

January 26, 2018

BOARD OF COUNTY COMMISSIONERS
ORANGE COUNTY, FLORIDA

Y18-179-EB / ADDENDUM # 1
TERM CONTRACT FOR PROFESSIONAL SERVICES FOR COST ESTIMATING, SCHEDULING
AND PROJECT MANAGEMENT SERVICES FOR
ORANGE COUNTY CONVENTION CENTER

Date for Receipt of Proposals: February 20, 2018

This addendum is hereby incorporated into the bid documents of the project referenced above. The following items are clarifications, corrections, additions, deletions and/or revisions to and shall take precedence over the original documents. Underlining indicates additions, deletions are indicated by ~~strikethrough~~.

- A. The date for receipt of proposals remains February 20, 2018.
- B. Under Proposal Format, paragraph 1, Qualifications of Firm, subparagraph A.c. is changed to read as follows:
 - c. List five previous clients with a minimum of two from the public sector for which the firm has performed similar work including the contact name, address, email address, telephone number and date of the contract. "Similar Work" for the proposed Firm has been defined as work related to Cost Estimating, Project Scheduling, and Project Management/Project Administration, (if a phased project all phases shall be substantially completed), successfully completed within the past five (5) years within the contiguous United States, Alaska, and Hawaii that included professional services for the development of new construction or renovation project(s) on an ACTIVE fully operational general assembly facility (airports, arenas, convention centers, educational facilities, hospitals, hotels, stadiums).
- C. Under Proposal Format, paragraph 2, Qualifications of Staff, subparagraph A. is changed to read as follows:
 - A. Qualifications Statement: Include names and comprehensive resumes of key personnel in the firm who will perform the cost estimating and scheduling services associated with this contract completed within the past five (5) years within the contiguous United States, Alaska, and Hawaii that included professional Cost Estimating, Scheduling and Project Management services for the development of new construction or renovation project(s) on an ACTIVE fully operational general assembly facility (airports,

arenas, convention centers, educational facilities, hospitals, hotels, stadiums), describing experience, training and education in the required consulting services. Identify each principal of the firm and any other "key personnel" who will be professionally associated with the development, preparation, and/or presentation of cost estimates and projects schedules. Resumes shall include experience in cost estimating, scheduling, Project Management/Administration, for a maximum of five (5) projects. **This Qualification Section is a maximum of five pages, 8 1/2" by 11".**

- D. All other terms and conditions of the IFB remain the same.
- E. The Proposer shall acknowledge receipt of this addendum by completing the applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned not later than the date and time for receipt of the proposal.

Receipt acknowledged by:

Authorized Signature

Date Signed

Title

Name of Firm