

May 15, 2019
BOARD OF COUNTY COMMISSIONERS
ORANGE COUNTY, FLORIDA
RFP Y19-815-JS/ADDENDUM #2
CONSTRUCTION MANAGER AT RISK SERVICES FOR THE ORANGE COUNTY CONVENTION CENTER
PHASE V MULTI-PURPOSE VENUE AND GRAND CONCOURSE IMPROVEMENTS

This addendum is intended to be incorporated into the bid documents of the project referenced above. The following items are clarifications, corrections, additions, deletions and/or revisions to and shall take precedence over the original documents. Underlining indicates additions, deletions are indicated by ~~strikethrough~~.

A. The following are questions / responses / clarifications:

Question 1: I represent a company that is a sub consultant for the OCCC insurance RFP that's currently in procurement. If their prime is selected are they then precluded from proposing entirely different services (no scope overlap) on the CMR RFP?

Response 1: Reference TERMS AND CONDITIONS Section 8. AWARD RESTRICTION –

8. AWARD RESTRICTION

The Contractor (s) and subcontractor (s) currently under contract for this specific PROJECT and awarded the Construction Manager at Risk Services for the Orange County Convention Center Phase V Multi-Purpose Venue and Grand Concourse Improvements (RFP #Y19-815-JS) and Design Services for the Orange County Convention Center Phase V Multi-Purpose Venue and Grand Concourse Improvements (RFP #Y19-810-JS) contract shall be ineligible to participate on any future contracts to be solicited for this same specific PROJECT.

Question 2: Form B (Project team) asks us to list Architecture, Mechanical, Electrical, Structural, Civil, and Landscape engineering personnel- Since we are the CM@R and not providing design services are these required?

Response 2: Proposers can disregard the discipline-specific subcontractor roles outlined in Form B. Proposers shall still identify other key members both at the prime and subcontractor level in the areas provided on Form B, and identify each role within the respective parenthesis.

Question 3: Form C (Location) asks us to provide subcontractor names, locations and work % - At this stage we do not know which subcontractors will be awarded work since the bid process does not occur until much later. How should we address this?

Response 3: Replace Section 9.F

~~**Proposer must submit a Participation Plan for the entire project with the projected M/WBE and workforce percentage to address how the M/WBE goals will be monitored during the project when bids are sought from trade contractors or subcontractors for all scope of work throughout the duration of the project. Proposers will be permitted to incorporate additional Orange County certified M/WBE subcontractors to exceed the M/WBE participation goal.**~~

Proposer must submit a Participation Plan for the entire project with the projected M/WBE and Non-M/WBE subcontractors and workforce percentage to address how the M/WBE goals will be monitored during the project when bids are sought from trade contractors or subcontractors for all scope of work throughout the duration of the project. Proposers will be permitted to incorporate additional Orange County certified M/WBE subcontractors to exceed the M/WBE participation goal.

See attached revised Location Form C.

Question 4: Form I (Conflict of Interest) states we need to provide 20 years of past Litigation. Our corporate records only go back for a period of 10 years. Will Orange County reduce their requirement to accept only the past 10 years?

Response 4: If submitting past litigation of less than twenty (20) years, the proposer shall submit a notarized statement affirming why it is unable to comply with this requirement. The Procurement Division at their sole discretion shall determine if the documentation submitted sets forth an acceptable reason for non-compliance with this requirement.

Question 5: Would other similar projects built in campus environments meet the criteria of “University Campus”?

Response 5: Yes, a multipurpose complex that belongs to a given academic or non-academic institution that includes meeting spaces, libraries, lecture halls, theaters, food service facilities and / or dining halls provided that it meets all other ‘Similar Project’ requirements.

Question 6: Would you consider extending the time we have to ask questions? We may have additional questions after reading the responses.

Response 6: Yes, we will extend the RFI Deadline to May 20, 2019.

Question 7: The term construction manager at risk has different definitions in different jurisdictions across the country. Generally, the delivery method includes these processes:

- A. Preconstruction services where the construction manager works with the owner and the designer to develop a design within the budget, provide constructability reviews, material availability reviews, phasing alternatives, and a master design, procurement, and construction schedule,
- B. At the end of preconstruction, the construction manager proves the owner with a guaranteed maximum price (GMP) and construction schedule, and
- C. At the completion of the project, the construction manager provides the owner with its share of the project savings.

