



ORANGE COUNTY SUSTAINABILITY ADVISORY BOARD MEETING MINUTES

Virtual Webex Meeting
Thursday, May 28, 2020
12:00 p.m. – 1:30 p.m.

BOARD MEMBERS PRESENT:

John Martinez	Chair
Melvin Pittman	Vice-Chair
Shana Carson	
Samuel Graham	
Byron Knibbs	
Kenneth Peach	
Resham Shirsat	
Madeline Almodovar	

STAFF ATTENDANCE:

Alan Marshall – PEDS
Lori Forsman – PEDS
Jeff Benavides - CSRO
David Jones – EPD
Jane Gregory – EPD
John Roberts – Convention Center

BOARD MEMBERS ABSENT:

Tommy Boroughs

Call to Order

At 12:03 p.m., Chair John Martinez called the meeting to order and reviewed the virtual meeting procedures. Formal role call was taken by staff.

Public Comment

The Chair stated that no public comment forms were submitted from the public and this was verified by staff. Chair called for public comment at this meeting from participating public. Two members of the public were in attendance but did have any comment. One member is from the Sustainability in the Arts Committee and the other is a sustainability entrepreneur.

Approval of Minutes

Upon a motion by Kenneth Peach, seconded by Melvin Pittman and carried by all present members voting AYE by voice vote; Tommy Boroughs being absent; the Sustainability Advisory Board (SAB) approved the February 27, 2020 meeting minutes.

Review of Roadmap to Internal Sustainability Action Plan

Jeff Benavides, Chief Sustainability and Resilience Officer, presented an overview of the work to develop an Internal Sustainability and Resiliency Plan. This plan addresses County operations and is being developed by an internal team of selected staff. The presentation included a brief overview of alignment with past plans (2007 Climate Change Plan and 2014 Our Home for Life Plan) as well as some regional and global initiatives (East Central Florida Regional Planning Council Regional Resilience Collaborative and LEED for Cities). The main purpose of the presentation was to review the six selected focus areas for our internal plan (High Performance Buildings, Mobility & Fleet, Water, Materials Management & Supply Chain, Trees & Lands, and Energy & Climate Action) and discuss the scope of each area. Excellent input was provided by board members and participants. A general timeline was presented including approval of the final plan. Mr. Benavides explained he is contacting community experts to be part of a Mayor-appointed External Working Group to ensure the new plan is innovative and forward-thinking.

Review and Approval of Sustainability Advisory Board Changes

Lori Forsman, Sustainability Programs Manager, presented the draft changes to the new Resolution for the SAB. In accordance with Orange County Code, this board is set to sunset as of September 30, 2020. This updated Resolution allows the SAB to continue operating and includes changes to the board’s overarching purpose, membership requirements, and responsibilities and duties. During discussion, a change was noted to the board purpose to allow for oversight of both internal and community-wide Sustainability & Resilience plans, as well as input to related future initiatives in support of the Sustainability & Resilience efforts of the County. A change was also noted to the membership requirements to allow for flexibility in member selection.

Upon a motion by Melvin Pittman, seconded by Byron Knibbs and carried by all present members voting AYE by voice vote; Tommy Boroughs being absent; the SAB approved the Resolution for the continuation of the SAB with noted changes to the board purpose to allow for overseeing implementation of all Orange County Sustainability & Resilience Plans and related future initiatives, and to the membership requirements to consistently use the term ‘or’ versus ‘and’.

The next SAB meeting is planned for June 25, 2020 and will be a virtual meeting unless further guidance is provided by the County Attorney and staff.

At 1:45 p.m., Chair Martinez adjourned the meeting.

Sustainability Advisory Board Chair

Date

Prepared by Lori Forsman