supported loads and building materials in which used.
 - a. Manufacturers:
 - 1) Cooper B-Line; a division of Cooper Industries.
 - 2) Empire Tool and Manufacturing Co., Inc.
 - 3) Hilti, Inc.
 - 4) ITW Construction Products.
 - 5) MKT Fastening, LLC.
 - 6) Powers Fasteners.
 2. Concrete Inserts: Steel or malleable-iron slotted-support-system units similar to MSS Type 18; complying with MFMA-3 or MSS SP-58.
 3. Clamps for Attachment to Steel Structural Elements: MSS SP-58, type suitable for attached structural element.
 4. Through Bolts: Structural type, hex head, high strength. Comply with ASTM A 325.
 5. Toggle Bolts: All-steel springhead type.
 6. Hanger Rods: Threaded steel.

2.3 FABRICATED METAL EQUIPMENT SUPPORT ASSEMBLIES

- A. Description: Welded or bolted, structural-steel shapes, shop or field fabricated to fit dimensions of supported equipment.
- B. Materials: Comply with requirements in Division 5 Section "Metal Fabrications" for steel shapes and plates.

PART 3 - EXECUTION

3.1 APPLICATION

- A. Comply with NECA 1 for application of hangers and supports for electrical equipment and systems, unless requirements in this Section or applicable Code are stricter.

3.2 SUPPORT INSTALLATION

- A. Comply with NECA 1 for installation requirements, except as specified in this Article.
- B. Raceway Support Methods: In addition to methods described in NECA 1, EMT may be supported by openings through structure members, as permitted in NFPA 70.
- C. Strength of Support Assemblies: Where not indicated, select sizes of components so strength will be adequate to carry present and future static loads within specified loading limits. Minimum static design load used for strength determination shall be weight of supported components plus 200 lb (90 kg).
- D. Mounting and Anchorage of Surface-Mounted Equipment and Components: Anchor and fasten electrical items and their supports to building structural elements by the following methods, unless otherwise indicated by Code:
 - 1. To Wood: Fasten with lag screws or through bolts.
 - 2. To New Concrete: Bolt to concrete inserts.
 - 3. To Masonry: Approved toggle-type bolts on hollow masonry units and expansion anchor fasteners on solid masonry units.
 - 4. To Existing Concrete: Expansion anchor fasteners.
 - 5. To Steel: [Welded threaded studs complying with AWS D1.1/D1.1M, with lock washers and nuts] [Beam clamps (MSS Type 19, 21, 23, 25, or 27) complying with MSS SP-69] [Spring-tension clamps].
 - 6. To Light Steel: Sheet metal screws.
 - 7. Items Mounted on Hollow Walls and Nonstructural Building Surfaces: Mount on slotted-channel racks attached to substrate.
- E. Drill holes for expansion anchors in concrete at locations and to depths that avoid reinforcing bars.

3.3 INSTALLATION OF FABRICATED METAL SUPPORTS

- A. Comply with installation requirements in Division 5 Section "Metal Fabrications" for site-fabricated metal supports.
- B. Cut, fit, and place miscellaneous metal supports accurately in location, alignment, and elevation to support and anchor electrical materials and equipment.
- C. Field Welding: Comply with AWS D1.1/D1.1M.

3.4 CONCRETE BASES

- A. Concrete Bases: Anchor equipment to concrete base according to equipment manufacturer's written instructions.
- B. Construct concrete bases of dimensions indicated but not less than 4 inches (100 mm) larger in both directions than supported unit, and so expansion anchors will be a minimum of 10 bolt diameters from edge of the base.
 - 1. Install dowel rods to connect concrete base to concrete floor. Unless otherwise indicated, install dowel rods on 18-inch (450-mm) centers around full perimeter of the base.
 - 2. Install epoxy-coated anchor bolts for supported equipment that extend through concrete base, and anchor into structural concrete floor.
 - 3. Place and secure anchorage devices. Use supported equipment manufacturer's setting drawings, templates, diagrams, instructions, and directions furnished with items to be embedded.
 - 4. Install anchor bolts to elevations required for proper attachment to supported equipment.
 - 5. Install anchor bolts according to anchor-bolt manufacturer's written instructions.
 - 6. Use 3000-psi (20.7-MPa), 28-day compressive-strength concrete.