Is it your intent that similar projects include projects delivered as described above?

Response 7: Yes, with the inclusion of Enabling Work as outlined in the RFP Scope of Services.

Question 8: Would you consider adding “hospitals” to the category of “similar projects”? These projects are typically large, complex, and often located in campus environments. Frequently, they are also delivered under a construction manager at risk method where the construction manager is engaged early to work with the owner and the designer on budget, constructability, phasing, schedule, etc. prior to a GMP being established. Additionally, most hospital projects are expansions of existing facilities which require significant coordination with the building users during the construction phase.

Response 8: Yes, a hospital facility will be considered provided that it meets all other “Similar Project” requirements.

Question 9A: On Form B, the RFP lists “Architecture”, “Mechanical Engineering”, and other design related firms under the “Subcontractor” block.

Response 9A: Please refer to Response 2 above.

Question 9B: Would you please confirm it is not your intent for the construction manager to hire these firms? Additionally, would you please confirm it is your intent for the construction manager to list only subcontractors with whom we have executed letters of intent prior to submission? If not, could you please clarify?

Response 9B: Please refer to TERMS AND CONDITIONS: Section 9 MINORITY/WOMEN OWNED BUSINESS ENTERPRISE Section G of the RFP.

Question 10: On Form A, please confirm it is your intent for the “Name of the Firm” to be the name of the joint venture, team, or other partnership?

Response 10: If proposing as a joint venture, then the “Name of the Firm” would be the name of the joint venture. If proposing as a partnership or team, then the “Name of the Firm” would be the name of the contracting entity with which any Project-related contracts will be executed as required in the Terms and conditions of the RFP.

Question 11: On Form C, is it your intent for the prime contractor and all joint venture partners’ information is to be listed in items 1–3 under “Prime Contractor/Contractor”, and any subcontractors with whom we have executed letters of intent prior to submission of the response are listed in items 1-7 under “Subcontractor/Subcontractor”? If not, could you please clarify?

Response 11: Yes, that is the intent of the “PRIME CONTRACTOR/CONTRACTOR” Section. Additionally, this is applicable to all members of a Partnership or Teaming agreement.

Question 12: The RFP outlines a very specific set of requirements for the SPM and PM positions. Our experience is that the best candidates for these positions often do not fit neatly into every box that is outlined in the RFP.

While we understand Orange County’s interest in assuring the most qualified individuals lead the project for the construction manager, the criteria outlined in the RFP prevents some of the most qualified professionals from being considered. In effect, the strict criteria limit its access to the most qualified professionals. Such criteria listed in the RFP may be appropriate for design professionals and program

managers (such as the PE or Architectural license), but in the case of the construction manager, we believe it is most important that the construction manager's professionals have demonstrated successful experience in delivering preconstruction services and construction services on projects of similar size and scale with client references to back them up.

This concept ensures Orange County gets the best candidates.

With that backdrop, we have two questions:

- A. Would you consider changing the SPM/PM requirements to be a minimum of BS degree in engineering, architecture, or other building science, in lieu of the current PE, Registered Architect, and/or CM degree with professional certifications?
- B. If not, would you consider ranking the 4 mandatory criteria by what is most important to you?

Response 12: Replace Sections 23 Key Personnel and 30 Similar Projects Definitions with the following:

23. KEY PERSONNEL

~~The Senior Project Manager and Project Manager must be two different individuals, one of the individuals shall be currently employed by the Prime Contractor, Joint Venture, Partnership or Teaming. The Senior Project Manager or the Project Manager shall be a Professional Licensed Architect or Professional Licensed Engineer. The remaining position shall be a Professional Licensed Architect or Professional Licensed Engineer or a Bachelor Degreed Construction Manager and with one of the following certifications: General Contractor's (GC) License, Certified Construction Manager (CCM), or a Project Management Professional (PMP, PgMP, PfMP) prior to the due date of proposals submitted for this RFP. A diploma must be submitted as back up for validation of any Bachelor Degreed Construction Manager. Other Key Personnel must be clearly identified on the organizational chart submitted with the proposal.~~

23. KEY PERSONNEL

The Senior Project Manager and Project Manager must be two different individuals, one of the individuals shall be currently employed by the Prime Contractor, Joint Venture, Partnership or Teaming. The Senior Project Manager and the Project Manager shall be a Bachelor Degreed Engineer, Architect or Construction Manager prior to the due date of proposals submitted for this RFP. A diploma must be submitted as back up for validation of any Bachelor Degree. Other Key Personnel must be clearly identified on the organizational chart submitted with the proposal.

