

## MINUTES

**Meeting:** Membership and Mission Review Board  
**Date:** August 17, 2018  
**Time:** 8:30 a.m.  
**Place:** 3<sup>rd</sup> Floor, OMB Conference Room, County Administration Building  
**Reported by:** Michelle Frank

**In Attendance:**  
**Membership and Mission Review Board**  
Picton Warlow (7/1), Skinner Louis (7/2), Brian K. Fenn (7/1), Rose Santiago (7/0), Chadwick Hardee (7/1), Ron Rogers (7/2), Paul Seago (7/2), Maria Bolton-Joubert (4/1)

**Non-Attendance:**  
Kayleen Stroud (7/2)

**Guests:**  
Warren Kenner, Tracy Salem, Ph.D.

**Staff:**  
Michelle Frank, Sheri Davis

<b><u>Item</u></b>	<b><u>“Track by”</u></b>	<b><u>Date</u></b>	<b><u>Description</u></b>
I.	For Record (FR)		There being a quorum, MMRB Chairperson Warlow called the meeting to order at 8:30 a.m.
II.	FR		<b>Public Comment:</b> None
III.	FR		Upon a motion by Mr. Rogers, seconded by Mr. Seago and carried unanimously, the minutes of the July 20, 2018 meeting of the MMRB were approved.
IV.	FR		Ms. Frank presented a summary of the actions taken by the Board of County Commissioners on August 7, 2018.
	FR		Mr. Louis joined the meeting at 8:34
V.	Frank	Future BCC Agenda	<b>Children and Family Services Board:</b> Dr. Tracy Salem, Manager, Youth and Family Services Division and Warren Kenner, vice-chairperson, Children and Family Services Board (CFSB), presented the sunset review. Dr. Salem began the presentation with CFSB history, annual fund raising activities, disbursement of funds raised, and the purpose of Great Oaks Village and the Youth Shelter which benefit from the funds. Discussion ensued. Upon a motion by Ms. Bolton-Joubert, seconded by Mr. Rogers and carried unanimously, the MMRB approved recommending to extend the existence of the CFSB.

VI. ADVISORY BOARD RECOMMENDATIONS

- A. FR **Agricultural Advisory Board:** This item was deleted from the agenda.
- B. Frank BCC  
Agenda  
9/11/18 **Animal Services Advisory Board:** Upon a motion by Mr. Fenn, seconded by Ms. Bolton-Joubert and carried unanimously, the MMRB approved recommending the appointment of Janet M. Williams to succeed Maria Rivera in the at large representative category with a term expiring December 31, 2018.
- C. Frank BCC  
Agenda  
9/11/18 **Commission on Aging:** Upon a motion by Ms. Santiago, seconded by Mr. Seago and carried unanimously, the MMRB approved recommending the reappointment of Carmel Munroe, Ph.D. in the healthcare representative category with a term expiring June 30, 2020 and the appointment of Barbara R. Keene to succeed Dennis Lee Watson in the at large representative category with a term expiring June 30, 2019.
- D. Non-Agenda Recommendations
1. Frank BCC  
Agenda  
9/11/18 **Industrial Development Authority:** Upon a motion by Mr. Hardee, seconded by Ms. Santiago and carried unanimously, the MMRB approved recommending the appointment of Julio Rocha to succeed Wade C. Vose in the at large representative category with a term expiring December 31, 2021.
- 2.. Frank BCC  
Agenda  
9/11/18 **Neighborhood Grants Advisory Board:** Upon a motion by Mr. Louis, seconded by Mr. Hardee and carried unanimously, the MMRB approved recommending the appointment of Brandy Hannah to succeed Karen S. Willis in the District 5 representative category with a term expiring June 30, 2020.
3. Frank BCC  
Agenda  
9/11/18 **Parks and Recreation Advisory Board:** Upon a motion by Mr. Warlow, seconded by Mr. Louis and carried unanimously, the MMRB approved recommending the appointment of Kimberly A. Buchheit to succeed Alice Y. Nolan in the District 2 representative category with a term expiring June 30, 2019.

VII. OLD BUSINESS None

VIII. NEW BUSINESS Mr. Warlow requested that MMRB liaisons submit their recommendations to staff via email with justifications or make recommendations with justifications at the MMRB meeting so that the justifications will be on record. Mr. Warlow also mentioned that if a member decides to participate in public comment at a Board of County Commissioners meeting that they are not representing the MMRB and cannot pull an item that has been approved by the MMRB. Ms. Bolton-Joubert requested assistance in finding a candidate with a construction background for the Public Works Advisory Board.

IX. ADJOURNMENT There being no further business, the meeting was adjourned at 9:08 a.m.

Michelle Frank  
End of Minutes. Prepared by Michelle Frank

8-22-18  
Date

Karl Strach for Picton Warlow  
Attest. Picton Warlow, Chairperson

8/19/18  
Date

If there are any errors and/or omissions, please notify the author within five days of receipt of this report.

NEXT MEETING SCHEDULED FOR SEPTEMBER 21, 2018 AT 8:30 a.m.