

December 3, 2019

BOARD OF COUNTY COMMISSIONERS  
ORANGE COUNTY, FLORIDA

INVITATION FOR BIDS (IFB) Y20-158; ADDENDUM # 1

TEMPORARY LABOR FOR SKILLED GENERAL MAINTENANCE

This Addendum is hereby incorporated into the bid documents of the project referenced above. The following items are clarifications, corrections, additions, deletions, and/or revisions to and shall take precedence over the original documents. Additions are indicated by underlining and deletions via ~~strikethrough~~.

A. The Bid Opening Date remains Tuesday, January 7, 2020 at 2:00PM

B. Questions and Answers

1. **Question:** Can you please provide the previous value of this contract or point us to the link that would have the previous value?

**Answer:** Yes, this information can be found at the following link by typing Y17-116 in the search box:

<http://apps.ocfl.net/OrangeBids/Termcontracts/listtermcontract.asp>

2. **Question:** Are there specific positions that require auto insurance or do we need auto insurance to cover all employees?

**Answer:** Yes, all employees of the Contractor shall be covered under the insurance requirements listed in the solicitation.

3. **Question:** Prime Time Staff has a master contract with Volusia County, can we piggyback on that contract?

**Answer:** No, you shall not piggyback on the Volusia County contract.

4. **Question:** Will the contract be awarded to multiple companies?

**Answer:** Per Special Terms and Conditions, paragraph 4. Multiple Award, the County reserves the right to make multiple awards based on the results of this bid.

5. **Question:** If you win the bid and there are multiple winners, do you have to fill all positions?

**Answer:** Yes, if you are awarded a contract, you will fill all positions as needed.

- 6. Question:** Can we see the winning bid or bids from the previous contract?  
**Answer:** Yes, this information can be found at the following link by typing Y17-116 in the search box:  
<http://apps.ocfl.net/OrangeBids/Termcontracts/listtermcontract.asp>
- 7. Question:** Can the winning company use this contract as a master contract with Orange County?  
**Answer:** No. This contract shall not be used as a master contract with Orange County.
- 8. Question:** What were the expenditures on this contract the last three years?  
**Answer:** The expenditures for the time period December 16, 2016 through November 1, 2019 are \$843,918.20.
- 9. Question:** What is the yearly budget?  
**Answer:** A dollar amount is not budgeted for these positions because it is based on need.
- 10. Question:** What are the current pay rates for these positions?  
**Answer:** We do not know the Contractor's employee rate of pay for each position.
- 11. Question:** What are the current bill rates for these positions?  
**Answer:** This information can be found at the following link by typing Y17-116 in the search box, but this new contract has additional positions that were not listed in contract Y17-116:  
<http://apps.ocfl.net/OrangeBids/Termcontracts/listtermcontract.asp>
- 12. Question:** Who is the incumbent?  
**Answer:** The incumbents are Moten Tate and Top Talent.
- 13. Question:** Are there any government minority requirements  
**Answer:** No, but there is a bid preference per Special Terms and Conditions, section 24. Bid Preference, to the lowest responsive and responsible Orange County certified MWBE bidder provided that the bid does not exceed the overall lowest responsive and responsible bidder by the stated percentages for the bid amounts listed.
- 14. Question:** Is there a local office requirement for the vendor?  
**Answer:** No, there is no local office requirement, but the vendor shall abide by the contract scope of work.

**15. Question:** Is there a rule that prevents us from jointly bidding on Y20-158?

**Answer:** Per Page 45, Joint venture firms must complete and submit with their Bid Response the form titled "Information for Determining Joint Venture Eligibility", and a copy of the formal agreement between all joint venture parties. This joint venture agreement must indicate the parties' respective roles, responsibilities and levels of participation for the project. If proposing as a Joint Venture, the Joint Venture shall obtain and maintain all contractually required insurance in the name of the Joint Venture as required by the Contract. Individual insurance in the name of the parties to the Joint venture will not be accepted. Failure to timely submit the required form along with an attached written copy of the joint venture agreement may result in disqualification of your Bid Response.

**C. ACKNOWLEDGEMENT OF ADDENDA**

1. The bidder shall acknowledge receipt of this addendum by completing that applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned no later than the date and time for receipt of the bid.
2. All other terms and conditions of the IFB remain the same.
3. Receipt acknowledge by:

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name of Firm