END OF SECTION 16072

SECTION 16075 - ELECTRICAL IDENTIFICATION

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes the following:

1. Identification for conductors and communication and control cable.
2. Warning labels and signs.
3. Equipment identification labels.

1.2 SUBMITTALS

A. Product Data: For each electrical identification product indicated.

1.3 QUALITY ASSURANCE

A. Comply with ANSI A13.1.

1.4 COORDINATION

A. Coordinate identification names, abbreviations, colors, and other features with requirements in the Contract Documents, Shop Drawings, manufacturer's wiring diagrams, and the Operation and Maintenance Manual, and with those required by codes, standards, and 29 CFR 1910.145. Use consistent designations throughout Project.

PART 2 - PRODUCTS

2.1 CONDUCTOR AND COMMUNICATION- AND CONTROL-CABLE IDENTIFICATION MATERIALS

A. Marker Tape: Vinyl or vinyl -cloth, self-adhesive wraparound type, with circuit identification legend machine printed by thermal transfer or equivalent process.

2.2 WARNING LABELS AND SIGNS

A. Comply with NFPA 70, NFPA 70 E and 29 CFR 1910.145.

B. Self-Adhesive Warning Labels: Factory printed, multicolor, pressure-sensitive adhesive labels, configured for display on front cover, door, or other access to equipment, unless otherwise indicated.

- C. Baked-Enamel Warning Signs: Preprinted aluminum signs, punched or drilled for fasteners, with colors, legend, and size required for application. 1/4-inch (6.4-mm) grommets in corners for mounting. Nominal size, 7 by 10 inches (180 by 250 mm).
- D. Metal-Backed, Butyrate Warning Signs: Weather-resistant, nonfading, preprinted, cellulose-acetate butyrate signs with 0.0396-inch (1-mm) galvanized-steel backing; and with colors, legend, and size required for application. 1/4-inch (6.4-mm) grommets in corners for mounting. Nominal size, 10 by 14 inches (250 by 360 mm).
- E. Fasteners for Signs: Self-tapping, stainless-steel screws or stainless-steel machine screws with nuts and flat and lock washers.
- F. Warning label and sign shall include, but are not limited to, the following legends:
 - 1. Workspace Clearance Warning: "WARNING - OSHA REGULATION - AREA IN FRONT OF ELECTRICAL EQUIPMENT MUST BE KEPT CLEAR FOR 36 INCHES (915 mm)."
 - 2. PPE Personnel protection equipment labels identifying level of hazard and the required protective items as prescribed by NEC 70 E.

2.3 EQUIPMENT IDENTIFICATION LABELS

- A. Adhesive Film Label with Clear Protective Overlay: Machine printed, in black, by thermal transfer or equivalent process. Minimum letter height shall be 3/8 inch (10 mm). Overlay shall provide a weatherproof and ultraviolet-resistant seal for label.
- B. Self-Adhesive, Engraved, Laminated Acrylic or Melamine Label: Adhesive backed, with white letters on a dark-gray background. Minimum letter height shall be 3/8 inch (10 mm).

PART 3 - EXECUTION

3.1 APPLICATION

- A. Auxiliary Electrical Systems Conductor and Cable Identification: Use marker tape to identify field-installed alarm, control, signal, sound, intercommunications, voice, and data wiring connections.
 - 1. Identify conductors, cables, and terminals in enclosures and at junctions, terminals, and cable pull points. Identify by system and circuit designation.
 - 2. Use system of designations that is uniform and consistent with system used by manufacturer for factory-installed connections.
- B. Warning Labels for Indoor Cabinets, Boxes, and Enclosures for Power and Lighting: Comply with 29 CFR 1910.145 and apply [self-adhesive warning labels]. Identify

system voltage with black letters on an orange background. Apply to exterior of door, cover, or other access.

