# October 9, 2018 BOARD OF COUNTY COMMISSIONERS ORANGE COUNTY, FLORIDA INVITATION FOR BIDS (IFB) #Y19-148-SW, ADDENDUM NO. 1

#### **KENNEL SUPPLIES**

This Addendum is hereby incorporated into the bid documents of the project referenced above. The following items are clarifications, corrections, additions, deletions, and/or revisions to and shall take precedence over the original documents. Additions are indicated by **underlining** and deletions via strikethrough.

## A. The Bid Opening Date remains Tuesday, October 16, 2018 at 2:00PM.

**B.** The Contract, Item No. 14 under the Bid Package Requirements, is hereby replaced in its entirety by the attached revised contract to include the signature block under Counterpart (1).

#### C. ACKNOWLEDGEMENT OF ADDENDA

**c.** Receipt acknowledge by:

- a. The bidder shall acknowledge receipt of this addendum by completing that applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned no later than the date and time for receipt of the bid.
- **b.** All other terms and conditions of the IFB remain the same.
- Authorized Signature Date

Title

Name of Firm



## CONTRACT NO. Y19-148 KENNEL SUPPLIES

This contract is not valid unless bilaterally executed. Subject to mutual agreement the Orange County Board of County Commissioners hereby enters into a contract subject to the following:

- 1. Ordering against Contract:
  - A. Unless otherwise specified in the Invitation for Bids, the County will place orders by issuance of a numbered Delivery Order against this contract. Each Delivery Order will specify the quantity, description and location for delivery.
  - B. The obligations of Orange County under this contract are subject to the need and availability of funds lawfully appropriated for its purpose by the Board of County Commissioners or other funding source as specified in the terms and conditions.
- 2. Taxes:

The County has the following tax exemption certificates assigned.

- A. Certificate of Registry No. 59-70-004K for tax free transactions under Chapter 32, Internal Revenue Code;
- B. Florida Sales and Use Tax Exemption Certificate No. 85-8012622266C-0.
- 3. Invoicing:
  - A. Invoices must be submitted, in duplicate, referencing this contract number and the Delivery Order to:

Orange County Administrative Services Fiscal and Operational Support IOCII – 400 East South Street, 5<sup>th</sup> Floor Orlando, Florida 32801 Phone: (407) 836-0052

B. Invoices against this contract are authorized only at the prices stated in your bid response, unless otherwise provided in the Invitation for Bids.

- 4. Counterpart (1): Bidder's Irrevocable Offer and Acceptance
  - A. The Bidder hereby submits an irrevocable offer in response to **Invitation for Bids No. Y19-148-SW**, **Kennel Supplies**, subject to all general terms and conditions and special terms and conditions therein without exception.
  - B. All requirements contained in any addenda to the solicitation for this procurement are part of and hereby incorporated into this contract.
  - C. <u>Debarment, Suspension, Ineligibility and Voluntary Exclusion</u>
    By executing Counterpart (1) the Bidder affirms that it is in compliance with the requirements of 2 C.F.R. Part 180 and that neither it, its principals, nor its subcontractors are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(COMPANY NAME)	<del></del>
BY:	(Authorized Signatory
	(Name)
	(Title)
DATE:	
NOTICES:	(Address)
	(Address)
	(City, State, Zip)
	(Phone)
	(E-mail)

5. Counterparts. This Agreement may be executed in two identical counterparts, all of which shall be considered one and the same agreement and shall become effective when both counterparts have been signed by each party and delivered to the other party.

Counterpart (1) shall be executed by the bidder and included in the sealed bid response.

Counterpart (2) may be executed by the County Procurement Division to formalize Acceptance of Bidders Offer and Contract Award.

- Counterpart (2):
   Orange County Board of County Commissioners Acceptance of Bidders Offer and
   Contract Award
  - A. The County's acceptance of the Bidder's offer in response to our **Invitation for Bids No. Y19-148-SW**, **Kennel Supplies Term Contract**.
  - B. This contract is effective **EFFECTIVE DATE**, and shall remain in effect through **EXPIRATION DATE**.

C.	The estimated contract award for the initial term of the contract is
	\$

- D. This is a term contract for the time period specified in the referenced Invitation for Bids, for the products/services covered by this contract. The County is not obligated to purchase any minimum amount of products or services, unless otherwise stipulated in the Invitation for Bids. The bidder is granted authorization to proceed to perform services upon receipt of duly executed Delivery Order.
- E. This contract may be renewed upon mutual agreement as provided in the Invitation for Bids. Any amendments to this contract must be in writing and signed by both parties. Such amendment(s) must be signed by the representative of the Orange County Procurement Division to be valid, binding, and enforceable.
- D. This contract may be cancelled or terminated as provided for in the Invitation for Bids.

# BOARD OF COUNTY COMMISSIONERS ORANGE COUNTY, FLORIDA

(407) 836- 5635

BY:	Sherry Wooten, Purchasing Agent Procurement Division
DATE:	
NOTICES:	PROCUREMENT DIVISION INTERNAL OPERATIONS CENTRE II 400 EAST SOUTH STREET, 2 <sup>ND</sup> FLOOR ORLANDO, FLORIDA 32801