

ORANGE COUNTY COMMUNITY & FAMILY SERVICES DEPARTMENT
COMMUNITY ACTION BOARD
Meeting Minutes
May 13, 2020

The Community and Family Services Department Community Action Board (CAB) met via Orange County Webex <https://ocfl.webex.com>, Meeting number (access code): 282 032 035, Meeting password: PmVBMXen263 on May 13, 2020.

Secretary- Evangeline Richardson called the meeting to order at 4:12 p.m. A quorum was present.

There was a moment of silence and The Pledge of Allegiance followed.

Instructions: Present = 1 Absent = 0 Absence Waived = 0*

2020 Attendance Record

Sector		Unit Attendance				Term		
I. PUBLIC	Member	Meetings Held	Present	Waived	Absent	Original Appt. Date	Current Term Start Date	Current Term Expiration
COMM. VICTORIA P. SIPLIN, Rep. (OCBCC) Rose-Nancy; Joseph, Alternate	0	4	4	0	0	01/06/2015	01/01/2019	12/31/2022
	1					03/12/2015	01/01/2019	12/31/2022
COMM. MAYRA URIBE, Rep. (OCBCC) Cortez Whatley, Alternate	0	4	3	0	1	2/14/2019	2/14/2019	12/31/2023
	1					4/10/2019	4/10/2019	12/31/2023
COMM. MARIBEL GOMEZ CORDERO, Rep. (OCBCC) Mariely Velez, Alternate	1	4	4	0	0	2/14/2019	2/14/2019	12/31/2020
	1					3/11/2020	3/11/2020	12/31/2020
MELISSA BYRD, Rep. (OCPS) OPEN, Alternate	1	4	4	0	0	2/13/2019	2/13/2019	2/12/2023
	0							
COUNCILMAN ELIAS CHOTAS, Rep. (City of Edgewood) MAYOR JOHN DOWLESS, Alternate	1	4	4	0	0	10/22/2019	10/22/2019	12/31/2021
	0							
SUSANNE NIELSEN, Rep. (City of Belle Isle) OPEN, Alternate	0	4	2	0	2	10/22/2019	10/22/2019	12/31/2021
	0							
STATE REPRESENTATIVE BRUCE ANTONE, Rep. Hudie Stone, Alternate	0	4	4	0	0	08/23/2016	09/14/2016	12/31/2020
	1					06/14/2017	06/14/2017	12/31/2020
COUNCILMAN Tarus Mack, Rep. Diali Coll-Mercado, Alternate	1	4	4	0	0	04/10/2018	04/10/2018	12/31/2021
	1					02/12/2020	02/12/2020	12/31/2021

Sector			Unit Attendance			Term		
II. COMMUNITY	Member	Meetings Held	Present	Waived	Absent	Original Appt. Date	Current Term Start Date	Current Term Expiration
Vacant, Rep.	0	4	0	0	0			
OPEN, Alternate	0							
(District 2) PASTOR HEZEKIAH BRADFORD, JR., Rep.	0	4	2	0	2	03/03/2015	03/11/2015	03/10/2019
Mina Robinson, Alternate	1					11/09/2016	11/09/2016	03/10/2019
(District 3) ABIGAIL CROCKET, Rep.	1	4	2	0	2	02/14/2018	02/14/2018	02/13/2022
JULIE YETTER, Alternate	0					10/12/2016	10/12/2016	02/13/2022
(District 4) Vacant, Rep.	0	4	0	0	0			
OPEN, Alternate	0							
(District 5) SABRINA PERSAUD, Rep.	1	4	2	0	2	02/24/2015	04/08/2015	04/7/2019
OPEN, Alternate	0							
(District 6) EVANGELINE RICHARDSON, Rep.	1	4	4	0	0	10/11/2017	10/11/2017	10/10/2021
OPEN, Alternate	0							
(At-Large Districts 1, 2, and 6) BARBARA HOOSIER, Rep.	0	4	3	0	1	10/11/2017	10/11/2017	10/10/2021
OPEN, Alternate	0							
(At-Large District 3,4 & 5) Vacant, Rep.	0	4	0	0	0			
Vacant, Alternate	0							

