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**BOARD MEMBERS PRESENT:**

John Martinez           Chair  
Madeline Almodovar  
Shana Carson  
Laura Betts  
Susy Torriente  
Kenneth Peach  
Michael Gilbrook  
Ed Johnson  
Christianah Oyenuga

**BOARD MEMBERS ABSENT:**

None

**STAFF ATTENDANCE:**

Jeff Benavides - Sustainability & Resilience  
Lori Forsman – Sustainability & Resilience  
Alissa Torres – Transportation Planning  
Diana Almodovar – Transportation Planning  
Alberto Vargas – Planning  
Greg Gologowski – Planning  
Karen McGuire – Planning  
Jacqueline Torbert – Utilities/Water  
Cindy Harpel – Utilities/Solid Waste  
Marthaly Irizarry – Neighborhood Services  
Alyssa Kuhn – Sustainability & Resilience Intern

David Jones - EPD  
Renee Parker - EPD  
Jane Gregory - EPD  
John Roberts – OCCC  
Kevin Camm – UF/IFAS  
Dhanraj Singh - Planning  
Maria Cahill – Planning

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**Call to Order**

At 12:05 p.m., Chair John Martinez called the meeting to order, after a quorum, a roll call commenced with each member introducing themselves.

**Public Comment**

The Chair asked for public comment. No members of the public attending virtually wished to speak.

**Approval of Minutes**

Upon a motion by Shana Carson, seconded by Madeline Almodovar and carried by all present members and virtual members voting AYE by voice vote and none being absent; the Sustainability Advisory Board (SAB) approved the October 22, 2020 meeting minutes.

**Monthly SORAP Staff Report**

Jeff Benavides, Chief Sustainability & Resilience Officer gave an overview of the intention for this portion of the agenda.

Scorecard review:

A draft of this regular scorecard is still in development and will be provided to members monthly to monitor the status and progress of the Sustainable Operations & Resilience Action Plan (SORAP).

Highlighted Update:

The highlighted topics discussed were 1) conservation accounts for energy water savings and 2) expected schedule for the development of the Sustainable Materials Management Plan.

Discussion Topic:

The board was provided a draft of some CIP boiler plate language to be used in the procurement process. It was noted that some of this language has been included in some recent RFPs. It was noted by several members that this type of procurement language will bring positive attention to the efforts of the County. Members can provide feedback on that draft language to Jeff before or at the next SAB meeting, February 25, 2021.

## Old Business

Lori Forsman, Sustainability Program Manager provided an overview of the updates to the draft SAB 2021 Strategic Plan. This plan will help to set the topics on the agenda for the upcoming year. Members were asked to provide a ranking of the 2021 Projects of Interest to Lori prior to the next SAB meeting on February, 25, 2021. This plan will be finalized and approved at that February meeting.

## New Business & Discussion

### Items for Review/Approval:

Alissa Torres, Chief Planner, Transportation Planning Division, presented Propose Mobility-Related Code Amendments. Board members provided the following feedback and questions: Consider Complete Streets, materials management, water conservation, tree planting requirements, invasive species, irrigation controls and waste diversion be considered in Public Works codes, micro-mobility specifically scooters needs to be addressed, review references to solicitation of charitable contributions in right-of-way, consider a “no idle” policy as part of standards for commercial vehicles and parking areas, review Code to ensure front and side lawn parking are prohibited to prevent oil and groundwater contamination.

### Community Discussion Topic:

Lori Forsman, presented a short overview of the work being done to present Code for Chapter 38 – Zoning to allow for Backyard Chicken Keeping in single-family residential and mobile homes uses. This was presented as one small part of the overall efforts to address local food systems as part of our community sustainability and resilience goals. This topic was previously presented to the SAB in 2016, with the members in support of recommending these changes to the Board of County Commissioners. Following discussion, Chair Martinez suggested that the SAB would like to show support for the effort and endorse this effort.

**Upon a motion by Michael Gilbrook, seconded by Shana Carson and carried by all present members and virtual members voting AYE by voice vote and none being absent; the SAB stated that a backyard chicken keeping ordinance as presented, is in line with this Board’s food systems sustainability goals for the future.**

### Community Discussion Guest Presentation:

Alberto Vargas, Manager, Planning Division, began a presentation, Vision 2050, about the County’s update to the Comprehensive Plan already underway. The presentation reviewed the structure of the Plan and the intentions for consolidation and refinement, including a section on the upcoming Orange Code update. Due to timing, the presentation will be completed at the February meeting. Members will be sent the presentation slides for review to prepare questions and feedback.

At 1:44 p.m., Chair Martinez adjourned the meeting.

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Sustainability Advisory Board Chair

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Date

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Prepared by Lori Forsman