# **Orange County Government**

Orange County Administration Center 201 S Rosalind Ave. Orlando, FL 32802-1393



**Board of County Commissioners Agenda - Final** 

Tuesday, August 27, 2024

9:00 AM

**County Commission Chambers** 

# **Board of County Commissioners**

Language Assistance and Translation Services Available: Para asistencia lingüística o servicios de traducción en español, llame al (407) 836-3111 Si w bezwen èd nan lang Kreyòl oswa sèvis tradiksyon, tanpri rele (407) 836-3111

#### Call to Order

Invocation - County Mayor

Pledge of Allegiance

#### Proclamations

Presentation of a proclamation recognizing September as Fetal Alcohol Syndrome Awareness Month

Presentation of a proclamation designating September 1, 2024 as Building and Code Staff Appreciation Day

Presentation of a proclamation designating August 27, 2024 as Omari Jones Day

### Public Comment

(Pursuant to Section 209 of the Orange County Charter)

## I. CONSENT AGENDA

#### A. COUNTY COMPTROLLER

- 1. <u>24-1213</u> Approval and execution of the minutes of the July 30, 2024 meeting of the Board of County Commissioners. (Clerk's Office)
- 2. <u>24-1214</u> Approval of the check register authorizing the most recently disbursed County funds, having been certified that no accounts have been overdrawn due to the issuance of same. (Finance/Accounting)

Disbursement periods cover:

- · August 9, 2024 to August 15, 2024
- · August 16, 2024 to August 22, 2024

#### **B. COUNTY ADMINISTRATOR**

- 1.
   24-1230
   Approval of budget amendments #24-45, #24-46, #24-47, #24-48, #24-49, #24-50 and #24-51. (Office of Management and Budget)
- **2.** <u>24-1233</u> Approval of budget transfer #24-1151. (Office of Management and Budget)
- **3.** <u>24-1236</u> Approval and execution for the Orange County Sheriff's Office to spend \$6,500 from the FY 2024 Law Enforcement Trust Fund-State Forfeitures for eligible contributions to The Lifeboat Project (\$5,000) and the Finley

Project (\$1,500). (Office of Management and Budget)

## C. ADMINISTRATIVE SERVICES DEPARTMENT

1. 24-1023 Approval to award Invitation for Bids Y24-121-MV, Staff Augmentation -Nursing Services for Corrections, to the two low responsive and responsible bidders, Ghost RX Inc., in the estimated contract award amount of \$598,842.40 for a one-year term, and Sunshine Enterprise USA L.L.C., in the estimated contract award amount of \$631,590 for a one-year term. Further request authorization for the Procurement Division to renew the contracts for four additional 1-year terms.

> In the event the bidder recommended above fails to achieve timely compliance with pre-award deliverables, as defined in the Invitation for Bids, including, but not limited to, M/WBE participation sub-contract agreements, State Division of Corporations registration, E-verify, insurance and bonds, further request authorization for the Procurement Division to award to the next low responsive and responsible bidder as listed in the bid tabulation herein, to the extent practicable and advantageous to the County.([Health Services Department Corrections Health Division] Procurement Division)

- 2. 24-1170 Approval to award Invitation for Bids Y23-706-MB, Lake Apopka Trail Connector Project, to the low responsive and responsible bidder, Gibbs & Register, Inc., in the total contract award amount of \$7,994,899.50. In the event the bidder recommended above fails to achieve timely compliance with pre-award deliverables, as defined in the Invitation for Bids, including, but not limited to, M/WBE participation sub-contract agreements, State Division of Corporations registration, E-verify, insurance and bonds, further request authorization for the Procurement Division to award to the next low responsive and responsible bidder as listed in the bid tabulation herein, to the extent practicable and advantageous to the County. ([Public Works Department Engineering Division] Procurement Division).
- 3. 24-1171 Approval to award Invitation for Bids Y24-779-CC, Orange County Convention Center Campus People Counting Sensor System, to the low responsive and responsible bidder, Tadeos Engineering LLC, in the total contract award amount of \$499,100. In the event the bidder recommended above fails to achieve timely compliance with pre-award deliverables, as defined in the Invitation for Bids, including, but not limited to, M/WBE participation sub-contract agreements, State Division of Corporations registration, E-verify, insurance and bonds, further request authorization for the Procurement Division to award to the next low responsive and responsible bidder as listed in the bid tabulation herein, to the extent practicable and advantageous to the County. ([Convention Center Capital

