

ORANGE COUNTY  
HEALTH DEPARTMENT  
TB CLINIC HVAC REPLACEMENT AND  
BLOOD DRAW LAB HVAC MODIFICATIONS



TECHNICAL SPECIFICATIONS

BID DOCUMENTS

January 22, 2019

PREPARED BY:

**ATKINS**

482 SOUTH KELLER ROAD  
ORLANDO, FLORIDA 32810

## **TABLE OF CONTENTS**

### **DIVISION 01 - GENERAL REQUIREMENTS**

- SECTION 01010 - SUMMARY OF WORK
- SECTION 01027 - APPLICATIONS FOR PAYMENT
- SECTION 01035 - MODIFICATION PROCEDURES
- SECTION 01040 - PROJECT COORDINATION
- SECTION 01045 - CUTTING AND PATCHING
- SECTION 01095 - REFERENCE STANDARDS AND DEFINITION
- SECTION 01200 - PROJECT MEETINGS
- SECTION 01300 - SUBMITTALS
- SECTION 01380 - CONSTRUCTION PHOTOGRAPHS
- SECTION 01400 - QUALITY CONTROL SERVICES
- SECTION 01600 - MATERIALS AND EQUIPMENT
- SECTION 01631 - PRODUCT SUBSTITUTIONS
- SECTION 01700 - PROJECT CLOSE-OUT
- SECTION 01740 - WARRANTIES AND BONDS

### **DIVISION 23 – HEATING, VENTILATING AND AIR CONDITIONING**

- SECTION 230130.51 - HVAC AIR DUCT CLEANING
- SECTION 230513 - COMMON MOTOR REQUIREMENTS FOR HVAC EQUIPMENT
- SECTION 230529 - HANGERS AND SUPPORTS FOR HVAC PIPING AND EQUIPMENT
- SECTION 230593 - TESTING, ADJUSTING, AND BALANCING FOR HVAC
- SECTION 230713 - DUCT INSULATION
- SECTION 233113 - METAL DUCTS
- SECTION 233300 - AIR DUCT ACCESSORIES
- SECTION 233423 - HVAC POWER VENTILATORS

## **TABLE OF CONTENTS**

SECTION 233600 - AIR TERMINAL UNITS

SECTION 233713 - DIFFUSERS, REGISTERS, AND GRILLES

SECTION 237433 - DEDICATED OUTDOOR-AIR UNITS

### **DIVISION 26 – ELECTRICAL**

SECTION 260519 - LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES

SECTION 260533 - RACEWAYS AND BOXES FOR ELECTRICAL SYSTEMS

SECTION 260553 - IDENTIFICATION FOR ELECTRICAL SYSTEMS

SECTION 262816 - ENCLOSED SWITCHES AND CIRCUIT BREAKERS

END OF SECTION

## SECTION 01010 - SUMMARY OF WORK

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this Section.
- B. When the titles such as Engineer, Project Engineer, or Owner are used throughout this specification, this implies Orange County as property owner and/or an officially appointed County Representative.

#### 1.02 PROJECT DESCRIPTION

- A. Performance of all tasks specified in the contract documents shall be the responsibility of the contractor unless specified otherwise.

#### 1.03 SCOPE OF WORK

- A. The work consists of the following:
  - 1. In the first floor Blood Draw Lab: Demolish existing ductwork and diffusers as shown on plans. Relocate DDU-1-7A thermostat. Provide new dual duct unit (DDU-1-7B) and associated ductwork, diffusers and thermostat as shown on plans. Test and Balance DDUs 1-7A and 1-7B. Provide two new bi-polar ionization units in DDU-1-7A and DDU-1-7B supply air ducts. Provide wall mounted bi-polar ionization unit in blood draw area restroom.
  - 2. In the first floor TB Clinic: Replace the exhaust ductwork and all supply diffusers and exhaust grilles as shown on plans. Replace existing packaged dedicated outdoor air unit mounted on roof including new power feed, roof curb adaptor, unit controller and condensate line. Remove ceiling mounted exhaust fan and replace roof mounted upblast exhaust fan. Provide a new bi-polar ionization unit in outdoor air duct. Relocate existing HEPA filter to allow for 16" service clearance to the access panels on both sides. Reroute 3" storm piping as needed to allow for HEPA filter clearance.
  - 3. New equipment shall be connected to existing Johnson Controls Metasys BAS for monitoring and control.
  - 4. Test, adjust and balance new equipment.
  - 5. Contractor shall provide spot coolers for temporary heating and cooling to maintain space temperatures between 68F and 72F for heating and 72F and 78F for cooling during construction.
  - 6. Contractor shall follow the OSHA standard 1910.134 requirements for respiratory protective equipment and the CDC Guidelines for Preventing the Transmission of Mycobacterium Tuberculosis in Healthcare Settings during construction.

#### 1.04 CONTRACTOR RESPONSIBILITIES

- A. General:
1. The contractor shall have all submittals approved by the Engineer and accepted by the Owner prior to the start of active construction.
  2. The contractor shall have all equipment and material onsite prior to the start of active construction.
  3. The contractor shall submit to the Owner prior to the project pre-construction meeting the following:
    - Schedule of Values
    - Construction Schedule
    - Submittal Schedule
    - Emergency Telephone List including subcontractors and suppliers
  4. The contractor shall field verify existing conditions of construction prior to start of active construction.
  5. Not Used
  6. The contractor shall coordinate with the Owner on the operation of the security alarm system prior to the start of active construction. The contractor shall submit an action plan for operation of the security alarm system during construction to the Owner for acceptance prior to start of active construction. This active plan shall be in place prior to the start of active construction. Any false security alarms that occur during construction and deemed by the Owner to be the fault of the contractor, the contractor shall pay all cost incurred from the local police and or sheriff department for responding to a false alarm.
  7. The contractor shall videotape or take pictures of pre-existing conditions of the site prior to the start of active construction. Failure to provide photographs or videotape prior to start of construction, places the responsibility on the Contractor to complete the necessary replacement, repairs, and or cleaning as determined by the Owner at no additional cost to the Owner. One set of photographs (in a three-ring binder) or videotape of the site existing conditions shall be submitted to the Owner.
  8. The contractor shall at all times maintain daily cleanup of construction areas. Work areas that are not cleaned by the contractor, and cleaned by the Owner, those costs shall be charged back to the contractor via change order.
  9. The contractor shall provide a construction schedule to the Owner's Project Manager prior to the pre-construction meeting. The contractor shall update the construction schedule weekly and submit it to the Owner's Project Manager for review.

#### 1.05 WORK UNDER OTHER CONTRACTS

- A. Separate contracts may be issued to perform certain construction operations at the site.

#### 1.06 WORK SEQUENCE

- A. Contractor shall perform TB Clinic ductwork replacement work above occupied spaces during non-business hours only. Work in unoccupied spaces including roof and mechanical rooms may be performed during business hours. Normal business hours are defined as Monday through Thursday 8am to 5pm and Friday 8am to 12pm. Material and equipment deliveries will be during normal business hours. All working hours shall have prior approval from the Owner.
- B. The contractor may perform Blood Draw area work during business hours with prior approval from the owner. All work hours shall be coordinated with the Florida Health Department personnel. Weekend and after hours work shall not be an additional cost to the Owner. The contractor will coordinate with the Owner for access to the building on weekends and after hours work.

#### 1.07 CONTRACTOR USE OF PREMISES

- A. General: During the construction period, the Contractor shall have full use of the premises for construction operations, including use of the site. The Contractor's use of the premises is limited only by the Owner's right to perform construction operations with its own forces or to employ separate contractors on portions of the project.
- B. General: Limited use of the premises to construction activities in areas indicated within the limit of the premises. The Contractor may use any portion of the site for storage or work areas or any legal purpose, upon approval of the Owner.
  - 1. Confine operations to areas within Contract limits indicated on the Drawings. Portions of the site beyond areas in which construction operations are indicated are not to be disturbed.
  - 2. Keep driveways and entrances serving the premises clear and available to the Owner and the Owners' employees at all times. Do not use these areas for parking or storage of materials. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on site.
  - 3. Burial of Waste Materials: Do not dispose of organic and hazardous material on site, either by burial or by burning.
  - 4. Where appropriate, maintain the existing building in a watertight condition throughout the construction period. Repair damage caused by construction operations. Take all precautions necessary to protect the building and its occupants during the construction period.
  - 5. Confine construction operations to the areas permitted by the contract documents and other Owner directives.

6. Provide protection and safekeeping of material and equipment stored on premises.
7. Contractor will move any stored material and equipment, which interfere with operations of the Owner or other contractors.
8. Comply with Owners' requirements for ingress and egress procedures, prohibitions against firearms, procedures for transportation of workers, safety and fire prevention requirements and pollution control requirements.
9. Contractor to require all employees and subcontractors to wear non-objectionable clothing; prohibit revealing clothing and articles of clothing with offensive writings displayed. The contractor shall require offending personnel to leave the premises until such clothing is changed.
10. Contractor employees and subcontractors will not fraternize with County employees or the general public during the entire construction period.
11. Use of sound equipment (such as boom boxes, stereos, radios, etc.) during day times of construction is not allowed.
12. Smoking is not allowed on County Property.
13. Conduct that is disrespectful, abusive or otherwise objectionable to the Owners' employees or general public will not be allowed at any time during the construction period. Repetitive complaints and violations of the requirements listed above will be cause for dismissal and or permanent removal of offending personnel from the project.
14. Contractor to coordinate with the Owner the site location for storage of equipment, machinery, materials, tools and a construction waste dumpster.
15. Contractor shall at all times keep the premises free of all waste or surplus materials, rubbish and debris, which is caused by contractor employees or subcontractors resulting from their work. Contractor shall maintain a safe work environment to all building occupants during the construction period.

1.08 OWNER OCCUPANCY

- A. Not Applicable.

1.09 DISTRIBUTION OF RELATED DOCUMENTS

- A. The Contractor is solely responsible for the distribution of ALL related documents/drawings to ALL appropriate vendors/subcontractors to ensure proper coordination of all aspects of the project and its related parts during bidding and construction.

1.10 CONTRACT DOCUMENT FILE

- A. Copies of the Contract Documents, Plans, Specifications, Addenda, Change Orders, Engineers Supplemental Instructions, approved Shop Drawings, Substitution Acceptances, etc. shall be placed and maintained at the project site by the Contractor throughout the entire contract period. These said documents shall be filed in a manner that allows for ease of retrieval. Documents shall be made available to the Engineer and the County's representatives throughout this same period.

1.11 BUILDING/SITE SECURITY

- A. The site shall be secured from unwarranted entry at the end of each workday.

PART 2 - PRODUCTS

2.01 ASBESTOS FREE MATERIAL

- A. Contractor shall provide a written and notarized statement on company letterhead(s) to certify and warrant that ONLY ASBESTOS FREE MATERIALS AND PRODUCTS were provided as required by the Engineer. Such statement shall be submitted with the final payment request. Final payment shall not be made until such statement is submitted. Contractor agrees that if materials containing asbestos are subsequently discovered at any future time to have been included in the construction, the Contractor shall be liable for all costs related to the redesign or modification of the construction of the project so that materials containing asbestos are removed from the facility. If construction has begun or has been completed pursuant to a design that includes asbestos containing materials, the Contractor shall also be liable for all costs related to the abatement of such asbestos.

PART 3 - EXECUTION (Not applicable).

END OF SECTION 01010



## SECTION 01027 - APPLICATION FOR PAYMENT

### PART I GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. This Section specifies administrative and procedural requirements governing the Contractor's Applications for Payment.
- B. The Contractor's Construction Schedule and Submittal Schedule are included in Section 01300 – SUBMITTALS.

#### 1.03 SCHEDULE OF VALUES

- A. Coordinate preparation of the Schedule of Values with preparation of Contractor's Construction Schedule.
  - 1. Submit the Schedule of Values to the Owner at the earliest feasible date, but in no case later than Preconstruction Meeting.
  - 2. Sub-Schedules: Where the Work is separated into phases that require separately phased payments, provide sub-schedules showing values correlated with each phase of payment.
- B. Format and Content: Use the Project Manual Table of Contents as a guide to establish the format for the Schedule of Values.
  - 1. Identification: Include the following project identification on the Schedule of Values:
    - a. Project name and location.
    - b. Name of the Engineer
    - c. Project Number
    - d. Contractor's name and address
    - e. Date of submittal
  - 2. Arrange the Schedule of Values in a tabular form with separate columns to indicate the following for each item listed:
    - a. Generic name
    - b. Related Specification Section
    - c. Change Orders (numbers) that have affected value
    - d. Dollar Value
    - e. Percentage of Contract Sum to the nearest one-hundredth percent, adjusted to total 100 percent

3. Provide a breakdown of the Contract Sum in sufficient detail to facilitate continued evaluation of Applications for Payment and progress reports. Break principal subcontract amounts down into several line items:
  - a. A value will be given for at least every major specification section (subsections can logically be grouped together).
  - b. A single material subcontractor will not be required to be broken down into labor and material unless it is anticipated the materials will be stored and invoiced prior to installation.
  - c. All multiple item subcontracts or work items (i.e. mechanical, electrical items, etc.) will be shown broken down at least in labor and material (all taxes, burden and overhead and profit included).
  - d. Mobilization (move-on, bond, insurance, temporary office and sanitary service installation) shall not exceed 2 1/2% of contract price.
  - e. For multi-story work all items broken down per floor.
  - f. HVAC: Typically shown per specification section, labor and material, per floor.
  - g. Electrical: same as HVAC.
  - h. Logical grouping of specification subsections are permitted.
4. Round amounts off the nearest whole dollar, the total shall equal the Contract Sum.
5. For each part of the Work where an Application for Payment may include materials or equipment, purchased or fabricated and stored, but not yet installed, provide separate line items on the Schedule of Values for initial cost of the materials, for each subsequent stage of completion, and for total installed value of that part of the Work.
6. Margins of Cost: Show line items for indirect costs, and margins on actual costs, only to the extent that such items will be listed individually in Applications for Payment. Each item in the Schedule of Values and Applications for Payment shall be complete including its total cost and proportionate share of general overhead and profit margin.
  - a. At the Contractor's option, temporary facilities and other major cost items that are not direct cost of actual work-in-place may be shown as separate line items in the Schedule of Values or distributed as general overhead expense.
7. Schedule Updating: Update and resubmit the Schedule of Values when Change Orders or Construction Change Directives result in a change in the contract sum.

#### 1.04 APPLICATIONS FOR PAYMENT

- A. Each Application for Payment shall be consistent with previous applications and payments as reviewed by the Owner's representative and paid for by the Owner.
  1. The initial Application for Payment, the Application for Payment at time of

Substantial Completion, and the Final Application for Payment involve additional requirements. See items G, I, J and K of this section.

- B. Payment Application Times: The period of construction work covered by each Application of Payment is the period indicated in the Agreement.
- C. Payment Application Forms: Use the County's most updated form as the form for Application for Payment. Form given at the Preconstruction Conference.
- D. Application Preparation: Complete every entry on the form, including notarization and execution by person authorized to sign legal documents on behalf of the Owner. Incomplete applications will be returned without action.
  - 1. Entries shall match data on the Schedule of Values and Contractor's Construction Schedule. Use updated schedules if revisions have been made.
  - 2. Include amounts of Change Orders and Construction Change Directives issued prior to the last day of the construction period covered by the application.
- E. Transmittal: Submit four (4) original executed copies of each Application for Payment to the Project Manager by means ensuring receipt within 24 hours; one copy shall be complete, including waivers of lien and similar attachments, when required.
  - 1. Transmit each copy with a transmittal form listing attachments, and recording appropriate information related to the application in a manner acceptable to the Project Manager.
- F. Waivers of Mechanics Lien – only applicable if this project does not require bonds or is not bonded: With each Application for Payment submit waivers of mechanics liens from subcontractors of sub-subcontractors and suppliers for the construction period covered by the previous application.
  - 1. Submit partial waivers on each item for the amount requested, prior to deduction for retainage, on each item.
  - 2. When an application shows completion of an item, submit final or full waivers.
  - 3. The Owner reserves the right to designate which entities involved in the work must submit waivers.
  - 4. List all Subcontractor's start and finish dates to substantiate any Notice to Owner received by the Project Manager.
- G. Initial Application for Payment: Administrative actions and submittals that must precede or coincide with submittal of the first Application for Payment include the following:
  - 1. List of principal subcontractors
  - 2. List of principal suppliers and fabricators
  - 3. Schedule of Values
  - 4. Approved Contractor's Construction Schedule (preliminary if not final)
  - 5. Schedule of principal products
  - 6. Schedule of unit prices (if applicable)
  - 7. Submittal schedule (preliminary if not final)

8. List of Contractor's staff assignments
  9. List of Contractor's principal consultants
  10. Copies of building permits for trades requiring separate permits
  11. Copies of authorizations and licenses from governing authorities for performance of the Work
  12. Initial progress report
  13. Report of Pre-construction Meeting
  14. Initial settlement survey and damage report, (if required)
  15. Listing of all long lead procurement items monthly applications for payment will be accompanied with updated schedule and review of as-built drawings
- H. Interim Application for Payment: Payment will be processed once a month. No applications will be processed without receipt of previous month's waiver of lien described in subsection F above. Payment for item will be based on percentage completed as determined and approved by the County Project Manager or invoice for stored materials. Retainage (10%) will be held for all interim applications.
- I. Application for Payment at Substantial Completion: Following issuance of the Certificate of Substantial Completion, submit an Application for Payment; this application shall reflect any Certificates of Partial Substantial Completion issued previously for Owner occupancy of designated portions of the Work. Application shall also include all items listed in Part H. above.
- J. Administrative actions and submittals that shall proceed or coincide with Substantial Completion Payment. Substantial Completion as defined per General Conditions Section "F" application include:
1. Occupancy permits and similar approvals
  2. Warranties (guarantees) and maintenance agreements
  3. Test/adjust/balance records
  4. Maintenance instructions
  5. Start-up performance reports
  6. Change-over information related to Owner's occupancy, use, operation and maintenance
  7. Final cleaning
  8. Application for reduction of retainage, and consent of surety
  9. List of incomplete Work, recognized as exceptions to Project Manager's Certificate of Substantial Completion
- K. Final Payment Application: Administrative actions and submittals which must precede or coincide with submittal of the final payment. Application for Payment includes the following:
1. Completion of Project Close-Out requirements
  2. Completion of items specified for completion after Substantial Completion
  3. Assurance that unsettled claims will be settled
  4. Assurance that all work has been completed and accepted
  5. Proof that taxes, fees and similar obligations have been paid
  6. Removal of temporary facilities and services
  7. Removal of surplus materials, rubbish and similar elements

8. Change of door locks to Owner's access
9. Submission of all close-out documents. Refer to Section 01700.
10. Submit notarized asbestos free letter.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION (Not Applicable)

END OF SECTION 01027

## SECTION 01035 - MODIFICATION PROCEDURES

### PART 1 GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this section.

#### 1.02 SUMMARY

- A. This section specifies administrative and procedural requirements for handling and processing Contract modifications.

#### 1.03 MINOR CHANGES IN THE WORK

- A. Supplemental instructions authorizing minor changes in the work, not involving an adjustment to the Contract Sum or Contract Time, will be issued by the Project Manager.

#### 1.04 CHANGE ORDER PROPOSAL REQUESTS

- A. Owner-Initiated Proposal Requests: Proposed changes in the work that will require adjustment to the Contract Sum or Contract Time will be issued by the Project Manager, with a detailed description of the proposed change and supplemental or revised Drawings and Specifications, if necessary.
  - 1. Proposal requests issued by the Project Manager are for information only. Do not consider them instruction either to stop work in progress, or to execute the proposed change.
  - 2. Unless otherwise indicated in the proposal request, within 7 days of receipt of the proposal request, submit to the Project Manager from the Owner's review, an estimate of cost necessary to execute the proposed change.
    - a. Include a list of quantities of products to be purchased and unit costs, along with the total amount of purchases to be made. Where requested, furnish survey data to substantiate quantities.
    - b. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
    - c. Include a statement indicating the effect the proposed change in the work will have on the Contract Time.
    - d. Contractor and subcontractors will provide a complete detailed labor and material breakdown to justify change order request amount.
- B. Contractor-Initiated Change Order Proposal Requests: When latent or other unforeseen conditions in mutual accord with the Owner Representative's findings require modifications to the Contract, the Contractor may propose changes by submitting a request for a change to the Architect.
  - 1. Include a statement outlining the reasons for the change and the effect of the

change on the Work. Provide a complete description of the proposed change. Indicate the effect of the proposed change on the Contract Sum and Contract Time.

2. Include a list of quantities of products to be purchased and unit costs along with the total amount of purchases to be made. Where requested, furnish survey data to substantiate quantities.
3. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
4. Comply with requirements in Section 01631   Product Substitutions- if the proposed change in the work requires that substitution of one product or system for a product or system not specified.
5. Contractor and subcontractors will provide a complete detailed labor and material breakdown to justify change order request amounts.

#### 1.05 CONSTRUCTION CHANGE DIRECTIVE

- A. Construction Change Directive: When the Owner and Contractor are not in total agreement on the terms of a Change Order Proposal Request, the Project Manager may issue a Construction Change Directive instructing the Contractor to proceed with a change in the Work, for subsequent inclusion in a Change Order.
  1. The Construction Change Directive will contain a complete description of the change in the Work and designate the method to be followed to determine change in the Contract Sum or Contract Time.
- B. Documentation: Maintain detailed records on a time and material basis of work required by the Construction Change Directive.
  1. After completion of the change, submit an itemized account and supporting data necessary to substantiate cost and time adjustments to the Contract.

#### 1.07 CHANGE ORDER PROCEDURES

- A. Upon the Owner's approval of a Change Order Proposal Request, the Project Manager will issue a Change Order for signatures of the Owner and Contractor on County's Change Order form, as provided in the Conditions of the Contract.

PART 2 PRODUCTS (Not Applicable)

PART 3 EXECUTION (Not Applicable)

END OF SECTION 01035

## SECTION 01040 - PROJECT COORDINATION

### PART 1 -GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. This Section specifies administrative and supervisory requirements necessary for project coordination including, but not necessarily limited to:
  - 1. Coordination
  - 2. Administrative and supervisory personnel
  - 3. General installation provisions
  - 4. Cleaning and protection
- B. Progress meetings, coordination meetings and Pre-installation conferences are included in Section 01200 PROJECT MEETINGS.
- C. Requirements for the Contractor's Construction Schedule are included in Section 01300 SUBMITTALS.

#### 1.03 COORDINATION

- A. Coordination: Coordinate construction activities included under various Sections of these Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate construction operations included under different Sections of the Specification that are dependent upon each other for proper installation, connection, and operation.
  - 1. Where installation of one part of the Work is dependent on installation of other components, either before or after its own installation, schedule construction activities in the sequence required to obtain the best results.
  - 2. Where availability of space is limited, coordinate installation of different components to assure maximum accessibility for required maintenance, service and repair.
  - 3. Make adequate provisions to accommodate items scheduled for later installation.
- B. Where necessary, prepare memoranda for distribution to each party involved outlining special procedures required for coordination. Include such items as required: notices, reports, and attendance at meetings.
  - 1. Prepare similar memoranda for the Owner and separate Contractors where coordination of their Work is required.



- C. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities to avoid conflicts and ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:
  - 1. Preparation of Schedules
  - 2. Installation and removal of temporary facilities
  - 3. Delivery and processing of submittals
  - 4. Progress meetings
  - 5. Project close-out activities
- D. Conservation: Coordinate construction activities to ensure that operations are carried out with consideration given to conservation of energy, water, and materials.
  - 1. Salvage materials and equipment (if any) involved in performance of, but not actually incorporated in, the Work.
- E. Lack of coordination as specified in this and other sections of the contract documents are in grounds for assessment of back charges and/or termination in order to remediate the situation.

#### 1.04 SUBMITTALS

- A. Coordination Drawings: Prepare and submit coordination Drawings where close and careful coordination is required for installation of products and materials fabricated off-site by separate entities, and where limited space availability necessitates maximum utilization of space for efficient installation of different components.
  - 1. Show the interrelationship of components shown on separate Shop Drawings.
  - 2. Indicate required installation sequences.
  - 3. Comply with requirements contained in Section 01300 SUBMITTALS.
  - 4. Refer to Division-23 and Division-26 for specific coordination drawing requirements for mechanical and electrical installations, as required.
- B. Staff Names: At the Preconstruction Conference submit a list of the Contractor's principal staff assignments, including the Superintendent and other personnel in attendance at the site; identify individuals, their duties and responsibilities; list their addresses and telephone numbers.
  - 1. Post copies of the list in the project meeting room, the temporary field office, and each temporary telephone.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION

### 3.01 GENERAL INSTALLATION PROVISIONS

- A. Inspection of Conditions: Require the Installer of each major component to inspect both the substrate and conditions under which work is to be performed. Do not proceed until unsatisfactory conditions have been corrected in an acceptable manner.
- B. Manufacturer's Instructions: Comply with manufacturer's installation instructions and recommendations, to the extent that those instructions and recommendations are more explicit or stringent than requirements contained in Contract Documents.
- C. Inspect materials or equipment immediately upon delivery and again prior to installation. Reject damaged and defective items.
- D. Provide attachment and connection devices and methods necessary for securing work. Secure work true to line and level. Allow for expansion and building movement.
- E. Visual Effects: Provide uniform joint widths in exposed work. Arrange joints in exposed work to obtain the best visual effect. Refer questionable choices to Project Manager for final decision.
- F. Recheck measurements and dimensions, before starting each installation.
- G. Install each component during weather conditions and Project status that will ensure the best possible results. Isolate each part of the completed construction from incompatible material as necessary to prevent deterioration.
- H. Coordinate temporary enclosures with required inspections and tests, to minimize the necessity of uncovering completed construction for that purpose.
- I. Mounting Heights: Where mounting heights are not indicated, install individual components at standard mounting heights recognized within the industry for the particular application indicated. Refer questionable mounting height decisions to the Project Manager for final decision.

### 3.02 CLEANING AND PROTECTION

- A. During handling and installation, clean and protect construction in progress and adjoining materials in place. Apply protective covering where required to ensure protection from damage or deterioration at Substantial Completion.
- B. Clean and maintain completed construction as directed by the Project Manager and as frequently as necessary to ensure its integrity and safety through the remainder of the construction period. Adjust and lubricate operable components to ensure operability without damaging effects.
- C. Limiting Exposures: Supervise construction activities to ensure that no part of the construction, completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the construction period. Where the applicable, such exposures include, but are not limited to, the following:

1. Excessive static or dynamic loading
2. Excessively high or low temperatures
3. Excessively high or low humidity
4. Air contamination or pollution
5. Water
6. Solvents
7. Chemicals
8. Soiling, staining and corrosion
9. Rodent and insect infestation
10. Combustion
11. Destructive testing
12. Misalignment
13. Excessive weathering
14. Unprotected storage
15. Improper shipping or handling
16. Theft
17. Vandalism

END OF SECTION 01040

## SECTION 01045 - CUTTING AND PATCHING

### PART 1 GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. This Section specifies administrative and procedural requirements for cutting and patching.
- B. Refer to other Sections for specific requirements and limitations applicable to cutting and patching individual parts of the Work.
  - 1. Requirements of this Section apply to mechanical and electrical installations. Refer to Division-23 and Division-26 Sections for other requirements and limitations applicable to cutting and patching mechanical and electrical installations.

#### 1.03 SUBMITTALS

- A. Cutting and Patching Proposal: Where approval of procedures for cutting and patching is required before proceeding, submit a proposal describing procedures well in advance of the time cutting and patching will be performed and request approval to proceed. Include the following information, as applicable, in the proposal:
  - 1. Describe the extent of cutting and patching required and how it is to be performed; indicate why it cannot be avoided.
  - 2. Describe anticipated results in terms of changes to existing construction; include changes to structural elements and operating components as well as changes in the building's appearance and other significant visual elements.
  - 3. List products to be used and firms or entities that will perform Work.
  - 4. Indicate dates when cutting and patching is to be performed.
  - 5. List utilities that will be disturbed or affected, including those that will be relocated and those that will be temporarily out-of-service. Indicate how long service will be disrupted.
  - 6. Where cutting and patching involves addition of reinforcement to structural elements, submit details and engineering calculations to show how reinforcement is integrated with the original structure.

7. Approval by the Architect to proceed with cutting and patching does not waive the Architect's right to later require complete removal and replacement of a part of the Work found to be unsatisfactory.

#### 1.04 QUALITY ASSURANCE

- A. Requirements for Structural Work: Do not cut and patch structural elements in a manner that would reduce their load carrying capacity or load-deflection ratio.
  1. Obtain approval of the cutting and patching proposal before cutting and patching the following structural elements.
    - a. Foundation construction
    - b. Bearing and retaining walls
    - c. Structural concrete
    - d. Structural steel
    - e. Lintels
    - f. Timber and primary wood framing
    - g. Structural decking
    - h. Miscellaneous structural metals
    - I. Stair systems
    - j. Exterior curtain wall construction
    - k. Equipment supports
    - l. Piping, ductwork, vessels and equipment
- B. Operational and Safety Limitations: Do not cut and patch operating elements or safety related components in a manner that would result in reducing their capacity to perform as intended, or result in increased maintenance, or decreased operational life or safety.
  1. Obtain approval of the cutting and patching proposal before cutting and patching the following operating elements or safety related systems.
    - a. Shoring, bracing and sheeting
    - b. Primary operational systems and equipment
    - c. Air or smoke barriers
    - d. Water, moisture, or vapor barriers
    - e. Membranes and flashings
    - f. Fire protection systems
    - g. Noise and vibration control elements and systems
    - h. Control systems
    - I. Communication systems
    - j. Conveying systems
    - k. Electrical wiring systems
- C. Visual Requirements: Do not cut and patch construction exposed on the exterior or in occupied spaces, in a manner that would, in the Architect's opinion, reduce the building's aesthetic qualities, or result in visual evidence of cutting and patching. Remove and replace work cut and patched in a visually unsatisfactory manner.

1. If possible retain the original installer or fabricator to cut and patch the following categories of exposed work, or if it is not possible to engage the original installer or fabricator, engage another recognized experienced and specialized firm:
  - a. Processed concrete finishes
  - b. Preformed metal panels
  - c. Window wall system
  - d. Stucco and ornamental plaster
  - e. Acoustical ceilings
  - f. Carpeting
  - g. Wall covering
  - h. HVAC enclosures, cabinets or covers
  - I. Roofing systems

## PART 2 PRODUCTS

### 2.01 MATERIALS

- A. Use materials that are identical to existing materials. If identical materials are not available or cannot be used where exposed surfaces are involved, use materials that match existing adjacent surfaces to the fullest extent possible with regard to visual effect unless otherwise indicated by Architect/Owner. Use materials whose installed performance will equal or surpass that of existing materials.

## PART 3 EXECUTION

### 3.01 INSPECTION

- A. Before cutting existing surfaces, examine surfaces to be cut and patched and conditions under which cutting and patching is to be performed. Take corrective action before proceeding, if unsafe or unsatisfactory conditions are encountered.
  1. Before proceeding, meet at the site with all parties involved in cutting and patching, including mechanical and electrical trades. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

### 3.02 PREPARATION

- A. Temporary Support: Provide temporary support of work to be cut.
- B. Protection: Protect existing construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of the Project that might be exposed during cutting and patching operations.

- C. Avoid interference with use of adjoining areas and interruption of free passage to adjoining areas.
- D. Take all precautions necessary to avoid cutting existing pipe, conduit or ductwork serving the building, but scheduled to be removed or relocated until provisions have been made to bypass them.

### 3.03 PERFORMANCE

- A. General: Employ skilled workmen to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time and complete without delay.
  - 1. Cut existing construction to provide for installation of other components or performance of other construction activities and the subsequent fitting and patching required to restore surfaces to their original condition.
- B. Cutting: Cut existing construction using methods least likely to damage elements to be retained or adjoining construction. Where possible review proposed procedures with the original installer; comply with the original installer's recommendations.
  - 1. In general, where cutting is required use hand or small power tools designed for sawing or grinding, not hammering and chopping. Cut holes and slots neatly to size required with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.
  - 2. To avoid marring existing finished surfaces, cut or drill from the exposed or finished side into concealed surfaces.
  - 3. Cut through concrete and masonry using a cutting machine such as a Carborundum saw or diamond core drill.
  - 4. By-pass utility services such as pipe or conduit, before cutting, where services are shown or required to be removed. Cap, valve or plug and seal the remaining portion of pipe or conduit to prevent entrance of moisture or other foreign matter after by-passing and cutting.
- C. Patching: Patch with durable seams that are as invisible as possible. Comply with specified tolerances.
  - 1. Where feasible, inspect and test patched areas to demonstrate integrity of the installation.
  - 2. Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will eliminate evidence of patching and refinishing.
  - 3. Where removal of walls or partitions extends one finished area into another, patch and repair floor and wall surfaces in the new space to provide an even

surface of uniform color and appearance. Remove existing floor and wall coverings and replace with new materials if necessary to achieve uniform color and appearance.

- a. Where patching occurs in a smooth painted surfaces, extend final coat over entire unbroken surfaces containing the patch, after the patched area has received primer and second coat.

### 3.04 CLEANING

- A. Thoroughly clean areas and spaces where cutting and patching is performed or used as access. Remove completely paint, mortar, oils, putty and items of similar nature. Thoroughly clean piping, conduit and similar features before painting or other finishing is applied. Restore damaged materials to their original condition.

END OF SECTION 01045



## SECTION 01095 - REFERENCE STANDARDS AND DEFINITIONS

### PART 1 GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this Section.

#### 1.02 DEFINITIONS

- A. General: Basic Contract definitions are included in the Conditions of the Contract.
- B. Indicated: The term *indicated* refers to graphic representations, notes or schedules on the Drawings, or other Paragraphs or Schedules in the Specifications, and similar requirements in the Contract Documents. Where terms such as shown, noted, scheduled and specified are used, it is to help the reader locate the reference; no limitation on location is intended.
- C. Directed: Terms such as directed, requested, authorized, selected, accepted, required, and permitted mean directed by the Project Manager, requested by the Architect/Project Manager and similar phrases.
- D. Approved: This term approved means accepted, where used in conjunction with the Architect's action on the Contractor's submittals, applications, and requests, is limited to the Architect's duties and responsibilities as stated in the Conditions of the Contract.
- E. Regulations: The term Regulations includes laws, ordinances, statutes, and lawful orders issued by authorities having jurisdiction, as well as rules, conventions, and agreements within the construction industry that control performance of the Work.
- F. Furnish: The term furnish is used to mean supply and deliver to the Project site, ready for unloading, unpacking, assembly, installation, and similar operations.
- G. Install: The term install is used to describe operations at project site including the actual unloading, unpacking, assembly, erection, placing, anchoring, applying, working to dimension, finishing, curing, protecting, cleaning, and similar operations.
- H. Provide: The term provide means to furnish and install, complete and ready for the intended use.
- I. Installer: An Installer is the Contractor or an entity engaged by the Contractor, either as an employee, subcontractor, or contractor of lower tier for performance of a particular construction activity, including installation, erection, application, and similar operations. Installers are required to be experienced in the operations they are engaged to perform.
  - 1. The term experienced, when used with the term Installer, means having completed a minimum of five successful projects similar in size and scope to this Project, being familiar with the special requirements indicated, and having

complied with requirements of the authority having jurisdiction.

2. Trades: Use of titles such as carpentry is not intended to imply that certain construction activities must be performed by accredited or unionized individuals of a corresponding generic name, such as carpenter. It also does not imply that requirements specified apply exclusively to trades persons of the corresponding generic name.
- J. Project Site is the space available to the Contractor for performance of construction activities, either exclusively or in conjunction with others performing other work as part of the Project. The extent of the Project Site is shown on the Drawings and may or may not be identical with the description of the land on which the Project is to be built.
- K. Testing Laboratories: A testing laboratory is an independent entity engaged to perform specific inspections or tests, either at the Project sites or elsewhere, and to report on and, if required, to interpret results of those inspections or tests.

