

May 2, 2019
BOARD OF COUNTY COMMISSIONERS
ORANGE COUNTY, FLORIDA
INVITATION FOR BIDS (IFB) #Y19-1035-SW, ADDENDUM NO. 2
12-PANEL SPECIALTY TEST CUPS

This Addendum is hereby incorporated into the bid documents of the project referenced above. The following items are clarifications, corrections, additions, deletions, and/or revisions to and shall take precedence over the original documents. Additions are indicated by underlining and deletions via ~~striketrough~~.

A. The Bid Opening Date is remains Tuesday, May 14, 2019 at 2:00PM.

B. Addendum No. 2 replaces Addendum No. 1 in its entirety.

C. Questions and Answers:

1. **Question:** Is there a tabulation for a previous award of the same product?

Answer: No. The County does not have a tabulation for a previous award. In the past this item was not formally solicited.

2. **Question:** Can we submit multiple offers from different manufacturers?

Answer: No. The Contractor shall provide one (1) response per line item.

3. **Question:** Is this a 13-panel test cup since it lists at the bottom: 13. +pH/SG/C? Also, if we have all of the original 12 panels, is the 13th required?

Answer: This is a 12-panel test cup with adulterants. The +pH/SG/C is the adulterant strip that analyses the validity of the sample to determine if the urine sample has been tampered with resulting in an invalid reading. The 12 panel test strips analyses urine samples for drugs resulting in a reading of positive or negative.

4. **Question:** If we have a different quantity per box or per case than 25 cups does that make any difference so long as we list the price per cup? For example, 5 per box or 100 per box?

Answer: Refer to the attached revised Bid Response Form page 35A and 36A.

5. **Question:** What is the lead time after the order is placed? For example, if a purchase order comes in on Monday, by what day is the county expecting to receive the delivery?

Answer: Delivery is requested within seven (7) calendar days after receipt of delivery order.

6. **Question:** What was the price of the awarded bid for these items?

Answer: The County does not have a quote for the same specifications.

7. **Question:** If there are terms and conditions Vendor may not be able to agree, will the County consider exceptions to terms and conditions?

Answer: No. When completing your bid, do not attach any forms which may contain terms and conditions that conflict with those listed in the County's bid documents(s). Inclusion of additional terms and conditions such as those which may be on your company's standard forms shall result in your bid being declared non-responsive as these changes will be considered a counteroffer to the County's bid.

8. **Question:** Specifically, if there are insurance requirements that the Vendor may not be able to agree to will the County consider exceptions to insurance terms and conditions?

Answer: No. Risk has approved the insurance requirements prior to soliciting this bid.

9. **Question:** Can the County provide the most recent awarded bid tabulation for the products in the bid? If no bid tabulation exists, can you please provide your current sell price and UOM for the products in bid?

Answer: No. This is a new specification.

10. **Question:** Does the County's Purchase Order have additional terms and conditions included? If so, please provide a copy of the PO so I can review the terms and conditions.

Answer: This item will be purchased via Delivery Order(s). All delivery orders are subject to the terms and conditions of the contract. No additional terms and conditions are listed on the delivery order.

11. **Question:** Does the County prefer to Award a Vendor that has a Bid Preference?

Answer: Refer to Section 2, Special Terms and Conditions, Paragraph 24 for details.

12. **Question:** Does the County prefer to Award a Vendor of local preference only?

Answer: Refer to Section 1, General Terms and Conditions, Paragraph 10 for details.

13. **Question:** It states if delivery will occur via common carrier, insurance requirements are not applicable. Does this mean all of the insurance requirements section #17 on pages 24-26 will be NOT APPLICABLE if delivery is by common carrier (i.e. UPS)?

Answer: The statement regarding "common carrier" applies to Automobile Liability. If the items are delivered via common carrier, Business Automobile Liability will not be required. The Bidder is responsible for indicating how items will be delivered in order to determine if automobile liability is required.

D. ACKNOWLEDGEMENT OF ADDENDA

- a. The bidder shall acknowledge receipt of this addendum by completing that applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned no later than the date and time for receipt of the bid.
- b. All other terms and conditions of the IFB remain the same.
- c. Receipt acknowledge by:

Authorized Signature

Date

Title

Name of Firm

**BID RESPONSE FORM
IFB #Y19-1035-SW**

The Contractor shall provide all labor and other resources necessary to provide the goods and/or equipment in strict accordance with the specifications defined in this solicitation for the amounts specified in this Bid Response Form, inclusive of shipping and handling, overhead, profit and any other costs. Contractor must specify manufacturer name, brand, stock number, package description (number of test cups per case/box). Unit price will prevail for evaluation purposes.

ITEM NO.	DESCRIPTION	ESTIMATED ANNUAL QUANTITY	UNIT OF MEASURE	UNIT PRICE	ESTIMATED ANNUAL BID
1	12-Panel Integrated Cup w/Adulterants – as specified (25 test cups per case/box)	<u>740</u> Case/Box	Case/Box	\$ _____ Per Case/Box	= \$ _____
	_____	_____		_____	
	Manufacturer Name	Brand and Stock Number		Packaged Description	

TOTAL ESTIMATED ANNUAL BID \$ _____

X 2 YEARS

TOTAL ESTIMATED 2-YEAR BID \$ _____

Company Name

Indicate if items are to be delivered:
via common carrier* ____ or Owned/Hired Vehicle ____

*If delivery will occur via common carrier, Business Automobile Liability insurance requirements are not applicable. If delivery will occur via owned or hired vehicles, insurance requirements are applicable.

IMPORTANT NOTE: When completing your bid, do not attach any forms which may contain terms and conditions that conflict with those listed in the County's bid documents(s). Inclusion of additional terms and conditions such as those which may be on your company's standard forms shall result in your bid being declared non-responsive as these changes will be considered a counteroffer to the County's bid.

Delivery: seven (7) days After Receipt of Order (ARO) per Special Terms and Conditions.

Inquiries regarding this Invitation for Bids may be directed to Sherry Wooten, Purchasing Agent, at Sherry.Wooten@ocfl.net .