1. Equipment with Multiple Power or Control Sources: Apply to door or cover of equipment including, but not limited to, the following:
 - a. Power transfer switches.
 - b. Controls with external control power connections.
 2. Equipment Requiring Workspace Clearance According to NFPA 70: Unless otherwise indicated, apply to door or cover of equipment but not on flush panelboards and similar equipment in finished spaces.
- C. Equipment Identification Labels: On each unit of equipment, install unique designation label that is consistent with wiring diagrams, schedules, and Operation and Maintenance Manual. Apply labels to disconnect switches and protection equipment, central or master units, control panels, control stations, terminal cabinets, and racks of each system. Systems include power, lighting, control, communication, signal, monitoring, and alarm systems unless equipment is provided with its own identification.
1. Labeling Instructions:
 - a. Indoor Equipment: [Self-adhesive, engraved, laminated acrylic or melamine label]. Unless otherwise indicated, provide a single line of text with 1/2-inch- (13-mm-) high letters on 1-1/2-inch- (38-mm-) high label; where 2 lines of text are required, use labels 2 inches (50 mm) high.
 - b. Outdoor Equipment: Engraved, laminated acrylic or melamine label, drilled for screw attachment.
 - c. Elevated Components: Increase sizes of labels and legend to those appropriate for viewing from the floor.
 2. Equipment to Be Labeled:
 - a. Panelboards, electrical cabinets, and enclosures.
 - b. Electrical switchgear and switchboards.
 - c. Transformers.
 - d. Disconnect switches.
 - e. Motor starters.
 - f. Contactors.

3.2 INSTALLATION

- A. Verify identity of each item before installing identification products.
- B. Location: Install identification materials and devices at locations for most convenient viewing without interference with operation and maintenance of equipment.
- C. Apply identification devices to surfaces that require finish after completing finish work.

- D. Self-Adhesive Identification Products: Clean surfaces before application, using materials and methods recommended by manufacturer of identification device.
- E. Attach nonadhesive signs and plastic labels with screws and auxiliary hardware appropriate to the location and substrate.
- F. Color-Coding for Phase and Voltage Level Identification, 600 V and Less: Use the colors listed below for ungrounded service, feeder, and branch-circuit conductors.
 - 1. Color shall be factory applied.
 - 2. Colors for 208/120-V Circuits:
 - a. Phase A: Black.
 - b. Phase B: Red.
 - c. Phase C: Blue.
 - 3. Colors for 480/277-V Circuits:
 - a. Phase A: Brown.
 - b. Phase B: Orange.
 - c. Phase C: Yellow.

END OF SECTION 16075

SECTION 16120 - CONDUCTORS & CABLES

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes the following:

1. Building wires and cables rated 600 V and less.
2. Connectors, splices, and terminations rated 600 V and less.
3. Sleeves and sleeve seals for cables.

1.2 SUBMITTALS

- A. Product Data: For each type of product indicated.
- B. Field quality-control test reports.

1.3 QUALITY ASSURANCE

- A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.
- B. Comply with NFPA 70.

PART 2 - PRODUCTS

2.1 CONDUCTORS AND CABLES

- A. Aluminum and Copper Conductors: Comply with NEMA WC 70.
- B. Conductor Insulation: Comply with NEMA WC 70 for Types THHN-THWN, THHW and other insulation types as required based on the environment to which the conductor will be subjected.

2.2 CONNECTORS AND SPLICES

- A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
- B. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

1. AFC Cable Systems, Inc.
2. Hubbell Power Systems, Inc.
3. O-Z/Gedney; EGS Electrical Group LLC.
4. 3M; Electrical Products Division.
5. Tyco Electronics Corp.
6. IIsco
7. NSI Industries – “Polaris Taps”

- C. Description: Factory-fabricated connectors and splices of size, ampacity rating, material, type, and class for application and service indicated.
- D. Where required due to limitations on the “approved termination devices” provided with equipment (approved for use by the AHJ, the contractor shall provided “transition boxes” and connectors to allow for the reduction of conductor size (oversized to account for voltage drop) to occur without voiding warranties or violating code limitations on wire bending space, clearance or cross sectional area limits.

2.3 SLEEVES FOR CABLES

- A. Steel Pipe Sleeves: ASTM A 53/A 53M, Type E, Grade B, Schedule 40, galvanized steel, plain ends.
- B. Cast-Iron Pipe Sleeves: Cast or fabricated "wall pipe," equivalent to ductile-iron pressure pipe, with plain ends and integral waterstop, unless otherwise indicated.
- C. Coordinate sleeve selection and application with selection and application of firestopping specified in Division 7 Section "Through-Penetration Firestop Systems."

2.4 SLEEVE SEALS

- A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
- B. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
- C. Basis-of-Design Product: Subject to compliance with requirements, provide the product indicated on Drawings or a comparable product by one of the following:
1. Advance Products & Systems, Inc.
 2. Calpico, Inc.
 3. Metraflex Co.
 4. Pipeline Seal and Insulator, Inc.
- D. Description: Modular sealing device, designed for field assembly, to fill annular space between sleeve and cable.