30. SIMILAR PROJECTS

Definitions

~~**Senior Project Manager:** Individual who managed the administrative elements of the project, was the primary point of contact for the client, directed the production of the planning/design/construction work products, while performing those services from initial design to substantial completion of the project. **The Senior Project Manager OR the Project Manager shall be a Professional Licensed Architect**~~

~~or Professional Licensed Engineer. The remaining position shall be a Professional Licensed Architect or Professional Licensed Engineer or a Bachelor Degreed Construction Manager and with one of the following certifications: General Contractor's (GC) License, Certified Construction Manager (CCM), or a Project Management Professional (PMP, PgMP, PfMP) prior to the due date of proposals submitted for this RFP, and maintain an on-site presence for the duration of the project. A diploma must be submitted as backup for validation of any Bachelor Degreed Construction Manager, a copy of the General Contractor's License, and / or a CCM, PMP, PgMP, or PfMP Certificate.~~

~~Project Manager: Defined as the individual who assisted the Senior Project Manager as the lead technical supervisor of the project planning/design/construction activities from initial design to substantial completion of the project as described in the similar project criteria. The position served as the point of contact for the client in the Senior Project Manager's absence. **The Project Manager OR the Senior Project Manager shall be a Professional Licensed Architect or Professional Licensed Engineer. The remaining position shall be a Professional Licensed Architect or Professional Licensed Engineer or a Bachelor Degreed Construction Manager and with one of the following certifications: General Contractor's (GC) License, Certified Construction Manager (CCM), or a Project Management Professional (PMP, PgMP, PfMP) prior to the due date of proposals submitted for this RFP, and maintain an on-site presence for the duration of the project. A diploma must be submitted as backup for validation of any Bachelor Degreed Construction Manager, a copy of the General Contractor's License, and / or a CCM, PMP, PgMP, or PfMP Certificate.**~~

Senior Project Manager: Individual who managed the administrative elements of the project, was the primary point of contact for the client, directed the production of the planning/design/construction work products, while performing those services from initial design to substantial completion of the project. The Senior Project Manager and the Project Manager shall be a Bachelor Degreed Engineer, Architect or Construction Manager. A diploma must be submitted as backup for validation of any Bachelor Degree.

See attached revised Forms D & D-1 thru D-4 SMILAR PROJECTS SENIOR PROJECT MANAGER.

Project Manager: Defined as the Individual who assisted the Senior Project Manager as the lead technical supervisor of the project planning/design/construction activities from initial design to substantial completion of the project as described in the similar project criteria. The position served as the point of contact for the client in the Senior Project Manager's absence. The Project Manager and the Senior Project Manager shall be a Bachelor Degreed Engineer, Architect or Construction Manager. A diploma must be submitted as backup for validation of any Bachelor Degree.

See attached revised Forms E & E-1 thru E-4 SIMILAR PROJECTS PROJECT MANAGER.

Should the Senior Project Manager or Project Manager not be a Professional Licensed Architect or Professional Licensed Engineer, the proposer needs to identify a Professional Licensed Architect or Professional Licensed Engineer on the Project Team in response to Form F "Skills and Experience of the Project Team" and Organizational Chart.

See attached revised Form F SKILLS AND EXPERIENCE OF THE PROJECT TEAM.

Question 13: The Professional Architect and Professional Engineer requirement for the Senior Project Manager and/or Project Manager were incidentally carried over from the Design and Program Manager

RFP requirements. These specific professional licenses are significantly less common among construction professionals. Consider removal of this requirement in its entirety as not to exclude qualified construction professionals with relevant “Similar Project” experience.

Response 13: Please refer to Response 12 above.

