
IFB NO. Y18-744-RM

ISSUED: February 23, 2018

INVITATION FOR BIDS

FOR

ORANGE COUNTY FLEET HEAVY EQUIPMENT CANOPY

**PART H
TECHNICAL SPECIFICATIONS**

**PART H
Volume II**

.....

100% Construction Documents
ARCHITECTURAL DESIGN COLLABORATIVE

**PROJECT
MANUAL**

FOR THE

**FLEET HEAVY EQUIPMENT MANAGEMENT
4400 SOUTH VINELAND ROAD
ORLANDO, FLORIDA 32811**

PREPARED FOR

**Internal Operations Center II
400 East South Street, 5th Floor
Orlando, Florida 32801**

August 25, 2107
Revised December 07, 2017

SECTION 00 0103
STATEMENT OF COMPLIANCE

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. To the best of my knowledge the Plans and Specifications comply with the applicable minimum building codes and the applicable fire-safety standards as determined by the local authority in accordance with this Section and 633 Florida Statutes.
- B. Reference Article 101.4 Applicability, Paragraph 101.4.2 Building of the FBC.

PART 2 - PRODUCTS – Not Used

PART 3 - EXECUTION – Not Used

END OF SECTION 00 0103

SECTION 00 0104
NON-ASBESTOS CERTIFICATION

PART 1 - GENERAL

1.1 CERTIFICATION STATEMENT

- A. To the best of my knowledge these Contract Documents do not contain any asbestos containing materials intended for use in construction.

PART 2 - PRODUCTS – Not Used

PART 3 - EXECUTION – Not Used

END OF SECTION 00 0104

SECTION 01 1100
TABLE OF CONTENTS

DIVISION 00 PROCUREMENT AND CONTRACTING REQUIREMENTS

00 0000	Cover
00 0103	Statement of Compliance
00 0104	Non-Asbestos Certification
00 0110	Table of Contents

DIVISION 01 GENERAL REQUIREMENTS

01005	Administrative Provisions
01010	Summary of Work
01027	Applications for Payment
01035	Modification Procedures
01040	Project Coordination
10045	Cutting and Patching
01095	Reference Standards and Definition
01200	Project Meetings
01300	Submittals
01 3233	Pre-Construction Video recording
01400	Quality Control Services
01410	Testing Laboratory Services
01500	Temporary Facilities
01600	Materials and Equipment
01631	Product Substitutions
01700	Project Close-Out
01740	Warranties and Bonds

DIVISION 02 EXISTING CONDITIONS

02 4113	Selective Demolition
---------	----------------------

DIVISION 03-04
Not Used

DIVISION 05 METALS

05 5000	Metal Fabrications
---------	--------------------

DIVISION 06 WOOD, PLASTICS, AND COMPOSITES

Not Used

DIVISION 07 THERMAL AND MOISTURE PROTECTION

07 9000	Joint Protection
---------	------------------

DIVISION 08 **OPENINGS**
Not Used

DIVISION 09 **FINISHES**
09 9000 Painting

DIVISION 10 **SPECIALTIES**
10 7113 Exterior Sun Control Devices

Revised Dec. 07, 2017

DIVISIONS 11-49
Not Used

SECTION 01005
ADMINISTRATIVE PROVISIONS

PART I GENERAL

1.1 WORK COVERED BY CONTRACT DOCUMENTS

- A. Work of this Contract comprises building, and related construction work to produce a complete and functional facility including but not limited electrical for the construction of new canopy over rollup doors

1.2 CONTRACT METHOD

- A. Construct the work under a single lump sum contract (or as otherwise defined in bid documents).

1.3 COORDINATION

- A. Coordinate work of the various Sections of Specifications to assure efficient and orderly sequence of installation of construction elements, with provisions for accommodating items installed later.
- B. Verify characteristics of elements of interrelated operating equipment are compatible; coordinate work of various Sections having interdependent responsibilities for installing, connecting to and placing in service, such equipment. Differences shall be brought to the Owner's attention during bid process or remain the responsibility of the Contractor.
- C. Coordinate space requirements and installation of items, such as electrical work indicated diagrammatically or otherwise on drawings. Follow routing shown for conduit, as closely as practicable; make runs parallel with lines of building. Utilize spaces efficiently to maximize accessibility for other installations, for maintenance and for repairs.
- D. In finished areas (except as otherwise shown), conceal pipes, ducts, and wiring in the construction. Coordinate locations of fixtures and outlets with finish elements.
- E. Execute cutting and patching to integrate elements of work, uncover ill timed, defective and nonconforming work, provide openings for penetrations of existing surfaces and provide samples as specified in individual sections for testing. Seal penetrations of existing surfaces and provide samples as specified in individual sections for testing. Seal penetrations through floors, walls and ceilings, and fire safe where necessary as part of the lump sum price.

1.4 REFERENCE STANDARDS

- A. For products specified by association or trade standards, comply with requirements of the standard, except when more rigid requirements are specified or are required by applicable codes.
- B. The date of the standard is that in effect when a specified date is specified.

1.6 SUBMITTALS

- A. Obtain copies of referenced standards listed in individual specification sections. Maintain copy at job site during progress of the specific work.

END OF SECTION 01005

SECTION 01010
SUMMARY OF WORK

PART 1 GENERAL

1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this Section.

1.02 PROJECT DESCRIPTION

- A. Performance of all tasks specified in the contract documents shall be the responsibility of the contractor unless specified otherwise.
- B. The Project consists of add an aluminum canopy the entire length of the West side of the Fleet Management building located at 4400 South vineland road, Orlando, Florida 32811

1.03 CONTRACTOR USE OF PREMISES

- A. General: Limited use of the premises to construction activities in areas indicated within the limit of the premises. The Contractor may use any portion of the site for storage or work areas or any legal purpose.
 - 1. Confine operations to areas within Contract limits indicated on the Drawings. Portions of the site beyond areas in which construction operations are indicated are not to be disturbed.
 - 2. Keep driveways and entrances serving the premises clear and available to the Owner and the Owners' employees at all times. Do not use these areas for parking or storage of materials. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on site.
 - 2. Burial of Waste Materials: Do not dispose of organic and hazardous material on site, either by burial or by burning.
 - 3. Comply with Owner's requirements for ingress and egress procedures, prohibitions against firearms, procedures for transportation of workers, safety and fire prevention requirements, and all applicable pollution control requirements. Refer to the following reference documents:
 - a. Orange County Safety and Health Manual
 - b. Orange County Policy Manual (pg. 96 regarding firearms)
 - 4. Require all employees and subcontractors to wear no-objectionable clothing; prohibit revealing clothing and articles of clothing with offensive writing displayed. Remove from premises all personnel until such clothing is changed.
 - 5. All personnel shall abide by the Orange County Tobacco Free policy while on any Orange County property. Policy applies to buildings, parking lots, parks, break areas, and work sites. Tobacco products are defined as cigars,

cigarettes, pipes, e-cigs, chewing tobacco and snuff. Failure to abide by the policy may result in civil penalties levied under Chapter 386, Florida Statutes and Contract enforcement remedies.

1.04 DISTRIBUTION OF RELATED DOCUMENTS

- A. The Contractor is solely responsible for the distribution of ALL related documents/drawings to ALL appropriate vendors/subcontractors to ensure proper coordination of all aspects of the project and its related parts during bidding and construction.

1.05 CONSTRUCTION BULLETIN BOARD

- A. The Contractor shall erect and maintain a weather protected bulletin board of sufficient size to display all permits, notices and other documents required to be posted for the Project. Said bulletin board shall be located per Owner's direction.

1.06 SECURITY AND IDENTIFICATION

- A. The building (construction area) shall be secured from unwanted entry at the end of each work day.
- B. All costs for background investigations will be the Contractor's responsibility. The County shall have the right to request any additional investigative background information including, but not limited to, employment records, Right-to Know records, E-verify system records (If the contractor uses this service as a means to determine employee eligibility), training records, payroll records, position for which hired including site location of any personnel assigned to perform the services. Furnish, in writing, all such information to the extent allowed by law, prior to commencement of services. The County reserves the right to conduct its own investigation of any employee or subcontractor of the Contractor.
- C. Background Checks for the Contractor's staff must be approved by Orange County's security team prior to working in any County facility. Obtain necessary forms for background checks for work at Orange County. All Contractor's staff background checks will be sent to the Orange County project Manager for approval.
- D. For security purposes and to maintain privacy, please submit a FDLE Background Checks via email. The subject line of the email must contain the following
EXEMPT
- E. Orange County will inform the Contractor of their Background Check results. Upon Background Check approval, the contractor's staff shall arrange an appointment with the Orange County staff to obtain an Orange County ID Badge. An Affidavit of Identity form (Issued by Contractor) and a State of Florida ID or Driver's License will be required.
- F. Contractor's employees will not be allowed in Orange county facilities without completed and approved background investigations.

1.07 BUILDING/SITE SECURITY REQUIREMENTS

- A. Provide security for each and every day that work is being performed on Site. The security firm that will be used is:
G4S Security Systems (USA), Inc.
Contact: Jose Troche, MBA
Phone: 407 207 3221
Jose.troche@usa.g4s.com

1.08 OWNER OCCUPANCY

- A. The Owner will occupy the building and areas next to the Work area. Normal hours are 7:00 AM to 5:00 PM Monday thru Friday. Coordinate with the Owner's representative for Work areas that can be performed on during normal work hours. Work can be performed after hours provided the area where Work is done is fully operational and back in original condition prior to beginning the next business day. Such placing of equipment and partial occupancy shall not constitute acceptance of the total Work.
1. A certificate of Substantial Completion will be executed for each specific portion of the Work to be occupied prior to Owner occupancy
 2. Obtain a Certificate of Occupancy from the local building officials prior to Owner occupancy.
 3. Prior to partial occupancy, mechanical and electrical systems shall be fully operational. Required inspections and tests shall have been successfully completed. Upon occupancy, the Owner will provide operation and maintenance of mechanical and electrical systems in occupied portions of the building.

PART 2 PRODUCTS

2.01 ASBESTOS FREE MATERIAL

- A. Contractor shall provide a written and notarized statement on company letterhead(s) to certify and warrant that ONLY ASBESTOS FREE MATERIALS AND PRODUCTS were provided as required by the Architect in Section 01400, QUALITY CONTROL. Such statement shall be submitted with the final payment request. Final payment shall not be made until such statement is submitted. Contractor agrees that if materials containing asbestos are subsequently discovered at any future time to have been included in the construction, the Contractor shall be liable for all costs related to the redesign or modification of the construction of the project so that materials containing asbestos are removed from the facility. If construction has begun or has been completed pursuant to a design that includes asbestos containing materials, the Contractor shall also be liable for all costs related to the abatement of such asbestos.

PART 3 EXECUTION (Not applicable).

END OF SECTION 01010

SECTION 01027
APPLICATION FOR PAYMENT

PART I GENERAL

1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this Section.

1.02 SUMMARY

- A. This Section specifies administrative and procedural requirements governing the Contractor's Applications for Payment.
- B. The Contractor's Construction Schedule and Submittal Schedule are included in Section 01300 – SUBMITTALS.

1.03 SCHEDULE OF VALUES

- A. Coordinate preparation of the Schedule of Values with preparation of Contractor's Construction Schedule.
 - 1. Submit the Schedule of Values to the Owner at the earliest feasible date, but in no case later than Preconstruction Meeting. Refer to Section 01200.
 - 2. Sub-Schedules: Where the Work is separated into phases that require separately phased payments, provide sub-schedules showing values correlated with each phase of payment.
- B. Format and Content: Use the Project Manual Table of Contents as a guide to establish the format for the Schedule of Values.
 - 1. Identification: Include the following project identification on the Schedule of Values:
 - a. Project name and location.
 - b. Name of the Architect
 - c. Project Number
 - d. Contractor's name and address
 - e. Date of submittal
 - 2. Arrange the Schedule of Values in a tabular form with separate columns to indicate the following for each item listed:
 - a. Generic name
 - b. Related Specification Section
 - c. Change Orders (numbers) that have affected value
 - d. Dollar Value
 - e. Percentage of Contract Sum to the nearest one-hundredth percent, adjusted to total 100 percent

3. Provide a breakdown of the Contract Sum in sufficient detail to facilitate continued evaluation of Applications for Payment and progress reports. Break principal subcontract amounts down into several line items:
 - a. A value will be given for at least every major specification section (subsections can logically be grouped together).
 - b. A single material subcontractor (i.e. sod, window blinds) will not be required to be broken down into labor and material unless it is anticipated the materials will be stored and invoiced prior to installation.
 - c. All multiple item subcontracts or work items (i.e. concrete, roofing, painting, mechanical, electrical items, etc.) will be shown broken down at least in labor and material (all taxes, burden and overhead and profit included).
 - d. Mobilization (move-on, bond, insurance, temporary office and sanitary service installation) shall not exceed 2 1/2% of contract price.
 - e. For multi-story work all items broken down per floor.
 - f. Concrete broken down at least into foundation slab on grade, columns, beams and suspended slabs.
 - g. Masonry divided into C.M.U. brick, stem walls, exterior walls, interior walls and elevator shaft.
 - h. Plumbing broken down at least into underslab rough-in, vents and stacks supply piping, equipment items (each listed separately), fixtures and trim.
 - i. HVAC: Typically shown per specification section, labor and material, per floor.
 - j. Electrical: same as HVAC.
 - k. Fire protection broken down at least into underground, rough-in and trim. All per building and labor and material.
 - l. Logical grouping of specification subsections is permitted.
4. Round amounts off the nearest whole dollar, the total shall equal the Contract Sum.
5. For each part of the Work where an Application for Payment may include materials or equipment, purchased or fabricated and stored, but not yet installed, provide separate line items on the Schedule of Values for initial cost of the materials, for each subsequent stage of completion, and for total installed value of that part of the Work.
6. Margins of Cost: Show line items for indirect costs, and margins on actual costs, only to the extent that such items will be listed individually in Applications for Payment. Each item in the Schedule of Values and Applications for Payment shall be complete including its total cost and proportionate share of general overhead and profit margin.
 - a. At the Contractors' option, temporary facilities and other major cost items that are not direct cost of actual work-in-place may be shown as separate line items in the Schedule of Values or distributed as general overhead expense.

7. Schedule Updating: Update and resubmit the Schedule of Values when Change Orders or Construction Change Directives result in a change in the contract sum.

1.04 APPLICATIONS FOR PAYMENT

- A. Each Application for Payment shall be consistent with previous applications and payments as reviewed by the Owner representative and paid for by the Owner.
 1. The initial Application for Payment, the Application for Payment at time of Substantial Completion, and the Final Application for Payment involve additional requirements.
- B. Payment Application Times: The period of construction work covered by each Application of Payment is the period indicated in the Agreement.
- C. Payment Application Forms: Use the County's most updated form as the form for Application for Payment. Form given at the Preconstruction Conference.
- D. Application Preparation: Complete every entry on the form, including notarization and execution by person authorized to sign legal documents on behalf of the Owner. Incomplete applications will be returned without action.
 1. Entries shall match data on the Schedule of Values and Contractors' Construction Schedule. Use updated schedules if revisions have been made.
 2. Include amounts of Change Orders and Construction Change Directives issued prior to the last day of the construction period covered by the application.
- E. Transmittal: Submit five (5) original executed copies of each Application for Payment to the Project Manager by means ensuring receipt within 24 hours; one copy shall be complete, including waivers of lien and similar attachments, when required.
 1. Transmit each copy with a transmittal form listing attachments, and recording appropriate information related to the application in a manner acceptable to the Project Manager.
- F. Payment will be processed once a month. Payment for item will be based on percentage completed as determined and approved by the County Project Manager or invoice for stored materials. Retainage (10%) will be held for all applications.
- G. Application for Payment at Substantial Completion: Following issuance of the Certificate of Substantial Completion, submit an Application for Payment; this application shall reflect any Certificates of Partial Substantial Completion issued previously for Owner occupancy of designated portions of the Work. Application shall also include all items listed in Part H. above.
- H. Final Payment Application: Administrative actions and submittals, which must

precede or coincide with submittal of the final payment. Application for Payment includes the following:

1. Completion of Project Close-Out requirements
2. Completion of items specified for completion after Substantial Completion (Punch List)
3. Contractor's release of lien (on Owner's form)
4. Subcontractor and material supplier release of lien (If applicable)
5. Consent of Surety
6. Power of attorney
7. Asbestos-free letter, notarized

PART 2 PRODUCTS (Not Applicable)

PART 3 EXECUTION (Not Applicable)

END OF SECTION 01027

SECTION 01035
MODIFICATION PROCEDURES

PART 1 GENERAL

1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this section.

1.02 SUMMARY

- A. This section specifies administrative and procedural requirements for handling and processing Contract modifications.

1.03 MINOR CHANGES IN THE WORK

- A. Supplemental instructions authorizing minor changes in the work, not involving an adjustment to the Contract Sum or Contract Time, will be issued by the Project Manager.

1.04 CHANGE ORDER PROPOSAL REQUESTS

- A. Owner-Initiated Proposal Requests: Proposed changes in the work that will require adjustment to the Contract Sum or Contract Time will be issued by the Project Manager, with a detailed description of the proposed change and supplemental or revised Drawings and Specifications, if necessary.
 - 1. Proposal requests issued by the Project Manager are for information only. Do not consider them instruction either to stop work in progress, or to execute the proposed change.
 - 2. Unless otherwise indicated in the proposal request, within 7 days of receipt of the proposal request, submit to the Project Manager from the Owner's review, an estimate of cost necessary to execute the proposed change.
 - a. Include a list of quantities of products to be purchased and unit costs, along with the total amount of purchases to be made. Where requested, furnish survey data to substantiate quantities.
 - b. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
 - c. Include a statement indicating the effect the proposed change in the work will have on the Contract Time.
 - d. Contractor and subcontractors will provide a complete detailed labor and material breakdown to justify change order request amount.
- B. Contractor-Initiated Change Order Proposal Requests: When latent or other unforeseen conditions in mutual accord with the Owner Representative's findings require modifications to the Contract, the Contractor may propose changes by submitting a request for a change to the Architect.

1. Include a statement outlining the reasons for the change and the effect of the change on the Work. Provide a complete description of the proposed change. Indicate the effect of the proposed change on the Contract Sum and Contract Time.
2. Include a list of quantities of products to be purchased and unit costs along with the total amount of purchases to be made. Where requested, furnish survey data to substantiate quantities.
3. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
4. Comply with requirements in Section 01631 – Product Substitutions- if the proposed change in the work requires that substitution of one product or system for a product or system not specified.
5. Contractor and subcontractors will provide a complete detailed labor and material breakdown to justify change order request amounts.

1.05 CONSTRUCTION CHANGE DIRECTIVE

- A. Construction Change Directive: When the Owner and Contractor are not in total agreement on the terms of a Change Order Proposal Request, the Project Manager may issue a Construction Change Directive instructing the Contractor to proceed with a change in the Work, for subsequent inclusion in a Change Order.
 1. The Construction Change Directive will contain a complete description of the change in the Work and designate the method to be followed to determine change in the Contract Sum or Contract Time.
- B. Documentation: Maintain detailed records on a time and material basis of work required by the Construction Change Directive.
 1. After completion of the change, submit an itemized account and supporting data necessary to substantiate cost and time adjustments to the Contract.

1.07 CHANGE ORDER PROCEDURES

- A. Upon the Owner's approval of a Change Order Proposal Request, the Project Manager will issue a Change Order for signatures of the Owner and Contractor on County's Change Order form, as provided in the Conditions of the Contract.