Board of County Commissioners		nissioners	Board of County Commissioners Agenda - Final	August 27, 2024
		Planning	g and Building Systems Division] Procurement Divisio	n)
4.	<u>24-1172</u>	(Alafaya to the lo total cor	I to award Invitation for Bids Y23-705-CC, State Road Trail) at Corporate Blvd FPN: 435526-1-58-01 FAN: w responsive and responsible bidder, Gibbs & Regist ntract award amount of \$2,563,932.80. ([Public Works pring Division] Procurement Division).	D522 074 B, er, Inc., in the
5.	<u>24-1176</u>	Disposa \$573,66 ([Admin	I of Amendment No. 14, Contract Y18-1053, Recycle I Services, with Waste Management Inc. of Florida, in 0.55, for a revised estimated contract amount of \$3,2 istrative Services Department Facilities Management ment Division)	the amount 86,359.49.
6.	<u>24-1182</u>	Psychia revised	Il of Amendment No. 4, Contract Y23-2221, Providing tric Services, with Impower, Inc., in the amount of \$59 total contract amount of \$205.530. ([Health Services I nd Operational Support Division] Procurement Divisio	9,287.50, for a Department
7.	<u>24-1184</u>	Pond Ac low resp Services \$269,70 Inc. for I the base estimate Airboat a of \$358,	It to award Invitation for Bids Y24-1085-MM, MSBU R quatic Weed Control for Stormwater Management Div ponsive and responsible bidders, with DeAngelo Contro s, LLC for Lot A, in the total estimated contract award 0 for the base year, Okros Investments, LLC dba Sor Lot B, in the total estimated contract award amount of e year, Waters Brothers Environmental, Inc. for Lot C, ed contract award amount of \$322,035 for the base year Addicts, Inc. for Lot D, in the total estimated contract a 455 for the base year. Further request authorization ment Division to exercise options years one and two f s.	ision, to the racting amount of ko Services, \$169,000 for in the total ear, and award amount for the
		complia Bids, ind agreemo insurand Division listed in advanta	vent the bidder recommended above fails to achieve to nce with pre-award deliverables, as defined in the Invi- cluding, but not limited to, M/WBE participation sub-co- ents, State Division of Corporations registration, E-ven- ce and bonds, further request authorization for the Pro- to award to the next low responsive and responsible the bid tabulation herein, to the extent practicable and geous to the County. (Public Works Department Storr ment Division [Procurement Division])	itation for ontract rify, ocurement bidder as d
8.	<u>24-1186</u>	Commu Design a	I to award Invitation for Bids Y24-773-SH, Tangelo Panity Center, to the low responsive and responsible bid and Construction Group, Inc., in the total contract awa	lder, Collage

\$7,041,570 inclusive of additives one and two.

In the event the bidder recommended above fails to achieve timely compliance with pre-award deliverables, as defined in the Invitation for Bids, including, but not limited to, M/WBE participation sub-contract agreements, State Division of Corporations registration, E-verify, insurance and bonds, further request authorization for the Procurement Division to award to the next low responsive and responsible bidder as listed in the bid tabulation herein, to the extent practicable and advantageous to the County. ([Administrative Services Department Capital Projects Division] Procurement Division).

- 9. 24-1189 Approval of Amendment No. 5, Contract Y22-212, Providing Screening for Young Children Utilizing the Ages and Stages Questionnaire: Social Emotional Second Edition, Sub-Recipient Agreement, with Early Learning Coalition of Orange County, Inc., in the amount of \$389,645, for a revised not-to-exceed amount of \$1,308,580. (Community and Family Services Department Mental Health and Homelessness Division] Procurement Division)
- **10.** <u>24-1192</u> Approval of Amendment No. 5, Contract Y19-1130, Operation and Maintenance of Small Water and Wastewater Plants, with U.S. Water Services Corporation, in the amount of \$80,000, for a revised estimated contract amount of \$305,677.84. ([Administrative Services Department Facilities Management Division] Procurement Division)
- 11.
   24-1193
   Selection of OneDigital, LLC dba Digital Insurance, LLC to provide Employee Benefit Consulting Services, Request for Proposals Y24-1001-KK.

