



ORANGE COUNTY SUSTAINABILITY ADVISORY BOARD  
MEETING MINUTES

Virtual Webex Meeting  
Thursday, September 24, 2020  
12:00 p.m. – 1:30 p.m.

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**BOARD MEMBERS PRESENT:**

John Martinez      Chair  
Melvin Pittman      Vice-Chair  
Shana Carson  
Samuel Graham  
Byron Knibbs  
Resham Shirsat  
Madeline Almodovar  
Kenneth Peach

**BOARD MEMBERS ABSENT:**

Tommy Boroughs

**STAFF ATTENDANCE:**

Jeff Benavides - Sustainability & Resilience  
Lori Forsman – Sustainability & Resilience  
Alan Marshall – PEDS  
David Jones – EPD  
Jane Gregory – EPD  
John Roberts – Convention Center  
Renee Parker - EPD  
Liz Johnson – EPD  
Alissa Torres – Transportation Planning  
Stephanie Stone – County Attorney  
Alyssa Kuhn – Sustainability & Resilience Intern

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**Call to Order**

At 12:04 p.m., Vice Chair Melvin Pittman called the meeting to order and reviewed the virtual meeting procedures. Formal role call was taken by staff.

**Public Comment**

The Chair requested any public comments and staff verified no public comment forms were submitted. No members of the public in attendance wished to speak.

**Approval of Minutes**

**Upon a motion by Byron Knibbs, seconded by John Martinez and carried by all present members voting AYE by voice vote; Tommy Boroughs being absent; the Sustainability Advisory Board (SAB) approved the June 25, 2020 meeting minutes.**

**Announcements**

The Resolution to defer the sun-setting of the SAB and extend it through 2025 was approved by consent at the Board of County Commissioners on September 22, 2020. The final updated resolution will be sent to SAB members for reference. Following the review of the updates, a question was posed to SAB members about meeting monthly instead of bi-monthly. After brief discussion, a motion and vote took place.

**Upon a motion by Kenneth Peach, seconded by Madeline Almodovar and carried by all present members voting AYE by voice vote; Tommy Boroughs being absent; the Sustainability Advisory Board (SAB) approved the move from meeting every other month, to monthly meetings continuing on the fourth Thursday of the month, from 12:00 p.m. to 1:30 p.m.**

**Micro-Mobility Ordinance**

Alan Marshall, Assistant to the Directors, Planning, Environmental, and Development Services, gave a presentation about the work by staff on a micro-mobility ordinance. Following the ordinance previously passed by the City of Orlando for scooters within the City limits, Orange County discovered scooters within the unincorporated areas of the

I-Drive district. It became necessary to address whether or not these micro-mobility devices would be permitted within unincorporated Orange County and the extent of that permission. Through data gathering, the team, which is co-led by Alissa Torres, Chief Planner, Transportation Planning, have summarized many of the considerations and barriers that must be considered in moving forward drafting an ordinance. The SAB members were asked to provide input based on their areas of expertise and any additional information they wanted to include for consideration. Noted comments included addressing the health and safety of riders, proper education for the use, ensuring that they are providing a needed service based on demographics, code enforcement needs, gasless vehicles are a good addition, geofencing, consideration of planning for these devices in new development, to evaluate the County's transportation responsibility to pursue this ordinance, and to use resources to address more pressing transportation issues within the County. The team will be presenting all of the information gathered, as well as a proposed option at a BCC worksession on Oct 27. An update will be provided to the SAB following that BCC worksession if further input is needed to move forward with a micro-mobility ordinance.

### **Summary of External Committee Efforts**

Jeff Benavides, Chief Sustainability and Resilience Officer, presented an update on the efforts the Sustainability and Resilience External Committee and a status of the development of the Sustainable Operations and Resilience Action Plan. SAB members were part of the Committee to help confirm the scope of work for internal operations, the development of SMART goals, and a review of community actions that need to be reconsidered in the near future.

The timeline for completing the draft document and presenting it to the BCC was provided along with a draft outline. The SAB members were requested to review each section with special focus on the language of the goal statements. Comments were requested by October 9, 2020. Internal review of the draft action plan will take place among departments and divisions in the same timeline.

Additionally, SAB members were provided a draft of the External Committee two page brief to highlight the work completed. This brief will provide a status for the public and will be made available prior to the release of the action plan.

Based on today's approval, the next SAB meeting will take place October 22, 2020. It will be a virtual Webex meeting.

At 1:30 p.m., Vice Chair Pittman adjourned the meeting.

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Sustainability Advisory Board Chair

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Date

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Prepared by Lori Forsman