PART 2 PRODUCTS (Not Applicable)

PART 3 EXECUTION (Not Applicable)

END OF SECTION 01035

SECTION 01040
PROJECT COORDINATION

PART 1 GENERAL

1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

1.02 SUMMARY

- A. This Section specifies administrative and supervisory requirements necessary for project coordination including, but not necessarily limited to:
 - 1. Coordination
 - 2. Administrative and supervisory personnel
 - 3. General installation provisions
 - 4. Cleaning and protection
- B. Progress meetings, coordination meetings And Pre-installation conferences are included in Section 01200 'Project Meetings'.
- C. Requirements for the Contractor's Construction Schedule are included in Section 01300 'Submittals'.

1.03 COORDINATION

- A. Coordination: Coordinate construction activities included under various Sections of these Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate construction operations included under different Sections of the Specification that are dependent upon each other for proper installation, connection, and operation.
 - 1. Where installation of one part of the Work is dependent on installation of other components, either before or after its own installation, schedule construction activities in the sequence required to obtain the best results.
 - 2. Where availability of space is limited, coordinate installation of different components to assure maximum accessibility for required maintenance, service and repair.
 - 3. Make adequate provisions to accommodate items scheduled for later installation.
- B. Where necessary, prepare memoranda for distribution to each party involved outlining special procedures required for coordination. Include such items as required: notices, reports, and attendance at meetings.
 - 1. Prepare similar memoranda for the Owner and separate Contractors where coordination of their Work is required.

- C. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities to avoid conflicts and ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:
 - 1. Preparation of Schedules
 - 2. Installation and removal of temporary facilities
 - 3. Delivery and processing of submittals
 - 4. Progress meetings
 - 5. Project close-out activities
- D. Conservation: Coordinate construction activities to ensure that operations are carried out with consideration given to conservation of energy, water, and materials.
 - 1. Salvage materials and equipment (if any) involved in performance of, but not actually incorporated in, the Work.
- E. Lack of coordination as specified in this and other sections of the contract documents are in grounds for assessment of back charges and/or termination in order to remediate the situation.

1.04 SUBMITTALS

- A. Coordination Drawings: Prepare and submit coordination Drawings where close and careful coordination is required for installation of products and materials fabricated off-site by separate entities, and where limited space availability necessitates maximum utilization of space for efficient installation of different components.
 - 1. Show the interrelationship of components shown on separate Shop Drawings.
 - 2. Indicate required installation sequences.
 - 3. Comply with requirements contained in Section Submittals.
 - 4. Refer to Facility Services documents for specific coordination Drawing requirements for mechanical and electrical installations.
- B. Staff Names: At the Preconstruction Conference submit a list of the Contractor's principal staff assignments, including the Superintendent and other personnel in attendance at the site; identify individuals, their duties and responsibilities; list their addresses and telephone numbers.
 - 1. Post copies of the list in the project meeting room, the temporary field office, and each temporary telephone.

PART 2 PRODUCTS (Not Applicable)

PART 3 EXECUTION

PROJECT COORDINATION

01040-2

3.01 GENERAL INSTALLATION PROVISIONS

- A. Inspection of Conditions: Require the Installer of each major component to inspect both the substrate and conditions under which work is to be performed. Do not proceed until unsatisfactory conditions have been corrected in an acceptable manner.
- B. Manufacturer's Instructions: Comply with manufacturer's installation instructions and recommendations, to the extent that those instructions and recommendations are more explicit or stringent than requirements contained in Contract Documents.
- C. Inspect materials or equipment immediately upon delivery and again prior to installation. Reject damaged and defective items.
- D. Provide attachment and connection devices and methods necessary for securing work. Secure work true to line and level. Allow for expansion and building movement.
- E. Visual Effects: Provide uniform joint widths in exposed work. Arrange joints in exposed work to obtain the best visual effect. Refer questionable choices to Project Manager for final decision.
- F. Recheck measurements and dimensions, before starting each installation.
- G. Install each component during weather conditions and Project status that will ensure the best possible results. Isolate each part of the completed construction from incompatible material as necessary to prevent deterioration.
- H. Coordinate temporary enclosures with required inspections and tests, to minimize the necessity of uncovering completed construction for that purpose.
- I. Mounting Heights: Where mounting heights are not indicated, install individual components at standard mounting heights recognized within the industry for the particular application indicated. Refer questionable mounting height decisions to the Architect/Project Manager for final decision.

3.02 CLEANING AND PROTECTION

- A. During handling and installation, clean and protect construction in progress and adjoining materials in place. Apply protective covering where required to ensure protection from damage or deterioration at Substantial Completion.
- B. Clean and maintain completed construction as directed by the Project Manager and as frequently as necessary to ensure its integrity and safety through the remainder of the construction period. Adjust and lubricate operable components to ensure operability without damaging effects.
- C. Limiting Exposures: Supervise construction activities to ensure that no part of the construction, completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the construction period. Where the

applicable, such exposures include, but are not limited to, the following:

1. Excessive static or dynamic loading
2. Excessively high or low temperatures
3. Excessively high or low humidity
4. Air contamination or pollution
5. Water
6. Solvents
7. Chemicals
8. Soiling, staining and corrosion
9. Rodent and insect infestation
10. Combustion
11. Destructive testing
12. Misalignment
13. Excessive weathering
14. Unprotected storage
15. Improper shipping or handling
16. Theft
17. Vandalism

END OF SECTION 01040

SECTION 01045
CUTTING AND PATCHING

PART 1 GENERAL

1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this Section.

1.02 SUMMARY

- A. This Section specifies administrative and procedural requirements for cutting and patching.
- B. Refer to other Sections for specific requirements and limitations applicable to cutting and patching individual parts of the Work.
 - 1. Requirements of this Section apply to mechanical and electrical installations. Refer to Facility Services Sections for other requirements and limitations applicable to cutting and patching mechanical and electrical installations.

1.03 SUBMITTALS

- A. Cutting and Patching Proposal: Where approval of procedures for cutting and patching is required before proceeding, submit a proposal describing procedures well in advance of the time cutting and patching will be performed and request approval to proceed. Include the following information, as applicable, in the proposal:
 - 1. Describe the extent of cutting and patching required and how it is to be performed; indicate why it cannot be avoided.
 - 2. Describe anticipated results in terms of changes to existing construction; include changes to structural elements and operating components as well as changes in the building's appearance and other significant visual elements.
 - 3. List products to be used and firms or entities that will perform Work.
 - 4. Indicate dates when cutting and patching is to be performed.
 - 5. List utilities that will be disturbed or affected, including those that will be relocated and those that will be temporarily out-of-service. Indicate how long service will be disrupted.
 - 6. Where cutting and patching involves addition of reinforcement to structural elements, submit details and engineering calculations to show how reinforcement is integrated with the original structure.
 - 7. Approval by the Architect to proceed with cutting and patching does not waive the Architect's right to later require complete removal and replacement

of a part of the Work found to be unsatisfactory.

1.04 QUALITY ASSURANCE

- A. Requirements for Structural Work: Do not cut and patch structural elements in a manner that would reduce their load carrying capacity or load-deflection ratio.
 - 1. Obtain approval of the cutting and patching proposal before cutting and patching the following structural elements.
 - a. Structural steel
 - b. Miscellaneous structural metals
- B. Operational and Safety Limitations: Do not cut and patch operating elements or safety related components in a manner that would result in reducing their capacity to perform as intended, or result in increased maintenance, or decreased operational life or safety.
 - 1. Obtain approval of the cutting and patching proposal before cutting and patching the following operating elements or safety related systems.
 - a. Shoring, bracing and sheeting
 - b. Primary operational systems and equipment
 - c. Air or smoke barriers
 - d. Water, moisture, or vapor barriers
 - e. Membranes and flashings
 - f. Fire protection systems
 - g. Noise and vibration control elements and systems
 - h. Control systems
 - i. Communication systems
 - j. Conveying systems
 - k. Electrical wiring systems
- C. Visual Requirements: Do not cut and patch construction exposed on the exterior or in occupied spaces, in a manner that would, in the Architect's opinion, reduce the building's aesthetic qualities, or result in visual evidence of cutting and patching. Remove and replace work cut and patched in a visually unsatisfactory manner.
 - 1. If possible retain the original installer or fabricator to cut and patch the following categories of exposed work, or if it is not possible to engage the original installer or fabricator, engage another recognized experienced and specialized firm:
 - a. Preformed metal panels

PART 2 PRODUCTS

2.01 MATERIALS

- A. Use materials that are identical to existing materials. If identical materials are not available or cannot be used where exposed surfaces are involved, use materials

that match existing adjacent surfaces to the fullest extent possible with regard to visual effect unless otherwise indicated by Architect/Owner. Use materials whose installed performance will equal or surpass that of existing materials.

PART 3 EXECUTION

3.01 INSPECTION

- A. Before cutting existing surfaces, examine surfaces to be cut and patched and conditions under which cutting and patching is to be performed. Take corrective action before proceeding, if unsafe or unsatisfactory conditions are encountered.
 - 1. Before proceeding, meet at the site with all parties involved in cutting and patching, including mechanical and electrical trades. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

3.02 PREPARATION

- A. Temporary Support: Provide temporary support of work to be cut.
- B. Protection: Protect existing construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of the Project that might be exposed during cutting and patching operations.
- C. Avoid interference with use of adjoining areas and interruption of free passage to adjoining areas.
- D. Take all precautions necessary to avoid cutting existing pipe, conduit or ductwork serving the building, but scheduled to be removed or relocated until provisions have been made to bypass them.

3.03 PERFORMANCE

- A. General: Employ skilled workmen to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time and complete without delay.
 - 1. Cut existing construction to provide for installation of other components or performance of other construction activities and the subsequent fitting and patching required to restore surfaces to their original condition.
- B. Cutting: Cut existing construction using methods least likely to damage elements to be retained or adjoining construction. Where possible review proposed procedures with the original installer; comply with the original installer's recommendations.
 - 1. In general, where cutting is required use hand or small power tools designed for sawing or grinding, not hammering and chopping. Cut holes and slots neatly to size required with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.

2. To avoid marring existing finished surfaces, cut or drill from the exposed or finished side into concealed surfaces.
 3. Cut through concrete and masonry using a cutting machine such as a Carborundum saw or diamond core drill.
 4. Comply with requirements of applicable Sections of Division-2 where cutting and patching required excavating and backfilling.
 5. By-pass utility services such as pipe or conduit, before cutting, where services are shown or required to be removed. Cap, valve or plug and seal the remaining portion of pipe or conduit to prevent entrance of moisture or other foreign matter after by-passing and cutting.
- C. Patching: Patch with durable seams that are as invisible as possible. Comply with specified tolerances.
1. Where feasible, inspect and test patched areas to demonstrate integrity of the installation.
 2. Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will eliminate evidence of patching and refinishing.
 3. Where removal of walls or partitions extends one finished area into another, patch and repair floor and wall surfaces in the new space to provide an even surface of uniform color and appearance. Remove existing floor and wall coverings and replace with new materials if necessary to achieve uniform color and appearance.
 - a. Where patching occurs in smooth painted surfaces, extend final coat over entire unbroken surfaces containing the patch, after the patched area has received primer and second coat.

3.04 CLEANING

- A. Thoroughly clean areas and spaces where cutting and patching is performed or used as access. Remove completely paint, mortar, oils, putty and items of similar nature. Thoroughly clean piping, conduit and similar features before painting or other finishing is applied. Restore damaged materials to their original condition.

END OF SECTION 01045

SECTION 01095
REFERENCE STANDARDS AND DEFINITIONS

PART 1 GENERAL

1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this Section.

1.02 DEFINITIONS

- A. General: Basic Contract definitions are included in the Conditions of the Contract.
- B. Indicated: The term *indicated* refers to graphic representations, notes or schedules on the Drawings, or other Paragraphs or Schedules in the Specifications, and similar requirements in the Contract Documents. Where terms such as shown, noted, scheduled and specified are used, it is to help the reader locate the reference; no limitation on location is intended.
- C. Directed: Terms such as directed, requested, authorized, selected, accepted, required, and permitted mean directed by the Project Manager, requested by the Architect/Project Manager and similar phrases.
- D. Approved: This term approved means accepted, where used in conjunction with the Architect's action on the Contractor's submittals, applications, and requests, is limited to the Architect's duties and responsibilities as stated in the Conditions of the Contract.
- E. Regulations: The term Regulations includes laws, ordinances, statutes, and lawful orders issued by authorities having jurisdiction, as well as rules, conventions, and agreements within the construction industry that control performance of the Work.
- F. Furnish: The term furnish is used to mean supply and deliver to the Project site, ready for unloading, unpacking, assembly, installation, and similar operations.
- G. Install: The term install is used to describe operations at project site including the actual unloading, unpacking, assembly, erection, placing, anchoring, applying, working to dimension, finishing, curing, protecting, cleaning, and similar operations.
- H. Provide: The term provide means to furnish and install, complete and ready for the intended use.
- I. Installer: An Installer is the Contractor or an entity engaged by the Contractor, either as an employee, subcontractor, or contractor of lower tier for performance of a particular construction activity, including installation, erection, application, and similar operations. Installers are required to be experienced in the operations they are engaged to perform.
 - 1. The term experienced, when used with the term Installer, means having a minimum of five previous projects similar in size and scope to this Project,

being familiar with the special requirements indicated, and having complied with requirements of the authority having jurisdiction.

2. Trades: Use of titles such as carpentry is not intended to imply that certain construction activities must be performed by accredited or unionized individuals of a corresponding generic name, such as carpenter. It also does not imply that requirements specified apply exclusively to trades persons of the corresponding generic name.
- J. Project Site is the space available to the Contractor for performance of construction activities, either exclusively or in conjunction with others performing other work as part of the Project. The extent of the Project Site is shown on the Drawings and may or may not be identical with the description of the land on which the Project is to be built.
- K. Testing Laboratories: A testing laboratory is an independent entity engaged to perform specific inspections or tests, either at the Project sites or elsewhere, and to report on and, if required, to interpret results of those inspections or tests.
- L. Florida Building Code (FBC): Where the term or acronym is used it will mean the current edition of the Florida Building Code with all applicable revisions adopted by the authorities having jurisdictions at the location of the Project.

1.03 SPECIFICATION FORMAT AND CONTENT EXPLANATION

- A. Specification Format: These Specifications are organized into Divisions and Sections based on the Construction Specifications Institute's 16 Division format and MASTER FORMAT numbering system.
- B. Specification Content: This Specification uses certain conventions in the use of language and the intended meaning of certain terms, words, and phrases when used in particular situations or circumstances. These conventions are explained as follows:
 1. Abbreviated Language: Language used in Specifications and other Contract Documents is the abbreviated type. Words and meaning shall be interpreted as appropriate. Words that are implied, but not stated shall be interpolated as the sense required. Singular words will be interpreted as plural and plural words interpreted as singular where applicable and the context of the Contract Documents so indicates.
 2. Imperative and streamlined language is used generally in the Specifications. Requirements expressed in the imperative mood are to be performed by the Contractor. At certain locations in the text, for clarity, subjective language is used to describe responsibilities that must be fulfilled indirectly by the Contractor, or by others when so noted.
 - a. The words, shall be shall be included by inference wherever a colon (:) is used within a sentence or phrase.

1.04 INDUSTRY STANDARDS

- A. Applicability of Standards: Except where the Contract Documents include more stringent requirements, applicable construction industry standards have the same force and effect as if bound or copied directly into the Contract Documents to the extend reference. Such standards are made part of the Contract Documents by reference.
- B. Publication Dates: Comply with the standard in effect as of the date of the Contract Documents.
- C. Conflicting Requirements: Where compliances with two or more standards are specified, and the standards may establish different or conflicting requirements for minimum quantities or quality levels. Refer requirements that are different, but apparently equal, and uncertainties to the Architect for a decision before proceeding.
 - 1. Minimum Quantity or Quality Levels: The quantity or quality level shown or specified shall be the minimum provided or performed. The actual installation may comply exactly with the minimum quantity or quality specified, or it may exceed the minimum within reasonable limits. In complying with these requirements, indicated numeric values are minimum or maximum, as appropriate for the context of the requirements. Refer uncertainties to the Architect/Owner for a decision before proceeding.
- D. Copies of Standards: Each entity engaged in construction on the Project is required to be familiar with industry standards applicable to that entity's construction activity. Copies of applicable standards are not bound with the Contract Documents.
 - 1. Where copies of standards are needed for performance of a required construction activity. The Contractor shall obtain copies directly from the publication source or any other authorized source.
- E. Abbreviations and Names: Trade association names and titles of general standards are frequently abbreviated. Where such acronyms or abbreviations are used in the Specifications or other Contract Documents, they mean the recognized name of the trade association, standards generating organization, authority having jurisdiction, or other entity applicable to the context of the text provision. See Trade Reference List at the end of this Section refer to the Encyclopedia of Associations, published by Gale Research Co., available in most libraries.

1.05 SUBMITTALS

- A. Permits, Licenses, and Certificates: For the Owner's records, submit copies of permits, licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, and similar documents, correspondence, and records established in conjunction with compliance with standards and regulation bearing upon performance of the Work.

PART 2 PRODUCTS

(Not Applicable)

PART 3 EXECUTION

(Not Applicable)

END OF SECTION 01095

SECTION 01200
PROJECT MEETINGS

PART 1 GENERAL

1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this Section.

1.02 SUMMARY

- A. This Section specifies administrative and procedural requirements for project meetings including but not limited to:
 - 1. Pre-Construction Conference
 - 2. Pre-Installation Conference
 - 3. Coordination Meetings
 - 4. Progress Meetings
- B. Construction schedules are specified in Section 01300 Submittals.

1.03 PRE-CONSTRUCTION CONFERENCE

- A. Schedule a pre-construction conference and organizational meeting at the project site or other convenient location no later than 20 days after execution of the agreement and prior to commencement of construction activities. Conduct the meeting to review responsibilities and personnel assignments.
- B. Attendees: The OWNER'S Representative, Architect, the Contractor and its superintendent, major subcontractors, manufacturers, suppliers and other concerned parties shall each be represented at the conference by persons familiar with and authorized to conclude matters relating to the work.
- C. Agenda: Discuss items of significance that could affect progress including such topics as:
 - 1. Tentative construction schedule
 - 2. Critical Work sequencing and/coordinating
 - 3. Designation of responsible personnel
 - 4. Procedures for processing field decisions and Change Orders
 - 5. Procedures for processing Applications for Payment
 - 6. Distribution of Contract Documents
 - 7. Submittal of Shop Drawings, Product Data and Samples
 - 8. Preparation of record documents
 - 9. Use of the Premises
 - 10. Office, Work and storage areas
 - 11. Equipment deliveries and priorities
 - 12. Safety procedures
 - 13. First aid

14. Security
15. Housekeeping
16. Working hours

D. Contractor must submit at the time of the meeting at least the following items:

1. Schedule of Values
2. Listing of key personnel including project superintendent and subcontractors with their addresses, telephone numbers, and emergency telephone numbers.
3. Preliminary Construction Schedule
4. Submittal Schedule

1.04 PRE-INSTALLATION CONFERENCE

A. Conduct a Pre-installation conference at the site before each construction activity that requires coordination with other construction. The Installer and representatives of manufacturers and fabricators involved in or affected by the installation, and its coordination or integration with other materials and installations that have preceded or will follow, shall attend the meeting. Advise at least 48 hours in advance the Project Manager of scheduled meeting dates.

1. Review the progress of other construction activities and preparations for the particular activity under consideration at each pre-installation conference, including requirements for:
 - a. Contract Documents
 - b. Options
 - c. Related Change Orders
 - d. Purchases
 - e. Deliveries
 - f. Shop Drawings, Product Data and Quality Control Samples
 - g. Possible conflicts
 - h. Compatibility problems
 - i. Time schedules
 - j. Weather limitations
 - k. Manufacturer's recommendations
 - l. Comparability of materials
 - m. Acceptability of substrates
 - n. Temporary facilities
 - o. Space and access limitations
 - p. Governing regulations
 - q. Safety
 - r. Inspection and testing requirements
 - s. Required performance results
 - t. Recording requirements
 - u. Protection
2. Record significant discussions, agreements, and disagreements of each conference along with an approved schedule. Distribute the record of the meeting to everyone concerned promptly including the Owner and Architect.