#### 1.03 SPECIFICATION FORMAT AND CONTENT EXPLANATION

- A. Specification Format: These Specifications are organized into Divisions and Sections based on the Construction Specifications Institute's 16 Division format and MASTER FORMAT numbering system.
- B. Specification Content: This Specification uses certain conventions in the use of language and the intended meaning of certain terms, words, and phrases when used in particular situations or circumstances. These conventions are explained as follows:
  1. Abbreviated Language: Language used in Specifications and other Contract Documents is the abbreviated type. Words and meaning shall be interpreted as appropriate. Words that are implied, but not stated shall be interpolated as the sense required. Singular words will be interpreted as plural and plural words interpreted as singular where applicable and the context of the Contract Documents so indicates.
  2. Imperative and streamlined language is used generally in the Specifications. Requirements expressed in the imperative mood are to be performed by the Contractor. At certain locations in the text, for clarity, subjective language is used to describe responsibilities that must be fulfilled indirectly by the Contractor, or by others when so noted.
    - a. The words, shall be shall be included by inference wherever a colon (:) is used within a sentence or phrase.

#### 1.04 INDUSTRY STANDARDS

- A. Applicability of Standards: Except where the Contract Documents include more stringent requirements, applicable construction industry standards have the same force and effect as if bound or copies directly into the Contract Documents to the extend

reference. Such standards are made part of the Contract Documents by reference.

- B. Publication Dates: Comply with the standard in effect as of the date of the Contract Documents.
- C. Conflicting Requirements: Where compliances with two or more standards are specified, and the standards may establish different or conflicting requirements for minimum quantities or quality levels. Refer requirements that are different, but apparently equal, and uncertainties to the Architect for a decision before proceeding.
  - 1. Minimum Quantity or Quality Levels: The quantity or quality level shown or specified shall be the minimum provided or performed. The actual installation may comply exactly with the minimum quantity or quality specified, or it may exceed the minimum within reasonable limits. In complying with these requirements, indicated numeric values are minimum or maximum, as appropriate for the context of the requirements. Refer uncertainties to the Architect/Owner for a decision before proceeding.
- D. Copies of Standards: Each entity engaged in construction on the Project is required to be familiar with industry standards applicable to that entity's construction activity. Copies of applicable standards are not bound with the Contract Documents.
  - 1. Where copies of standards are needed for performance of a required construction activity. The Contractor shall obtain copies directly from the publication source or any other authorized source.
- E. Abbreviations and Names: Trade association names and titles of general standards are frequently abbreviated. Where such acronyms or abbreviations are used in the Specifications or other Contract Documents, they mean the recognized name of the trade association, standards generating organization, authority having jurisdiction, or other entity applicable to the context of the text provision. See Trade Reference List at the end of this Section refer to the Encyclopedia of Associations, published by Gale Research Co., available in most libraries.

#### 1.05 GOVERNING REGULATIONS/AUTHORITIES

- A. The Architect has contacted authorities having jurisdiction where necessary to obtain information necessary the preparation of Contract Documents. Contact authorities having jurisdiction directly for information and decisions having a bearing on the work.

#### 1.06 SUBMITTALS

- A. Permits, Licenses, and Certificates: For the Owner's records, submit copies of permits, licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, and similar documents, correspondence, and records established in conjunction with compliance with standards and regulation

bearing upon performance of the Work.

#### 1.07 TRADE REFERENCES

Acronyms for abbreviations used in the Specifications or other Contract Documents mean the recognized name of the trade association, standards generating organization, authority that have jurisdiction or other entity applicable to the context of the text provision.

AA	Aluminum Association
AABC	Associated Air Balance Council
AAMA	American Architectural Manufacturer's Association
AAN	American Association of Nurserymen
AASHTO	American Association of State Highway and Transportation Officials
ACI	American Concrete Institute
ACIL	American Council of Independent Laboratories
ACPA	American Concrete Pipe Association
ADC	Air Diffusion Council
AGA	American Gas Association
AHA	American Hardboard Association
AI	Asphalt Institute
AIHA	American Industrial Hygiene Association
AISC	American Institute of Steel Construction
AISI	American Iron and Steel Institute
AMCA	Air Movement and Control Association
ANSI	American National Standards Institute
APA	American Plywood Association
ARI	Air Conditioning and Refrigeration Institute
ASA	Acoustical Society of America
ASC	Adhesive and Sealant Council

ASHRAE	American Society of Heating, Refrigerating, and Air Conditioning Engineers
ASME	American Society of Mechanical Engineers
ASPE	American Society of Plumbing Engineers
ASSE	American Society of Sanitary Engineers
ASTM	American Society of Testing of Materials
AWI	Architectural Woodwork Institute
AWPB	American Wood Preservers Bureau
AWS	American Welding Society
AWWA	American Water Works Association
BHMA	Builders Hardware Manufacturers Association
CISPI	Cast Iron Soil Pipe Institute
CRSI	Concrete Reinforcing Steel Institute
DHI	Door and Hardware Institute
DLPA	Decorative Laminate Products Association
EIMA	Exterior Insulation Manufacturers Association
FGMA	Flat Glass Marketing Association
FM	Factory Mutual Engineering and Research
GA	Gypsum Association
ICBO	International Conference of Building Officials
IEEE	Institute of Electrical and Electronic Engineers
IESNA	Illuminating Engineering Society of North America
MBMA	Metal Building Manufacturer's Association
ML/SFA	Metal Lath/Steel Framing Association
MSS	Manufacturers Standardization Society of the Valve and Fittings Industry

NAAMM	National Association of Architectural Metal Mfgs.
NAPA	National Asphalt Pavement Association
NAPF	National Association of Plastic Fabricators (Now DLPA)
NBHA	National Builder's Hardware Association (Now DHI)
NCMA	National Concrete Masonry Association
NEC	National Electric Code
NECA	National Electric Contractors Association
NEII	National Elevator Industry, Inc.
NFPA	National Fire Protection Association
NHLA	National Hardwood Lumber Association
NPA	National Particle board Association
NPCA	National Paint and Coatings Association
NRCA	National Roofing Contractors Association
NSF	National Sanitation Foundation
NWMA	National Woodwork Manufacturers Association (Now NWWDA)
NWWDA	National Wood Window and Door Association (Formerly NWMA)
PDI	Plumbing and Drainage Institute
RFCI	Resilient Floor Covering Institute
RMA	Rubber Manufacturers Association
SDI	Steel Deck Institute
S.D.I.	Steel Door Institute
SGCC	Safety Glazing Certification Council
SHLMA	Southern Hardwood Lumber Manufacturers Association (Now HMA)
SIGMA	Sealed Insulating Glass Manufacturers Association
SMACNA	Sheet Metal and Air Conditioning Contractor's National Association

SJI	Steel Joist Institute
SPRI	Single Ply Roofing Institute
SSPC	Steel Structures Painting Council
SWI	Steel Window Institute
TCA	Tile Council of America
UL	Underwriters Laboratories
WCMA	Wall Covering Manufacturers Association
WRI	Wire Reinforcement Institute
WSFI	Wood and Synthetic Flooring Institute

#### 1.08 FEDERAL GOVERNMENT AGENCIES

- A. Names and titles of federal government standard or Specification producing agencies are frequently abbreviated. The following acronyms or abbreviations referenced in the Contract Documents indicate names of standard of Specification producing agencies of the federal government. Names and addresses are subject to change but are believed to be, but are not assured to be, accurate and up-to-date as of the date of the Contract Documents.

CE	Corps of Engineers (US Department of the Army) Chief of Engineers - Referral Washington, DC 20314 (202) 272-0660
CFR	Code of Federal Regulations Available from the Government Printing Office North Capitol St. Between G and H Street, NW Washington, DC 20402 (202) 783-3238

(MATERIAL IS USUALLY FIRST PUBLISHED IN THE FEDERAL REGISTER)

CPSC	Consumer Product Safety Commission 5401 Westbard Avenue Washington, DC 20816 (800) 638-2772
CS	Commercial Standard (US Department of Commerce) Government Printing Office Washington, DC 20402 (202) 377-2000

DOC	Department of Commerce 14th Street and Constitution Ave., NW Washington, DC 20230	(202) 377-2000
DOT	Department of Transportation 400 Seventh St., SW Washington, DC 20590	(202) 426-4000
EPA	Environmental Protection Agency 401 M. St., SW Washington, DC 20460	(202) 382-2090
FAA	Federal Aviation Administration (U.S. Department of Transportation) 800 Independence Avenue SW Washington, DC 20590	(202) 366-4000
FCC	Federal Communications Commission 1919 M. Street NW Washington, DC 20554	(202) 632-7000
NBS	National Bureau of Standards (U.S. Department of Commerce) Gaithersburg, MD 20899	(301) 921-1000
OSHA	Occupational Safety and Health Administration (U.S. Department of Labor) Government Printing Office Washington, DC 20402	(202) 523-7001
PS	Product Standard of NBS (U.S. Department of Commerce) Government Printing Office Washington, DC 20402	(202) 783-3238
USDA	U.S. Department of Agriculture Independence Avenue Between 12th and 14 Street, SW Washington, DC 20250	(202) 447-8732
PART 2	PRODUCTS  (Not Applicable)	
PART 3	EXECUTION  (Not Applicable)	



END OF SECTION 01095

## SECTION 01200 - PROJECT MEETINGS

### PART 1 GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. This Section specifies administrative and procedural requirements for project meetings including but not limited to:
  - 1. Pre-Construction Conference
  - 2. Pre-Installation Conference
  - 3. Coordination Meetings
  - 4. Progress Meetings
- B. Construction schedules are specified in Section 01300 Submittals.

#### 1.03 PRE-CONSTRUCTION CONFERENCE

- A. Schedule a pre-construction conference and organizational meeting at the project site or other convenient location no later than 20 days after execution of the agreement and prior to commencement of construction activities. Conduct the meeting to review responsibilities and personnel assignments.
- B. Attends: The OWNERS, Representative, the Contractor and its superintendent, major subcontractors, manufacturers, suppliers and other concerned parties shall each be represented at the conference by persons familiar with and authorized to conclude matters relating to the work.
- C. Agenda: Discuss items of significance that could affect progress including such topics as:
  - 1. Tentative construction schedule
  - 2. Critical Work sequencing and/coordinating
  - 3. Designation of responsible personnel
  - 4. Procedures for processing field decisions and Change Orders
  - 5. Procedures for processing Applications for Payment
  - 6. Distribution of Contract Documents
  - 7. Submittal of Shop Drawings, Product Data and Samples
  - 8. Preparation of record documents
  - 9. Use of the Premises
  - 10. Office, Work and storage areas
  - 11. Equipment deliveries and priorities
  - 12. Safety procedures
  - 13. First aid

14. Security
15. Housekeeping
16. Working hours

D. Contractor must submit at the time of the meeting at least the following items:

1. Schedule of Values
2. Listing of key personnel including project superintendent and subcontractors with their addresses, telephone numbers, and emergency telephone numbers.
3. Preliminary Construction Schedule
4. Submittal Schedule

#### 1.04 PRE-INSTALLATION CONFERENCE

A. Conduct a Pre-installation conference at the site before each construction activity that requires coordination with other construction. The Installer and representatives of manufacturers and fabricators involved in or affected by the installation, and its coordination or integration with other materials and installations that have preceded or will follow, shall attend the meeting. Advise at least 48 hours in advance the Project Manager of scheduled meeting dates.

1. Review the progress of other construction activities and preparations for the particular activity under consideration at each pre-installation conference, including requirements for:
  - a. Contract Documents
  - b. Options
  - c. Related Change Orders
  - d. Purchases
  - e. Deliveries
  - f. Shop Drawings, Product Data and Quality Control Samples
  - g. Possible conflicts
  - h. Compatibility problems
  - I. Time schedules
  - j. Weather limitations
  - k. Manufacturer's recommendations
  - l. Comparability of materials
  - m. Acceptability of substrates
  - n. Temporary facilities
  - o. Space and access limitations
  - p. Governing regulations
  - q. Safety
  - r. Inspection and testing requirements
  - s. Required performance results
  - t. Recording requirements
  - u. Protection
2. Record significant discussions and agreements and disagreements of each conference along with and approved schedule. Distribute the record of the

meeting to everyone concerned promptly including the Owner and Architect.

3. Do not proceed if the conference cannot be successfully concluded. Initiate whatever actions are necessary to resolve impediments to performance of Work and reconvene the conference at the earliest feasible date.

#### 1.05 COORDINATION MEETINGS

- A. Conduct project coordination meeting at weekly intervals on day and time as established by the Project Manager or more frequently, if necessary convenient for all parties involved. Project coordination meetings are in addition to specific meetings held for other purposes, such as regular progress meetings and special pre-installation meetings.
- B. Request representation at each meeting by every party currently involved in coordination or planning for the construction activities involved, to include subcontractors and representatives.
- C. Contractor shall record meeting results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from each meeting.

#### 1.06 PROGRESS MEETINGS

- A. Conduct progress meetings at the Project site at bimonthly intervals or more frequently if necessary as directed by the Project Manager. Notify the Owner at least 48 hours in advance of scheduled meeting time and dates. Coordinate dates of meetings with preparation of the payment request.
- B. Attendees: In addition to representatives of the Owner and Architect, each subcontractor, supplier or other entity concerned with current progress of involved in planning, coordination or performance of future activities with the project and authorized to conclude matters relating to progress.
- C. Agenda: Review and correct or approve minutes of the previous progress meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to the current status of the Project.
  1. Contractor's Construction Schedule: Review progress since the last meeting. Determine where each activity is in relation to the Contractor's Construction Schedule, whether on time, ahead, or behind schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.
  2. Review the present and future needs of each entity present, including such items as:
    - a. Interface requirements

- b. Time
- c. Sequences
- d. Deliveries
- e. Off-site fabrication problems
- f. Access
- g. Site utilization
- h. Temporary facilities and services
- I. Hours of work
- j. Hazards and risks
- k. Housekeeping
- l. Quality and work standards
- m. Change Orders
- n. Documentation of information for payment requests.

- D. Reporting: No later than 3 days after each progress meeting date, distribute copies of minutes of the meeting to each party present and to other parties who should have been present. Include a brief summary, in narrative form, or progress since the previous meeting and report.

PART 2 PRODUCTS

(Not Applicable)

PART 3 EXECUTION

(Not Applicable)

END OF SECTION 01200



## SECTION 01300 - SUBMITTALS

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. This Section specifies administrative and procedural requirements for submittals required for performance of the Work, including:

1. Contractor's Construction Schedule
2. Submittal Schedule
3. Daily Construction Reports
4. Shop Drawings
5. Product Data
6. Samples

- B. Administrative Submittals: Refer to other Division-1 Sections and other Contract Documents for requirements for administrative submittals. Such submittals include, but are not limited to:

1. Permits
2. Applications for Payment
3. Performance and Payment Bonds
4. Insurance Certificates
5. List of Subcontractors with start and finish dates (update as necessary)
6. Schedule of Values
7. Construction Schedule

- C. The Schedule of Values submittal is included in Section 01027 "Applications for Payment".

#### 1.03 ELECTRONIC SUBMITTAL PROCEDURES

- A. General: Submittals shall be submitted electronically directly to the Engineer from the General/Mechanical/Electrical Contractor.
  1. All shop drawings and other submittals as specified herein, shall be submitted in electronic format. All electronic CAD generated drawings shall be in Acrobat PDF format and all product data or other information shall be submitted in Acrobat PDF format. Coordinate with Engineer prior to submitting. All electronic submittals shall be posted to the Engineer's FTP site. Information regarding the username and password shall be distributed to all parties prior to the pre-construction meeting.

- B. Electronic copies of CAD drawings made from the Construction/Contract Documents will not be provided by Engineer without a written indemnification. Indemnification form will be provided by the Engineer at Pre-Construction Meeting to the General/Mechanical/Electrical Contractor upon written request.
- C. Coordination: Coordinate preparation and processing of submittals with performance of construction activities. Transmit each submittal sufficiently in advance of performance of related construction activities to avoid delay.
1. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals and related activities that require sequential activity.
  - 2.. Coordinate transmittal of different types of submittals for related elements of the Work so processing will not be delayed by the need to review submittals concurrently for coordination.
    - a. The Project Manager reserves the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.
  3. Processing: Allow sufficient review time so that installation will not be delayed as a result of the time required to process submittals, including time for resubmittals.
    - a. Allow two weeks for initial review. Allow additional time if processing must be delayed to permit coordination with subsequent submittals. The Project Manager will promptly advise the Contractor when a submittal being processed must be delayed for coordination.
    - b. If an intermediate submittal is necessary, process the same as the initial submittal.
    - c. Allow two weeks for reprocessing each submittal.
    - d. No extension of Contract Time will be authorized because of failure to transmit submittals to the Engineer sufficiently in advance of the Work to permit processing.
- D. Identification: Place a permanent label or title block on each submittal for identification.
1. Indicate name of firm or entity that prepared each submittal on label or title block.
  2. Provide a space approximately 6 by 8 inches on label or beside title block to record Contractor's review and approval markings and action taken by Engineer.
  3. Include the following information on label for processing and recording action taken:
    - a. Project name.
    - b. Date.
    - c. Name and address of Engineer.
    - d. Name and address of Contractor.
    - e. Name and address of subcontractor.
    - f. Name and address of supplier.
    - g. Name of manufacturer.
    - h. Submittal number or other unique identifier, including revision identifier.



- 1) Submittal number shall use Specification Section number followed by a decimal point and then a sequential number (e.g., 06100.01). Resubmittals shall include an alphabetic suffix after another decimal point (e.g., 06100.01.A).
  - 2) Where multiple products are shown, highlight/circle or identify product intended to be used
    - i. Number and title of appropriate Specification Section.
    - j. Drawing number and detail references, as appropriate.
    - k. Location(s) where product is to be installed, as appropriate.
    - l. Other necessary identification.
- E. Contractor shall be responsible for cost of re-review of rejected submittals, shop drawing, etc. Costs for re-review shall be reimbursed to the County by deducting the cost from the Contractors monthly progress payments. Costs to be determined by applying the consultants standard billing rates, plus 10% handling by the County.
- F. Substitution request to specified products will be made within 30 days of Notice to Proceed. After the 30 day period, no requests for substitutions from the Contractor will be considered.
1. Substitution submitted within the first 30 days will have product data from specified and requested substitute submitted together and demonstrate better quality, cost savings if of equal quality, or show benefit to the County for accepting the substitute.
- G. Once electronic submittals are approved or approved as noted, they will be transmitted to the owner.

#### 1.04 CONTRACTOR'S CONSTRUCTION SCHEDULE

- A. Critical Path Method (CPM) Schedule: Prepare a fully developed, horizontal bar-chart type Contractor's construction schedule.
1. Provide a separate time bar for each significant construction activity. Provide a continuous vertical line to identify the first working day of each week. Use the same breakdown of units of the work as indicated in the Schedule of Values.
  2. Within each time bar, indicate estimated completion percentage in 10 percent increments. As work progresses, place a contrasting mark in each bar to indicate Actual Completion.
  3. Prepare the schedule on a sheet, series of sheets, stable transparency, or other reproducible media, of sufficient width to show data for the entire construction period.
  4. Secure time commitments for performing critical elements of the work from parties involved. Coordinate each element on the schedule with other construction activities; include minor elements involved in the sequence of the

- work. Show each activity in proper sequence. Indicate graphically sequences necessary for completion of related portions of the work.
5. Coordinate the Contractor's construction schedule with the schedule of values, list of subcontracts, submittal schedule, progress reports, payment request and other schedules.
  6. Indicate completion in advance of the date established for Substantial Completion. Indicate Substantial Completion on the schedule to allow time for the Engineer's procedures necessary for certification of Substantial Completion.
- B. Phasing: Provide notations on the schedule to show how the sequence of the work is affected by requirements for phased completion to permit work by separate Contractors and partial occupancy by the Owner prior to Substantial Completion.
- C. Work Stages: Indicate important stages of construction for each major portion of the work, including testing and installation.
- D. Area Separations: Provide a separate time bar to identify each major construction area for each major portion of the work. Indicate where each element in an area must be sequenced or integrated with other activities.
- E. Cost Correlation: At the head of the schedule, provide a two item cost correlation line, indicating pre-calculated and actual costs. On the line show dollar-volume of work performed as the dates used for preparation of payment requests.
1. Refer to Section Applications for Payment for cost reporting and payment procedures.
- F. Distribution: Following response to the initial submittal, print and distribute copies to the Engineer, Owner, subcontractors, and other parties required to comply with scheduled dates. Post copies in the project meeting room and temporary field office.
1. When revision are made distribute to the same parties and post in the same locations. Delete parties from distribution when they have completed their assigned portion of the Work and are no longer involved in construction activities.
- G. Schedule Updating: Revise the schedule monthly or activity, where revisions have been recognized or made. Issue the updated schedule concurrently monthly pay request.

#### 1.05 SUBMITTAL LOG

- A. After development and acceptance of the Contractor's construction schedule, prepare a complete log of submittals.
1. Coordinate submittals log with the list of subcontracts, schedule of values and the list of products as well as the Contractor's construction schedule.
  2. Prepare the log in chronological order; include all submittals required. Provide the following information:

- a. Scheduled date for the first submittal
  - b. Related Section number
  - c. Submittal category
  - d. Name of subcontractor
  - e. Description of the part of the work covered
  - f. Scheduled date for re-submittal
  - g. Scheduled date for the Engineer's final release or approval.
3. All submittals must be received within the first 25% of contract time.
- B. Distribution: Following response to initial submittal, print and distribute copies to the Project Manager, subcontractors, and other parties required to comply with submittal dates indicated. Post copies in the project meeting room and field office.
1. When revisions are made, distribute to the same parties and post in the same locations. Delete parties from distribution when they have completed their assigned portion of the Work and are no longer involved in construction activities.
- C. Log Updating: Revise the log after each meeting or activity, where revisions have been recognized or made. Issue the updated schedule concurrently with report of each meeting.

#### 1.06 DAILY CONSTRUCTION REPORTS

- A. Prepare a daily construction report, recording the following information concerning events at the site; and submit duplicate copies to the Project Manager at weekly intervals:
1. List of subcontractors at the site
  2. Approximate count of personnel at the site
  3. High and low temperatures, general weather conditions
  4. Accidents and unusual events
  5. Meetings and significant decisions
  6. Stoppages, delays, shortages, losses
  7. Meter readings and similar recordings
  8. Emergency procedures
  9. Orders and requests of governing authorities
  10. Change Orders received, implemented
  11. Services connected, disconnected
  12. Equipment or system tests and start-ups
  13. Partial completions, occupancies
  14. Substantial Completions authorized

#### 1.07 SHOP DRAWINGS

- A. Submit newly prepared information, drawn to accurate scale. Highlight, encircle, or otherwise indicate deviations from the Contract Documents. Do not reproduce Contract Documents or copy standard information as the basis of Shop Drawings. Standard

information prepared without specific reference to the Project is not considered a Shop Drawings and will be rejected.

- B. Shop Drawings include fabrication and installation drawings, setting diagrams, schedules, patterns, templates and similar drawings. Include the following information:
1. All required dimensions
  2. Identification of products and materials included
  3. Compliance with specified standards
  4. Notation of coordination requirements
  5. Notation of dimensions established by field measurement
  6. Sheet Size: Except for templates, patterns and similar full-size Drawings on sheets at least 8" x 11" but no larger than 24" x 36".
  7. Number of Copies: Submit one (1) electronic copy of each submittal to the County's Representative, unless copies are required for operation and maintenance manuals. Submit one (1) electronic copy where copies are required for operation and maintenance manuals. Engineer will retain 1 electronic copy. Mark up and retain one returned electronic copy as a Project Record Drawing.
  8. Submit one (1) hard copy once approved for legal seal stamping if needed at jobsite. Coordinate with Engineer and County's Representative.
  9. Do not use Shop Drawings without an appropriate final stamp indicating action taken in connections with construction.
- C. Coordination drawings are a special type of Shop Drawing that show the relationship and integration of different construction elements that require careful coordination during fabrication or installation to fit in the space provided or function as intended.
1. Preparation of coordination Drawings is specified in section Project Coordination and may include components previously shown in detail on Shop Drawings or Product Data.
  2. Submit coordination Drawings for integration of different construction elements. Show sequence and relationships of separate components to avoid any conflict including conflicts in use of space.
  3. Contractor is not entitled to additional payments due to lack of compliance with this Section.

#### 1.08 PRODUCT DATA

- A. Collect Product Data into a single submittal for each element of construction or system. Product Data includes printed information such as manufacturer's installation instructions, catalog cuts, standard color charts, roughing-in diagrams and templates, standard wiring diagrams and performance curves. Where Product Data must be specially prepared because standard printed data is not suitable for use, submit as "Shop Drawing".
1. Mark each copy to show applicable choices and options. Where printed Product Data includes information on several products, some of which are not required,

mark copies to indicate the applicable information. Include the following information:

- a. Manufacturer's printed recommendations
  - b. Compliance with recognized trade association standards
  - c. Compliance with recognized testing agency standards
  - d. Application of testing agency labels and seals
  - e. Notation of dimensions verified by field measurement
  - f. Notation of coordination requirements
  - g. Manufacturers local representative and phone number.
2. Do not submit Product Data until compliance with requirements of the Contract Documents has been confirmed.
  3. Preliminary Submittal: Submit a preliminary single-copy of Product Data where selection of options is required.
  4. Submittals: Submit six (6) copies of each required submittal. The Project Manager will return two (2) sets to the Contractor marked with action taken and corrections or modifications required.
    - a. Unless noncompliance with Contract Document provisions is observed, the submittal may serve as the final submittal.
  5. Distribution: Furnish copies of final submittal to installers, subcontractors, suppliers, manufacturers, fabricators, and others required for performance of construction activities. Show distribution on transmittal forms.
    - a. Do not proceed with installation until an applicable copy of Product Data applicable is in the Installer's possession.
    - b. Do not permit use of unmarked copies of Product Data in connection with construction.

#### 1.09 SAMPLES

- A. Submit full-size, fully fabricated Samples cured and finished as specified and physically identical with the material or product proposed. Samples include partial sections of materials, color range sets, and swatches showing color, texture and pattern.
  1. Mount, display, or package Samples in the manner specified to facilitate review of qualities indicated. Prepare Samples to match the Engineer's/Owner's Sample. Include the following:
    - a. Generic description of the Sample
    - b. Sample source
    - c. Product name or name of manufacturer
    - d. Compliance with recognized standards
    - e. Availability and delivery time
  2. Submit Samples for review of kind, color, pattern, and texture, for a final check of these characteristics with other elements, and for a comparison of these

characteristics between the final submittal and the actual component as delivered and installed.

- a. Where variation in color, pattern, texture or other characteristics are inherent in the material or product represented, submit multiple units (not less than 3), that show approximate limits of the variations.
  - b. Refer to other Specification Sections for requirements for Samples that illustrate workmanship, fabrication techniques, details of assembly, connections, operation and similar construction characteristics.
3. Preliminary submittals: Where Samples are for selection of color, pattern, texture or similar characteristics from a range of standard choices, submit a full set of choices for the material or product.
    - a. Preliminary submittals will be reviewed and returned with the Engineer's/Owner's mark indicating selection and other action.
  4. Submittals: Except for Samples illustrating assembly details, workmanship, fabrication techniques, connections, operation and similar characteristics, submit 3 sets; one will be returned marked with the action taken.
  5. Maintain sets of Samples, as returned, at the project site, for quality comparisons throughout the course of construction.
    - a. Unless noncompliance with Contract Document provisions is observed, the submittal may serve as the final submittal.
    - b. Sample sets may be used to obtain final acceptance of the construction associated with each set.
- B. Distribution of Samples: Prepare and distribute additional sets to subcontractors, manufacturers, fabricators, suppliers, installers, and others as required for performance of the Work. Show distribution on transmittal forms.
1. Field Samples specified in individual sections are special types of Samples. Field Samples are full-size examples erected on site to illustrate finishes, coatings, or finish materials and to establish the standard by which the work will be judged.
    - a. Comply with submittal requirements. Process transmittal forms to provide a record of activity.

#### 1.10 ENGINEER'S ACTION

- A. Except for submittals for record, information or similar purposes, where action and return is required or requested, the Engineer/Project Manager will review each submittal, mark to indicate action taken, and return promptly.
1. Compliance with specified characteristics is the Contractor's responsibility.

- B. Action Stamp: The Engineer/Project Manager will stamp each submittal with a uniform, self-explanatory action stamp. The stamp will be appropriately marked, similarly as follows, to indicate the action taken:
1. Final Unrestricted Release: Where submittals are marked No Exceptions Taken, that part of the work covered by the submittal may proceed provided it complies with requirements of the Contract Documents; final acceptance will depend upon that compliance.
  2. Final-But-Restricted Release: When submittals are marked Made Corrections Noted that part of the Work covered by the submittal may proceed provided it complies with notations or corrections on the submittal and requirements of the Contract Documents; final acceptance will depend on that compliance.
  3. Returned for Resubmittal: When submittal is marked Revise and Resubmit, do not proceed with that part of the Work covered by the submittal, including purchasing, fabrication, delivery, or other activity. Revise or prepare a new submittal in accordance with the notations; resubmit without delay. Repeat if necessary to obtain a different action mark.
    - a. Do not permit submittals marked Revise and Resubmit to be used at the Project site, or elsewhere where work is in progress.
  4. Rejected: Submittal does not comply with requirements of the Contract Documents. Submittal must be discarded and entirely new submittal shall be forward to the Project Manager without delay.

PART 2 - PRODUCTS (Not Applicable)

PART 3 – EXECUTION (Not Applicable)

END OF SECTION 01300

## SECTION 01380 - CONSTRUCTION PHOTOGRAPHS

### PART 1 GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including Contractual Conditions and other Division-1 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. General: This Section specifies administrative and procedural requirements for construction photographs.

#### 1.03 SUBMITTALS

- A. General: Refer to Division 1 Section Submittals for general requirements for submitting photographs.
- B. Prints: Submit 3 digital photographs of each view directly to the Project Manager within 5 days of taking photographs. The Project Manager will distribute prints as follows:
  - 1. One print to the Contractor shall be retained in the field office at the project site and available at all times for reference.
  - 2. One print to the Owner as the Owner's permanent record.
  - 3. One print shall be retained in the Engineer's files.

#### 1.04 QUALITY ASSURANCE

- A. Utilize a digital camera with a minimum of 6 megapixels.

### PART 2 PRODUCTS

#### 2.01 PHOTOGRAPHIC COPIES

- A. Provide digital photographs to the Owner weekly.

### PART 3 EXECUTION

#### 3.01 PHOTOGRAPHIC REQUIREMENTS

- A. Take three (3) color project photographs at monthly intervals, coinciding with the cutoff date associated with each Application for Payment. The photographer shall select the vantage points for each shot each month to best show the status of construction and progress since the last photographs were taken.



- B. Additional Photographs: From time to time the Architect may issue requests for additional photographs, in addition to periodic photographs specified.
  - 1. The Architect will give the contractor 3 days' notice, where feasible.
  - 2. In emergency situations, the contractor shall take additional photographs within 24 hours of the Architect's request.
- C. Circumstances that could require additional photographs include, but are not limited to:
  - 1. Substantial Completion of a major phase or component of Work.
  - 2. Owner's request for special publicity photographs.
  - 3. Special events planned at project site.
- D. Immediate follow-up when on-site events result in construction damage or losses. Photographs to be taken at fabrication locations away from project site; these are not subject to unit prices or unit-cost allowances. Extra record photographs at time of final acceptance.
- E. Construction projects over \$1,000,000 shall include at least one of the photographs listed in 3.01.A be aerial.

END OF SECTION 01380

## SECTION 01400 - QUALITY CONTROL SERVICES

### PART 1 GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division -1 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. This Section specifies administrative and procedural requirements for quality control services.
- B. Quality control services include inspections and tests and related actions including reports, performed by independent agencies, governing authorities, and the Contractor. They do not include Contract enforcement activities performed by the Architect.
- C. Inspection and testing services are required to verify compliance with requirements specified or indicated. These services do not relieve the Contractor of responsibility for compliance with Contract Document requirements.
- D. Requirements of this Section relate to customized fabrication and installation procedures, not production of standard products.
  - 1. Specific quality control requirements for individual construction activities are specified in the Sections that specify those activities. Those requirements, including inspections and test, cover production of standard products as well as customized fabrication and installation procedures.
  - 2. Inspection, test and related actions specified are not intended to limit the Contractor's quality control procedures that facilitates compliance with Contract Document requirements.
  - 3. Requirements for the Contractor to provide quality control services required by the Architect, Owner, or authorities having jurisdiction are not limited by provisions of this Section.

#### 1.03 GENERAL QUALITY CONTROL

- A. The Contractor shall be responsible for maintaining and ensuring quality control over subcontractors, suppliers, manufacturers, materials, equipment, products, services, site conditions and workmanship to product work of specified quality. The completed work shall be of high quality throughout.

#### 1.04 WORKMANSHIP

- A. Comply with well-known standards recognized by each trade except when more

restrictive tolerances or specified requirements indicate more rigid standards or more precise workmanship.

- B. Perform work by persons qualified to produce workmanship of specified quality. Said qualifications shall be determined by well-known standards recognized by the trade for each respective portion of contract work.
- C. Secure products in place with positive anchorage devices designed and sized to withstand stresses, vibration and racking.

#### 1.05 MANUFACTURER'S INSTRUCTIONS

- A. Comply with instructions in full detail, including each step in sequence. Should instructions conflict with Contract Documents, request clarification from Architect before proceeding.

#### 1.06 MANUFACTURER'S CERTIFICATES

- A. When required by individual Specifications Section, submit manufacturer's certificate and supporting documentation, in duplicate, that products meet or exceed specified requirements.
- B. ASBESTOS FREE MATERIALS - Manufacturer and/or supplier shall provide a written and notarized statement on manufacturer's company letterhead to certify and warrant that product (s) utilized on project are asbestos free.

#### 1.07 MOCKUPS

- A. When required by individual Specifications Section, erect complete, full scale mockup of assembly at Project Site.

#### 1.08 MANUFACTURER'S FIELD SERVICES

- A. When specified in respective Specification Sections, require supplier and/or manufacturer to provide qualified personnel to observe field conditions, conditions of surfaces and installation, quality of workmanship, test, adjust and balance of equipment as applicable and to make appropriate recommendations.
- B. Representative shall submit written report to Owner listing observations, recommendations, and certifying full conformance and compliance with manufacturers standards or requirements.

#### 1.09 TESTING LABORATORY SERVICES

- A. The County shall employ and pay for services of an Independent Testing Laboratory to perform inspections, tests for construction materials (soils, concrete) and threshold inspections.

- B. Services will be performed in accordance with requirements of governing authorities and with specified standards.
- C. Reports will be submitted to the County, Contractor and Architect giving observations and results of tests, indicating compliance or noncompliance with specified standards and with Contract Documents.
- D. Contractor shall cooperate with testing laboratory personnel; furnish tools, samples of materials, design, mix equipment, storage and assistance as requested.
  - 1. The contractor shall be responsible for notifying the testing laboratory at least 24 hours prior to expected time for operations requiring testing services. Longer length of notice to testing laboratory shall be provided by Contractor when required by the testing laboratory to ensure the timely scheduling and performance of all tests required.
  - 2. The Contractor is responsible for obtaining and paying tests including but not limited to test and balance, portable water bacteriological tests and test required in Divisions 23 and 26.
- E. The costs of any tests which fail will be paid for by the Contractor. The amount to be reimbursed to the County by the Contractor, will be the amount invoiced to the County by the testing laboratory in accordance with the testing services fees set forth in its contract with the County.

#### 1.10 TEMPERATURE/HUMIDITY LOG

- A. The Contractor shall be responsible for preparing rain, temperature and humidity measuring devices at the project site and maintaining a log of temperature and humidity measurements.
- B. Said log shall contain a daily record of exterior temperature, rainfall amount and humidity conditions and where environmental conditions are specified in individual sections, a daily record of the temperature and humidity conditions where the work of those sections is stored and installed.
- C. The Temperature/Humidity Log shall be available to the Project Manager as part of the Contract Documents.