1. Sealing Elements: EPDM or NBR interlocking links shaped to fit surface of cable or conduit. Include type and number required for material and size of raceway or cable.
2. Pressure Plates: Plastic, include two for each sealing element.
3. Connecting Bolts and Nuts: Carbon steel with corrosion-resistant coating of length required to secure pressure plates to sealing elements. Include one for each sealing element.

PART 3 - EXECUTION

3.1 CONDUCTOR MATERIAL APPLICATIONS

- A. Feeders: Copper for feeders smaller than No. 4 AWG; copper or aluminum for feeders No. 4 AWG and larger. Solid for No. 10 AWG and smaller; stranded for No. 8 AWG and larger.
- B. Branch Circuits: Copper. Solid for No. 10 AWG and smaller; stranded for No. 8 AWG and larger.

3.2 CONDUCTOR INSULATION AND MULTICONDUCTOR CABLE APPLICATIONS AND WIRING METHODS

- A. Service Entrance: Type THHW or THHN-THWN, single conductors in raceway.
- B. Exposed Feeders: Type THHW or THHN-THWN, single conductors in raceway or Metal-clad cable, Type MC.
- C. Feeders Concealed in Ceilings, Walls, Partitions, and Crawlspace: Type THHW or THHN-THWN, single conductors in raceway or Metal-clad cable, Type MC.
- D. Feeders Concealed in Concrete, below Slabs-on-Grade, and Underground: Type THHW or THHN-THWN, single conductors in raceway.
- E. Exposed Branch Circuits, Including in Crawlspace: Type THHW or THHN-THWN, single conductors in raceway or Metal-clad cable, Type MC.
- F. Branch Circuits Concealed in Ceilings, Walls, and Partitions: Type THHW or THHN-THWN, single conductors in raceway or Metal-clad cable, Type MC.
- G. Branch Circuits Concealed in Concrete, below Slabs-on-Grade, and Underground: Type THHW or THHN-THWN, single conductors in raceway.
- H. Cord Drops and Portable Appliance Connections: Type SO, hard service cord with stainless-steel, wire-mesh, strain relief device at terminations to suit application.
- I. Class 1 Control Circuits: Type THHW or THHN-THWN, in raceway.

- J. Class 2 Control Circuits: Type THHW or THHN-THWN, in raceway.

3.3 INSTALLATION OF CONDUCTORS AND CABLES

- A. Conceal cables in finished walls, ceilings, and floors, unless otherwise indicated.
- B. Use manufacturer-approved pulling compound or lubricant where necessary; compound used must not deteriorate conductor or insulation. Do not exceed manufacturer's recommended maximum pulling tensions and sidewall pressure values.
- C. Use pulling means, including fish tape, cable, rope, and basket-weave wire/cable grips, that will not damage cables or raceway.
- D. Install exposed cables parallel and perpendicular to surfaces of exposed structural members, and follow surface contours where possible.
- E. Support cables according to Division 16 Section "Electrical Supports".
- F. Identify and color-code conductors and cables according to Division 16 Section "Electrical Identification."
- G. Tighten electrical connectors and terminals according to manufacturer's published torque-tightening values. If manufacturer's torque values are not indicated, use those specified in UL 486A and UL 486B.
- H. Make splices and taps that are compatible with conductor material and that possess equivalent or better mechanical strength and insulation ratings than unspliced conductors.
 - 1. Use oxide inhibitor in each splice and tap conductor for aluminum conductors.
- I. Wiring at Outlets: Install conductor at each outlet, with at least 12 inches (300 mm) of slack.

3.4 SLEEVE INSTALLATION FOR ELECTRICAL PENETRATIONS

- A. Coordinate sleeve selection and application with selection and application of firestopping.
- B. Concrete Slabs and Walls: Install sleeves for penetrations unless core-drilled holes or formed openings are used. Install sleeves during erection of slabs and walls.
- C. Fire-Rated Assemblies: Install sleeves for penetrations of fire-rated floor and wall assemblies unless openings compatible with firestop system used are fabricated during construction of floor or wall.
- D. Cut sleeves to length for mounting flush with both wall surfaces.
- E. Extend sleeves installed in floors 2 inches (50 mm) above finished floor level.