3. Do not proceed if the conference cannot be successfully concluded. Initiate whatever actions are necessary to resolve impediments to performance of Work and reconvene the conference at the earliest feasible date.

1.05 COORDINATION MEETINGS

- A. Conduct project coordination meeting at weekly intervals on day and time as established by the Project Manager or more frequently, if necessary convenient for all parties involved. Project coordination meetings are in addition to specific meetings held for other purposes, such as regular progress meetings and special pre-installation meetings.
- B. Request representation at each meeting by every party currently involved in coordination or planning for the construction activities involved, to include subcontractors and representatives.
- C. Contractor shall record meeting results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from each meeting.

1.06 PROGRESS MEETINGS

- A. Conduct progress meetings at the Project site at bimonthly intervals or more frequently if necessary as directed by the Project Manager. Notify the Owner at least 48 hours in advance of scheduled meeting time and dates. Coordinate dates of meetings with preparation of the payment request.
- B. Attendees: In addition to representatives of the Owner and Architect, each subcontractor, supplier or other entity concerned with current progress of involved in planning, coordination or performance of future activities with the project and authorized to conclude matters relating to progress.
- C. Agenda: Review and correct or approve minutes of the previous progress meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to the current status of the Project.
 1. Contractor's Construction Schedule: Review progress since the last meeting. Determine where each activity is in relation to the Contractor's Construction Schedule, whether on time, ahead, or behind schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.
 2. Review the present and future needs of each entity present, including such items as:
 - a. Interface requirements
 - b. Time
 - c. Sequences

- d. Deliveries
- e. Off-site fabrication problems
- f. Access
- g. Site utilization
- h. Temporary facilities and services
- i. Hours of work
- j. Hazards and risks
- k. Housekeeping
- l. Quality and work standards
- m. Change Orders
- n. Documentation of information for payment requests.

D. Reporting: No later than 3 days after each progress meeting date, distribute copies of minutes of the meeting to each party present and to other parties who should have been present. Include a brief summary, in narrative form, or progress since the previous meeting and report.

PART 2 PRODUCTS

(Not Applicable)

PART 3 EXECUTION

(Not Applicable)

END OF SECTION 01200

SECTION 01300
SUBMITTALS

PART 1 GENERAL

1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this Section.

1.02 SUMMARY

- A. This Section specifies administrative and procedural requirements for submittals required for performance of the Work, including:

1. Contractor's Construction Schedule
2. Submittal Schedule
3. Daily Construction Reports
4. Shop Drawings
5. Product Data
6. Samples

- B. Administrative Submittals: Refer to other Division-1 Sections and other Contract Documents for requirements for administrative submittals. Such submittals include, but are not limited to:

1. Permits
2. Applications for Payment
3. Performance and Payment Bonds
4. Insurance Certificates
5. List of Subcontractors with start and finish dates (update as necessary)
6. Schedule of Values
7. Construction Schedule

- C. The Schedule of Values submittal is included in Section 01027 Applications for Payment.

- D. Inspection and test reports are included in Section 01400 Quality Control Services.

1.03 SUBMITTAL PROCEDURES

- A. Review, stamp and approve each submittal prior to transmitting to Architect. Without such stamp and signature, submittal will be returned NOT REVIEWED.

- B. Coordination: Coordinate preparation and processing of submittals with performance of construction activities. Transmit each submittal sufficiently in advance of performance of related construction activities to avoid delay.

1. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals and related activities that require sequential activity.

2. Coordinate transmittal of different types of submittals for related elements of the Work so processing will not be delayed by the need to review submittals concurrently for coordination.
 - a. The Project Manager reserves the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.
 3. Processing: Allow sufficient review time so that installation will not be delayed as a result of the time required to process submittals, including time for resubmittals.
 - a. Allow two weeks for initial review. Allow additional time if processing must be delayed to permit coordination with subsequent submittals. The Project Manager will promptly advise the Contractor when a submittal being processed must be delayed for coordination.
 - b. If an intermediate submittal is necessary, process the same as the initial submittal.
 - c. Allow two weeks for reprocessing each submittal.
 - d. No extension of Contract Time will be authorized because of failure to transmit submittals to the Architect sufficiently in advance of the Work to permit processing.
- B. Electronic Submittal Administrative Requirements
1. Identify and incorporate information in each electronic submittal file as follows:
 - a. Assemble complete submittal package into a single indexed and bookmarked file with links enabling navigation to each item.
 - b. Scanned using 300 dpi resolution
 - c. Name file with submittal number identifier described in Part 1 Article – Submittal Procedures
 - d. Provide means for insertion to permanently record Contractor's review and approval markings and action taken by all reviewers.
 - e. Samples will require a physical delivery with transmittal. Sample approval may be electronic, depending on submittal requirements of that section.
 2. Post electronic submittals as PDF electronic files directly to designated FTP site specifically established for Project. Notify Architect via email when shop drawing files have been posted.
 - a. Architect will return annotated file. Annotate and retain one copy of file as an electronic Project record document file.
 - b. Provide electronic submittals for:
 - 1) Product Data
 - 2) Shop Drawings
 - 3) Project Schedule
 - 4) Sustainable Construction Program Submittals
 - 5) Delegated Design Services
 - c. Required Number of Submittals:

- 1) Submit one CD with Shop Drawings
 - 2) Scan all pages of submittal to .pdf format and submit on a CD
 - 3) Distribution: 1 CD will returned for printing and distribution
3. Certificates and Certifications Submittals: Provide a statement that includes signature of entity responsible for preparing certification. Certificates and certifications shall be signed by an officer or other individual authorized to sign documents on behalf of that entity.
- a. Provide a digital signature with digital certificate on electronically-submitted certificates
- D. Contractor shall be responsible for cost of re-review of rejected submittals. Costs for re-review shall be reimbursed to the County by deducting the cost from the Contractors monthly progress payments. Costs to be determined by applying the consultant's standard billing rates, plus 10% handling by the County.
- E. Substitution request to specified products will be made within 30 days of Notice to Proceed. After the 30 day period, no requests for substitutions from the Contractor will be considered.
1. Substitution submitted within the first 30 days will have product data from specified and requested substitute submitted together and demonstrate better quality, cost savings if of equal quality, or show benefit to the County for excepting the substitute.
- F. Once submittals are approved or approved as noted, they will be scanned and converted to PDF documents with OCR (optical character recognition) and given to the owner.

1.04 CONTRACTOR'S CONSTRUCTION SCHEDULE (LINEAR BAR CHART SCHEDULE)

- A. Linear bar chart time control schedule
1. Work overtime, nights, and weekends, as necessary to maintain schedule.
 2. Overtime, night, and weekend work will be at no additional cost to the Owner.
 3. Expedite approvals and deliveries of material so as not to delay job progress.
- B. Contract Modifications: For each proposed contract modification and concurrent with its submission, demonstrate the effect of the proposed change on the project schedule.
- C. Schedule Updating: Concurrent with making revisions to schedule, prepare tabulated reports showing the following:
1. Identification of activities that have changed.
 2. Changes in start dates.
 3. Changes in finish dates.
 4. Changes in the Contract Time.

1.05 SUBMITTAL LOG

- A. After development and acceptance of the Contractor's construction schedule, prepare a complete log of submittals.
 - 1. Coordinate submittals log with the list of subcontracts, schedule of values and the list of products as well as the Contractor's construction schedule.
 - 2. Prepare the log in chronological order; include all submittals required. Provide the following information:
 - a. Scheduled date for the first submittal
 - b. Related Section number
 - c. Submittal category
 - d. Name of subcontractor
 - e. Description of the part of the work covered
 - f. Scheduled date for resubmittal
 - g. Scheduled date the Architect's final release or approval.
 - 3. All submittals must be received within the first 25% of contract time.
- B. Distribution: Following response to initial submittal, print and distribute copies to the Project Manager, subcontractors, and other parties required to comply with submittal dates indicated. Post copies in the project meeting room and field office.
 - 1. When revision are made, distribute to the same parties and post in the same locations. Delete parties from distribution when they have completed their assigned portion of the Work and are no longer involved in construction activities.
- C. Log Updating: Revise the log after each meeting or activity, where revisions have been recognized or made. Issue the updated schedule concurrently with report of each meeting.

1.06 DAILY CONSTRUCTION REPORTS

- A. Prepare a daily construction report, recording the following information concerning events at the site; and submit duplicate copies to the Project Manager at weekly intervals:
 - 1. List of subcontractors at the site
 - 2. Approximate count of personnel at the site
 - 3. High and low temperatures, general weather conditions
 - 4. Accidents and unusual events
 - 5. Meetings and significant decisions
 - 6. Stoppages, delays, shortages, losses
 - 7. Meter readings and similar recordings
 - 8. Emergency procedures
 - 9. Orders and requests of governing authorities
 - 10. Change Orders received, implemented
 - 11. Services connected, disconnected
 - 12. Equipment or system tests and start-ups

13. Partial completions, occupancies
14. Substantial Completions authorized

1.07 SHOP DRAWINGS

- A. Submit newly prepared information, drawn to accurate scale. Highlight, encircle, or otherwise indicate deviations from the Contract Documents. Do not reproduce Contract Documents or copy standard information as the basis of Shop Drawings. Standard information prepared without specific reference to the Project is not considered a Shop Drawings and will be rejected.
- B. Shop Drawings include fabrication and installation drawings, setting diagrams, schedules, patterns, templates and similar drawings. Include the following information:
 1. All required dimensions
 2. Identification of products and materials included
 3. Compliance with specified standards
 4. Notation of coordination requirements
 5. Notation of dimensions established by field measurement
 6. Sheet Size: Except for templates, patterns and similar full-size Drawings on sheets at least 8 1/2" x 11" but no larger than 24" x 36".
 7. Initial Submittal: Submit one correctable translucent reproducible print and one blue-or black-line print for the Project Manager's review; the reproducible print will be returned.
 8. Initial Submittal: Submit 2 blue-or black-line prints for the Architect's review; one will be returned.
 9. Final Submittal: Submit 5 blue-or black-line prints; submit 7 prints where required for maintenance manuals. 3 prints will be retained; the remainder will be returned.
 10. Final Submittal: Submit 3 blue-or black-line prints; submit 5 prints where required for maintenance manuals. 2 prints will be retained; the remainder will be returned.
 - a. One of the prints returned shall be marked-up and maintained as a Record Documents.
 11. Do not use Shop Drawings without an appropriate final stamp indicating action taken in connections with construction.
- C. Coordination drawings are a special type of Shop Drawing that show the relationship and integration of different construction elements that require careful coordination during fabrication or installation to fit in the space provided or function as intended.
 1. Preparation of coordination Drawings is specified in section Project Coordination and may include components previously shown in detail on Shop Drawings or Product Data.
 2. Contractor is not entitled to additional payments due to lack of compliance with this Section.

1.08 PRODUCT DATA

- A. Collect Product Data into a single submittal for each element of construction or system. Product Data includes printed information such as manufacturer's installation instructions, catalog cuts, standard color charts, roughing-in diagrams and templates, standard wiring diagrams and performance curves. Where Product Data must be specially prepared because standard printed data is not suitable for use, submit as a Shop Drawing.
1. Mark each copy to show applicable choices and options. Where printed Product Data includes information on several products, some of which are not required, mark copies to indicate the applicable information. Include the following information:
 - a. Manufacturer's printed recommendations
 - b. Compliance with recognized trade association standards
 - c. Compliance with recognized testing agency standards
 - d. Application of testing agency labels and seals
 - e. Notation of dimensions verified by field measurement
 - f. Notation of coordination requirements
 - g. Manufacturers local representative and phone number.
 2. Do not submit Product Data until compliance with requirements of the Contract Documents has been confirmed.
 3. Preliminary Submittal: Submit a preliminary single-copy of Product Data where selection of options is required.
 4. Submittals: Submit six (6) copies of each required submittal. The Project Manager will return two (2) sets to the Contractor marked with action taken and corrections or modifications required.
 - a. Unless noncompliance with Contract Document provisions is observed, the submittal may serve as the final submittal.
 5. Distribution: Furnish copies of final submittal to installers, subcontractors, suppliers, manufacturers, fabricators, and others required for performance of construction activities. Show distribution on transmittal forms.
 - a. Do not proceed with installation until an applicable copy of Product Data applicable is in the Installer's possession.
 - b. Do not permit use of unmarked copies of Product Data in connection with construction.

1.09 SAMPLES

- A. Submit full-size, fully fabricated Samples cured and finished as specified and physically identical with the material or product proposed. Samples include partial sections of materials, color range sets, and swatches showing color, texture and pattern.
1. Mount, display, or package Samples in the manner specified to facilitate review of qualities indicated. Prepare Samples to match the Architect's/Owner's Sample. Include the following:

- a. Generic description of the Sample
 - b. Sample source
 - c. Product name or name of manufacturer
 - d. Compliance with recognized standards
 - e. Availability and delivery time
2. Submit Samples for review of kind, color, pattern, and texture, for a final check of these characteristics with other elements, and for a comparison of these characteristics between the final submittal and the actual component as delivered and installed.
 - a. Where variation in color, pattern, texture or other characteristics are inherent in the material or product represented, submit multiple units (not less than 3), that show approximate limits of the variations.
 - b. Refer to other Specification Sections for requirements for Samples that illustrate workmanship, fabrication techniques, details of assembly, connections, operation and similar construction characteristics.
 3. Preliminary submittals: Where Samples are for selection of color, pattern, texture or similar characteristics from a range of standard choices, submit a full set of choices for the material or product.
 - a. Preliminary submittals will be reviewed and returned with the Architect's/Owner's mark indicating selection and other action.
 4. Submittals: Except for Samples illustrating assembly details, workmanship, fabrication techniques, connections, operation and similar characteristics, submit 3 sets; one will be returned marked with the action taken.
 5. Maintain sets of Samples, as returned, at the project site, for quality comparisons throughout the course of construction.
 - a. Unless noncompliance with Contract Document provisions is observed, the submittal may serve as the final submittal.
 - b. Sample sets may be used to obtain final acceptance of the construction associated with each set.
- B. Distribution of Samples: Prepare and distribute additional sets to subcontractors, manufacturers, fabricators, suppliers, installers, and others as required for performance of the Work. Show distribution on transmittal forms.
1. Field Samples specified in individual sections are special types of Samples. Field Samples are full-size examples erected on site to illustrate finishes, coatings, or finish materials and to establish the standard by which the work will be judged.
 - a. Comply with submittal requirements. Process transmittal forms to provide a record of activity.

1.10 ARCHITECT'S ACTION

- A. Except for submittals for record, information or similar purposes, where action and return is required or requested, the Architect/Project Manager will review each submittal, mark to indicate action taken, and return promptly.
1. Compliance with specified characteristics is the Contractor's responsibility.
- B. Action Stamp: The Architect will stamp each submittal with a uniform, self-explanatory action stamp. The stamp will be appropriately marked, similarly as follows, to indicate the action taken:
1. Final Unrestricted Release: Work may proceed, provided it complies with contract documents, when submittal is returned with the following: "No Exceptions Taken"
 2. Final-But Restricted Release: Work may proceed, provided it complies with notations and corrections on submittal and with contract documents, when submittal is returned with the following: "Note Comments"
 3. Returned for Resubmittal: Do not proceed with work. Revise submittal in accordance with notations thereon, and resubmit without delay to obtain a different action marking. Do not allow submittals with the following marking (or unmarked submittals where a marking is required) to be used in connection with performance of the work: "Resubmit"
 - a. Do not permit submittals marked 'Revise and Resubmit' to be used at the Project site, or elsewhere where work is in progress.
 4. Rejected: Submittal does not comply with requirements of the Contract Documents. Submittal must be discarded and entirely new submittal shall be forward to the Project Manager without delay: "Rejected"

PART 2 PRODUCTS

(Not Applicable)

PART 3 Execution

(Not Applicable)

END OF SECTION 01300

SECTION 01 3233
PRE-CONSTRUCTION VIDEO RECORDING

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes construction video recordings.

1.2 SUBMITTALS

- A. Two standard size DVD videos in Microsoft viewer format of the entire Site prior to the commencement of any work.

1.3 QUALITY ASSURANCE

- A. Video Recordings:
1. Format in latest release of Windows Media Player.
 2. Record the DVD prior to the commencement of any work.
 3. Architect shall review DVD prior to the commencement of construction activity.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION

3.1 PRE-CONSTRUCTION VIDEOS

- A. Before starting Work, take videos of the site and surrounding properties from different points of view as selected by the Architect and Owner's Representative. Record pre-existing conditions of the building, site, and abutting properties obtained from several perspectives. Provide narrative describing the vantage point and area being photographed.
- B. Video in sufficient length and detail to show the following:
1. All locations at the areas where the Owner will occupied the building and where the construction limits have been established.
 2. Path to Work area from staging area/parking lot.
 3. Inside and outside of wall where canopy will be installed
 4. Pathways to load centers to be modified.
- C. The architect reserves the right to request additional videos for the duration of the Project.

END OF SECTION 01 3233

SECTION 01400
QUALITY CONTROL SERVICES

PART 1 GENERAL

1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division -1 Specification Sections, apply to this Section.

1.02 SUMMARY

- A. This Section specifies administrative and procedural requirements for quality control services.
- B. Quality control services include inspections and tests and related actions including reports, performed by independent agencies, governing authorities, and the Contractor. They do not include Contract enforcement activities performed by the Architect.
- C. Inspection and testing services are required to verify compliance with requirements specified or indicated. These services do not relieve the Contractor of responsibility for compliance with Contract Document requirements.
- D. Requirements of this Section relate to customized fabrication and installation procedures, not production of standard products.
 - 1. Specific quality control requirements for individual construction activities are specified in the Sections that specify those activities. Those requirements, including inspections and test, cover production of standard products as well as customized fabrication and installation procedures.
 - 2. Inspection, test and related actions specified are not intended to limit the Contractor's quality control procedures that facilitates compliance with Contract Document requirements.
 - 3. Requirements for the Contractor to provide quality control services required by the Architect, Owner, or authorities having jurisdiction are not limited by provisions of this Section.

1.03 GENERAL QUALITY CONTROL

- A. The Contractor shall be responsible for maintaining and ensuring quality control over subcontractors, suppliers, manufacturers, materials, equipment, products, services, site conditions and workmanship to product work of specified quality. The completed work shall be of high quality throughout.

1.04 WORKMANSHIP

- A. Comply with well-known standards recognized by each trade except when more restrictive tolerances or specified requirements indicate more rigid standards or

more precise workmanship.

- B. Perform work by persons qualified to produce workmanship of specified quality. Said qualifications shall be determined by well-known standards recognized by the trade for each respective portion of contract work.
- C. Secure products in place with positive anchorage devices designed and sized to withstand stresses, vibration and racking.

1.05 MANUFACTURER'S INSTRUCTIONS

- A. Comply with instructions in full detail, including each step in sequence. Should instructions conflict with Contract Documents, request clarification from Architect before proceeding.

1.06 MANUFACTURER'S CERTIFICATES

- A. When required by individual Specifications Section, submit manufacturer's certificate and supporting documentation, in duplicate, that products meet or exceed specified requirements.
- B. ASBESTOS FREE MATERIALS - Manufacturer and/or supplier shall provide a written and notarized statement on manufacturer's company letterhead to certify and warrant that product (s) utilized on project are asbestos free.

1.07 MOCKUPS

- A. When required by individual Specifications Section, erect complete, full scale mockup of assembly at Project Site.