#### 1.11 RESPONSIBILITIES

- A. The Owner shall provide inspections, tests and similar quality control services, specified in individual Specification Sections and these services include those specified to be performed by an independent agency and not by the Contractor.
- B. The Contractor shall cover all costs of tests or inspections to evaluate means and

methods of installation performed as a substitution and not as originally specified.

1. Re-testing: The Contractor is responsible for re-testing where results of required inspections, test or similar services prove unsatisfactory and do not indicate compliance with Contract Documents requirements, regardless of whether the original test was the Contractor's responsibility.
  - a. Cost of re-testing construction revised or replaced by the Contractor is the Contractor's responsibility, where required tests were performed on original construction.
2. Associated Services: The Contractor shall cooperate with agencies performing required inspections, tests and similar services and provide reasonable auxiliary services as requested. Notify the agency sufficiently in advance of operations to permit assignment of personnel. Auxiliary services required include, but are not limited to:
  - a. Providing access to the work and furnishing incidental labor and facilities necessary to facilitate inspections and tests.
  - b. Taking adequate quantities of representative samples of materials that require testing or assisting the agency in taking samples.
  - c. Providing facilities for storage and curing the test samples.
  - d. Providing the agency with a preliminary design mix proposed for use for materials mixes that require control by the testing agency.
  - e. Security and protection of samples and test equipment at the Project site.
- C. Duties of the Testing Agency: The independent testing agency engages to perform inspections, sampling and testing of materials and construction specified in individual Specification Sections shall cooperate with Architect and Contractor in performance of its duties, and shall provide qualified personnel to perform required inspections and tests.
  1. The agency shall notify the Architect and Contractor promptly of irregularities or deficiencies observed in the Work during performance of its services.
  2. The agency is not authorized to release, revoke, alter or enlarge requirements of the Contract Documents, or approve or accept any portion of the Work.
  3. The agency shall not perform any duties of the Contractor.
- D. Coordination: The Contractor and each agency engaged to perform inspection, tests and similar services shall coordinate the sequence of activities to accommodate required services with a minimum of delay. In addition, the Contractor and each agency shall coordinate activities to avoid the necessity of removing and replacing construction to accommodate inspections and tests.
  1. The Contractor is responsible for scheduling times for inspections, tests, taking samples and similar activities.

1.12 SUBMITTALS

- A. Qualification for Service Agencies: Engage inspection and testing service agencies, including independent testing laboratories, which are pre-qualified as complying with Recommended Requirements for Independent Laboratory qualification by the American Council of Independent Laboratories, and which specialize in the types of inspections and tests to be performed.
  - 1. Each independent inspection and testing agency engages on the Project shall be authorized by authorities having jurisdiction to operate in the State in which the Project is located.

PART 2 PRODUCTS (Not Applicable)

PART 3 EXECUTION

3.01 REPAIR AND PROTECTION

- A. General: Upon completion of inspection, testing, sample-taking and similar services, repair damaged construction and restore substrates and finished to eliminate deficiencies, including deficiencies in visual qualities of exposed finishes. Comply with Contract Document requirements for Cutting and Patching.
- B. Protect construction exposed by or for quality control service activities, and protects and repaired construction.
- C. Repair and protection in the Contractor's responsibility regardless of the assignment of responsibility for inspection, testing or similar services.
- D. Crane Operations: Follow all OSHA and local code requirements regarding crane operator qualifications, crane critical lift plans, crane reports and certificates of compliance.

END OF SECTION 01400

## SECTION 01600 - MATERIALS AND EQUIPMENT

### PART 1 GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. This Section specifies administrative and procedural requirements governing the Contractor's selection of products for use in the Project.
- B. The Contractor's Construction Schedule and the Schedule of Submittals are included under Section 01300 -Submittals.
- C. Standards: Refer to Section - Definitions and Standards for applicability of industry standards to products specified.
- D. Administrative procedures for handling requests for substitutions made after award of the Contract are included under Section 01631 'Product Substitution'.

#### 1.03 DEFINITIONS

- A. Definitions used in this Article are not intended to change the meaning of other terms used in the Contract Documents such as 'specialties', 'systems', 'structure', 'finishes', 'accessories', and similar terms. Such terms are self-explanatory and have well recognized meanings in the construction industry.
  - 1. 'Products' are items purchased for incorporation in the Work, whether purchased for the Project or taken from previously purchased stock. The term 'product' includes the term 'material', 'equipment', 'system' and terms of similar intent.
    - a. 'Named Products' are items identified by manufacturer's product name, including make or model designation, indicated in the manufacturer's published product literature, that is current as of the date of the Contract Documents.
    - b. 'Foreign Products', as distinguished from 'domestic products', are items substantially manufactured (50 percent or more of value) outside of the United States and its possessions; or produced or supplied by entities substantially owned (more than 50 percent) by persons who are not citizens nor living within the United States and its possessions.
  - 2. 'Materials' are products that are substantially shaped, cut, worked, mixed, finished, refined or otherwise fabricated, processed, or installed to form a part of the work.

3. 'Equipment' is a product with operational parts, whether motorized or manually operated, that requires service connections such as wiring or piping.

#### 1.04 SUBMITTALS

- A. Product List Schedule: Prepare a schedule showing products specified in a tabular form acceptable to the Project Manager. Include generic names of products required. Include the manufacturer's name and proprietary product names for each item listed.
  1. Coordinate the product list schedule with the Contractor's Construction Schedule and the Schedule of Submittals.
    - a. Related Specification Section Number
    - b. Generic name used in Contract Documents
    - c. Proprietary name, model number and similar designations.
    - d. Manufacturer's name and address
    - e. Supplier's name and address
    - f. Installer's name and address
    - g. Projected delivery date, or time span of delivery period.
  2. Initial Submittal: Within 30 days after date of commencement of the work, submit 3 copies of an initial product list schedule. Provide a written explanation for omissions of data, and for known variations from Contract requirements.
    - a. At the Contractor's option, the initial submittal may be limited to product selections and designations that must be established early in the Contract period.
  3. Complete Scheduled: Within 45 days after date of commencement of the Work, submit 3 copies of the completed product list schedule. Provide a written explanation for omissions of data, and for known variations from Contract requirements.
  4. Engineer's Action: The Architect will respond in writing to the Contractor within 2 weeks of receipt of the completed product list schedule. No response within this time period constitutes no objection to listed manufacturers on products, but does not constitute a waiver of the requirement that products comply with Contract Documents. The Engineer's response will include the following:
    - a. A list of unacceptable product selections, containing a brief explanation of reasons for this action.

#### 1.05 QUALITY ASSURANCE

- A. Source Limitations: To the fullest extent possible, provide products of the same kind, from a single source.
- B. Compatibility of Options: When the Contractor is given the option of selecting between two or more products for use on the Project, the product selected shall be compatible with



products previously selected, even if previously selected products were also options.

- C. Nameplates: Except for required labels and operating data, do not attach or imprint manufacturers or producer's nameplates or trademarks on exposed surfaces of products which will be exposed to view in occupied spaces or on the exterior.
1. Labels: Locate required product labels and stamps on a concealed surface or, where required for observation after installation, on accessible surface that is not conspicuous.
  2. Equipment Nameplates: Provide a permanent nameplate on each item of service-connected or power-operated equipment. Locate on an easily accessible surface which is inconspicuous in occupied spaces. The nameplate shall contain the following information and other essential operating data.
    - a. Name of product and manufacturer
    - b. Model and serial number
    - c. Capacity
    - d. Speed
    - e. Ratings
    - f. Additional pertinent information

#### 1.06 PRODUCT DELIVERY, STORAGE AND HANDLING

- A. Deliver, store and handle products in accordance with the manufacturer's recommendations, using means and methods that will prevent damage, deteriorating and loss, including theft.
1. Schedule delivery to minimize long-term storage at the site and to prevent overcrowding of construction spaces.
  2. Coordinate delivery with installation time to ensure minimum holding time for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft and other losses.
  3. Deliver products to the site in the manufacturer's original sealed container of other packaging system, complete with labels and instructions for handling, storing, unpacking, protecting and installing.
  4. Inspect products upon delivery to ensure compliance with the Contract Documents and to ensure that products are undamaged and properly protected.
  5. Store products at the site in a manner that will facilitate inspection and measurement of quantity or counting of units.
  6. Store heavy materials away from the Project structure in a manner that will not endanger the supporting construction.
  7. Store products subject to damage by the elements above ground, under cover in a

weather tight enclosure, with ventilation adequate in prevent condensation.  
Maintain temperature and humidity within range required by manufacturer's  
instructions.

## PART 2 PRODUCTS

### 2.01 PRODUCT SELECTION

- A. General Product Requirements: Provide products that comply with the Contract Documents, that are undamaged and, unless otherwise indicated, unused at the time of installation.
1. Provide products complete with all accessories, trim, finish, safety guards and other devices and details needed for a complete installation and for the intended use and effect.
  2. Standard Products: Where available, provide standard products of types that have been produced and used successfully in similar situation on other projects.
- B. Product Selection Procedures: Product selection is governed by the Contract Documents and governing regulations, not by previous project experience. Procedures governing product selection include the following:
1. Proprietary Specification Requirements: Where only a single product or manufacturer is named, provide the product indicated. No substitutions will be permitted.
    - a. Where products or manufacturers are specified by name, accompanied by the term 'or equal' or 'or approved equal' comply with the Contractor Document provisions concerning 'substitutions' to obtain approval for use of an unnamed product.
  2. Non-Proprietary Specifications: When the Specifications list products or manufacturers that are available and may be incorporated in the Work, but do not restrict the Contractor to use of those products only, the Contractor may propose any available product that complies with Contract requirements. Comply with Contract Document provisions concerning 'substitutions' to obtain approval for use of an unnamed product.
  3. Descriptive Specification Requirements: Where Specifications describe a product or assembly, listing exact characteristics required, with or without use of a brand or trade name, provide a product or assembly that provides the characteristics and otherwise complies with Contract requirements.
  4. Performance Specification Requirements: Where Specifications require compliance with performance requirements, provide products that comply with these requirements, and are recommended by the manufacturer for the application indicated.

- a. Manufacturer's recommendations may be contained in published product literature, or by the manufacturer's certification of performance.
5. Compliance with Standards, Codes and Regulations: Where the Specifications only require compliance with an imposed code, standard or regulation, select a product that complies with the standards, codes or regulations specified.
6. Visual Matching: Where Specifications require matching an established Sample, the Architect's decision will be final on whether a proposed product matches satisfactorily.
  - a. Where no product available within the specified category matches satisfactorily and also complies with other specified requirements, comply with provisions of the Contract Documents concerning 'substitutions' for selection of a matching product in another product category, or for noncompliance with specified requirements.
7. Visual Selection: Where specified product requirements include the phrase as selected from manufacturer's standard colors, pattern, textures or a similar phrase, select a product and manufacturer that complies with other specified requirements. The Engineer will select the color, pattern and texture from the product line selected.
8. Asbestos free materials: No products containing asbestos shall be used for any part of the work for this product. Provide verification.

### PART 3 EXECUTION

#### 3.01 INSTALLATION OF PRODUCTS

- A. Comply with manufacturer's instructions and recommendations for installation of products in the applications indicated. Anchor each project securely in place, accurately located and aligned with other work.
  1. Clean exposed surfaces and protect as necessary to ensure freedom from damage and deterioration at time of Substantial Completion.

END OF SECTION 01600

## SECTION 01631 - PRODUCTS SUBSTITUTIONS

### PART 1 GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary conditions and other Division-1 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. This Section specifies administrative and procedural requirements for handling request for substitutions made during bidding and after award of the Contract.
- B. The Contractors Installation Schedule and the Schedule of Submittals are included under Section Submittals.
- C. Standards: Refer to Section Definitions and Standards for applicability of industry standards to products specified.
- D. Procedural requirements governing the Contractors selection of products and product options are included under Section Materials and Equipment.

#### 1.03 DEFINITIONS

- A. Definitions used in this Article are not intended to change or modify the meaning of other terms used in the Contract Documents.
- B. Substitutions: Requests for changes in products, materials, equipment, and methods of installation required by Contract Documents proposed by the Contractor after award of the Contract are considered requests for substitutions. The following are not considered substitutions:
  - 1. Revisions to Contract Documents requested by the Owner or Engineer.
  - 2. Specified options of products and installation methods included in Contract Documents.
  - 3. The Contractors determination of and compliance with governing regulations and orders issued by governing authorities.

#### 1.04 SUBMITTALS

- A. Substitution Request Submittal: Request for substitution will be considered if received within thirty (30) days of notice to proceed. As long as this time allowance will not impact the construction schedule.
  - 1. Submit three (3) copies of each request for substitution for consideration.

Submit requests in the form and in accordance with procedures required for Change Order proposals.

2. Identify the product, or the fabrication or installation method to be replaced in each request. Include related Specification Section and Drawing numbers. Provide complete documentation showing compliance with the requirements for substitution, and the following information, as appropriate:
  - a. Product Data, including Drawings, and descriptions of products, fabrication and installation procedures.
  - b. Samples, where applicable or requested.
  - c. A detailed comparison of significant qualities of the proposed substitution with those of the Work specified. Significant qualities may include elements such as size, weight, durability, performance and visual effect.
  - d. Coordination information, including a list of changes or modifications needed to other parts of the Work and to construction performed by the Owner and separate Contractors, that will become necessary to accommodate the proposed substitution.
  - e. A statement indicating the substitutions effect on the Contractors construction schedule compared to the schedule without approval of the substitution. Indicate the effect of the proposed substitution on overall Contract Time.
  - f. Cost information, including a proposal of the net change, if any in the Contract Sum.
  - g. Certification by the Contractor that the Substitution proposed is equal-to or better in every significant respect to that required by the Contract Documents, and that it will perform adequately in the application indicated. Include the contractors waiver of rights to additional payment or time, that may subsequently become necessary because of the failure of the substitution to perform adequately.
3. Engineer's Action: Within two weeks of receipt of the request for substitution, the Architect will request additional information or documentation necessary for evaluation of the request if needed. Within two (2) weeks of receipt of the request, or one week of receipt of the additional information or documentation, which ever is later, the Architect will notify the Contractor of acceptance or rejection of the proposed substitution. If a decision on use of a proposed substitute cannot be made or obtained within the time allocated, use the project specified by name. Decision on the use of a product substitution or its rejection by the Engineer is considered final. Acceptance will be in the form of a Change Order.

## PART 2 PRODUCTS

### 2.01 SUBSTITUTIONS

- A. Conditions: The Contractors substitution request will be received and considered by the Architect when one or more of the following conditions are satisfied, as determined by the Architect; otherwise request will be returned without action except to record noncompliance with these requirements.
1. Extensive revisions to Contract Documents are not required.
  2. Proposed changes are in keeping with the general intent of Contract Documents.
  3. The request is timely, fully documented and properly submitted.
  4. The specified product or method of construction cannot be provided within the Contract Time. The request will not be considered if the product or method cannot be provided as a result of failure to pursue the work promptly or coordinate activities properly.
  5. The specified product or method of construction cannot receive necessary approval by a governing authority, and the requested substitution can be approved.
  6. A substantial advantage is offered to the Owner, in terms of cost, time, energy conservation or other considerations of merit, after deducting offsetting responsibilities the Owner may be required to bear. Additional responsibilities for the Owner may include additional compensation to the Architect for redesign and evaluation services, increased cost of other construction by the Owner or separate Contractors, and similar consideration.
  7. The specified product or method of construction cannot be provided in a manner that is compatible with other materials, and where the Contractor certifies that the substitution will overcome the incompatibility.
  8. The specified product or method of construction cannot be coordinated with other materials, and where the Contractor certifies that the proposed substitution can be coordinated.
  9. The specified product or method of construction cannot provide a warranty required by the Contract Documents and where the Contractor certifies that the proposed substitution provide the required warranty.
- B. The Contractor's submittal and Project Manager's acceptance of Shop Drawings, Product Data or Samples that relate to construction activities not complying with the Contract Documents does not constitute an acceptable or valid request for substitution, nor does it constitute approval.
- C. Substitution request constitutes a representation that the Contractor:
1. Has investigated proposed product and determined that it meets or exceeds, in all respects, specified product.

2. Will provide the same warranty for substitution as for specified product.
3. Will coordinate installation and make other changes which may be required for work to be complete in all respects.
4. Waives claims for additional costs which may subsequently become apparent. All costs associated with the substitution will be paid by the Contractor regardless of approvals given, and regardless of subsequent difficulties experienced as a result of substitutions.

END OF SECTION 01631

## SECTION 01700 - PROJECT CLOSE-OUT

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this Section.

#### 1.01 SUMMARY

- A. This Section specifies administrative and procedural requirements for project close-out, including but not limited to:
  - 1. Inspection procedures
  - 2. Project record document submittal (substantial completion requirement).
  - 3. Operating and Maintenance Manual Submittal (substantial completion requirement).
  - 4. Submittal of warranties (substantial completion requirement).
  - 5. Final cleaning
- B. Close-out requirements for specific construction activities are included in the appropriate Sections in Divisions 23 and 26, as required.
- C. Final Payment to be made when the County has received all required close-out documents.
- D. The term "Engineer" shall also refer to the Architect of Record, or any other Designer/Consultant of Record on the Project.

#### 1.03 SUBSTANTIAL COMPLETION

- A. Preliminary Procedures: Before requesting inspection for Certification of Substantial Completion, complete the following: List exceptions in the request.
  - 1. In the Application for Payment that coincided with, or first follows, the date Substantial Completion is claimed, show 100 percent completion for the portion of the Work claimed as substantially complete. Include supporting documentation for completion as indicated in these Contract Documents and a statement showing an accounting of changes to the Contract Sum.
    - a. If 100 percent completion cannot be shown, include a list of incomplete items, the value of incomplete construction, and reasons the work is not complete.
  - 2. Advise Owner of pending insurance change-over requirements.
  - 3. Submit specific warranties, workmanship bonds, maintenance agreements, final certifications and similar documents.



4. Obtain and submit releases enabling the Owner unrestricted use of the work and access to services and utilities; include occupancy permits, operating certificates and similar releases.
  5. Complete final clean up requirements, including touch-up painting. Touch-up and otherwise repair and restore marred exposed finishes.
- B. Inspection Procedures: On receipt of a request for inspection, the Project Manager will either proceed with inspection or advise the Contractor of unfilled requirements. The Project Manager will prepare the Certificate of Substantial Completion following inspection, or advise the Contractor of construction that must be completed or corrected before the certificate will be issued.
1. Results of the completed inspection will form the basis of requirements for final acceptance.
  2. Should the project fail to meet the standards required for Substantial Completion as defined in the documents, the Contractor will pay the expense of a second inspection by the Engineer and the Owner. Cost will be deducted from the Contractor's retainage.

#### 1.04 FINAL ACCEPTANCE

- A. Preliminary Procedures: Before requesting final inspection for certification of final acceptance and final payment, complete the following list exceptions in the request:
1. Submit the final payment request with releases and supporting documentation not previously submitted and accepted. Include certificates of insurance for products and complete operations where required.
  2. Submit an updated final statement, accounting for final additional changes to the Contract Sum.
  3. Submit a certified copy of the Engineer or Owner's final inspection list of items to be completed or corrected, stating that each item has been completed or otherwise resolved for acceptance and the list has been endorsed and dated by the Project Manager.
  4. Submit final meter readings for utilities, a measured record of stored fuel and similar data as of the date of Substantial Completion, or when the Owner took possession of the responsibility for corresponding elements of the Work.
  5. Submit consent of surety to final payment.
  6. Submit a final liquidated damages settlement statement
  7. Submit evidence of final, continuing insurance coverage complying with insurance requirements.

- B. Re-inspection Procedure: The Engineer will re-inspect the work upon receipt of notice that the work, including inspection list items from earlier inspections, has been completed, except items whose completion has been delayed because of circumstances acceptable to the Engineer.
  - 1. Upon completion of re-inspection, the Engineer will prepare a certification of final acceptance, or advise the contractor of work that is incomplete or of obligations that have not been fulfilled but are required for final acceptance.

#### 1.05 RECORD DOCUMENT SUBMITTALS

- A. General: Do not use record documents for construction purposes; protect from deterioration and loss in a secure, fire-resistive location; provide access to record documents for the Engineer's reference during normal working hours.
- B. Record Drawings: Maintain a clean, undamaged set of blue or black line white-prints of Contract Drawings and Shop Drawings. Mark the set to show the actual installation; where the installation varies substantially from the work as originally shown. Mark whichever drawing is most capable of showing conditions fully and accurately; where Shop Drawings are used, record a cross-reference at the corresponding location on the Contract Drawings. Give particular attention to concealed elements that would be difficult to measure and record at a later date. Provide for project photographs if deemed necessary by Owner's representative.
  - 1. Mark record sets with red erasable pencil; use other colors to distinguish between variations in separate categories of the work.
  - 2. Mark new information that is important to the Owner, but was not shown on Contract Drawings or Shop Drawings.
  - 3. Note related Change Order numbers where applicable.
  - 4. Organize record drawing sheets, and print suitable titles, dates and other identification on the cover of each set.
  - 5. Provide three (3) additional sets of black line drawing sets of As-Builts Drawings.
- C. Record Specifications: Maintain one complete copy of the Project Manual, including addenda, and one copy of other written construction documents such as Change Orders and modifications issued in printed form during construction. Mark these documents to show substantial variations in actual work performed in comparison with the text of the specifications and modifications. Give particular attention to substitutions, selection of options and similar information on elements that are concealed or cannot otherwise be readily discerned later by direct observation. Note related record drawing information and Project Data.
  - 1. Upon completion of the Work, submit record Specifications to the Engineer for the Owner's records.

- D. Record Project Data: Maintain one copy of each Product Data submittal. Mark these documents to show significant variation in actual work performed in comparison with information submitted. Include variations in products delivered to the site, and from the manufacturer's installation instructions and recommendations. Give particular attention to concealed products and portions of the Work which cannot otherwise be readily discerned later by direct observation. Note related Change Orders and mark-up of record drawings and Specifications.
1. Upon completion of mark-up, submit complete set of record Product Data in the three ring binder (indexed) to the Engineer for the Owner's records.
- E. Record Sample Submitted: Immediately prior to the date or dates of substantial completion, the Contractor will meet at the site with the Engineer and the Owner's personnel to determine which of the submitted Samples that have been maintained during progress of the work are to be transmitted to the Owner for record purposes. Comply with delivery to the Owner's Sample storage area.
- F. Miscellaneous Record Submittals: Refer to other Specification Sections for requirements of miscellaneous record-keeping and submittals in connection with actual performance of the work. Immediately prior to the date or dates of substantial completion, complete miscellaneous record and place in good order, properly identified and bound or filed, ready for continued use and reference. Submit to the Project Manager for the Owner's records.
- G. Maintenance Manuals: Organize operating and maintenance data into four (4) suitable sets of manageable size and electronically as PDFs on one (1) CD-ROM compact disc, or USB thumb drive. Bind properly indexed data in individual heavy-duty 2-inch, 3-ring vinyl covered binders, with pocket folders for folded sheet information. Mark appropriate identification on front and spine of each binder. Include the following types of information:
1. Emergency instructions
  2. Spare parts list
  3. Copies of warranties
  4. Wiring diagrams
  5. Recommended turn-around cycles
  6. Inspection procedures
  7. Shop Drawings and Product Data
  8. Fixture lamping schedule

## PART 2 - PRODUCTS (Not Applicable)

## PART 3 - EXECUTION

### 3.01 CLOSE-OUT PROCEDURES

- A. Operating and Maintenance Instructions: Arrange for each installer of equipment that required regular maintenance. If installers are not experienced in procedures, provide instruction by manufacturer's representatives. All items to be provided or completed prior

to Certificate of Substantial Completion being issued by the Owner. Include a detailed review of the following items:

1. Maintenance manuals
2. Record documents
3. Spare parts and materials
4. Tools
5. Lubricants
6. Fuels
7. Identification systems
8. Control sequences
9. Hazards
10. Cleaning
11. Warranties and bonds
12. Maintenance agreements and similar continuing commitments
13. On site instructions to County maintenance personnel on major systems operations such as HVAC as per technical specifications.

B. As part of instruction for operating equipment, demonstrate the following procedures, prior to the Owner issuing Certificate of Substantial Completion:

1. Start-up
2. Shutdown
3. Emergency operations
4. Noise and vibration adjustments
5. Safety procedures
6. Economy and efficiency adjustments

### 3.02 PROJECT CLOSE-OUT MANUALS AT SUBSTANTIAL COMPLETION

- A. Submit Project Close-out Manuals prior to issuance of final application for payment. Provide one (1) hardcopy.
- B. Bind in commercial quality 8 ½" x 11" three ring binder, indexed with hardback, cleanable, plastic covers.
- C. Label cover of each binder with typed title PROJECT CLOSE-OUT MANUAL, with title of project; name, address, and telephone number of Contractor and name of responsible Principal.
- D. Provide table of contents: Neatly typed, in the following sequence:
1. Final Certificate of Occupancy
  2. Warranty Service Subcontractors Identification List
  3. Final Lien Waivers and Releases
  4. Warranties and Guarantees
  5. Systems Operations and Maintenance Instruction
  6. Manufacturer's Certificates and Certifications
  7. Maintenance Service Contracts
  8. Spare Parts Inventory List
  9. Special Systems Operating Permits or Approvals
  10. Asbestos free materials notarized statement

- E. Provide all documents for each section listed. List individual documents in each section in the Table of Contents, in the sequence of the Table of Contents of the Project Manual.
- F. Identify each document listed in the Table of Contents with the number and title of the specification section in which specified, and the name of the product or work item.
- G. Separate each section with index to sheets that are keyed to the Table of Contents listing.
- H. Warranty Service Subcontractors List shall identify subcontractor supplier, and manufacturer for each warranty with name, address and emergency telephone number.
- I. Electronic Close-out DVD: At the completion of the project, submit one copy of a DVD with entire project close out information below in PDF format. All letter, legal and brochure size sheets shall be portrait and the As-built drawings will be landscape. All fonts will be Arial. All items will be in PDF with OCR (Optical Character Recognition). This will enable a search engine to identify words on the scanned documents.
  - 1. Contacts: Set up a separate PDF for the contacts. No bookmarks are needed for this section.
  - 2. As-Built: All as-built drawings will be landscape.
  - 3. Submittals: All technical submittal items (approved and approved as noted) will be provided and sorted by the 16 standard divisions. Bookmarks will be needed for the appropriate divisions.
  - 4. Operations and Maintenance Manual: Specify the division name only in the bookmarks (1-16). Please note that all items will be in PDF with OCR (Optical Character Recognition). This will enable a search engine to identify works on the scanned documents.
  - 5. Permitting: This should include the Certificate of Occupancy and any other document that the Project Manager may include pertaining to the permitting for the project.

### 3.03 FINAL CLEANING

- A. General: General cleaning during construction is required by the General Conditions and included in Section - Temporary Facilities.
- B. Cleaning: Employ experienced workers or professional cleaners for final cleaning. Clean each surface or unit to the condition expected in a normal, commercial building cleaning and maintenance program. Comply with manufacturer's instructions.
  - 1. Complete the following cleaning operations before requesting inspection for Certification of Substantial Completion.
    - a. Remove labels that are not permanent labels.
    - b. Clean transparent materials, including mirrors and glass in doors and windows. Remove glazing compound and other substances that are noticeable vision-obscuring materials. Replace chipped or broken glass and other damaged transparent materials.

- c. Clean exposed exterior and interior hard-surfaced finished to a dust-free condition, free of stains, films and similar foreign substances. Restore reflective surfaces to their original reflective condition. Leave concrete floors broom clean. Vacuum carpeted surfaces.
  - d. Wipe surfaces of mechanical and electrical equipment. Remove excess lubrication and other substances. Clean plumbing fixtures to a sanitary condition. Clean light fixtures and lamps.
  - e. Clean the site, including landscape development areas, of rubbish, litter and other foreign substances. Sweep paved areas broom clean; remove stains, spills and other foreign deposits. Rake grounds that are neither paved nor planted, to a smooth even-textured surface. Remove waste and surplus materials from the site in an appropriate manner.
- C. Pest Control: Engage an experienced exterminator to make a final inspection, and rid the Project of rodents, insects and other pests.
- D. Removal of Protection: Remove temporary protection and facilities installed for protection of the work during construction.
- E. Compliance: Comply with regulations of authorities having jurisdiction and safety standards for cleaning. Do not burn waste materials. Do not bury debris or excess materials on the Owner's property. Do not discharge volatile, harmful or dangerous materials into drainage systems. Remove waste materials from the site and dispose of in a lawful manner.
- 1. Where extra materials of value remaining after completion of associated work have become the Owner's property, arrange for disposition of these materials as directed.

END OF SECTION 01700

## SECTION 01740 - WARRANTIES AND BONDS

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. This Section specifies general administrative and procedural requirements for warranties and bonds required by the Contractor Documents, including manufacturers' standard warranties on products and special warranties.
  - 1. Refer to the General Conditions for terms of the Contractor's special warranty of workmanship and materials.
  - 2. General close-out requirements are included in Section 01700 PROJECT CLOSE-OUT.
  - 3. Specific requirements for warranties for the work and products and installations that are specified to be warranted are included in this document.
  - 4. Certifications and other commitments and agreements for continuing services to Owner are specified elsewhere in the Contract Documents.
- B. Disclaimers and Limitations: Manufacturer's disclaimers and limitations on product warranties to not relieve the Contractor of the warranty on the work that incorporates the products, nor does it relieve suppliers, manufacturers, and subcontractors required to countersign special warranties with the Contractor.
- C. The term "Engineer" shall also refer to the Architect of Record, or any other Designer/Consultant of Record on the Project.

#### 1.03 WARRANTY REQUIREMENTS

- A. Related Damages and Losses: When correcting warranted work that has failed, remove and replace other work that has been damaged as a result of such failure or that must be removed and replaced to provide access for correction of warranted work.
- B. Reinstatement of Warranty. When work covered by a warranty has failed and been corrected by replacement or rebuilding, reinstate the warranty by written endorsement. The reinstated warranty shall be equal to the original warranty with an equitable adjustment for depreciation.
  - . Replacement Cost: Upon determination that work covered by a warranty has failed, replace or rebuild the work to an acceptable condition complying with requirements of Contract Documents.

- D. Owner's Recourse: Written warranties made to the Owner are in addition to implied warranties, and shall not limit the duties, obligation, rights and remedies otherwise available under the law, nor shall warranty periods be interpreted as limitations on time in which the Owner can enforce such other duties, obligation, rights, or remedies.
  - 1. Rejection of Warranties: The Owner reserves the right to reject warranties and to limit selections to products with warranties not in conflict with requirements of the Contract Documents.
- E. The Owner reserves the right to refuse to accept work for the Project where a special warranty, certification, or similar commitment is required on such work or part of the Work, until evidence is presented that entities required to countersign such commitments are willing to do so.

#### 1.04 WARRANTY PERIOD

- A. The Contractor shall participate with the County and the Engineer's representative, at the beginning of the tenth month of the warranty period, in conducting an on site review and evaluation of all items of equipment, materials and workmanship covered by the warranties and guarantees. Contractor shall act promptly and without cost to the County to correct all defects, problems, or deficiencies determined as such by the Engineer/Owner during on the site review.
- B. All warranties and guarantees shall commence on the date of Substantial Completion except for items which are determined by the County to be incomplete or a non-comply status at the time of Substantial Completion. The coverage commencement date for warranties and guarantees of such work shall be the date of the County's acceptance of that work.
- C. Warranty period shall be manufacturer's standard for product specified except where specific warranty periods are specified in individual sections or drawings. But in no case less than one year.

#### 1.05 SUBMITTALS

- A. Submit written warranties to the Owner prior to the date certified for Substantial Completion. If the Engineer's Certificate of substantial Completion designates a commencement date for warranties other than the date of Substantial Completion for the Work, or a designated portion of the work, submit written warranties upon request of the Project Manager.
  - 1. When a designated portion of the work is completed and occupied or used by the Owner, by separate agreement with the Contractor during the construction period, submit properly executed warranties to the Project Manager within fifteen days of completion of that designated portion of the work.
- B. When a special warranty is required to be executed by the Contractor, or the Contractor and a subcontractor, supplier or manufacturer, prepared a written document that contains appropriate terms and identification, ready for executing by the required parties. Submit a draft to the Engineer for approval prior to final execution.



1. Refer to individual Sections of Division 23 and 26 for specific content requirements, and particular requirements for submittal of special warranties.
- C. Form of Submittal: At Final Completion compile two (2) copies of each required warranty and bond properly executed by the Contractor, or by the Contractor, subcontractor, supplier, or manufacturer. Organize the warranty documents into an orderly sequence based on the table of contents of the Project Manual.
- D. Bind (3) three sets of warranties and bonds in heavy-duty, commercial quality, durable 3-ring vinyl covered loose-leaf binders, thickness as necessary to accommodate contents, and sized to receive 8 1/2" by 11" paper.
  1. Provide heavy paper dividers with Celluloid covered tabs for each separate warranty. Mark the tab to identify the product or installation. Provide a typed description of the product or installation, including the name of the product, and the name, address and telephone number of the installer.
  2. Identify each binder on the front and the spine with the typed or printed title "WARRANTIES AND BONDS", the Project title or name, and the name of the Contractor.
  3. When operating and maintenance manuals are required for warranted construction, provide additional copies of each required warranty, as necessary, for inclusion in each required manual.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION (Not Applicable)

END OF SECTION 01740

## SECTION 230130.51 - HVAC AIR-DISTRIBUTION SYSTEM CLEANING

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section includes cleaning HVAC air-distribution equipment, ducts, plenums, and system components.

#### 1.3 DEFINITIONS

- A. ASCS: Air systems cleaning specialist.
- B. NADCA: National Air Duct Cleaners Association.

#### 1.4 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For an ASCS.
- B. Strategies and procedures plan.
- C. Cleanliness verification report.

#### 1.5 QUALITY ASSURANCE

- A. ASCS Qualifications: A certified member of NADCA.
  - 1. Certification: Employ an ASCS certified by NADCA on a full-time basis.
  - 2. Supervisor Qualifications: Certified as an ASCS by NADCA.
- B. UL Compliance: Comply with UL 181 and UL 181A for fibrous-glass ducts.
- C. Cleaning Conference: Conduct conference at Hagood House.
  - 1. Review methods and procedures related to HVAC air-distribution system cleaning including, but not limited to, review of the cleaning strategies and procedures plan.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine HVAC air-distribution equipment, ducts, plenums, and system components to determine appropriate methods, tools, and equipment required for performance of the Work.
- B. Perform "Project Evaluation and Recommendation" according to NADCA ACR 2006.
- C. Prepare written report listing conditions detrimental to performance of the Work.
- D. Proceed with work only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Prepare a written plan that includes strategies and step-by-step procedures. At a minimum, include the following:
  - 1. Supervisor contact information.
  - 2. Work schedule including location, times, and impact on occupied areas.
  - 3. Methods and materials planned for each HVAC component type.
  - 4. Required support from other trades.
  - 5. Equipment and material storage requirements.
  - 6. Exhaust equipment setup locations.
- B. Use the existing service openings, as required for proper cleaning, at various points of the HVAC system for physical and mechanical entry and for inspection.
- C. Comply with NADCA ACR 2006, "Guidelines for Constructing Service Openings in HVAC Systems" Section.

3.3 CLEANING

- A. Comply with NADCA ACR 2006.
- B. Remove visible surface contaminants and deposits from within the HVAC system.
- C. Systems and Components to Be Cleaned:
  - 1. Air devices for supply and return air.
  - 2. Ductwork:
    - a. Supply-air ducts, including turning vanes, to the air-handling unit.
    - b. Return-air ducts to the air-handling unit.
    - c. Exhaust-air ducts.

