

SECTION 01070
ABBREVIATIONS AND SYMBOLS

PART 1 - GENERAL

1.01 REQUIREMENTS INCLUDED

- A. Reference to the following standards of any technical society, organization, or body shall be construed to mean the latest standard, code, or specification or tentative specification adopted and published at the date of advertisement for bids, even though reference has been made to an earlier standard. Such reference is hereby made a part of the Contract the same as if herein repeated in full and in the event of any conflict between any of these specifications, standard codes, or tentative specifications and the Contract Documents, the most stringent shall govern.

AA	Aluminum Association
AASHTO	American Association of State Highway and Transportation Officials
ABPA	Acoustical and Board Products Association
ACI	American Concrete Institute
AFBMA	Anti-Friction Bearing Manufacturer's Association
AGA	American Gas Association
AGMA	American Gear Manufacturers Association
AI	The Asphalt Institute
AIA	American Institute of Architects
AIEE	American Institute of Electrical Engineers
AIMA	Acoustical and Insulating Materials Association
AISC	American Institute of Steel Construction
AISI	American Iron and Steel Institute
AMCA	American Moving and Conditioning Association
ANSI	American National Standards Institute
API	American Petroleum Institute
APWA	American Public Works Association
AREA	American Railway Engineering Association
ASA	American Standards Association (now ANSI)
ASCE	American Society of Civil Engineers
ASHRAE	American Society of Heating, Refrigerating, and Air Conditioning Engineers
ASME	American Society of Mechanical Engineers
ASSCBC	American Standard Safety Code for Building Construction
ASTM	American Society for Testing and Materials
AWPA	American Wood Preservers Association
AWBP	American Wood Preservers Board
AWS	American Welding Society
AWWA	American Water Works Association

CRSI	Concrete Reinforcing Steel Institute
CS	Commercial Standard
DOT Spec	Standard Specification for Road and Bridge Construction –
FDOT	Florida Department of Transportation
FAC	Florida Administrative Code
FS	Federal Standard
IEEE	Institute of Electrical and Electronic Engineers
IPCEA	Insulated Power Cable Engineers Association
NACE	National Association of Corrosion Engineers
NASSCO	National Association of Sewer Service Companies
NBFU	National Board of Fire Underwriters
NBS	National Bureau of Standards
NEC	National Electrical Code
NECA	National Electrical Contractor's Association
NEMA	National Electrical Manufacturers Association
NFPA	National Fire Protection Association
NPT	National Pipe Threads
NSF	National Science Foundation
OSHA	U.S. Department of Labor, Occupational Safety and Health Administration
PCA	Portland Cement Association
PCI	Prestressed Concrete Institute
PS	United States Products Standards
SAE	Society of Automotive Engineers
SDI	Steel Decks Institute
SJI	Steel Joists Institute
SMACNA	Sheet Metal and Air Conditioning Contractors National Association
SSPC	Structural Steel Painting Council
UL	Underwriter's Laboratories, Inc.
USASI	United States of American Standards Institute (Now ANSI)

B. Units Of Measurement:

CU FT	cubic feet
CU IN	cubic inch(es)
CY	cubic yard(s)
DegC	degree(s) Centigrade
DegF	degree(s) Fahrenheit
F	Fahrenheit
FT	feet, foot
G	gram(s)
GA	gage
GAL	gallon(s)
GPH	gallon(s) per hour
GPM	gallon(s) per minute

GPS	gallon(s) per second
HR	hour(s)
IN	inch(es)
IPS	iron pipe size
KG	kilogram(s)
L	liter(s)
LB	pound(s)
LBF-IN	pound (force) inch
LF	linear foot, linear feet
MIN. min.	minute(s), minimum
ml	milliliter
MO	month(s)
OZ	ounce(s)
QT	quart
RH	relative humidity
SF	square foot, square feet
SQ IN	square inch(es)
YD	yard(s)
YR	year(s)

C. Terminology:

@	at
AB	anchor bolt
ADJ	adjust, adjustable
ADMIN	administration
AFG	above finished grade
AGGR	aggregate
AL	aluminum
ALT	alternate
APPX	appendix
APX	approximate
ART	article
ASPH	asphalt
ASSY	assembly
AUTO	automatic
AUX	auxiliary
AVE	avenue
AVG	average
AWG	American Wire Gauge
BAR	barrier
BCCMP	bituminous coated corrugated metal pipe
BL	base line
BLDG	building
BLKG	blocking
BM	beam

C to C	center to center
CCB	concrete block, masonry
CEM	cement
CIP	cast iron pipe, cast in place
CJ	construction joint
CL	center line, clearance
CM	Construction Manager
CMP	corrugated metal pipe
CO	cleanout
CONC	concrete
CONN	connection
CONST	construction
CONT	continuous
CONTR	contractor
CU, COP	copper
ORR	corridor
CRIT	critical
CTD	coated
CTR	center
CULV	culvert
d	delta
DBL	double
DEM	demolition, demolish
DEPT	department
DET	detail
DIA, D	diameter
DIAG	diagonal
DIM	dimension
DWG	drawing
FEM	female
FUT	future
FV	field verify
FM	force main
FH, HYD	fire hydrant
ID	inside diameter
MAS	masonry
MATL	material
MAX	maximum
MFD	manufactured
MFG	manufacturing
MFR	manufacturer
MH	manhole, metal hallide
MIN	minimum
MISC	miscellaneous
MTL	material

NAT	natural
NATL	national
NOM	nominal
NTS	not to scale
OD	outside diameter
PP	power pole
R	radius
Rd	road
REIN	reinforce
REL A	relief air
REQD	required
REV	revision
RR	railroad
R/W	right-of-way
RWM	reclaimed water main
RY	railway
SAN	sanitary
SCH	schedule
SECT	section
SLV	sleeve
SQ	square
SST	stainless steel
ST	street
STA	station
STD	standard
SURF	surface
SUSP	suspend(ed)
SYM	Symbol, symmetrical
SYS	system
TEMP	Temperature, temporary
TYP	typical
UTIL	utility
W	West
WLD	welded
WM	water main
W/O	without
WT	weight
YD	yard
YR	year
Y W	wye

END OF SECTION

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SECTION 01091
REFERENCE SPECIFICATIONS

PART 1 - GENERAL

1.01 GENERAL

- A. Applicable Publications: Whenever in these Specifications references are made to published specifications, codes, standards, or other requirements, it shall be understood that wherever no date is specified, only the latest specifications, standards, or requirements of the respective issuing agencies that have been published as of the date that the Work is advertised for bids, shall apply; except to the extent that said standards or requirements may be in conflict with applicable laws, ordinances, or governing codes. No requirements set forth herein or shown on the Drawings shall be waived because of any provision of or omission from said standards or requirements.

- B. Assignment of Specialists: In certain instances, specification test requires (or implies) that specific work is to be assigned to specialist or expert entities who must be engaged for the performance of the Work. Such assignments shall be recognized as special requirements over which the Contractor has no choice or option. These requirements shall not be interpreted so as to conflict with the enforcement of building codes and similar regulations governing the Work. They are not intended to interfere with local union jurisdiction settlements and similar conventions. Such assignments are intended to establish which party or entity involved in a specific unit of Work is recognized as "expert" for the indicated construction processes or operations. Nevertheless, the final responsibility for fulfillment of the entire set of Contract requirements remains with the Contractor.

1.02 REFERENCE SPECIFICATIONS, CODES, AND STANDARDS

- A. Without limiting the generality of other requirements of the Specifications, all Work specified herein shall conform to or exceed the requirements of such referenced documents that are not in conflict with the requirements of these Specifications or applicable codes.

- B. References herein to "Building Code" shall mean the Florida Building Code. The latest edition of the code shall apply to the Work herein, including all addenda, modifications, amendments, or other lawful changes thereto.

- C. In case of conflict between codes, reference standards, Drawings, and the other Contract Documents, the most stringent requirements shall govern. All conflicts shall be brought to the attention of the Engineer for clarification and directions prior to ordering or providing any materials or labor. The Contractor shall bid the most stringent requirements.

D. Applicable Standard Specifications: The Contractor shall construct the Work specified herein in accordance with the requirements of the Contract Documents and the referenced portions of those referenced codes, standards, and specifications listed.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION

SECTION 01200
PROJECT MEETINGS

PART 1 - GENERAL

1.01 REQUIREMENTS INCLUDED

- A. Contractor participation in pre-construction conferences, progress meetings and specially called meetings.

1.02 MEETINGS CALLED BY THE COUNTY

- A. The County will schedule and Engineer will administer a pre-construction conference, periodic progress meetings and specific topic meetings throughout the progress of the Work. The County and Engineer will:
 - 1. County will distribute a notification of the meeting to required attendees.
 - 2. Engineer will establish, prepare and County will distribute an agenda with the notification.
 - 3. County will make physical arrangements for the meetings.
 - 4. Engineer will preside at meetings.
 - 5. Engineer will prepare and distribute minutes of meetings including significant proceedings and decisions, within 15 working days after each meeting. Minutes will be forwarded to all participants and to parties affected by decisions made at the meeting.
- B. Representatives of the Contractor, Subcontractors and suppliers attending meetings shall be qualified and authorized to act on behalf of the entity each represents.
- C. The meeting location will generally be a central site, convenient for all parties, designated by the County.

