

February 11, 2020
BOARD OF COUNTY COMMISSIONERS
ORANGE COUNTY, FLORIDA
ADDENDUM NO. 1 / RFP Y20-905
CONTINUING ENGINEERING SERVICES FOR UTILITIES
RFP OPENING DATE: February 18, 2020

This Addendum is hereby incorporated into the bid documents of the project referenced above. The following items are clarifications, corrections, additions, deletions and/or revisions to and shall take precedence over the original documents.

A. QUESTIONS AND ANSWERS:

1. Question: Will minority and women employee workforce percentages need to be met individually, or will a combined percentage of 24% be used for scoring?

Response: The minority and women workforce levels are calculated separately, 18% minority and 6% women. These percentages are not combined to achieve 24%.

Reference page 4_22_A. MINORITY/WOMEN OWNED BUSINESS ENTERPRISE:

2. Question: If the prime engineering firm is a certified M/WBE firm, certified by Orange County, do we still need an M/WBE sub to meet the threshold?

RESPONSE: Orange County does not have a M/WBE threshold, there is a M/WBE **sub-consultant** utilization goal. Refer to Section 22 beginning on page 4 of the RFP, the goal of certified minority/women business enterprise is 27% of the contract value for this project.

3. Question: If the proposed project manager or project engineer has completed a project while having worked in the utility sector rather than as a consulting engineer, will the experience still be considered to meet the criteria? Or does it need to have been done as a consulting engineer?

Response: Work can have been completed while in the utility sector or consulting engineer as long as the Project Manager or the Project Engineer was responsible for production of the deliverables on all similar projects.

4. a. Question: The Project Manager and the Project Engineer shall demonstrate experience with any three of the four Project Types. Is this criteria intended that the Project Manager (PM) and Project Engineer (PE) together shall demonstrate experience with 3 of the 4 Project Types. In this interpretation, the criteria would be met if the PM showed 2 of the project types and the PE had the 3rd project type.

Response: No, that is not the intent of the criteria. The Project Manager and Project Engineering shall each demonstrate experience with any three of the four project types. Per item d., the Project Manager and Project Engineer may submit the same projects.

- b. Question: If it is intended that the PM and PE each shall demonstrate 3 of the 4 project types, could the PE's criteria be changed to demonstrate 2 of the 4 project types?

Response: No, the requirements remain unchanged. The Project Manager shall submit 3 of the 4 similar project types and the Project Engineer shall submit 3 of the 4 similar project types.

B. CLARIFICATION

Per FORMS D and E, Proposer may only use one page per each similar project.

- C. 1. The Proposer shall acknowledge receipt of this addendum by completing the applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned not later than the date and time for receipt of proposal.
2. All other terms, conditions and specifications remain the same.

Receipt acknowledged by:

Authorized Signature

Date Signed

Title