Request Board authorization for the Procurement Division to negotiate and execute a contract in the estimated amount of \$568,800 for a three-year term. Further request Board authorization for the Procurement Division to renew the contract for two additional one-year terms. ([Administration and Fiscal Services Department Human Resources Division] Procurement Division)

- 12. <u>24-1194</u> Approval of Amendment No. 4, Contract Y22-2001, Providing Implementation and Training in Infant and Early Childhood Mental Health Consultation, Parent Child Interaction Therapy, and Child Parent Psychotherapy, Sub-Recipient Agreement with Kinder Konsulting & Parents Too, Inc, in the amount of \$1,617,125, for a revised total contract amount of \$6,248,737. ([Community and Family Services Department Mental Health and Homelessness Division] Procurement Division)
- **13.** <u>24-1195</u> Ratification of Purchase Order No. M115501, Biosolids Management -Eastern and Northwest Water Reclamation Facility, with CompostUSA of Sumter County, LLC, in the amount of \$408,744. ([Utilities Department Water Reclamation Division] Procurement Division)

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14.	<u>24-1197</u>	Approval to award Invitation for Bids Y24-1052-AV, Moving Furniture, Equipment and Furnishings, to the low responsiv responsible bidder, Anaries LLC, in the estimated contract of \$534,000 for a five-year term.	e and
		In the event the bidder recommended above fails to achieve compliance with pre-award deliverables, as defined in the I Bids, including, but not limited to, M/WBE participation sub- agreements, State Division of Corporations registration, E-v insurance and bonds, further request authorization for the F Division to award to the next low responsive and responsib listed in the bid tabulation herein, to the extent practicable a advantageous to the County. ([Administrative Services Dep Facilities Management Division] Procurement Division)	nvitation for contract verify, Procurement le bidder as and
15.	<u>24-1200</u>	Approval of Amendment No. 6, Contract Y19-1004, Securit Monitoring, Annual Test, Inspection, Equipment Installation Services, with J. Lane Enterprises dba Lane Electronics & A Inc., in the amount of \$49,573 for a revised estimated contr \$286,139.72. ([Community and Family Services Departmer Recreation Division] Procurement Division)	and Repair Alarm Systems ract amount of
16.	<u>24-1201</u>	Approval of Amendment No. 9, Contract Y20-1074A, Comr and Gates Preventative Maintenance and Repairs, with C& Maintenance LLC, in the amount of \$250,000, for a revised contract amount of \$1,134,700. ([Fire Rescue Department ] Technical Services Division] Procurement Division)	D Industrial estimated
17.	<u>24-1203</u>	Approval of Amendment No. 7, Contract Y22-165, Providing Partnership Services to At-Risk Pregnant Women, Sub-Red Agreement, with Healthy Start Coalition of Orange County, amount of \$956,302 for a revised not-to-exceed amount of ([Community and Family Services Department Mental Heal Homelessness Division] Procurement Division)	cipient Inc., in the \$2,875,208.
18.	<u>24-1204</u>	Approval of Amendment 10, Contract Y20-173A, Expansion Medical Services, with CAN Community Health, Inc., in the \$650,000 for a revised estimated contract amount of \$1,414 Services Department Fiscal and Operational Support Divisi Procurement Division)	amount of 4,703. ([Health
19.	<u>24-1205</u>	Approval to award Invitation for Bids Y24-771-EB, Health S Emergency Medical Supplies Warehouse Alterations, to the responsive and responsible bidder, CIC Construction Grou the total contract award amount of \$2,877,486 inclusive of A	e low p USA, LLC, in
		In the event the bidder recommended above fails to achieve compliance with pre-award deliverables, as defined in the I	•