1.03 PRE-CONSTRUCTION CONFERENCE

- A. Attendance:
 - 1. County
 - 2. Engineer
 - 3. Contractor and superintendent
 - 4. Subcontractors as appropriate to the agenda
 - 5. Representatives of suppliers and manufacturers as appropriate to the agenda
 - 6. County MBE/WBE representative
 - 7. Other agency representatives (FDEP, EPA, City, etc.)
 - 8. Others as requested by the County or Contractor

B. Suggested Agenda:

1. Distribution and discussion of:
 - a. List of major Subcontractors and suppliers.
 - b. Construction schedules.
 - c. Contact information.
2. Organizational arrangement of Contractor's forces and personnel, and those of Subcontractors, material and equipment suppliers, and the County.
3. Critical work sequencing.
4. Major equipment deliveries.
5. Project coordination:
 - a. Designation of responsible personnel.
 - b. Channels and procedures for communication.
6. Procedures and processing of:
 - a. Field decisions.
 - b. Proposal requests.
 - c. Submittals.
 - d. Change orders.
 - e. Applications for payment/Schedule of Values.
 - f. Contractor quality control.
 - g. Submittal of Shop Drawings, project data and samples.
7. Adequacy of distribution of Contract Documents.
8. Procedures for maintaining as built and record documents.
9. Use of premises:
 - a. Office, work, and storage areas.
 - b. County's requirements.
 - c. Housekeeping.
10. Temporary construction facilities.
11. Temporary utilities.
12. Safety and first aid procedures.
13. Rules and regulations.
14. Security procedures.
15. Place, date, and time for regular progress meetings.
16. Completion time for Contract and liquidated damages.

1.04 PROGRESS MEETINGS

- A. The County/Engineer will schedule progress meetings every month and as required by progress of the Work with the first meeting (one) 1-month after the pre-construction meeting. The Engineer will prepare and distribute the meeting minutes within 7 calendar days.
- B. Attendance:
 1. County.
 2. Engineer
 3. Contractor.
 4. Subcontractors as appropriate to the agenda.
 5. Suppliers as appropriate to the agenda.
 6. Others as appropriate.

- C. The Contractor's representative is to attend the project meetings and have the authority to act on behalf of the entity represented on field related matters. Contractor's representative is to study previous meeting minutes and current agenda items, in order to be prepared to discuss pertinent topics and provide specific information including but not limited to:
1. Status of submittals and actions necessary to expedite them.
 2. Status of activities behind schedule and actions necessary to regain the approved schedule.
 3. Status of materials and equipment deliveries and action necessary to expedite materials and equipment and maintain the approved schedule.
 4. Status of open RFI's and actions necessary to address them.
- D. To the maximum extent practicable, the Contractor is to assign the same personnel to represent the Contractor at Progress Meetings throughout the progress of the Work.
- E. The Contractor is to provide a current Shop Drawing submittal log at each progress meeting.
- F. The Contractor is to provide copies of the updated Progress Schedule at each project meeting in accordance with the General Conditions.
- G. Suggested Agenda:
1. Review and approve minutes from previous meeting.
 2. Review of Work progress since previous meeting to include current As-Builts
 3. Contractor's/Subcontractor's workforce and equipment.
 4. Progressive As-Built Drawings.
 5. Surveyor's submittals:
 - a. As-Built Asset Attribute Data Table (see Table 01050-2).
 - b. Pipe Deflection Table (see Table 01050-3).
 - c. Gravity Main Table (see Table 01050-4).
 6. Field observations, problems and conflicts.
 7. Construction progress and problems which impede construction schedule.
 8. Shop Drawing submittal status.
 9. Requests for Information (RFI) status.
 10. Change order status.
 11. Review of off site fabrication and delivery schedules.
 12. Corrective measures and procedures to regain approved schedule.
 13. Revisions to construction schedule.
 14. Job progress and schedule for succeeding work period.
 15. Coordination of schedules.
 16. Maintenance of quality standards.
 17. Review submittal schedule; expedite as required.
 18. Pending requests for information, changes, and substitutions.
 19. Review proposed changes for effect on construction schedule and completion date.
 20. Pay application status.
 21. Other business.

H. Revision to Minutes:

1. Unless minutes are challenged, in writing, prior to the next regularly scheduled Progress Meeting, they will be accepted as properly summarizing the discussions and decisions of the meeting.
2. Persons challenging minutes shall reproduce and distribute copies of the challenge to all indicated recipients of the particular set of minutes.
3. Challenge to minutes shall be settled as priority portion of "old business" at next regularly scheduled meeting.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION

SECTION 01300

SUBMITTALS

PART 1 - GENERAL

Work completed without approved Shop Drawings and/or samples shall be considered installed at the Contractor's risk.

1.01 SHOP DRAWINGS AND DATA

- A. Shop Drawings defined in the General Conditions, shall complement design and construction Drawings, and shall contain sufficient detail to clearly define all aspects of the Construction. These Drawings shall be complete and detailed.
- B. Contractor and Supplier's catalog sheets, brochures, diagrams, illustrations, and other standard descriptive data shall be clearly marked with specification title and numbers to identify pertinent materials, product, or models. Delete information that is not applicable to the Work by striking or cross-hatching.
- C. If Shop Drawings show variations from Contract requirements because of standard shop practice or for other reasons, the Contractor shall describe such variations in the letter of transmittal. If acceptable, proper adjustment in the Contract shall be implemented where appropriate. If the Contractor fails to describe such variations, the Contractor shall not be relieved of the responsibility for executing the Work in accordance with the Contract, even though such Drawings have been reviewed.
- D. Data on materials and equipment shall include, without limitation, materials and equipment lists, catalog data sheets, cuts, performance curves, diagrams, verification of conformance with applicable standards or codes, materials of construction, and similar descriptive material. Materials and equipment list shall, for each item, give the name and location of the Supplier or manufacturer, trade name, catalog reference, size, finish, and all other pertinent data.
- E. For all equipment furnished, the Contractor shall provide a list including the equipment name and address and telephone number of the Supplier's representative and service company so that service and/or spare parts can be readily obtained.
- F. The Contractor will obtain an installation list from suppliers and equipment suppliers who propose to furnish equipment or products for submittal to County/Professional along with the required Shop Drawings. The installation list shall include at least 5 installations where identical equipment has been installed and has been in operation for a period of at least 1-year.

1.02 REVIEW OF SHOP DRAWINGS AND SAMPLES

- A. The County /Professional's review of Shop Drawings, Data, and Samples as submitted by the Contractor will be to determine if the items(s) generally conform(s) to the information in the Contract Documents and is/are compatible with the design concept. The County/Professional's review and exceptions, if any, will not constitute an approval of dimensions, connections, quantities, and details of the material, equipment, device, or item shown.
- B. The review of drawings and schedules will be general, and shall not be construed:
 - 1. As permitting any departure from the Contract Documents.
 - 2. As relieving the Contractor of responsibility for any errors, including details, dimensions, and materials.
 - 3. As approving departures from details furnished by the County/Professional, except as otherwise provided herein.
- C. If the drawings or schedules as submitted describe variations and show a departure from the Contract Documents which the County/Professional finds to be in the interest of the County and to be so minor as not to involve a change in Contract Price or Contract Time, the County/Professional may return the reviewed drawings without noting an exception.
- D. "Approved As Noted": Contractor shall incorporate County/Professional's comments into the submittal before release to manufacturer. The Contractor shall send a letter to the County/Professional acknowledging the comments and their incorporation into the Shop Drawing.
- E. "Amend and Resubmit": Contractor shall resubmit the Shop Drawing to the County/Professional. The resubmittal shall incorporate the County/Professional's comments highlighted on the Shop Drawing.
- F. "Rejected": Contractor shall correct, revise and resubmit Shop Drawing for review by County/Professional.
- G. Resubmittals will be handled in the same manner as first submittals. For resubmittals the Contractor shall direct specific attention, in writing or on resubmitted Shop Drawings, to revisions other than the corrections requested by County/Professional on previous submissions. The Contractor shall make any corrections required by the County/Professional.
- H. If the Contractor considers any correction indicated on the Drawings to constitute a change to the Drawings or Specifications, the Contractor shall give written notice thereof to the County/Professional.

- I. When the Shop Drawings have been completed to the satisfaction of the County/Professional, the Contractor shall carry out the Construction in accordance therewith and shall make no further changes therein except upon written instructions from the County/Professional.
- J. No partial submittals will be reviewed. Submittals not deemed complete will be stamped "Rejected" and returned to the Contractor for resubmittal. Unless otherwise specifically permitted by the County/Professional, make all submittals in groups containing all associated items for:
 - 1. Systems.
 - 2. Processes.
 - 3. As indicated in specific Specifications Sections: All drawings, schematics, manufacturer's product data, certifications, and other Shop Drawing submittals required by a system specification shall be submitted at one time as a package to facilitate interfaces checking.
- K. Only the County/Professional shall utilize the color "red" in marking Shop Drawing submittals.
- L. Failure to comply with any of the above may result in the rejection of Shop Drawings.