Question 14: Consider replacing the “Bachelor Degreed Construction Manager” requirement for the Senior Project Manager and/or Project Manager with the wording “Bachelor’s Degree”, as not to exclude qualified construction professionals with relevant “Similar Project” experience and applicable degrees.

Response 14: Please refer to Response 12 above.

Question 15: Please remove the Senior Project Manager and/or Project Manager individual general contractor’s license requirement. Contractor licensing is customarily provided by the proposing construction management firm/entity, rather than an individual of a proposed team.

Response 15: Please refer to Response 12 above.

Question 16: Please remove the Senior Project Manager and/or Project Manager certification requirements of Certified Construction Manager (CCM) or Project Management Professional (PMP, PgMP, PfMP) as not to exclude qualified construction professionals with relevant “Similar Project” experience.

Response 16: Please refer to Response 12 above.

Question 17: Please expand the Project Manager certifications requirement options to include “professional certification” by the Design Build Institute of America (DBIA). Refer to link for professionals and requirements. https://www.fldb.org/dbia_designation.php

Response 17: No, this will not be accepted.

Question 18: Permit the “Similar Project” **public assembly** project description type to include: attractions, entertainment facilities, theatres, and theme parks.

Response 18: An entertainment facility that include professional sports stadiums and arenas, exhibition and convention centers, assembly halls and auditoriums, theaters and live performance venues will be included provided that it meets all other ‘Similar Project’ requirements.

Question 19: In order to maximize M/WBE and SDV participation and increase opportunity to achieve the desired stated goals, prohibit construction management firms from exclusive teaming agreements with M/WBE and SDV firms.

Response 19: There is no requirement for exclusive teaming agreements.

Question 20: If a Senior Project Manager or a Project Manager candidate meets and/or exceeds the “Similar Project” requirements, but is NOT a Professional Licensed Engineer or Professional Licensed Architect, are they deemed disqualified and NO project experience (Form D & E) will be accepted for that individual?

Response 20: Please refer to Response 12 above.

Question 21: If a Senior Project Manager or a Project Manager candidate meets and/or exceeds the “Similar Project” requirements, but does NOT hold a General Contractor’s License, a Certified Construction Manager (CCM), or a Project Management Professional (PMP, PgMP, PfMP) certification, are they deemed disqualified and NO project experience (Form D & E) will be accepted for that individual?

Response 21: Please refer to Response 12 above.

Question 22: If a Senior Project Manager or a Project Manager candidate meets and/or exceeds the “Similar Project” requirements, but is NOT a Professional Licensed Engineer, Professional Licensed Architect, or a Bachelor Degreed Construction Manager, are they deemed disqualified and NO project experience (Form D & E) will be accepted for that individual?

Response 22: Please refer to Response 12 above.

Question 23: If the Senior Project Manager and/or Project Manager do not meet all the identified licensing and certification requirements on **page 20 of the RFP** under the heading “Definitions,” will the submitting firm be deemed disqualified?

Response 23: Please refer to Response 12 above.

Question 24: Could you please confirm that, as stated in the Pre-Proposal Conference held on May 1, 2019, that it is not your intent for the CM to have MWBE subcontractor commitments at the time of submission? We understand that you require the proposers to commit to making good faith efforts to achieve the goals, but you are not looking for executed subcontracts at the time of submission. Please confirm this understanding.

Response 24: At the submission of the proposal, the CM should have a total estimated percentage of the M/WBE commitments. This will be documented utilizing signed letters of intent.

Question 25: On page 4 item 9.B, the RFP states that “Proposers must include a minimum of 24% MWBE inclusion at the management level. This can be achieved by having a MWBE Joint Venture (JV), Partnership, or Teaming Agreement.

On what basis is the 24% calculated? Is the 24% multiplied by the amount of “General Conditions and General Requirements” related items (i.e. non-subcontracted items such as staff costs, trucks, trailers, office supplies, insurance, fee, bond, etc) or is it multiplied by some other figure? What is the denominator?

Response 25: The M/WBE management inclusion will be calculated based on the percentage of the construction management fee to which M/WBE firms that are members of the joint venture, partnership or teaming agreement will be entitled.