- F. Size pipe sleeves to provide 1/4-inch (6.4-mm) annular clear space between sleeve and cable unless sleeve seal is to be installed.
- G. Seal space outside of sleeves with grout for penetrations of concrete and masonry and with approved joint compound for gypsum board assemblies.
- H. Interior Penetrations of Non-Fire-Rated Walls and Floors: Seal annular space between sleeve and cable, using joint sealant appropriate for size, depth, and location of joint.
- I. Fire-Rated-Assembly Penetrations: Maintain indicated fire rating of walls, partitions, ceilings, and floors at cable penetrations. Install sleeves and seal with firestop materials.

3.5 SLEEVE-SEAL INSTALLATION

- A. Install to seal underground exterior-wall penetrations.
- B. Use type and number of sealing elements recommended by manufacturer for cable material and size. Position cable in center of sleeve. Assemble mechanical sleeve seals and install in annular space between cable and sleeve. Tighten bolts against pressure plates that cause sealing elements to expand and make watertight seal.

3.6 FIRESTOPPING

- A. Apply firestopping to electrical penetrations of fire-rated floor and wall assemblies to restore original fire-resistance rating of assembly.

3.7 FIELD QUALITY CONTROL

- A. Perform tests and inspections and prepare test reports.
- B. Tests and Inspections:
 - 1. After installing conductors and cables and before electrical circuitry has been energized, test[service entrance and feeder conductors, and conductors feeding the following critical equipment and services] for compliance with requirements.
 - 2. Perform each visual and mechanical inspection and electrical test stated in NETA Acceptance Testing Specification. Certify compliance with test parameters.
- C. Test Reports: Prepare a written report to record the following:
 - 1. Test procedures used.
 - 2. Test results that comply with requirements.
 - 3. Test results that do not comply with requirements and corrective action taken to achieve compliance with requirements.
- D. Remove and replace malfunctioning units and retest as specified above.

Marks Street Senior Center Ballroom
HVAC Replacement

SECTION 16120
Permit Documents

END OF SECTION 16120

SECTION 16130 - RACEWAYS & BOXES

PART 1 - GENERAL

1.1 SUMMARY

- A. This Section includes raceways, fittings, boxes, enclosures, and cabinets for electrical wiring.

1.2 SUBMITTALS

- A. Product Data: For surface raceways, wireways and fittings, floor boxes, hinged-cover enclosures, and cabinets.
- B. Shop Drawings: For custom enclosures and cabinets. Include plans, elevations, sections, details, and attachments to other work.

1.3 QUALITY ASSURANCE

- A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.
- B. Comply with NFPA 70.

PART 2 - PRODUCTS

2.1 METAL CONDUIT AND TUBING

- A. EMT: ANSI C80.3.
- B. Fittings for Conduit (Including all Types and Flexible and Liquidtight), EMT, and Cable: NEMA FB 1; listed for type and size raceway with which used, and for application and environment in which installed.
 - 1. Fittings for EMT: Steel, set-screw or compression type.

2.2 SURFACE RACEWAYS

- A. Surface Metal Raceways: Galvanized steel with snap-on covers. Manufacturer's standard enamel finish in color selected by Architect.
 - 1. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

2. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
 - a. Thomas & Betts Corporation.
 - b. Walker Systems, Inc.; Wiremold Company (The).
 - c. Wiremold Company (The); Electrical Sales Division.

2.3 BOXES, ENCLOSURES, AND CABINETS

- A. Sheet Metal Outlet and Device Boxes: NEMA OS 1.
- B. Small Sheet Metal Pull and Junction Boxes: NEMA OS 1.
 1. Metal Enclosures: Steel, finished inside and out with manufacturer's standard enamel.
 2. Nonmetallic Enclosures: Plastic finished inside with radio-frequency-resistant paint.
- C. Cabinets:
 1. NEMA 250, Type 1, galvanized-steel box with removable interior panel and removable front, finished inside and out with manufacturer's standard enamel.
 2. Hinged door in front cover with flush latch and concealed hinge.
 3. Key latch to match panelboards.
 4. Metal barriers to separate wiring of different systems and voltage.
 5. Accessory feet where required for freestanding equipment.

PART 3 - EXECUTION

3.1 RACEWAY APPLICATION

- A. Comply with the following indoor applications, unless otherwise indicated:
 1. Exposed: EMT.
 2. Concealed in Ceilings and Interior Walls and Partitions: EMT (MC Cable may be used in interior walls only).
 3. Boxes and Enclosures: NEMA 250, Type 1, except use NEMA 250, Type 4, nonmetallic in damp or wet locations.
- B. Minimum Raceway Size: 3/4-inch (16-mm) trade size.
- C. Raceway Fittings: Compatible with raceways and suitable for use and location.