1.03 PRODUCT DATA

- A. Submit not less than 6-copies, unless approved by the County/Professional. Mark each copy to identify applicable products, models, options and other data. Supplement manufacturers' standard data to provide information unique to the Work.

1.04 MANUFACTURERS' INSTRUCTIONS

- A. When required in an individual Specification Section, submit manufacturer's printed instructions for delivery, storage, assembly, installation, start-up, adjusting and finishing, in quantities specified for product data.

1.05 SAMPLES

- A. Submit full range of manufacturers' standard colors, textures and patterns for the County's selection. Submit samples for selection of finishes within 30-days after Award of Contract. All color and finish selections must be submitted by the Contractor in a single submission, properly labeled and identified.
- B. Submit samples to illustrate functional characteristics of the product, with integral parts and attachment devices. Coordinate submittal of different categories for interfacing work.

- C. Submit the number of samples specified in the respective Specification section, but no less than two (2). After review one (1) will be retained by the County. Reviewed samples that may be used in the Work are indicated in the Specification Section.
- D. Samples shall be delivered to the County as directed. The Contractor shall prepay shipping charges on samples. Materials or equipment for which samples are required shall not be used in the Work until approved by the County/Professional.
- E. Samples shall be of sufficient size to clearly illustrate:
 - 1. Functional characteristics of the product, with integrally related parts and attachment devices.
 - 2. Full range of color, texture and pattern.
 - 3. Each sample shall have a label indicating:
 - a. Name of Project.
 - b. Name of Contractor and Subcontractor.
 - c. Material or equipment represented.
 - d. Place of origin.
 - e. Name of product and brand (if any).
 - f. Location in Project.
 - g. Specification title and number.
 - h. Submittal number.
 - i. Note: Samples of finished materials shall have additional marking that will identify them under the finished schedules.
- F. The Contractor shall prepare a transmittal letter, in triplicate (3) for each shipment of samples containing the information required in paragraph herein. The Contractor shall enclose a copy of this letter with the shipment and send a copy of this letter to the County/Professional. Approval of a sample shall be only for the characteristics or use named in such approval and shall not be construed to change or modify any Contract requirements.
- G. Approved samples not destroyed in testing shall be sent to the County or stored at the site of the Work. Approved samples of the hardware in good condition may be incorporated in the Work if requested in writing by the Contractor and approved in writing by the County/Professional. Samples that failed testing or were not approved will be returned to the Contractor at the Contractor's expense, if so requested at time of submission.

1.06 FIELD SAMPLES

- A. Provide field samples of finishes as required by individual Specifications sections. Install the sample completely and finished. Acceptable samples in place may be retained in completed Work.

1.07 DRAWINGS, PRODUCT DATA AND CERTIFICATES

- A. Each letter of transmittal shall identify each and every item transmitted by title, drawing number, revision number and date.

- B. The County generally will not check dimensions, quantities or schedules, except in cases where the information is lacking in the Specifications.
- C. The following is applicable to submitted drawings, data and certificates:
 - 1. Show relation to adjacent structures or materials.
 - 2. Clearly identify field dimensions.
 - 3. Show required dimensions and clearances.
 - 4. Performance characteristic and capabilities shall accompany original Shop Drawing submittals.
 - 5. Wiring diagrams and controls shall accompany original Shop Drawing submittals.
 - 6. Installation instructions shall accompany original Shop Drawing submittals.
 - 7. Each submittal shall identify applicable Standards, such as ASTM number or Federal Specification number.
 - 8. All information not pertinent shall be removed from the submittal, or shall be crossed out.
- D. When resubmission is required, the County/Professional will return only two (2) marked up copies. A third submission from the same manufacturer will not be accepted.

1.08 SUBSTITUTIONS

- A. The substitution requirements of this Section are in addition to the requirements of the General Conditions and Supplementary Conditions.
- B. When a particular product is specified or called for, it is intended and shall be understood that the proposal tendered by the Bidder includes those products in his or her Bid. Substitutions will only be considered in cases where original materials are unavailable or in an instance where substitute can be proven superior in its planned application
- C. The intent of these specifications is to provide the County with a quality facility without discouraging competitive bidding. For products specified only by reference standards, performance and descriptive methods, without naming manufacturer's products, the Contractor may provide the products of any manufacturer complying with the Contract Documents, subject to the review of product data by the County/Professional as specified herein.
- D. The County/Professional's approval is required for substitutions.
- E. The Contract is based on the materials, equipment and methods described in the Contract Documents.
- F. The County/Professional will consider proposals for substitution of materials equipment and methods only when such proposals are accompanied by full and complete technical data and all other information required by the County/Professional to evaluate the proposed substitution.

- G. Do not substitute materials, equipment or methods unless such substitution has been specifically approved for this Work by the County/Professional in writing. The Contractor must provide a submittal per this Section specifically requesting approval of the substitution. Failure to specifically identify the requested substitution may invalidate approval of a submittal.

1.09 AVAILABILITY OF SPECIFIED ITEMS

- A. Verify prior to bidding that all specified items will be available in time for installation during Construction for orderly and timely progress of the Work.
- B. In the event that specified items will not be available, notify the County/Professional prior to receipt of proposals.

1.10 OPERATING MANUALS

- A. Submit all manuals in accordance with requirements of Divisions 2 through 16 of the Contract Specifications and Section 01700 "Project Closeout."

1.11 WARRANTIES, GUARANTEES AND BONDS

- A. Provide as required by Technical Sections of the Specifications and Sections 01700 "Project Closeout" and Section 01740 "Warranties and Bonds."

1.12 CADD FILES

- A. The Professional's CADD files will be available on a limited basis to qualified firms at the County's prerogative. The procedure for requesting such files is noted elsewhere in these documents and there is a cost associated with handling and reproduction. Recipients are cautioned that these files may not accurately show actual conditions as constructed. Users are responsible to verify actual field conditions.
- B. The Professional's Drawings are to be used only for background information. If the Professional's Drawings are just reproduced and resubmitted (e.g. for ductwork drawings) they will be rejected.
- C. Copies of data furnished by the County/Professional to Contractor or Contractor to County/Professional that may be relied upon are limited to the printed copies (also known as hard copies). Files in electronic media format of text, data, graphics, or other types are furnished only for the convenience of the receiving party. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. If there is a discrepancy between the electronic files and the hard copies, the hard copies govern.

- D. Because data stored in electronic media format can deteriorate or be modified inadvertently or otherwise without authorization of the data's creator, the party receiving electronic files agrees that it will perform acceptance tests or procedures within 60-days, after which the receiving party shall be deemed to have accepted the data thus transferred. Any errors detected within the 60-day acceptance period will be corrected by the transferring party.
- E. When transferring documents in electronic media format, the transferring party makes no representations as to long-term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by the data's creator.

1.13 PROGRESS PHOTOGRAPHS

- A. Photographs and digital pictures shall be in color. Provide 1 copy of each digital picture on each of three (3) CDs and provide 1 print of each photograph in two (2) separate albums.
- B. Photographs shall be from locations to illustrate the condition of Construction and state of progress adequately.
- C. Provide up to 12 digital photographs of views randomly selected by the County, taken prior to any construction and prior to each scheduled Application for Payment.
- D. Deliver electronic images, prints, and negatives to the County.
- E. Each print shall be single weight paper with glossy finish and the overall dimension shall be 7½-inch x 10-inches (19.05 x 25.4 cm). The print shall be clear, sharp and free of distortion after the enlargement from the negative.
- F. Provide loose-leaf albums for each set of photographs to hold prints with a maximum of 50-leaves per binder.
- G. Each print shall be protected by flexible, transparent acetate or plastic sheet protector leaves with metal reinforced holes. Two (2) extra leaves shall be provided in each binder.
- H. Capture and provide digital, ortho-rectified, true-color, aerial photographs of the complete project site prior to start of Construction and at final completion. A final 6-inch or less ground pixel resolution is required. If using traditional photography, the photos will need to be captured at an appropriate scale and scanned at a high enough dpi to yield a final ground pixel size of 6-inches or less. If captured digitally, a final 6-inches or less ground sample distance is required. The final orthorectified photos shall use a projection of NAD 27, State Plane West and all vertical reference shall be NAVD 88, US feet. All orthophoto mosaics shall meet a final accuracy of plus or minus 5-feet.

- I. Provide a total of four (4) true-color, color balanced orthophoto mosaic prints. Three (3) prints each of the pre and post construction (final completion) orthophoto mosaics, for a total of six (6). Each orthophoto mosaic print shall be on double-weight paper with glossy finish and shall have overall dimensions of 36-inches x 58-inches. Two (2) copies of each of the digital orthophoto mosaics shall be supplied in Geotiff format on disk for each time period (pre and post construction). The final color balanced, true-color orthophoto mosaics will be projected in NAD 27, State Plane West and all vertical reference shall be NAVD 88, US feet and shall meet a final accuracy of plus or minus 5-feet.
- J. The Contractor shall provide before and after photographs of each portion of the site. The below ground facilities shall include all equipment, walls, floor, piping, supports and entrance. At major locations, photographs shall include before, during, and after prints and all prints shall be placed in binders in ascending date order to show the Work as it progresses.
- K. Descriptive Information:
 1. Each photograph shall have a permanent title block on the back and shall contain the typed information and arrangement as follows:
 - a. ORANGE COUNTY, FLORIDA
 - b. (ENTER PROJECT NAME)
 - c. BID No. (Enter Bid Number)
 - d. CONTRACTOR: (Name of Contractor)
 - e. DATE: (When photo was taken)
 - f. PHOTO NO.: (Consecutive Numbers)
 - g. PHOTO BY: (Firm Name of Photographer)
 - h. LOCATION: (Description of Location and View)
 2. The Contractor shall provide the Professional with a written description of each photograph. This description shall be included in the binders and a copy shall be submitted with the CDs.

