

May 22, 2017

**BOARD OF COUNTY COMMISSIONERS
ORANGE COUNTY, FLORIDA**

**IFB #Y17-1101-DG
EXTERIOR LANDSCAPING MANAGEMENT SERVICES FOR ORANGE COUNTY
FIRE RESCUE DEPARTMENT LOCATIONS
TERM CONTRACT**

ADDENDUM NO. 1

This addendum is hereby incorporated into the bid documents of the solicitation referenced above. The following items are clarifications to the original document.

1. **QUESTION:** In Section VI, A.3., it has sod replacement. Is this included in the normal maintenance costs or is it an additional charge?

ANSWER: This cost shall be included in the normal maintenance costs.

2. **QUESTION:** Are the charges for mulch and rocks included in the normal monthly maintenance costs, or will that be an additional charge when needed?

ANSWER: This cost shall be included in the normal maintenance costs.

3. **QUESTION:** Under irrigation it says the County only requires two irrigation inspections a year. However, the pricing pages ask for a monthly cost. Do you want the sites inspected monthly or just biannually like it says?

ANSWER: Remove pages 35 through 41 and replace with 35A through 41A which corrects the annual quantity from 12 to 2 per Scope of Services, VI. Landscape Maintenance Services, G. Irrigation number 1.

4. **QUESTION:** Who is the current contractor?

ANSWER: There's no current contractor. This is a new solicitation.

5. **QUESTION:** What is the budget for the landscaping managing services work?

ANSWER: There is no estimated budget.

6. **QUESTION:** Where can I review the current landscaping managing services contract?

ANSWER: There's no current contractor. This is a new solicitation.

7. **QUESTION:** Would you confirm if there is a Performance/Bid Bond required for this bid/proposal?

ANSWER: No, there's no Performance/Bid Bond requirement for this solicitation.

8. **QUESTION:** Will you send out the existing contract amounts per location?

ANSWER: There are no existing contract amounts. This is a new solicitation.

9. **QUESTION:** Will there be a bid opening where prices are read out loud on June 8, at 2PM?

ANSWER: Yes

All other terms and conditions remain unchanged.

ACKNOWLEDGEMENT OF ADDENDA

a. The bidder shall acknowledge receipt of this addendum by completing the applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned not later than the date and time for receipt of the bid.

b. Receipt acknowledged by:

Authorized Signer

Date Signed

Title

Name of Bidder

**BID RESPONSE FORM
IFB #Y17-1101-DG**

The Contractor shall provide all labor and other resources necessary to provide the services in strict accordance with the scope of work/services defined in this solicitation for the amounts specified in this Bid Response Form, inclusive of overhead, profit and any other costs.

<u>ITEM NO.</u>	<u>DESCRIPTION</u>	<u>Price Per Month</u>	X	<u>12</u>	=	<u>TOTAL BID PRICE</u>
<u>Exterior Landscape Management for the following properties</u>						
1	Station 20 3200 Washington St Zellwood, FL 32798	\$ _____	X	12	=	\$ _____
2	Station 27 2248 Novella Eliza Ln Apopka, FL 32703	\$ _____	X	12	=	\$ _____
3	Station 28 3250 Clarcona Rd Apopka, FL 32703	\$ _____	X	12	=	\$ _____
4	Station 29 225 E. Kelly Park Rd. Apopka, FL 32712	\$ _____	X	12	=	\$ _____
5	Station 30 34 S. Hastings St. Orlando, FL 32811	\$ _____	X	12	=	\$ _____
6	Station 31 6116 S. Apopka Vineland Orlando, FL 32805	\$ _____	X	12	=	\$ _____
7	Station 33 1700 S. Apopka Vineland Orlando, FL 32835	\$ _____	X	12	=	\$ _____
8	Station 34 4000 Winter Garden Vineland Rd Orlando, FL 32787	\$ _____	X	12	=	\$ _____
9	Station 35 7435 Winter Garden Vineland Rd Orlando, FL 34786	\$ _____	X	12	=	\$ _____