3.2 INSTALLATION

- A. Comply with NECA 1 for installation requirements applicable to products specified in Part 2 except where requirements on Drawings or in this Article are stricter.
- B. Keep raceways at least 6 inches (150 mm) away from parallel runs of flues and steam or hot-water pipes. Install horizontal raceway runs above water and steam piping.
- C. Complete raceway installation before starting conductor installation.
- D. Support raceways as specified in Division 16 Section "Electrical Supports and Seismic Restraints."
- E. Arrange stub-ups so curved portions of bends are not visible above the finished slab.
- F. Install no more than the equivalent of three 90-degree bends in any conduit run except for communications conduits, for which fewer bends are allowed.
- G. Conceal conduit and EMT within finished walls, ceilings, and floors, unless otherwise indicated.
- H. Raceways Embedded in Slabs:
 - 1. Run conduit larger than 1-inch (27-mm) trade size, parallel or at right angles to main reinforcement. Where at right angles to reinforcement, place conduit close to slab support.
 - 2. Arrange raceways to cross building expansion joints at right angles with expansion fittings.
- I. Raceway Terminations at Locations Subject to Moisture or Vibration: Use insulating bushings to protect conductors, including conductors smaller than No. 4 AWG.
- J. Install pull wires in empty raceways. Use polypropylene or monofilament plastic line with not less than 200-lb (90-kg) tensile strength. Leave at least 12 inches (300 mm) of slack at each end of pull wire.
- K. Install raceway sealing fittings at suitable, approved, and accessible locations and fill them with listed sealing compound. For concealed raceways, install each fitting in a flush steel box with a blank cover plate having a finish similar to that of adjacent plates or surfaces. Install raceway sealing fittings at the following points:
 - 1. Where conduits pass from warm to cold locations, such as boundaries of refrigerated spaces.
 - 2. Where otherwise required by NFPA 70.
- L. Flexible Conduit Connections: Use maximum of 72 inches (1830 mm) of flexible conduit for recessed and semirecessed lighting fixtures equipment subject to vibration, noise transmission, or movement; and for transformers and motors.
 - 1. Use LFMC in damp or wet locations subject to severe physical damage.

2. Use LFMC or LFNC in damp or wet locations not subject to severe physical damage.
- M. Recessed Boxes in Masonry Walls: Saw-cut opening for box in center of cell of masonry block, and install box flush with surface of wall.
- N. Set metal floor boxes level and flush with finished floor surface.
- O. Set nonmetallic floor boxes level. Trim after installation to fit flush with finished floor surface.

3.3 FIRESTOPPING

- A. Apply firestopping to electrical penetrations of fire-rated floor and wall assemblies to restore original fire-resistance rating of assembly. Firestopping materials and installation requirements are specified in Division 7 Section "Through-Penetration Firestop Systems."

END OF SECTION 16130

SECTION 16140 - WIRING DEVICES

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes the following:

1. Receptacles, receptacles with integral GFCI, and associated device plates.

1.2 SUBMITTALS

- A. Product Data: For each type of product indicated.
- B. Shop Drawings: List of legends and description of materials and process used for pre-marking wall plates.
- C. Samples: One for each type of device and wall plate specified, in each color specified.
- D. Operation and Maintenance Data: For wiring devices to include in all manufacturers' packing label warnings and instruction manuals that include labeling conditions.

1.3 QUALITY ASSURANCE

- A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.
- B. Comply with NFPA 70.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Manufacturers' Names: Shortened versions (shown in parentheses) of the following manufacturers' names are used in other Part 2 articles:
1. Cooper Wiring Devices; a division of Cooper Industries, Inc. (Cooper).
 2. Hubbell Incorporated; Wiring Device-Kellems (Hubbell).
 3. Leviton Mfg. Company Inc. (Leviton).
 4. Pass & Seymour/Legrand; Wiring Devices & Accessories (Pass & Seymour).