1.14 PROJECT RECORD DOCUMENTS

Project Record Documents shall be submitted in accordance with Section 01720 "Project Record Documents" of these specifications.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION

3.01 SUBMITTAL PROCEDURES

- A. Article 9 of the General Conditions contains additional provisions regarding submittals.

- B. Preliminary Shop Drawing Data: Within 20-days after the Award of the Contract or before the Pre-Construction Meeting, the Contractor shall submit to the County/Professional a complete listing of manufacturers for all items for which Shop Drawings are to be submitted.
- C. Shop Drawing Submittal Schedule: Within 30-days after the Notice to Proceed, the Contractor shall submit to the County/Professional a complete schedule of Shop Drawings submittals with the respective dates for submission, the beginning of manufacture, testing and installation of materials, supplies and equipment, noting those submittals critical to the progress schedule.
- D. Submittal Log: An accurate updated log of submittals will be maintained by the Contractor and subject to review by the County/Professional at each scheduled progress meeting.
- E. If the Contractor considers any correction indicated on the Drawings to constitute a change to the Contract Drawings or specifications, the Contractor shall give written notice thereof to the County/Professional. This does not constitute a change order until accepted by the County.
- F. Shop Drawing and submittal data shall be reviewed by the County/Professional for each original submittal and first resubmittal; thereafter review time for subsequent resubmittals shall be charged to the Contractor. The Contractor shall reimburse the County for services rendered by the County/Professional at the rate multiplied by the County's Professional multiplier based on the fee schedule provided to the County for this Project. If a County engineer is performing any portion of the review, this fee is based upon the hourly rate of the engineer times the County's multiplier for overhead, benefits, and expenses. The Contractor agrees that the County shall deduct such charges from the Contract Amount by a deductive Change Order.
- G. Contractor Shop Drawing and Sample submittals shall include 5 copies in addition to any other copies that the Contractor wants returned. The County will retain 5 copies of approved submittals.
- H. Identify Project, Project Number, date, dates of previous submittals, Contractor, Sub-Contractors, suppliers with their addresses, pertinent Drawings by sheet and detail number, and Specification Section number, as appropriate. Identify all deviations from the Contract Documents. Provide space for Contractor and Professional review stamps.
- I. Contractor's delivery of Shop Drawings for review shall follow a reasonable sequence, as is necessary to support the dates on the Progress Schedule and avoid an overload of Shop Drawings awaiting review at any one time. Coordinate submittal of related items.

- J. Submit Shop Drawings per the schedule of Shop Drawing submittals, inserted in 1 loose-leaf binder, with tabs and index to the County/Professional. All individual submittal sheets inserted in said binder must be clearly marked and referenced to proper paragraph and subparagraph of specifications. Cross out any items on sheets which constitute information not pertaining to equipment specified. Clearly mark all components that are provided as "optional" by manufacturer. Shop Drawings shall be approved by the Contractor prior to submittal to the County/Professional. Shop Drawings will be reviewed by the County/Professional. After County/Professional approval, reproduce and distribute in accordance with requirements herein.
- K. All submissions of Shop Drawings, brochures and catalog cuts shall be accompanied by a transmittal letter listing the Drawings submitted by number and title.
- L. When engineering calculations and/or professional certification of performance criteria of materials, systems, and/or equipment are required, the County is entitled to rely upon the accuracy and completeness of such calculations and certifications submitted by the Contractor. Calculations, when required, shall be submitted in a neat, clear and in an easy to follow format. Such calculations and/or certifications shall be signed and sealed by a Professional Engineer registered in the State of Florida.
- M. Distribute copies of reviewed submittals to concerned parties. Instruct recipients to promptly report any inability to comply with provisions.
- N. Prior to submission of Shop Drawings and samples, the Contractor shall stamp and sign the submittals. Any submission which, upon examination by the County, shows evidence of not having been thoroughly checked, or is not in compliance with the provisions of this Section will be returned to the Contractor for completion before it will be considered for review.
- O. Notify the County of the need for making any changes in the arrangement of piping, connections, wiring, manner of installation, etc. that may be required by the material or equipment Contractor proposes to supply.
- P. On resubmittals, direct specific attention in writing or on the revised Drawings or sample to revisions other than the corrections required by County on previous submissions.
- Q. All drawings, schematics, manufacturer's product data, certifications and other drawing submittals required for a system specification shall be submitted at one time as a package to facilitate interface checking.
- R. The County will distribute Shop Drawings as follows for the indicated action taken:

SHOP DRAWING SUBMITTAL DISTRIBUTION

Representative Party	No Exception Taken or Make Correction Noted			Rejected or Revise & Resubmit		
	Submittal Transmittal	Shop Drawing	Review Comment Sheet	Submittal Transmittal	Shop Drawing	Review Comment Sheet
Engineer	1 Copies	File Copy	1 Copy	Original	File Copy	1 Copy
Contractor (see Note 1)	2 Copies	1 Copy Each Submittal	1 Copy	1 Copy	All Copies Except Engineers	1 Copy
County	2 Copy	2 Copies Each Submittal	2 Copies	2 Copies	None	2 Copies
Inspector	2 Copies	1 Copy Each Submittal	1 Copy	1 Copy	None	1 Copy
Project Record Data (see Note 2)	1 Copy	1 Copy Each Submittal	1 Copy	1 Copy	None	1 Copy

NOTES:

1. Contractor shall distribute additional copies to Subcontractors as required.
2. Stored by Contractor to be furnished to County upon closeout.

- S. All Shop Drawings shall be accompanied with a transmittal letter providing the following information:
1. Project Title and Contract Number
 2. Date
 3. Contractor's name and address
 4. The number of each Shop Drawing, project data, and sample required
 5. Notification of Deviations from Contract Documents
 6. Submittal Log Number conforming to specification section numbers
 - a. Submit each specification section separately.
 - b. Identify each Shop Drawing item required under respective specification section.
 - c. Identify resubmittal using specification section followed by A (first resubmittal), B (second resubmittal)...etc.

3.02 CONTRACTOR'S REVIEW

- A. Contractor's Responsibility for Coordination: Where the dimension, size, shape, location, capacity or other characteristic affects another item, and where the Contractor selects, fabricates or installs related or adjacent products to be used, the Contractor shall be responsible for coordination of related items. The Contractor shall insure that a proper exchange of information takes place prior to or during preparation of each submittal and that submittals reflect such coordination. The notation "verify" or "coordinate" on the Drawings indicates the necessity for Contractor coordination in the particular instances used.

- B. Contractor's Checking: When checking submittals from Subcontractors and suppliers, the Contractor shall mark all sets, indicating his corrections and comments in blue or green. Copies marked in red may be returned for revision.
- C. The Contractor is responsible to deliver and pick-up all submittals in a timely manner at the County/Professional's designated office. The Contractor is responsible for all related costs and expenses for the transmittal of such submittals.

3.03 COUNTY'S / PROFESSIONAL'S REVIEW

- A. Corrections or comments made on Shop Drawings during review do not relieve the Contractor from compliance with the requirements of Drawings and Specifications. This check is only for review of general conformance with the design concept of this Project and general compliance with information given in Contract Documents. Any substitutions or changes shall be properly noted.
- B. No action will be taken on "rough-in" Shop Drawings for plumbing and electrical connections when the items of equipment are not included in the same submittal.
- C. Review Time:
 - 1. On a normal basis, each submittal will be returned to the Contractor within 15 working days of the date it is received. Some submittals may require additional time.
 - 2. If, for any reason, the above schedule cannot be met, the Contractor will be so informed within a reasonable period and the Schedule of Submittals revised. If the specific submittal affects the critical path, the Contractor shall immediately notify the County/Professional in writing. In the event of separate submittals of individual components of a system, these submittals may be held until all components of the system are submitted, and the Contractor will be so notified.

END OF SECTION

SECTION 01310
PROGRESS SCHEDULES

PART 1 - GENERAL

1.01 REQUIREMENT

- A. The Contractor will submit precedence method cost loaded Critical Path Method (CPM) Progress Schedules to the County depicting the approach to prosecution and completion of the Work. This requirement includes, but is not limited to the Contractor's approach to Activity cost loading, recovering schedule and managing the effect of changes, substitutions and Delays on Work sequencing.
- B. The Progress Schedule shall show how the Contractor's priorities and sequencing for the Work (or Work remaining) conform to the Contract requirements and the sequences of Work indicated in or required by the Contract Documents; reflect how the Contractor anticipates foreseeable events, site conditions and all other general, local and prevailing conditions that may affect cost, progress, schedule, furnishing, and performance of the Work; and show how the Contractor's Means and Methods translate into Activities and logic.
- C. The Progress Schedule will consist of the Initial Submittal, Payment Submittals and Revision Submittals. Upon acceptance by the County, the Initial submittal will become the As-Planned Schedule for the Work. Revision submittals upon acceptance will become the As-Planned Schedule for the Work remaining to be completed as of the submittal date for that Revision.
- D. References to the Critical Path Method (CPM) are to CPM construction industry standards that are consistent with the requirements of this Section.