Company Name

<u>ITEM NO.</u>	<u>DESCRIPTION</u>	<u>Price Per Month</u>	X	12	=	<u>TOTAL BID PRICE</u>
10	Station 36 12252 Winter Garden Vineland Rd Orlando, FL 34786	\$ _____	X	12	=	\$ _____
11	Station 40 5570 W. Beggs Rd. Orlando, FL 32810	\$ _____	X	12	=	\$ _____
12	Station 41 4412 Fairview Ave Orlando, FL 32808	\$ _____	X	12	=	\$ _____
13	Station 42 5420 Silver Star Rd Orlando, FL 32808	\$ _____	X	12	=	\$ _____
14	Station 43 2700 N. Apopka Vineland Rd Orlando, FL 32810	\$ _____	X	12	=	\$ _____
15	Station 50 1415 W. 29th St Orlando, FL 32805	\$ _____	X	12	=	\$ _____
16	Station 51 1700 W. Oak Ridge Rd. Orlando, FL 32809	\$ _____	X	12	=	\$ _____
17	Station 52 4765 W. Sand Lake Rd Orlando, FL 32809	\$ _____	X	12	=	\$ _____
18	Station 53 1270 W. La Quinta Dr. Orlando, FL 32809	\$ _____	X	12	=	\$ _____
19	Station 54 6500 Central Florida Pkw Orlando, FL 32821	\$ _____	X	12	=	\$ _____
20	Station 55 801 Greenway Professional Ct. Orlando, FL 32824	\$ _____	X	12	=	\$ _____
21	Station 56 13303 S. International Dr. Orlando, FL 32821	\$ _____	X	12	=	\$ _____

Company Name

<u>ITEM NO.</u>	<u>DESCRIPTION</u>	<u>Price Per Month</u>	X	12	=	<u>TOTAL BID PRICE</u>
22	Station 58 2900 Deerfield Blvd Orlando, FL 32837	\$ _____	X	12	=	\$ _____
23	Station 63 2450 N. Goldenrod Rd Orlando, FL 32807	\$ _____	X	12	=	\$ _____
24	Station 65 4999 N. Orion Blvd Orlando, FL 32826	\$ _____	X	12	=	\$ _____
25	Station 66 996 N. Semoran Blvd Orlando, FL 32807	\$ _____	X	12	=	\$ _____
26	Station 67 University Blvd. Orlando, FL (currently under construction)	\$ _____	X	12	=	\$ _____
27	Station 70 1027 Wallace Rd Orlando, FL 32809	\$ _____	X	12	=	\$ _____
28	Station 71 4405 St. Florian Way Orlando, FL 32822	\$ _____	X	12	=	\$ _____
29	Station 72 3705 S. Conway Rd Orlando, FL 32806	\$ _____	X	12	=	\$ _____
30	Station 73 811 1st St Taft, FL 32824	\$ _____	X	12	=	\$ _____
31	Station 76 11351 Narcoossee Rd Orlando, FL 32827	\$ _____	X	12	=	\$ _____
32	Station 77 11501 Moss Park Rd Orlando, FL 32832	\$ _____	X	12	=	\$ _____
33	Station 80 1841 Bonneville Rd Orlando, FL 32826	\$ _____	X	12	=	\$ _____

Company Name

<u>ITEM NO.</u>	<u>DESCRIPTION</u>	<u>Price Per Month</u>	X	12	=	<u>TOTAL BID PRICE</u>
34	Station 81 901 S. Econlockhatchee Tr. Orlando, FL 32825	\$ _____	X	12	=	\$ _____
35	Station 82 500 N. Story Partin Rd Orlando, FL 32833	\$ _____	X	12	=	\$ _____
36	Station 83 11950 Lake Underhill Rd Orlando, FL 32825	\$ _____	X	12	=	\$ _____
37	Station 84 1221 N. Fort Christmas Rd Christmas, FL 32828	\$ _____	X	12	=	\$ _____
38	Station 85 13801 Townsend Dr. Orlando, FL 32828	\$ _____	X	12	=	\$ _____
39	Station 86 3202 Babbitt Ave Orlando, FL 32833	\$ _____	X	12	=	\$ _____
40	Vacant Lot 411 Thompson Rd Apopka, FL 32712 LAWN MAINT. ONLY	\$ _____	X	12	=	\$ _____

Preventive Maintenance Only - Irrigation System Management for the following properties

<u>ITEM NO.</u>	<u>DESCRIPTION</u>	<u>Price Per Month</u>	X	<u>2</u>	=	<u>Total Price</u>
41	Station 27 2248 Novella Eliza Ln Apopka, FL 32703	\$ _____	X	2	=	\$ _____
42	Station 30 34 S. Hastings St. Orlando, FL 32811	\$ _____	X	2	=	\$ _____
43	Station 31 6116 S. Apopka Vineland Orlando, FL 32805	\$ _____	X	2	=	\$ _____