1.08 MANUFACTURER'S FIELD SERVICES

- A. When specified in respective Specification Sections, require supplier and/or manufacturer to provide qualified personnel to observe field conditions, conditions of surfaces and installation, quality of workmanship, test, adjust and balance of equipment as applicable and to make appropriate recommendations.
- B. Representative shall submit written report to Owner listing observations, recommendations, and certifying full conformance and compliance with manufacturers standards or requirements.

1.09 TESTING LABORATORY SERVICES

- A. The County shall employ and pay for services of an Independent Testing Laboratory to perform inspections, tests for construction materials (soils, concrete) and threshold inspections.
- B. Services will be performed in accordance with requirements of governing authorities and with specified standards.
- C. Reports will be submitted to the County, Contractor and Architect giving

observations and results of tests, indicating compliance or noncompliance with specified standards and with Contract Documents.

- D. Contractor shall cooperate with testing laboratory personnel; furnish tools, samples of materials, design, mix equipment, storage and assistance as requested.
 - 1. The contractor shall be responsible for notifying the testing laboratory at least 24 hours prior to expected time for operations requiring testing services. Longer length of notice to testing laboratory shall be provided by Contractor when required by the testing laboratory to ensure the timely scheduling and performance of all tests required.
 - 2. The Contractor is responsible for obtaining and paying tests including but not limited to test and balance, portable water bacteriological tests and test required in individual sections throughout the Project Manual.
- E. The costs of any tests which fail will be paid for by the Contractor. The amount to be reimbursed to the County by the Contractor, will be the amount invoiced to the County by the testing laboratory in accordance with the testing services fees set forth in its contract with the County.

1.10 TEMPERATURE/HUMIDITY LOG

- A. The Contractor shall be responsible for preparing rain, temperature and humidity measuring devices at the project site and maintaining a log of temperature and humidity measurements.
- B. Said log shall contain a daily record of exterior temperature, rainfall amount and humidity conditions and where environmental conditions are specified in individual sections, a daily record of the temperature and humidity conditions where the work of those sections is stored and installed.
- C. The Temperature/Humidity Log shall be available to the Project Manager as part of the Contract Documents.

1.11 RESPONSIBILITIES

- A. The Owner shall provide inspections, tests and similar quality control services, specified in individual Specification Sections and these services include those specified to be performed by an independent agency and not by the Contractor.
- B. The Contractor shall cover all costs of tests or inspections to evaluate means and methods of installation performed as a substitution and not as originally specified.
 - 1. Re-testing: The Contractor is responsible for re-testing where results of required inspections, test or similar services prove unsatisfactory and do not indicate compliance with Contract Documents requirements, regardless of whether the original test was the Contractor's responsibility.
 - a. Cost of re-testing construction revised or replaced by the Contractor is the Contractor's responsibility, where required tests were

performed on original construction.

2. Associated Services: The Contractor shall cooperate with agencies performing required inspections, tests and similar services and provide reasonable auxiliary services as requested. Notify the agency sufficiently in advance of operations to permit assignment of personnel. Auxiliary services required include, but are not limited to:
 - a. Providing access to the work and furnishing incidental labor and facilities necessary to facilitate inspections and tests.
 - b. Taking adequate quantities of representative samples of materials that require testing or assisting the agency in taking samples.
 - c. Providing facilities for storage and curing the test samples.
 - d. Providing the agency with a preliminary design mix proposed for use for materials mixes that require control by the testing agency.
 - e. Security and protection of samples and test equipment at the Project site.
- C. Duties of the Testing Agency: The independent testing agency engages to perform inspections, sampling and testing of materials and construction specified in individual Specification Sections shall cooperate with Architect and Contractor in performance of its duties, and shall provide qualified personnel to perform required inspections and tests.
1. The agency shall notify the Architect and Contractor promptly of irregularities or deficiencies observed in the Work during performance of its services.
 2. The agency is not authorized to release, revoke, alter or enlarge requirements of the Contract Documents, or approve or accept any portion of the Work.
 3. The agency shall not perform any duties of the Contractor.
- D. Coordination: The Contractor and each agency engaged to perform inspection, tests and similar services shall coordinate the sequence of activities to accommodate required services with a minimum of delay. In addition, the Contractor and each agency shall coordinate activities to avoid the necessity of removing and replacing construction to accommodate inspections and tests.
1. The Contractor is responsible for scheduling times for inspections, tests, taking samples and similar activities.

1.12 SUBMITTALS

- A. Qualification for Service Agencies: Engage inspection and testing service agencies, including independent testing laboratories, which are pre-qualified as complying with Recommended Requirements for Independent Laboratory qualification by the American Council of Independent Laboratories, and which specialize in the types of inspections and tests to be performed.
1. Each independent inspection and testing agency engages on the Project

shall be authorized by authorities having jurisdiction to operate in the State in which the Project is located.

PART 2 PRODUCTS (Not Applicable)

PART 3 EXECUTION

3.01 REPAIR AND PROTECTION

- A. General: Upon completion of inspection, testing, sample-taking and similar services, repair damaged construction and restore substrates and finished to eliminate deficiencies, including deficiencies in visual qualities of exposed finishes. Comply with Contract Document requirements for Cutting and Patching.
- B. Protect construction exposed by or for quality control service activities, and protects and repaired construction.
- C. Repair and protection is the Contractor's responsibility regardless of the assignment of responsibility for inspection, testing or similar services.

END OF SECTION 01400

SECTION 01410
TESTING LABORATORY SERVICES

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Selection and payment
- B. Contractor Submittals
- C. Laboratory responsibilities
- D. Laboratory reports
- E. Limits on testing laboratory authority
- F. Contractor responsibilities
- G. Schedule of inspections and tests

1.02 REFERENCES

- A. ANSI/ASTM D3740 - Practice for Evaluation of Agencies Engages in testing and/or Inspection of Soil and Rock as Used in Engineering Design and Construction.
- B. ANSI/ASTM E329 - Recommended Practice for Inspection and Testing Agencies for Concrete, Steel, and Bituminous Materials as Used in Construction.

1.03 SELECTION AND PAYMENT

- A. Owner will employ and pay for services of an independent testing laboratory to perform specified inspection and testing.
- B. Employment of testing laboratory shall in no way relieve Contractor of obligation to perform work in accordance with requirements of Contract Documents.

1.04 QUALITY ASSURANCE

- A. Comply with requirements of ANSI/ASTM E329 and ANSI/ASTM D3740
- B. Laboratory: Authorized to operate in state in which Project is located.
- C. Laboratory Staff: Maintain a full time registered Engineer on staff to review services.
- D. Testing Equipment: Calibrated at reasonable intervals with devices of an accuracy traceable to either National Bureau of Standards (NBS) Standards or accepted values of natural physical constants.

1.05 LABORATORY RESPONSIBILITIES

- A. Test samples of mixes
- B. Provide qualified personnel at site when required. Cooperate with Orange County and Contractor in performance of services.
- C. Perform specified inspection, sampling, and testing of Products in accordance with specified standards.
- D. Ascertain compliance of materials and mixes with requirements of Contract Documents.
- E. Promptly notify Orange County and Contractor of observed irregularities or non-conformance of Work or Products.
- F. Perform additional inspections and test required by Orange County.
- G. Attend preconstruction conferences and progress meetings.

1.06 LABORATORY REPORTS

- A. After each inspection and test, promptly submit four copies of laboratory report to Orange County, and to Contractor.
- B. Include:
 - 1. Date issued
 - 2. Project title and number
 - 3. Name of inspector
 - 4. Data and time of sampling or inspection
 - 5. Identification of product and Specifications Section
 - 6. Location in the Project
 - 7. Type of inspection or test
 - 8. Date of test
 - 9. Results of tests
 - 10. Conformance with Contract Documents
- C. When requested by Orange County, provide interpretation of test results.

1.07 LIMITS ON TESTING LABORATORY AUTHORITY

- A. Laboratory may not release, revoke, alter, or enlarge on requirements of Contract Documents.
- B. Laboratory may not approve or accept any portion of the work.
- C. Laboratory may not assume any duties of Contractor
- D. Laboratory has no authority to stop the work.

1.08 CONTRACTOR RESPONSIBILITIES

- A. Cooperate with laboratory personnel, and provide access to the work.
- B. Provide incidental labor and facilities to provide access to work to be tested, to obtain and handle samples at the site or at source of products to be tested, to facilitate tests and inspections, storage and curing of test samples.
- C. Notify Orange County and laboratory 24 hours prior to expected time for operations requiring inspection and testing services.
- D. Arrange with laboratory and pay for additional samples and tests required by Contractor beyond specified requirements.

1.09 SCHEDULE OF INSPECTIONS AND TESTS

- A. Testing required:
 - 1. Provide concrete mix designs.
 - 2. Strength test for each 50 cubic yard of concrete placed.

END OF SECTION 01410

SECTION 01500
TEMPORARY FACILITIES

PART 1 GENERAL

1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this Section.

1.02 SUMMARY

- A. This Section specifies requirements for temporary services and facilities, including support facilities, security and protection.
- B. Temporary construction and support facilities required include but are not limited to:
 - 1. Temporary enclosures.
 - 2. Hoists use.
 - 3. Temporary project identification signs and bulletin boards
 - 4. Waste disposal services.
 - 5. Construction aids and miscellaneous services and facilities.
- C. Security and protection facilities required include but are not limited to:
 - 1. Temporary fire protections
 - 2. Barricades, warning signs, lights
 - 3. Sidewalk bridge or enclosure fence for the site.
 - 4. Environmental protection
 - 5. Enclosures
 - a. Provide temporary weather-tight closures of openings in exterior surfaces to provide acceptable working conditions and protection for materials, in allow for temporary heating, and to prevent entry of unauthorized persons. Provide temporary doors with self-closing hardware and locks.
 - 6. Protection of Installed Work
 - a. Provide temporary protection for installed products. Control work and traffic in immediate area to avoid damage.
 - b. Provide protective coverings at walls, projections, jambs, sills and soffits of openings. Provide barriers or coverings to protect roof and finished floors and stairs from work and traffic, movement of heavy objects and storage.

1.03 QUALITY ASSURANCE

- A. Regulations: Comply with industry standards and applicable laws and regulations if authorities having jurisdiction, including but not limited to:
 - 1. Building Code requirements
 - 2. Health and safety regulations

3. Utility company regulations
 4. Police, Fire Department and Rescue Squad rules
 5. Environmental Protection regulations
- B. Standards: Comply with NFPA Code 241, 'Building Construction and Demolition Operations', ANSI-A10 Series standards for 'Safety Requirements for Construction and Demolition', and NECA Electrical Design Library 'Temporary Electrical Facilities'.
1. Refer to 'Guidelines for Bid Conditions for Temporary Job Utilities and Services', prepared jointly by AGC and ASC, for industry recommendations.
 2. Electrical Services: Comply with NEMA, NECA and UL standards and regulations for temporary electric service. Install service in compliance with National Electric Code (NFPA 70).
- C. Inspections: Arrange for authorities having jurisdiction to inspect and test each temporary utility before use. Obtain required certifications and permits.

1.04 PROJECT CONDITIONS

- A. Cleaning During Construction: Control accumulation of waste materials and rubbish so as to maintain a neat, clean and orderly and safe project; periodically dispose of off-site as needed.
- Clean interior areas prior to start of finish work, maintain areas free of dust and other contaminants during finishing operations.
- B. Protection of Adjacent Properties: Locate on site construction operations that will generate noise and/or dust as far as practical from occupied structures on adjacent properties so as to minimize disturbances to the occupants of these structures or properties.
- Prevent dust or other contaminants caused by construction operations for this Project from being carried to adjacent properties by installation of protective barriers and/or suspension of construction operations during high winds.
- Dispose of all construction debris which may be carried to adjacent properties by winds. Remove debris daily and/or more often as required to prevent contamination of adjacent properties.
- C. Removal: Remove temporary materials, equipment and construction facilities prior to Substantial Completion inspection.
- Remove temporary utility services prior to Final Completion Inspection.
- Clean and repair damage caused by installation or use of temporary facilities. Remove underground installations; grade and complete all work on site as indicated.

PART 2 PRODUCTS

2.01 MATERIALS

- A. General: Provide new materials; of acceptable to the Project Manager, undamaged previously used materials in serviceable condition maybe used. Provide materials suitable for the use intended.
- B. Lumber and Plywood:
 - 1. For safety barriers, sidewalk bridges and similar uses, provide minimum 5/8" thick exterior plywood.
- C. Paint:
 - 1. For job-built temporary offices, shops, sheds, fences and other exposed lumber and plywood, provide exterior grade acrylic-latex emulsion over exterior primer.
- D. Tarpaulins: Provide waterproof, fire-resistant, UL labeled tarpaulins with flame-spread rating of 15 or less. For temporary enclosure provide translucent nylon reinforced laminated polyethylene or polyvinyl chloride fire retardant tarpaulins.
- E. Water: Provide portable water approved by local health authorities.

2.02 EQUIPMENT

- A. General: Provide new equipment: if acceptable to the Project Manager, undamaged, previously used equipment in serviceable condition may be used. Provide equipment suitable for use intended.
- B. Water Hoses: Provide 3/4" heavy-duty, abrasion-resistant, flexible rubber hoses 100 ft. Long, with pressure rating greater than the maximum pressure of the water distribution system. Provide adjustable shut-off nozzles at hose discharge.
- C. Electrical Outlets: Provide properly configured NEMA polarized outlets to prevent insertion of 110-120 volt plugs into higher voltage outlets. Provide receptacle outlets equipped with ground-fault circuit interrupters, reset bottom and pilot light, for connection of power tools and equipment.
- D. Electrical Power Cords: Provide grounded extension cords; use Ahard-service≅ cords where exposed to abrasion and traffic. Provide water proof connectors to connect separate lengths of electric cords, if single lengths will not reach areas where construction activities are in progress.
- E. Lamps and Light Fixtures: Provide general service incandescent lamps of wattage required for adequate illumination. Provide guard cages or tempered glass enclosures, where exposed to breakage. Provide exterior fixtures where exposed to moisture.
- F. First Aid Supplies: Comply with governing OSHA and any other regulations.
- G. Fire Extinguishers: Provide hand-carried, portable UL-rated, class AA≅ fire

extinguishers for temporary offices and similar spaces. In other locations provide hand-carried, portable UL-rated, class 'ABC' dry chemical extinguishers, or a combination of extinguishers of NEPA recommended classes for the exposures.

1. Comply with NFPA 10 and 241 for classification, extinguishing agent and size required by location and class of fire exposure.

PART 3 EXECUTION

3.01 INSTALLATION

- A. Use qualified personnel for installation of temporary facilities. Locate facilities where they will serve the project adequately and result in minimum interference with performance of the work. Relocate and modify facilities as required.
- B. Provide each facility ready for use when needed to avoid delay. Maintain and modify as required. Do not remove until facilities are no longer needed, or are replaced by authorized use of completed permanent facilities.

3.02 SECURITY AND PROTECTIONS FACILITIES INSTALLATION

- A. Except for use of permanent fire protection as soon as available do not change over from use of temporary security and protection facilities to permanent facilities until Substantial Completion, or longer as requested by the Project Manager.
- B. Temporary Fire Protection: Until fire protection needs are supplied by permanent facilities of the types needed to protect against reasonably predictable and controllable fire losses. Comply with NFPA 10 Standard for Portable Fire Extinguishers, and NFPA 141 Standard for Safeguarding Construction, Alterations and Demolition Operations.
 1. Locate fire extinguishers where convenient and effective for their intended purpose, but not less than one extinguisher on each floor at or near each usable stairwell.
 2. Store combustible materials in containers in fire-safe locations.
 3. Maintain unobstructed access in fire extinguishers, fire hydrants, temporary fire protection facilities, stairways and other access routes for fighting fires. Prohibit smoking in hazardous fire exposure areas.
 4. Provide supervision of welding operations, combustion type temporary heating units, and similar sources of fire ignition.
- C. Permanent Fire Protection: At the earliest feasible date in each area of the Project, complete installation of the permanent fire protection facility, including connected services, and place into operation and use. Instruct key personnel on use of facilities.
- D. Barricades, Warning Signs and Lights: Comply with standards and code requirements for erection of structurally adequate barricades. Paint with appropriate

colors, graphics and warning signs to inform personnel and the public of the hazard being protected against. Where appropriate and needed, provide lighting including flashing red or amber lights.

- E. Security Enclosure and Lockup: Install substantial temporary enclosure of partially completed areas of construction. Provide locking entrances to prevent unauthorized entrance, vandalism, theft and similar violations of security.
 - 1. Storage: Where materials and equipment must be stored, and are of value or attractive for theft, provide a secure lockup. Enforce discipline in connection with the installation and release of materials to minimize the opportunity for theft and vandalism.
- F. Environmental Protection: Provide protection, operate temporary facilities and conduct construction in ways and by methods that comply with environmental regulations, and minimize the possible that air, waterways and sub-soil might be contaminated or polluted, or that other undesirable effects might result. Avoid use of tools and equipment which product harmful poise. Restrict use of noise making tools and equipment to hours that will minimize complaints from persons or firms near the site.

3.05 OPERATION, TERMINATION AND REMOVAL

- A. Supervision: Enforce strict discipline in use of temporary facilities. Limit availability of temporary facilities to essential and intended uses to minimize waste and abuse.
- B. Maintenance: Maintain facilities in good operating condition until removal. Protect from damage by freezing temperatures and similar elements.
 - 1. Maintain operation of temporary enclosures, heating, cooling, humidity control, ventilation and similar facilities on a 24 hour day basis where required to achieve indicated results and to avoid possibility of damage.
 - 2. Protection: Prevent water filled piping from freezing. Maintain makers for underground lines. Protect from damage during excavation operations.
- C. Termination and Removal: Unless the Architect requests that it be maintained longer, remove each temporary facility when the need has ended, or when replaced by authorized use of a permanent facility, or no later than substantial completion. Complete or, if necessary, restore permanent construction that may have been delayed because of interference with the temporary facility. Repair damaged work, clean exposed surfaces and replace construction that cannot be satisfactorily repaired.
 - 1. Materials and facilities that constitute temporary facilities are property of the Contractor. The Owner reserves the right to take possession of Project identification signs.
 - 2. Remove temporary paving that is not intended for or acceptable for integration into permanent paving. Where the area is intended for landscape development, remove soil and aggregate fill that does not comply with

requirements for fill or subsoil in the area. Remove materials contaminated with road oil, asphalt and other petrochemical compounds, and other substances which might impair growth of plant materials or lawns. Repair or replace street pavings, curbs and sidewalks at the temporary entrances, as required by the governing authority.

3. At Substantial Completion, clean and renovate permanent facilities that have been used during the construction period, including but not limited to:
 - a. Replace air filters and clean inside of ductwork and housings.
 - b. Replace significantly worn parts and parts that have been subject to unusual operating conditions.
 - c. Replace lamps that are burned out or noticeably dimmed by substantial hours of use as noted by the Owner's representative.

END OF SECTION 01500

SECTION 01600
MATERIALS AND EQUIPMENT

PART 1 GENERAL

1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this Section.

1.02 SUMMARY

- A. This Section specifies administrative and procedural requirements governing the Contractor's selection of products for use in the Project.
- B. The Contractor's Construction Schedule and the Schedule of Submittals are included under Section 01300 -Submittals.
- C. Administrative procedures for handling requests for substitutions made after award of the Contract are included under Section 01631 'Product Substitution'.