Board	of County Commis	ssioners Board of County Commissioners Agenda - Final	August 27, 2024
		Bids, including, but not limited to, M/WBE participation sub-contra agreements, Department of State registration, E-Verify, insurance bonds, further request authorization to award to the next low resp and responsible bidder as listed in the bid tabulation herein, to th practicable and advantageous to the County. ([Administrative Se Department Capital Projects Division] Procurement Division)	e, and oonsive e extent
20.	<u>24-1206</u>	Ratification of Emergency Purchase Order No. M115567, Recycl Debagged Yard Waste, with Hubbard Construction Company db Florida Materials, in the amount of \$268,030 for a two-month terr ([Utilities Department Solid Waste Division] Procurement Divisior	a Mid n.
21.	<u>24-1207</u>	Selection of Dewberry Engineers, Inc. to provide Roadway Conc Analysis Study for South Econlockhatchee Trail, Request for Pro Y24-816-ZR.	
		Further request Board authorization for the Procurement Division negotiate and execute a contract provided the contract does not the budget of \$1,083,697.60. Further request Board authorization Procurement Division to formally terminate negotiations with the firm, if we are unable to come to a favorable negotiated agreeme ([Public Works Department Transportation Planning Division] Pro Division)	exceed n for the top ranked nt.
22.	<u>24-1210</u>	Approval to award Invitation for Bids Y24-766-ZR, Orange Count Convention Center West Building Tasting Room Buildout, to the responsive and responsible bidder, Poli Construction Inc., in the contract amount of \$1,484,011.	ow
		In the event the bidder recommended above fails to achieve time compliance with pre-award deliverables, as defined in the Invitati Bids, including, but not limited to, M/WBE participation sub-contra agreements, State Division of Corporations registration, E-verify, insurance and bonds, further request authorization for the Procur Division to award to the next low responsive and responsible bide listed in the bid tabulation herein, to the extent practicable and advantageous to the County. ([Orange County Convention Center Planning Division] Procurement Division)	on for act ement der as
23.	<u>24-1244</u>	Ratification of Change Order No. 3, Purchase Order No. M11216 Biosolids Management - South Water Reclamation Facility, with CompostUSA of Sumter County, LLC, in the amount of \$365,000 revised total amount of \$2,058,600. ([Utilities Department Water Reclamation Division] Procurement Division)	
24.	<u>24-1209</u>	Approval to award Invitation for Bids Y24-774-ZR, Facilities Adm and Special Services Building Generator Upgrade, to the low res	

and responsible bidder, Echo ED Corp, in the total contract award amount of \$226,950.

In the event the bidder recommended above fails to achieve timely compliance with pre-award deliverables, as defined in the Invitation for Bids, including, but not limited to, M/WBE participation sub-contract agreements, State Division of Corporations registration, E-verify, insurance and bonds, further request authorization for the Procurement Division to award to the next low responsive and responsible bidder as listed in the bid tabulation herein, to the extent practicable and advantageous to the County. ([Administrative Services Department Facilities Management Division] Procurement Division)

- 25. 24-1223 Approval and execution of Agreement for Sale and Purchase by and between Richard John Douglas and Martha Jo Douglas and Orange County, Florida, approval of Warranty Deed, and authorization for the Manager of the Real Estate Management Division to exercise all delegations of authority expressly provided by the Agreement for Sale and Purchase, disburse funds to pay purchase price in the amount of \$880,745, and perform all actions necessary and incidental to closing for Green PLACE Parcel 244. District 5. (Real Estate Management Division)
- 26. 24-1224 Approval and execution of Orlando Utilities Commission Utility Easement (Orange County Convention Center Car Charging Hub WR#732041) by and between Orange County, Orlando Utilities Commission, and City of Orlando, and authorization to record instrument for Orange County Convention Center Car Charging Hub. District 6. (Real Estate Management Division)
- 27. 24-1225 Approval and execution of Resolution of the Orange County Board of County Commissioners regarding repudiation of any interest in that certain Easement recorded as Document Number 20220705394 of the Public Records of Orange County, Florida, approval of Sidewalk Easement between Vaishnav Sangh of USA Inc. and Orange County, and Subordination of Encumbrance to Property Rights to Orange County, and authorization to record instruments for Vaishnav Sangh Academy Permit B22905721. District 5. (Real Estate Management Division)
- 28. 24-1226 Approval of Utility Easement between Vaishnav Sangh of USA Inc. and Orange County, and Subordination of Encumbrances to Property Rights to Orange County, and authorization to record instruments for Vaishnav Sangh Academy Permit B22905721 OCU File 100345. District 5. (Real Estate Management Division)
- **29.** <u>24-1222</u> Approval of Temporary Construction Easement from Thi Hong Loan Huynh to Orange County, and authorization to disburse funds and record instrument for Bob's Market Canal (Parcel 705). District 5. (Real Estate

#### Management Division)

#### D. COMMUNITY AND FAMILY SERVICES DEPARTMENT

 
 1.
 24-1232
 Receipt and filing of Program Performance Summary Report for the Focus Area Two (FA2) federal monitoring review; Orange County Head Start Fiscal Corrective Action Plan, and Orange County Head Start Oral Health Corrective Action Plan for the official county record. (Head Start Division)