1.02 GLOSSARY OF TERMS

- A. The following terms, whether or not already defined elsewhere in the Contract Documents, have the following intent and meanings within this Section:
 - 1. Activity Value (Value): That portion of the Contract Price representing an appropriate level of payment for the part of the Work designated by the Activity.
 - 2. As-Planned Schedule: The first, complete Initial Progress Schedule submitted by the Contractor with the intent to depict the entire Work as awarded and accepted by the County or returned as no resubmittal required.
 - 3. Contract Float: Days between the Contractors anticipated date for completion of the Work, or of a specified portion of the Work, if any, and the corresponding Contract Time.

4. CPM Schedule: The Progress Schedule based on the Critical Path Method (CPM) of scheduling. The term Critical Path means any continuous sequence of Activities in the Progress Schedule controlling, because of their sum duration, the Early Date of a pertinent, specified Contract Time.
5. Early/Late Dates: Early/late times of performance, based on CPM calculations, for an Activity in the Progress Schedule. Early Dates will be based on proceeding with all or part of the Work on the date when the corresponding Contract Time commences to run. Late Dates will be based on completing all or part of the Work on the corresponding Contract Time, even if the Contractor plans early completion.
6. Milestones: Key, pre-determined points of progress in the completion of a facility, denoting interim targets in support of the Contract Times. Milestones may pinpoint targets for key excavation and substructure events, significant deliveries, critical path transition from superstructure to piping and electrical rough in and building enclosure. Also, hook-up of mechanical and electrical equipment, availability of power for testing, equipment shakedown, training of County personnel, start-up, Substantial Completion and other events of like import.
7. Official Schedule: The Initial or most recent Revision Submittal accepted by the County or returned as no resubmittal required and the basis for Payment Submittals until another Revision Submittal is submitted and accepted. The accepted Initial Submittal is also the As-Planned Schedule.
8. Payment Submittal: A monthly Progress Schedule update reflecting progress and minor adjustments on the Activities, sequencing and restraints for Work remaining.
9. Total Float: Days by which an activity may slip from its Early Dates without necessarily extending a pertinent Contract Time. Total Float at least equals Contract Float. Total Float may also be calculated and reported in working Days. When an activity is delayed beyond Early Dates by its Total Float it becomes a Critical Path activity and if delayed further will impact a Contract Time.

1.03 QUALITY ASSURANCE

- A. The Contractor may self-perform the Work covered by this Section or employ a Subcontractor, subject to the County's consent. Employment of a scheduling Subcontractor shall not in any way alter or reduce the Contractor's obligations under the Contract Documents.
- B. The Contractor will obtain a written interpretation from the County, if the Contractor believes that the selection of activities, logic ties and/or restraints requires a written interpretation of the Contract Documents. With each submission, the Contractor will point out by specific, written notation, any Progress Schedule feature that may reflect variations from any requirements of the Contract Documents.
- C. It is the Contractor's responsibility to obtain information directly from each Subcontractor and Supplier when scoping their respective Activities, Values, logic ties and restraints.

- D. Neither Acceptance nor Review of any Progress Schedule will relieve the Contractor from the obligation to comply with the Contract Times and any sequence of Work indicated in or required by the Contract Documents and to complete, within the Contract Times, any Work omitted from that Progress Schedule.
- E. Neither Acceptance nor Review of any Progress Schedule will imply approval of any interpretation of or variation from the Contract Documents, unless expressly approved by the County through a written interpretation or by a separate, written notation on the returned Progress Schedule Submittal.

1.04 MILESTONES AND SCHEDULE RECOVERY

- A. The County will select Milestones and Milestone Dates on the basis of the As-Planned Schedule. As the Official Schedule is revised, Milestone Dates will be revised accordingly. Milestone Dates will serve as target dates.
- B. Whenever any Activity slips by 14 or more Days from the Late Date for an activity in the Official Schedule, Milestone Dates selected by the County, or a pertinent Contract Time, the Contractor will deliver a Revision Submittal documenting the Contractor's schedule recovery plan and/or a properly supported request for an extension in the Contract Time. The narrative will identify the Delay and actions taken by the Contractor to recover schedule, whether by adding labor, Subcontractors or construction equipment, activity re-sequencing, expediting of submittals and/or deliveries, overtime or shift Work, and so forth. Activity shortening and overlapping shall be explained as to their basis (and be supported by increases in resources).
- C. Upon evaluation of that Revision Submittal, if the County determines there is sufficient cause, the County may withhold liquidated damages or provide a notice of intent to do so, if schedule is indeed not recovered, and/or may give a notice of default.

1.05 PROGRESS SCHEDULE SOFTWARE

- A. The scheduling software employed by the Contractor to process the Progress Schedule will be the current version of Primavera P6.0®, or Primavera® Contractor 5.0 CPM or Microsoft Project® scheduling software.
- B. If the Contractor intends to use companion schedule reporting, analysis or graphics software tools, the Contractor will furnish to the County descriptive materials and samples describing such software tools.

1.06 NON-PERFORMANCE

- A. The County may refuse to recommend all or any part of any payment, if the Contractor fails, refuses or neglects to provide the required Progress Schedule information on a timely basis. Partial payments without a properly updated Progress Schedule shall be returned to the Contractor as non-conforming.

- B. If justified under the circumstances, the County also may prepare alternate Progress Schedules, as appropriate, and deduct from the Contract Amount all related costs by Change Order and/or take other action commensurate with the breach.

1.07 REPORTS, SCHEDULES AND PLOTS

- A. Schedule Reports will include Activity (ID) code and description, duration, calendar, Early Dates, Late Dates and Total Float. Separate Schedule Reports will tabulate, for each Activity, all preceding and succeeding logic types and lead times, whether CPM Plots displaying logic ties are appended or not.
- B. CPM Schedule Plots will be plotted on a suitable time scale and identify the Contract Times, Critical Paths, phases and work areas on 24-inch x 36-inch or smaller sheets. Activities will be shown on the Early Dates with Total Floats noted by Late Date flags. For Payment and Revision Submittals plot a target comparison based on the current Official Schedule.
- C. The Activity Value report will tabulate Activity code and description and Activity Value, percent complete and earned value as calculated by the scheduling software. Cash flow plots shall be provided showing the monthly and cumulative actual and planned earned values with curves shown for Early and Late Dates in the schedules. For Payment and Revision Schedule submittals, the cash flow curves shall also plot the most current Official Schedule planned earnings curves.
- D. Each submittal shall include listings of all added and deleted activities, logic, constraints, Activity Value changes and update information vs. the previous Progress Schedule submittal. This list may be manually prepared or generated by accessory software that will generate such listings.

1.08 NARRATIVE REQUIREMENTS

- A. The Initial Submittal narrative will describe the Contractor's approach to prosecution of the Work and the basis for determination of activity durations, sequence and logic, including the Contractor's management of the site, e.g., lay down, staging, parking, etc.; Contractor's phasing of the Work; use of crewing and construction equipment; identification of non-work County/Professional's, shifts, weekend Work and multiple calendars applied to activities and an explanation of the basis for restraint dates.
- B. Revision and Payment Submittal narratives will explain any changes to the approach or planning referred to in Paragraph A above on account of any change, delay, schedule recovery, substitution and/or Contractor-initiated revision occurring since the previous submittal.
- C. Each narrative will list the Critical Path Activities and compare Early and Late Dates against Contract Times and Milestone Dates. Narratives shall also recap progress and Days gained or lost vs. the current Official Schedule, and identify delays, their extent and causes.

- D. The Initial Submittal narrative will describe all delays occurring since Contract Award and all pending and anticipated "or equal" and substitution proposals. Payment and Revision Submittal narratives will describe any new delays and shall certify that the Contractor has not been delayed, as of the cut off date, by any acts or omissions of the County, except as otherwise specifically stated.

1.09 ACTIVITY REQUIREMENTS

- A. Separate activities will identify permits, design when included in the Work, construction, Submittal preparation and review (and resubmission and re-review), deliveries (site or storage), testing, start-up, commissioning and Punch List.
- B. Activities will be detailed to the extent required to show the transition of trade Work. Activities will delineate the progression of the Work.
- C. Activities will not combine separate or non-concurrent items of Unit Price or lump sum Work.
- D. Activity durations will equal the Work Days required to sufficiently complete the Work designated by the Activity, (i.e., when finish-to-start successors could start, even if the Activity is not quite 100% complete). Installation Activities will last from 10 to 40 workdays. Submittal review activity durations shall conform to specified timeframes.
- E. Activities will be assigned consistent descriptions and identification codes. Sort codes will group Activities by meaningful schemes.
- F. Activities will be assigned Activity Values as appropriate and needed to reasonably allocate the Contract Amount to the time periods that they will be earned and eligible for payment based on the Progress Schedule and Schedule of Values. Separate pay activities may be used to simplify cost loading of the Progress Schedule. When used, pay activities shall be loaded with the cost of Work that is included, at no cost, in related (generally, concurrent) CPM activities. Pay activities shall not control the rate of progress; however, their start and finish dates shall be consistent with those of their related CPM activities to ensure accurate Early Date and Late Date cash-flow plots.