1.03 DEFINITIONS

- A. Definitions used in this Article are not intended to change the meaning of other terms used in the Contract Documents such as 'specialties', 'systems', 'structure', 'finishes', 'accessories', and similar terms. Such terms are self-explanatory and have well recognized meanings in the construction industry.
 - 1. 'Products' are items purchased for incorporation in the Work, whether purchased for the Project or taken from previously purchased stock. The term 'product' includes the term 'material', 'equipment', 'system' and terms of similar intent.
 - a. 'Named Products' are items identified by manufacturer's product name, including make or model designation, indicated in the manufacturer's published product literature, that is current as of the date of the Contract Documents.
 - b. 'Foreign Products', as distinguished from 'domestic products', are items substantially manufactured (50 percent or more of value) outside of the United States and its possessions; or produced or supplied by entities substantially owned (more than 50 percent) by persons who are not citizens nor living within the United States and its possessions.
 - 2. 'Materials' are products that are substantially shaped, cut, worked, mixed, finished, refined or otherwise fabricated, processed, or installed to form a part of the work.
 - 3. 'Equipment' is a product with operational parts, whether motorized or manually operated, that requires service connections such as wiring or piping.

1.04 QUALITY ASSURANCE

- A. Source Limitations: To the fullest extent possible, provide products of the same kind, from a single source.
- B. Compatibility of Options: When the Contractor is given the option of selecting between two or more products for use on the Project, the product selected shall be compatible with products previously selected, even if previously selected products were also options.
- C. Nameplates: Except for required labels and operating data, do not attach or imprint manufacturer's or producer's nameplates or trademarks on exposed surfaces of products which will be exposed to view in occupied spaces or on the exterior.
 - 1. Labels: Locate required product labels and stamps on a concealed surface or, where required for observation after installation, on accessible surface that is not conspicuous.
 - 2. Equipment Nameplates: Provide a permanent nameplate on each item of service-connected or power-operated equipment. Locate on an easily accessible surface which is inconspicuous in occupied spaces. The nameplate shall contain the following information and other essential operating data.
 - a. Name of product and manufacturer
 - b. Model and serial number
 - c. Capacity
 - d. Speed
 - e. Ratings
 - f. Additional pertinent information

1.05 PRODUCT DELIVERY, STORAGE AND HANDLING

- A. Deliver, store and handle products in accordance with the manufacturer's recommendations, using means and methods that will prevent damage, deteriorating and loss, including theft.
 - 1. Schedule delivery to minimize long-term storage at the site and to prevent overcrowding of construction spaces.
 - 2. Coordinate delivery with installation time to ensure minimum holding time for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft and other losses.
 - 3. Deliver products to the site in the manufacturer's original sealed container of other packaging system, complete with labels and instructions for handling, storing, unpacking, protecting and installing.
 - 4. Inspect products upon delivery to ensure compliance with the Contract Documents and to ensure that products are undamaged and properly

protected.

5. Store products at the site in a manner that will facilitate inspection and measurement of quantity or counting of units.
6. Store heavy materials away from the Project structure in a manner that will not endanger the supporting construction.
7. Store products subject to damage by the elements above ground, under cover in a weather tight enclosure, with ventilation adequate in prevent condensation. Maintain temperature and humidity within range required by manufacturer's instructions.

PART 2 PRODUCTS

2.01 PRODUCT SELECTION

- A. General Product Requirements: Provide products that comply with the Contract Documents, that are undamaged and, unless otherwise indicated, unused at the time of installation.
 1. Provide products complete with all accessories, trim, finish, safety guards and other devices and details needed for a complete installation and for the intended use and effect.
 2. Standard Products: Where available, provide standard products of types that have been produced and used successfully in similar situation on other projects.
- B. Product Selection Procedures: Product selection is governed by the Contract Documents and governing regulations, not by previous project experience. Procedures governing product selection include the following:
 1. Proprietary Specification Requirements: Where only a single product or manufacturer is named, provide the product indicated. No substitutions will be permitted.
 - a. Where products or manufacturers are specified by name, accompanied by the term 'or equal' or 'or approved equal' comply with the Contractor Document provisions concerning 'substitutions' to obtain approval for use of an unnamed product.
 2. Non-Proprietary Specifications: When the Specifications list products or manufacturers that are available and may be incorporated in the Work, but do not restrict the Contractor to use of those products only, the Contractor may propose any available product that complies with Contract requirements. Comply with Contract Document provisions concerning 'substitutions' to obtain approval for use of an unnamed product.
 3. Descriptive Specification Requirements: Where Specifications describe a product or assembly, listing exact characteristics required, with or without

use of a brand or trade name, provide a product or assembly that provides the characteristics and otherwise complies with Contract requirements.

4. Performance Specification Requirements: Where Specifications require compliance with performance requirements, provide products that comply with these requirements, and are recommended by the manufacturer for the application indicated.
 - a. Manufacturer's recommendations may be contained in published product literature, or by the manufacturer's certification of performance.
5. Compliance with Standards, Codes and Regulations: Where the Specifications only require compliance with an imposed code, standard or regulation, select a product that complies with the standards, codes or regulations specified.
6. Visual Matching: Where Specifications require matching an established Sample, the Architect's decision will be final on whether a proposed product matches satisfactorily.
 - a. Where no product available within the specified category matches satisfactorily and also complies with other specified requirements, comply with provisions of the Contract Documents concerning 'substitutions' for selection of a matching product in another product category, or for noncompliance with specified requirements.
7. Visual Selection: Where specified product requirements include the phrase A... as selected from manufacturer's standard colors, pattern, textures... or a similar phrase, select a product and manufacturer that complies with other specified requirements. The Architect will select the color, pattern and texture from the product line selected.
8. Asbestos free materials: No products containing asbestos shall be used for any part of the work for this product. Provide verification.

PART 3 EXECUTION

3.01 INSTALLATION OF PRODUCTS

- A. Comply with manufacturer's instructions and recommendations for installation of products in the applications indicated. Anchor each project securely in place, accurately located and aligned with other work.
 1. Clean exposed surfaces and protect as necessary to ensure freedom from damage and deterioration at time of Substantial Completion.

END OF SECTION 01600

SECTION 01631
PRODUCTS SUBSTITUTIONS

PART 1 GENERAL

1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary conditions and other Division-1 Specification Sections, apply to this Section.

1.02 SUMMARY

- A. This Section specifies administrative and procedural requirements for handling request for substitutions.
- B. The Contractor's Installation Schedule and the Schedule of Submittals are included under Section Submittals.
- C. Standards: Refer to Section 01095 Reference Standards and Definitions for applicability of industry standards to products specified.
- D. Procedural requirements governing the Contractor's selection of products and product options are included under Section Materials and Equipment.

1.03 DEFINITIONS

- A. Definitions used in this Article are not intended to change or modify the meaning of other terms used in the Contract Documents.
- B. Substitutions: Requests for changes in products, materials, equipment, and methods of installation required by Contract Documents proposed by the Contractor after award of the Contract are considered requests for substitutions. The following are not considered substitutions:
 - 1. Only substitutions requested by Contractor are considered as included in the Contract Documents and are not subject to requirements specified in Section for substitutions.
 - 2. Revisions to Contract Documents requested by the Owner or Architect.
 - 3. Specified options of products and installation methods included in Contract Documents.
 - 4. The Contractor's determination of and compliance with governing regulations and orders issued by governing authorities.

1.04 SUBMITTALS

- A. Substitution Request Submittal: Request for substitution will be considered if received within thirty (30) days after commencement of the Work, as long as this time allowance will not impact the construction schedule,

1. Submit three (3) copies of each request for substitution for consideration. Submit requests in the form and in accordance with procedures required for Change Order proposals.
2. Identify the product, or the fabrication or installation method to be replaced in each request. Include related Specification Section and Drawing numbers. Provide complete documentation showing compliance with the requirements for substitution, and the following information, as appropriate:
 - a. Product Data, including Drawings, and descriptions of products, fabrication and installation procedures.
 - b. Samples, where applicable or requested.
 - c. A detailed comparison of significant qualities of the proposed substitution with those of the Work specified. Significant qualities may include elements such as size, weight, durability, performance and visual effect.
 - d. Coordination information, including a list of changes or modifications needed to other parts of the Work and to construction performed by the Owner and separate Contractor's, that will become necessary to accommodate the proposed substitution.
 - e. A statement indicating the substitution's effect on the Contractor's construction schedule compared to the schedule without approval of the substitution. Indicate the effect of the proposed substitution on overall Contract Time.
 - f. Cost information, including a proposal of the net change, if any in the Contract Sum.
 - g. Certification by the Contractor that the Substitution proposed is equal-to or better in every significant respect to that required by the Contract Documents, and that it will perform adequately in the application indicated. Include the contractor's waiver of rights to additional payment or time, that may subsequently become necessary because of the failure of the substitution to perform adequately.
3. Architects Action: Within two weeks of receipt of the request for substitution, the Architect will request additional information or documentation necessary for evaluation of the request if needed. Within two (2) weeks of receipt of the request, or one week of receipt of the additional information or documentation, which ever is later, the Architect will notify the Contractor of acceptance or rejection of the proposed substitution. If a decision on use of a proposed substitute cannot be made or obtained within the time allocated, use the project specified by name. Decision on the use of a product substitution or its rejection by the Architect is considered final. Acceptance will be in the form of a Change Order.

PART 2 PRODUCTS

2.01 SUBSTITUTIONS

- A. Conditions: The Contractor's substitution request will be received and considered by the Architect when one or more of the following conditions are satisfied, as

determined by the Architect; otherwise request will be returned without action except to record noncompliance with these requirements.

1. Extensive revisions to Contract Documents are not required.
 2. Proposed changes are in keeping with the general intent of Contract Documents.
 3. The request is timely, fully documented and properly submitted.
 4. The specified product or method of construction cannot be provided within the Contract Time. The request will not be considered if the product or method cannot be provided as a result of failure to pursue the work promptly or coordinate activities properly.
 5. The specified product or method of construction cannot receive necessary approval by a governing authority, and the requested substitution can be approved.
 6. A substantial advantage is offered to the Owner, in terms of cost, time, energy conservation or other considerations of merit, after deducting offsetting responsibilities the Owner may be required to bear. Additional responsibilities for the Owner may include additional compensation to the Architect for redesign and evaluation services, increased cost of other construction by the Owner or separate Contractors, and similar consideration.
 7. The specified product or method of construction cannot be provided in a manner that is compatible with other materials, and where the Contractor certifies that the substitution will overcome the incompatibility.
 8. The specified product or method of construction cannot be coordinated with other materials, and where the Contractor certifies that the proposed substitution can be coordinated.
 9. The specified product or method of construction cannot provide a warranty required by the Contract Documents and where the Contractor certifies that the proposed substitution provide the required warranty.
- B. The Contractor's submittal and Project Manager's acceptance of Shop Drawings, Product Data or Samples that relate to construction activities not complying with the Contract Documents does not constitute an acceptable or valid request for substitution, nor does it constitute approval.
- C. Substitution request constitutes a representation that the Contractor:
1. Has investigated proposed product and determined that it meets or exceeds, in all respects, specified product.
 2. Will provide the same warranty for substitution as for specified product.

3. Will coordinate installation and make other changes which may be required for work to be complete in all respects.
4. Waives claims for additional costs which may subsequently become apparent. All costs associated with the substitution will be paid by the Contractor regardless of approvals given, and regardless of subsequent difficulties experienced as a result of substitutions.

END OF SECTION 01631

SECTION 01700
PROJECT CLOSE-OUT

PART 1 GENERAL

1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this Section.

1.02 SUMMARY

- A. This Section specifies administrative and procedural requirements for project close-out, including but not limited to:
1. Inspection procedures
 2. Project record document submittal. (Substantial Completion requirements)
 3. Operating and Maintenance Manual Submittal (Substantial Completion requirements).
 4. Submittal of warranties (Substantial Completion requirement).
 5. Final cleaning
- B. Close-out requirements for specific construction activities are included in the appropriate Sections in Divisions 2 through 49.
- C. Final Payment to be made when the County has received all required close-out documents.

1.03 SUBSTANTIAL COMPLETION

- A. Preliminary Procedures: Before requesting inspection for Certification of Substantial Completion, complete the following: List exceptions in the request.
1. In the Application for Payment that coincided with, or first follows, the date Substantial Completion is claimed, show 100 percent completion for the portion of the Work claimed as substantially complete. Include supporting documentation for completion as indicated in these Contract Documents and a statement showing an accounting of changes to the Contract Sum.
 - a. If 100 percent completion cannot be shown, include a list of incomplete items, the value of incomplete construction, and reasons the work is not complete.
 2. Advise Owner of pending insurance change-over requirements.
 3. Submit specific warranties, workmanship bonds, maintenance agreements, final certifications and similar documents.
 4. Obtain and submit releases enabling the Owner unrestricted use of the work and access to services and utilities; include occupancy permits, operating certificates and similar releases.

5. Complete final clean up requirements, including touch-up painting. Touch-up and otherwise repair and restore marred exposed finishes.
- B. Inspection Procedures: On receipt of a request for inspection, the Project Manager will either proceed with inspection or advise the Contractor of unfilled requirements. The Project Manager will prepare the Certificate of Substantial Completion following inspection, or advise the Contractor of construction that must be completed or corrected before the certificate will be issued.
1. Results of the completed inspection will form the basis of requirements for final acceptance.
 2. Should the project fail to meet the standards required for Substantial Completion as defined in the documents, the Contractor will pay the expense of a second inspection by the Architect/Consultants and the Owner. Cost will be deducted from the Contractor's retainage.

1.04 FINAL ACCEPTANCE

- A. Preliminary Procedures: Before requesting final inspection for certification of final acceptance and final payment, complete the following list exceptions in the request:
1. Submit the final payment request with releases and supporting documentation not previously submitted and accepted. Include certificates of insurance for products and complete operations where required.
 2. Submit an updated final statement, accounting for final additional changes to the Contract Sum.
 3. Submit a certified copy of the Architect or Owner's final inspection list of items to be completed or corrected, stating that each item has been completed or otherwise resolved for acceptance, and the list has been endorsed and dated by the Project Manager.
 4. Submit final meter readings for utilities, a measured record of stored fuel and similar data as of the date of Substantial Completion, or when the Owner took possession of the responsibility for corresponding elements of the Work.
 5. Submit consent of surety to final payment.
 6. Submit a final liquidated damages settlement statement
 7. Submit evidence of final, continuing insurance coverage complying with insurance requirements.
- B. Reinspection Procedure: The Architect will reinspect the work upon receipt of notice that the work, including inspection list items from earlier inspections, has been completed, except items whose completion has been delayed because of circumstances acceptable to the Architect.

1. Upon completion of reinspection, the Architect will prepare a certification of final acceptance, or advise the contractor of work that is incomplete or of obligations that have not been fulfilled but are required for final acceptance.

1.05 RECORD DOCUMENT SUBMITTALS

- A. General: Do not use record documents for construction purposes; protect from deterioration and loss in a secure, fire-resistive location; provide access to record documents for the Architect's reference during normal working hours.
- B. Record Drawings: Maintain a clean, undamaged set of blue or black line white-prints of Contract Drawings and Shop Drawings. Mark the set to show the actual installation; where the installation varies substantially from the work as originally shown. Mark whichever drawing is most capable of showing conditions fully and accurately; where Shop Drawings are used, record a cross-reference at the corresponding location on the Contract Drawings. Give particular attention to concealed elements that would be difficult to measure and record at a later date. Provide for project photographs if deemed necessary by Owner's representative.
 1. Mark record sets with red erasable pencil; use other colors to distinguish between variations in separate categories of the work.
 2. Mark new information that is important to the Owner, but was not shown on Contract Drawings or Shop Drawings.
 3. Note related Change Order numbers where applicable.
 4. Organize record drawing sheets, and print suitable titles, dates and other identification on the cover of each set.
 5. Provide three (3) additional sets of black line drawing sets of As-Built Drawings.
- C. Record Specifications: Maintain one complete copy of the Project Manual, including addenda, and one copy of other written construction documents such as Change Orders and modifications issued in printed form during construction. Mark these documents to show substantial variations in actual work performed in comparison with the text of the specifications and modifications. Give particular attention to substitutions, selection of options and similar information on elements that are concealed or cannot otherwise be readily discerned later by direct observation. Note related record drawing information and Project Data.
 1. Upon completion of the Work, submit record Specifications to the Architect for the Owner's records.
- D. Record Project Data: Maintain one copy of each Product Data submittal. Mark these documents to show significant variation in actual work performed in comparison with information submitted. Include variations in products delivered to the site, and from the manufacturer's installation instructions and recommendations. Give particular attention to concealed products and portions of the Work which

cannot otherwise be readily discerned later by direct observation. Note related Change Orders and mark-up of record drawings and Specifications.

1. Upon completion of mark-up, submit complete set of record Product Data in the three ring binder (indexed) to the Architect for the Owners records.
- E. Record Sample Submitted: Immediately prior to the date or dates of substantial completion, the Contractor will meet at the site with the Architect and the Owners personnel to determine which of the submitted Samples that have been maintained during progress of the work are to be transmitted to the Owner for record purposes. Comply with delivery to the Owners Sample storage area.
- F. Miscellaneous Record Submittals: Refer to other Specification Sections for requirements of miscellaneous record-keeping and submittals in connection with actual performance of the work. Immediately prior to the date or dates of substantial completion, complete miscellaneous record and place in good order, properly identified and bound or filed, ready for continued use and reference. Submit to the Project Manager for the Owner's records.
- G. Maintenance Manuals: Organize operating and maintenance data into five (5) suitable sets of manageable size. Bind properly indexed data in individual heavy-duty 2-inch, 3-ring vinyl covered binders, with pocket folders for folded sheet information. Mark appropriate identification on front and spine of each binder. Include the following types of information:
 1. Emergency instructions
 2. Spare parts list
 3. Copies of warranties
 4. Wiring diagrams
 5. Recommended turn-around cycles
 6. Inspection procedures
 7. Shop Drawings and Product Data
 8. Fixture lamping schedule

PART 2 PRODUCTS (Not Applicable)

PART 3 EXECUTION

3.01 CLOSE-OUT PROCEDURES

- A. Operating and Maintenance Instructions: Arrange for each installer of equipment that required regular maintenance. If installers are not experienced in procedures, provide instruction by manufacturer's representatives. All items to be provided or competed prior to Certificate of Substantial Completion being issued by the Owner. Include a detailed review of the following items:
 1. Maintenance manuals
 2. Record documents
 3. Spare parts and materials
 4. Tools
 5. Lubricants

6. Fuels
7. Identification systems
8. Control sequences
9. Hazards
10. Cleaning
11. Warranties and bonds
12. Maintenance agreements and similar continuing commitments
13. On site instructions to County maintenance personnel on major systems operations such as HVAC as per technical specifications.

B. As part of instruction for operating equipment, demonstrate the following procedures, prior to the Owner issuing Certificate of Substantial Completion:

1. Start-up
2. Shutdown
3. Emergency operations
4. Noise and vibration adjustments
5. Safety procedures
6. Economy and efficiency adjustments

3.02 PROJECT CLOSE-OUT MANUALS AT SUBSTANTIAL COMPLETION

A. Submit Project Close-out Manuals prior to issuance of final application for payment. Provide three (3) copies.

B. Bind in commercial quality 8.5 x 11" three ring binder, indexed with hardback, cleanable, plastic covers.

C. Label cover of each binder with typed title PROJECT CLOSE-OUT MANUAL, with title of project; name, address, and telephone number of Contractor and name of responsible Principal.

D. Provide table of contents: Neatly typed, in the following sequence:

1. Final Certificate of Occupancy
2. Warranty Service Subcontractors Identification List
3. Final Lien Waivers and Releases
4. Warranties and Guarantees
5. Systems Operations and Maintenance Instruction
6. Manufacturer's Certificates and Certifications
7. Maintenance Service Contracts
8. Spare Parts Inventory List
9. Special Systems Operating Permits or Approvals
10. Asbestos free materials notarized statement

E. Provide all documents for each section listed. List individual documents in each section in the Table of Contents, in the sequence of the Table of Contents of the Project Manual.

F. Identify each document listed in the Table of Contents with the number and title of the specification section in which specified, and the name of the product or work

item.

