

May 2, 2018

BOARD OF COUNTY COMMISSIONERS  
ORANGE COUNTY, FLORIDA

IFB #Y18-1056-AV  
LOT CLEANING SERVICES FOR CODE ENFORCEMENT  
TERM CONTRACT

ADDENDUM NO.2

This addendum is hereby incorporated into the Invitation for bid document. The following items are clarifications, corrections, additions, deletions and/or revisions to and shall take precedence over the original documents. Deletions are denoted by ~~strike through~~ and additions via underline.

**1. QUESTIONS AND ANSWERS**

In accordance with General Terms and Conditions Paragraph 2, questions were received by the April 30, 2018 deadline. Below are the answers.

1. **Question:** As discussed in Pre-Bid conference page 27 paragraph 3 line item C we would like a clarification and possible addendum on whether the 7 days is working day or calendar days and a possible addendum to contract to allow for Sunday to be an exception day or just adjust from 7 to 8 days to provide service.

**Answer:** The seven day requirement is calendar days. The County feels that this is sufficient time for a qualified vendor to perform the work required. No change is needed.

2. **Question:** We request a clarification and possible addendum on priority work orders if received on Friday afternoon after 12 PM allowing contractor till Monday to perform as Sunday is a non-working day.

**Answer:** Page 27, 3. WORK ORDERS is changed as follows:

~~D. If the work order is marked **Priority**, it shall be completed within two (2) calendar days from issuance of the work order.~~ A Priority work order received after 12PM on a Friday afternoon shall be completed by the close of business the following Monday.

3. **Question:** Page 28 Paragraph 6 line item A. In the event there is debris collected from a lot cleaning project and there is not enough debris to justify immediate disposal. We would like an addendum to provide a time extension for invoicing.

**Answer:** Page 28 Paragraph 6 line item A. shall be modified as follows:

- A. Upon completion of work, the Contractor shall submit to the County Code Enforcement Division, a complete invoice, within three (3) calendar days that shall include the required supporting documentation for each job. A submittal

shall be one (1) invoice and the attachments related to that invoice and work order. Time extension for invoice submittal may be given by a Code Enforcement representative with an email from the Contractor explaining the request. This extension shall not exceed seven (7) business days from the approved Code Enforcement response date on the email.

4. **Question:** On bid response, will the fallen tree lineal feet also include the any extending branches or tree canopy lineal foot. There should be an addendum to include these items. Or hourly Rate.

**Answer:** The fallen tree lineal foot charge shall apply only to the diameter of the trunk of the fallen tree. All associated branches shall be included as part of the trash, junk and debris as indicated in SCOPE OF SERVICES, Section 2. PERFORMANCE, Subparagraph E.

5. **Question:** I would like to know if this bid has a previous bid number.

**Answer:** The current contract is Y14-1038.

**ACKNOWLEDGEMENT OF ADDENDA**

- a. The respondent shall acknowledge receipt of this addendum by completing the applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned not later than the date and time for receipt of the response.

- b. Receipt acknowledged by:

\_\_\_\_\_  
Authorized Signer

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name of Respondent