

**July 24, 2019**  
**BOARD OF COUNTY COMMISSIONERS**  
**ORANGE COUNTY, FLORIDA**  
**Y20-801-JS / ADDENDUM # 1**  
**ORANGE COUNTY CONVENTION CENTER**  
**CAMPUS DRY SPRINKLER PIPE REPLACEMENT**

**Opening Date: August 20, 2019**

This addendum is hereby incorporated into the bid documents of the project referenced above. The following items are clarifications, corrections, additions, deletions and/or revisions to and shall take precedence over the original documents. Underlining indicates additions, deletions are indicated by ~~strikethrough~~.

**A. The Proposal Opening Date remains as August 20, 2019.**

**B. The following are questions/responses/clarifications:**

1. I noticed a consultant engineering firm provided the report (assessment) for this RFP, are they allowed to apply for this RFP, considering they did the report and have in-depth knowledge of the project as well?

**Response: The firm who prepared the assessment is not precluded from participating in this Request for Proposals.**

2. Regarding required square feet as a similar project, it shows 750,000 SQFT as a minimum requirement, this will restrict to few firms qualified to apply for this, is it possible to revise it to 150,000-200,000 SQFT requirement?

**Response: The requirement will be reduced to 500,000 SQFT. Refer to attached revised Part C – Proposed Evaluation Criteria, Similar Projects.**

3. Regarding references, we have projects that are military facilities and project managers/ contracting officers are rotating to other places which cannot be used as a reference. However the clients which were part of owner's CM (construction manager team) can attest to the project and act as references. Would you accept that as a reference?

**Response: Yes, as long as the Construction Manager is authorized to represent the client.**

4. Clarifications to the Scoring Criteria in Part C – Similar Projects of this RFP.

**Response: Refer to attached revised Part C – Proposed Evaluation Criteria, Similar Projects.**

5. Clarification on the Ordinance for minority/women group employment levels

MINORITY/WOMEN OWNED BUSINESS ENTERPRISE:

- i. Proposers must address how they intend to comply with the Orange County M/WBE Ordinance, No. 94-02 and amended by Ordinance No. 2009-21. The goal of certified minority/women business enterprise is 27% of the contract value for this project. The Ordinance also addresses minority/women group employment levels setting goals to encourage each Proposer to maintain ~~24%~~ 18% minority and 6% women employee workforce levels in specific categories.

**C. ATTACHMENTS:**

**1. Revised RFP Part C – Proposed Evaluation Criteria.**

D. All other term and conditions of the RFP remain the same.

E. The Proposer shall acknowledge receipt of this addendum by completing the applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned not later than the date and time for receipt of the proposal.

**Receipt acknowledged by:**

\_\_\_\_\_  
**Authorized Signature**

\_\_\_\_\_  
**Date Signed**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Name of Firm**

## REVISED PROPOSED EVALUATION CRITERIA

### SIMILAR PROJECTS:

“**Similar Projects**” for the proposed *Project Manager* (Professional Engineer) and the proposed *Project Engineer* (Professional Engineer) for the purpose of this Request for Proposal (RFP) has been defined as follows:

- a. “Similar Projects” for this Request for Proposal have been defined as a single project (if a phased project, all phases shall be successfully completed) successfully completed commercial project within the last ten (10) years, preceding the date of this RFP, within the contiguous United States, Alaska and Hawaii that included professional Design Services for a new sprinkler piping systems.
- b. All “Similar Projects” shall be successfully completed commercial projects in an **ACTIVE** and fully operational general assembly facility (airports, arenas, convention centers, educational facilities, hospitals, hotels, stadiums), which is at least ~~750,000~~ **500,000** contiguous square feet. The Similar Project work shall be performed while ongoing functionality of the building continued throughout the project without inconvenience to the employees or guests.
- c. Replacement of existing galvanize piping and rolled groove joints with new equal to or larger than 2-inch black steel piping with new cut grooved joints, serving 20,000 square feet.

The Proposer shall submit no more than three (3) "**Similar Projects**" for the proposed Project Manager (Professional Engineer) and three (3) "**Similar Projects**" for the proposed Project Engineer (Professional Engineer). The Project Manager and the Project Engineer may submit the same "**Similar Projects**".

In order to receive consideration as a “Similar Project” each project shall fully meet the above similar project description. Failure to meet this requirement will result in the project not being considered as a “Similar Project” and receiving a score of zero for that project.

### Each “Similar Project” shall include the following Elements:

1. Development of Project Validation, including but not limited to, the review of the Preliminary Project Program budget, schedule, and other information provided by the *Project Manager*, and the assessment of the validity of the Project.
2. Permitting services to include preparing all documentation and responses necessary to obtain permits from all agencies having jurisdiction over the project.
3. Assistance to the Owner during the bid process by preparing addenda to respond to Bidder's questions (RFI's), and assistance during the contract evaluation phase, by reviewing bids and providing written recommendation.
4. Construction administration services during construction, including but not limited to, review and certifying percentage of completion and amounts due on payment applications, reviewing submittals and shop drawings, answering RFI's, reviewing change order requests and Substantial and Final completion inspections.

5. Installation of refrigerated air dryers to floor mounted compressed air systems on dry-pipe sprinkler system.
6. Hydrostatically testing to dry-pipe sprinkler system
7. Installation of nitrogen generation systems to a dry-pipe sprinkler system

~~Elements “2”, “5”, “6” and “7” above can be demonstrated among several “Similar Projects”, they are not required to be all in a single project.~~

### **SCORING CRITERIA:**

Elements “1”, “3”, and “4” are mandatory elements. Those “Similar Projects” with less than **those** three (3) mandatory elements will receive a score of zero.

**In order to receive consideration for one-half (1/2) point, the Similar Projects must contain mandatory elements “1”, “3”, and “4” as described above.**

**In order to receive one (1) full point, a “Similar Project” must contain all seven (7) elements as described above**

All elements of the project must have been successfully completed and the entire project certified substantial completion. The “Similar Projects” must have been certified “Substantial Completion” prior to the date of submission of proposals for this RFP.

Under this “Similar Project” description, the project must have been performed under a specific contract. Also, a specific project performed under a continuing/ongoing contract may be submitted; however, the basic continuing/ongoing contract is not acceptable as a “Similar Project”.

**The Proposer shall ensure that the basic descriptions of the similar project, including all required performance requirements and/or dimensions are identified and that the mandatory elements are adequately explained in the text. The description shall document how the particular mandatory elements and additional requirements were performed in conjunction with the overall project. The mere listing of elements without specific details in the body of the description will negatively impact the scoring for the project.**

**Failure to identify the specific performance requirements and/or dimensions of the project to ensure it meets the similar project description shall negatively impact that project’s score.**

*Note: Determination of a project as similar shall be at the sole discretion of the County.*