

August 28, 2018

**BOARD OF COUNTY COMMISSIONERS
ORANGE COUNTY, FLORIDA**

Y18-1141-TJ

**WEB BASED INDIVIDUAL DRIVER RECORD CHECKS AND RISK ASSESSMENTS
ADDENDUM #1**

This Addendum is hereby incorporated into the bid documents of the project referenced above. The following items are clarifications, corrections, additions, deletions, and/or revisions to and shall be amended as follows.

A. Questions and Answers

Question 1: Are you interested in a 'commercial-off-the-shelf' COTS product or more custom software solution?

Answer: The County is seeking an off-the-shelf solution.

Question 2: Is there an approved budget for this IFB? If so, how much is the budget?

Answer: No approved budget at this time.

Question 3: We are a U.S based company with offices worldwide (8 offices-US, 5 Int'l). With that said, do you accept offshore development services for this project?

Answer: Remote access into the County's network from other countries is approved/denied on a case-by-case basis depending on the current world events. Currently and for the past years, remote vpn access from China has not been allowed. If the vendor provides the five international locations they are referring to, we will evaluate them. Please note that approval/deny of individual countries can change at any time - they cannot thus be listed in any contracts as they are subject to change.

Question 4: Will onsite visits be required during development?

Answer: Onsite visits are not required.

Question 5: Is there an incumbent competing? Is there an internal team currently working on the development, or are you outsourcing current development?

Answer: Yes, there is an incumbent who may be competing. There is no internal team currently working on the development. The County intends to utilize outsourcing methods through this IFB.

Question 6: How long after the submission due date will you issue an award?

Answer: The County intends to award 60 days after the issue date.

Question 7: When are you expecting to engage with the vendor after the award has been given?

Answer: Per the SPECIAL TERMS AND CONDITIONS, Paragraph 7. POST AWARD MEETING shall commence within ten (10) days after receipt of notification of award.

Question 8: What is the expected/needed "go-live" date of the project?

Answer: The expected/needed go-live date is the effective date of the new contract, October 24, 2018.

Question 9: Is the project scope listed in the IFB finalized?

Answer: The project scope listed in the IFB is finalized. The County however, reserves the right and has the option to make changes per Paragraph 18. CHANGES – SERVICE CONTRACTS.

Question 10: To the best of your knowledge, are there any circumstances that will cause you to Cancel the IFB, Not move forward with the winning bidder? Lower the budget for the project? Prolong the evaluation process or reissue the IFB?

Answer: Please reference the IFB in its entirety. Also, please note GENERAL TERMS AND CONDITIONS, 4. ACCEPTANCE/REJECTION /CANCELLATION and SPECIAL TERMS AND CONDITIONS in its entirety.

Question 11: Will these questions be answered to vendors via email or will you release all asked questions via an addendum?

Answer: Questions will be released in the form of an addendum and posted on the Procurement's Currently Advertised Solicitations webpage.

Question 12: Is it possible to release answers, 'first come, first serve' so we can address the IFB more timely?

Answer: Questions will be scrutinized for importance/relevance and released/posted at the discretion of the Procurement Division.

Question 13: Does this solution demand the vendor host it?

Answer: Yes, the vendor shall host the solution.

B. ACKNOWLEDGEMENT OF ADDENDA

1. The bidder shall acknowledge receipt of this addendum by completing that applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned no later than the date and time for receipt of the bid.
2. Receipt acknowledge by:

Authorized Signature

Date

Title

Name of Firm