

July 23, 2018

**BOARD OF COUNTY COMMISSIONERS
ORANGE COUNTY, FLORIDA**

**RFP #Y18-199-KB
WORKFORCE DEVELOPMENT AND SUPPORT SERVICES**

ADDENDUM NO.1

This addendum is hereby incorporated into the Invitation for Bids document. The following items are clarifications, corrections, additions, deletions and/or revisions to and shall take precedence over the original documents. Deletions are denoted by ~~strike through~~ and additions via underline.

1. The acceptance date has been changed as follows: Sealed bid offers will be accepted up to **2:00 PM** (local time), **Tuesday, July 31, 2018**.

Questions and Answers:

2. **Question:** Are for-profit corporations eligible to apply?

Answer: Yes, however they cannot charge for services while at the Juvenile Assessment Center.

3. **Question:** Are Workforce Development and Support Services currently provided for the Orange County Youth and Family Services Division at the Juvenile Assessment Center? If so, what was the Program Year 2017 budget for these services, and how many organizations were awarded a contract?

Answer: No, there are no workforce development and support services currently provided for the Orange County Youth and Family Services Division and no services were provided in 2017.

4. **Question:** Is this a cost reimbursement contract or can the respondent propose an performance-based model such as pay per milestone?

Answer: Orange County is providing office space only. The Contractor proposals shall be self-funded.

5. **Question:** Can placement in part-time employment be counted towards the number of participants who obtain employment in monthly and quarterly reporting?

Answer: Yes, placement in part-time employment can be counted towards the number of participants who obtain employment in monthly and quarterly reporting.

6. **Question:** How many youth by age received workforce development services at the Juvenile Assessment Center in Program Year 2017?

Answer: This is a new service and no existing services are provided currently by Orange County Youth and Family Services Division at the Juvenile Assessment Center.

7. **Question:** May the respondent propose to provide services only to youth old enough to engage in employment under Florida law?

Answer: Yes.

8. **Question:** Does the Orange County Youth and Family Services Division provide contractor staff with office space, equipment, and utilities at the Juvenile Assessment Center?

Answer: Office space and utilities are provided by Orange County; the Contractor shall provide necessary equipment for their staff.

9. **Question:** What is the projected contract start date?

Answer: The County is requesting an irrevocable offer for (90) days with the intent to post award and award executed during that time period.

10. **Question:** Are contractors who do not currently have a location in Orange County eligible to apply?

Answer: Yes, however after award the contractor shall provide services in Orange County, Florida at the Juvenile Assessment Center (JAC), located at 823 West Central Boulevard, Orlando, Florida, 32805.

11. **Question:** Is the respondent required to submit a budget with the proposal, and if so, is there a template?

Answer: The Proposer's strategy shall define the source of funding for operations. There is no set template.

12. **Question:** How much funding is available for this procurement, and how many contracts will be awarded?

Answer: Orange County is providing office space only. The Contractor proposals shall be self-funded.

13. **Question:** Are there restrictions on indirect costs or profit?

Answer: The awarded Contractor shall not charge for the services within this solicitation.

ACKNOWLEDGEMENT OF ADDENDA

- a. The proposer shall acknowledge receipt of this addendum by completing the applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned not later than the date and time for receipt of the proposal.
- b. Receipt acknowledged by:

Authorized Signer

Date Signed

Title

Name of Bidder