Question 26: On page 6 item B, the RFP references a “Credit Program”. Could you explain what this program is and how that might impact a proposer?

Response 26: The Orange County M/WBE Credit program was implement in 2002 as a rewards and recognition program for primes/consultants. The intent was to encourage business relationship beyond the mandated participation goals set forth in government contracts. The earned credit can be used to offset the M/WBE goal for a maximum of 20% of the stipulated goal. The process takes 30 days. Therefore, this would not be applicable for this proposal.

Question 27: Most subcontractors will not be procured for some time. Will you consider expanding the time limit for subcontractors unaffiliated with the Prime Contractor to obtain certification? This could help attract new Orange County subcontractors to the marketplace.

Response 27: As stated in Response #3, Proposers will be permitted to incorporate additional Orange County certified M/WBE subcontractors to exceed the M/WBE participation goal.

At the time of proposal submission, the proposer will receive the score associated with the level of commitment from the over 400 Orange County certified firms. Therefore, we will not extend the time to allow new companies seeking certification in scopes of services that we already have M/WBE availability.

Question 28: It is our understanding that the Senior Project Manager and Project Manager have to meet just one of the 3 educational requirements listed in the RFP. Please advise if this statement is correct.

- 1) Professional Licensed Architect
- 2) Professional Licensed Engineer
- 3) Bachelor Degreed Construction Manager with one of the following certifications: General Contractor's (GC) License, Certified Construction Manager (CCM), or a Project Management Professional (PMP, PgMP, PfMP)

Response 28: Please refer to Response 12 above.

Question 29: After finishing our review of the proposed contract it appears there might be some carry over from the Architect of Record and/or Program Management contracts as it relates to responsibilities. In some cases we are referred to as Consultant in lieu of Contractor- Would the County be open to using another contract form more aligned with CM@R services, such as the ConsensusDoc 500?

Response 29: No, the draft contract contained within the RFP will be utilized. Refer to Instructions to Proposers, Page 3 "Draft Contract."

B. ATTACHMENTS

1. Revised FORM C (LOCATION)
2. Revised FORM D, D-1, D-2, D-3, D-4 (SIMILIAR PROJECTS SENIOR PROJECT MANAGER)
3. Revised FORM E, E-1, E-2, E-3, E-4 (SIMILAR PROJECTS PROJECT MANAGER)
4. Revised FORM F (SKILLS AND EXPERIENCE OF THE PROJECT TEAM)

- C. All other terms and conditions of the RFP remain the same.
- D. The Proposer shall acknowledge receipt of this addendum by completing the applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned not later than the date and time for receipt of the proposal.

Receipt acknowledged by:

Authorized Signature **Date Signed**

Title

Name of Firm

LOCATION

Proposers shall complete and submit the information below **using the Prime Contractor/Contractors and Subcontractors identified in the Participation Plan** to clearly identify the location and applicable percentage of the work to be performed at each location listed. **Also, proposers shall complete and sign the attached pages, 2 through 4, concerning location. NOTE: THE AFFIDAVIT/NOTARIZATION REQUIREMENT (page 4).**

PRIME CONTRACTOR/ CONTRACTOR (Name & Address)	CITY	COUNTY	STATE ZIP	PERCENTAGE OF WORK ASSIGNED
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1. _____ _____	_____	_____	_____	_____%
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2. _____ _____	_____	_____	_____	_____%
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3. _____ _____	_____	_____	_____	_____%
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**SUBCONTRACTOR/SUBCONTRACTOR
(Name & Address)**

1. _____ _____	_____	_____	_____	_____%
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2. _____ _____	_____	_____	_____	_____%
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3. _____ _____	_____	_____	_____	_____%
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4. _____ _____	_____	_____	_____	_____%
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5. _____ _____	_____	_____	_____	_____%
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6. _____ _____	_____	_____	_____	_____%
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7. _____ _____	_____	_____	_____	_____%
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Use additional pages if necessary - Total Percentage must equal 100%

LOCATION (continued)

AFFIDAVIT

Under penalties of perjury, I swear affirm that the preceding location information is true and correct. I also acknowledge that any material misrepresentation will be grounds for terminating for default any contract, which may have been awarded due in whole or part to such misrepresentation. I also understand that false statements may result in criminal prosecution for a felony of the third degree per Section 92.525(3), Florida Statutes.