3. Filters and filter housings.
- D. Collect debris removed during cleaning. Ensure that debris is not dispersed outside the HVAC system during the cleaning process.
- E. Particulate Collection:
  1. For particulate collection equipment, include adequate filtration to contain debris removed. Locate equipment downwind and away from all air intakes and other points of entry into the building.
- F. Control odors and mist vapors during the cleaning and restoration process.
- G. Mark the position of manual volume dampers and air-directional mechanical devices inside the system prior to cleaning. Restore them to their marked position on completion of cleaning.
- H. System components shall be cleaned so that all HVAC system components are visibly clean. On completion, all components must be returned to those settings recorded just prior to cleaning operations.
- I. Clean all air-distribution devices, registers, grilles, and diffusers.
- J. Clean visible surface contamination deposits according to NADCA ACR 2006 and the following:
  1. Clean airstream surfaces, components, condensate collectors, and drains.
  2. Ensure that a suitable operative drainage system is in place prior to beginning wash-down procedures.
  3. Clean reheat coils, and other airstream components.
- K. Duct Systems:
  1. Create service openings in the HVAC system as necessary to accommodate cleaning.
  2. Mechanically clean duct systems specified to remove all visible contaminants so that the systems are capable of passing the HVAC System Cleanliness Tests (see NADCA ACR 2006).
- L. Debris removed from the HVAC system shall be disposed of according to applicable Federal, state, and local requirements.
- M. Mechanical Cleaning Methodology:
  1. Source-Removal Cleaning Methods: The HVAC system shall be cleaned using source-removal mechanical cleaning methods designed to extract contaminants from within the HVAC system and to safely remove these contaminants from the facility. No cleaning method, or combination of methods, shall be used that could potentially damage components of the HVAC system or negatively alter the integrity of the system.
    - a. Use continuously operating vacuum-collection devices to keep each section being cleaned under negative pressure.

- b. Cleaning methods that require mechanical agitation devices to dislodge debris that is adhered to interior surfaces of HVAC system components shall be equipped to safely remove these devices. Cleaning methods shall not damage the integrity of HVAC system components or damage porous surface materials such as duct and plenum liners.

### 3.4 CLEANLINESS VERIFICATION

- A. Verify cleanliness according to NADCA ACR 2006, "Verification of HVAC System Cleanliness" Section.
- B. Verify HVAC system cleanliness after mechanical cleaning and before applying any treatment or introducing any treatment-related substance to the HVAC system, including biocidal agents and coatings.
- C. Perform visual inspection for cleanliness. If no contaminants are evident through visual inspection, the HVAC system shall be considered clean. If visible contaminants are evident through visual inspection, those portions of the system where contaminants are visible shall be re-cleaned and subjected to re-inspection for cleanliness.
- D. Prepare a written cleanliness verification report. At a minimum, include the following:
  - 1. Written documentation of the success of the cleaning.
  - 2. Site inspection reports, initialed by supervisor, including notation on areas of inspection, as verified through visual inspection.
  - 3. Surface comparison test results if required.
  - 4. Gravimetric analysis (nonporous surfaces only).
  - 5. System areas found to be damaged.
- E. Photographic Documentation: Comply with requirements in Division 01 Section "Construction Photographs."

### 3.5 RESTORATION

- A. Restore and repair HVAC air-distribution equipment, ducts, plenums, and components according to NADCA ACR 2006, "Restoration and Repair of Mechanical Systems" Section.
- B. Restore service openings capable of future reopening. Comply with requirements in Division 23 Section "Metal Ducts." Include location of service openings in Project closeout report.
- C. Replace fibrous-glass materials that cannot be restored by cleaning or resurfacing. Comply with requirements in Division 23 Sections "Metal Ducts."
- D. Replace damaged insulation according to "Division 23 Section "Duct Insulation."
- E. Ensure that closures do not hinder or alter airflow.

- F. New closure materials, including insulation, shall match opened materials and shall have removable closure panels fitted with gaskets and fasteners.

END OF SECTION 230130.51

## SECTION 230513 - COMMON MOTOR REQUIREMENTS FOR HVAC EQUIPMENT

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section includes general requirements for single-phase and polyphase, general-purpose, horizontal, small and medium, squirrel-cage induction motors for use on ac power systems up to 600 V and installed at equipment manufacturer's factory or shipped separately by equipment manufacturer for field installation.

#### 1.3 COORDINATION

- A. Coordinate features of motors, installed units, and accessory devices to be compatible with the following:
  - 1. Motor controllers.
  - 2. Torque, speed, and horsepower requirements of the load.
  - 3. Ratings and characteristics of supply circuit and required control sequence.
  - 4. Ambient and environmental conditions of installation location.

### PART 2 - PRODUCTS

#### 2.1 GENERAL MOTOR REQUIREMENTS

- A. Comply with NEMA MG 1 unless otherwise indicated.

#### 2.2 MOTOR CHARACTERISTICS

- A. Duty: Continuous duty at ambient temperature of 40 deg C and at altitude of 3300 feet (1000 m) above sea level.
- B. Capacity and Torque Characteristics: Sufficient to start, accelerate, and operate connected loads at designated speeds, at installed altitude and environment, with indicated operating sequence, and without exceeding nameplate ratings or considering service factor.

## 2.3 POLYPHASE MOTORS

- A. Description: NEMA MG 1, Design B, medium induction motor.
- B. Efficiency: Energy efficient, as defined in NEMA MG 1.
- C. Service Factor: 1.15.
- D. Multispeed Motors: Variable torque.
  - 1. For motors with 2:1 speed ratio, consequent pole, single winding.
  - 2. For motors with other than 2:1 speed ratio, separate winding for each speed.
- E. Rotor: Random-wound, squirrel cage.
- F. Bearings: Regreasable, shielded, antifriction ball bearings suitable for radial and thrust loading.
- G. Temperature Rise: Match insulation rating.
- H. Insulation: Class F.
- I. Code Letter Designation:
  - 1. Motors 15 HP and Larger: NEMA starting Code F or Code G.
  - 2. Motors Smaller than 15 HP: Manufacturer's standard starting characteristic.
- J. Enclosure Material: Cast iron for motor frame sizes 324T and larger; rolled steel for motor frame sizes smaller than 324T.

## 2.4 SINGLE-PHASE MOTORS

- A. Motors larger than 1/20 hp shall be one of the following, to suit starting torque and requirements of specific motor application:
  - 1. Permanent-split capacitor.
  - 2. Split phase.
  - 3. Capacitor start, inductor run.
  - 4. Capacitor start, capacitor run.
- B. Multispeed Motors: Variable-torque, permanent-split-capacitor type.
- C. Bearings: Prelubricated, antifriction ball bearings or sleeve bearings suitable for radial and thrust loading.
- D. Motors 1/20 HP and Smaller: Shaded-pole type.
- E. Thermal Protection: Internal protection to automatically open power supply circuit to motor when winding temperature exceeds a safe value calibrated to temperature rating of motor insulation. Thermal-protection device shall automatically reset when motor temperature returns to normal range.



PART 3 - EXECUTION (Not Applicable)

END OF SECTION 230513

## SECTION 230529 - HANGERS AND SUPPORTS FOR HVAC PIPING AND EQUIPMENT

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section Includes:
  - 1. Fastener systems.
  - 2. Equipment supports.
- B. Related Sections:
  - 1. Section 233113 "Metal Ducts" for duct hangers and supports.

#### 1.3 DEFINITIONS

- A. MSS: Manufacturers Standardization Society of The Valve and Fittings Industry Inc.

#### 1.4 PERFORMANCE REQUIREMENTS

- A. Structural Performance: Hangers and supports for HVAC piping and equipment shall withstand the effects of gravity loads and stresses within limits and under conditions indicated according to ASCE/SEI 7.
  - 1. Design supports for multiple pipes, including pipe stands, capable of supporting combined weight of supported systems, system contents, and test water.
  - 2. Design equipment supports capable of supporting combined operating weight of supported equipment and connected systems and components.

#### 1.5 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated.

#### 1.6 QUALITY ASSURANCE

- A. Structural Steel Welding Qualifications: Qualify procedures and personnel according to AWS D1.1/D1.1M, "Structural Welding Code - Steel."

- B. Pipe Welding Qualifications: Qualify procedures and operators according to ASME Boiler and Pressure Vessel Code.

## PART 2 - PRODUCTS

### 2.1 FASTENER SYSTEMS

- A. Mechanical-Expansion Anchors: Insert-wedge-type, zinc-coated steel anchors, for use in hardened portland cement concrete; with pull-out, tension, and shear capacities appropriate for supported loads and building materials where used.

### 2.2 EQUIPMENT SUPPORTS

- A. Description: Welded, shop- or field-fabricated equipment support made from structural carbon-steel shapes.

### 2.3 MISCELLANEOUS MATERIALS

- A. Structural Steel: ASTM A 36/A 36M, carbon-steel plates, shapes, and bars; black and galvanized.
- B. Grout: ASTM C 1107, factory-mixed and -packaged, dry, hydraulic-cement, nonshrink and nonmetallic grout; suitable for interior and exterior applications.
  - 1. Properties: Nonstaining, noncorrosive, and nongaseous.
  - 2. Design Mix: 5000-psi (34.5-MPa), 28-day compressive strength.

## PART 3 - EXECUTION

### 3.1 HANGER AND SUPPORT INSTALLATION

- A. Fastener System Installation:
  - 1. Install mechanical-expansion anchors in concrete after concrete is placed and completely cured. Install fasteners according to manufacturer's written instructions.
- B. Install hangers and supports complete with necessary attachments, inserts, bolts, rods, nuts, washers, and other accessories.
- C. Equipment Support Installation: Fabricate from welded-structural-steel shapes.
- D. Install hangers and supports to allow controlled thermal and seismic movement of piping systems, to permit freedom of movement between pipe anchors, and to facilitate action of expansion joints, expansion loops, expansion bends, and similar units.

- E. Install lateral bracing with pipe hangers and supports to prevent swaying.
- F. Install building attachments within concrete slabs or attach to structural steel. Install additional attachments at concentrated loads, including valves, flanges, and strainers, NPS 2-1/2 (DN 65) and larger and at changes in direction of piping. Install concrete inserts before concrete is placed; fasten inserts to forms and install reinforcing bars through openings at top of inserts.
- G. Load Distribution: Install hangers and supports so that piping live and dead loads and stresses from movement will not be transmitted to connected equipment.
- H. Pipe Slopes: Install hangers and supports to provide indicated pipe slopes and to not exceed maximum pipe deflections allowed by ASME B31.9 for building services piping.

### 3.2 EQUIPMENT SUPPORTS

- A. Fabricate structural-steel stands to suspend equipment from structure overhead or to support equipment above floor.
- B. Grouting: Place grout under supports for equipment and make bearing surface smooth.
- C. Provide lateral bracing, to prevent swaying, for equipment supports.

### 3.3 METAL FABRICATIONS

- A. Cut, drill, and fit miscellaneous metal fabrications for equipment supports.
- B. Fit exposed connections together to form hairline joints. Field weld connections that cannot be shop welded because of shipping size limitations.
- C. Field Welding: Comply with AWS D1.1/D1.1M procedures for shielded, metal arc welding; appearance and quality of welds; and methods used in correcting welding work; and with the following:
  - 1. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.
  - 2. Obtain fusion without undercut or overlap.
  - 3. Remove welding flux immediately.
  - 4. Finish welds at exposed connections so no roughness shows after finishing and so contours of welded surfaces match adjacent contours.

### 3.4 ADJUSTING

- A. Hanger Adjustments: Adjust hangers to distribute loads equally on attachments and to achieve indicated slope of pipe.
- B. Trim excess length of continuous-thread hanger and support rods to 1-1/2 inches (40 mm).

### 3.5 PAINTING

- A. Touchup: Clean field welds and abraded areas of shop paint. Paint exposed areas immediately after erecting hangers and supports. Use same materials as used for shop painting. Comply with SSPC-PA 1 requirements for touching up field-painted surfaces.
  - 1. Apply paint by brush or spray to provide a minimum dry film thickness of 2.0 mils (0.05 mm).
- B. Galvanized Surfaces: Clean welds, bolted connections, and abraded areas and apply galvanizing-repair paint to comply with ASTM A 780.

### 3.6 HANGER AND SUPPORT SCHEDULE

- A. Specific hanger and support requirements are in Sections specifying piping systems and equipment.
- B. Comply with MSS SP-69 for pipe-hanger selections and applications that are not specified in piping system Sections.
- C. Use nonmetallic coatings on attachments for electrolytic protection where attachments are in direct contact with copper tubing.
- D. Use carbon-steel pipe hangers and supports and attachments for general service applications.
- E. Use corrosion-resistant attachments for hostile environment applications.
- F. Hanger-Rod Attachments: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
  - 1. Steel Turnbuckles (MSS Type 13): For adjustment up to 6 inches (150 mm) for heavy loads.
  - 2. Malleable-Iron Sockets (MSS Type 16): For attaching hanger rods to various types of building attachments.
- G. Building Attachments: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
  - 1. Steel or Malleable Concrete Inserts (MSS Type 18): For upper attachment to suspend pipe hangers from concrete ceiling.
  - 2. Top-Beam C-Clamps (MSS Type 19): For use under roof installations with bar-joist construction, to attach to top flange of structural shape.
  - 3. Side-Beam or Channel Clamps (MSS Type 20): For attaching to bottom flange of beams, channels, or angles.
  - 4. Center-Beam Clamps (MSS Type 21): For attaching to center of bottom flange of beams.
- H. Saddles and Shields: Unless otherwise indicated and except as specified in piping system Sections, install the following types:

1. Protection Shields (MSS Type 40): Of length recommended in writing by manufacturer to prevent crushing insulation.
  2. Thermal-Hanger Shield Inserts: For supporting insulated pipe.
- I. Use mechanical-expansion anchors instead of building attachments where required in concrete construction.

END OF SECTION 230529

## SECTION 230593 - TESTING, ADJUSTING, AND BALANCING FOR HVAC

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section Includes:
  - 1. Balancing Air Systems:
    - a. Constant-volume air systems.
    - b. Variable-air-volume systems.

#### 1.3 DEFINITIONS

- A. AABC: Associated Air Balance Council.
- B. NEBB: National Environmental Balancing Bureau.
- C. TAB: Testing, adjusting, and balancing.
- D. TABB: Testing, Adjusting, and Balancing Bureau.
- E. TAB Specialist: An entity engaged to perform TAB Work.

#### 1.4 INFORMATIONAL SUBMITTALS

- A. Qualification Data: Within 30 days of Contractor's Notice to Proceed, submit documentation that the TAB contractor and this Project's TAB team members meet the qualifications specified in "Quality Assurance" Article.
- B. Certified TAB reports.
- C. Instrument calibration reports, to include the following:
  - 1. Instrument type and make.
  - 2. Serial number.
  - 3. Application.
  - 4. Dates of use.
  - 5. Dates of calibration.

## 1.5 QUALITY ASSURANCE

- A. TAB Contractor Qualifications: Engage a TAB entity certified by AABC, NEBB, or TABB.
  - 1. TAB Field Supervisor: Employee of the TAB contractor and certified by AABC, NEBB, or TABB.
  - 2. TAB Technician: Employee of the TAB contractor and who is certified by AABC, NEBB, or TABB as a TAB technician.
- B. TAB Conference: Meet with Owner and Construction Manager on approval of the TAB strategies and procedures plan to develop a mutual understanding of the details. Require the participation of the TAB field supervisor and technicians. Provide seven days' advance notice of scheduled meeting time and location.
  - 1. Agenda Items:
    - a. The Contract Documents examination report.
    - b. The TAB plan.
    - c. Coordination and cooperation of trades and subcontractors.
    - d. Coordination of documentation and communication flow.
- C. Certify TAB field data reports and perform the following:
  - 1. Review field data reports to validate accuracy of data and to prepare certified TAB reports.
  - 2. Certify that the TAB team complied with the approved TAB plan and the procedures specified and referenced in this Specification.
- D. TAB Report Forms: Use standard TAB contractor's forms approved by Owner and Construction Manager.
- E. Instrumentation Type, Quantity, Accuracy, and Calibration: As described in ASHRAE 111, Section 5, "Instrumentation."

## 1.6 PROJECT CONDITIONS

- A. Full Owner Occupancy: Owner will occupy the site and existing building during entire TAB period. Cooperate with Owner during TAB operations to minimize conflicts with Owner's operations.
- B. Partial Owner Occupancy: Owner may occupy completed areas of building before Substantial Completion. Cooperate with Owner during TAB operations to minimize conflicts with Owner's operations.

## 1.7 COORDINATION

- A. Notice: Provide seven days' advance notice for each test. Include scheduled test dates and times.
- B. Perform TAB after leakage and pressure tests on air distribution systems have been satisfactorily completed.



PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine the Contract Documents to become familiar with Project requirements and to discover conditions in systems' designs that may preclude proper TAB of systems and equipment.
- B. Examine systems for installed balancing devices, such as test ports, gage cocks, thermometer wells, flow-control devices, balancing valves and fittings, and manual volume dampers. Verify that locations of these balancing devices are accessible.
- C. Examine the approved submittals for HVAC systems and equipment.
- D. Examine design data including HVAC system descriptions, statements of design assumptions for environmental conditions and systems' output, and statements of philosophies and assumptions about HVAC system and equipment controls.
- E. Examine ceiling plenums and underfloor air plenums used for supply, return, or relief air to verify that they meet the leakage class of connected ducts as specified in Section 233113 "Metal Ducts" and are properly separated from adjacent areas. Verify that penetrations in plenum walls are sealed and fire-stopped if required.
- F. Examine equipment performance data including fan and pump curves.
  - 1. Relate performance data to Project conditions and requirements, including system effects that can create undesired or unpredicted conditions that cause reduced capacities in all or part of a system.
  - 2. Calculate system-effect factors to reduce performance ratings of HVAC equipment when installed under conditions different from the conditions used to rate equipment performance. To calculate system effects for air systems, use tables and charts found in AMCA 201, "Fans and Systems," or in SMACNA's "HVAC Systems - Duct Design." Compare results with the design data and installed conditions.
- G. Examine system and equipment installations and verify that field quality-control testing, cleaning, and adjusting specified in individual Sections have been performed.
- H. Examine test reports specified in individual system and equipment Sections.
- I. Examine HVAC equipment and filters and verify that bearings are greased, belts are aligned and tight, and equipment with functioning controls is ready for operation.
- J. Examine terminal units, such as variable-air-volume boxes, and verify that they are accessible and their controls are connected and functioning.
- K. Examine strainers. Verify that startup screens are replaced by permanent screens with indicated perforations.

- L. Examine three-way valves for proper installation for their intended function of diverting or mixing fluid flows.
- M. Examine heat-transfer coils for correct piping connections and for clean and straight fins.
- N. Examine system pumps to ensure absence of entrained air in the suction piping.
- O. Examine operating safety interlocks and controls on HVAC equipment.
- P. Report deficiencies discovered before and during performance of TAB procedures. Observe and record system reactions to changes in conditions. Record default set points if different from indicated values.

### 3.2 PREPARATION

- A. Prepare a TAB plan that includes strategies and step-by-step procedures.
- B. Perform system-readiness checks of HVAC systems and equipment to verify system readiness for TAB work. Include, at a minimum, the following:
  - 1. Airside:
    - a. Duct systems are complete with terminals installed.
    - b. Volume, smoke, and fire dampers are open and functional.
    - c. Clean filters are installed.
    - d. Fans are operating, free of vibration, and rotating in correct direction.
    - e. Variable-frequency controllers' startup is complete and safeties are verified.
    - f. Automatic temperature-control systems are operational.
    - g. Ceilings are installed.
    - h. Windows and doors are installed.
    - i. Suitable access to balancing devices and equipment is provided.

### 3.3 GENERAL PROCEDURES FOR TESTING AND BALANCING

- A. Perform testing and balancing procedures on each system according to the procedures contained in "SMACNA's "HVAC Systems - Testing, Adjusting, and Balancing" and in this Section.
- B. Cut insulation, ducts, pipes, and equipment cabinets for installation of test probes to the minimum extent necessary for TAB procedures.
  - 1. After testing and balancing, patch probe holes in ducts with same material and thickness as used to construct ducts.
  - 2. Install and join new insulation that matches removed materials. Restore insulation, coverings, vapor barrier, and finish according to Section 230713 "Duct Insulation."
- C. Mark equipment and balancing devices, including damper-control positions, valve position indicators, fan-speed-control levers, and similar controls and devices, with paint or other suitable, permanent identification material to show final settings.

- D. Take and report testing and balancing measurements in inch-pound (IP) units.

### 3.4 GENERAL PROCEDURES FOR BALANCING AIR SYSTEMS

- A. Prepare test reports for both fans and outlets. Obtain manufacturer's outlet factors and recommended testing procedures. Crosscheck the summation of required outlet volumes with required fan volumes.
- B. Prepare schematic diagrams of systems' "as-built" duct layouts.
- C. For variable-air-volume systems, develop a plan to simulate diversity.
- D. Determine the best locations in main and branch ducts for accurate duct-airflow measurements.
- E. Check airflow patterns from the outdoor-air louvers and dampers and the return- and exhaust-air dampers through the supply-fan discharge and mixing dampers.
- F. Locate start-stop and disconnect switches, electrical interlocks, and motor starters.
- G. Verify that motor starters are equipped with properly sized thermal protection.
- H. Check dampers for proper position to achieve desired airflow path.
- I. Check for airflow blockages.
- J. Check condensate drains for proper connections and functioning.
- K. Check for proper sealing of air-handling-unit components.
- L. Verify that air duct system is sealed as specified in Section 233113 "Metal Ducts."

### 3.5 PROCEDURES FOR CONSTANT-VOLUME AIR SYSTEMS

- A. Adjust fans to deliver total indicated airflows within the maximum allowable fan speed listed by fan manufacturer.
  - 1. Measure total airflow.
    - a. Where sufficient space in ducts is unavailable for Pitot-tube traverse measurements, measure airflow at terminal outlets and inlets and calculate the total airflow.
  - 2. Measure fan static pressures as follows to determine actual static pressure:
    - a. Measure outlet static pressure as far downstream from the fan as practical and upstream from restrictions in ducts such as elbows and transitions.
    - b. Measure static pressure directly at the fan outlet or through the flexible connection.
    - c. Measure inlet static pressure of single-inlet fans in the inlet duct as near the fan as possible, upstream from the flexible connection, and downstream from duct restrictions.
    - d. Measure inlet static pressure of double-inlet fans through the wall of the plenum that houses the fan.

3. Measure static pressure across each component that makes up an air-handling unit, rooftop unit, and other air-handling and -treating equipment.
    - a. Report the cleanliness status of filters and the time static pressures are measured.
  4. Measure static pressures entering and leaving other devices, such as sound traps, heat-recovery equipment, and air washers, under final balanced conditions.
  5. Review Record Documents to determine variations in design static pressures versus actual static pressures. Calculate actual system-effect factors. Recommend adjustments to accommodate actual conditions.
  6. Obtain approval from Owner and Construction Manager for adjustment of fan speed higher or lower than indicated speed. Comply with requirements in HVAC Sections for air-handling units for adjustment of fans, belts, and pulley sizes to achieve indicated air-handling-unit performance.
  7. Do not make fan-speed adjustments that result in motor overload. Consult equipment manufacturers about fan-speed safety factors. Modulate dampers and measure fan-motor amperage to ensure that no overload will occur. Measure amperage in full-cooling, full-heating, economizer, and any other operating mode to determine the maximum required brake horsepower.
- B. Adjust volume dampers for main duct, submain ducts, and major branch ducts to indicated airflows within specified tolerances.
1. Measure airflow of submain and branch ducts.
    - a. Where sufficient space in submain and branch ducts is unavailable for Pitot-tube traverse measurements, measure airflow at terminal outlets and inlets and calculate the total airflow for that zone.
  2. Measure static pressure at a point downstream from the balancing damper, and adjust volume dampers until the proper static pressure is achieved.
  3. Remeasure each submain and branch duct after all have been adjusted. Continue to adjust submain and branch ducts to indicated airflows within specified tolerances.
- C. Measure air outlets and inlets without making adjustments.
1. Measure terminal outlets using a direct-reading hood or outlet manufacturer's written instructions and calculating factors.
- D. Adjust air outlets and inlets for each space to indicated airflows within specified tolerances of indicated values. Make adjustments using branch volume dampers rather than extractors and the dampers at air terminals.
1. Adjust each outlet in same room or space to within specified tolerances of indicated quantities without generating noise levels above the limitations prescribed by the Contract Documents.
  2. Adjust patterns of adjustable outlets for proper distribution without drafts.
- 3.6 PROCEDURES FOR VARIABLE-AIR-VOLUME SYSTEMS
- A. Adjust the variable-air-volume systems as follows:
1. Verify that the system static pressure sensor is located two-thirds of the distance down the duct from the fan discharge.
  2. Verify that the system is under static pressure control.

3. Select the terminal unit that is most critical to the supply-fan airflow. Measure inlet static pressure, and adjust system static pressure control set point so the entering static pressure for the critical terminal unit is not less than the sum of the terminal-unit manufacturer's recommended minimum inlet static pressure plus the static pressure needed to overcome terminal-unit discharge system losses.
4. Calibrate and balance each terminal unit for maximum and minimum design airflow as follows:
  - a. Adjust controls so that terminal is calling for maximum airflow. Some controllers require starting with minimum airflow. Verify calibration procedure for specific project.
  - b. Measure airflow and adjust calibration factor as required for design maximum airflow. Record calibration factor.
  - c. When maximum airflow is correct, balance the air outlets downstream from terminal units.
  - d. Adjust controls so that terminal is calling for minimum airflow.
  - e. Measure airflow and adjust calibration factor as required for design minimum airflow. Record calibration factor. If no minimum calibration is available, note any deviation from design airflow.
  - f. When in full cooling or full heating, ensure that there is no mixing of hot-deck and cold-deck airstreams unless so designed.
  - g. On constant volume terminals, in critical areas where room pressure is to be maintained, verify that the airflow remains constant over the full range of full cooling to full heating. Note any deviation from design airflow or room pressure.
5. After terminals have been calibrated and balanced, test and adjust system for total airflow. Adjust fans to deliver total design airflows within the maximum allowable fan speed listed by fan manufacturer.
  - a. Set outside-air, return-air, and relief-air dampers for proper position that simulates minimum outdoor-air conditions.
  - b. Set terminals for maximum airflow. If system design includes diversity, adjust terminals for maximum and minimum airflow so that connected total matches fan selection and simulates actual load in the building.
  - c. Where duct conditions allow, measure airflow by Pitot-tube traverse. If necessary, perform multiple Pitot-tube traverses to obtain total airflow.
  - d. Where duct conditions are not suitable for Pitot-tube traverse measurements, a coil traverse may be acceptable.
  - e. If a reliable Pitot-tube traverse or coil traverse is not possible, measure airflow at terminals and calculate the total airflow.
6. Measure fan static pressures as follows:
  - a. Measure static pressure directly at the fan outlet or through the flexible connection.
  - b. Measure static pressure directly at the fan inlet or through the flexible connection.
  - c. Measure static pressure across each component that makes up the air-handling system.
  - d. Report any artificial loading of filters at the time static pressures are measured.

7. Set final return and outside airflow to the fan while operating at maximum return airflow and minimum outdoor airflow.
  - a. Balance the return-air ducts and inlets the same as described for constant-volume air systems.
  - b. Verify that terminal units are meeting design airflow under system maximum flow.
8. Re-measure the inlet static pressure at the most critical terminal unit and adjust the system static pressure set point to the most energy-efficient set point to maintain the optimum system static pressure. Record set point and give to controls contractor.
9. Verify final system conditions as follows:
  - a. Re-measure and confirm that minimum outdoor, return, and relief airflows are within design. Readjust to match design if necessary.
  - b. Re-measure and confirm that total airflow is within design.
  - c. Re-measure final fan operating data, rpms, volts, amps, and static profile.
  - d. Mark final settings.
  - e. Test system in economizer mode. Verify proper operation and adjust if necessary. Measure and record all operating data.
  - f. Verify tracking between supply and return fans.

### 3.7 PROCEDURES FOR MOTORS

- A. Motors, 1/2 HP and Larger: Test at final balanced conditions and record the following data:
  1. Manufacturer's name, model number, and serial number.
  2. Motor horsepower rating.
  3. Motor rpm.
  4. Efficiency rating.
  5. Nameplate and measured voltage, each phase.
  6. Nameplate and measured amperage, each phase.
  7. Starter thermal-protection-element rating.
- B. Motors Driven by Variable-Frequency Controllers: Test for proper operation at speeds varying from minimum to maximum. Test the manual bypass of the controller to prove proper operation. Record observations including name of controller manufacturer, model number, serial number, and nameplate data.

### 3.8 PROCEDURES FOR CONDENSING UNITS

- A. Verify proper rotation of fans.
- B. Measure entering- and leaving-air temperatures.
- C. Record compressor data.

### 3.9 PROCEDURES FOR HEAT-TRANSFER COILS

- A. Measure, adjust, and record the following data for each electric heating coil:
  - 1. Nameplate data.
  - 2. Airflow.
  - 3. Entering- and leaving-air temperature at full load.
  - 4. Voltage and amperage input of each phase at full load and at each incremental stage.
  - 5. Calculated kilowatt at full load.
  - 6. Fuse or circuit-breaker rating for overload protection.
  
- B. Measure, adjust, and record the following data for each refrigerant coil:
  - 1. Dry-bulb temperature of entering and leaving air.
  - 2. Wet-bulb temperature of entering and leaving air.
  - 3. Airflow.
  - 4. Air pressure drop.
  - 5. Refrigerant suction pressure and temperature.

### 3.10 PROCEDURES FOR TESTING, ADJUSTING, AND BALANCING EXISTING SYSTEMS

- A. Perform a preconstruction inspection of existing equipment that is to remain and be reused.
  - 1. Measure and record the operating speed, airflow, and static pressure of each fan.
  - 2. Measure motor voltage and amperage. Compare the values to motor nameplate information.
  - 3. Check the refrigerant charge.
  - 4. Check the condition of filters.
  - 5. Check the condition of coils.
  - 6. Check the operation of the drain pan and condensate-drain trap.
  - 7. Check bearings and other lubricated parts for proper lubrication.
  - 8. Report on the operating condition of the equipment and the results of the measurements taken. Report deficiencies.
  
- B. Before performing testing and balancing of existing systems, inspect existing equipment that is to remain and be reused to verify that existing equipment has been cleaned and refurbished. Verify the following:
  - 1. New filters are installed.
  - 2. Coils are clean and fins combed.
  - 3. Drain pans are clean.
  - 4. Fans are clean.
  - 5. Bearings and other parts are properly lubricated.
  - 6. Deficiencies noted in the preconstruction report are corrected.
  
- C. Perform testing and balancing of existing systems to the extent that existing systems are affected by the renovation work.
  - 1. Compare the indicated airflow of the renovated work to the measured fan airflows, and determine the new fan speed and the face velocity of filters and coils.
  - 2. Verify that the indicated airflows of the renovated work result in filter and coil face velocities and fan speeds that are within the acceptable limits defined by equipment manufacturer.

3. If calculations increase or decrease the air flow rates and water flow rates by more than 5 percent, make equipment adjustments to achieve the calculated rates. If increase or decrease is 5 percent or less, equipment adjustments are not required.
4. Balance each air outlet.

### 3.11 TOLERANCES

- A. Set HVAC system's air flow rates and water flow rates within the following tolerances:
  1. Supply, Return, and Exhaust Fans and Equipment with Fans: Plus or minus 10 percent.
  2. Air Outlets and Inlets: Plus or minus 10 percent.

### 3.12 REPORTING

- A. Initial Construction-Phase Report: Based on examination of the Contract Documents as specified in "Examination" Article, prepare a report on the adequacy of design for systems' balancing devices. Recommend changes and additions to systems' balancing devices to facilitate proper performance measuring and balancing. Recommend changes and additions to HVAC systems and general construction to allow access for performance measuring and balancing devices.
- B. Status Reports: Prepare monthly progress reports to describe completed procedures, procedures in progress, and scheduled procedures. Include a list of deficiencies and problems found in systems being tested and balanced. Prepare a separate report for each system and each building floor for systems serving multiple floors.

### 3.13 FINAL REPORT

- A. General: Prepare a certified written report; tabulate and divide the report into separate sections for tested systems and balanced systems.
  1. Include a certification sheet at the front of the report's binder, signed and sealed by the certified testing and balancing engineer.
  2. Include a list of instruments used for procedures, along with proof of calibration.
- B. Final Report Contents: In addition to certified field-report data, include the following:
  1. Fan curves.
  2. Manufacturers' test data.
  3. Field test reports prepared by system and equipment installers.
  4. Other information relative to equipment performance; do not include Shop Drawings and product data.
- C. General Report Data: In addition to form titles and entries, include the following data:
  1. Title page.
  2. Name and address of the TAB contractor.
  3. Project name.
  4. Project location.
  5. Architect's name and address.
  6. Engineer's name and address.



7. Contractor's name and address.
  8. Report date.
  9. Signature of TAB supervisor who certifies the report.
  10. Table of Contents with the total number of pages defined for each section of the report. Number each page in the report.
  11. Summary of contents including the following:
    - a. Indicated versus final performance.
    - b. Notable characteristics of systems.
    - c. Description of system operation sequence if it varies from the Contract Documents.
  12. Nomenclature sheets for each item of equipment.
  13. Data for terminal units, including manufacturer's name, type, size, and fittings.
  14. Notes to explain why certain final data in the body of reports vary from indicated values.
  15. Test conditions for fans and pump performance forms including the following:
    - a. Settings for outdoor-, return-, and exhaust-air dampers.
    - b. Conditions of filters.
    - c. Cooling coil, wet- and dry-bulb conditions.
    - d. Face and bypass damper settings at coils.
    - e. Fan drive settings including settings and percentage of maximum pitch diameter.
    - f. Inlet vane settings for variable-air-volume systems.
    - g. Settings for supply-air, static-pressure controller.
    - h. Other system operating conditions that affect performance.
- D. System Diagrams: Include schematic layouts of air and hydronic distribution systems. Present each system with single-line diagram and include the following:
1. Quantities of outdoor, supply, return, and exhaust airflows.
  2. Water and steam flow rates.
  3. Duct, outlet, and inlet sizes.
  4. Pipe and valve sizes and locations.
  5. Terminal units.
  6. Balancing stations.
  7. Position of balancing devices.
- E. Air-Handling-Unit Test Reports: For air-handling units with coils, include the following:
1. Unit Data:
    - a. Unit identification.
    - b. Location.
    - c. Make and type.
    - d. Model number and unit size.
    - e. Manufacturer's serial number.
    - f. Unit arrangement and class.
    - g. Discharge arrangement.
    - h. Sheave make, size in inches (mm), and bore.
    - i. Center-to-center dimensions of sheave, and amount of adjustments in inches (mm).
    - j. Number, make, and size of belts.
    - k. Number, type, and size of filters.
  2. Motor Data:
    - a. Motor make, and frame type and size.
    - b. Horsepower and rpm.
    - c. Volts, phase, and hertz.

- d. Full-load amperage and service factor.
- e. Sheave make, size in inches (mm), and bore.
- f. Center-to-center dimensions of sheave, and amount of adjustments in inches (mm).
3. Test Data (Indicated and Actual Values):
  - a. Total air flow rate in cfm (L/s).
  - b. Total system static pressure in inches wg (Pa).
  - c. Fan rpm.
  - d. Discharge static pressure in inches wg (Pa).
  - e. Filter static-pressure differential in inches wg (Pa).
  - f. Preheat-coil static-pressure differential in inches wg (Pa).
  - g. Cooling-coil static-pressure differential in inches wg (Pa).
  - h. Heating-coil static-pressure differential in inches wg (Pa).
  - i. Outdoor airflow in cfm (L/s).
  - j. Return airflow in cfm (L/s).
  - k. Outdoor-air damper position.
  - l. Return-air damper position.
  - m. Vortex damper position.
- F. Apparatus-Coil Test Reports:
  1. Coil Data:
    - a. System identification.
    - b. Location.
    - c. Coil type.
    - d. Number of rows.
    - e. Fin spacing in fins per inch (mm) o.c.
    - f. Make and model number.
    - g. Face area in sq. ft. (sq. m).
    - h. Tube size in NPS (DN).
    - i. Tube and fin materials.
    - j. Circuiting arrangement.
  2. Test Data (Indicated and Actual Values):
    - a. Air flow rate in cfm (L/s).
    - b. Average face velocity in fpm (m/s).
    - c. Air pressure drop in inches wg (Pa).
    - d. Outdoor-air, wet- and dry-bulb temperatures in deg F (deg C).
    - e. Return-air, wet- and dry-bulb temperatures in deg F (deg C).
    - f. Entering-air, wet- and dry-bulb temperatures in deg F (deg C).
    - g. Leaving-air, wet- and dry-bulb temperatures in deg F (deg C).
    - h. Refrigerant expansion valve and refrigerant types.
    - i. Refrigerant suction pressure in psig (kPa).
    - j. Refrigerant suction temperature in deg F (deg C).
- G. Electric-Coil Test Reports: For electric furnaces, duct coils, and electric coils installed in central-station air-handling units, include the following:
  1. Unit Data:
    - a. System identification.
    - b. Location.
    - c. Coil identification.
    - d. Capacity in Btu/h (kW).
    - e. Number of stages.

