

March 22, 2017

BOARD OF COUNTY COMMISSIONERS
ORANGE COUNTY, FLORIDA
ADDENDUM No. 1 / RFP No. Y17-811-PH

SOUTHWEST SERVICE AREA POTABLE WATER STORAGE AND REPUMP
FACILITIES PHASE I

PROPOSAL OPENING DATE: April 11, 2017 at 2:00 P.M.

This addendum is hereby incorporated into the bid documents of the project referenced above. The following items are clarifications, corrections, additions, deletions and/or revisions to and shall take precedence over the original documents. Additions are indicated by underlining, deletions are indicated by ~~strikethrough~~ (~~strikethrough~~).

- A. **The Proposal Opening Date will remain April 11, 2017 at 2:00 P.M.**
- B. **Page 18, Preliminary Engineering delete the following:**
4. Prepare a preliminary layout of the SWSA SRF for both phases of the project including yard piping and transmission pipe alignment based on the Department's guidance given in the initiation meeting and subsequent preliminary design meeting. ~~In addition, incorporate into the preliminary layout a future 2.5 MG reclaimed water ground storage tank and reclaimed water booster pump station.~~ Finally, present any other pertinent information necessary for the Department to evaluate the proposed alignment and site. NOTE: NO SURVEYING SERVICES SHALL BE PERFORMED DURING THE PRELIMINARY ENGINEERING PHASE OF WORK UNLESS PRE-APPROVED BY THE PROJECT MANAGER (PM) PRIOR TO THE WORK BEING PERFORMED.
- C. The attached Form D Project Manager, Form E Project Engineer and Form F Skill and Experience of the Project Team are revised.
- D. Clarifications:
- Question Could you clarify is the tank storage and pumping capacities listed in Project Type A and Project Type B are intended to be the capacity increases under the "similar project" or if they are the total capacity of the system after modifications?
- Response: The storage and pumping capacities listed in Project Type A and Project Type B are intended to be the total capacity of the facility.

E. All other items, conditions and specifications remain the same.

F. **ACKNOWLEDGEMENT OF ADDENDA**

The Proposer shall acknowledge receipt of this addendum by completing the applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned not later than the date and time for receipt of the proposal.

Receipt acknowledged by:

Authorized Signature

Date Signed

Title

Name of Firm

PROJECT MANAGER

USING PAGES D1 – D3 only - List up to three SIMILAR PROJECTS, (one project per page), for which services have been SUCCESSFULLY COMPLETED WITHIN THE PAST ~~TEN (10)~~ FIFTEEN (15) YEARS, which most closely match the scope of work in this RFP, as identified in similar project description, wherein the proposed Project Manager has performed IN THE SAME CAPACITY with your firm, or other firms.

LIST THE ONE PROJECT MANAGER ONLY AS INDICATED ON FORM B. Proposers must explain and emphasize how each element of the similar project description was performed in conjunction with the project listed.

The Proposer shall ensure that the basic description of the similar project, including all required performance requirements and/or dimensions are *identified* and that the elements are adequately explained in the text. The description shall document how the particular element was performed in conjunction with the overall project. The mere listing of elements without specific details in the body of the description will negatively impact the scoring for the project.

In addition, the Proposer should provide a narrative of what skills were used that are similar in nature to what is required in the scope of services for this RFP.

SIMILAR PROJECTS

PROJECT ENGINEER

USING PAGES E1 – E3 only - List up to three SIMILAR PROJECTS, (one project per page), for which services have been SUCCESSFULLY COMPLETED WITHIN THE PAST ~~TEN (10)~~ FIFTEEN (15) YEARS, which most closely match the scope of work in this RFP, as identified in similar project description, wherein the proposed project engineer has performed IN THE SAME CAPACITY with your firm, or other firms.

LIST THE ONE PROJECT ENGINEER ONLY AS INDICATED ON FORM B. Proposers must explain and emphasize how each element of the similar project description was performed in conjunction with the project listed.

The Proposer shall ensure that the basic description of the similar project, including all required performance requirements and/or dimensions are *identified* and that the elements are adequately explained in the text. The description shall document how the particular element was performed in conjunction with the overall project. The mere listing of elements without specific details in the body of the description will negatively impact the scoring for the project.

In addition, the Proposer should provide a narrative of what skills were used that are similar in nature to what is required in the scope of services for this RFP.

FORM F

SKILLS AND EXPERIENCE OF THE PROJECT TEAM

Using a maximum of three pages, 8 1/2" X 11", labeled "Form F-1" through "Form F-3" describe the experience of the entire project team as it relates to this project. Title the first page "Skills and Experience of the Project Team" and label each page as described above. Include the experience of the prime consultant, as well as other members of the project team; i.e., additional personnel, sub-consultants, branch offices, team members, and other resources anticipated to be utilized for this project. Name specific projects (successfully completed within the past ~~TEN~~ FIFTEEN years) where the team members have performed similar projects previously.

Specifically identify the management plan. The management plan shall describe, at a minimum, the Proposer's basic approach to the management of the project, to include reporting hierarchy of staff and sub-consultants, clarify the individual(s) responsible for the co-ordination of the separate components of the scope of work and describe the quality assurance/quality control plan. Provide an organizational chart for the team and label as "Form F-4"; the organizational chart will be in addition to the three page maximum.