Authorized Signatory

Name of Proposer

Typed or Printed Full Name

Date

Title

On this ____ day of _____, 20__, before me appeared (name) _____

_____, to me personally known, who being duly sworn, did execute the

foregoing affidavit, and did state that he or she was properly authorized by (name of firm)

_____ to execute the affidavit and did so as his or her

free act and deed.

Notary Public _____

Commission Expires _____

(seal)

Date _____

State of _____

County of _____

SIMILAR PROJECTS

SENIOR PROJECT MANAGER

USING PAGES D1 – D4 only - List up to **Four (4) “Similar Projects”**, (two pages per project), for which services have been **successfully completed within the past twenty (20) years, immediately preceding the due date for proposals in response to this RFP**, which most closely match the scope of work in this RFP, as identified in similar project description, wherein the proposed Senior Project Manager has performed **in the same capacity** with your firm, or other firms. ~~Identify if the Senior Project Manager OR the Project Manager is a Professional Licensed Architect or Professional Licensed Engineer as part of this required criteria. Note: The remaining position can be Professional Licensed Architect or Professional Licensed Engineer or a Bachelor Degreed Construction Manager and with one of the following certifications: General Contractor’s (GC) License, Certified Construction Manager (CCM), or a Project Management Professional (PMP, PgMP, PfMP) prior to the due date of proposals submitted for this RFP. The Senior Project Manager shall be a Bachelor Degreed Engineer, Architect or Construction Manager. A diploma must be submitted as backup for validation of any Bachelor Degree.~~

LIST THE ONE (1) SENIOR PROJECT MANAGER ONLY AS INDICATED ON FORM B. Proposers must explain and emphasize how each element of the similar project description was performed in conjunction with the project listed.

The Proposer shall ensure that the basic description of the similar projects (if a phased project all phases shall be *substantially completed, and construction of the entire project certified substantially complete*), including all required performance requirements and/or dimensions, is *identified* and that the elements are adequately explained in the text. The description shall document how the particular element was performed in conjunction with the overall project. The mere listing of elements without specific details in the body of the description will negatively impact the scoring for the project.

In addition, the Proposer should provide a narrative of what skills were used that are similar in nature to what is required in the scope of services for this RFP. The Proposer should also describe in detail how the Senior Project Manager was responsive to the client’s needs and requests.

Proposed Senior Project Manager Name: _____

Bachelor Degreed Architect: or Bachelor Degreed Engineer: or

Bachelor Degreed Construction Manager:

1. **Project Type A Name:** _____

Owner: _____

Reference Name, Address, Phone Number, Fax Number, Email Address:

Design or Consulting Start Date (**Month/Year**): _____

Design or Consulting Completion Date (**Month/Year**): _____

Construction Cost: \$ _____

Substantial Completion Date (**Month/Year**): _____

Construction Completion Date (**Month/Year**): _____

Square Feet of ACTIVE fully operational general assembly facility improvement (university campus facility, airport, convention center, arena, stadium, or hotel): _____

Firm: _____

Summary of Work:

Proposed Senior Project Manager Name: _____

Bachelor Degreed Architect: or Bachelor Degreed Engineer: or

Bachelor Degreed Construction Manager:

2. **Project Type A Name:** _____

Owner: _____

Reference Name, Address, Phone Number, Fax Number, Email Address:

Design or Consulting Start Date (**Month/Year**): _____

Design or Consulting Completion Date (**Month/Year**): _____

Construction Cost: \$ _____

Substantial Completion Date (**Month/Year**): _____

Construction Completion Date (**Month/Year**): _____

Construction Duration (Notice to Proceed to Final Completion): _____

Square Feet of ACTIVE fully operational general assembly facility improvement
(university campus facility, airport, convention center, arena, stadium, or hotel): _____

Firm: _____

Summary of Work:

Proposed Senior Project Manager Name: _____

Bachelor Degreed Architect: or Bachelor Degreed Engineer: or

Bachelor Degreed Construction Manager:

