



**ORANGE COUNTY SUSTAINABILITY ADVISORY BOARD
MEETING MINUTES
201 S. Rosalind Ave.
Administration Building
5th Floor, Executive Conference Room
Virtual Webex Meeting
Thursday, February 25, 2021
12:00 p.m. – 1:30 p.m.**

BOARD MEMBERS PRESENT:

John Martinez - Chair
Madeline Almodovar
Shana Carson
Laura Betts
Susy Torriente
Kenneth Peach
Michael Gilbrook
Ed Johnson
Christianah Oyenuga

STAFF ATTENDANCE:

Jeff Benavides - Sustainability & Resilience
Lori Forsman – Sustainability & Resilience
Greg Gologowski – Planning
Karen McGuire – Planning
Maria Cahill – Planning
Marthaly Irizarry – Neighborhood Services

David Jones - EPD
Renee Parker - EPD
Jane Gregory - EPD
Kevin Camm – UF/IFAS
Dhanraj Singh - Planning

BOARD MEMBERS ABSENT:

None

Call to Order

At 12:03 p.m., Chair John Martinez called the meeting to order, after noting a quorum in the room, a roll call commenced. Madeline Almodovar was not yet in attendance.

Public Comment

The Chair asked for public comment. No members of the public attending virtually wished to speak. Staff confirmed there was no written public comment submitted.

Approval of Minutes

Upon a motion by Ken Peach, seconded by Shana Carson and carried by ALL present members and virtual members voting AYE by voice vote and Madeline Almodovar being absent; the Sustainability Advisory Board (SAB) approved the January 28, 2021 meeting minutes.

At 12:06 Madeline Almodovar joined the meeting.

Monthly SORAP Staff Report

Jeff Benavides, Chief Sustainability & Resilience Officer provide some information about the following list of General Announcements and then proceeded with the monthly SORAP update.

- a. Smart Cities Council Readiness Challenge Winner
- b. Hosted training session for managers and staff on 2/17
- c. Design guidelines
- d. CIP Team Sustainable Building Training Series Feb. 17 through Mar. 24
- e. Community wide GHG inventory project with the Regional Resilience Council
- f. Thrive Initiative
- g. SMMP Kick-Off

Scorecard review:

A more visual version of the regular scorecard is still in development and will be provided to members monthly to monitor the status and progress of the Sustainable Operations & Resilience Action Plan (SORAP).

Highlighted Update:

January – March Priority: CIP + budget planning related actions

- a. 29 Actions: In development and planning
- b. 18 Actions: In process and implementing
- c. 11 Actions: Need Attention - To be addressed during FY 22 budget planning
- d. 27 Actions: Not Started (long-term)

Discussion Topic:

The board was provided an updated draft of CIP boiler plate language to be used in the procurement process. It was noted that in light of the recent Smart Cities Council Readiness Challenge award, there should be additional language added to the boilerplate to include building automation controls and smart technologies. It was also suggested that indoor air quality should be included. Members can continue to provide additional feedback on the draft language to Jeff over the next month.

Old Business

Lori Forsman, Sustainability Program Manager presented the final version of the SAB 2021 Strategic Plan and reviewed a table of agenda topics planned for the upcoming year. Each topic was discussed briefly and the list was open for changes or additions. Members noted that there should be some fluidity to this list to allow for new items or high priority items to be fit in as needed. Following this discussion, the plan and agenda topics were open for approval.

Upon a motion by Chair John Martinez, seconded by Shana Carson and carried by ALL present members and virtual members voting AYE by voice vote and none being absent; the SAB approved the SAB 2021 Strategic Plan and list of 2021 agenda topics.

New Business & Discussion

Items for Review/Approval:

Jeff Benavides proceeded to give an update on Micro-mobility, which was presented to the Board of County Commissioners (BCC) Worksession on Tuesday, February 23, 2021. Information was provided about the following three options offered to the BCC as next steps; 1) Do not regulate, 2) Regulate with an ordinance with general guidelines and restrict areas, 3) Regulate with an ordinance to enable a pilot program with permit requirements and orange county staff oversight. The internal team working this effort was directed by the Board to move forward with Option 3. Follow-up information will be made available to the SAB.

Community Discussion Topic:

The SAB began to work on the Vision 2050 Comp Plan update and incorporation of the Our Home for Life Community-wide Sustainability Plan strategies from 2014. The review included a look at the goals, targets, and progress of the Natural Resources focus area and the connections to the current elements of the Comp Plan. The intent of this effort was to note any items to be removed, items to be added, and any changes to remaining items. A few details were noted:

- 1) a cleanup of language is needed to show more intent and direction, avoiding word like encourage and enhance
- 2) with respect to the LID efforts and manual in development, opportunities to incentivize should be considered as opposed to mandates and fees, with special attention to the basin management needs and recharge potential for springs such as in the Wekiva Basin
- 3) with respect to stormwater management, the use of rainwater harvesting should be added as well as expanded use of reclaimed water.

Due to limited timing, the entire spreadsheet is being made available to the SAB members for more detailed review and feedback prior to the March meeting. Comments can be provided to both Lori and Jeff.

It was suggested at this time, that the agenda moving forward be flipped to allow the New Business & Discussion section at the beginning and the Monthly SORAP update last. This change was agreed to by all members and will be implemented beginning at the next meeting March 25, 2021.

Green Minute

For the last ten minutes of the meeting, Chair Martinez noted that the Green Minute time will be used to elect a new Chair and Vice-Chair for the SAB. Chair Martinez highlighted the duties and responsibilities of both positions and following the guidance document about the nominating and voting procedures, opened the floor to nominations for the position of Chair. Shana Carson nominated Madeline Almodovar for the position of Chair. Chair Martinez confirmed there were no other nominations for the position of Chair and moved the group to a vote.

Upon a voice vote, carried by ALL present members and virtual members voting AYE and none being absent; the SAB elected Madeline Almodovar to be the new Chair of the SAB.

Once again, Chair Martinez opened the floor to nominations for the position of Vice-Chair. Shan Carson nominated Susy Torriente for the position of Vice-Chair. Chair Martinez confirmed there were no other nominations for the position of Vice-Chair and moved the group to a vote.

Upon a voice vote, carried by ALL present members and virtual members voting AYE and none being absent; the SAB elected Susy Torriente to be the new Vice-Chair of the SAB.

Chair Martinez stated that he was honored to have served for so long as Chair and congratulated both Madeline and Susy on their new positions.

Following this, Chair Martinez asked if there were any Green Minute items from SAB members. Ken Peach offered that there is new work being done in light of the pandemic and the expansion of virtual/remote care visits which should result in more positive care throughout the community, building community resilience.

At 1:30 p.m., Chair Martinez adjourned the meeting for the last time.



Sustainability Advisory Board Chair



Date



Prepared by Lori Forsman