#### E. FIRE RESCUE DEPARTMENT

- 1. <u>24-1190</u> Approval and execution of Statewide Mutual Aid Agreement 2023 (Office of Emergency Management)
- <u>24-1191</u> Approval and execution of 1) Federally Funded Subaward and Grant Agreement for DR - 4734 - Hurricane Idalia Agreement No: Z3943 by the State of Florida Division of Emergency Management and Orange County;
   <u>2</u>) Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion; 3) Systems Access Form (Contacts) FEMA/Grantee Public Assistance Program Florida Division of Emergency Management;
   <u>4</u>) Certification Regarding Lobbying; and 5) Amendment No. 1 for Idalia Funding Agreement - DR4734. (Office of Emergency Management)
- <u>24-1196</u> Approval and execution of 1) State-Funded Grant Agreement FY 2024 Emergency Preparedness and Assistance Grant (EMPA) Agreement No: A0460 in the amount of \$105,806 and 2) FY 2024 EMPA Agreement Exhibit 2-EM Director Certification. There is no match required. (Office of Emergency Management)

#### F. PLANNING, ENVIRONMENTAL, AND DEVELOPMENT SERVICES DEPARTMENT

- 1. <u>24-1212</u> Approval of Solid Waste Management Facility permit renewal application No. SW-22-09-001 for Hubbard Construction Company, for the facility known as Mid-Florida Materials, subject to waivers and conditions of approval. District 2. (Environmental Protection Division)
- 2. <u>24-1216</u> Acceptance of the findings and recommendation of the Environmental Protection Division staff and approval of Conservation Area Impact Permit CAI-23-10-047 for Lockheed Martin Corp. District 4 (Environmental Protection Division)
- 3. <u>24-1217</u> Approval and execution of Orange County, Florida, Resolutions Establishing Special Assessment Liens for Lot Cleaning Services, and approval to record Special Assessment Liens on property cleaned by Orange County, pursuant to Orange County Code, Chapter 28, Nuisances, Article II, Lot Cleaning. Districts 2, 3 and 6. (Neighborhood Services Division)

LC 24-0190 LC 24-0214 LC 24-0215 LC 24-0224 LC 24-0225

LC 24-0232LC 24-0212LC 24-0226LC 24-0168LC 24-0182LC 24-0185LC 24-0189LC 24-0194LC 24-0205LC 24-0208LC 24-0217LC 24-0218LC 24-0219LC 24-0220LC 24-0229

# Note: This item will be considered with the matter that is the subject of Public Hearing D.4.

**4.** <u>24-1218</u> Approval and execution of Non-Substantial Deviation Amendment to Development Order for the Quadrangle Development of Regional Impact. District 5. (Development Review Committee)

## G. PUBLIC WORKS DEPARTMENT

- 1.24-1229Authorization to record the plat of Flamingo Village Shops. District 1.<br/>(Development Engineering Division)
- <u>24-1231</u> Approval and execution of Proportionate Share Agreement for Village H of Horizon West Waterleigh PD - Parcel 13 Village Center/PSP-18-09-302 Avalon Road by and between Four Ways Capital Group LLC and Orange County for a proportionate share payment in the amount of \$457,912. District 1. (Roadway Agreement Committee)
- 3. <u>24-1237</u> Approval and execution of Proportionate Share Agreement for Autozone Store No. 0419 Colonial Drive by and between AutoZone Stores, LLC and Orange County for a proportionate share payment in the amount of \$248,543. District 5. (Roadway Agreement Committee)

#### H. UTILITIES DEPARTMENT

1. <u>24-1167</u> Approval and execution of Change Order Number 12, Contract Y23-741-R2 Pine Hills Road Pedestrian Safety Improvements-Phase II, with RMS Constructors Group, LLC, in the amount of \$9,849,999.52, for a revised total contract amount of \$ 21,436,439.57. District 6. (Field Services Division)

#### II. INFORMATIONAL ITEMS\*\*

#### A. COUNTY COMPTROLLER

1. 24-1215 Receipt of the following items to file for the record: (Clerk's Office) a. Minutes of the July 29, 2024, Meeting in the Sunshine, Commissioners Mayra Uribe, and Emily Bonilla met to discuss public comment, annexation, rural boundary, ARC/TDT, Sunshine meeting policies, Vision 2050/Orange Code, public records, travel policies, and budgets.