- G. Separate each section with index to sheets that are keyed to the Table of Contents listing.
- H. Warranty Service Subcontractors List shall identify subcontractor supplier, and manufacturer for each warranty with name, address and emergency telephone number.
- I. Electronic Close-out DVD: At the completion of the project, submit one copy of a DVD with entire project close out information below in PDF format. All letter, legal and brochure size sheets shall be portrait and the As-build drawings will be landscape. All fonts will be Arial. All items will be in PDF with OCR (Optical Character Recognition). This will enable a search engine to identify words on the scanned documents.
 - 1. Contacts: Set up a separate PDF for the contacts. No bookmarks are needed for this section.
 - 2. As-Builts: All as-built drawings will be landscape.
 - 3. Submittals: All technical submittal items (approved and approved as noted) will be provided and sorted by the 16 standard divisions. Bookmarks will be needed for the appropriate divisions.
 - 4. Operations and Maintenance Manual: Specify the division name only in the bookmarks (1-16). Please note that all items will be in PDF with OCR (Optical Character Recognition). This will enable a search engine to identify works on the scanned documents.
 - 5. Permitting: This should include the Certificate of Occupancy and any other document that the Project Manager may include pertaining to the permitting for the project.

3.03 FINAL CLEANING

- A. General: General cleaning during construction is required by the General Conditions and included in Section - Temporary Facilities.
- B. Cleaning: Employ experienced workers or professional cleaners for final cleaning. Clean each surface or unit to the condition expected in a normal, commercial building cleaning and maintenance program. Comply with manufacturer's instructions.
 - 1. Complete the following cleaning operations before requesting inspection for Certification of Substantial Completion.
 - a. Remove labels that are not permanent labels.
 - b. Clean transparent materials, including mirrors and glass in doors and windows. Remove glazing compound and other substances that are noticeable vision-obscuring materials. Replace chipped or broken glass and other damaged transparent materials.
 - c. Clean exposed exterior and interior hard-surfaced finished to a dust-free condition, free of stains, films and similar foreign substances. Restore reflective surfaces to their original reflective condition.

- Leave concrete floors broom clean. Vacuum carpeted surfaces.
- d. Wipe surfaces of mechanical and electrical equipment. Remove excess lubrication and other substances. Clean plumbing fixtures to a sanitary condition. Clean light fixtures and lamps.
 - e. Clean the site, including landscape development areas, of rubbish, litter and other foreign substances. Sweep paved areas broom clean; remove stains, spills and other foreign deposits. Rake grounds that are neither paved nor planted, to a smooth even-textured surface. Remove waste and surplus materials from the site in an appropriate manner.
- C. Pest Control: Engage an experienced exterminator to make a final inspection, and rid the Project of rodents, insects and other pests.
- D. Removal of Protection: Remove temporary protection and facilities installed for protection of the work during construction.
- E. Compliance: Comply with regulations of authorities having jurisdiction and safety standards for cleaning. Do not burn waste materials. Do not bury debris or excess materials on the Owner's property. Do not discharge volatile, harmful or dangerous materials into drainage systems. Remove waste materials from the site and dispose of in a lawful manner.
1. Where extra materials of value remaining after completion of associated work have become the Owner's property, arrange for disposition of these materials as directed.

END OF SECTION 01700

SECTION 01740
WARRANTIES AND BONDS

PART 1 GENERAL

1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this Section.

1.02 SUMMARY

- A. This Section specifies general administrative and procedural requirements for warranties and bonds required by the Contractor Documents, including manufacturer's standard warranties on products and special warranties.
 - 1. Refer to the General Conditions for terms of the Contractors special warranty of workmanship and materials.
 - 2. General close-out requirements are included in Section 01700 Project Close-Out.
 - 3. Specific requirements for warranties for the work and products and installations that are specified to be warranted, are included in the individual Sections of Division 2 through 49.
 - 4. Certifications and other commitments and agreements for continuing services to Owner are specified elsewhere in the Contract Documents.
- B. Disclaimers and Limitations: Manufacturers' disclaimers and limitations on product warranties to not relieve the Contractor of the warranty on the work that incorporates the products, nor does it relieve suppliers, manufacturers, and subcontractors required to countersign special warranties with the Contractor.

1.03 WARRANTY REQUIREMENTS

- A. Related Damages and Losses: When correcting warranted work that has failed, remove and replace other work that has been damaged as a result of such failure or that must be removed and replaced to provide access for correction of warranted work.
- B. Reinstatement of Warranty. When work covered by a warranty has failed and been corrected by replacement or rebuilding, reinstate the warranty by written endorsement. The reinstated warranty shall be equal to the original warranty with an equitable adjustment for depreciation.
- C. Replacement Cost: Upon determination that work covered by a warranty has failed, replace or rebuild the work to an acceptable condition complying with requirements of Contract Documents.
- D. Owners Recourse: Written warranties made to the Owner are in addition to implied

warranties, and shall not limit the duties, obligation, rights and remedies otherwise available under the law, nor shall warranty periods be interpreted as limitations on time in which the Owner can enforce such other duties, obligation, rights, or remedies.

1. Rejection of Warranties: The Owner reserves the right to reject warranties and to limit selections to products with warranties not in conflict with requirements of the Contract Documents.
- E. The Owner reserves the right to refuse to accept work for the Project where a special warranty, certification, or similar commitment is required on such work or part of the Work, until evidence is presented that entities required to countersign such commitments are willing to do so.

1.04 WARRANTY PERIOD

- A. The Contractor shall participate with the County and the Architects' representative, at the beginning of the tenth month of the warranty period, in conducting an on site review and evaluation of all items of equipment, materials and workmanship covered by the warranties and guarantees. Contractor shall act promptly and without cost to the County to correct all defects, problems, or deficiencies determined as such by the Architect/Owner during on the site review.
- B. All warranties and guarantees shall commence on the date of Substantial Completion except for items which are determined by the County to be incomplete or a non-comply status at the time of Substantial Completion. The coverage commencement date for warranties and guarantees of such work shall be the date of the County's acceptance of that work.
- C. Warranty period shall be manufacturers standard for product specified except where specific warranty periods are specified in individual sections. But in no case less than one year.

1.05 SUBMITTALS

- A. Submit written warranties to the Owner prior to the date certified for Substantial Completion. If the Architect's Certificate of substantial Completion designates a commencement date for warranties other than the date of Substantial Completion for the Work, or a designated portion of the work, submit written warranties upon request of the Project Manager.
1. When a designated portion of the work is completed and occupied or used by the Owner, by separate agreement with the Contractor during the construction period, submit properly executed warranties to the Project Manager within fifteen days of completion of that designated portion of the work.
- B. When a special warranty is required to be executed by the Contractor, or the Contractor and a subcontractor, supplier or manufacturer, prepared a written document that contains appropriate terms and identification, ready for executing by the required parties. Submit a draft to the Architect for approval prior to final

execution.

1. Refer to individual Sections of Division 2 through 49 for specific content requirements, and particular requirements for submittal of special warranties.
- C. Form of Submittal: At Final Completion compile two (2) copies of each required warranty and bond properly executed by the Contractor, or by the Contractor, subcontractor, supplier, or manufacturer. Organize the warranty documents into an orderly sequence based on the table of contents of the Project Manual.
- D. Bind (3) three sets of warranties and bonds in heavy-duty, commercial quality, durable 3-ring vinyl covered loose-leaf binders, thickness as necessary to accommodate contents, and sized to receive 8 ½ by 11" paper.
1. Provide heavy paper dividers with Celluloid covered tabs for each separate warranty. Mark the tab to identify the product or installation. Provide a typed description of the product or installation, including the name of the product, and the name, address and telephone number of the installer.
 2. Identify each binder on the front and the spine with the typed or printed title "WARRANTIES AND BONDS", the Project title or name, and the name of the Contractor.
 3. When operating and maintenance manuals are required for warranted construction, provide additional copies of each required warranty, as necessary, for inclusion in each required manual.

PART 2 PRODUCTS (Not Applicable)

PART 3 EXECUTION (Not Applicable)

END OF SECTION 01740

SECTION 02 4113
SELECTIVE DEMOLITION

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements for removing selective portions of the building to accommodate new construction
 - 1. Remodeling construction work and patching are included within the respective sections of specifications, including removal of materials for reuse and incorporation into remodeling or new construction.
 - 2. Relocation of pipes, conduits, ducts, and other mechanical and electrical work is specified in MEP Documents.

1.2 SUBMITTALS

- A. Submit digital photographs in JPEG format of existing conditions of structure surfaces, equipment, and adjacent improvements that might be misconstrued as damage related to removal operations. File with Architect prior to start of work. This is in addition to the requirements for the pre-construction video recordings.

1.3 QUALITY ASSURANCE

- A. Regulatory Requirements: Comply with governing EPA notification regulations before beginning selective demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.

1.4 PROJECT CONDITIONS

- A. Owner will occupy portions of building immediately adjacent to selective demolition area. Conduct selective demolition so Owner's operations will not be disrupted.
- B. Conditions existing at time of inspection for bidding purpose will be maintained by Owner as far as practical.
 - 1. Owner assumes no responsibility for actual condition of items or structures to be demolished.
- C. Notify Architect of discrepancies between existing conditions and Drawings before proceeding with selective demolition.
- D. Hazardous Materials: It is not expected that hazardous materials will be encountered in the Work.
 - 1. If materials suspected of containing hazardous materials are encountered, do not disturb; immediately notify Architect and Owner. Owner will remove hazardous materials under a separate contract.
- E. Items indicated to be removed but of salvageable value to Contractor may be removed from structure as work progresses. Transport salvaged items from site as they are removed.
 - 1. Storage or sale of removed items or materials on-site is not permitted.
- F. Utility Service: Maintain existing utilities indicated to remain in service and protect them against damage during selective demolition operations.

1. Do not interrupt utilities serving occupied facilities, except when authorized in writing by Owner. Provide temporary services during interruptions to existing utilities, as acceptable to Owner.
 2. Maintain fire-protection facilities in service during selective demolition operations.
- G. Environmental Controls: Use water sprinkling, temporary enclosures, and other methods to limit dust and dirt migration. Comply with governing regulations pertaining to environmental protection.
1. Do not use water when it may create hazardous or objectionable conditions such as ice, flooding, and pollution.
- H. Explosives: Use of explosives will not be permitted.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Verify that utilities have been disconnected and capped.
- B. Survey of Existing Conditions: Correlate with requirements indicated to determine extent of selective demolition required.
 1. Record existing conditions by use of preconstruction photographs. Comply with requirements specified in Division 01 Section, Pre-Construction Video Recording.

3.2 UTILITY SERVICES

- A. Existing Services/Systems: Maintain services/systems indicated to remain and protect them against damage during selective demolition operations.
- B. Service/System Requirements: Locate, identify, disconnect, and seal or cap off indicated utility services and mechanical/electrical systems serving areas to be selectively demolished.
 1. Building manager will arrange to shut off indicated services/systems when requested by Contractor.
 2. If services are required to be relocate or abandoned, before proceeding with selective demolition provide temporary services/systems that bypass area of selective demolition and that maintain continuity of services/systems to other parts of building.
 3. Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal remaining portion of pipe or conduit after bypassing.

3.3 DEMOLITION

- A. Demolish and remove existing construction only to the extent required by new construction and as indicated. Use methods required to complete the Work within limitations of governing regulations and as follows:
 1. Cut openings and holes plumb, square, and true to dimensions required. Use cutting methods least likely to damage construction to remain or adjoining construction. Use hand tools or small power tools designed for sawing or grinding, not hammering and chopping, to minimize disturbance

- of adjacent surfaces. Temporarily cover openings to remain.
2. Cut or drill from the exposed or finished side into concealed surfaces to avoid marring existing finished surfaces.
 3. Do not use cutting torches until work area is cleared of flammable materials. At concealed spaces, such as duct and pipe interiors, verify condition and contents of hidden space before starting flame-cutting operations. Maintain fire watch and portable fire-suppression devices during flame-cutting operations.
 4. Maintain adequate ventilation when using cutting torches.
- B. Existing Items to Remain: Protect construction indicated to remain against damage and soiling during selective demolition. When permitted by Architect, items may be removed to a suitable, protected storage location during selective demolition and reinstalled in their original locations after selective demolition operations are complete.
1. Replace insulation disturbed in kind. Replace with existing or with new as appropriate for the installation.
- C. If unanticipated electrical elements that conflict with intended function or design are encountered, investigate and measure both nature and extent of the conflict. Submit report to Architect in written, accurate detail. Pending receipt of directive from Architect, rearrange selective demolition schedule as necessary to continue overall job progress without undue delay.

3.4 DISPOSAL OF DEMOLISHED MATERIALS

- A. General: Except for items or materials indicated to be reused, salvaged, reinstalled, or otherwise indicated to remain Owner's property, remove demolished materials from Site and legally dispose in an EPA-approved landfill.
1. Do not allow demolished materials to accumulate on-site.
 2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.
- B. Burning: Do not burn demolished materials.
- C. Disposal: Transport demolished materials off Owner's property and legally dispose of them.

3.5 CLEANING

- A. Clean adjacent structures and improvements of dust, dirt, and debris caused by selective demolition operations. Return adjacent areas to condition existing before selective demolition operations began.

END OF SECTION 02 4113

SECTION 05 5000
METAL FABRICATIONS

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes:
1. Rough hardware
 2. Miscellaneous framing and supports

1.2 PERFORMANCE REQUIREMENTS

- A. Thermal Movements: Provide exterior metal fabrications that allow for thermal movements resulting from the following maximum change (range) in ambient and surface temperatures by preventing buckling, opening of joints, overstressing of components, failure of connections, and other detrimental effects. Base engineering calculation on surface temperatures of materials due to both solar heat gain and nighttime-sky heat loss.
1. Temperature Change (Range): 120 deg F, ambient; 180 deg F, material surfaces.

1.3 SUBMITTALS

- A. Shop Drawings:
1. Show fabrication details for metal fabrications.
 2. Include plans, elevations, sections, and details of metal fabrications and their connections. Show anchorage and accessory items.
 3. Provide templates for anchors and bolts specified for installation under other Sections.
- B. Welder certificates signed by Contractor certifying that welders comply with requirements specified under the "Quality Assurance" Article.

1.4 QUALITY ASSURANCE

- A. Welding: Qualify procedures and personnel according to the following:
1. AWS D1.1, "Structural Welding Code--Steel."
 2. AWS D1.2, "Structural Welding Code--Aluminum."
 3. AWS D1.3, "Structural Welding Code--Sheet Steel."
 4. AWS D1.6, "Structural Welding Code--Stainless Steel."
 5. Certify that each welder has satisfactorily passed AWS qualification tests for welding processes involved and, if pertinent, has undergone re-certification.

1.5 PROJECT CONDITIONS

- A. Field Measurements: Check actual locations of in place construction to which fabrications must fit by field measurements before fabrication. Show measurements on final shop drawings.
1. Established Dimensions: Where field measurements cannot be made without delaying the Work, guarantee dimensions and proceed with fabricating products without field measurements. Coordinate construction to ensure that actual dimensions correspond to guaranteed dimensions.

Allow for trimming and fitting.

1.6 COORDINATION

- A. Coordinate installation of anchorages for metal fabrications. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors, that are to be embedded in concrete or masonry. Deliver such items to Project site in time for installation.

PART 2 - PRODUCTS

2.1 METALS, GENERAL

- A. Metal Surfaces: Provide materials with smooth, flat surfaces, unless otherwise indicated. For metal fabrications exposed to view in the completed Work, provide materials without seam marks, roller marks, rolled trade names, or blemishes.

2.2 FERROUS METALS

- A. Rolled Structural Steel Shapes: ASTM A572, Grade 50.
- B. Steel Plates and Bars: ASTM A36.
- C. Stainless Steel Sheet: 12 gage, ASTM A666 Type 316 stainless steel with a No. 4 satin finish.
- D. Stainless-Steel Bars and Shapes: ASTM A276, Type 304.
- E. Steel Tubing:
 - 1. Cold-Formed Steel Tubing: ASTM A500
 - 2. Hot-Formed Steel Tubing: ASTM A501
- F. Steel Pipe: ASTM A53, standard weight (schedule 40), unless otherwise indicated, or another weight required by structural loads.
 - 1. Galvanized finish
- G. Welding Rods and Bare Electrodes: Select according to AWS specifications for the metal alloy to be welded.
- H. Galvanized Structural Steel Sheet: ASTM A446, of grade required for design loading. Coating designation as indicated, or if not indicated, G90.
- I. Brackets, Flanges, and Anchors: Cast or formed metal of the same type material and finish as supported rails, unless otherwise indicated.
- J. Galvanized sheet metal shall be commercial quality with 0.20 percent copper, ASTM A525; G90 hot-dip galvanized, mill phosphatized where indicated for painting; 24 gauge thickness except as otherwise indicated.

2.3 ALUMINUM

- A. Aluminum and Aluminum Alloy Sheet and Plate: ASTM B209, Alloy 6061-T6
- B. Aluminum Extrusions: ASTM B221, Alloy 6063-T6
- C. Aluminum-Alloy Rolled Tread Plate: ASTM B632 Pattern 1, Alloy 6061-T6
- D. Aluminum Castings: ASTM B26, Alloy 443.0-F

2.4 PAINT

- A. Universal Shop Primer: Fast-curing, lead- and chromate-free, universal modified-alkyd primer complying with MPI#79.
 - 1. Use primer with a VOC content of 420 g/L or less when calculated according to 40 CFR 59, Subpart D (EPA Method 24).
 - 2. Primer selected must be compatible with finish coats of paint. Coordinate selection of metal primer with finish paint requirements specified in Division 9.
- B. Galvanizing Repair Paint: High-zinc-dust-content paint for re-galvanizing welds in steel, and complying with SSPC-Paint 20.
- C. Bituminous Paint: Cold-applied asphalt emulsion complying with ASTM D1187.

2.5 FASTENERS

- A. General: Unless otherwise indicated, provide Type 316 stainless-steel fasteners. Select fasteners for type, grade, and class required.

2.6 FABRICATION

- A. Form metal fabrications from materials of size, thickness, and shapes indicated but not less than that needed to comply with performance requirements indicated. Work to dimensions indicated or accepted on shop drawings, using proven details of fabrication and support. Use type of materials indicated or specified for various components of each metal fabrication.
- B. Form exposed work true to line and level with accurate angles and surfaces and straight sharp edges.
- C. Cut, drill, and punch metals cleanly and accurately. Remove burrs and ease edges to a radius of approximately 1/32 inch, unless otherwise indicated. Remove sharp or rough areas on exposed surfaces.
- D. Shear and punch metals cleanly and accurately. Remove burrs.
- E. Ease exposed edges to a radius of approximately 1/32 inch, unless otherwise indicated. Form bent-metal corners to smallest radius possible without causing grain separation or otherwise impairing work.
- F. Remove sharp or rough areas on exposed traffic surfaces.
- G. Weld corners and seams continuously to comply with the following:
 - 1. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.
 - 2. Obtain fusion without undercut or overlap.
 - 3. Remove welding flux immediately.
 - 4. At exposed connections, finish exposed welds and surfaces smooth and blended so that no roughness shows after finishing, and contour of welded surface matches those adjacent.
- H. Form exposed connections with hairline joints, flush and smooth, using concealed fasteners wherever possible. Use exposed fasteners of type indicated or, if not indicated, Phillips flat-head (countersunk) screws or bolts. Locate joints where least conspicuous.
- I. Provide for anchorage of type indicated; coordinate with supporting structure. Fabricate and space anchoring devices to secure metal fabrications rigidly in

place and to support indicated loads.

