

December 20, 2019
BOARD OF COUNTY COMMISSIONERS
ORANGE COUNTY, FLORIDA
ADDENDUM NO. 3 / RFP Y20-812

ENGINEERING SERVICES FOR HAMLIN WATER RECLAMATION PHASE 2 IMPROVEMENTS

RFP OPENING DATE: January 7, 2020

This Addendum is hereby incorporated into the bid documents of the project referenced above. The following items are clarifications, corrections, additions, deletions and/or revisions to and shall take precedence over the original documents.

A. QUESTIONS AND ANSWERS:

1. **QUESTION:** Regarding Addendum 1, Questions 1 and 2: The responses to Questions 1 and 2 appear to allow the use of the same single project to receive credit for two similar projects for this RFP. Response 1 appears to imply that a single project with multiple processes can be broken up and that each unit process can be counted as a separate project, even though these may well have been designed, permitted, and constructed as a single project. Similarly, Response 2 appears to imply that a Type A project may be used again as a Type B project by defining a single unit process. These projects would likely have had the same preliminary engineering, final design, permitting, and construction phases (along with the same client reference), and it would seem counter to the County's experience expectations to allow a single project to be used twice for the same Project Manager or Project Engineer. It is assumed, based on historical practices, the County would expect to see three unique projects to meet the Similar Project requirements. Please clarify the County's intent as it relates to the answers to the Addendum 1 questions.

Response: Per Addendum 1, The Proposer may use the same **construction** project to qualify for **one (1)** Type A and **one (1)** Type B **similar projects** as long as all other requirements are met. If the same project is used twice to meet **both** Type A and Type B **similar** projects, **a second construction project would be required to be submitted for the third similar project.** The County is not requiring three separate **construction** projects to meet **all three (3) similar** project requirements.

2. **QUESTION:** Do the client references provided on Forms D and E need to be a current employee of the client agency/firm? Or can it be a former employee of the agency/firm with knowledge of the project who has left for another position (or retired)?

RESPONSE: The Reference may be a current or former employee of the agency/firm. The reference should be the most qualified person to answer the reference form from the client/agency firm.

3. **QUESTION:** Can Carollo be used for design work on this project?

RESPONSE: The County will not allow Carollo to be on the design team for this project.

4. **QUESTION:** Page 17 of the RFP states that each project shall illustrate the following elements have been completed:

1. "Preliminary Design Services"
2. Final Design Services
3. Permitting Services
4. "General Construction Phase Services" (Construction must be substantially complete to demonstrate this element).

Under Scope of Professional Services, Exhibit A, Page 2, these services are described as “**Preliminary Design**” and “**Construction Services**”

Form D (Template): Services are described as “**Preliminary Engineering**” and “**Construction Administration**”

What description header for these referenced elements should we use in our RFP and in particular on Form D --- Preliminary Engineering or Preliminary Design | General Construction Phase Services, Construction Services or Construction Administration?

RESPONSE: Element 1 shall read as: Preliminary Design Services and Element 4 shall read as Construction Administration Services when completing the forms.

- 5. **QUESTION :** Is it allowable to list a second reference that has similar familiarity with a project type listed to help add certainty a reference will be reached?

RESPONSE: Proposers shall just list one reference.

B. ITEM 8, section A and D, MINORITY/WOMEN OWNED BUSINESS ENTERPRISE IS REVISED AS FOLLOWS:

MINORITY/WOMEN OWNED BUSINESS ENTERPRISE:

- A. Proposers must address how they intend to comply with the Orange County M/WBE Ordinance, No. 94-02 and amended by Ordinance No. 2009-21. The goal of certified minority/women business enterprise is 27% of the contract value for this project. The Ordinance also addresses minority/women group employment levels setting goals to encourage each Proposer to maintain ~~24~~ 18% minority and 6 % women employee workforce levels in specific categories.

~~D. The County has established a credit program whereby Proposers are awarded credits to be applied toward meeting the M/WBE goals on certain County projects. Emphasis will be placed on credits for non-County utilization and first-time M/WBE utilization. Proposers are encouraged to contact the Business Development Division for information on acquiring and applying the credits.~~

- C. 1. The Proposer shall acknowledge receipt of this addendum by completing the applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned not later than the date and time for receipt of proposal.

- 2. All other terms, conditions and specifications remain the same.

Receipt acknowledged by:

Authorized Signature

Date Signed

Title