- f. Connected volts, phase, and hertz.
    - g. Rated amperage.
    - h. Air flow rate in cfm (L/s).
    - i. Face area in sq. ft. (sq. m).
    - j. Minimum face velocity in fpm (m/s).
  2. Test Data (Indicated and Actual Values):
    - a. Heat output in Btu/h (kW).
    - b. Air flow rate in cfm (L/s).
    - c. Air velocity in fpm (m/s).
    - d. Entering-air temperature in deg F (deg C).
    - e. Leaving-air temperature in deg F (deg C).
    - f. Voltage at each connection.
    - g. Amperage for each phase.
- H. Fan Test Reports: For supply, return, and exhaust fans, include the following:
  1. Fan Data:
    - a. System identification.
    - b. Location.
    - c. Make and type.
    - d. Model number and size.
    - e. Manufacturer's serial number.
    - f. Arrangement and class.
    - g. Sheave make, size in inches (mm), and bore.
    - h. Center-to-center dimensions of sheave, and amount of adjustments in inches (mm).
  2. Motor Data:
    - a. Motor make, and frame type and size.
    - b. Horsepower and rpm.
    - c. Volts, phase, and hertz.
    - d. Full-load amperage and service factor.
    - e. Sheave make, size in inches (mm), and bore.
    - f. Center-to-center dimensions of sheave, and amount of adjustments in inches (mm).
    - g. Number, make, and size of belts.
  3. Test Data (Indicated and Actual Values):
    - a. Total airflow rate in cfm (L/s).
    - b. Total system static pressure in inches wg (Pa).
    - c. Fan rpm.
    - d. Discharge static pressure in inches wg (Pa).
    - e. Suction static pressure in inches wg (Pa).
- I. Round, Flat-Oval, and Rectangular Duct Traverse Reports: Include a diagram with a grid representing the duct cross-section and record the following:
  1. Report Data:
    - a. System and air-handling-unit number.
    - b. Location and zone.
    - c. Traverse air temperature in deg F (deg C).
    - d. Duct static pressure in inches wg (Pa).
    - e. Duct size in inches (mm).
    - f. Duct area in sq. ft. (sq. m).
    - g. Indicated air flow rate in cfm (L/s).
    - h. Indicated velocity in fpm (m/s).

- i. Actual air flow rate in cfm (L/s).
- j. Actual average velocity in fpm (m/s).
- k. Barometric pressure in psig (Pa).

J. Instrument Calibration Reports:

1. Report Data:
  - a. Instrument type and make.
  - b. Serial number.
  - c. Application.
  - d. Dates of use.
  - e. Dates of calibration.

3.14 INSPECTIONS

A. Initial Inspection:

1. After testing and balancing are complete, operate each system and randomly check measurements to verify that the system is operating according to the final test and balance readings documented in the final report.
2. Check the following for each system:
  - a. Measure airflow of at least 10 percent of air outlets.
  - b. Measure room temperature at each thermostat/temperature sensor. Compare the reading to the set point.
  - c. Verify that balancing devices are marked with final balance position.
  - d. Note deviations from the Contract Documents in the final report.

B. Final Inspection:

1. After initial inspection is complete and documentation by random checks verifies that testing and balancing are complete and accurately documented in the final report, request that a final inspection be made by Owner and Construction Manager.
2. Owner and Construction Manager shall randomly select measurements, documented in the final report, to be rechecked. Rechecking shall be limited to either 10 percent of the total measurements recorded or the extent of measurements that can be accomplished in a normal 8-hour business day.
3. If rechecks yield measurements that differ from the measurements documented in the final report by more than the tolerances allowed, the measurements shall be noted as "FAILED."
4. If the number of "FAILED" measurements is greater than 10 percent of the total measurements checked during the final inspection, the testing and balancing shall be considered incomplete and shall be rejected.

C. TAB Work will be considered defective if it does not pass final inspections. If TAB Work fails, proceed as follows:

1. Recheck all measurements and make adjustments. Revise the final report and balancing device settings to include all changes; resubmit the final report and request a second final inspection.
2. If the second final inspection also fails, Owner may contract the services of another TAB contractor to complete TAB Work according to the Contract Documents and deduct the cost of the services from the original TAB contractor's final payment.

- D. Prepare test and inspection reports.

3.15 ADDITIONAL TESTS

- A. Within 90 days of completing TAB, perform additional TAB to verify that balanced conditions are being maintained throughout and to correct unusual conditions.
- B. Seasonal Periods: If initial TAB procedures were not performed during near-peak summer and winter conditions, perform additional TAB during near-peak summer and winter conditions.

END OF SECTION 230593

## SECTION 230713 - DUCT INSULATION

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section includes insulating the following duct services:
  - 1. Indoor, concealed supply, return and outdoor air.
  - 2. Outdoor, exposed exhaust air.

#### 1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated. Include thermal conductivity, water-vapor permeance thickness, and jackets (both factory- and field-applied if any).

#### 1.4 QUALITY ASSURANCE

- A. Installer Qualifications: Skilled mechanics who have successfully completed an apprenticeship program or another craft training program certified by the Department of Labor, Bureau of Apprenticeship and Training.
- B. Surface-Burning Characteristics: For insulation and related materials, as determined by testing identical products according to ASTM E 84, by a testing agency acceptable to authorities having jurisdiction. Factory label insulation and jacket materials and adhesive, mastic, tapes, and cement material containers, with appropriate markings of applicable testing agency.
  - 1. Insulation Installed Indoors: Flame-spread index of 25 or less, and smoke-developed index of 50 or less.
  - 2. Insulation Installed Outdoors: Flame-spread index of 75 or less, and smoke-developed index of 150 or less.

#### 1.5 DELIVERY, STORAGE, AND HANDLING

- A. Packaging: Insulation material containers shall be marked by manufacturer with appropriate ASTM standard designation, type and grade, and maximum use temperature.

1.6 COORDINATION

- A. Coordinate sizes and locations of supports, hangers, and insulation shields.
- B. Coordinate clearance requirements with duct Installer for duct insulation application. Before preparing ductwork Shop Drawings, establish and maintain clearance requirements for installation of insulation and field-applied jackets and finishes and for space required for maintenance.

1.7 SCHEDULING

- A. Schedule insulation application after pressure testing systems and, where required, after installing and testing heat tracing. Insulation application may begin on segments that have satisfactory test results.

PART 2 - PRODUCTS

2.1 INSULATION MATERIALS

- A. Comply with requirements in "Duct Insulation Schedule, General," "Indoor Duct and Plenum Insulation Schedule," and "Aboveground, Outdoor Duct and Plenum Insulation Schedule" articles for where insulating materials shall be applied.
- B. Products shall not contain asbestos, lead, mercury, or mercury compounds.
- C. Foam insulation materials shall not use CFC or HCFC blowing agents in the manufacturing process.
- D. Mineral-Fiber Blanket Insulation: Mineral or glass fibers bonded with a thermosetting resin. Comply with ASTM C 553, Type II and ASTM C 1290. Factory-applied jacket requirements are specified in "Factory-Applied Jackets" Article.
  - 1. Products: Subject to compliance with requirements, provide one of the following:
    - a. CertainTeed Corp.; SoftTouch Duct Wrap.
    - b. Johns Manville; Microlite.
    - c. Knauf Insulation; Friendly Feel Duct Wrap.
    - d. Manson Insulation Inc.; Alley Wrap.
    - e. Owens Corning; SOFTR All-Service Duct Wrap.

2.2 ADHESIVES

- A. Materials shall be compatible with insulation materials, jackets, and substrates and for bonding insulation to itself and to surfaces to be insulated unless otherwise indicated.
- B. Mineral-Fiber Adhesive: Comply with MIL-A-3316C, Class 2, Grade A.

1. Products: Subject to compliance with requirements, provide one of the following:
  - a. Childers Brand, Specialty Construction Brands, Inc., a business of H. B. Fuller Company; CP-127.
  - b. Eagle Bridges - Marathon Industries; 225.
  - c. Foster Brand, Specialty Construction Brands, Inc., a business of H. B. Fuller Company; 85-60/85-70.
  - d. Mon-Eco Industries, Inc.; 22-25.
2. For indoor applications, adhesive shall have a VOC content of 80 g/L or less when calculated according to 40 CFR 59, Subpart D (EPA Method 24).
3. Adhesive shall comply with the testing and product requirements of the California Department of Health Services' "Standard Practice for the Testing of Volatile Organic Emissions from Various Sources Using Small-Scale Environmental Chambers."

### 2.3 MASTICS

- A. Materials shall be compatible with insulation materials, jackets, and substrates; comply with MIL-PRF-19565C, Type II.
  1. For indoor applications, use mastics that have a VOC content of 50 g/L or less when calculated according to 40 CFR 59, Subpart D (EPA Method 24).
- B. Vapor-Barrier Mastic: Water based; suitable for indoor use on below ambient services.
  1. Products: Subject to compliance with requirements, provide one of the following:
    - a. Foster Brand, Specialty Construction Brands, Inc., a business of H. B. Fuller Company; 30-80/30-90.
    - b. Vimasco Corporation; 749.
  2. Water-Vapor Permeance: ASTM E 96/E 96M, Procedure B, 0.013 perm at 43-mil dry film thickness.
  3. Service Temperature Range: Minus 20 to plus 180 deg F.
  4. Solids Content: ASTM D 1644, 58 percent by volume and 70 percent by weight.
  5. Color: White.
- C. Vapor-Barrier Mastic: Solvent based; suitable for indoor use on below ambient services.
  1. Products: Subject to compliance with requirements, provide one of the following:
    - a. Childers Brand, Specialty Construction Brands, Inc., a business of H. B. Fuller Company; CP-30.
    - b. Eagle Bridges - Marathon Industries; 501.
    - c. Foster Brand, Specialty Construction Brands, Inc., a business of H. B. Fuller Company; 30-35.
    - d. Mon-Eco Industries, Inc.; 55-10.
  2. Water-Vapor Permeance: ASTM F 1249, 0.05 perm at 35-mil dry film thickness.



3. Service Temperature Range: 0 to 180 deg F.
4. Solids Content: ASTM D 1644, 44 percent by volume and 62 percent by weight.
5. Color: White.

## 2.4 LAGGING ADHESIVES

- A. Description: Comply with MIL-A-3316C, Class I, Grade A and shall be compatible with insulation materials, jackets, and substrates.
1. For indoor applications, use lagging adhesives that have a VOC content of 50 g/L or less when calculated according to 40 CFR 59, Subpart D (EPA Method 24).
  2. Products: Subject to compliance with requirements, provide one of the following:
    - a. Childers Brand, Specialty Construction Brands, Inc., a business of H. B. Fuller Company; CP-50 AHV2.
    - b. Foster Brand, Specialty Construction Brands, Inc., a business of H. B. Fuller Company; 30-36.
    - c. Vimasco Corporation; 713 and 714.
  3. Fire-resistant, water-based lagging adhesive and coating for use indoors to adhere fire-resistant lagging cloths over duct insulation.
  4. Service Temperature Range: 0 to plus 180 deg F.
  5. Color: White.

## 2.5 SEALANTS

- A. FSK and Metal Jacket Flashing Sealants:
1. Products: Subject to compliance with requirements, provide one of the following:
    - a. Childers Brand, Specialty Construction Brands, Inc., a business of H. B. Fuller Company; CP-76.
    - b. Eagle Bridges - Marathon Industries; 405.
    - c. Foster Brand, Specialty Construction Brands, Inc., a business of H. B. Fuller Company; 95-44.
    - d. Mon-Eco Industries, Inc.; 44-05.
  2. Materials shall be compatible with insulation materials, jackets, and substrates.
  3. Fire- and water-resistant, flexible, elastomeric sealant.
  4. Service Temperature Range: Minus 40 to plus 250 deg F.
  5. Color: Aluminum.
  6. For indoor applications, sealants shall have a VOC content of 420 g/L or less when calculated according to 40 CFR 59, Subpart D (EPA Method 24).
  7. Sealants shall comply with the testing and product requirements of the California Department of Health Services' "Standard Practice for the Testing of Volatile Organic Emissions from Various Sources Using Small-Scale Environmental Chambers."

## 2.6 FIELD-APPLIED JACKETS

- A. Field-applied jackets shall comply with ASTM C 921, Type I, unless otherwise indicated.
- B. FSK Jacket: Aluminum-foil-face, fiberglass-reinforced scrim with kraft-paper backing.
- C. PVC Jacket: High-impact-resistant, UV-resistant PVC complying with ASTM D 1784, Class 16354-C; thickness as scheduled; roll stock ready for shop or field cutting and forming. Thickness is indicated in field-applied jacket schedules.
  - 1. Products: Subject to compliance with requirements, provide one of the following:
    - a. Johns Manville; Zeston.
    - b. P.I.C. Plastics, Inc.; FG Series.
    - c. Proto Corporation; LoSmoke.
    - d. Speedline Corporation; SmokeSafe.
  - 2. Adhesive: As recommended by jacket material manufacturer.
  - 3. Color: White
- D. Metal Jacket:
  - 1. Products: Subject to compliance with requirements, provide one of the following:
    - a. Childers Brand, Specialty Construction Brands, Inc., a business of H. B. Fuller Company; Metal Jacketing Systems.
    - b. ITW Insulation Systems; Aluminum and Stainless Steel Jacketing.
    - c. RPR Products, Inc.; Insul-Mate.

## 2.7 TAPES

- A. ASJ Tape: White vapor-retarder tape matching factory-applied jacket with acrylic adhesive, complying with ASTM C 1136.
  - 1. Products: Subject to compliance with requirements, provide one of the following:
    - a. ABI, Ideal Tape Division; 428 AWF ASJ.
    - b. Avery Dennison Corporation, Specialty Tapes Division; Fasson 0836.
    - c. Compac Corporation; 104 and 105.
    - d. Venture Tape; 1540 CW Plus, 1542 CW Plus, and 1542 CW Plus/SQ.
  - 2. Width: 3 inches
  - 3. Thickness: 11.5 mils
  - 4. Adhesion: 90 ounces force/inch in width.
  - 5. Elongation: 2 percent.
  - 6. Tensile Strength: 40 lbf/inch in width.
  - 7. ASJ Tape Disks and Squares: Precut disks or squares of ASJ tape.

- B. FSK Tape: Foil-face, vapor-retarder tape matching factory-applied jacket with acrylic adhesive; complying with ASTM C 1136.
1. Products: Subject to compliance with requirements, provide one of the following:
    - a. ABI, Ideal Tape Division; 491 AWF FSK.
    - b. Avery Dennison Corporation, Specialty Tapes Division; Fasson 0827.
    - c. Compac Corporation; 110 and 111.
    - d. Venture Tape; 1525 CW NT, 1528 CW, and 1528 CW/SQ.
  2. Width: 3 inches
  3. Thickness: 6.5 mils
  4. Adhesion: 90 ounces force/inch) in width.
  5. Elongation: 2 percent.
  6. Tensile Strength: 40 lbf/inch in width.
  7. FSK Tape Disks and Squares: Precut disks or squares of FSK tape.
- C. Bands:
1. Products: Subject to compliance with requirements, provide one of the following:
    - a. ITW Insulation Systems; Gerrard Strapping and Seals.
    - b. RPR Products, Inc.; Insul-Mate Strapping, Seals, and Springs.
  2. Springs: Twin spring set constructed of stainless steel with ends flat and slotted to accept metal bands. Spring size determined by manufacturer for application.
- D. Insulation Pins and Hangers:
1. Metal, Adhesively Attached, Perforated-Base Insulation Hangers: Baseplate welded to projecting spindle that is capable of holding insulation, of thickness indicated, securely in position indicated when self-locking washer is in place. Comply with the following requirements:
    - a. Products: Subject to compliance with requirements, provide one of the following:
      - 1) AGM Industries, Inc.; Tactoo Perforated Base Insul-Hangers.
      - 2) GEMCO; Perforated Base.
      - 3) Midwest Fasteners, Inc.; Spindle.
    - b. Baseplate: Perforated, galvanized carbon-steel sheet, 0.030 inch thick by 2 inches square.
    - c. Spindle: Copper- or zinc-coated, low-carbon steel fully annealed, 0.106-inch diameter shank, length to suit depth of insulation indicated.
    - d. Adhesive: Recommended by hanger manufacturer. Product with demonstrated capability to bond insulation hanger securely to substrates indicated without damaging insulation, hangers, and substrates.
  2. Insulation-Retaining Washers: Self-locking washers formed from 0.016-inch thick, galvanized-steel sheet, with beveled edge sized as required to hold insulation securely in place but not less than 1-1/2 inches in diameter.

- a. Products: Subject to compliance with requirements, provide one of the following:
    - 1) AGM Industries, Inc.; RC-150.
    - 2) GEMCO; R-150.
    - 3) Midwest Fasteners, Inc.; WA-150.
    - 4) Nelson Stud Welding; Speed Clips.
  - b. Protect ends with capped self-locking washers incorporating a spring steel insert to ensure permanent retention of cap in exposed locations.
- E. Staples: Outward-clinching insulation staples, nominal 3/4-inch wide, stainless steel or Monel.
- F. Wire: 0.062-inch soft-annealed, galvanized steel.
- 1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
    - a. C & F Wire.

## 2.8 CORNER ANGLES

- A. PVC Corner Angles: 30 mils thick, minimum 1 by 1 inch, PVC according to ASTM D 1784, Class 16354-C. White or color-coded to match adjacent surface.
- B. Aluminum Corner Angles: 0.040 inch thick, minimum 1 by 1 inch aluminum according to ASTM B 209 Alloy 3003, 3005, 3105, or 5005; Temper H-14.
- C. Stainless-Steel Corner Angles: 0.024 inch thick, minimum 1 by 1 inch (25 by 25 mm), stainless steel according to ASTM A 167 or ASTM A 240/A 240M, Type 316.

## PART 3 - EXECUTION

### 3.1 EXAMINATION

- A. Examine substrates and conditions for compliance with requirements for installation tolerances and other conditions affecting performance of insulation application.
  - 1. Verify that systems to be insulated have been tested and are free of defects.
  - 2. Verify that surfaces to be insulated are clean and dry.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

### 3.2 PREPARATION

- A. Surface Preparation: Clean and dry surfaces to receive insulation. Remove materials that will adversely affect insulation application.

### 3.3 GENERAL INSTALLATION REQUIREMENTS

- A. Install insulation materials, accessories, and finishes with smooth, straight, and even surfaces; free of voids throughout the length of ducts and fittings.
- B. Install insulation materials, vapor barriers or retarders, jackets, and thicknesses required for each item of duct system as specified in insulation system schedules.
- C. Install accessories compatible with insulation materials and suitable for the service. Install accessories that do not corrode, soften, or otherwise attack insulation or jacket in either wet or dry state.
- D. Install insulation with longitudinal seams at top and bottom of horizontal runs.
- E. Install multiple layers of insulation with longitudinal and end seams staggered.
- F. Keep insulation materials dry during application and finishing.
- G. Install insulation with tight longitudinal seams and end joints. Bond seams and joints with adhesive recommended by insulation material manufacturer.
- H. Install insulation with least number of joints practical.
- I. Where vapor barrier is indicated, seal joints, seams, and penetrations in insulation at hangers, supports, anchors, and other projections with vapor-barrier mastic.
  - 1. Install insulation continuously through hangers and around anchor attachments.
  - 2. For insulation application where vapor barriers are indicated, extend insulation on anchor legs from point of attachment to supported item to point of attachment to structure. Taper and seal ends at attachment to structure with vapor-barrier mastic.
  - 3. Install insert materials and install insulation to tightly join the insert. Seal insulation to insulation inserts with adhesive or sealing compound recommended by insulation material manufacturer.
- J. Apply adhesives, mastics, and sealants at manufacturer's recommended coverage rate and wet and dry film thicknesses.
- K. Install insulation with factory-applied jackets as follows:
  - 1. Draw jacket tight and smooth.
  - 2. Cover circumferential joints with 3-inch wide strips, of same material as insulation jacket. Secure strips with adhesive and outward clinching staples along both edges of strip, spaced 4 inches o.c.
  - 3. Overlap jacket longitudinal seams at least 1-1/2 inches Clean and dry surface to receive self-sealing lap. Staple laps with outward clinching staples along edge at 2 inches o.c.
    - a. For below ambient services, apply vapor-barrier mastic over staples.
  - 4. Cover joints and seams with tape, according to insulation material manufacturer's written instructions, to maintain vapor seal.

5. Where vapor barriers are indicated, apply vapor-barrier mastic on seams and joints and at ends adjacent to duct flanges and fittings.
- L. Cut insulation in a manner to avoid compressing insulation more than 75 percent of its nominal thickness.
- M. Finish installation with systems at operating conditions. Repair joint separations and cracking due to thermal movement.
- N. Repair damaged insulation facings by applying same facing material over damaged areas. Extend patches at least 4 inches beyond damaged areas. Adhere, staple, and seal patches similar to butt joints.

### 3.4 PENETRATIONS

- A. Insulation Installation at Roof Penetrations: Install insulation continuously through roof penetrations.
  1. Seal penetrations with flashing sealant.
  2. For applications requiring only indoor insulation, terminate insulation above roof surface and seal with joint sealant. For applications requiring indoor and outdoor insulation, install insulation for outdoor applications tightly joined to indoor insulation ends. Seal joint with joint sealant.
  3. Extend jacket of outdoor insulation outside roof flashing at least 2 inches below top of roof flashing.
  4. Seal jacket to roof flashing with flashing sealant.
- B. Insulation Installation at Aboveground Exterior Wall Penetrations: Install insulation continuously through wall penetrations.
  1. Seal penetrations with flashing sealant.
  2. For applications requiring only indoor insulation, terminate insulation inside wall surface and seal with joint sealant. For applications requiring indoor and outdoor insulation, install insulation for outdoor applications tightly joined to indoor insulation ends. Seal joint with joint sealant.
  3. Extend jacket of outdoor insulation outside wall flashing and overlap wall flashing at least 2 inches.
  4. Seal jacket to wall flashing with flashing sealant.
- C. Insulation Installation at Interior Wall and Partition Penetrations (That Are Not Fire Rated): Install insulation continuously through walls and partitions.
- D. Insulation Installation at Floor Penetrations:
  1. Duct: For penetrations through fire-rated assemblies, terminate insulation at fire damper sleeves and externally insulate damper sleeve beyond floor to match adjacent duct insulation. Overlap damper sleeve and duct insulation at least 2 inches (50 mm).
  2. Seal penetrations through fire-rated assemblies.

### 3.5 INSTALLATION OF MINERAL-FIBER INSULATION

- A. Blanket Insulation Installation on Ducts and Plenums: Secure with adhesive and insulation pins.
1. Apply adhesives according to manufacturer's recommended coverage rates per unit area, for 100 percent coverage of duct and plenum surfaces.
  2. Apply adhesive to entire circumference of ducts and to all surfaces of fittings and transitions.
  3. Install either capacitor-discharge-weld pins and speed washers or cupped-head, capacitor-discharge-weld pins on sides and bottom of horizontal ducts and sides of vertical ducts as follows:
    - a. On duct sides with dimensions 18 inches and smaller, place pins along longitudinal centerline of duct. Space 3 inches maximum from insulation end joints, and 16 inches o.c.
    - b. On duct sides with dimensions larger than 18 inches place pins 16 inches o.c. each way, and 3 inches maximum from insulation joints. Install additional pins to hold insulation tightly against surface at cross bracing.
    - c. Pins may be omitted from top surface of horizontal, rectangular ducts and plenums.
    - d. Do not overcompress insulation during installation.
    - e. Impale insulation over pins and attach speed washers.
    - f. Cut excess portion of pins extending beyond speed washers or bend parallel with insulation surface. Cover exposed pins and washers with tape matching insulation facing.
  4. For ducts and plenums with surface temperatures below ambient, install a continuous unbroken vapor barrier. Create a facing lap for longitudinal seams and end joints with insulation by removing 2 inches from one edge and one end of insulation segment. Secure laps to adjacent insulation section with 1/2-inch outward-clinching staples, 1 inch o.c. Install vapor barrier consisting of factory- or field-applied jacket, adhesive, vapor-barrier mastic, and sealant at joints, seams, and protrusions.
    - a. Repair punctures, tears, and penetrations with tape or mastic to maintain vapor-barrier seal.
    - b. Install vapor stops for ductwork and plenums operating below 50 deg F at 18-foot intervals. Vapor stops shall consist of vapor-barrier mastic applied in a Z-shaped pattern over insulation face, along butt end of insulation, and over the surface. Cover insulation face and surface to be insulated a width equal to two times the insulation thickness, but not less than 3 inches
  5. Overlap unfaced blankets a minimum of 2 inches on longitudinal seams and end joints. At end joints, secure with steel bands spaced a maximum of 18 inches o.c.
  6. Install insulation on rectangular duct elbows and transitions with a full insulation section for each surface. Install insulation on round and flat-oval duct elbows with individually mitered gores cut to fit the elbow.
  7. Insulate duct stiffeners, hangers, and flanges that protrude beyond insulation surface with 6-inch wide strips of same material used to insulate duct. Secure on alternating sides of stiffener, hanger, and flange with pins spaced 6 inches o.c.

- B. Board Insulation Installation on Ducts and Plenums: Secure with adhesive and insulation pins.
1. Apply adhesives according to manufacturer's recommended coverage rates per unit area, for 100percent coverage of duct and plenum surfaces.
  2. Apply adhesive to entire circumference of ducts and to all surfaces of fittings and transitions.
  3. Install either capacitor-discharge-weld pins and speed washers or cupped-head, capacitor-discharge-weld pins on sides and bottom of horizontal ducts and sides of vertical ducts as follows:
    - a. On duct sides with dimensions 18 inches and smaller, place pins along longitudinal centerline of duct. Space 3 inches maximum from insulation end joints, and 16 inches o.c.
    - b. On duct sides with dimensions larger than 18 inches space pins 16 inches o.c. each way, and 3 inches maximum from insulation joints. Install additional pins to hold insulation tightly against surface at cross bracing.
    - c. Pins may be omitted from top surface of horizontal, rectangular ducts and plenums.
    - d. Do not overcompress insulation during installation.
    - e. Cut excess portion of pins extending beyond speed washers or bend parallel with insulation surface. Cover exposed pins and washers with tape matching insulation facing.
  4. For ducts and plenums with surface temperatures below ambient, install a continuous unbroken vapor barrier. Create a facing lap for longitudinal seams and end joints with insulation by removing 2 inches from one edge and one end of insulation segment. Secure laps to adjacent insulation section with 1/2-inch outward-clinching staples, 1 inch o.c. Install vapor barrier consisting of factory- or field-applied jacket, adhesive, vapor-barrier mastic, and sealant at joints, seams, and protrusions.
    - a. Repair punctures, tears, and penetrations with tape or mastic to maintain vapor-barrier seal.
    - b. Install vapor stops for ductwork and plenums operating below 50 deg F at 18-foot intervals. Vapor stops shall consist of vapor-barrier mastic applied in a Z-shaped pattern over insulation face, along butt end of insulation, and over the surface. Cover insulation face and surface to be insulated a width equal to two times the insulation thickness, but not less than 3 inches
  5. Install insulation on rectangular duct elbows and transitions with a full insulation section for each surface. Groove and score insulation to fit as closely as possible to outside and inside radius of elbows. Install insulation on round and flat-oval duct elbows with individually mitered gores cut to fit the elbow.
  6. Insulate duct stiffeners, hangers, and flanges that protrude beyond insulation surface with 6-inch wide strips of same material used to insulate duct. Secure on alternating sides of stiffener, hanger, and flange with pins spaced 6 inches o.c.

### 3.6 FIELD-APPLIED JACKET INSTALLATION

- A. Where glass-cloth jackets are indicated, install directly over bare insulation or insulation with factory-applied jackets.



1. Draw jacket smooth and tight to surface with 2-inch overlap at seams and joints.
2. Embed glass cloth between two 0.062-inch thick coats of lagging adhesive.
3. Completely encapsulate insulation with coating, leaving no exposed insulation.

B. Where FSK jackets are indicated, install as follows:

1. Draw jacket material smooth and tight.
2. Install lap or joint strips with same material as jacket.
3. Secure jacket to insulation with manufacturer's recommended adhesive.
4. Install jacket with 1-1/2-inch laps at longitudinal seams and 3-inch wide joint strips at end joints.
5. Seal openings, punctures, and breaks in vapor-retarder jackets and exposed insulation with vapor-barrier mastic.

C. Where PVC jackets are indicated, install with 1-inch overlap at longitudinal seams and end joints; for horizontal applications, install with longitudinal seams along top and bottom of tanks and vessels. Seal with manufacturer's recommended adhesive.

1. Apply two continuous beads of adhesive to seams and joints, one bead under lap and the finish bead along seam and joint edge.

D. Where metal jackets are indicated, install with 2-inch overlap at longitudinal seams and end joints. Overlap longitudinal seams arranged to shed water. Seal end joints with weatherproof sealant recommended by insulation manufacturer. Secure jacket with stainless-steel bands 12 inches o.c. and at end joints.

### 3.7 FIRE-RATED INSULATION SYSTEM INSTALLATION

- A. Where fire-rated insulation system is indicated, secure system to ducts and duct hangers and supports to maintain a continuous fire rating.
- B. Insulate duct access panels and doors to achieve same fire rating as duct.
- C. Install firestopping at penetrations through fire-rated assemblies.

### 3.8 FINISHES

- A. Insulation with ASJ, Glass-Cloth, or Other Paintable Jacket Material: Paint jacket with paint system identified below.
  1. Flat Acrylic Finish: Two finish coats over a primer that is compatible with jacket material and finish coat paint. Add fungicidal agent to render fabric mildew proof.
    - a. Finish Coat Material: Interior, flat, latex-emulsion size.
- B. Flexible Elastomeric Thermal Insulation: After adhesive has fully cured, apply two coats of insulation manufacturer's recommended protective coating.

- C. Color: Final color as selected by Architect. Vary first and second coats to allow visual inspection of the completed Work.
- D. Do not field paint aluminum or stainless-steel jackets.

### 3.9 FIELD QUALITY CONTROL

- A. Perform tests and inspections.
- B. Tests and Inspections:
  - 1. Inspect ductwork, randomly selected by Architect, by removing field-applied jacket and insulation in layers in reverse order of their installation. Extent of inspection shall be limited to one location(s) for each duct system defined in the "Duct Insulation Schedule, General" Article.
- C. All insulation applications will be considered defective Work if sample inspection reveals noncompliance with requirements.

### 3.10 DUCT INSULATION SCHEDULE, GENERAL

- A. Plenums and Ducts Requiring Insulation:
  - 1. Indoor, concealed supply, return, exhaust and outdoor air.
  - 2. Outdoor, concealed supply and return.
  - 3. Outdoor, exposed supply, return and exhaust.
- B. Items Not Insulated:
  - 1. Factory-insulated flexible ducts.

### 3.11 INDOOR DUCT AND PLENUM INSULATION SCHEDULE

- A. Concealed, round supply, return and outdoor air duct and plenum insulation shall be the following:
  - 1. Mineral-Fiber Blanket: 2 inches thick and 0.75-lb/cu. ft. nominal density.
- B. Concealed, round exhaust-air duct and plenum insulation shall be the following:
  - 1. Mineral-Fiber Blanket: 2 inches thick and 0.75-lb/cu. ft. nominal density.
- C. Concealed, rectangular, supply return and outdoor air duct and insulation shall be the following:
  - 1. Mineral-Fiber Blanket: 2 inches thick and 0.75-lb/cu. ft. nominal density.
- D. Exposed, round, supply, return and outdoor air duct and insulation shall be one of the following:
  - 1. Flexible Elastomeric: 2 inch thick.
  - 2. Mineral-Fiber Blanket: 2 inches thick and 0.75-lb/cu. ft. nominal density.

- E. Exposed, rectangular, supply, return and outdoor air duct and plenum insulation shall be one of the following:
  - 1. Flexible Elastomeric: 2 inch thick.
  - 2. Mineral-Fiber Blanket: 2 inches thick and 0.75-lb/cu. ft. nominal density.

### 3.12 OUTDOOR DUCT AND PLENUM INSULATION SCHEDULE

- A. Insulation materials and thicknesses are identified below. If more than one material is listed for a duct system, selection from materials listed is Contractor's option.
- B. Concealed, round, supply, return, exhaust and outdoor air duct insulation shall be one of the following:
  - 1. Mineral-Fiber Blanket: 2 inches and 1.5-lb/cu. ft. nominal density.
- C. Concealed, rectangular, supply, return, exhaust and outdoor air duct insulation shall be one of the following:
  - 1. Mineral-Fiber Blanket: 2 inches and 1.5-lb/cu. ft. nominal density.
- D. Exposed, round, supply, return, exhaust and outdoor air duct insulation shall be one of the following:
  - 1. Mineral-Fiber Blanket: 2 inches and 1.5-lb/cu. ft. nominal density.
- E. Exposed, rectangular, supply, return, exhaust and outdoor air duct insulation shall be one of the following:
  - 1. Mineral-Fiber Blanket: 2 inches and 1.5-lb/cu. ft. nominal density.

### 3.13 OUTDOOR, FIELD-APPLIED JACKET SCHEDULE

- A. Install jacket over insulation material. For insulation with factory-applied jacket, install the field-applied jacket over the factory-applied jacket.
- B. If more than one material is listed, selection from materials listed is Contractor's option.
- C. Ducts and Plenums, Concealed:
  - 1. PVC: 20 mils thick.
  - 2. Aluminum, Smooth 0.020 inch thick.
- D. Ducts and Plenums, Exposed, up to 48 Inches in Diameter or with Flat Surfaces up to 72 Inches:
  - 1. Aluminum, Smooth 0.020 inch thick.
- E. Ducts and Plenums, Exposed, Larger Than 48 Inches in Diameter or with Flat Surfaces Larger Than 72 Inches:

1. Aluminum, Smooth with 1-1/4-Inch Deep Corrugations: 0.032 inch thick.

END OF SECTION 230713

## SECTION 230900 - INSTRUMENTATION AND CONTROL FOR HVAC

### PART 1 - GENERAL

#### 1.1 SUMMARY

- A. This Section includes control equipment for HVAC systems and components, including control components for terminal heating and cooling units not supplied with factory-wired controls.
- B. See Sequence of Operations on Mechanical plans for requirements that relate to this Section.

#### 1.2 ACTION SUBMITTALS

- A. Product Data: For each control device indicated.
- B. Shop Drawings:
  - 1. Schematic flow diagrams.
  - 2. Power, signal, and control wiring diagrams.
  - 3. Details of control panel faces.
  - 4. Damper schedule.
  - 5. Valve schedule.
  - 6. DDC System Hardware: Wiring diagrams, schematic floor plans, and schematic control diagrams.
  - 7. Control System Software: Schematic diagrams, written descriptions, and points list.

#### 1.3 INFORMATIONAL SUBMITTALS

- A. Field quality-control test reports.

#### 1.4 CLOSEOUT SUBMITTALS

- A. Operation and maintenance data.
- B. Software and firmware operational documentation.

#### 1.5 QUALITY ASSURANCE

- A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.

