

July 17, 2019
BOARD OF COUNTY COMMISSIONERS
ORANGE COUNTY, FLORIDA
INVITATION FOR BIDS (IFB) #Y19-630-SW, FUNCTIONAL NEEDS COTS FOR PERSONS
WITH SPECIAL NEEDS NO. 1

This Addendum is hereby incorporated into the bid documents of the project referenced above. The following items are clarifications, corrections, additions, deletions, and/or revisions to and shall take precedence over the original documents. Additions are indicated by **underlining** and deletions via ~~strikethrough~~.

A. The Bid Opening Date remains Tuesday, August 6, 2019 at 2:00PM.

B. Section 3 Specifications/Scope of Services, E. Shipping is modified as follows:

- a. Cots, accessories, rolling racks and dust covers must be shipped as complete units or palletized if items are shipped as individual items.
- b. Pallets or complete units must be balanced and contents secured and protected
- c. Offloaded onto loading dock by Contractor's shipping agency or Contractor's staff
- d. Deliver to 101 Suddath Dr., Orlando, FL 32806 between the hours of 8am and 5pm, Monday – Friday.
- e. Call phone number on Purchase Order for delivery coordination

C. Questions and Answers

1. **Question:** If awarded, may we ship without pallets to minimize dunnage and additional shipping costs? **Supporting Statement:** The quantity specified indicates three full truck loads of equipment which means they will not need to be palletized. This equipment will be secured and insured to protect the Clients best interest. The Carts have Casters and all additional equipment is loaded in the carts for simplified delivery/deployment. **Ref:** Under Specification / Scope and Services: Section E: Shipping; a. Cots, accessories, rolling racks, and dust covers palletized.
 - a. **Answer:** Yes. Cots, accessories, rolling racks and dust covers must be shipped as complete units or palletized if items are shipped as individual items.
2. **Question:** Can the Receiver offload the truck themselves? **Supporting Statement:** I have verified with my logistical department that Common Carriers are not able to offload equipment for End Users. If this is a requirement for the award I will make arrangements to send personnel down to offload equipment under directions of the Contracting Agency and I will provide the proper Insurance Certificates described under the IFB. **Ref:** Under Specification / Scope and Services: Section E: Shipping; c. Offloaded onto loading dock by Contractors shipping agency staff

Answer: No. Items must be offloaded onto the loading dock by the shipping agency or Contractor's staff.

D. ACKNOWLEDGEMENT OF ADDENDA

- a. The bidder shall acknowledge receipt of this addendum by completing that applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned no later than the date and time for receipt of the bid.
- b. All other terms and conditions of the IFB remain the same.
- c. Receipt acknowledge by:

Authorized Signature

Date

Title

Name of Firm