2.2 STRAIGHT BLADE RECEPTACLES

- A. Convenience Receptacles, 125 V, 20 A: Comply with NEMA WD 1, NEMA WD 6 configuration 5-20R, and UL 498.
 - 1. Available Products: Subject to compliance with requirements, products that may be incorporated into the Work include, but are not limited to, the following:
 - 2. Products: Subject to compliance with requirements, provide one of the following:
 - a. Cooper; 5351 (single), 5352 (duplex).
 - b. Hubbell; HBL5351 (single), CR5352 (duplex).
 - c. Leviton; 5891 (single), 5352 (duplex).
 - d. Pass & Seymour; 5381 (single), 5352 (duplex).

2.3 GFCI RECEPTACLES

- A. General Description: Straight blade, feed through type. Comply with NEMA WD 1, NEMA WD 6, UL 498, and UL 943, Class A, and include indicator light that is lighted when device is tripped.
- B. Duplex GFCI Convenience Receptacles, 125 V, 20 A:
 - 1. Available Products: Subject to compliance with requirements, products that may be incorporated into the Work include, but are not limited to, the following:
 - 2. Products: Subject to compliance with requirements, provide one of the following:
 - a. Cooper; GF20 or approved equal.

2.4 WALL PLATES

- A. Single and combination types to match corresponding wiring devices.
 - 1. Plate-Securing Screws: Metal with head color to match plate finish.
 - 2. Material for Finished Spaces: Smooth, high-impact thermoplastic [0.035-inch- (1-mm-)]
 - 3. Material for Unfinished Spaces: Smooth, high-impact thermoplastic.
 - 4. Material for Damp Locations: Cast aluminum with spring-loaded lift cover, and listed and labeled for use in "wet locations."
- B. Wet-Location, Weatherproof Cover Plates: NEMA 250, complying with type 3R weather-resistant die-cast aluminum with lockable cover.

2.5 FINISHES

- A. Color: Wiring device catalog numbers in Section Text do not designate device color.

1. Wiring Devices Connected to Normal Power System: White, unless otherwise indicated or required by NFPA 70 or device listing.
2. Wiring Devices Connected to Emergency Power System: Red.
3. TVSS Devices: Blue.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Comply with NECA 1, including the mounting heights listed in that standard, unless otherwise noted.
- B. Coordination with Other Trades:
 1. Take steps to insure that devices and their boxes are protected. Do not place wall finish materials over device boxes and do not cut holes for boxes with routers that are guided by riding against outside of the boxes.
 2. Keep outlet boxes free of plaster, drywall joint compound, mortar, cement, concrete, dust, paint, and other material that may contaminate the raceway system, conductors, and cables.
 3. Install device boxes in brick or block walls so that the cover plate does not cross a joint unless the joint is troweled flush with the face of the wall.
 4. Install wiring devices after all wall preparation, including painting, is complete.
- C. Conductors:
 1. Do not strip insulation from conductors until just before they are spliced or terminated on devices.
 2. Strip insulation evenly around the conductor using tools designed for the purpose. Avoid scoring or nicking of solid wire or cutting strands from stranded wire.
 3. The length of free conductors at outlets for devices shall meet provisions of NFPA 70, Article 300, without pigtails.
 4. Existing Conductors:
 - a. Cut back and pigtail, or replace all damaged conductors.
 - b. Straighten conductors that remain and remove corrosion and foreign matter.
 - c. Pigtailing existing conductors is permitted provided the outlet box is large enough.
- D. Device Installation:
 1. Replace all devices that have been in temporary use during construction or that show signs that they were installed before building finishing operations were complete.
 2. Keep each wiring device in its package or otherwise protected until it is time to connect conductors.

3. Do not remove surface protection, such as plastic film and smudge covers, until the last possible moment.
4. Connect devices to branch circuits using pigtails that are not less than 6 inches (152 mm) in length.
5. When there is a choice, use side wiring with binding-head screw terminals. Wrap solid conductor tightly clockwise, 2/3 to 3/4 of the way around terminal screw.
6. Use a torque screwdriver when a torque is recommended or required by the manufacturer.
7. When conductors larger than No. 12 AWG are installed on 15- or 20-A circuits, splice No. 12 AWG pigtails for device connections.
8. Tighten unused terminal screws on the device.
9. When mounting into metal boxes, remove the fiber or plastic washers used to hold device mounting screws in yokes, allowing metal-to-metal contact.

E. Receptacle Orientation:

1. Install ground pin of vertically mounted receptacles down, and on horizontally mounted receptacles to the left.

F. Device Plates: Do not use oversized or extra-deep plates. Repair wall finishes and remount outlet boxes when standard device plates do not fit flush or do not cover rough wall opening.