1.10 FLOAT TOLERANCES AND FLOAT OWNERSHIP

- A. Any Progress Schedule with Early Dates after a Contract Time will yield negative Total and Contract Floats, whether shown/calculated or not. Any Revision Submittal with less than negative 20-days of Float will be returned as "Revise and Resubmit," unless a time extension is requested or the County assesses liquidated damages or gives notice of intent to do so, in the event schedule is not recovered.
- B. Float calculated from the definitions given in this Section supersede any conflicting Float values in any early completion Progress Schedule.

- C. Neither the County nor the Contractor own the Float time, the Project owns the Float time. Neither the County nor the Contractor use of positive Total Float will impact a Contract Completion Date or justify an extension of Contract Time.

1.11 SUBMITTALS

- A. Each Progress Schedule Submittal will consist of a narrative, 5 copies of the required reports and plots and an optical ROM data disk with the Contractor's corresponding schedule and schedule layout files in Primavera ".XER" format.
- B. The County will review Progress Schedule Submittals and return a review copy within 14-days after receipt and the Contractor shall, if required, resubmit within 7-days after return of the review copy.
- C. Requirements for the Initial Submittal:
 - 1. Within 20-days after receipt of Notice to Proceed and prior to commencing Work on the Project, prepare and submit to the County the Initial Submittal of the Progress Schedule for the Work. The Initial Submittal will show the Work as awarded, without delays, Change Orders or substitutions.
 - a. Activity Values will prorate Schedule of Values costs and/or pay items through to Activities. Provide a cross-reference listing with two parts; a part that will list each activity with the respective amounts allocated from each Schedule of Values and Unit Price Item making up the total value of each activity and a second part that will list the Schedule of Values and Unit Price Items with the respective amounts allocated from each activity that make up the total value of each item.
 - 2. After the As-Planned Schedule is established, the County will select Milestones and record the Milestone Early and Late Dates. As the Official Schedule evolves, Milestone Dates will be revised accordingly.
 - 3. If the County refuses to endorse the Initial Submittal (or a resubmission) as "Resubmittal Not Required," the As-Planned Schedule will not be established. In that event, the Contractor will continue to submit Payment and Revision Submittals reflecting progress and the Contractor's approach to remaining Work. The County will rely on the available Payment and Revision Submittals, subject to whatever adjustments it determines appropriate.
- D. Requirements for Payment Submittals:
 - 1. Payment Submittals with progress up to the closing date and updated Early Dates and Late Dates for progress and remaining Activities will be due with each Progress Payment. As-built data will consist of actual dates, percent complete, earned payment, changes, Delays and other significant events occurring before the closing date.
 - 2. Activity percent complete and earned value should indicate a level of completion that corresponds to the Application for Progress Payment for the same period. The earned value should be calculated by the scheduling software as Activity Value times percent complete. Explanation should be provided whenever the cumulative earned value of activities in a Payment Submittal is not within 10% of the value of Work completed as represented in the corresponding Application for Progress for Payment.

3. At the Contractor's option, a Payment Submittal may overlay minor adjustments on activities and sequencing for Work remaining. This excludes Activity re-scoping to reflect Delays, changes, schedule recovery or substitutions.

E. Requirements for Revision Submittals:

1. Revision Submittals will be submitted when necessary because of major changes or delays affecting activities, sequencing or restraints for Work remaining and/or to put forth a schedule recovery plan. Revision Submittals may also be required because of Contractor-initiated re-planning, or when Contractor plans to perform Work ahead or out-of-sequence that will require additional testing or inspection personnel, or when requested by the County when Work is performed out-of-sequence from the current Official Schedule such that the number of Days gained or lost can not be determined or the scheduled dates of completion of the Work in a Payment Submittal are not viewed as reliable.
2. If requesting a time extension, the Revision Submittal should show the impact of the delay after incorporating reasonable mitigation to minimize the impact and illustrate how the number of Days requested time extension was determined. The delay should be determined as the change in the forecast Contract Completion Date(s) resulting solely from delays that entitle the Contractor to a time extension as provided in the General Conditions. Any and all Contractor slippage and delay occurring prior to and concurrent with the delay potentially entitling the Contractor to a time extension shall be incorporated in the Revision and explained such that the concurrent and non-concurrent periods of delay are indicated. If the Contractor does not follow the procedures contained in this Section or, if the Contractor's analysis is not verifiable by an independent, objective evaluation by the County using the electronic files and data furnished by the Contractor, any such extension in Contract Time will not be granted.

F. Retrospective Delay Analysis:

1. If the County/Professional refuses to endorse any Revision Submittal as "Resubmittal Not Required," the Contractor and County will use the latest Official Schedule when evaluating the effect of Delays on Contract Time and/or Contract Price. The procedure to be used will consist of progressively updating the latest Official Schedule at key closing dates corresponding to starting and finishing dates of the delays and/or dates the delays became critical or dates the Critical Path may have changed for other reasons. For each Progress Schedule iteration, slippage between actual Milestone Dates and Initial Milestone Dates will be correlated to Delays occurring solely in that iteration.
2. For each iteration, revisions in Activities, logic ties and restraints affecting Work after the closing date will be included in that Progress Schedule only if they meet any of the following conditions. First, they are Progress Schedule revisions that the County consented to contemporaneously (i.e., before the closing date) in writing. Second, they reflect comments or objections raised by or on behalf of the County and that were actually confirmed by the as-built progress. Lastly, they represent Contractor's schedule recovery plans or other Progress Schedule revisions that were actually confirmed by the as-built progress.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION

SECTION 01370
SCHEDULE OF VALUES

PART 1 - GENERAL

1.01 DEFINITION

- A. Schedule of Values: Schedule that divides the Contract Amount into pay items, such that the sum of all pay items equals the Contract Amount for the Work, or for any portion of the Work having a separate specified Contract Amount.

1.02 REQUIREMENT

- A. The Schedule of Values established as provided in the General Conditions will serve as the basis for progress payments and will be incorporated into a form of Application for Payment acceptable to the County. Progress payments on account of Unit Price Work will be based on the number of units completed.
- B. No payment will be made for Work performed on a lump sum contract or a lump sum item until the appropriate Schedule of Values is approved by the County.
- C. The equitable value of Work deleted from a lump sum contract or lump sum item shall be determined from the approved Schedule of Values.

1.03 SUBMITTALS

- A. Submit 3 copies of a Preliminary Schedule of Values within 15-days after the recommended award of the Contract.
- B. Submit 3 copies of a proposed final Schedule of Values within 20-days after receipt of Notice to Proceed as per the General Conditions.
- C. Submit the Schedule of Values, typed, on EJCDC 1910-8-E form or Orange County forms or spreadsheets provided by County. The Contractor's standard form or electronic media printout will be considered for acceptability by the County.
- D. List installed value of each major item of Work and each subcontracted item of Work as a separate line item to serve as a basis for computing values for Progress Payments. Round off values to nearest dollar.
- E. Coordinate listings with the Progress Schedule.
- F. For items on which payments will be requested for stored materials or equipment, list sub-values for cost of stored products with taxes paid.
- G. Submit a sub-schedule for each separate stage of Work specified in Section 01010 "Summary of Work."

- H. The sum of values listed shall equal the total Contract Amount for the Work or the Contract Amount for a part of the Work with a separate Contract Amount provided for by the Contract Documents.
- I. When the County requires substantiating information, submit data justifying line item amounts in question.

1.04 UNIT PRICE CONTRACTS

- A. For unit price contracts, the bid item prices on the Project Bid Schedule shall be used as the basis for the schedule of values. The Contractor shall resubmit the bid item prices in the format described herein, and may, at its option, or if requested by the County, divide the items in the Project Bid Schedule into sub-items to provide a more detailed basis of payment.

1.05 LUMP SUM CONTRACTS

- A. For lump sum contracts, if the Work involves separate facilities, e.g. multiple pump stations, the cost of the Work shall be separated by each facility and into schedule of value items. Break principal subcontract amounts down into these items; The lump sum cost for each facility shall be submitted individually and split into the schedule of values listed in items 1 through 10.
 1. Demolition work, equipment removal
 2. Bypass pumping or temporary facilities
 3. Civil Site work: Paving, Concrete Slabs, and Site Restoration
 4. Yard piping, fittings, valves, and appurtenances
 5. Chain link fence and Sliding gates
 6. Pre-manufactured Building (Guardhouse)
 7. Generator, fuel storage tank and related piping
 8. Electrical work: control panels, equipment, conduit, wiring, and connections
 9. Instrumentation work: devices, equipment, conduit, wire and programming
 10. Start-up, training, testing and commissioning.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION

SECTION 01380
AUDIO – VISUAL DOCUMENTATION

PART 1 - GENERAL

1.01 PURPOSE AND DESCRIPTION OF WORK

- A. The purpose of the audio-visual documentation is to provide the County with regularly documented audio-visual records of the Construction process from the existing conditions through final completion.