b. St. Johns River Water Management District Revised 2024 Meeting Schedule.

c. Randal Park Community Development District Fiscal Year 2025 Proposed Budget.

d. Orange County Research and Development Authority (dba the Central Florida Research Park) Fiscal Year 2024-2025 Budget.

e. Florida Public Service Commission Consummating Order. In re: Request for approval of change in rate used to capitalize allowance for funds used during construction (AFUDC) from 6.37% to 6.76%, effective January 1, 2024, by Florida Power & Light Company.

f. Florida Public Service Commission Consummating Order. In re: Petition for approval of amended standard offer contract (Schedule COG-2), by Duke Energy Florida, LLC.

g. Florida Public Service Commission Consummating Order. In re: Petition for approval of renewable energy tariff and standard offer contract, by Florida Power & Light Company.

#### **III. DISCUSSION AGENDA**

#### A. PLANNING, ENVIRONMENTAL AND DEVELOPMENT SERVICES DEPARTMENT

1. <u>24-1219</u> Winter Park Community Redevelopment Agency (Neighborhood Services Division)

#### **B. PUBLIC WORKS DEPARTMENT**

1.24-1246Approval and execution of Resolution of the Orange County Board of<br/>County Commissioners regarding Orange County's Adoption of a Vision<br/>Zero Action Plan with a goal of eliminating all traffic related fatalities and<br/>serious injuries by 2040. All Districts. (Traffic Engineering Division)

### IV. WORK SESSION AGENDA

#### A. UTILITIES DEPARTMENT

1. <u>24-1234</u> Septic Tank Workgroup Chapter 37 Ordinance (Engineering Division)

# Meeting Starts at 2:00 p.m.

# V. RECOMMENDATIONS

1. <u>24-1220</u> August 1, 2024 Board of Zoning Adjustment Recommendations

#### **VI. PUBLIC HEARINGS**

#### A. Shoreline Alteration/Dredge and Fill

**1.** <u>24-1113</u> √Case # SADF-24-06-013

Barbara A. Neel Life Estate, REM: Barbara Ann Neel, Lake Weston, permit; District 2

#### **B.** Resolution

2. <u>24-866</u> Designating certain land within unincorporated Orange County consisting of Parcel ID 15-23-29-0000-00-020, as the Durham Place Green Reuse Area: ROCC (Redeveloping Orange County Communities) and as a Brownfield Area for the purpose of environmental remediation, rehabilitation, and economic development; District 3 (Continued from July 30, 2024)

# C. Ordinance/Comprehensive Plan - Adoption of Small-Scale Amendment, Ordinance and Concurrent Rezoning

**3.** <u>24-1174</u> Adoption of Future Land Use Map Amendment, Ordinance, and Concurrent Rezoning

a. Amendment SS-23-12-099

Thomas Sullivan, Gray Robinson, P.A., Low Density Residential (LDR) to Low-Medium Density Residential (LMDR); District 3

And

b. Ordinance for Proposed Amendment

And

c. $\sqrt{\text{Rezoning RZ-24-05-011}}$ R-1A (Single-Family Dwelling District) to R-2 Restricted (Residential District); District 3

# D. Ordinance/Comprehensive Plan - Adoption of Small Scale Amendment, Ordinance, and Concurrent PD Substantial Change

4. <u>24-1175</u> Adoption of Future Land Use Amendment, Ordinance, and Concurrent PD Substantial Change Request

a. Amendment SS-24-04-004

Rebecca Wilson, Office (O) to High Density Residential - Student Housing (HDR-Student Housing); District 5

And

b. Ordinance for Proposed Amendment

And

 $c.\sqrt{CDR-23-09-293}$ Office to Student Housing; District 5

 $\sqrt{}$  The notated public hearing is quasi-judicial in nature. As such, any verbal or written communication with a member of the Board of County Commissioners prior to today's quasi-judicial hearing should be disclosed on the record or made a part of the record during the public hearing by or on behalf of the party who communicated with the Board member to allow any interested party an opportunity to inquire about or respond to such communication. Failure to disclose any such communication may place the party who ultimately prevails at the quasi-judicial hearing at risk of having the Board's decision overturned in a court of law due to prejudice against the party who was not privy to the ex parte communication.

Information regarding meetings held at the County Administration Building between any member of the Board and an outside party may be obtained at https://www.ocfl.net/OpenGovernment/MeetingsReport.aspx