Sector			Unit Attendance			Term		
III. PRIVATE	Member	Meetings Held	Present	Waived	Absent	Original Appt. Date	Current Term Start Date	Current Term Expiration
VIVIAN TINDAL, Rep. (Minority Organizations)	1	4	4	0	0	06/27/2007	02/10/2016	02/09/2020
VACANT, Alternate	0							
Vacant, Rep. (Religious Organizations)	0	4	0	0	0			
Vacant, Alternate	0							
DEBI MELI, Rep. (Private Social Service and Charitable Agencies)	1	4	4	0	0	09/12/2018	09/12/2018	09/11/2022
Vacant, Alternate	0							
MIMI COENEN, Rep. (Workforce Labor Organization)	1	4	3	0	1	04/26/2016	05/11/2016	05/10/2020
KARL ALLEN, Alternate	1					10/11/2017	10/11/2017	05/10/2020
JERIKA MOBLEY, Rep. (Private Community-based professional organization)	1	4	3	0	1	4/10/2019	4/10/2019	4/9/2023
VACANT, Alternate	0							
MARITZA VAZQUEZ., Rep. (Head Start Policy Council)	1	4	4	0	0	11/14/2018	11/14/2018	11/14/2022
LEAH ACKERMAN, Alternate	0					11/14/2018	11/14/2018	11/14/2022
DEXTER NELSON JR., Rep. (Major Employers)	1	4	2	0	2	3/13/2019	3/13/2019	3/12/2023
VACANT, Alternate	0							
Yesenia Baron, Rep., (Business)	1	4	4	0	0	09/11/2019	09/11/2019	09/10/2023
Vacant, Alternate	0							

INTRODUCTION AND SEATING

There were none.

ATTENDANCE- Roll Call

Board Members present: Maritza Vasquez, Diali Coll-Mercado, Councilman Tarus C. Mack, Commissioner Maribel Gomez-Cordero, Mariely Velez, Vivian Tindal, Yesenia Baron, Melissa Byrd, Debi Meli, Rose-Nancy Joseph, Evangeline Richardson, Jerika Mobley, Karl Allen, Mimi Coenen, Hudie Stone, Dexter Nelson Jr., Abigail Crocket, Sabrina Persaud, and Councilman Elias Chotas

Staff members present: Trellany Williams, Maleka Mobley, Jacquelyn Muse, Marcia Watson, and Catina Williams.

PUBLIC COMMENTS

There were none.

COMMUNITY ACTION BOARD MEETING MINUTES

A copy of the Community Action Board Meeting Minutes dated March 11, 2020 was included in the meeting packet.

MOTION TO ACCEPT AND APPROVE THE MEETING MINUTES

A motion to accept and approve the Community Action Board meeting minutes dated March 11, 2020 included in the meeting packet.

Motion/Second: Councilman Elias Chotas/Abigail Crocket.

AYE, (voice vote): All members. No abstentions.

DIVISION MANAGER'S REPORT – Trellany Williams, Administrator

Ms. Trellany Williams and board members recited the Community Action Promise. Ms. Williams gave an update on the Community Action Division services.

COMMUNITY CENTERS

Ms. Trellany Williams announced to the board that due to COVID-19 all activities at the community centers have been suspended. Staff will be working diligently in planning for reopening upon notification from County Leaders. Although activities have been suspended, staff are still utilizing resources and partnerships to assist citizens with hardships due to COVID-19. Community Centers continue to receive calls from citizens inquiring about available resources such as food, utility assistance, crisis assistance, etc. Referrals are being made base on needs.

LIHEAP

Ms. Trellany Williams gave an update on the Low Income Home Energy Assistance Program (LIHEAP) for the 2019-2020 Fiscal Year (FY) (April 1, 2019- March 31, 2020). Direct Client Assistance Budget - \$3.2 million; Total expenditure FY to date- \$228,487; total units of service- 619; and average assistance per household - \$369. Due to COVID 19 the volume of citizens in need has increased.

Senior Climate Efficiency Program

Ms. Trellany Williams gave a brief update on the Senior Climate Efficiency Program (SCEP). SCEP has launched and began serving low-income seniors with air conditioning/heat system repair and replacement. The program has completed system replacements on 9 homes since the beginning of January. There are another 5 homes currently in the process of completion. The division's goal is to serve 20-30 homes this fiscal year with the provisional budget.

Office on Aging

Ms. Trellany Williams gave a brief overview of the Office on Aging Program. The LIFE Information for Elders first virtual seminar will be on May 21st, on "Online Educational Resources with AARP." The Commission on Aging's (COA) May's E- Newsletter had 1,042 opens and 500 clicks. THE COA outreach started this spring. The outreach focused on sharing local events and programs on the COVID 19 pandemic. Eight issues were released in April. In March Orange TV hosted 4 interviews on COVID-19 and aging. In May, "The Active Lifestyles Magazine is tentatively scheduled for May 22. There is a virtual event planned for June 12th to celebrated "World Elder Abuse Awareness Day", from 12pm-1:30pm. The event will be hosted in partnership with AARP and the National Cybercrime Support Network.