1.02 PRE-CONSTRUCTION VIDEO REQUIREMENTS INCLUDED

- A. The Contractor shall employ a professional videographer to take a Pre-Construction video of the entire site including the areas of adjacent properties within 100-feet of the limits of Work and shall be made within 30-days of Work beginning. Special attention shall be made to show the existing paved roads, shoulders, signs, and other existing features.
- B. The Contractor shall submit a quality audio-video recording documenting Pre-Construction field conditions for the entire project. When the Work includes construction of water, wastewater, reuse, or other lines in the vicinity of any street or road, the Contractor shall take digital audio-video recordings of existing conditions along both sides of the street or road. The Pre-Construction video shall be submitted to the County and accepted prior to commencing any Work or using any Contractor laydown areas.
- C. Electronic digital photography shall also be used as necessary to record and facilitate resolution of on-site issues through the transmission of electronic photographs by e-mail from the site to the Professional's and County's offices.

PART 2 - PRODUCTS

2.01 AUDIO-VIDEO RECORDING

- A. Each audio-video recording shall be saved on appropriate DVD media viewable on standard DVD players or computer.

- B. Each DVD shall contain the following information and arrangement at the beginning as a title screen:
- Orange County, Florida
 - PROJECT NAME
 - PROJECT NUMBER
 - CONTRACTOR: (Name of Contractor)
 - DATE: (When photo was taken)
 - VIDEO BY: (Firm Name of Videographer)
 - LOCATION: (Description of Location(s) and View(s))
- C. Each DVD recording section shall begin with an audio description of the County's name, Contract name and number, Contractor's name, date, and location information such as street name, direction of travel, viewing side, etc.
- D. Information appearing on the video recording must be continuous and run simultaneously by computer generated transparent digital information. No editing or overlaying of information at a later date will be acceptable.
- E. Digital information to appear in the upper left corner shall be as follows:
1. Name of Contractor
 2. Day, date, and time
 3. Name of Project & Specification Number
- F. Time must be accurate and continuously displayed on the video record.
- G. Written documentation must coincide with the information on the DVD so as to make easy retrieval of locations at a later date.
- H. The video system shall have the capability to transfer individual frames of video electronically into hard copy prints or photographic negatives.
- I. Audio shall be recorded at the same time as the video recording and shall have the same information as on the viewing screen. Special commentary shall be given for unusual conditions of buildings, sidewalks and curbing, foundations, trees and shrubbery, structures, equipment, pavement, etc.
- J. All DVDs and boxes shall bear labels with the following information:
1. DVD Number
 2. County's Name
 3. Date of Recording
 4. Project Name and Number
 5. Location and Standing Limit of Video

2.02 CONSTRUCTION PHOTOGRAPHS

- A. The Contractor shall employ a competent photographer to take construction record photographs periodically during the course of the Work.

- B. Prints: Date imprinted 8-inch x 10-inch high resolution glossy single weight color print paper; 5 sets, bound in 3-ring binders to be provided to the County with each respective Application for Payment and distributed by the County as follows:
1. County (2 sets)
 2. Engineer (1 set)
 3. Contractor (1 set)
 4. Project Record Data (1 set stored by Contractor to be furnished to County upon Closeout)

PART 3 - EXECUTION

3.01 VIDEO VIEWS REQUIRED

- A. Complete coverage shall include all surface features within 100-feet of the Work area to be used by the Contractor and shall be supported by appropriate audio description made simultaneously with video coverage. Such coverage shall include, but not be limited to, all existing driveways, sidewalks, curbs, ditches, roadways, landscaping, trees, culverts, headwalls and retaining walls, equipment, structures, pavements, manholes, vaults, handrails, etc. located within the work zone. Video coverage shall extend to the maximum height of all structures within this zone.
- B. The video recorder shall take special efforts to point out and provide audio commentary on cracking, breakage, damage, and other defects in existing features.
- C. All video recording shall be done during times of good visibility. No video recording shall be done during periods of visible precipitation, or when more than 10% of the ground area is covered with standing water, unless otherwise authorized by County.
- D. Prior to commencement of audio-video recording, the Contractor shall notify the County in writing within 48-hours of the audio-video recording. The County may provide a designated representative to accompany and observe all video recording operations. Audio-video recording completed without a County Representative present will be unacceptable unless specifically authorized by the County.

3.02 AUDIO-VIDEO REQUIREMENTS

- A. Major Locations:
1. The Contractor shall provide color digital video of each major facility and structures and facilities adjacent to the Construction before construction starts.
 2. All videos shall be recorded with character generator operating with date, time, and location on screen. During video recording, the Contractor shall narrate video explaining what is being shown. All master videos shall be delivered to the County.

3. The audio and video portions of the recording shall maintain viewer orientation. To this end, overall establishing views of all visible house and business addresses shall be used. In areas where the proposed construction location will not be readily apparent to the video recording viewer, highly visible yellow flags shall be placed, by the Contractor, in such a fashion as to clearly indicate the proposed centerline of Construction. When conventional wheeled vehicles are used as conveyances for the recording system, the vertical distance between the camera lens and the ground shall not exceed 10-feet. The camera shall be firmly mounted such that transport of the camera during the recording process will not cause an unsteady picture.
4. All video recording shall be done during time of good visibility. No video recording shall be done during precipitation, mist, or fog. The recording shall only be done when sufficient sunlight is present to properly illuminate the subjects of recording and to produce bright, sharp video recordings of those subjects.
5. The average rate of travel during a particular segment of coverage shall be directly proportional to the number, size, and value of the surface features within that construction area's zone of influence. The rate of speed in the general direction of travel of the vehicle used during taping shall not exceed 44-feet per minute.

3.03 PHOTOGRAPHS

- A. A minimum of 3 views (top, upstream, and downstream) each shall generally be taken prior to backfilling pipelines or structures. Photographs shall be provided for:
 1. Utility conflicts/relocations
 2. Manholes
 3. Pump stations
 4. Boring and jacking
 5. Directional drilling pipe entrance and exit
 6. Valve installation
 7. Air release valve installation
 8. Fire hydrant assembly
- B. Photo Identification
 1. Name of Project
 2. Name of Structure
 3. Orientation of View
 4. Date & Time of Exposure
 5. Film numbered identification of exposure

END OF SECTION

SECTION 01400
QUALITY CONTROL

PART 1 - GENERAL

1.01 SITE INVESTIGATION AND CONTROL

- A. Contractor shall verify all dimensions in the field and check field conditions continuously during construction. Contractor shall be solely responsible for any inaccuracies built into the Work due to Contractor's failure to comply with this requirement.
- B. Contractor shall inspect related and appurtenant Work and report in writing to County any conditions which will prevent proper completion of the Work. Failure to report any such conditions shall constitute acceptance of all site conditions, and any required removal, repair, or replacement caused by unsuitable conditions shall be performed by the Contractor at Contractor's sole cost and expense.

1.02 INSPECTION OF THE WORK

- A. The Work shall be conducted under the general observation of representatives of the County acting on behalf of the County to ensure strict compliance with the requirements of the Contract Documents. Such inspection may include mill, plant, shop, or field inspection, as required. The County shall be permitted access to all parts of the Work, including plants where materials or equipment are manufactured or fabricated. Inspection by the County are in addition to the inspections required of Contractor by his or her QC Representatives.
- B. The presence of the County, however, shall not relieve the Contractor of the responsibility for the proper execution of the Work in accordance with all requirements of the Contract Documents. Compliance is a duty of the Contractor, and said duty shall not be avoided by any act or omission on the part of the County. Further, no requirement of this Contract may be waived or modified except by change order or formal (written) substitution approval.
- C. All materials and articles furnished by the Contractor shall be subject to rigid inspection, and no materials or articles shall be used in the Work until they have been inspected and accepted by the County. No Work shall be backfilled, buried, cast in concrete, hidden, or otherwise covered until it has been inspected. Any Work so covered in the absence of inspection shall be subject to uncovering. Where uninspected Work cannot be uncovered, such as in concrete cast over reinforcing steel, all such Work shall be subject to demolition, removal, and reconstruction under proper inspection and no additional payment will be allowed therefore.

- D. The Contractor is responsible for the Quality of his or her own work and shall designate a qualified individual, to be approved by the County, who will ensure that all work is performed in strict accordance with the Contract Documents. This quality representative shall inspect the work for the Contractor and provide to the County and the Contractor a report outlining all work accomplished, all inspections, and all testing performed for all days when work is performed. The objective of this report is to provide "Objective Evidence of Compliance" by the Contractor with the requirements of the Contract.

1.03 TIME OF INSPECTION AND TESTS

- A. Samples and testing required under these Specifications shall be furnished and prepared in ample time for the completion of the necessary tests and analyses before said articles or materials are to be used. Except as otherwise provided in the Contract Documents, performance of the required tests will be by the Contractor and all costs therefore will be borne by the Contractor at no cost to the County. Whenever the Contractor is ready to backfill, bury, cast in concrete, hide, or otherwise cover any Work under this Contract, the County shall be notified not less than 24-hours in advance to request inspection before beginning any such Work of covering. Failure of the Contractor to notify the County at least 24-hours in advance of any such inspections shall be reasonable cause for the County to order a sufficient delay in the Contractor's schedule to allow time for such inspection, any remedial, or corrective work required, and all costs of such delays, including its impact on other portions of the Work, shall be borne by the Contractor.

