



COMMUNITY ACTION BOARD

POLICY ADVISORY COMMITTEES MEETING

October 30, 2020, 9:00 a.m.

CAB Members present:

Debi Meli, Cliff Marvin, Karl Allen, Yesenia Baron and Evangeline Richardson

Staff: Catina Williams, Trellany White, and Lavon Williams

Chair Evangeline Richardson called the meeting to order at 9:03 a.m. A quorum was met.

Public Comments: No public comments were made.

A. Policy Advisory

Mrs. Catina Williams gave the Policy Advisory report: ***Vacancies: Community Sector-*** The At-Large- Districts 3, 4, and 5, District 4, and District 1 seats representing the community sector are all vacant. Vacancies have been noticed and posted at all Community Action Community Centers. ***Appointment Letters:*** We received an appointment letter for the re-appointment of Pastor Hezekiah Bradford and his new alternate Monique Morris representing the Community Sector- District 2. We also received an appointment letter for Bishop Sylvester Robinson of Love Fellowship Christian Church. ***Solicitation for Membership:*** Pastor Anthony Hodge with Restore Life Worship Center and Finding the Lost Sheep Street Ministry as representation for Community Sector- District 1 (Letters have been sent to solicit membership) Awaiting response; Copeland Harris Jr. (Mercy Center Ministries, Inc.) (Letter sent) Spoken to a few times since (undecided on whether he will be able to serve); Lawrence A. Glinzman with Eastwood Community Association as Community Sector Representative- At-Large District 3, 4, and 5. (Solicitation Letter sent on 10/13/20); ***Absences:*** Abigail Crocket/Julie Yetter – missed 4 of 7 meetings; Sabrina Persaud – missed 4 of 7 meetings; Dexter Nelson– missed 4 of 7 meetings; Pastor Hezekiah Bradford – missed 4 of 7 meetings; and Commissioner Susanne Nielsen- missed 4 of 7 meetings.

B. Strategic Plan

Ms. Trellany White gave the committee an overview of the Assessment Review of the Needs Assessment, SWOT Analysis, and the Board Assessment:

Community Needs Assessment Top Needs- Employment, Housing, Job Training/Retraining, Health Services, and Food Insecurities. SWOT Summary – Strengths, Weaknesses, Opportunities, and Threats. Board Assessment Findings- Improve Organization Representation to Public, Schedule Additional Board Trainings, Improve Board Participation, Enhance Reporting Format, and Develop Clear Process to Evaluate Program Goals.

Ms. White gave a brief overview of the Strategic Issues Worksheet and asked the committee to review the 7 Strategic Issues and prioritize the top 5 issues to assist with the Strategic Plan. Each Committee member gave feedback on the their top 5 priority Strategic Issues.

A Motion to adjourn was made by Cliff Marvin and seconded by Yesenia Baron. Motion carried.

Meeting adjourned at 9:36 a.m.
Minutes were approved November 11, 2020