

**May 30, 2017**  
**BOARD OF COUNTY COMMISSIONERS**  
**ORANGE COUNTY, FLORIDA**

**Addendum No. 3/RFP Y17-904-CH**

**CONTINUING PROFESSIONAL GEOTECHNICAL AND MATERIALS TESTING  
SERVICES**

**Proposal Opening Date: June 1, 2017**

This addendum is hereby incorporated into the proposal documents of the project referenced above. The following items are clarifications, corrections, additions, deletions and/or revisions to and shall take precedence over the original documents. Additions are indicated by underlining, deletions are indicated by strikethrough (~~strikethrough~~).

1. The Proposal Opening Date shall remain as follows: **June 1, 2017 at 2:00 P.M.**
  
2. **Please Note the REVISION to Form I – Conflict / Non-Conflict of Interest Statement as follows:**

Delete: ~~Form I – Conflict / Non-Conflict of Interest Statement issued in the Request for Proposals.~~

**Replace with: Revised Form I - Conflict / Non-Conflict of Interest Statement issued in Addendum #3 and is attached.**

3. **Please Note the REVISION to Form F – Skills and Experience of the Project Team as follows:**

Delete: ~~Form F – Skills and Experience of the Project Team issued in the Request for Proposals.~~

**Replace with: Revised Form F - Skills and Experience of the Project Team issued in Addendum #3 and is attached.**

4. All other items, conditions and specifications remain the same.
  
5. The Proposer shall acknowledge receipt of this addendum by completing the applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned not later than the date and time for receipt of the proposal.

**Receipt acknowledged by:**

\_\_\_\_\_  
**Authorized Signature**

\_\_\_\_\_  
**Date Signed**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Name of Firm**

**CONFLICT / NON-CONFLICT OF INTEREST STATEMENT**

**CHECK ONE**

To the best of our knowledge, the undersigned firm has no potential conflict of interest due to any other clients, contracts, or property interest for this project.

**OR**

The undersigned firm, by attachment to this form, submits information which may be a potential conflict of interest due to other clients, contracts, or property interest for this project.

**LITIGATION STATEMENT**

**CHECK ONE**

The undersigned firm has had no litigation and/or judgments entered against it by any local, state or federal entity and has had no litigation and/or judgments entered against such entities during the past ~~ten (10)~~ **fifteen (15)** years.

The undersigned firm, **BY ATTACHMENT TO THIS FORM**, submits a summary and disposition of individual cases of litigation and/or judgments entered by or against any local, state or federal entity, by any state or federal court, during the past ~~ten (10)~~ **fifteen (15)** years.

\_\_\_\_\_  
COMPANY NAME

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
NAME (PRINT OR TYPE)

\_\_\_\_\_  
TITLE

Failure to check the appropriate blocks above may result in disqualification of your proposal. Likewise, failure to provide documentation of a possible conflict of interest, or a summary of past litigation and/or judgments, may result in disqualification of your proposal.

## **FORM F**

### **SKILLS AND EXPERIENCE OF THE PROJECT TEAM**

Using a maximum of three pages, 8 1/2" X 11", labeled "Form F-1" through "Form F-3" describe the experience of the entire project team as it relates to this project. Title the first page "Skills and Experience of the Project Team" and label each page as described above. Include the experience of the prime consultant, as well as other members of the project team; i.e., additional personnel, sub-consultants, branch offices, team members, and other resources anticipated to be utilized for this project. Name specific projects (successfully completed within the past ~~ten~~ years) **fifteen years** where the team members have performed similar projects previously.

Specifically identify the management plan. The management plan shall describe, at a minimum, the Proposer's basic approach to the management of the project, to include reporting hierarchy of staff and sub-consultants, clarify the individual(s) responsible for the co-ordination of the separate components of the scope of work and describe the quality assurance/quality control plan. Provide an organizational chart for the team and label as "Form F-4"; the organizational chart will be in addition to the three page maximum.