- J. Pre-assemble items in shop to greatest extent possible to minimize field splicing and assembly. Disassemble units only as necessary for shipping and handling limitations. Use connections that maintain structural value of joined pieces.
- K. Cut, reinforce, drill, and tap metal fabrications as indicated to receive finish hardware, screws, and similar items.
- L. Fabricate joints that will be exposed to weather in a manner to exclude water, or provide weep holes where water may accumulate.

2.7 MISCELLANEOUS METAL FABRICATIONS

A. Rough Hardware

- 1. Furnish bent or otherwise custom-fabricated, bolts, plates, anchors, hangers, dowels, and other miscellaneous steel and iron shapes as required for framing and supporting woodwork, and for anchoring or securing woodwork to concrete or other structures.
- 2. Fabricate items to sizes, shapes, and dimensions required. Furnish malleable-iron washers for heads and nuts that bear on wood structural connections, and furnish steel washers elsewhere.

B. Miscellaneous Framing and Supports

- 1. Provide steel framing and supports for applications indicated that are not a part of structural steel framework as required to complete the Work.
- 2. Fabricate units to sizes, shapes, and profiles indicated and required to receive other adjacent construction retained by framing and supports. Fabricate from structural steel shapes, plates, and steel bars of welded construction using mitered joints for field connection. Cut, drill, and tap units to receive hardware, hangers, and similar items.
 - a. Fabricate units from slotted channel framing where indicated.
 - b. Furnish inserts if units are installed after concrete is placed.
- 3. Galvanize miscellaneous framing and supports in all locations.

2.8 STEEL AND IRON FINISHES

A. Galvanizing: Hot-dip galvanize items as indicated to comply with applicable standard listed below:

- 1. ASTM A123, for galvanizing steel and iron products
- 2. ASTM A153, for galvanizing steel and iron hardware

B. Shop Priming: Apply shop primer to uncoated surfaces of metal fabrications, except those with galvanized finishes and those to be embedded in concrete, sprayed-on fireproofing, or masonry, unless otherwise indicated. Comply with SSPC-PA 1, "Paint Application Specification No. 1: Shop, Field, and Maintenance Painting of Steel," for shop painting.

- 1. Stripe paint corners, crevices, bolts, welds, and sharp edges.

2.9 FINISHES

A. Aluminum Finishes

- 1. Comply with NAAMM "Metal Finishes Manual" for recommendations

relative to applying and designing finishes.

2. Finish metal fabrications after assembly.
 3. Finish designations prefixed by AA conform to the system established by the Aluminum Association for designating aluminum finishes.
- B. Class I, Clear Anodic Finish: AA-M12C22A41 (Mechanical Finish: nonspecular as fabricated; Chemical Finish: etched, medium matte; Anodic Coating: Architectural Class I, clear coating 0.018 mm or thicker) complying with AAMA 611.

2.10 STAINLESS-STEEL FINISHES

- A. Remove tool and die marks and stretch lines or blend into finish.
- B. Grind and polish surfaces to produce uniform, directionally textured, polished finish indicated, free of cross scratches. Run grain with long dimension of each piece.
- C. Bright, Directional Satin Finish: No. 4.
- D. When polishing is completed, passivate and rinse surfaces. Remove embedded foreign matter and leave surfaces chemically clean.

PART 3 - EXECUTION

3.1 INSPECTION

- A. Examine areas and conditions under which fabrications are to be installed. Do not proceed until unsatisfactory conditions have been corrected.

3.2 INSTALLATION

- A. Fastening to In-Place Construction: Provide anchorage devices and fasteners where necessary for securing miscellaneous metal fabrications to in-place construction. Include threaded fasteners for concrete and masonry inserts, toggle bolts, through-bolts, lag bolts, wood screws, and other connectors as required.
- B. Cutting, Fitting, and Placement: Perform cutting, drilling, and fitting required for installing miscellaneous metal fabrications. Set metal fabrication accurately in location, alignment, and elevation; with edges and surfaces level, plumb, true, and free of rack; and measured from established lines and levels.
- C. Fit exposed connections together to form hairline joints. Weld connections that are not to be left as exposed joints but cannot be shop-welded because of shipping size limitations. Do not weld, cut, or abrade the surfaces of exterior units that have been hot-dip galvanized after fabrication and are intended for bolted or screwed field connections.
- D. Field Welding:
 1. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.
 2. Obtain fusion without undercut or overlap.
 3. Remove welding flux immediately.
 4. At exposed connections, finish exposed welds and surfaces smooth and blended so that no roughness shows after finishing, and contour of welded surface matches those adjacent.

- E. Corrosion Protection: Coat concealed surfaces of aluminum that will come into contact with grout, concrete, masonry, wood, or dissimilar metals with a heavy coat of bituminous paint or other gasketing material as recommended by manufacturer for the intended purpose.
- F. Install framing and supports to comply with requirements of items being supported, including manufacturers' written instructions and requirements indicated on reviewed Shop Drawings.

3.3 ADJUSTING AND CLEANING

- A. Touchup Painting: Immediately after erection, clean field welds, bolted connections, and abraded areas of shop paint, and paint exposed areas with same material as used for shop painting to comply with SSPC-PA 1 requirements for touching up shop-painted surfaces.
 - 1. Apply by brush or spray to provide a 2.0-mil minimum dry film thickness.
- B. Galvanized Surfaces: Clean welds, bolted connections, and abraded areas, and apply galvanizing repair paint to comply with ASTM A780.

END OF SECTION 05 5000

SECTION 07 9000
JOINT PROTECTION

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes interior and exterior sealants.

1.2 SYSTEM PERFORMANCE REQUIREMENTS

- A. Provide joint sealants that establish and maintain watertight and airtight continuous joint seals without staining or deteriorating joint substrates.

1.3 SUBMITTALS

- A. Sample warranties

1.4 QUALITY ASSURANCE

- A. Source Limitations: Obtain joint sealant materials from a single manufacturer for each different product required and who will, if required, send a qualified technical representative to project site for the purpose of advising the Installer of procedures and precautions for the use of the materials.
- B. Installer Qualifications: Engage an experienced installer who has completed joint sealant applications similar in material, design, and extent to that indicated for Project that have resulted in construction with a record of successful in-service performance.
 - 1. Installer shall be a sealant and caulking subcontractor, authorized or licensed by the sealant manufacturer, with a minimum of 5 years of successful experience in the application of the types of materials required.
- C. Testing Agency Qualifications: An independent testing agency qualified according to ASTM C 1021 to conduct the testing indicated, as documented according to ASTM E 548.

1.5 DELIVERY, STORAGE, AND HANDLING

- A. Deliver materials in original unopened containers or bundles with labels indicating manufacturer, product name and designation, color, expiration, pot life, curing time, and mixing instructions for multi-component materials.
- B. Store and handle materials in compliance with manufacturer's recommendations.

1.6 WARRANTY

- A. All exterior and building envelope weathertight and watertight sealants shall be warranted by the sealant manufacturer for a period of twenty years from the Date of Substantial Completion. Include coverage for installed sealants and accessories which fail to achieve a watertight seal, exhibit loss of adhesion or cohesion, or do not cure.
- B. All exterior and building envelope weathertight and watertight sealants shall be guaranteed by the installing contractor for a period of five (5) years from the Date of Substantial Completion, to be weathertight, watertight and moisture tight. Correct defective or failed joints within the warranty period.

- C. Special warranties specified in this Article exclude deterioration or failure of elastomeric joint sealants from the following:
 - 1. Movement of the structure resulting in stresses on the sealant exceeding sealant manufacturer's written specifications for sealant elongation and compression caused by structural settlement or errors attributable to design or construction.
 - 2. Disintegration of joint substrates from natural causes exceeding design specifications.
 - 3. Mechanical damage caused by individuals, tools, or other outside agents.

PART 2 - PRODUCTS

2.1 GENERAL

- A. Compatibility: Provide joint sealants, joint fillers, and other related materials that are compatible under conditions of service and application, as demonstrated by sealant manufacturer based on testing and field experience.
- B. Surface Hardness: Provide types of sealant to withstand anticipated abrasive or possible indentation as recommended by manufacturer.
- C. Colors: By Architect from manufacturer's full range of standard colors.

2.2 MATERIALS

- A. General
 - 1. Where the term "Acceptable Standard" is used within this Section, it refers to the manufacturer and product listed, which is specified as the type and quality required for this Project.
 - 2. Products of other manufacturers will be considered, providing their products equal or exceed the quality specified, and they can provide products of the type and quality required.
- B. One-Part Elastomeric Sealant (Silicone or Silyl Terminated Polyether)
 - 1. Comply with ASTM C920, Class 50, Type NS (non-sag), unless Type S (self-leveling) recommended by manufacturer for the application shown.
 - 2. Acceptable Standard
 - a. Dow Corning 790; Dow Corning Corp. (Dow Corning 791 with Kynar coatings), 975 where required by manufacturer
 - b. Pecora 864 Architectural Silicone Sealant; Pecora Corp.
 - c. Silpruf; General Electric
- C. Miscellaneous Materials
 - 1. Primer: Type recommended by joint sealer manufacturer where required for adhesion of sealant to joint substrates indicated, as determined from preconstruction joint sealer substrate tests and field tests.
 - 2. Cleaners for Nonporous Surfaces: Non-staining, chemical cleaners of type which are acceptable to manufacturers of sealants and sealant backing materials, which are not harmful to substrates and adjacent nonporous materials, and which do not leave oily residues or otherwise have a detrimental effect on sealant adhesion or in service performance.
 - 3. Masking Tape: Non-staining, nonabsorbent material compatible with joint sealants and surfaces adjacent to joints.

2.3 JOINT SEALANT BACKING

- A. Provide sealant backings of material and type that are non-staining, compatible with substrates, sealants, primers and other joint fillers, and are approved for applications indicated by sealant manufacturer based on field experience and laboratory testing.
- B. Plastic Foam Joint Fillers: ASTM C 1330, of type indicated below and of size and density to control sealant depth and otherwise contribute to produce optimum sealant performance:
 - 1. Type C: Closed-cell material with a surface skin
- C. Bond-Breaker Tape: Polyethylene tape or other plastic tape recommended by sealant manufacturer. Provide self adhesive tape where applicable.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine joints to receive joint sealants for compliance with requirements for joint configuration, installation tolerances, and other conditions affecting joint sealant performance. Do not proceed with installation of joint sealants until unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Surface Cleaning of Joints: Clean out joints immediately before installing joint sealants complying with recommendations of sealant manufacturer and the following requirements:
 - 1. Remove all foreign material from joint substrates that could interfere with adhesion, including dust, paints (except for permanent, protective coatings tested and approved for sealant adhesion and compatibility by sealant manufacturer), old joint sealants, oil, grease, waterproofing, water repellents, water, and surface dirt
 - 2. Clean concrete, masonry, unglazed surfaces of ceramic tile, and similar porous joint substrate surfaces by brushing, grinding, blast cleaning, mechanical abrading, or a combination of these methods to produce a clean, sound substrate capable of developing optimum bond with joint sealants. Remove loose particles remaining from cleaning operations by vacuum or blowing out joints with oil-free compressed air.
 - 3. Remove laitance and form release agents from concrete.
 - 4. Clean metal, glass, porcelain enamel, glazed surfaces of ceramic tile, and other nonporous surfaces with cleaners that do not stain, harm substrates, or leave residues capable of interfering with adhesion of joint sealants.
- B. Joint Priming: Prime joint substrates where indicated or where recommended by joint sealant manufacturer. Apply primer to comply with joint sealant manufacturer's recommendations. Confine primers to areas of joint sealant bond; do not allow spillage or migration onto adjoining surfaces.
- C. Masking Tape: Use masking tape where required to prevent contact of sealant with adjoining surfaces that otherwise would be permanently stained or damaged by such contact or by cleaning methods required to remove sealant smears. Remove tape immediately after tooling without disturbing joint seal.

3.3 SELECTION OF MATERIAL

- A. Provide one component elastomeric silicone sealants.

3.4 INSTALLATION OF JOINT SEALANTS

- A. General: Comply with joint sealant manufacturer's printed installation instructions applicable to products and applications indicated, except where more stringent requirements apply.
 - 1. Exterior joints which require sealant are to be filled with one of the specified sealants even though the note may read "Caulked".
 - 2. Joints to be filled shall be dry and free from dust, dirt, oil, and grease at the time of application or caulks or sealants.
 - 3. Masking: Metal shall be masked with masking tape, as well as other surfaces where it's required to prevent the sealant smearing the adjacent surface. Upon completion of the caulking, remove the tape.
- B. Sealant Installation Standard: Comply with recommendations of ASTM C 1193 for use of joint sealants as applicable to materials, applications, and conditions indicated.
- C. Installation of Sealant Backings: Install sealant backings to comply with the following requirements:
 - 1. Install joint fillers of type indicated to provide support of sealants during application and at position required to produce the cross-sectional shapes and depths of installed sealants relative to joint widths that allow optimum sealant movement capability.
 - a. Do not leave gaps between ends of joint fillers.
 - b. Do not stretch, twist, puncture, or tear joint fillers.
 - c. Remove absorbent joint fillers that have become wet prior to sealant application and replace with dry material.
- D. Installation of Sealants: Install sealants by proven techniques that result in sealants directly contacting and fully wetting joint substrates, completely filling recesses provided for each joint configuration, and providing uniform, cross-sectional shapes and depths relative to joint widths that allow optimum sealant movement capability. Install sealants at the same time sealant backings are installed.
- E. Tooling of Non-sag Sealants: Immediately after sealant application and prior to time skinning or curing begins, tool sealants to form smooth, uniform beads of configuration indicated, to eliminate air pockets, and to ensure contact and adhesion of sealant with sides of joint. Remove excess sealants from surfaces adjacent to joint. Do not use tooling agents that discolor sealants or adjacent surfaces or are not approved by sealant manufacturer.

3.5 CLEANING AND PROTECTION

- A. Clean off excess sealants or sealant smears adjacent to joints as work progresses by methods and with cleaning materials approved by manufacturers of joint sealants and of products in which joints occur.
- B. Protect joint sealants during and after curing period from contact with contaminating substances or from damage resulting from construction operations or other causes so that they are without deterioration or damage at time of

Substantial Completion. If, despite such protection, damage or deterioration occurs, cut out and remove damaged or deteriorated joint sealants immediately so that and installations with repaired areas are indistinguishable from original work.

END OF SECTION 07 9000

SECTION 09 9000
PAINTING

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes painting and finishing work.
- B. The Architect shall not be limited in the number of colors selected for single space or for the complete Project.

1.2 DEFINITIONS

- A. The terms "paint", "protective coating", etc. include paints, special coatings, stains, sealers, fillers, and other types of coatings and coating materials whether used as primers, barrier, intermediate, or finish coats individually or as a system.
- B. Exposed Surfaces: Surfaces exposed to view when permanent or built-in fixtures, covers, grilles, mechanical and electrical equipment housings, ducts and conduits, are in place; surfaces in back of movable equipment and furniture; and interior surfaces of ducts visible through grilles, interior surfaces visible through equipment covers, and blank-off panels.

1.3 SUBMITTALS

- A. Product Data: For each type of product.
- B. Materials List: An inclusive list of required coating materials. Indicate each material and cross reference specific coating, finish system, and application. Identify each material by manufacturer's catalog number and general classification.
 - 1. Prepare coating systems schedule proposed on the basis of the surfaces, types of materials, and their dry film thickness. List the name and product number for the products proposed for each use.
 - 2. Provide a list of coating systems for all existing surfaces to be re-coated.
- C. Color Chip Catalog: Provide Architect with a complete current color chip catalog from which colors may be selected. Manufacturers may fulfill this requirement by updating catalog that Architect may presently have in his possession.

1.4 QUALITY ASSURANCE

- A. Applicator Qualifications: Company specializing in performing the work of this section with minimum five years documented experience and approved by manufacturer.
 - 1. Applicator shall have minimum two years combined experience painting:
 - a. Interior renovation work with existing coating systems.
- B. Single Source Responsibility: Provide primers and undercoat materials produced by the same manufacturer as the finish coats.
 - 1. Do not mix products from differing manufacturers unless specifically permitted and accepted in writing by the involved manufacturers. Such acceptance shall not affect printed recommendations or warranties. Provide such acceptances prior to commencing work.

- C. Material Quality: Provide the manufacturer's best quality materials of the various coating types specified. Paint material containers not displaying manufacturer's product identification will not be accepted.
- D. Review other Sections in which primers are provided to ensure compatibility of the total system for various substrates. On request, furnish information on characteristics of finish materials to ensure use of compatible primers.
- E. Codes and Standards: In addition to complying with pertinent codes and regulations, comply with the Painting and Decorating Contractors of America (PDCA) in their "PDCA Industry Standards" unless more stringent requirements are specified in the Contract Documents.

1.5 PROJECT CONDITIONS

- A. Maintain environmental conditions (temperature, humidity, and ventilation) within limits recommended by manufacturer for optimum results. Do not install products under environmental conditions outside manufacturer's absolute limits.
- B. Do not apply materials when the surface and ambient temperatures are outside the temperature ranges required by the paint product manufacturer
- C. Provide adequate lighting during the application of any coating system, minimum level shall be that level that will be required for the intended use of the space.

1.6 DELIVERY, STORAGE, AND HANDLING

- A. Deliver paint materials to the job site in their original unopened containers with labels intact and legible at time of use.
- B. Store materials at minimum ambient temperature of 45 degrees F and a maximum of 90 degrees F, in well ventilated area.
 - 1. Provide a 10B:C fire extinguisher in the immediate vicinity of the storage area.
 - 2. Store only the approved materials at the job site and store only in a suitable and designated area restricted to the storage of paint materials and related equipment.
 - 3. Use means necessary to ensure the safe storage and use of paint materials and the safe disposal of waste.

1.7 EXTRA STOCK

- A. Deliver to the Owner 1 gallon of extra stock of each type, color, and gloss of material used. Deliver sufficient unmixed proportions of multi component materials to make minimum 1 gallon of each.
- B. Furnish extra paint materials from the same production run as the materials applied in the Work. Package paint materials in unopened, factory-sealed containers for storage and identify with labels describing contents including location of application.
 - 1. Furnish multi component materials in correct proportions for mixing and label parts respectively.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

PAINTING

09 9000-2

- A. Products specified are those known suitable for this type of work.
- B. Other Acceptable Manufacturers:
 - 1. Benjamin Moore & Company
 - 2. PPG Paints
 - 3. Sherwin-Williams
- C. Products of the following manufacturers are acceptable as equal to Tnemec, providing their products equal or exceed the quality specified.
 - 1. Carboline Company
 - 2. Amercoat by Arkema (Previously Ameron)
 - 3. Sherwin-Williams

2.2 MATERIALS

- A. Coatings: Ready mixed, except field catalyzed coatings. Prepare pigments:
 - 1. To a soft paste consistency, capable of being readily and uniformly dispersed to a homogeneous coating
 - 2. For good flow and brushing properties
 - 3. Capable of drying or curing free of streaks or sags
 - 4. Interior materials furnished shall produce a surface having a Class A rating for flame, fuel, and smoke.
- B. Accessory Materials: Linseed oil, shellac, turpentine, paint thinners and other materials not specifically indicated but required to achieve the finishes specified; commercial quality.
- C. Material Compatibility: Provide primers, finish coat materials, equipment, and related materials that are compatible with one another and the substrates and existing coatings indicated under conditions of service and application, as demonstrated by the manufacturer based on testing and field experience.
 - 1. Coordinate primed or pre-finished products recommended by manufacturer, assuring compatibility of the total systems.
 - 2. Provide barrier material over suspected noncompatible substrates as recommended by coatings manufacturer. If performance of specified finish system will be compromised due to incompatibility, remove the noncompatible finishes and re-prime. Barrier coat, removal and re-priming to be at no additional cost to Owner.
 - 3. Thinners shall be only those thinners recommended for that purpose by the manufacturer of the material to be thinned.
- D. Materials not specifically indicated but required for preparation, application, or clean-up shall be of high grade commercial quality.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine areas and conditions under which painting work is to be applied, including coating compatibility at existing surfaces. Do not proceed with work until unsatisfactory conditions have been corrected.
 - 1. Examine and test each existing surface to be recoated and provide a

recommended coating system based on field testing findings.