1.04 SAMPLING AND TESTING

- A. When not otherwise specified, all sampling and testing shall be in accordance with the methods prescribed in the current standards of the ASTM, as applicable to the class and nature of the article or materials considered. However, the County reserves the right to use any generally accepted system of inspection which, in the opinion of the County, will ensure the County that the quality of the workmanship is in full accord with the Contract Documents.
- B. Any waiver of any specific testing or other quality assurance measures, whether or not such waiver is accompanied by a guarantee of substantial performance as a relief from the specified testing or other quality assurance requirements as originally specified, and whether or not such guarantee is accompanied by a performance bond to assure execution of any necessary corrective or remedial work, shall not be construed as a waiver of any technical or qualitative requirements of the Contract Documents.
- C. Notwithstanding the existence of such waiver, the County shall reserve the right to make independent investigations and tests as specified in the following paragraph and, upon failure of any portion of the Work to meet any of the qualitative requirements of the Contract Documents, shall be reasonable cause for the County to require the removal or correction and reconstruction of any such Work.

- D. In addition to any other inspection or quality assurance provisions that may be specified, the County shall have the right to independently select, test, and analyze, at the expense of the County, additional test specimens of any or all of the materials to be used. Results of such tests and analyses shall be considered along with the tests or analyses made by the Contractor to determine compliance with the applicable specifications for the materials so tested or analyzed provided that wherever any portion of the Work is discovered, as a result of such independent testing or investigation by the County which fails to meet the requirements of the Contract Documents, all costs of such independent inspection and investigation and all costs of removal, correction, reconstruction, or repair of any such Work shall be borne by the Contractor.

1.05 RIGHT OF REJECTION

- A. The County shall have the right at all times and places to reject any articles or materials to be furnished hereunder which, in any respect, fail to meet the requirements of the Contract Documents, regardless of whether the defects in such articles or materials are detected at the point of manufacture or after completion of the Work at the site. If the County or inspector, through an oversight or otherwise, has accepted materials or Work which is defective or which is contrary to the Contract Documents, such material, no matter in what stage or condition of manufacture, delivery, or erection, may be rejected by County.
- B. Contractor shall promptly remove rejected articles or materials from the site of the Work after notification or rejection.
- C. All costs of removal and replacement of rejected articles or materials, as specified herein, shall be borne by the Contractor.
- D. If the Contractor fails to remove or replace defective work after notification to do so, the County may have the work removed and replaced by others and deduct all costs from the Contractor's pay requests.

1.06 TESTING LABS

- A. All geotechnical testing laboratory services for field testing will be paid by the County. The lab(s) shall function as independent lab(s) and report independently to the County and the Contractor. The test lab(s) may not approve or allow any deviation from the Contract Documents.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION

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SECTION 01410
TESTING AND TESTING LABORATORY SERVICES

PART 1 - GENERAL

1.01 DESCRIPTION

A. Scope of Work:

1. County will employ, and pay for services of an Independent Testing Laboratory to perform Testing specifically indicated on the Contract Documents or specified in the Specifications and may at any other time elect to have materials and equipment tested for conformity with the Contract Documents.
2. Contractor shall cooperate with the laboratory to facilitate the execution of its required services.
3. Employment of laboratory by County shall in no way relieve Contractor's obligations to perform the Work of the Contract.

B. Related Requirements Described Elsewhere:

1. Conditions of the Contract.
2. Respective section of Specifications: Certification of products.
3. Each Specification section listed: Laboratory tests required, and standards for testing.

1.02 LABORATORY DUTIES: LIMITATIONS OF AUTHORITY

A. Submit 5 copies of inspection reports to the County. The reports shall include the following components:

1. Project title and County's project number
2. Testing laboratory name and address
3. Date of report issuance
4. Name and signature of field technician
5. Date of inspections, sampling, and/or testing
6. Record of weather conditions
7. Identification of product tested and associated specification section
8. Testing location
9. Description of testing performed
10. Observations made regarding compliance with the Contract Documents

B. Laboratory is not authorized to:

1. Release, revoke, alter, or enlarge on requirements of Contract Documents
2. Approve or reject any portion of Work
3. Perform any duties of the Contractor

1.03 CONTRACTOR'S RESPONSIBILITIES

- A. Cooperate with County's personnel; provide access to Work and manufacturer's operations.

- B. Secure and deliver to the County adequate representational samples of materials proposed to be used and which require testing.
- C. Provide to the County the preliminary design mix proposed to be used for concrete, and other materials mixes which require control by the testing laboratory.
- D. Materials and equipment used in the performance of work under this Contract are subject to inspection and testing at the point of manufacturer or fabrication. Standard specifications for quality and workmanship are indicated in the Contract Documents. The County may require the Contractor to provide statements or certificates from the manufacturers and fabricators that the materials and equipment provided by them are manufactured or fabricated in full accordance with the standard specifications for quality and workmanship indicated in the Contract Documents. All costs of this testing and providing statements and certificates shall be a subsidiary obligation of the Contractor, and no extra charge to the County shall be allowed on account of such testing and certification.
- E. Contractor shall not have direct contact with laboratory or laboratory personnel. All testing shall be coordinated through County.
- F. Furnish incidental labor and facilities:
 - 1. To provide access to Work to be tested.
 - 2. To obtain and handle samples at the Project site or at the source of the product to be tested.
 - 3. To facilitate inspections and tests.
 - 4. For storage and curing of test samples.
- G. Notify County sufficiently in advance of operations to allow for laboratory assignment of personnel and scheduling of tests. When tests or inspections cannot be performed after such notice, reimburse County for laboratory personnel and travel expenses incurred due to Contractor's negligence.
- H. Employ and pay for the services of the same or a separate, equally qualified independent testing laboratory to perform additional inspections, sampling and testing required for the Contractor's convenience.
- I. If the test results indicate the material or equipment complies with the Contract Documents, the County shall pay for the cost of the testing laboratory. If the tests and any subsequent retests indicate the materials and equipment fail to meet the requirements of the Contract Documents, the Contractor shall pay for the laboratory costs directly to the County or the total costs shall be deducted from any payments due to the Contractor.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION

SECTION 01500
TEMPORARY FACILITIES AND CONTROLS

PART 1 – GENERAL

1.01 DESCRIPTION

- A. Work Included: Provide temporary facilities and controls needed for the Work, including, but not necessarily limited to:
 - 1. Temporary utilities such as water, electricity, and telephone;
 - 2. Field office for the Contractor's personnel;
 - 3. Sanitary facilities; and
 - 4. Enclosures such as tarpaulins, barricades, fences, canopies; traffic control and pedestrian control devices.

- B. Related Work:
 - 1. Documents affecting work of this Section include, but are not necessarily limited to, General Conditions, Supplementary Conditions, and Sections in Division 1 of these Specifications.
 - 2. Except that equipment furnished by subcontractors shall comply with requirements of pertinent safety regulations, such as equipment normally furnished by the individual trades in execution of their own portions of the Work are not part of this Section.
 - 3. Permanent installation and hookup of the various utility lines are described in other Sections.

1.02 PRODUCT HANDLING

- A. Maintain temporary facilities and controls in proper and safe condition throughout progress of the Work.

PART 2 – PRODUCTS

2.01 UTILITIES

- A. Water:
 - 1. Provide necessary temporary piping and water supply, and upon completion of the Work, remove such temporary facilities.

- B. Electricity:
 - 1. Provide necessary temporary wiring, and upon completion of the Work, remove such temporary facility.
 - 2. Provide area distribution boxes so located that the individual trades may furnish and use 100-foot maximum length extension cords to obtain power and lighting at points where needed for work, inspection, and safety.

3. All electric power necessary for construction and for testing of Project mechanical and electrical systems will be furnished and paid for by the Contractor. The point(s) of tie-in shall be coordinated with Orlando Utilities Commission.
 - a. All temporary wiring provided by the Contractor must conform to the requirements of the National Electric Code, the Industrial Safety Commission and local requirements. In addition, all wire used shall be fused to adequately protect that wire according to the Code.
 - b. The Contractor shall have an adequate number of outlets and each outlet shall be properly and clearly labeled with the maximum voltage and fuse protection.
 - c. Where temporary lighting is used, outlets shall consist of a weatherproof socket properly insulated and provided with a locking type wire guard.
 - d. All devices shall be properly grounded.

C. Sanitary Facilities:

1. Provide temporary sanitary facilities for use by all of Contractor's personnel.
2. Maintain in a sanitary condition at all times.
3. The Contractor shall provide and maintain in a neat and sanitary condition such accommodations for the use of his employees as may be necessary to comply with the regulations of the State Board of Health.

2.02 ENCLOSURES

- A. Provide and maintain for the duration of construction all tarpaulins, canopies, warning signs, steps, platforms, bridges, and other temporary construction necessary for proper completion of the Work in compliance with pertinent safety and other regulations.

END OF SECTION