## PART 2 - PRODUCTS

### 2.1 MANUFACTURERS

- A. Basis-of-Design Product: Subject to compliance with requirements, provide product compatible with existing Johnson Controls, Inc. Building Automation System.
- B. Control system shall consist of sensors, indicators, actuators, final control elements, interface equipment, other apparatus, and accessories to control mechanical systems.
- C. Control system shall consist of sensors, indicators, actuators, final control elements, interface equipment, other apparatus, accessories, and software connected to distributed controllers operating in multiuser, multitasking environment on token-passing network and programmed to control mechanical systems. An operator workstation permits interface with the network via dynamic color graphics with each mechanical system, building floor plan, and control device depicted by point-and-click graphics.

### 2.2 DDC EQUIPMENT

- A. Control Units: Modular, comprising processor board with programmable, nonvolatile, random-access memory; local operator access and display panel; integral interface equipment; and backup power source.
  - 1. Units monitor or control each I/O point; process information; execute commands from other control units, devices, and operator stations; and download from or upload to operator workstation.
  - 2. Stand-alone mode control functions operate regardless of network status. Functions include the following:
    - a. Global communications.
    - b. Discrete/digital, analog, and pulse I/O.
    - c. Monitoring, controlling, or addressing data points.
    - d. Software applications, scheduling, and alarm processing.
    - e. Testing and developing control algorithms without disrupting field hardware and controlled environment.
- B. Local Control Units: Modular, comprising processor board with electronically programmable, nonvolatile, read-only memory; and backup power source.
  - 1. Units monitor or control each I/O point, process information, and download from or upload to operator workstation or diagnostic terminal unit.
  - 2. Stand-alone mode control functions operate regardless of network status. Functions include the following:
    - a. Global communications.
    - b. Discrete/digital, analog, and pulse I/O.
    - c. Monitoring, controlling, or addressing data points.

3. Local operator interface provides for download from or upload to operator workstation.
- C. I/O Interface: Hardwired inputs and outputs may tie into system through controllers. Protect points so that shorting will cause no damage to controllers.
1. Binary Inputs: Allow monitoring of on-off signals without external power.
  2. Pulse Accumulation Inputs: Accept up to 10 pulses per second.
  3. Analog Inputs: Allow monitoring of low-voltage (0- to 10-V dc), current (4 to 20 mA), or resistance signals.
  4. Binary Outputs: Provide on-off or pulsed low-voltage signal, selectable for normally open or normally closed operation with three-position (on-off-auto) override switches and status lights.
  5. Analog Outputs: Provide modulating signal, either low voltage (0- to 10-V dc) or current (4 to 20 mA) with status lights, two-position (auto-manual) switch, and manually adjustable potentiometer.
  6. Tri-State Outputs: Provide two coordinated binary outputs for control of three-point, floating-type electronic actuators.
  7. Universal I/Os: Provide software selectable binary or analog outputs.
- D. Power Supplies: Transformers with Class 2 current-limiting type or overcurrent protection; limit connected loads to 80 percent of rated capacity. DC power supply shall match output current and voltage requirements and be full-wave rectifier type with the following:
1. Output ripple of 5.0 mV maximum peak to peak.
  2. Combined 1 percent line and load regulation with 100-mic.sec. response time for 50 percent load changes.
  3. Built-in overvoltage and overcurrent protection and be able to withstand 150 percent overload for at least 3 seconds without failure.
- E. Power Line Filtering: Internal or external transient voltage and surge suppression for workstations or controllers with the following:
1. Minimum dielectric strength of 1000 V.
  2. Maximum response time of 10 nanoseconds.
  3. Minimum transverse-mode noise attenuation of 65 dB.
  4. Minimum common-mode noise attenuation of 150 dB at 40 to 100 Hz.

## 2.3 ANALOG CONTROLLERS

- A. Step Controllers: 6- or 10-stage type, with heavy-duty switching rated to handle loads and operated by electric motor.
- B. Electric, Outdoor-Reset Controllers: Remote-bulb or bimetal rod-and-tube type, proportioning action with adjustable throttling range, adjustable set point, scale range minus 10 to plus 70 deg F, and single- or double-pole contacts.
- C. Electronic Controllers: Wheatstone-bridge-amplifier type, in steel enclosure with provision for remote-resistance readjustment. Identify adjustments on controllers, including proportional band and authority.

1. Single controllers can be integral with control motor if provided with accessible control readjustment potentiometer.

- D. Fan-Speed Controllers: Solid-state model providing field-adjustable proportional control of motor speed from maximum to minimum of 55 percent and on-off action below minimum fan speed. Controller shall briefly apply full voltage, when motor is started, to rapidly bring motor up to minimum speed. Equip with filtered circuit to eliminate radio interference.

## 2.4 ELECTRONIC SENSORS

- A. Description: Vibration and corrosion resistant; for wall, immersion, or duct mounting as required.

- B. Humidity Sensors: Bulk polymer sensor element.

1. Available Manufacturers:

- a. BEC Controls Corporation.
- b. General Eastern Instruments.
- c. MAMAC Systems, Inc.
- d. ROTRONIC Instrument Corp.
- e. TCS/Basys Controls.
- f. Vaisala.

2. Accuracy: 5 percent full range with linear output.

3. Outside-Air Sensor: 20 to 80 percent relative humidity range with mounting enclosure, suitable for operation at outdoor temperatures of minus 22 to plus 185 deg F.

- C. Pressure Transmitters/Transducers:

1. Available Manufacturers:

- a. BEC Controls Corporation.
- b. General Eastern Instruments.
- c. MAMAC Systems, Inc.
- d. ROTRONIC Instrument Corp.
- e. TCS/Basys Controls.
- f. Vaisala.

2. Static-Pressure Transmitter: Nondirectional sensor with suitable range for expected input, and temperature compensated.

- a. Accuracy: 2 percent of full scale with repeatability of 0.5 percent.
- b. Output: 4 to 20 mA.
- c. Building Static-Pressure Range: 0- to 0.25-inch wg.
- d. Duct Static-Pressure Range: 0- to 5-inch wg.

3. Differential-Pressure Switch (Air): Snap acting, with pilot-duty rating and with suitable scale range and differential.



4. Pressure Transmitters: Direct acting for gas or liquid service; range suitable for system; linear output 4 to 20 mA.

## 2.5 STATUS SENSORS

- A. Status Inputs for Fans: Differential-pressure switch with pilot-duty rating and with adjustable range of 0- to 5-inch w.g.
- B. Electronic Damper Position Indicator: Visual scale indicating percent of travel and 2- to 10-V dc, feedback signal.
  1. Available Manufacturers:
    - a. BEC Controls Corporation.
    - b. I.T.M. Instruments Inc.
    - c. Or approved equal

## 2.6 THERMOSTATS

- A. Manufacturers:
  1. Erie Controls.
  2. Danfoss Inc.; Air-Conditioning and Refrigeration Div.
  3. Heat-Timer Corporation.
  4. Sauter Controls Corporation.
  5. tekmar Control Systems, Inc.
  6. Theben AG - Lumilite Control Technology, Inc.
- B. Electric, solid-state, microcomputer-based room thermostat with remote sensor.
  1. Automatic switching from heating to cooling.
  2. Preferential rate control to minimize overshoot and deviation from set point.
  3. Set up for four separate temperatures per day.
  4. Instant override of set point for continuous or timed period from 1 hour to 31 days.
  5. Short-cycle protection.
  6. Programming based on weekday, Saturday, and Sunday.
  7. Selection features include degree F or degree C display, 12- or 24-hour clock, keyboard disable, remote sensor, and fan on-auto.
  8. Battery replacement without program loss.
  9. Thermostat display features include the following:
    - a. Time of day.
    - b. Actual room temperature.
    - c. Programmed temperature.
    - d. Programmed time.
    - e. Duration of timed override.
    - f. Day of week.
    - g. System mode indications include "heating," "off," "fan auto," and "fan on."

- C. Low-Voltage, On-Off Thermostats: NEMA DC 3, 24-V, bimetal-operated, mercury-switch type, with adjustable or fixed anticipation heater, concealed set-point adjustment, 55 to 85 deg F set-point range, and 2 deg F maximum differential.
- D. Room thermostat accessories include the following:
  - 1. Insulating Bases: For thermostats located on exterior walls.
- E. Airstream Thermostats: Two-pipe, fully proportional, single-temperature type; with adjustable set point in middle of range, adjustable throttling range, plug-in test fitting or permanent pressure gage, remote bulb, bimetal rod and tube, or averaging element.

## 2.7 ACTUATORS

- A. Electronic Actuators: Direct-coupled type designed for minimum 60,000 full-stroke cycles at rated torque.
  - 1. Available Manufacturers:
    - a. Belimo Aircontrols (USA), Inc. or approved equal
  - 2. Valves: Size for torque required for valve close off at maximum pump differential pressure.
  - 3. Dampers: Size for running torque calculated as follows:
    - a. Parallel-Blade Damper with Edge Seals: 7 inch-lb/sq. ft of damper.
    - b. Opposed-Blade Damper with Edge Seals: 5 inch-lb/sq. ft. of damper.
    - c. Parallel-Blade Damper without Edge Seals: 4 inch-lb/sq. ft of damper.
    - d. Opposed-Blade Damper without Edge Seals: 3 inch-lb/sq. ft. of damper.
    - e. Dampers with 2- to 3-Inch wg of Pressure Drop or Face Velocities of 1000 to 2500 fpm Increase running torque by 1.5.
    - f. Dampers with 3- to 4-Inch wg of Pressure Drop or Face Velocities of 2500 to 3000 fpm: Increase running torque by 2.0.
  - 4. Coupling: V-bolt and V-shaped, toothed cradle.
  - 5. Overload Protection: Electronic overload or digital rotation-sensing circuitry.
  - 6. Fail-Safe Operation: Mechanical, spring-return mechanism. Provide external, manual gear release on nonspring-return actuators.
  - 7. Power Requirements (Two-Position Spring Return): 24-V ac.
  - 8. Power Requirements (Modulating): Maximum 10 VA at 24-V ac or 8 W at 24-V dc.
  - 9. Proportional Signal: 2- to 10-V dc or 4 to 20 mA, and 2- to 10-V dc position feedback signal.
  - 10. Temperature Rating: Minus 22 to plus 122 deg F.
  - 11. Run Time: 12 seconds open, 5 seconds closed.

## 2.8 DAMPERS

- A. Manufacturers:

1. Air Balance Inc.
2. Don Park Inc.; Autodamp Div.
3. TAMCO (T. A. Morrison & Co. Inc.).
4. United Enertech Corp.
5. Vent Products Company, Inc.

B. Dampers: AMCA-rated, opposed-blade design; 0.125-inch- minimum thick, extruded-aluminum frames with holes for duct mounting; damper blades shall not be less than 0.064-inch- thick galvanized steel with maximum blade width of 8 inches and length of 48 inches.

1. Secure blades to 1/2-inch- diameter, zinc-plated axles using zinc-plated hardware, with oil-impregnated sintered bronze blade bearings, blade-linkage hardware of zinc-plated steel and brass, ends sealed against spring-stainless-steel blade bearings, and thrust bearings at each end of every blade.
2. Operating Temperature Range: From minus 40 to plus 200 deg F.
3. Edge Seals, Standard Pressure Applications: Closed-cell neoprene.

## 2.9 CONTROL CABLE

A. Paired Cable: STP or UTP type as recommended by control system manufacturer.

1. One pair, twisted, No. 18 AWG, stranded (19x30) tinned copper conductors.
2. Multi-pair twisted, No. 22 AWG, stranded tinned copper conductors.
3. PVC insulation.
4. Shielded or unshielded.
5. PVC jacket.
6. Flame Resistance: Comply with UL 1581.

## PART 3 - EXECUTION

### 3.1 INSTALLATION

A. Verify location of thermostats, humidistats, and other exposed control sensors with Drawings and room details before installation. Install devices 48 inches above the floor.

1. Install averaging elements in ducts and plenums in crossing or zigzag pattern.

B. Install guards on thermostats in the following locations:

1. Where indicated.

C. Install automatic dampers according to Division 23 Section "Air Duct Accessories."

D. Install damper motors on outside of duct in warm areas, not in locations exposed to outdoor temperatures.

E. Install labels and nameplates to identify control components according to Division 23 Section "Identification for HVAC Piping and Equipment."

- F. Install refrigerant instrument wells, valves, and other accessories according to Division 23 Section "Refrigerant Piping."
- G. Install duct volume-control dampers according to Division 23 Sections specifying air ducts.
- H. Install electronic and fiber-optic cables according to Division 27 Section "Communications Horizontal Cabling."

### 3.2 ELECTRICAL WIRING AND CONNECTION INSTALLATION

- A. Install raceways, boxes, and cabinets as shown on electrical drawings.
- B. Install building wire and cable as shown on electrical drawings.
- C. Install signal and communication cable as follows:
  - 1. Conceal cable, except in mechanical rooms and areas where other conduit and piping are exposed.
  - 2. Install exposed cable in raceway.
  - 3. Install concealed cable in raceway.
  - 4. Bundle and harness multiconductor instrument cable in place of single cables where several cables follow a common path.
  - 5. Fasten flexible conductors, bridging cabinets and doors, along hinge side; protect against abrasion. Tie and support conductors.
  - 6. Number-code or color-code conductors for future identification and service of control system, except local individual room control cables.
  - 7. Install wire and cable with sufficient slack and flexible connections to allow for vibration of piping and equipment.
- D. Connect manual-reset limit controls independent of manual-control switch positions. Automatic duct heater resets may be connected in interlock circuit of power controllers.
- E. Connect hand-off-auto selector switches to override automatic interlock controls when switch is in hand position.

### 3.3 FIELD QUALITY CONTROL

- A. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect, test, and adjust field-assembled components and equipment installation, including connections, and to assist in field testing. Report results in writing.
- B. Perform the following field tests and inspections and prepare test reports:
  - 1. Operational Test: After electrical circuitry has been energized, start units to confirm proper unit operation. Remove and replace malfunctioning units and retest.
  - 2. Test and adjust controls and safeties.
  - 3. Test calibration of controllers by disconnecting input sensors and stimulating operation with compatible signal generator.

4. Test each point through its full operating range to verify that safety and operating control set points are as required.
5. Test each control loop to verify stable mode of operation and compliance with sequence of operation. Adjust PID actions.
6. Test each system for compliance with sequence of operation.
7. Test software and hardware interlocks.

C. DDC Verification:

1. Verify that instruments are installed before calibration, testing, and loop or leak checks.
2. Check instruments for proper location and accessibility.
3. Check instrument installation for direction of flow, elevation, orientation, insertion depth, and other applicable considerations.
4. Check instrument tubing for proper fittings, slope, material, and support.
5. Check pressure instruments, piping slope, installation of valve manifold, and self-contained pressure regulators.
6. Check temperature instruments and material and length of sensing elements.
7. Check control valves. Verify that they are in correct direction.
8. Check air-operated dampers. Verify that pressure gages are provided and that proper blade alignment, either parallel or opposed, has been provided.
9. Check DDC system as follows:
  - a. Verify that DDC controller power supply is from emergency power supply, if applicable.
  - b. Verify that wires at control panels are tagged with their service designation and approved tagging system.
  - c. Verify that spare I/O capacity has been provided.
  - d. Verify that DDC controllers are protected from power supply surges.

D. Replace damaged or malfunctioning controls and equipment and repeat testing procedures.

3.4 DEMONSTRATION

- A. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain HVAC instrumentation and controls. Refer to Division 01 Section "Demonstration and Training."

END OF SECTION 230900

## SECTION 233113 - METAL DUCTS

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions, apply to this Section.

#### 1.2 SUMMARY

- A. Section Includes:

- 1. Single-wall rectangular ducts and fittings.
- 2. Single-wall round and flat oval ducts and fittings.
- 3. Sheet metal materials.
- 4. Sealants and gaskets.
- 5. Hangers and supports.

- B. Related Sections:

- 1. Section 230593 "Testing, Adjusting, and Balancing for HVAC" for testing, adjusting, and balancing requirements for metal ducts.
- 2. Section 233300 "Air Duct Accessories" for dampers, turning vanes, and flexible ducts.

#### 1.3 PERFORMANCE REQUIREMENTS

- A. Delegated Duct Design: Duct construction, including sheet metal thicknesses, seam and joint construction, reinforcements, and hangers and supports, shall comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" and performance requirements and design criteria indicated in "Duct Schedule" Article.
- B. Structural Performance: Duct hangers and supports shall withstand the effects of gravity and wind loads and stresses within limits and under conditions described in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible".
- C. Airstream Surfaces: Surfaces in contact with the airstream shall comply with requirements in ASHRAE 62.1.

#### 1.4 ACTION SUBMITTALS

- A. Product Data: For each type of the following products:
  - 1. Liners and adhesives.
  - 2. Sealants and gaskets.

B. Submittals:

1. Product Data: Documentation indicating that duct systems comply with ASHRAE 62.1, Section 5 - "Systems and Equipment."
2. Product Data: Documentation indicating that duct systems comply with ASHRAE/IESNA 90.1, Section 6.4.4 - "HVAC System Construction and Insulation."
3. Product Data: For adhesives and sealants, documentation including printed statement of VOC content.
4. Laboratory Test Reports: For adhesives and sealants, documentation indicating that products comply with the testing and product requirements of the California Department of Health Services' "Standard Practice for the Testing of Volatile Organic Emissions from Various Sources Using Small-Scale Environmental Chambers."

C. Shop Drawings:

1. Fabrication, assembly, and installation, including plans, elevations, sections, components, and attachments to other work.
2. Factory- and shop-fabricated ducts and fittings.
3. Duct layout indicating sizes, configuration, liner material, and static-pressure classes.
4. Elevation of top of ducts.
5. Dimensions of main duct runs from building grid lines.
6. Fittings.
7. Reinforcement and spacing.
8. Seam and joint construction.
9. Equipment installation based on equipment being used on Project.
10. Locations for duct accessories, including dampers, turning vanes, and access doors and panels.
11. Hangers and supports, including methods for duct and building attachment, and vibration isolation.

D. Delegated-Design Submittal:

1. Sheet metal thicknesses.
2. Joint and seam construction and sealing.
3. Reinforcement details and spacing.
4. Materials, fabrication, assembly, and spacing of hangers and supports.

1.5 INFORMATIONAL SUBMITTALS

A. Coordination Drawings: Plans, drawn to scale, on which the following items are shown and coordinated with each other, using input from installers of the items involved:

1. Duct installation in congested spaces, indicating coordination with general construction, building components, and other building services. Indicate proposed changes to duct layout.
2. Suspended ceiling components.
3. Structural members to which duct will be attached.
4. Size and location of initial access modules for acoustical tile.
5. Penetrations of smoke barriers and fire-rated construction.

6. Items penetrating finished ceiling including the following:
  - a. Lighting fixtures.
  - b. Air outlets and inlets.
  - c. Speakers.
  - d. Sprinklers.
  - e. Access panels.
  - f. Perimeter moldings.

- B. Welding certificates.

## 1.6 QUALITY ASSURANCE

- A. Welding Qualifications: Qualify procedures and personnel according to AWS D1.1/D1.1M, "Structural Welding Code - Steel," for hangers and supports. AWS D1.2/D1.2M, "Structural Welding Code - Aluminum," for aluminum supports. AWS D9.1M/D9.1, "Sheet Metal Welding Code," for duct joint and seam welding.
- B. Welding Qualifications: Qualify procedures and personnel according to the following:
  1. AWS D1.1/D1.1M, "Structural Welding Code - Steel," for hangers and supports.
  2. AWS D1.2/D1.2M, "Structural Welding Code - Aluminum," for aluminum supports.
  3. AWS D9.1M/D9.1, "Sheet Metal Welding Code," for duct joint and seam welding.
- C. ASHRAE Compliance: Applicable requirements in ASHRAE 62.1, Section 5 - "Systems and Equipment" and Section 7 - "Construction and System Start-up."
- D. ASHRAE/IESNA Compliance: Applicable requirements in ASHRAE/IESNA 90.1, Section 6.4.4 - "HVAC System Construction and Insulation."

## PART 2 - PRODUCTS

### 2.1 SINGLE-WALL RECTANGULAR DUCTS AND FITTINGS

- A. General Fabrication Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" based on indicated static-pressure class unless otherwise indicated.
- B. Transverse Joints: Select joint types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 2-1, "Rectangular Duct/Transverse Joints," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
- C. Longitudinal Seams: Select seam types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 2-2, "Rectangular Duct/Longitudinal Seams," for static-pressure class, applicable sealing requirements, materials involved, duct-



support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

- D. Elbows, Transitions, Offsets, Branch Connections, and Other Duct Construction: Select types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Chapter 4, "Fittings and Other Construction," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

## 2.2 SINGLE-WALL ROUND AND FLAT OVAL DUCTS AND FITTINGS

- A. General Fabrication Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Chapter 3, "Round, Oval, and Flexible Duct," based on indicated static-pressure class unless otherwise indicated.
- B. Flat-Oval Ducts: Indicated dimensions are the duct width (major dimension) and diameter of the round sides connecting the flat portions of the duct (minor dimension).
- C. Transverse Joints: Select joint types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-1, "Round Duct Transverse Joints," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
  - 1. Transverse Joints in Ducts Larger Than 60 Inches in Diameter: Flanged.
- D. Longitudinal Seams: Select seam types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-2, "Round Duct Longitudinal Seams," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
  - 1. Fabricate round ducts larger than 90 inches in diameter with butt-welded longitudinal seams.
  - 2. Fabricate flat-oval ducts larger than 72 inches in width (major dimension) with butt-welded longitudinal seams.
- E. Tees and Laterals: Select types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-5, "90 Degree Tees and Laterals," and Figure 3-6, "Conical Tees," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

## 2.3 SHEET METAL MATERIALS

- A. General Material Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for acceptable materials, material thicknesses, and duct

construction methods unless otherwise indicated. Sheet metal materials shall be free of pitting, seam marks, roller marks, stains, discolorations, and other imperfections.

- B. Galvanized Sheet Steel: Comply with ASTM A 653/A 653M.
  - 1. Galvanized Coating Designation: G60.
  - 2. Finishes for Surfaces Exposed to View: Mill phosphatized.
- C. Reinforcement Shapes and Plates: ASTM A 36/A 36M, steel plates, shapes, and bars; black and galvanized.
  - 1. Where black- and galvanized-steel shapes and plates are used to reinforce aluminum ducts, isolate the different metals with butyl rubber, neoprene, or EPDM gasket materials.
- D. Tie Rods: Galvanized steel, 1/4-inch minimum diameter for lengths 36 inches or less; 3/8-inch minimum diameter for lengths longer than 36 inches

#### 2.4 SEALANT AND GASKETS

- A. General Sealant and Gasket Requirements: Surface-burning characteristics for sealants and gaskets shall be a maximum flame-spread index of 25 and a maximum smoke-developed index of 50 when tested according to UL 723; certified by an NRTL.
- B. Two-Part Tape Sealing System:
  - 1. Tape: Woven cotton fiber impregnated with mineral gypsum and modified acrylic/silicone activator to react exothermically with tape to form hard, durable, airtight seal.
  - 2. Tape Width: 4 inches.
  - 3. Sealant: Modified styrene acrylic.
  - 4. Water resistant.
  - 5. Mold and mildew resistant.
  - 6. Maximum Static-Pressure Class: 10-inch wg, positive and negative.
  - 7. Service: Indoor and outdoor.
  - 8. Service Temperature: Minus 40 to plus 200 deg F.
  - 9. Substrate: Compatible with galvanized sheet steel (both PVC coated and bare), stainless steel, or aluminum.
  - 10. For indoor applications, sealant shall have a VOC content of 250 g/L or less when calculated according to 40 CFR 59, Subpart D (EPA Method 24).
  - 11. Sealant shall comply with the testing and product requirements of the California Department of Health Services' "Standard Practice for the Testing of Volatile Organic Emissions from Various Sources Using Small-Scale Environmental Chambers."
- C. Flanged Joint Sealant: Comply with ASTM C 920.
  - 1. General: Single-component, acid-curing, silicone, elastomeric.
  - 2. Type: S.
  - 3. Grade: NS.
  - 4. Class: 25.

5. Use: O.
  6. For indoor applications, sealant shall have a VOC content of 250 g/L or less when calculated according to 40 CFR 59, Subpart D (EPA Method 24).
  7. Sealant shall comply with the testing and product requirements of the California Department of Health Services' "Standard Practice for the Testing of Volatile Organic Emissions from Various Sources Using Small-Scale Environmental Chambers."
- D. Flange Gaskets: Butyl rubber, neoprene, or EPDM polymer with polyisobutylene plasticizer.
- E. Round Duct Joint O-Ring Seals:
1. Seal shall provide maximum leakage class of 3 cfm/100 sq. ft. at 1-inch wg and shall be rated for 10-inch wg static-pressure class, positive or negative.
  2. EPDM O-ring to seal in concave bead in coupling or fitting spigot.
  3. Double-lipped, EPDM O-ring seal, mechanically fastened to factory-fabricated couplings and fitting spigots.

## 2.5 HANGERS AND SUPPORTS

- A. Hanger Rods for Noncorrosive Environments: Cadmium-plated steel rods and nuts.
- B. Hanger Rods for Corrosive Environments: Electrogalvanized, all-thread rods or galvanized rods with threads painted with zinc-chromate primer after installation.
- C. Strap and Rod Sizes: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Table 5-1, "Rectangular Duct Hangers Minimum Size," and Table 5-2, "Minimum Hanger Sizes for Round Duct."
- D. Duct Attachments: Sheet metal screws, blind rivets, or self-tapping metal screws; compatible with duct materials.
- E. Trapeze and Riser Supports:
1. Supports for Galvanized-Steel Ducts: Galvanized-steel shapes and plates.

## PART 3 - EXECUTION

### 3.1 DUCT INSTALLATION

- A. Drawing plans, schematics, and diagrams indicate general location and arrangement of duct system. Indicated duct locations, configurations, and arrangements were used to size ducts and calculate friction loss for air-handling equipment sizing and for other design considerations. Install duct systems as indicated unless deviations to layout are approved on Shop Drawings and Coordination Drawings.
- B. Install ducts according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" unless otherwise indicated.

- C. Install round and flat-oval ducts in maximum practical lengths.
- D. Install ducts with fewest possible joints.
- E. Install factory- or shop-fabricated fittings for changes in direction, size, and shape and for branch connections.
- F. Unless otherwise indicated, install ducts vertically and horizontally, and parallel and perpendicular to building lines.
- G. Install ducts close to walls, overhead construction, columns, and other structural and permanent enclosure elements of building.
- H. Install ducts with a clearance of 1 inch, plus allowance for insulation thickness.
- I. Route ducts to avoid passing through transformer vaults and electrical equipment rooms and enclosures.
- J. Protect duct interiors from moisture, construction debris and dust, and other foreign materials. Comply with SMACNA's "IAQ Guidelines for Occupied Buildings Under Construction," Appendix G, "Duct Cleanliness for New Construction Guidelines."

### 3.2 DUCT SEALING

- A. Seal ducts to the following seal classes according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible":
  - 1. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
  - 2. Outdoor, Supply-Air Ducts: Seal Class A.
  - 3. Outdoor, Return-Air Ducts: Seal Class C.
  - 4. Conditioned Space, Supply-Air Ducts in Pressure Classes 2-Inch wg and Lower: Seal Class C.
  - 5. Conditioned Space, Supply-Air Ducts in Pressure Classes Higher Than 2-Inch wg: Seal Class B.
  - 6. Conditioned Space, Return-Air Ducts: Seal Class C.

### 3.3 HANGER AND SUPPORT INSTALLATION

- A. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Chapter 5, "Hangers and Supports."
- B. Hanger Spacing: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Table 5-1, "Rectangular Duct Hangers Minimum Size," and Table 5-2, "Minimum Hanger Sizes for Round Duct," for maximum hanger spacing; install hangers and supports within 24 inches of each elbow and within 48 inches of each branch intersection.

### 3.4 CONNECTIONS

- A. Make connections to equipment with flexible connectors complying with Section 233300 "Air Duct Accessories."
- B. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for branch, outlet and inlet, and terminal unit connections.

### 3.5 START UP

- A. Air Balance: Comply with requirements in Section 230593 "Testing, Adjusting, and Balancing for HVAC."

### 3.6 DUCT SCHEDULE

#### A. Supply Ducts:

- 1. Ducts Connected to Constant-Volume Air-Handling Units:
  - a. Minimum SMACNA Seal Class: A.
  - b. SMACNA Leakage Class for Rectangular: 6.
  - c. SMACNA Leakage Class for Round and Flat Oval: 3.
- 2. Ducts Connected to Variable-Air-Volume Air-Handling Units:
  - a. Minimum SMACNA Seal Class: A.
  - b. SMACNA Leakage Class for Rectangular: 6.
  - c. SMACNA Leakage Class for Round and Flat Oval: 3.

#### B. Exhaust Ducts:

- 1. Ducts Connected to Exhaust Fans:
  - a. Minimum SMACNA Seal Class: A.
  - b. SMACNA Leakage Class for Rectangular: 3.
  - c. SMACNA Leakage Class for Round and Flat Oval: 3.

#### C. Elbow Configuration:

- 1. Rectangular Duct: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-2, "Rectangular Elbows."
  - a. Velocity 1000 fpm or Lower:
    - 1) Radius Type RE 1 with minimum 0.5 radius-to-diameter ratio.
    - 2) Mitered Type RE 2 with vanes complying with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-3, "Vanes and Vane Runners," and Figure 4-4, "Vane Support in Elbows."

- b. Velocity 1000 to 1500 fpm
    - 1) Radius Type RE 1 with minimum 1.0 radius-to-diameter ratio.
    - 2) Radius Type RE 3 with minimum 0.5 radius-to-diameter ratio and two vanes.
    - 3) Mitered Type RE 2 with vanes complying with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-3, "Vanes and Vane Runners," and Figure 4-4, "Vane Support in Elbows."
  - c. Velocity 1500 fpm or Higher:
    - 1) Radius Type RE 1 with minimum 1.5 radius-to-diameter ratio.
    - 2) Radius Type RE 3 with minimum 1.0 radius-to-diameter ratio and two vanes.
    - 3) Mitered Type RE 2 with vanes complying with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-3, "Vanes and Vane Runners," and Figure 4-4, "Vane Support in Elbows."
2. Round Duct: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-4, "Round Duct Elbows."
- a. Minimum Radius-to-Diameter Ratio and Elbow Segments: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Table 3-1, "Mitered Elbows." Elbows with less than 90-degree change of direction have proportionately fewer segments.
    - 1) Velocity 1000 fpm or Lower: 0.5 radius-to-diameter ratio and three segments for 90-degree elbow.
    - 2) Velocity 1000 to 1500 fpm: 1.0 radius-to-diameter ratio and four segments for 90-degree elbow.
    - 3) Velocity 1500 fpm or Higher: 1.5 radius-to-diameter ratio and five segments for 90-degree elbow.
    - 4) Radius-to Diameter Ratio: 1.5.
  - b. Round Elbows, 12 Inches and Smaller in Diameter: Stamped or pleated.
  - c. Round Elbows, 14 Inches and Larger in Diameter: Standing seam.
- D. Branch Configuration:
- 1. Rectangular Duct: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-6, "Branch Connection."
    - a. Rectangular Main to Rectangular Branch: 45-degree entry.
    - b. Rectangular Main to Round Branch: Spin in.
  - 2. Round and Flat Oval: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-5, "90 Degree Tees and Laterals," and Figure 3-6, "Conical Tees." Saddle taps are permitted in existing duct.
    - a. Velocity 1000 fpm or Lower: 90-degree tap.

- b. Velocity 1000 to 1500 fpm: Conical tap.
- c. Velocity 1500 fpm or Higher: 45-degree lateral.

END OF SECTION 233113

## SECTION 233300 - AIR DUCT ACCESSORIES

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section Includes:
  - 1. Manual volume dampers.
  - 2. Control dampers.
  - 3. Flange connectors.
  - 4. Turning vanes.
  - 5. Flexible connectors.
  - 6. Flexible ducts.
  - 7. Duct accessory hardware.

#### 1.3 ACTION SUBMITTALS

- A. Submittals:
  - 1. Product Data: Documentation indicating that units comply with ASHRAE 62.1, Section 5 - "Systems and Equipment."
  - 2. Product Data: Documentation indicating that duct insulation R-values comply with tables in ASHRAE/IESNA 90.1, Section 6 - "Heating, Ventilating, and Air Conditioning."
- B. Shop Drawings: For duct accessories. Include plans, elevations, sections, details and attachments to other work.
  - 1. Detail duct accessories fabrication and installation in ducts and other construction. Include dimensions, weights, loads, and required clearances; and method of field assembly into duct systems and other construction. Include the following:
    - a. Special fittings.
    - b. Control-damper installations.
    - c. Wiring Diagrams: For power, signal, and control wiring.

#### 1.4 INFORMATIONAL SUBMITTALS

- A. Coordination Drawings: Roof plans, drawn to scale, on which ducts and piping are drawn, coordinated with existing equipment on the roof on which duct accessories are drawn.



## 1.5 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For air duct accessories to include in operation and maintenance manuals.

## PART 2 - PRODUCTS

### 2.1 ASSEMBLY DESCRIPTION

- A. Comply with NFPA 90A, "Installation of Air Conditioning and Ventilating Systems," and with NFPA 90B, "Installation of Warm Air Heating and Air Conditioning Systems."
- B. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for acceptable materials, material thicknesses, and duct construction methods unless otherwise indicated. Sheet metal materials shall be free of pitting, seam marks, roller marks, stains, discolorations, and other imperfections.

### 2.2 MATERIALS

- A. Galvanized Sheet Steel: Comply with ASTM A 653/A 653M.
  - 1. Galvanized Coating Designation: G60.
  - 2. Exposed-Surface Finish: Mill phosphatized.
- B. Reinforcement Shapes and Plates: Galvanized-steel reinforcement where installed on galvanized sheet metal ducts; compatible materials for aluminum and stainless-steel ducts.
- C. Tie Rods: Galvanized steel, 1/4-inch minimum diameter for lengths 36 inches or less; 3/8-inch minimum diameter for lengths longer than 36 inches.

### 2.3 MANUAL VOLUME DAMPERS

- A. Standard, Steel, Manual Volume Dampers:
  - 1. Standard leakage rating, with linkage outside airstream.
  - 2. Suitable for horizontal or vertical applications.
  - 3. Frames:
    - a. Frame: Hat-shaped, 0.094-inch-thick, galvanized sheet steel.
    - b. Mitered and welded corners.
    - c. Flanges for attaching to walls and flangeless frames for installing in ducts.
  - 4. Blades:
    - a. Multiple or single blade.
    - b. Parallel- or opposed-blade design.
    - c. Stiffen damper blades for stability.
    - d. Galvanized-steel, 0.064 inch thick.

5. Blade Axles: Galvanized steel.
  6. Bearings:
    - a. Stainless-steel sleeve.
    - b. Dampers in ducts with pressure classes of 3-inch wg or less shall have axles full length of damper blades and bearings at both ends of operating shaft.
  7. Tie Bars and Brackets: Galvanized steel.
- B. Standard, Aluminum, Manual Volume Dampers:
1. Standard leakage rating, with linkage outside airstream.
  2. Suitable for horizontal or vertical applications.
  3. Frames: Hat-shaped, 0.10-inch-thick, aluminum sheet channels; frames with flanges for attaching to walls and flangeless frames for installing in ducts.
  4. Blades:
    - a. Multiple or single blade.
    - b. Parallel- or opposed-blade design.
    - c. Stiffen damper blades for stability.
    - d. Roll-Formed Aluminum Blades: 0.10-inch- thick aluminum sheet.
    - e. Extruded-Aluminum Blades: 0.050-inch-thick extruded aluminum.
  5. Blade Axles: Galvanized steel.
  6. Bearings:
    - a. Stainless-steel sleeve.
    - b. Dampers in ducts with pressure classes of 3-inch wg or less shall have axles full length of damper blades and bearings at both ends of operating shaft.
  7. Tie Bars and Brackets: Aluminum.
- C. Jackshaft:
1. Size: 0.5-inch diameter.
  2. Material: Galvanized-steel pipe rotating within pipe-bearing assembly mounted on supports at each mullion and at each end of multiple-damper assemblies.
  3. Length and Number of Mountings: As required to connect linkage of each damper in multiple-damper assembly.
- D. Damper Hardware:
1. Zinc-plated, die-cast core with dial and handle made of 3/32-inch-thick zinc-plated steel, and a 3/4-inch hexagon locking nut.
  2. Include center hole to suit damper operating-rod size.
  3. Include elevated platform for insulated duct mounting.