Community Services Block Grant (CSBG) Update

Ms. Trellany Williams reported on the CSBG Quarterly Outcomes as of April 1, 2020, for the new grant year. CSBG closed out the prior grant year meeting approximately 90% of goals. Due to COVID-19 and school closures, there has been less activities for schools so there were not many outcomes for education. CSBG has switched gears due to the needs of citizens during COVID-19 and qualified citizens for more emergency support services, mainly being utilities assistance. **Outcomes as of April 1, 2020:** *Unemployed Adults that Obtained Employment- Goal 100 Achieved 0 (0%); Employed Participants that Provided Increase in Income and Benefits- Goal 35 Achieved 1 (2%); Unemployed Adults that Maintained Employment 90 Days or More- Goal 40 Achieved 0 (0%); Obtained Recognized Credential to Achieve Vocational Skills- Goal 125 Achieved*

1 (1%); and Completed High School Diploma or GED- Goal 5 Achieved 0 (0%); **Achieved and Maintained Capacity to meet basic needs, Achieved 43 (Utility Assistance).**

FINANCIAL REPORT

A copy of the Community Service Block Grant (CSBG) Budget Fiscal Year (FY) (April 1, 2019- March 31, 2020) was provided in the meeting packet.

A Report of the CSBG Budget Summary expenditures for March and April 2020, were given to the board. March Expenditures: \$77,262 (Administration- \$5,671; Services- \$31,186; Direct Client Assistance- \$40,345) Total Expended 87%. April Expenditures: \$95,808 (Administration- \$4,085; Services- \$23,787; Direct Client Assistance- \$67,937) Total Expended 92%. We will have additional funding coming to Orange County for the Cares Act related to Corona Virus Relief. Currently, we are assessing the needs of the Orange County community and will construct a Community Action Plan determine what strategies will be to expend those funds. Community Action received communication from the Department of Economic Opportunity that there was a formula redevelopment committee where they revised the allocation of funds. CSBG will start to receive a 12% increase in funding and LIHEAP will receive an 18.69% increase in funding. We will start to see those funds in our new adjusted budget.

MOTION TO APPROVE THE FINANCIAL REPORT

A motion to accept and approve the CSBG Budget Summary for the months of March and April 2020.

Motion/Second Comm. Abigail Crocket/Vivian Tindal

AYE, (voice vote): All members. No abstentions.

Action: The Board accepted and approved the CSBG Budget Summary for the months of March and April 2020.

Ms. Williams asked the board for some proposed new dates for the Annual CAB Training, because the June 24th date will be affected by restrictions on meeting during the COVID- 19 pandemic. Councilman Lee Chotas suggested as new date in Early August and Yesenia Baron Agreed. Another board member proposed September. Ms. Vivian Tindal suggested we postpone the training until we are able to meet in person because of the difficulty of some board members being unable to connect virtually. Catina Williams will propose a list of dates according to board member suggestions to be discussed at next meeting.

Ms. Trellany Williams announced that Community Action has two new hires: Jacquelyn Muse, Family Self-Sufficiency Program Manager and Marcia Watson- Project Coordinator- Fiscal.

HEAD START POLICY COUNCIL REPORT

Ms. Maritza Vasquez gave a brief update on the Head Start Policy Council. Orange County Head Start staff continue to work remotely and practicing distance learning in response to COVID-19. The Head Start application process available online: @

<http://orangecountyfl.net/FamiliesHealthSocialSvcs/EarlyEducationPre-school.aspx>

Head Start has received a 543 Cost of Living grant for Quality Living, Quality Improvement and Care.

PUBLIC REPRESENTATIVE COMMENTS

Ms. Rose-Nancy Joseph announced that Commissioner Victoria Siplin will deliver essential items, as well as food to 100 senior citizens in her district on May 14th.

PRIVATE REPRESENTATIVE COMMENTS

Ms. Yesenia Baron announced that UP will be at the Apopka VFW on 519 Central Ave. delivering food on May 14th. Ms. Mimi Coenen informed the board that CareerSource has additional funding to pay for temporary Internships to help with COVID-19 recovery.

COMMUNITY REPRESENTATIVE COMMENTS

Ms. Abigail Crocket informed the board that Catholic Charities has funding for citizens who have been effected financially by COVID-19. Food Drops are open Monday, Wednesday and Friday from 8am-12pm using social distancing. There will also be food drops weekly on Thursdays at various location throughout Orange County from 9am-3pm.

MOTION TO ADJOURN

A motion to Adjourn

Motion/Second: Sabrina Persaud/Maritza Vasquez

AYE, (voice vote): All members. No abstentions.

Action: Meeting Adjourned

MEETING ADJOURNED

4:40 p.m.

Evangeline Richardson, Secretary/ Orange County Community Action Board