Company Name

<u>ITEM NO.</u>	<u>DESCRIPTION</u>	<u>Price Per Month</u>	X	2	=	<u>TOTAL BID PRICE</u>
44	Station 33 1700 S. Apopka Vineland Orlando, FL 32835	\$ _____	X	2	=	\$ _____
45	Station35 7435 Winter Garden Vineland Rd Orlando, FL 34786	\$ _____	X	2	=	\$ _____
46	Station 36 12252 Winter Garden Vineland Rd Orlando, FL 34786	\$ _____	X	2	=	\$ _____
47	Station 40 5570 W. Beggs Rd. Orlando, FL 32810	\$ _____	X	2	=	\$ _____
48	Station 41 4412 Fairview Ave Orlando, FL 32808	\$ _____	X	2	=	\$ _____
49	Station 43 2700 N. Apopka Vineland Rd Orlando, FL 32810	\$ _____	X	2	=	\$ _____
50	Station 50 1415 W. 29th St Orlando, FL 32805	\$ _____	X	2	=	\$ _____
51	Station 51 1700 W. Oak Ridge Rd. Orlando, FL 32809	\$ _____	X	2	=	\$ _____
52	Station 54 6500 Central Florida Pkwy Orlando, FL 32821	\$ _____	X	2	=	\$ _____
53	Station 55 801 Greenway Professional Ct. Orlando, FL 32824	\$ _____	X	2	=	\$ _____
54	Station 56 13303 S. International Dr. Orlando, FL 32821	\$ _____	X	2	=	\$ _____

Company Name

<u>ITEM NO.</u>	<u>DESCRIPTION</u>	<u>Price Per Month</u>	X	2	=	<u>TOTAL BID PRICE</u>
55	Station 58 2900 Deerfield Blvd Orlando, FL 32837	\$ _____	X	2	=	\$ _____
56	Station 63 2450 N. Goldenrod Rd Orlando, FL 32807	\$ _____	X	2	=	\$ _____
57	Station 65 4999 N. Orion Blvd Orlando, FL 32826	\$ _____	X	2	=	\$ _____
58	Station 67 University Blvd. Orlando, FL (currently under construction)	\$ _____	X	2	=	\$ _____
59	Station 70 1027 Wallace Rd Orlando, FL 32809	\$ _____	X	2	=	\$ _____
60	Station 71 4405 St. Florian Way Orlando, FL 32822	\$ _____	X	2	=	\$ _____
61	Station 72 3705 S. Conway Rd Orlando, FL 32806	\$ _____	X	2	=	\$ _____
62	Station 77 11501 Moss Park Rd Orlando, FL 32832	\$ _____	X	2	=	\$ _____
63	Station 81 901 S. Econlockhatchee Tr. Orlando, FL 32825	\$ _____	X	2	=	\$ _____
64	Station 83 11950 Lake Underhill Rd Orlando, FL 32825	\$ _____	X	2	=	\$ _____
65	Station 85 13801 Townsend Dr. Orlando, FL 32828	\$ _____	X	2	=	\$ _____

Company Name

<u>ITEM NO.</u>	<u>DESCRIPTION</u>	<u>Unit Price</u>		<u>Estimated Number</u>	=	<u>TOTAL BID PRICE</u>
66	Hourly Rate for Irrigation/Landscape repairs	\$ _____	X	200 hours	=	\$ _____
67	Percent mark-up/mark-down for parts over actual cost	1+/- _____ %	X	\$1,000	=	\$ _____

Example: (Example: \$1,000 X +10% = \$1,100 or \$1,000 x -10% = \$900)

TOTAL BID (Items 1 through 67) \$ _____

Company Name

IMPORTANT NOTE: When completing your bid, do not attach any forms which may contain terms and conditions that conflict with those listed in the County's bid documents(s). Inclusion of additional terms and conditions such as those which may be on your company's standard forms shall result in your bid being declared non-responsive as these changes will be considered a counteroffer to the County's bid.

Performance shall be not later than thirty (30) calendar days After Receipt of Order (ARO) per Special Terms and Conditions.

Inquiries regarding this Invitation for Bids may be directed to Dorothy Gordon, Senior Purchasing Agent, at Dorothy.Gordon@ocfl.net

Bid Response Documents - The following documents constitute your bid:

- A. Bid Response Form, Authorized Signatories/Negotiators, Drug-Free Workplace, Schedule of Sub-contracting, Conflict/Non-Conflict of Interest Form, E-Verification Certification, and current W9, Relationship Disclosure Form and Orange County Specific Project Expenditure Report. **Please make sure forms are fully executed where required.**
- B. Qualifications of Bidders information, per Special Terms and Conditions.
- C. Completed attached reference documentation.