## 2.4 CONTROL DAMPERS

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
1. Greenheck Fan Corporation.
  2. Nailor Industries Inc.
  3. Ruskin Company.
- B. Frames:
1. Hat shaped.
  2. 0.094-inch-thick, galvanized sheet steel.
  3. Mitered and welded corners.
- C. Blades:
1. Multiple blade with maximum blade width of 6 inches.
  2. Parallel-blade design.
  3. Galvanized-steel.
  4. 0.064 inch thick single skin.
  5. Blade Edging: Closed-cell neoprene.
  6. Blade Edging: Inflatable seal blade edging, or replaceable rubber seals.
- D. Blade Axles: 1/2-inch- diameter; galvanized steel; blade-linkage hardware of zinc-plated steel and brass; ends sealed against blade bearings.
1. Operating Temperature Range: From minus 40 to plus 200 deg F.
- E. Bearings:
1. Stainless-steel sleeve.
  2. Dampers in ducts with pressure classes of 3-inch wg or less shall have axles full length of damper blades and bearings at both ends of operating shaft.
  3. Thrust bearings at each end of every blade.

## 2.5 FLANGE CONNECTORS

- A. Description: Add-on or roll-formed, factory-fabricated, slide-on transverse flange connectors, gaskets, and components.
- B. Material: Galvanized steel.
- C. Gage and Shape: Match connecting ductwork.

## 2.6 TURNING VANES

- A. Manufactured Turning Vanes for Metal Ducts: Curved blades of galvanized sheet steel; support with bars perpendicular to blades set; set into vane runners suitable for duct mounting.
  - 1. Acoustic Turning Vanes: Fabricate airfoil-shaped aluminum extrusions with perforated faces and fibrous-glass fill.
- B. General Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible"; Figures 4-3, "Vanes and Vane Runners," and 4-4, "Vane Support in Elbows."
- C. Vane Construction: Single or Double wall.
- D. Vane Construction: Single wall for ducts up to 48 inches wide and double wall for larger dimensions.

## 2.7 FLEXIBLE CONNECTORS

- A. Materials: Flame-retardant or noncombustible fabrics.
- B. Coatings and Adhesives: Comply with UL 181, Class 1.
- C. Metal-Edged Connectors: Factory fabricated with a fabric strip 5-3/4 inches wide attached to two strips of 2-3/4-inch-wide, 0.028-inch-thick, galvanized sheet steel or 0.032-inch-thick aluminum sheets. Provide metal compatible with connected ducts.
- D. Outdoor System, Flexible Connector Fabric: Glass fabric double coated with weatherproof, synthetic rubber resistant to UV rays and ozone.
  - 1. Minimum Weight: 24 oz./sq. yd.
  - 2. Tensile Strength: 530 lbf/inch in the warp and 440 lbf/inch in the filling.
  - 3. Service Temperature: Minus 50 to plus 250 deg F.

## 2.8 FLEXIBLE DUCTS

- A. Noninsulated, Flexible Duct: UL 181, Class 1, 2-ply vinyl film supported by helically wound, spring-steel wire.
  - 1. Pressure Rating: 10-inch wg positive and 1.0-inch wg negative.
  - 2. Maximum Air Velocity: 4000 fpm
  - 3. Temperature Range: Minus 10 to plus 160 deg F.
- B. Insulated, Flexible Duct: UL 181, Class 1, aluminum laminate and polyester film with latex adhesive supported by helically wound, spring-steel wire; fibrous-glass insulation; aluminized vapor-barrier film.
  - 1. Pressure Rating: 10-inch wg positive and 1.0-inch wg negative.
  - 2. Maximum Air Velocity: 4000 fpm

3. Temperature Range: Minus 20 to plus 210 deg F.
4. Insulation R-value: Comply with ASHRAE/IESNA 90.1.

C. Flexible Duct Connectors:

1. Clamps: Stainless-steel band with cadmium-plated hex screw to tighten band with a worm-gear action in sizes 3 through 18 inches, to suit duct size.
2. Non-Clamp Connectors: Adhesive plus sheet metal screws.

2.9 DUCT ACCESSORY HARDWARE

- A. Instrument Test Holes: Cast iron or cast aluminum to suit duct material, including screw cap and gasket. Size to allow insertion of pitot tube and other testing instruments and of length to suit duct-insulation thickness.
- B. Adhesives: High strength, quick setting, neoprene based, waterproof, and resistant to gasoline and grease.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Install duct accessories according to applicable details in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for metal ducts and in NAIMA AH116, "Fibrous Glass Duct Construction Standards," for fibrous-glass ducts.
- B. Install duct accessories of materials suited to duct materials; use galvanized-steel accessories in galvanized-steel and fibrous-glass ducts, stainless-steel accessories in stainless-steel ducts, and aluminum accessories in aluminum ducts.
- C. Install backdraft dampers at inlet of exhaust fans or exhaust ducts as close as possible to exhaust fan unless otherwise indicated.
- D. Install volume dampers at points on supply, return, and exhaust systems where branches extend from larger ducts. Where dampers are installed in ducts having duct liner, install dampers with hat channels of same depth as liner, and terminate liner with nosing at hat channel.
  1. Install steel volume dampers in steel ducts.
  2. Install aluminum volume dampers in aluminum ducts.
- E. Set dampers to fully open position before testing, adjusting, and balancing.
- F. Connect ducts to existing duct silencers with flexible duct connectors.
- G. Install duct access doors on sides of ducts to allow for inspecting, adjusting, and maintaining accessories and equipment at the following locations:
  1. Downstream from control dampers and equipment.

2. At each change in direction and at maximum 50-foot spacing.
  3. Upstream and downstream from turning vanes.
  4. Upstream or downstream from duct silencers.
  5. Control devices requiring inspection.
  6. Elsewhere as indicated.
- H. Install access doors with swing against duct static pressure.
- I. Access Door Sizes:
1. Two-Hand Access: 12 by 6 inches.
  2. Head and Hand Access: 18 by 10 inches.
- J. Label access doors to indicate the purpose of access door.
- K. Install flexible connectors to connect ducts to equipment.
- L. For fans developing static pressures of 5-inch wg and more, cover flexible connectors with loaded vinyl sheet held in place with metal straps.
- M. Install duct test holes where required for testing and balancing purposes.
- N. Install thrust limits at centerline of thrust, symmetrical on both sides of equipment. Attach thrust limits at centerline of thrust and adjust to a maximum of 1/4-inch movement during start and stop of fans.

### 3.2 FIELD QUALITY CONTROL

- A. Tests and Inspections:
1. Operate dampers to verify full range of movement.
  2. Inspect locations of access doors and verify that purpose of access door can be performed.
  3. Inspect turning vanes for proper and secure installation.
  4. Operate remote damper operators to verify full range of movement of operator and damper.

END OF SECTION 233300

## SECTION 233423 - HVAC POWER VENTILATORS

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section Includes:
  - 1. Centrifugal roof ventilators.
  - 2. In-line centrifugal fans.

#### 1.3 PERFORMANCE REQUIREMENTS

- A. Operating Limits: Classify according to AMCA 99.

#### 1.4 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated. Include rated capacities, operating characteristics, and furnished specialties and accessories. Also include the following:
  - 1. Certified fan performance curves with system operating conditions indicated.
  - 2. Certified fan sound-power ratings.
  - 3. Motor ratings and electrical characteristics, plus motor and electrical accessories.
  - 4. Material thickness and finishes, including color charts.
  - 5. Dampers, including housings, linkages, and operators.

#### 1.5 QUALITY ASSURANCE

- A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.
- B. AMCA Compliance: Fans shall have AMCA-Certified performance ratings and shall bear the AMCA-Certified Ratings Seal.
- C. UL Standards: Power ventilators shall comply with UL 705.

1.6 COORDINATION

- A. Coordinate size and location of structural-steel support members.
- B. Coordinate sizes and locations of roof curbs, equipment supports, and roof penetrations with actual equipment provided.

PART 2 - PRODUCTS

2.1 CENTRIFUGAL ROOF VENTILATORS

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
  - 1. Greenheck Fan Corporation.
  - 2. Loren Cook Company.
  - 3. PennBarry.
- B. Housing: Removable, spun-aluminum, dome top and outlet baffle; square, one-piece, aluminum base with venturi inlet cone.
  - 1. Upblast Units: Provide spun-aluminum discharge baffle to direct discharge air upward, with rain drains.
  - 2. Hinged Subbase: Galvanized-steel hinged arrangement permitting service and maintenance.
- C. Fan Wheels: Aluminum hub and wheel with backward-inclined blades.
- D. Belt Drives:
  - 1. Resiliently mounted to housing.
  - 2. Fan Shaft: Turned, ground, and polished steel; keyed to wheel hub.
  - 3. Shaft Bearings: Permanently lubricated, permanently sealed, self-aligning ball bearings.
  - 4. Pulleys: Cast-iron, adjustable-pitch motor pulley.
  - 5. Fan and motor isolated from exhaust airstream.
- E. Accessories:
  - 1. Disconnect Switch: Nonfusible type, with thermal-overload protection mounted outside fan housing, factory wired through an internal aluminum conduit.
  - 2. Bird Screens: Removable, 1/2-inch mesh, aluminum or brass wire.
  - 3. Dampers: Counterbalanced, parallel-blade, backdraft dampers mounted in curb base; factory set to close when fan stops.
  - 4. Motorized Dampers: Parallel-blade dampers mounted in curb base with electric actuator; wired to close when fan stops.
- F. Roof Curbs: Galvanized steel; mitered and welded corners; 1-1/2-inch-thick, rigid, fiberglass insulation adhered to inside walls; and 1-1/2-inch wood nailer. Size as required to suit roof opening and fan base.



1. Configuration: Self-flashing without a cant strip, with mounting flange.
2. Overall Height: 24 inches.
3. Sound Curb: Curb with sound-absorbing insulation.
4. Pitch Mounting: Manufacture curb for roof slope.
5. Metal Liner: Galvanized steel.
6. Mounting Pedestal: Galvanized steel with removable access panel.
7. Vented Curb: Unlined with louvered vents in vertical sides.

G. Capacities and Characteristics:

Refer to Fan Schedule.

## 2.2 CEILING-MOUNTED VENTILATORS

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

1. Greenheck Fan Corporation.
2. Loren Cook Company.
3. PennBarry.

B. Fan Wheel: Centrifugal wheels directly mounted on motor shaft. Fan shrouds, motor, and fan wheel shall be removable for service.

C. Grille: Plastic or Aluminum, louvered grille with flange on intake and thumbscrew attachment to fan housing.

D. Electrical Requirements: Junction box for electrical connection on housing and receptacle for motor plug-in.

E. Accessories:

1. Time-Delay Switch: Assembly with single-pole rocker switch, timer, and cover plate.
2. Filter: Washable aluminum to fit between fan and grille.
3. Isolation: Rubber-in-shear vibration isolators.
4. Manufacturer's standard roof jack cap and transition fittings.

F. Capacities and Characteristics:

Refer to Fan Schedule.

## 2.3 MOTORS

A. Comply with NEMA designation, temperature rating, service factor, enclosure type, and efficiency requirements for motors specified in Division 23 Section "Common Motor Requirements for HVAC Equipment."

1. Motor Sizes: Minimum size as indicated. If not indicated, large enough so driven load will not require motor to operate in service factor range above 1.0.

2. Controllers, Electrical Devices, and Wiring: Comply with requirements for electrical devices and connections specified in Division 26 Sections.

B. Enclosure Type: Totally enclosed, fan cooled.

#### 2.4 SOURCE QUALITY CONTROL

- A. Certify sound-power level ratings according to AMCA 301, "Methods for Calculating Fan Sound Ratings from Laboratory Test Data." Factory test fans according to AMCA 300, "Reverberant Room Method for Sound Testing of Fans." Label fans with the AMCA-Certified Ratings Seal.
- B. Certify fan performance ratings, including flow rate, pressure, power, air density, speed of rotation, and efficiency by factory tests according to AMCA 210, "Laboratory Methods of Testing Fans for Aerodynamic Performance Rating." Label fans with the AMCA-Certified Ratings Seal.

### PART 3 - EXECUTION

#### 3.1 INSTALLATION

- A. Install power ventilators level and plumb.
- B. Support units using elastomeric mounts.
- C. Ceiling Units: Suspend units from structure; use steel wire or metal straps.
- D. Support suspended units from structure using threaded steel rods and elastomeric hangers.
- E. Label units according to plan mark in mechanical schedule.

#### 3.2 CONNECTIONS

- A. Duct installation and connection requirements are specified in other Division 23 Sections. Drawings indicate general arrangement of ducts and duct accessories. Make final duct connections with flexible connectors. Flexible connectors are specified in Division 23 Section "Air Duct Accessories."
- B. Install ducts adjacent to power ventilators to allow service and maintenance.

#### 3.3 ADJUSTING

- A. Adjust damper linkages for proper damper operation.
- B. Adjust belt tension.

- C. Comply with requirements in Division 23 Section "Testing, Adjusting, and Balancing for HVAC" for testing, adjusting, and balancing procedures.
- D. Replace fan and motor pulleys as required to achieve design airflow.
- E. Lubricate bearings.

END OF SECTION 233423

## SECTION 233600 - AIR TERMINAL UNITS

### PART 1 - GENERAL

#### 1.1 SUMMARY

- A. Section Includes:
1. Dual-duct air terminal units.

#### 1.2 PERFORMANCE REQUIREMENTS

- A. Structural Performance: Hangers and supports shall withstand the effects of gravity loads and stresses within limits and under conditions described in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible".

#### 1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated.
- B. Shop Drawings: For air terminal units. Include plans, elevations, sections, details, and attachments to other work.

#### 1.4 QUALITY ASSURANCE

- A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.
- B. ASHRAE Compliance: Applicable requirements in ASHRAE 62.1, Section 5 - "Systems and Equipment" and Section 7 - "Construction and System Start-Up."

### PART 2 - PRODUCTS

#### 2.1 DUAL-DUCT AIR TERMINAL UNITS

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
1. ENVIRO-TEC; by Johnson Controls, Inc.
  2. Price Industries.
  3. Titus.
  4. Trane.

- B. Configuration: Mixing with two volume dampers inside unit casing with mixing attenuator section and control components inside a protective metal shroud.
- C. Casing: 0.040-inch- thick galvanized steel, single wall.
  - 1. Casing Liner: Comply with requirements in "Casing Liner" Article for flexible elastomeric duct liner.
  - 2. Air Inlets: Round stub connections or S-slip and drive connections for duct attachment.
  - 3. Air Outlet: S-slip and drive connections.
  - 4. Access: Removable panels for access to parts requiring service, adjustment, or maintenance; with airtight gasket.
  - 5. Airstream Surfaces: Surfaces in contact with the airstream shall comply with requirements in ASHRAE 62.1.
- D. Volume Damper: Galvanized steel with peripheral gasket and self-lubricating bearings.
  - 1. Maximum Damper Leakage: AHRI 880 rated, 3 percent of nominal airflow at 3-inch wg inlet static pressure.
  - 2. Damper Position: Normally open.
- E. Velocity Sensors: Multipoint array with velocity sensors in air inlets and air outlets.
- F. Attenuator Section: 0.034-inch galvanized steel sheet.
  - 1. Attenuator Section Liner: Comply with requirements in "Casing Liner" Article for flexible elastomeric duct liner.
  - 2. Airstream Surfaces: Surfaces in contact with the airstream shall comply with requirements in ASHRAE 62.1.
- G. Control devices shall be compatible with existing Johnson Controls Metasys system.
  - 1. Electronic Damper Actuator: 24 V, powered open, spring return.
  - 2. Electronic Thermostat: Wall-mounted electronic type with temperature set-point display in Fahrenheit and Celsius.
  - 3. Electronic Velocity Controller: Factory calibrated and field adjustable to minimum and maximum air volumes; shall maintain constant airflow dictated by thermostat within 5 percent of set point while compensating for inlet static-pressure variations up to 4-inch wg; and shall have a multipoint velocity sensor at air inlet.
  - 4. Terminal Unit Controller: Pressure-independent, VAV controller with electronic airflow transducer with multipoint velocity sensor at air inlet, factory calibrated to minimum and maximum air volumes, and having the following features:
- H. Control Sequence:
  - 1. System modulates VAV damper and dual-duct damper. Room sensor reports temperature.
  - 2. When Space Temperature Is below Set Point: Close VAV damper, open hot-deck dampers and close cold-deck dampers, then open VAV damper.
  - 3. When Space Temperature Is above Set Point: Close VAV damper, close hot-deck dampers and open cold-deck dampers, then open VAV damper.
  - 4. Occupancy sensor reports occupancy and enables occupied temperature set point.
  - 5. Occupancy sensor switches set point from occupied setting to unoccupied setting.

## 2.2 HANGERS AND SUPPORTS

- A. Hanger Rods for Noncorrosive Environments: Cadmium-plated steel rods and nuts.
- B. Hanger Rods for Corrosive Environments: Electrogalvanized, all-thread rods or galvanized rods with threads painted with zinc-chromate primer after installation.
- C. Steel Cables: Galvanized steel complying with ASTM A 603.
- D. Steel Cable End Connections: Cadmium-plated steel assemblies with brackets, swivel, and bolts designed for duct hanger service; with an automatic-locking and clamping device.
- E. Air Terminal Unit Attachments: Sheet metal screws, blind rivets, or self-tapping metal screws; compatible with duct materials.
- F. Trapeze and Riser Supports: Steel shapes and plates for units with steel casings; aluminum for units with aluminum casings.

## 2.3 SOURCE QUALITY CONTROL

- A. Factory Tests: Test assembled air terminal units according to ARI 880.
  - 1. Label each air terminal unit with plan number, nominal airflow, maximum and minimum factory-set airflows, coil type, and ARI certification seal.

## PART 3 - EXECUTION

### 3.1 INSTALLATION

- A. Install air terminal units according to NFPA 90A, "Standard for the Installation of Air Conditioning and Ventilating Systems."
- B. Install air terminal units level and plumb. Maintain sufficient clearance for normal service and maintenance.
- C. Install wall-mounted thermostats.

### 3.2 HANGER AND SUPPORT INSTALLATION

- A. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Chapter 5, "Hangers and Supports."
- B. Building Attachments: Concrete inserts, powder-actuated fasteners, or structural-steel fasteners appropriate for construction materials to which hangers are being attached.
  - 1. Where practical, install concrete inserts before placing concrete.
  - 2. Install powder-actuated concrete fasteners after concrete is placed and completely cured.

3. Use powder-actuated concrete fasteners for standard-weight aggregate concretes and for slabs more than 4 inches thick.
4. Do not use powder-actuated concrete fasteners for lightweight-aggregate concretes and for slabs less than 4 inches thick.
5. Do not use powder-actuated concrete fasteners for seismic restraints.

C. Hangers Exposed to View: Threaded rod and angle or channel supports.

D. Install upper attachments to structures. Select and size upper attachments with pull-out, tension, and shear capacities appropriate for supported loads and building materials where used.

### 3.3 CONNECTIONS

A. Connect ducts to air terminal units according to Division 23 Section "Metal Ducts."

B. Make connections to air terminal units with flexible connectors complying with requirements in Division 23 Section "Air Duct Accessories."

### 3.4 IDENTIFICATION

A. Label each air terminal unit with plan number, nominal airflow, and maximum and minimum factory-set airflows.

### 3.5 FIELD QUALITY CONTROL

A. Perform tests and inspections.

1. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect components, assemblies, and equipment installations, including connections, and to assist in testing.

B. Tests and Inspections:

1. After installing air terminal units and after electrical circuitry has been energized, test for compliance with requirements.
2. Operational Test: After electrical circuitry has been energized, start units to confirm proper motor rotation and unit operation.
3. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.

C. Air terminal unit will be considered defective if it does not pass tests and inspections.

D. Prepare test and inspection reports.

### 3.6 STARTUP SERVICE

A. Perform startup service.

1. Complete installation and startup checks according to manufacturer's written instructions.
2. Verify that inlet duct connections are as recommended by air terminal unit manufacturer to achieve proper performance.
3. Verify that controls and control enclosure are accessible.
4. Verify that control connections are complete.
5. Verify that nameplate and identification tag are visible.
6. Verify that controls respond to inputs as specified.

3.7 DEMONSTRATION

- A. Train Owner's maintenance personnel to adjust, operate, and maintain air terminal units.

END OF SECTION 233600



## SECTION 233713 - DIFFUSERS, REGISTERS, AND GRILLES

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section Includes:

- 1. Rectangular and square ceiling diffusers.
- 2. Louver face diffusers.
- 3. Adjustable bar registers.
- 4. Fixed face grilles.
- 5. Fixed Louvers.

- B. Related Sections:

- 1. Section 233300 "Air Duct Accessories" for fire and smoke dampers and volume-control dampers not integral to diffusers, registers, and grilles.

#### 1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated, include the following:

- 1. Data Sheet: Indicate materials of construction, finish, and mounting details; and performance data including throw and drop, static-pressure drop, and noise ratings.
- 2. Diffuser, Register, and Grille Schedule: Indicate drawing designation, room location, quantity, model number, size, and accessories furnished.

- B. Samples for Initial Selection: For diffusers, registers, and grilles with factory-applied color finishes.

- C. Samples for Verification: For diffusers, registers, and grilles, in manufacturer's standard sizes to verify color selected.

#### 1.4 INFORMATIONAL SUBMITTALS

- A. Coordination Drawings: Reflected ceiling plans, drawn to scale, on which the following items are shown and coordinated with each other, using input from Installers of the items involved:

1. Ceiling suspension assembly members.
  2. Method of attaching hangers to building structure.
  3. Size and location of initial access modules for acoustical tile.
  4. Ceiling-mounted items including lighting fixtures, diffusers, grilles, speakers, sprinklers, access panels, and special moldings.
  5. Duct access panels.
- B. Source quality-control reports.

## PART 2 - PRODUCTS

### 2.1 CEILING DIFFUSERS

- A. Rectangular and Square Ceiling Diffusers:
1. Subject to compliance with requirements, provide product indicated on Drawings or comparable product by one of the following:
    - a. Carnes.
    - b. Hart & Cooley Inc.
    - c. Krueger.
    - d. METALAIRE, Inc.
    - e. Nailor Industries Inc.
    - f. Price Industries.
    - g. Titus.
    - h. Tuttle & Bailey.
  2. Devices shall be specifically designed for variable-air-volume flows.
  3. Material: Steel.
  4. Finish: Baked enamel, white Anodized aluminum.
  5. Face Size: 24 by 24 inches.
  6. Face Style: Four cone.
  7. Mounting: T-bar.
  8. Pattern: Fixed.
  9. Dampers: Radial opposed blade.
  10. Accessories:
    - a. Equalizing grid.
    - b. Plaster ring.
    - c. Safety chain.
    - d. Wire guard.
    - e. Sectorizing baffles.
    - f. Operating rod extension.
- B. Louver Face Diffuser:
1. Subject to compliance with requirements, provide product indicated on Drawings or comparable product by one of the following:
    - a. Carnes.
    - b. METALAIRE, Inc.
    - c. Nailor Industries Inc.

- d. Price Industries.
  - e. Titus.
  - f. Tuttle & Bailey.
2. Devices shall be specifically designed for variable-air-volume flows.
  3. Material: Steel.
  4. Finish: Baked enamel, white.
  5. Mounting: T-bar.
  6. Pattern: Four-way core style.
  7. Dampers: Radial opposed blade.
  8. Accessories:
    - a. Square to round neck adaptor.
    - b. Adjustable pattern vanes.
    - c. Throw reducing vanes.
    - d. Equalizing grid.
    - e. Plaster ring.
    - f. Safety chain.
    - g. Wire guard.
    - h. Sectorizing baffles.
    - i. Operating rod extension.

## 2.2 REGISTERS AND GRILLES

### A. Adjustable Bar Register

1. Subject to compliance with requirements, provide product indicated on Drawings or comparable product by one of the following:
  - a. Carnes.
  - b. Dayus Register & Grille Inc.
  - c. Hart & Cooley Inc.
  - d. Krueger.
  - e. METALAIRE, Inc.
  - f. Nailor Industries Inc.
  - g. Price Industries.
  - h. Titus.
  - i. Tuttle & Bailey.
2. Material: Steel.
3. Finish: Baked enamel, white.
4. Face Blade Arrangement: Horizontal spaced 1/2 inch apart.
5. Core Construction: Integral.
6. Rear-Blade Arrangement: Vertical spaced 1/2 inch apart.
7. Frame: 1-1/4 inches wide.
8. Mounting: Countersunk screw.
9. Damper Type: Adjustable opposed blade.

### B. Fixed Face Register:

1. Subject to compliance with requirements, provide product indicated on Drawings or comparable product by one of the following:

- a. Carnes.
- b. Dayus Register & Grille Inc.
- c. Hart & Cooley Inc.
- d. Krueger.
- e. Nailor Industries Inc.
- f. Price Industries.
- g. Titus.
- h. Tuttle & Bailey.

2. Material: Steel.
3. Finish: Baked enamel, white.
4. Face Arrangement: 1/2-by-1/2-by-1/2-inch grid core.
5. Core Construction: Integral.
6. Frame: 1-1/4 inches wide.
7. Mounting: Countersunk screw.

### 2.3 SOURCE QUALITY CONTROL

- A. Verification of Performance: Rate diffusers, registers, and grilles according to ASHRAE 70, "Method of Testing for Rating the Performance of Air Outlets and Inlets."

## PART 3 - EXECUTION

### 3.1 EXAMINATION

- A. Examine areas where diffusers, registers, and grilles are to be installed for compliance with requirements for installation tolerances and other conditions affecting performance of equipment.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

### 3.2 INSTALLATION

- A. Install diffusers, registers, and grilles level and plumb.
- B. Ceiling-Mounted Outlets and Inlets: Drawings indicate general arrangement of ducts, fittings, and accessories. Air outlet and inlet locations have been indicated to achieve design requirements for air volume, noise criteria, airflow pattern, throw, and pressure drop. Make final locations where indicated, as much as practical. For units installed in lay-in ceiling panels, locate units in the center of panel. Where architectural features or other items conflict with installation, notify Architect for a determination of final location.
- C. Install diffusers, registers, and grilles with airtight connections to ducts and to allow service and maintenance of dampers, air extractors, and fire dampers.

3.3 ADJUSTING

- A. After installation, adjust diffusers, registers, and grilles to air patterns indicated, or as directed, before starting air balancing.

END OF SECTION 233713

## SECTION 237433 - DEDICATED OUTDOOR-AIR UNITS

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section includes factory-packaged units capable of supplying up to 100 percent outdoor air and providing cooling and heating.

#### 1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product. Include rated capacities, operating characteristics, and furnished specialties and accessories.

#### 1.4 INFORMATIONAL SUBMITTALS

- A. Sample Warranty: For special warranty.

#### 1.5 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For units to include in emergency, operation, and maintenance manuals.

#### 1.6 MAINTENANCE MATERIAL SUBMITTALS

- A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
  - 1. Fan Belts: One set for each belt-driven fan.
  - 2. Filters: One set for each unit.

#### 1.7 WARRANTY

- A. Special Warranty: Manufacturer agrees to replace components of units that fail in materials or workmanship within specified warranty period. Warranty Period for Compressors: Five years from date of Substantial Completion

1. Warranty Period for Parts: One year from date of Substantial Completion.
2. Warranty Period for Compressors: Five years from date of Substantial Completion.
3. Warranty Period for Heat Exchangers: Twenty-five years from date of Substantial Completion.

## PART 2 - PRODUCTS

### 2.1 MANUFACTURERS

- A. Basis-of-Design Product: Subject to compliance with requirements, provide product indicated on Drawings or comparable product by one of the following:
1. AAON.
  2. Daikin.
  3. Munters.
  4. Trane.

### 2.2 PERFORMANCE REQUIREMENTS

- A. General Fabrication Requirements: Comply with requirements in ASHRAE 62.1, Section 5 - "Systems and Equipment," and Section 7 - "Construction and System Start-up."
- B. Delegated Design: Engage a qualified professional engineer to design wind restraints.
- C. Wind-Restraint Performance:
1. Basic Wind Speed: 140 mph.
  2. Building Classification Category: II.
  3. Minimum 10 lb/sq. ft multiplied by the maximum area of unit projected on a vertical plane that is normal to the wind direction and 45 degrees either side of normal.
- D. Cabinet Thermal Performance:
1. Maximum Overall U-Value: Comply with requirements in ASHRAE/IESNA 90.1.
  2. Include effects of metal-to-metal contact and thermal bridges in the calculations.
- E. Cabinet Surface Condensation:
1. Cabinet shall have additional insulation and vapor seals if required to prevent condensation on the interior and exterior of the cabinet.
  2. Portions of cabinet located downstream from the cooling coil shall have a thermal break at each thermal bridge between the exterior and interior casing to prevent condensation from occurring on the interior and exterior surfaces. The thermal break shall not compromise the structural integrity of the cabinet.

- F. Maximum Cabinet Leakage: 0.5 percent of the total supply-air flow at a pressure rating equal to the fan shut-off pressure.
- G. Cabinet Deflection Performance:
  - 1. Walls and roof deflection shall be within 1/200 of the span at the design working pressure equal to the fan shut-off pressure. Deflection limits shall be measured at any point on the surface.
  - 2. Floor deflections shall be within 1/240 of the span considering the worst-case condition caused by the following:
    - a. Service personnel.
    - b. Internal components.
    - c. Design working pressure defined for the walls and roof.
- H. Electrical components, devices, and accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.

## 2.3 CABINET

- A. Construction: double wall.
- B. Exterior Casing Material: Galvanized steel with paint finish.
- C. Interior Casing Material: Galvanized steel.
- D. Lifting and Handling Provisions: Factory-installed shipping skids and lifting lugs.
- E. Base Rails: Galvanized-steel rails for mounting on roof curb as indicated.
- F. Access for Inspection, Cleaning, and Maintenance: Comply with requirements in ASHRAE 62.1.
  - 1. Service Doors: Hinged access doors with gaskets. Material and construction of doors shall match material and construction of cabinet in which doors are installed.
- G. Roof: Standing seam or membrane; sloped to drain water.
- H. Floor: Reinforced, metal surface; reinforced to limit deflection when walked on by service personnel. Insulation shall be below metal walking surface.
- I. Cabinet Insulation:
  - 1. Type: flexible elastomeric insulation complying with ASTM C 534, Type II, sheet materials.
  - 2. Thickness: 2 inches.
  - 3. Insulation Adhesive: Comply with ASTM C 916, Type I.



4. Mechanical Fasteners: Suitable for adhesive, mechanical, or welding attachment to casing without damaging liner and without causing air leakage when applied as recommended by manufacturer.

J. Condensate Drain Pans:

1. Shape: Rectangular, with 1 percent slope in at least two planes to direct water toward drain connection.
2. Size: Large enough to collect condensate from cooling coils including coil piping connections, coil headers, and return bends.
  - a. Length: Extend drain pan downstream from leaving face to comply with ASHRAE 62.1.
  - b. Depth: A minimum of 2 inches deep.
3. Configuration: Double wall, with space between walls filled with foam insulation and moisture-tight seal.
4. Material: Stainless-steel sheet.
5. Drain Connection:
  - a. Located on one end of pan, at lowest point of pan.
  - b. Terminated with threaded nipple.
  - c. Minimum Connection Size: NPS 1.
6. Units with stacked coils shall have an intermediate drain pan to collect condensate from top coil.

- K. Surfaces in Contact with Airstream: Comply with requirements in ASHRAE 62.1 for resistance to mold and erosion.

- L. Roof Curb: Full-perimeter curb of sheet metal, minimum 14 inches high, with wood nailer, neoprene sealing strip, and welded Z-bar flashing.

1. Comply with requirements in "The NRCA Roofing Manual."

2.4 SUPPLY FAN

- A. Plenum Fan Type: Single width, non-overloading, with backward-inclined or airfoil blades.

1. Fan Wheel Material: Aluminum; attached directly to motor shaft.
2. Fan Wheel Drive and Arrangement: Direct drive, AMCA Arrangement 4.
3. Fan panel and frame Material: Powder-coated steel, stainless steel, or aluminum.
4. Fan Enclosure: Easily removable enclosure around rotating parts.
5. Fan Balance: Precision balance fan below 0.08 inch/s at design speed with filter in.
6. Piezo Ring: Air flow measurement shall be accomplished through the use of Piezo Ring technology installed in the supply fan wheel area.

- B. Service Factor for Belt Drive Applications: V-belt drive with matching fan pulley and adjustable motor sheaves and belt assembly with minimum 1.4 service factor.

- C. Motors:
  - 1. Supply Fan shall be a high efficiency backward curved impeller. The supply motor shall be an electronic commuted motor (ECM) with integrated power electronics.
  - 2. Default motor characteristics are specified in Division 23 Section "Common Motor Requirements for HVAC Equipment."
  - 3. Enclosure: Totally enclosed.
  - 4. Efficiency: Premium efficient.
  
- D. Mounting: Fan wheel, motor, and drives shall be mounted to fan casing with restrained isolators.

## 2.5 COOLING COILS

- A. Capacity Ratings: Comply with ASHRAE 33 and ARI 410.
- B. Coil Casing Material: Manufacturer's standard material.
- C. Tube Material: Copper.
- D. Tube Header Material: Manufacturer's standard material.
- E. Fin Material: Aluminum.
- F. Fin and Tube Joints: Mechanical bond.
- G. Leak Test: Coils shall be leak tested with air underwater.
- H. Refrigerant Coil Capacity Reduction: Circuit coils for face control.
- I. Refrigerant Coil Suction and Distributor Header Materials: Seamless copper tube with brazed joints.

## 2.6 REFRIGERATION SYSTEM

- A. Comply with requirements in ASHRAE 15, "Safety Standard for Refrigeration Systems."
- B. Refrigerant Charge: Factory charged with refrigerant and filled with oil.
- C. Compressors: Scroll compressors with integral vibration isolators, internal overcurrent and overtemperature protection, internal pressure relief.
- D. Refrigerant: R-410A.
  - 1. Classified as Safety Group A1 according to ASHRAE 34.
  - 2. Provide unit with operating charge of refrigerant.

E. Refrigeration System Specialties:

1. Expansion valve with replaceable thermostatic element.
2. Refrigerant dryer.
3. High-pressure switch.
4. Low-pressure switch.
5. Thermostat for coil freeze-up protection during low ambient temperature operation or loss of air.
6. Brass service valves installed in discharge and liquid lines.

F. Capacity Control:

1. Patented, Rawal APR control with zero to 100 percent modulating capacity control using hot-gas bypass. Evaporator coil shall be continuously active for dehumidification.

G. Refrigerant condenser coils:

1. Capacity Ratings: Complying with ASHRAE 33 and ARI 410.
2. Tube Material: Copper.
3. Fin Material: Aluminum.
4. Fin and Tube Joint: Mechanical bond.
5. Leak Test: Coils shall be leak tested with air underwater.

H. Condenser Fan Assembly:

1. Fans: Direct-drive propeller type with statically and dynamically balanced fan blades.
2. Fan Motors:
  - a. Comply with NEMA designation, temperature rating, service factor, and efficiency requirements for motors specified in Division 23 Section "Common Motor Requirements for HVAC Equipment."
  - b. Motor Enclosure: Totally enclosed non-ventilating (TENV) or totally enclosed air over (TEAO) enclosure.
3. Fan Safety Guards: Steel with corrosion-resistant coating.

I. Safety Controls:

1. Compressor motor and condenser coil fan motor low ambient lockout.
2. Overcurrent protection for compressor motor.

2.7 ELECTRIC-RESISTANCE HEATING COIL

A. UL Compliance: Comply with requirements in UL 1995, "Heating and Cooling Equipment."

B. Electric-Resistance Heating Elements:

1. Coiled Resistance Wire: 80 percent nickel and 20 percent chromium.
2. Tubular-Steel Sheath: Compacted magnesium oxide powder.
3. Fins: Spiral-wound, copper-plated, steel fins continuously brazed to sheath.