- B. Starting of painting work will be constructed as Applicator's acceptance of surfaces and conditions within any particular area.
- C. Do not paint over dirt, rust, scale, grease, moisture, scuffed surfaces, or conditions otherwise detrimental to formation of a durable paint surface.
- D. Do not paint over labels of independent testing agencies or equipment name, identification, performance rating, or nomenclature plates.
- E. Test shop applied primers for compatibility with subsequent cover materials.
- F. Measure moisture content of surfaces using an electronic moisture meter. Do not apply finishes unless moisture content of surfaces are below the maximums as recommended, for the types of coatings to be used, by the manufacturer.
- G. Measure pH level in concrete and stucco surfaces for compliance with manufacturer's compatible recommendations.
- H. Take necessary measures to ensure that workers and work areas are protected from fire and health hazards resulting from handling, mixing, and application.

3.2 SURFACE PREPARATION

- A. General
 - 1. Perform preparation and cleaning procedures in accordance with paint manufacturer's instructions, and as specified, for each substrate condition.
 - 2. Remove hardware, hardware accessories, machined surfaces, plates, lighting fixtures, and similar items in place prior to surface preparation and painting operations. Following completion of painting of each space or area, reinstall removed items.
 - a. If removal is impractical or impossible because of size or weight of the item, provide surface-applied protection before surface preparation and painting.
 - 3. Before applying paint or other surface treatments, clean substrates of substances that could impair bond of the various coatings. Remove oil and grease before cleaning. Program cleaning and painting so that contaminates from cleaning process will not fall onto wet, newly painted surfaces.
 - a. Remove mildew by scrubbing with solution of tri-sodium phosphate, water and bleach unless more stringent requirements are required by the manufacturer.
 - b. Paint the entire existing wall from intersection to intersection, floor to ceiling, where any renovation work has occurred (example: removal or installation of doors or windows within an existing wall).
- B. Provide barrier coats over incompatible primers or remove and re-prime.
 - 1. Shellac and spot prime with industry accepted "stain killers" at all marks or stains which may bleed through final finishes.
- C. Before applying succeeding coats, primers and undercoats shall be integral and

shall function as intended. Touch up all scratches, abrasions and other disfigurements and remove any foreign mater before proceeding with the following coat. All spot-priming or spot-coating shall be feathered into adjacent surfaces for a smooth final surface.

- D. Do not apply final coats until other work with operations that would be detrimental to finish coats has been completed in that area.
- E. When the manufacturing of paint supplied does not require or recommend a primer, and a single coat will provide required coverage, approval from the Architect must be obtained to delete second coat; and a credit shall be due the Owner.
- F. Unprimed Steel and Iron Surfaces: Use more stringent cleaning methods from material manufacturer or SSPC for substrate and finish system.
 - 1. Remove dirt, grease, oil, foreign matter, and contaminates by means of chemical or solvent cleaning (SSPC SP-1). Remove residue prior to coating. Surfaces must be clean and dry at the time of hand, power tool, or abrasive blast cleaning.
 - 2. Hand Tool Cleaning, SSPC SP-2: Use hand methods such as wire brushing, chipping, sanding, scraping, and similar abrasive or impact types of tools.
 - 3. Power Tool Cleaning, SSPC SP-3: Use power-operated brushes, chipping hammers, scalers, sanders, grinders, and similar abrasive or impact types of equipment.
 - 4. Abrasive blast cleaning, SSPC SP-6: Use a closed captured abrasive blast cleaning system to remove rust, rust scale, milscale, previous coatings, etc. The preparation shall impart a profile of between 1.5 and 2.5 mils.
 - 5. Brush-off Blast Cleaning, SSPC SP-7: Remove all visible oil, grease, dirt, loose rust and loose paint by compressed air nozzle blasting, centrifugal wheels or other specific method. The preparation shall impart a profile of about 1.0 mill on galvanized or non-ferrous metals.
 - 6. Prime cleaned areas prior to flash rusting, but no later than the same day. If the cleaned surfaces become contaminated prior to priming by hand prints, oil, grease, or other foreign matter, they shall be solvent cleaned and re-cleaned as appropriate.
- G. Shop Primed Steel and Iron Surfaces: Areas that have had shop prime coat damaged are to be re-prepared by receiving a power tool cleaning (SSPC SP-3), or abrasive blast cleaning (SSPC SP-6) for the respective surface and coating involved. Feather edges to make touch-up patches inconspicuous.
- H. Welds: Prepare welds by removing oils, greases, foreign matter, and contaminates in accordance with SSPC SP-1. Remove weld spatter, slag, and flux deposits. Grind surface to a smooth transition. Power tool clean or abrasive blast clean, depending on surface and finish system, areas to adhere primer but not less than 2-inches from the weld.
- I. Galvanized Surfaces: Remove surface contamination, oils, and other residuals, and wash with solvent in accordance with SSPC SP-1. Pretreat in accordance with SSPC PT-2 or apply primer recommended by manufacturer.

- J. Non-Compatible Finishes: Materials or equipment with non-compatible factory finishes shall receive an application of an intermediate or barrier material as required by the manufacturer of finish product. If performance of specified finish system will be compromised due to incompatibility, Architect reserves the right to require removal of factory primer or finish, and application of a new compatible primer. Additional work and materials required by non-compatible finishes shall be provided at no additional cost to Owner.

3.3 MATERIALS PREPARATION

- A. Mix and prepare painting materials in accordance with manufacturer's written instructions.
- B. Store materials not in actual use in tightly covered containers. Maintain containers used in storage, mixing, and application of paint in a clean condition, free of foreign materials and residue.
- C. Stir materials before application to produce a mixture of uniform density and stir as required during application. Do not stir surface film into material. Remove film and, if necessary, strain material before using.

3.4 APPLICATION

- A. General: Apply paint in accordance with manufacturer's directions. Use applicators and techniques best suited for substrate and type of material being applied.
 - 1. Apply additional coats when undercoats, stains, or other conditions show through final coat of paint, until paint film is of uniform finish, color, and appearance. Give special attention to insure that surfaces, including edges, corners, crevices, welds, and exposed fasteners receive a dry film thickness equivalent to that of flat surfaces.
 - 2. Apply material only to clean, dry surfaces and during periods of favorable weather unless otherwise allowed by the manufacturer.
 - 3. Paint surfaces behind movable equipment and furniture same as similar exposed surfaces. Paint surfaces behind permanently-fixed equipment or furniture with prime coat only before final installation of equipment.
 - 4. Paint front and back sides of access panels and removable or hinged covers to match exposed surfaces.
 - 5. Sand lightly between each succeeding enamel or varnish coat.
- B. Take dry bulb and wet bulb temperature readings when preparing and coating metal surfaces. Do not proceed if conditions are not within the recommended or specified tolerances.
- C. Use a tack rag to tack off all gypsum walls prior to priming.
- D. Brush or roll out and work materials onto surfaces in an even film, free of marks.
- E. Spray Application: Utilize spray application on metal surfaces where hand brush work would be inferior.
 - 1. Each application shall provide the equivalent hiding of brush-applications. Do not double back with spray equipment for the purpose of building up film thickness in one pass.

- F. Make each application to provide a uniform finish, distinctively darker than the proceeding. Make edges adjoining other materials or colors sharp and clean, without overlapping. Sand between applications with fine sandpaper or rub surfaces with pumice stone in accordance with manufacturer's directions, where required to produce a smooth even finish.
- G. Scheduling Painting: Apply first coat material to surfaces that have been cleaned, pretreated, or otherwise prepared for painting as soon as practicable after preparation and before subsequent surface deterioration.
 - 1. Allow sufficient time between successive coatings to permit proper drying. Do not recoat until paint has dried to where it feels firm, does not deform or feel sticky under moderate thumb pressure, and application of another coat of paint does not cause lifting or loss of adhesion of the undercoat.
 - 2. Slightly vary the color of succeeding coats.
- H. Paint Film Thickness: Make as many applications of material as necessary to obtain the minimum dry film thickness recommended by the manufacturer. Rate of application shall not exceed manufacturer's recommendations for each coat.
- I. Prime Coats: Apply prime coat of material which is required to be painted or finished and which has not been prime coated by others.
 - 1. Recoat primed and sealed surfaces where there is evidence of suction spots or unsealed areas in first coat, to assure a finish coat with no burn through or other defects due to insufficient sealing.
 - 2. Coordinate manufacturer's prime coats with finish coats as specified herein. If compatibility is not ascertained during the bidding period, and verification submitted with the shop drawings, then prime coat paint system as specified herein shall be applied to the item prior to finish painting as specified herein.
- J. Pigmented Finishes: Completely cover to provide an opaque, smooth surface of uniform finish, color, appearance, and coverage. Cloudiness, spotting, holidays, laps, brush marks, runs, sags, ropiness, or other surface imperfections will not be acceptable.
 - 1. If undercoats or other conditions show through topcoat, apply additional coats until cured film has a uniform paint finish, color, and appearance.
- K. Completed Work: Match approved samples for color, texture, and coverage. Remove, refinish, or repaint work not in compliance with specified requirements.

3.5 FINISHING MECHANICAL AND ELECTRICAL EQUIPMENT

- A. Paint shop primed equipment. Paint shop finished items when shop finish is damaged. Galvanized items are not considered pre-finished and are to be painted when visible (outside mechanical/electrical closets).
- B. Prime and paint insulated and non-insulated pipes, conduit, boxes, insulated and non-insulated ducts, hangers, brackets, collars and supports exposed to view.
- C. Prime and paint exposed to view mechanical and electrical equipment occurring in finished areas, in addition to manufacturers paint finish if any.

3.6 CLEAN-UP AND PROTECTION

- A. Remove from Site discarded paint materials, rubbish, cans, and rags at end of each work day.
- B. Upon completion of painting work clean window glass and other paint- spattered surfaces. Remove spattered paint by proper methods of washing and scraping, using care not to scratch or otherwise damage finished surfaces.
- C. Protect work of other trades against damage from paint application. Correct damage to work of other trades by cleaning, repairing, replacing, and refinishing, as approved by Architect, and leave in an undamaged condition. Provide "Wet Paint" signs as required to protect newly painted finishes.
- D. At the completion of Work of other trades, touch-up and restore damaged or defaced painted surfaces.

END OF SECTION 09 9000

SECTION 10 7113
EXTERIOR SUN CONTROL DEVICES

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes:

1. Horizontal aluminum sheet sun control assemblies.

1.2 PERFORMANCE REQUIREMENTS

A. Design canopies to meet wind-loading requirements for the FBC. Refer to Structural Drawings for wind and design pressures.

1. All canopy assemblies shall be compliant with Florida Building Code rule 9N-3 for statewide product approval and require a Florida Product approval number or Miami Dade NOA.

B. Structural Performance: Provide exterior sun control assemblies capable of withstanding the effects of loads and stresses from dead loads, live loads, wind loads, and normal thermal movement without evidencing permanent deformation of assembly or components including blades, frames, and supports; noise or metal fatigue caused by blade rattle or flutter; or permanent damage to fasteners and anchors. Assemblies shall comply to state and local codes.

1. Design shading devices to meet wind-loading requirements for FBC. Refer to Structural Drawings for wind and design pressures.

1.3 SUBMITTALS

A. Shop Drawings: For exterior sun control assemblies and accessories. Include plans; elevations; sections; and details showing profiles, angles, frames and supports. Show unit dimensions related to supporting and adjoining structures and construction. Indicate anchorage details and locations.

B. Structural Calculations: Submit a comprehensive analysis of design loads, including dead loads, live loads, wind loads and thermal movement. Design calculations shall identify the moment and shear forces transferred to the structure or supports through the installation connections.

1. Structural Calculations shall be stamped and signed by a professional engineer registered in jurisdiction where Project is located.

C. Delegated-Design Submittal: For canopy systems indicated, provide performance requirements and design criteria, including analysis data signed and sealed by the qualified professional engineer responsible for their preparation.

1. Detail fabrication and assembly of canopy systems.
2. Details of interface with building structure and other attachment interfaces. Coordinate with Project's Structural Engineer for loading requirements.

D. Samples: Manufacturer's color charts showing the full range of colors available for units with factory-applied color finishes.

E. Qualification Data: For firms and persons specified in "Quality Assurance" Article to demonstrate their capabilities and experience. Include lists of completed

projects with project names and addresses, names and addresses of architects and owners, and other information specified.

1.4 QUALITY ASSURANCE

- A. Professional Engineer Qualifications: A professional engineer who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing engineering services of kind indicated. Engineering services are defined as those performed for installations of sun controls that are similar to those indicated for this Project in material, design, and intent.
- B. Welding Standards:
 - 1. Comply with AWS D1.2, "Structural Welding Code--Aluminum."
 - 2. Comply with AWS D1.3, "Structural Welding Code--Sheet Steel."
 - 3. AWS D1.6, "Structural Welding Code--Stainless Steel."
 - 4. Certify that each welder has satisfactorily passed AWS qualification tests for welding processes involved and, if pertinent, has undergone recertification. SMACNA Standard: Comply with SMACNA's "Architectural Sheet Metal Manual" recommendations for fabrication, construction details, and installation procedures.
- C. Delegated Design: Design canopy systems, including comprehensive engineering analysis by a qualified professional engineer, using performance requirements and design criteria indicated.
 - 1. Include metal thickness, accessories, and attachment devices.
- D. Mockups: Build mockups to verify selections made under sample submittals and to demonstrate aesthetic effects and set quality standards for fabrication and installation.
 - 1. Build one complete canopy for review by Owner prior to completing the remainder of the Work.

1.5 PROJECT CONDITIONS

- A. Field Measurements: Verify actual supporting and adjoining construction by field measurements before fabrication; and indicate recorded measurements on final Shop Drawings. Coordinate construction to ensure that sun control assemblies fit properly to supporting and adjoining construction and coordinate schedule with construction progress to avoid delaying the Work.
 - 1. Established Dimensions: Where field measurements cannot be made without delaying the Work, guarantee dimensions and proceed with fabricating of sun control assemblies without field measurements. Coordinate construction to ensure that sun control assemblies correspond to established dimensions.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Manufacturers:
 - 1. Peachtree Protective Covers
 - 2. Industrial Louvers, Inc.
 - 3. Dams Incorporated

2.2 MATERIALS

- A. Aluminum Extrusions: ASTM B 221, alloy 6063-T5 or T-52.
- B. Aluminum Sheet: ASTM B 208, alloy 3003 or 5005 with temper as required for forming, or as otherwise recommended by metal producer for required finish.
- C. Aluminum Castings: ASTM B 26, alloy 319.
- D. Stainless-Steel Sheet: ASTM A 666, Type 316.
- E. Fasteners: 300 series stainless steel, unless otherwise indicated. Do not use metals that are incompatible with joined materials.
 - 1. Use types and sizes to suit unit installation conditions.
 - 2. Use Phillips flat-head screws for exposed fasteners, unless otherwise indicated.
- F. Anchors and Inserts: Of type, size, and material required for loading and installation indicated. Use nonferrous metal or hot-dip galvanized anchors and inserts for exterior installations and elsewhere as needed for corrosion resistance. Use toothed steel or expansion bolt devices for drilled-in-place anchors.
- G. Bituminous Paint: Cold-applied asphalt mastic complying with SSPC-Paint 12 but containing no asbestos fibers, or cold-applied asphalt emulsion complying with ASTM D 1187.

2.3 FABRICATION, GENERAL

- A. Assemble sun control assemblies in factory to minimize field splicing and assembly. Disassemble units as necessary for shipping and handling limitations. Clearly mark units for reassembly and coordinated installation.
- B. Sun control assemblies shall be assembled entirely by mechanical fasteners or welding. Components shall be joined with a minimum of two fillet welds each one-inch long produced with the Pulsed Gas Metal Arc Welding (GMAW/MIG) process with minimum 0.125-inches throat.
- C. Maintain equal sun control blade spacing, including separation between blades and frames to produce uniform appearance.
- D. Include supports, anchorages, and accessories required for complete assembly.
- E. Join frame members to one another and to fixed sun control blades with mechanical joints concealed from view, unless size of sun control assembly makes concealed, bolted connections between frame members necessary.

2.4 SUN CONTROL DEVICES

- A. Horizontal aluminum sheet sun control assemblies complying with the following:
 - 1. Aluminum sheet: shall have 1/8" wall thickness with 3/16" round perforations on staggered centers. Sheet to have 40.0% open area.
 - 2. Perimeter Frame: 3" square, 2" square and 1 1/2" square tube frame.
 - 3. Support Arms: Type 316 stainless steel, #4 finish.
 - 4. Wall Flange: Extruded aluminum, clear anodized finish, with rubber wall seal and channel slot to retain acrylic pane.
 - 5. Gutter: Extruded aluminum, clear anodized finish, with slotted stainless steel end caps to permit drainage.

6. Fasteners: Stainless steel to meet performance requirements.

2.5 ALUMINUM FINISHES

- A. Comply with NAAMM's "Metal Finishes Manual for Architectural and Metal Products" for recommendations for applying and designating finishes.
- B. Finish designations prefixed by AA comply with system established by the Aluminum Association for designating aluminum finishes.
- C. Baked-Enamel Finish: AA-C12C42R1x (Chemical Finish: Cleaned with inhibited chemicals; Chemical Finish: acid-chromate-fluoride-phosphate conversion coating; Organic Coating: as specified below). Apply baked enamel complying with paint manufacturer's written instructions for cleaning, conversion coating, and painting.
 1. Organic Coating: Thermosetting, modified-acrylic enamel primer/topcoat system complying with AAMA 2605 except with a minimum dry film thickness of 1.2 mills, medium gloss.
 - a. Color: As selected by Architect from manufacturer's full range.
- D. Finish sun controls prior to assembly.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine work upon which canopies will be installed.
- B. Coordinate with responsible entity to correct unsatisfactory conditions.
- C. Commencement of work by installer is acceptance of substrate conditions.

3.2 PREPARATION

- A. Coordinate Setting Drawings, diagrams, templates, instructions, and directions for installation of anchorages that are to be embedded in concrete or masonry construction. Coordinate delivery of such items to Project site.

3.3 INSTALLATION

- A. Locate and place sun control assemblies level, plumb, and at indicated alignment with adjacent work.
- B. Use concealed anchorages where possible. Provide stainless steel/neoprene washers fitted to screws where required to protect metal surfaces and to make a weathertight connection.
- C. Form closely fitted joints with exposed connections accurately located and secured.
- D. Connect gutters into existing building downspouts
- E. Repair finishes damaged by cutting, welding, soldering, and grinding. Restore finishes so no evidence remains of corrective work. Return items that cannot be refinished in the field to the factory, make required alterations, and refinish entire unit or provide new units.
- F. Protect galvanized and nonferrous-metal surfaces from corrosion or galvanic action by applying a heavy coating of bituminous paint on surfaces that will be in

contact with concrete, masonry, or dissimilar metals.

3.4 CLEANING AND PROTECTING

- A. Clean exposed surfaces of sun control devices that are not protected by temporary covering to remove fingerprints and soil during construction period.
- B. Clean exposed surfaces with water and a mild soap or detergent not harmful to finishes. Thoroughly rinse surfaces and dry.
- C. Protect sun control assemblies from damage during construction. Use temporary protective coverings where needed and approved by the sun control manufacturer.
- D. Clean and touch up minor abrasions in finishes with air-dried coating that matches color and gloss of, and is compatible with, factory-applied finish coating.

END OF SECTION 10 7113