3.2 IDENTIFICATION

A. Comply with Division 16 Section "Electrical Identification."

1. Receptacles: Identify panelboard and circuit number from which served. Use hot, stamped or engraved machine printing with white-filled lettering on face of plate, and durable wire markers or tags inside outlet boxes.

3.3 FIELD QUALITY CONTROL

A. Perform tests and inspections and prepare test reports.

1. Test Instruments: Use instruments that comply with UL 1436.
2. Test Instrument for Convenience Receptacles: Digital wiring analyzer with digital readout or illuminated LED indicators of measurement.

B. Tests for Convenience Receptacles:

1. Line Voltage: Acceptable range is 105 to 132 V.
2. Percent Voltage Drop under 15-A Load: A value of 3 percent or higher is not acceptable.
3. Ground Impedance: Values of up to 2 ohms are acceptable.
4. GFCI Trip: Test for tripping values specified in UL 1436 and UL 943.

5. Using the test plug, verify that the device and its outlet box are securely mounted.

6. The tests shall be diagnostic, indicating damaged conductors, high resistance at the circuit breaker, poor connections, inadequate fault current path, defective devices, or similar problems. Correct circuit conditions, remove malfunctioning units and replace with new, and retest as specified above.

END OF SECTION 16140

SECTION 16410 - ENCLOSED SWITCHES & CIRCUIT BREAKERS

PART 1 - GENERAL

1.1 SUMMARY

- A. This Section includes the following individually mounted, enclosed switches and circuit breakers:
 - 1. Nonfusible switches.
 - 2. Enclosures.

1.2 SUBMITTALS

- A. Product Data: For each type of enclosed switch, circuit breaker, accessory, and component indicated.
- B. Shop Drawings: Diagram power, signal, and control wiring.
- C. Field quality-control test reports.
- D. Operation and maintenance data.

1.3 QUALITY ASSURANCE

- A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.
- B. Comply with NFPA 70.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. In other Part 2 articles where titles below introduce lists, the following requirements apply to product selection:
 - 1. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, manufacturers specified.
 - 2. Manufacturers: Subject to compliance with requirements, provide products by one of the manufacturers specified.

2.2 NONFUSIBLE SWITCHES

A. Manufacturers:

1. Eaton Corporation; Cutler-Hammer Products.
2. General Electric Co.; Electrical Distribution & Control Division.
3. Siemens Energy & Automation, Inc.
4. Square D/Group Schneider.

B. Nonfusible Switch, 600A and Smaller: NEMA KS 1, Type HD, lockable handle with capability to accept two padlocks, and interlocked with cover in closed position.

C. Accessories:

1. Equipment Ground Kit: Internally mounted and labeled for copper and aluminum ground conductors.
2. Neutral Kit: Internally mounted; insulated, capable of being grounded, and bonded; and labeled for copper and aluminum neutral conductors.
3. Auxiliary Contact Kit: Auxiliary set of contacts arranged to open before switch blades open.

2.3 ENCLOSURES

A. NEMA AB 1 and NEMA KS 1 to meet environmental conditions of installed location.

1. Outdoor Locations: NEMA 250, Type 3R.
2. Other Wet or Damp Indoor Locations: NEMA 250, Type 4.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Coordinate size and location of concrete bases. Verify structural requirements with structural engineer.
- B. Comply with applicable portions of NECA 1, NEMA PB 1.1, and NEMA PB 2.1 for installation of enclosed switches and circuit breakers.
- C. Mount individual wall-mounting switches and circuit breakers with tops at uniform height, unless otherwise indicated. Anchor floor-mounting switches to concrete base.
- D. Temporary Lifting Provisions: Remove temporary lifting eyes, channels, and brackets and temporary blocking of moving parts from enclosures and components.
- E. Identify field-installed conductors, interconnecting wiring, and components; provide warning signs as specified in Division 16 Section "Electrical Identification."

3.2 FIELD QUALITY CONTROL

A. Prepare for acceptance testing as follows:

1. Inspect mechanical and electrical connections.
2. Verify switch and relay type and labeling verification.

B. Perform the following field tests and inspections and prepare test reports:

1. Correct malfunctioning units on-site, where possible, and retest to demonstrate compliance; otherwise, replace with new units and retest.

END OF SECTION 16410