4. Heating Capacity: Low density 35 W per sq. in., factory wired for single-point wiring connection; with time delay for element staging and overcurrent- and overheat-protection devices.
5. Safety Controls:
  - a. Control will be SCR type.
  - b. Blower-motor interlock, air-pressure switch.
  - c. Quiet mercury contactors.
  - d. Time delay between steps.
  - e. Integral, nonfused power disconnect switch.

## 2.8 OUTDOOR-AIR INTAKE HOOD

- A. Type: Manufacturer's standard hood or louver.
- B. Materials: Match cabinet.
- C. Bird Screen: Comply with requirements in ASHRAE 62.1.
- D. Configuration: Designed to inhibit wind-driven rain and snow from entering unit.

## 2.9 FILTERS

- A. Cleanable Filters: 2-inch-thick, cleanable metal mesh.
- B. Extended-Surface, Disposable Panel Filters:
  1. Comply with NFPA 90A.
  2. Factory-fabricated, dry, extended-surface type.
  3. Thickness: 2 inches.
  4. Minimum Arrestance: 98, according to ASHRAE 52.1.
  5. Minimum Merv: 14, according to ASHRAE 52.2.
  6. Media: Fibrous material formed into deep-V-shaped pleats and held by self-supporting wire grid.
- C. Mounting Frames:
  1. Panel filters arranged for flat or angular orientation, with access doors on both sides of unit. Filters shall be removable from one side or from access plenum.
  2. Extended surface filters arranged for flat orientation, removable from access plenum.
  3. Galvanized or stainless steel with gaskets and fasteners, suitable for bolting together into built-up filter banks.

## 2.10 ELECTRICAL POWER CONNECTIONS

- A. General Electrical Power Connection Requirements: Factory-installed and -wired switches, motor controllers, starters, transformers, and other necessary electrical devices shall provide a single-point field power connection to unit.

- B. Enclosure: NEMA 250, Type 3R, mounted in unit with hinged access door in unit cabinet having a lock and key or padlock and key,
- C. Wiring: Numbered and color-coded to match wiring diagram.
- D. Wiring Location: Install factory wiring outside an enclosure in a raceway.
- E. Power Interface: Field power interface shall be to NEMA KS 1, heavy-duty, nonfused disconnect switch.
- F. Factory Wiring: Branch power circuit to each motor and to controls with one of the following disconnecting means:
  - 1. NEMA KS 1, heavy-duty, fusible switch with rejection-type fuse clips rated for fuses. Select and size fuses to provide Type 2 protection according to IEC 60947-4-1.
  - 2. NEMA KS 1, heavy-duty, nonfusible switch.
  - 3. UL 489, motor-circuit protector (circuit breaker) with field-adjustable, short-circuit trip coordinated with motor locked-rotor amperes.
- G. Factory-Mounted, Overcurrent-Protection Service: For each motor.
- H. Transformer: Factory mounted with primary and secondary fuses and sized with enough capacity to operate electrical load plus spare capacity.
- I. Controls: Factory wire unit-mounted controls where indicated.
- J. Lights: Factory wire unit-mounted lights.
- K. Receptacle: Factory wire unit-mounted, ground fault interrupt (GFI) duplex receptacle with separate power connection.
- L. Control Relays: Auxiliary and adjustable time-delay relays.

## 2.11 CONTROLS

- A. Control Valves: Comply with manufacturer's requirements.
- B. Control Wiring: Factory wire connection for controls' power supply.
- C. Control Devices: Sensors, transmitters, relays, switches, detectors, operators, actuators, and valves shall be manufacturer's standard items to accomplish indicated control functions.
- D. Remote-Mounted Status Panel:
  - 1. Cooling/Off/Heating Controls: Control operational mode.
  - 2. Damper Position: Indicate position of outdoor-air dampers in terms of percentage of outdoor air.
  - 3. Status Lights:
    - a. Filter dirty.

- b. Fan operating.
  - c. Cooling operating.
  - d. Heating operating.
  - e. Smoke alarm.
  - f. General alarm.
4. Digital Numeric Display:
- a. Outdoor airflow.
  - b. Supply airflow.
  - c. Outdoor dry-bulb temperature.
  - d. Outdoor dew point temperature.
  - e. Space temperature.
  - f. Supply temperature.
  - g. Space relative humidity.
  - h. Space carbon dioxide level.
- E. Control Dampers:
- 1. Damper Location: Factory installed inside unit for ease of blade axle and bushing service. Arrange dampers located in a mixing box to achieve convergent airflow to minimize stratification.
  - 2. Damper Leakage: Comply with requirements in AMCA 500-D. Leakage shall not exceed 6.5 cfm per sq. ft. at a static-pressure differential of 4.0 inches water column when a torque of 5 inch pounds per sq. ft. is applied to the damper jackshaft.
  - 3. Damper Rating: Rated for close-off pressure equal to the fan shutoff pressure.
  - 4. Damper Label: Bear the AMCA seal for both air leakage and performance.
  - 5. Blade Configuration: Unless otherwise indicated, use parallel blade configuration for two-position control and equipment isolation service and use modulating control when mixing two airstreams. For other applications, use an opposed-blade configuration.
  - 6. Damper Frame Material: Extruded aluminum.
  - 7. Blade Type: Single-thickness metal reinforced with multiple V-grooves.
  - 8. Blade Material: Extruded aluminum.
  - 9. Maximum Blade Width: 6 inches.
  - 10. Maximum Blade Length: 48 inches.
  - 11. Blade Seals: Replaceable, continuous perimeter vinyl seals and jambs with stainless-steel compression-type seals.
  - 12. Bearings: Thrust bearings for vertical blade axles.
- F. Damper Operators:
- 1. Factory-installed electric operator for each damper assembly with one operator for each damper assembly mounted to the damper frame.
  - 2. Operator capable of shutoff against fan pressure and able to operate the damper with sufficient reserve power to achieve smooth modulating action and proper speed of response at the velocity and pressure conditions to which the damper is subjected.
  - 3. Maximum Operating Time: Open or close damper 90 degrees in 60 seconds.
  - 4. Adjustable Stops: For both maximum and minimum positions.

5. Position Indicator and Graduated Scale: Factory installed on each actuator with words "OPEN" and "CLOSED," or similar identification, at travel limits.
  6. Spring-return operator to fail-safe; either closed or open as required by application.
  7. Operator Type: Direct coupled, designed for minimum 60,000 full-stroke cycles at rated torque.
  8. Position feedback Signal: For remote monitoring of damper position.
  9. Coupling: V-bolt and V-shaped, toothed cradle.
  10. Circuitry: Electronic overload or digital rotation-sensing circuitry.
- G. Refrigeration System Controls:
1. Unit-mounted enthalpy controller shall lock out refrigerant system when outdoor-air enthalpy is less than 28 Btu/lb of dry air or outdoor-air temperature is less than 60 deg F.
- H. Electric-Resistance Heat Controls:
1. Wall-mounted, space-temperature sensor with temperature adjustment to control electric coil to maintain temperature.
  2. Capacity Controls: 2-stage.
- I. DDC Temperature Control: Standalone control module for link between unit controls and DDC temperature-control system. Control module shall be compatible with existing Johnson Controls Metasys control system. Links shall include the following:
1. Start/stop interface relay, and relay to notify DDC temperature-control system alarm condition.
  2. Hardware interface or additional sensors for the following:
    - a. Room temperature.
    - b. Discharge-air temperature.
    - c. Refrigeration system operating.
    - d. Furnace operating.
    - e. Constant and variable motor loads.
    - f. Variable-frequency-controller operation.
    - g. Cooling load.
    - h. Economizer cycles.
    - i. Air-distribution static pressure and ventilation-air volumes.
- J. BAS Interface: Factory-installed hardware and software to enable the existing Johnson Controls Metasys BAS to monitor, control, and display unit status and alarms.
1. Hardwired Points:
    - a. Monitoring: On-off status, common trouble alarm.
    - b. Control: On-off operation, space temperature set-point adjustment.
  2. Manufacturers communication interface with the existing JCI Metasys BAS shall enable the BAS operator to remotely control and monitor the unit from an operator workstation. Control features and monitoring points displayed locally at unit control panel shall be available through the BAS.

## 2.12 ACCESSORIES

- A. Duplex Receptacle: Factory mounted in unit supply-fan section, with 20 amp 120 V GFI duplex receptacle and weatherproof cover.
- B. Hail Guard: Hail guards shall be installed on the outside of the condenser coil. The guards shall consist of perforated metal, of the same gauge and color as the unit itself. Airflow through the hail guards shall not be restricted due to location or size of the perforations. Guards shall be removable to accommodate coil cleaning.

## PART 3 - EXECUTION

### 3.1 EXAMINATION

- A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.
- B. Examine roughing-in for piping, ducts, and electrical systems to verify actual locations of connections before equipment installation.
- C. Examine pads and equipment supports for suitable conditions where units will be installed.
- D. Proceed with installation only after unsatisfactory conditions have been corrected.

### 3.2 INSTALLATION

- A. Comply with manufacturer's rigging and installation instructions for unloading units and moving to final locations.
- B. Curb Support: Install roof curb on roof structure according to "The NRCA Roofing Manual."
  - 1. Install and secure units on curbs and coordinate roof penetrations and flashing with roof construction.
  - 2. Coordinate size, installation, and structural capacity of roof curbs, equipment supports, and roof penetrations.
- C. Restrained Curb Support: Install restrained vibration isolation roof-curb rails on roof structure according to "The NRCA Roofing Manual."
- D. Install wall- and duct-mounted sensors furnished by manufacturer for field installation. Install control wiring and make final connections to control devices and unit control panel.
- E. Install separate devices furnished by manufacturer and not factory installed.
- F. Install new filters at completion of equipment installation and before testing, adjusting, and balancing.
- G. Install drain pipes from unit drain pans to sanitary drain.



1. Drain Piping: Schedule 40 PVC pipe complying with ASTM D 1785, with solvent-welded fittings.
2. Pipe Size: Same size as condensate drain pan connection.

### 3.3 CONNECTIONS

- A. Where installing piping adjacent to units, allow space for service and maintenance.
- B. Duct Connections:
  1. Comply with requirements in Division 23 Section "Metal Ducts."
  2. Drawings indicate the general arrangement of ducts.
  3. Connect ducts to units with flexible duct connectors. Comply with requirements for flexible duct connectors in Division 23 Section "Air Duct Accessories."
- C. Electrical Connections: Comply with requirements for power wiring, switches, and motor controls in Division 26 Sections.
  1. Install electrical devices furnished by unit manufacturer but not factory mounted.

### 3.4 STARTUP SERVICE

- A. Engage a factory-authorized service representative to perform startup service.
  1. Complete installation and startup checks according to manufacturer's written instructions.
  2. Inspect units for visible damage to furnace combustion chamber.
  3. Inspect units for visible damage to refrigerant compressor, condenser and evaporator coils, and fans.
  4. Start refrigeration system when outdoor-air temperature is within normal operating limits and measure and record the following:
    - a. Cooling coil leaving-air, dry- and wet-bulb temperatures.
    - b. Cooling coil entering-air, dry- and wet-bulb temperatures.
    - c. Condenser coil entering-air dry-bulb temperature.
    - d. Condenser coil leaving-air dry-bulb temperature.
  5. Simulate maximum cooling demand and inspect the following:
    - a. Compressor refrigerant suction and hot-gas pressures.
    - b. Short-circuiting of air through outside coil or from outside coil to outdoor-air intake.
  6. Inspect casing insulation for integrity, moisture content, and adhesion.
  7. Verify that clearances have been provided for servicing.
  8. Verify that controls are connected and operable.
  9. Verify that filters are installed.

10. Clean coils and inspect for construction debris.
11. Verify bearing lubrication.
12. Clean fans and inspect fan-wheel rotation for movement in correct direction without vibration and binding.
13. Adjust fan belts to proper alignment and tension.
14. Start unit.
15. Inspect and record performance of interlocks and protective devices including response to smoke detectors by fan controls and fire alarm.
16. Operate unit for run-in period.
17. Calibrate controls.
18. Adjust and inspect high-temperature limits.
19. Inspect outdoor-air dampers for proper stroke and interlock with return-air dampers.
20. Verify operational sequence of controls.
21. Measure and record the following airflows. Plot fan volumes on fan curve.
  - a. Supply-air volume.
  - b. Outdoor-air flow.

- B. After startup, change filters, verify bearing lubrication, and adjust belt tension.
- C. Remove and replace components that do not properly operate and repeat startup procedures as specified above.
- D. Prepare written report of the results of startup services.

### 3.5 ADJUSTING

- A. Adjust initial temperature and humidity set points.
- B. Set field-adjustable switches and circuit-breaker trip ranges as indicated.
- C. Occupancy Adjustments: When requested within 12 months from date of Substantial Completion, provide on-site assistance in adjusting system to suit actual occupied conditions. Provide up to two visits to Project during other-than-normal occupancy hours for this purpose.

END OF SECTION 237433

## SECTION 260519 - LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES

### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

### 1.2 SUMMARY

- A. Section Includes:
  - 1. Building wires and cables rated 600 V and less.
  - 2. Connectors, splices, and terminations rated 600 V and less.

## PART 2 - PRODUCTS

### 2.1 MANUFACTURERS: Subject to compliance with requirements, provide products by one of the following:

- 1. American Insulated Wire Corp.; a Leviton Company.
- 2. General Cable Corporation.
- 3. Senator Wire & Cable Company.
- 4. Southwire Company.

### 2.2 CONDUCTORS AND CABLES

- A. Copper Conductors: Comply with NEMA WC 70/ICEA S-95-658.
- B. Conductor Insulation: Comply with NEMA WC 70/ICEA S-95-658 for Type THHN/THWN-2.

### 2.3 CONNECTORS AND SPLICES

- A. Description: Factory-fabricated connectors and splices of size, ampacity rating, material, type, and class for application and service indicated.

### 2.4 SYSTEM DESCRIPTION

- A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.
- B. Comply with NFPA 70.

### PART 3 - EXECUTION

#### 3.1 CONDUCTOR MATERIAL APPLICATIONS

- A. Feeders: Copper. Solid for No. 10 AWG and smaller; stranded for No. 8 AWG and larger.
- B. Branch Circuits: Copper. Solid for No. 10 AWG and smaller; stranded for No. 8 AWG and larger, except VFC cable, which shall be extra flexible stranded.

#### 3.2 CONDUCTOR INSULATION AND MULTICONDUCTOR CABLE APPLICATIONS AND WIRING METHODS

- A. Exposed Feeders: Type THHN/THWN-2, single conductors in raceway.
- B. Feeders Concealed in Ceilings, Walls, Partitions, and Crawlspace: Type THHN/THWN-2, single conductors in raceway.
- C. Exposed Branch Circuits: Type THHN/THWN-2, single conductors in raceway.
- D. Branch Circuits Concealed in Ceilings, Walls, and Partitions: Type THHN/THWN-2, single conductors in raceway.

#### 3.3 INSTALLATION OF CONDUCTORS AND CABLES

- A. Conceal cables in finished walls, ceilings, and floors unless otherwise indicated.
- B. Complete raceway installation between conductor and cable termination points according to Section 260533 "Raceways and Boxes for Electrical Systems" prior to pulling conductors and cables.
- C. Use manufacturer-approved pulling compound or lubricant where necessary; compound used must not deteriorate conductor or insulation. Do not exceed manufacturer's recommended maximum pulling tensions and sidewall pressure values.
- D. Use pulling means, including fish tape, cable, rope, and basket-weave wire/cable grips that will not damage cables or raceway.
- E. Install exposed cables parallel and perpendicular to surfaces of exposed structural members, and follow surface contours where possible.

#### 3.4 CONNECTIONS

- A. Tighten electrical connectors and terminals according to manufacturer's published torque-tightening values. If manufacturer's torque values are not indicated, use those specified in UL 486A-486B.

- B. Make splices, terminations, and taps that are compatible with conductor material.
- C. Wiring at Outlets: Install conductor at each outlet, with at least 6 inches of slack.

### 3.5 IDENTIFICATION

- A. Identify and color-code conductors and cables according to Section 260553 "Identification for Electrical Systems".
- B. Identify each spare conductor at each end with identity number and location of other end of conductor and identify as spare conductor.

### 3.6 FIELD QUALITY CONTROL

- A. Perform the following tests and inspections:
  - 1. After installing conductors and cables and before electrical circuitry has been energized, test feeder conductors for compliance with requirements.
  - 2. Perform each visual and mechanical inspection and electrical test stated in NETA Acceptance Testing Specification. Certify compliance with test parameters.
- B. Cables will be considered defective if they do not pass tests and inspections.

## SECTION 260533 - RACEWAYS AND BOXES FOR ELECTRICAL SYSTEMS

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section Includes:
  1. Metal conduits, tubing, and fittings.
  2. Metal wireways and auxiliary gutters.
  3. Boxes, enclosures, and cabinets.

#### 1.3 SUBMITTALS

- A. Product Data: For wireways and fittings, hinged-cover enclosures, and cabinets.

### PART 2 - PRODUCTS

#### 2.1 METAL CONDUITS, TUBING, AND FITTINGS

- A. Manufacturers: Subject to compliance with requirements, provide products by the following:
  1. AFC Cable Systems, Inc.
  2. Allied Tube & Conduit; a Tyco International Ltd. Co.
  3. Anamet Electrical, Inc.
  4. Electri-Flex Company.
  5. O-Z/Gedney; a brand of EGS Electrical Group.
  6. Picoma Industries, a subsidiary of Mueller Water Products, Inc.
  7. Republic Conduit.
  8. Robroy Industries.
  9. Southwire Company.
  10. Thomas & Betts Corporation.
  11. Western Tube and Conduit Corporation.
  12. Wheatland Tube Company; a division of John Maneely Company.
- B. Listing and Labeling: Metal conduits, tubing, and fittings shall be listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.
- C. GRC: Comply with ANSI C80.1 and UL 6.

- D. Fittings for Metal Conduit: Comply with NEMA FB 1 and UL 514B.
  - 1. Fittings for EMT:
    - a. Material: Steel.
    - b. Type: compression.
  - 2. Expansion Fittings: PVC or steel to match conduit type, complying with UL 651, rated for environmental conditions where installed, and including flexible external bonding jumper.
- E. Joint Compound for GRC: Approved, as defined in NFPA 70, by authorities having jurisdiction for use in conduit assemblies, and compounded for use to lubricate and protect threaded conduit joints from corrosion and to enhance their conductivity.

## 2.2 METAL WIREWAYS AND AUXILIARY GUTTERS

- A. Manufacturers: Subject to compliance with requirements, provide products by the following:
  - 1. Cooper B-Line, Inc.
  - 2. Hoffman; a Pentair company.
  - 3. Mono-Systems, Inc.
  - 4. Square D; a brand of Schneider Electric.
- B. Description: Sheet metal, complying with UL 870 and NEMA 250, Type 1 unless otherwise indicated, and sized according to NFPA 70.
- C. Fittings and Accessories: Include covers, couplings, offsets, elbows, expansion joints, adapters, hold-down straps, end caps, and other fittings to match and mate with wireways as required for complete system.
- D. Wireway Covers: Hinged type unless otherwise indicated.
- E. Finish: Manufacturer's standard enamel finish.

## 2.3 BOXES, ENCLOSURES, AND CABINETS

- A. Manufacturers: Subject to compliance with requirements, provide products by the following:
  - 1. Adalet.
  - 2. Cooper Technologies Company; Cooper Crouse-Hinds.
  - 3. EGS/Appleton Electric.
  - 4. Erickson Electrical Equipment Company.
  - 5. FSR Inc.
  - 6. Hoffman; a Pentair company.
  - 7. Hubbell Incorporated; Killark Division.
  - 8. Kraloy.
  - 9. Milbank Manufacturing Co.
  - 10. Mono-Systems, Inc.
  - 11. O-Z/Gedney; a brand of EGS Electrical Group.
  - 12. RACO; a Hubbell Company.
  - 13. Robroy Industries.
  - 14. Spring City Electrical Manufacturing Company.

15. Stahlin Non-Metallic Enclosures; a division of Robroy Industries.
  16. Thomas & Betts Corporation.
  17. Wiremold / Legrand.
- B. General Requirements for Boxes, Enclosures, and Cabinets: Boxes, enclosures, and cabinets installed in wet locations shall be listed for use in wet locations.
- C. Sheet Metal Outlet and Device Boxes: Comply with NEMA OS 1 and UL 514A.
- D. Cast-Metal Outlet and Device Boxes: Comply with NEMA FB 1, ferrous alloy, Type FD, with gasketed cover.
- E. Small Sheet Metal Pull and Junction Boxes: NEMA OS 1.
- F. Cast-Metal Access, Pull, and Junction Boxes: Comply with NEMA FB 1 and UL 1773, cast aluminum with gasketed cover.
- G. Device Box Dimensions: 4 inches square by 2-1/8 inches deep.
- H. Gangable boxes are allowed.
- I. Hinged-Cover Enclosures: Comply with UL 50 and NEMA 250, Type 1 with continuous-hinge cover with flush latch unless otherwise indicated.
1. Metal Enclosures: Steel, finished inside and out with manufacturer's standard enamel.
  2. Interior Panels: Steel; all sides finished with manufacturer's standard enamel.

### PART 3 - EXECUTION

#### 3.1 RACEWAY APPLICATION

- A. Indoors: Apply raceway products as specified below unless otherwise indicated:
1. Exposed, Not Subject to Physical Damage: EMT.
  2. Exposed, Not Subject to Severe Physical Damage: EMT.
  3. Exposed and Subject to Severe Physical Damage: GRC. Raceway locations include the following:
    - a. Mechanical rooms.
  4. Concealed in Ceilings and Interior Walls and Partitions: EMT.
  5. Connection to Vibrating Equipment (Including Transformers and Hydraulic, Pneumatic, Electric Solenoid, or Motor-Driven Equipment): FMC, except use LFMC in damp or wet locations.
  6. Damp or Wet Locations: GRC.
  7. Boxes and Enclosures: NEMA 250, Type 1, except use NEMA 250, Type 4 stainless steel in damp or wet locations.
- B. Minimum Raceway Size: 3/4-inch trade size.
- C. Raceway Fittings: Compatible with raceways and suitable for use and location.



1. Rigid and Intermediate Steel Conduit: Use threaded rigid steel conduit fittings unless otherwise indicated. Comply with NEMA FB 2.10.
2. EMT: Use compression, fittings. Comply with NEMA FB 2.10.
3. Flexible Conduit: Use only fittings listed for use with flexible conduit. Comply with NEMA FB 2.20.

### 3.2 INSTALLATION

- A. Comply with NECA 1 and NECA 101 for installation requirements except where requirements on Drawings or in this article are stricter. Comply with NECA 102 for aluminum conduits. Comply with NFPA 70 limitations for types of raceways allowed in specific occupancies and number of floors.
- B. Keep raceways at least 6 inches away from parallel runs of flues and steam or hot-water pipes. Install horizontal raceway runs above water and steam piping.
- C. Complete raceway installation before starting conductor installation.
- D. Arrange stub-ups so curved portions of bends are not visible above finished slab.
- E. Conceal conduit and EMT within finished walls, ceilings, and floors unless otherwise indicated. Install conduits parallel or perpendicular to building lines.
- F. Support conduit within 12 inches of enclosures to which attached.
- G. Threaded Conduit Joints, Exposed to Wet, Damp, Corrosive, or Outdoor Conditions: Apply listed compound to threads of raceway and fittings before making up joints. Follow compound manufacturer's written instructions.
- H. Terminate threaded conduits into threaded hubs or with locknuts on inside and outside of boxes or cabinets. Install bushings on conduits up to 1-1/4-inch trade size and insulated throat metal bushings on 1-1/2-inch trade size and larger conduits terminated with locknuts. Install insulated throat metal grounding bushings on service conduits.
- I. Install raceways square to the enclosure and terminate at enclosures with locknuts. Install locknuts hand tight plus 1/4 turn more.
- J. Do not rely on locknuts to penetrate nonconductive coatings on enclosures. Remove coatings in the locknut area prior to assembling conduit to enclosure to assure a continuous ground path.
- K. Cut conduit perpendicular to the length. For conduits 2-inch trade size and larger, use roll cutter or a guide to make cut straight and perpendicular to the length.
- L. Install pull wires in empty raceways. Use polypropylene or monofilament plastic line with not less than 200-lb tensile strength. Leave at least 12 inches of slack at each end of pull wire. Cap underground raceways designated as spare above grade alongside raceways in use.

- M. Mount boxes at heights indicated on Drawings. If mounting heights of boxes are not individually indicated, give priority to ADA requirements. Install boxes with height measured to center of box unless otherwise indicated.
- N. Fasten junction and pull boxes to or support from building structure. Do not support boxes by conduits.

## SECTION 260553 - IDENTIFICATION FOR ELECTRICAL SYSTEMS

### PART 1 - GENERAL

#### 1.1 SUMMARY

- A. Section Includes:
  - 1. Identification for raceways.
  - 2. Identification of power and control cables.
  - 3. Identification for conductors.
  - 4. Equipment identification labels.
  - 5. Miscellaneous identification products.

#### 1.2 ACTION SUBMITTALS

- A. Product Data: For each electrical identification product indicated.

#### 1.3 QUALITY ASSURANCE

- A. Comply with NFPA 70.
- B. Comply with ANSI A13.1.

### PART 2 - PRODUCTS

#### 2.1 POWER RACEWAY IDENTIFICATION MATERIALS

- A. Comply with ANSI A13.1 for minimum size of letters for legend and for minimum length of color field for each raceway size.
- B. Colors for Raceways Carrying Circuits at 600 V or Less:
  - 1. Black letters on an orange field.
  - 2. Legend: Indicate voltage and system or service type.
- C. Self-Adhesive Vinyl Labels for Raceways Carrying Circuits at 600 V or Less: Preprinted, flexible label laminated with a clear, weather- and chemical-resistant coating and matching wraparound adhesive tape for securing ends of legend label.

#### 2.2 MATERIALS

- A. Comply with ANSI A13.1 for minimum size of letters for legend and for minimum length of color field for each raceway and cable size.

- B. Self-Adhesive Vinyl Labels: Preprinted, flexible label laminated with a clear, weather- and chemical-resistant coating and matching wraparound adhesive tape for securing ends of legend label.
- C. Snap-Around Labels: Slit, pretensioned, flexible, preprinted, color-coded acrylic sleeve, with diameter sized to suit diameter of raceway or cable it identifies and to stay in place by gripping action.
- D. Snap-Around, Color-Coding Bands: Slit, pretensioned, flexible, solid-colored acrylic sleeve, 2 inches long, with diameter sized to suit diameter of raceway or cable it identifies and to stay in place by gripping action.

### 2.3 CONDUCTOR IDENTIFICATION MATERIALS

- A. Color-Coding Conductor Tape: Colored, self-adhesive vinyl tape not less than 3 mils thick by 1 to 2 inches wide.
- B. Self-Adhesive Vinyl Labels: Preprinted, flexible label laminated with a clear, weather- and chemical-resistant coating and matching wraparound adhesive tape for securing ends of legend label.
- C. Marker Tapes: Vinyl or vinyl-cloth, self-adhesive wraparound type, with circuit identification legend machine printed by thermal transfer or equivalent process.

### 2.4 EQUIPMENT IDENTIFICATION LABELS

- A. Adhesive Film Label with Clear Protective Overlay: Machine printed, in black, by thermal transfer or equivalent process. Minimum letter height shall be 3/8 inch. Overlay shall provide a weatherproof and UV-resistant seal for label.
- B. Self-Adhesive, Engraved, Laminated Acrylic or Melamine Label: Adhesive backed, with white letters on a dark-gray background. Minimum letter height shall be 3/8 inch.
- C. Stenciled Legend: In nonfading, waterproof, black Insert color ink or paint. Minimum letter height shall be 1 inch Insert dimension.

### 2.5 MISCELLANEOUS IDENTIFICATION PRODUCTS

- A. Fasteners for Labels and Signs: Self-tapping, stainless-steel screws or stainless-steel machine screws with nuts and flat and lock washers.

### PART 3 - EXECUTION

#### 3.1 INSTALLATION

- A. Location: Install identification materials and devices at locations for most convenient viewing without interference with operation and maintenance of equipment.
- B. Apply identification devices to surfaces that require finish after completing finish work.
- C. Self-Adhesive Identification Products: Clean surfaces before application, using materials and methods recommended by manufacturer of identification device.

#### 3.2 IDENTIFICATION SCHEDULE

- A. Power-Circuit Conductor Identification, 600 V or Less: For conductors in pull and junction boxes, use color-coding conductor tape to identify the phase.
  - 1. Color-Coding for Phase and Voltage Level Identification, 600 V or Less: Use colors listed below for feeder and branch-circuit conductors.
    - a. Color shall be factory applied or field applied for sizes larger than No. 8 AWG, if authorities having jurisdiction permit.
    - b. Colors for 208/120-V Circuits:
      - 1) Phase A: Black.
      - 2) Phase B: Red.
      - 3) Phase C: Blue.
    - c. Colors for 480/277-V Circuits:
      - 1) Phase A: Brown.
      - 2) Phase B: Orange.
      - 3) Phase C: Yellow.
    - d. Field-Applied, Color-Coding Conductor Tape: Apply in half-lapped turns for a minimum distance of 6 inches from terminal points and in boxes where splices or taps are made. Apply last two turns of tape with no tension to prevent possible unwinding. Locate bands to avoid obscuring factory cable markings.
- B. Auxiliary Electrical Systems Conductor Identification: Identify field-installed alarm, control, and signal connections.
  - 1. Identify conductors, cables, and terminals in enclosures and at junctions, terminals, and pull points. Identify by system and circuit designation.
  - 2. Use system of marker tape designations that is uniform and consistent with system used by manufacturer for factory-installed connections.
  - 3. Coordinate identification with Project Drawings, manufacturer's wiring diagrams, and the Operation and Maintenance Manual.

- C. Equipment Identification Labels: On each unit of equipment, install unique designation label that is consistent with wiring diagrams, schedules, and the Operation and Maintenance Manual. Apply labels to disconnect switches and protection equipment, central or master units, control panels, control stations, terminal cabinets, and racks of each system. Systems include power, lighting, control, communication, signal, monitoring, and alarm systems unless equipment is provided with its own identification.
1. Labeling Instructions:
    - a. Indoor Equipment: Self-adhesive label. Unless otherwise indicated, provide a single line of text with 1/2-inch- high letters on 1-1/2-inch- high label; where two lines of text are required, use labels 2 inches high.
    - b. Outdoor Equipment: Engraved, laminated acrylic or melamine label.
    - c. Elevated Components: Increase sizes of labels and letters to those appropriate for viewing from the floor.
    - d. Unless provided with self-adhesive means of attachment, fasten labels with appropriate mechanical fasteners that do not change the NEMA or NRTL rating of the enclosure.

## SECTION 262816 - ENCLOSED SWITCHES AND CIRCUIT BREAKERS.

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section Includes:
  - 1. Nonfusible switches.
  - 2. Molded-case circuit breakers (MCCBs).

#### 1.3 SUBMITTALS

- A. Product Data: For each type of enclosed switch, circuit breaker, accessory, and component indicated. Include dimensioned elevations, sections, weights, and manufacturers' technical data on features, performance, electrical characteristics, ratings, accessories, and finishes.
  - 1. Enclosure types and details for types other than NEMA 250, Type 1.
  - 2. Current and voltage ratings.
  - 3. Short-circuit current ratings (interrupting and withstand, as appropriate).
  - 4. Detail features, characteristics, ratings, and factory settings of individual overcurrent protective devices, accessories, and auxiliary components.
- B. Shop Drawings: For enclosed switches and circuit breakers. Include plans, elevations, sections, details, and attachments to other work.
  - 1. Wiring Diagrams: For power, signal, and control wiring.

### PART 2 - PRODUCTS

#### 2.1 NONFUSIBLE SWITCHES

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
  - 1. Eaton Electrical Inc.; Cutler-Hammer Business Unit.
  - 2. General Electric Company; GE Consumer & Industrial - Electrical Distribution.
  - 3. Siemens Energy & Automation, Inc.
  - 4. Square D; a brand of Schneider Electric.

- B. Type HD, Heavy Duty, Single Throw, 600-V ac, 1200 A and Smaller: UL 98 and NEMA KS 1, horsepower rated, lockable handle with capability to accept three padlocks, and interlocked with cover in closed position.
- C. Accessories:
  - 1. Equipment Ground Kit: Internally mounted and labeled for copper and aluminum ground conductors.
  - 2. Neutral Kit: Internally mounted; insulated, capable of being grounded and bonded; labeled for copper and aluminum neutral conductors.
  - 3. Auxiliary Contact Kit: One NO/NC (Form "C") auxiliary contact(s), arranged to activate before switch blades open.
  - 4. Lugs: Mechanical type, suitable for number, size, and conductor material.

## 2.2 MOLDED-CASE CIRCUIT BREAKERS

- A. Manufacturers: Subject to compliance with requirements
- B. Retain option in first paragraph below if manufacturer's name and model number are indicated in schedules or plans on Drawings; delete option and insert manufacturer's name and model number if not included on Drawings.
- C. Basis-of-Design Product: Subject to compliance with requirements, provide product indicated on Drawings or comparable product by one of the following:
  - 1. Eaton Electrical Inc.; Cutler-Hammer Business Unit.
  - 2. General Electric Company; GE Consumer & Industrial - Electrical Distribution.
  - 3. Siemens Energy & Automation, Inc.
  - 4. Square D; a brand of Schneider Electric.
- D. General Requirements: Comply with UL 489, NEMA AB 1, and NEMA AB 3, with interrupting capacity to comply with available fault currents.
- E. Thermal-Magnetic Circuit Breakers: Inverse time-current element for low-level overloads and instantaneous magnetic trip element for short circuits. Adjustable magnetic trip setting for circuit-breaker frame sizes 250 A and larger.
- F. Electronic Trip Circuit Breakers: Field-replaceable rating plug, rms sensing, with the following field-adjustable settings:
  - 1. Instantaneous trip.
  - 2. Long- and short-time pickup levels.
  - 3. Long- and short-time time adjustments.
  - 4. Ground-fault pickup level, time delay, and  $I^2t$  response.
- G. Current-Limiting Circuit Breakers: Frame sizes 400 A and smaller, and let-through ratings less than NEMA FU 1, RK-5.
- H. Features and Accessories:



1. Standard frame sizes, trip ratings, and number of poles.
2. Lugs: Suitable for number, size, trip ratings, and conductor material.
3. Ground-Fault Protection: Comply with UL 1053; integrally mounted type with mechanical ground-fault indicator; relay with adjustable pickup and time-delay settings, push-to-test feature, internal memory, and shunt trip unit; and three-phase, zero-sequence current transformer/sensor.

### PART 3 - EXECUTION

#### 3.1 EXAMINATION

- A. Examine elements and surfaces to receive enclosed switches and circuit breakers for compliance with installation tolerances and other conditions affecting performance of the Work.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

#### 3.2 INSTALLATION

- A. Install individual wall-mounted switches and circuit breakers with tops at uniform height unless otherwise indicated.
- B. Comply with NECA 1.

#### 3.3 IDENTIFICATION

- A. Comply with requirements in Section 260553 "Identification for Electrical Systems."
  1. Identify field-installed conductors, interconnecting wiring, and components; provide warning signs.
  2. Label each enclosure with engraved metal or laminated-plastic nameplate.

#### 3.4 FIELD QUALITY CONTROL

- A. Tests and Inspections:
  1. Perform each visual and mechanical inspection and electrical test stated in NETA Acceptance Testing Specification. Certify compliance with test parameters.
  2. Correct malfunctioning units on-site, where possible, and retest to demonstrate compliance; otherwise, replace with new units and retest.
- B. Enclosed switches and circuit breakers will be considered defective if they do not pass tests and inspections.

3.5 ADJUSTING

- A. Adjust moving parts and operable components to function smoothly, and lubricate as recommended by manufacturer.