3. **Project Type B Name:** _____

Owner: _____

Reference Name, Address, Phone Number, Fax Number, Email Address:

Design or Consulting Start Date (**Month/Year**): _____

Design or Consulting Completion Date (**Month/Year**): _____

Construction Cost: \$ _____

Substantial Completion Date (**Month/Year**): _____

Construction Completion Date (**Month/Year**): _____

Construction Duration (Notice to Proceed to Final Completion): _____

Square Feet of general assembly facility improvement
(university campus facility, airport, convention center, arena, stadium, or hotel): _____

Firm: _____

Summary of Work:

Proposed Senior Project Manager Name: _____
Bachelor Degreed Architect: or Bachelor Degreed Engineer: or
Bachelor Degreed Construction Manager:

4. **Project Type B Name:** _____

Owner: _____

Reference Name, Address, Phone Number, Fax Number, Email Address:

Design or Consulting Start Date (**Month/Year**): _____
Design or Consulting Completion Date (**Month/Year**): _____
Construction Cost: \$ _____
Substantial Completion Date (**Month/Year**): _____
Construction Completion Date (**Month/Year**): _____
Construction Duration (Notice to Proceed to Final Completion): _____
Square Feet of general assembly facility improvement
(university campus facility, airport, convention center, arena, stadium, or hotel): _____

Firm: _____

Summary of Work:

SIMILAR PROJECTS

PROJECT MANAGER

USING PAGES E1 – E4 only - List up to **Four (4) “Similar Projects”**, (two pages per project), for which services have been **successfully completed within the past twenty (20) years immediately preceding the due date for proposals in response to this RFP**, which most closely match the scope of work in this RFP, as identified in similar project description, wherein the proposed Project Manager has performed **in the same capacity** with your firm, or other firms. ~~Identify if the Project Manager OR the Senior Project Manager is a Professional Licensed Architect or Professional Licensed Engineer as part of this required criteria. Note: The remaining position can be Professional Licensed Architect or Professional Licensed Engineer or a Bachelor Degreed Construction Manager and with one of the following certifications: General Contractor’s (GC) License, Certified Construction Manager (CCM), or a Project Management Professional (PMP, PgMP, PfMP) prior to the due date of proposals submitted for this RFP. A diploma must be submitted as backup for validation of any Bachelor Degreed Construction Manager, a copy of the General Contractor’s License, and / or a CCM, PMP, PgMP, or PfMP Certificate. Identify if the Project Manager shall be a **Bachelor Degreed Engineer, Architect or Construction Manager**. A diploma must be submitted as backup for validation of any Bachelor Degree.~~

LIST THE ONE (1) PROJECT MANAGER ONLY AS INDICATED ON FORM B. Proposers must explain and emphasize how each element of the similar project description was performed in conjunction with the project listed.

The Proposer shall ensure that the basic description of the similar projects (if a phased project all phases shall be *substantially completed*), including all required performance requirements and/or dimensions, is *identified* and that the elements are adequately explained in the text. The description shall document how the particular element was performed in conjunction with the overall project. The mere listing of elements without specific details in the body of the description will negatively impact the scoring for the project.

In addition, the Proposer should provide a narrative of what skills were used that are similar in nature to what is required in the scope of services for this RFP.

Proposed Project Manager Name: _____

Bachelor Degreed Architect: or Bachelor Degreed Engineer: or

Bachelor Degreed Construction Manager:

1. **Project Type A Name:** _____

Owner: _____

Reference Name, Address, Phone Number, Fax Number, Email Address:

Design or Consulting Start Date (**Month/Year**): _____

Design or Consulting Completion Date (**Month/Year**): _____

Construction Cost: \$ _____

Substantial Completion Date (**Month/Year**): _____

Construction Completion Date (**Month/Year**): _____

Construction Duration (Notice to Proceed to Final Completion): _____

Square Feet of ACTIVE fully operational general assembly facility improvement
(university campus facility, airport, convention center, arena, stadium, or hotel): _____

Firm: _____

Summary of Work:

Proposed Project Manager Name: _____

Bachelor Degreed Architect: or Bachelor Degreed Engineer: or

Bachelor Degreed Construction Manager:

2. **Project Type A Name:** _____

Owner: _____

Reference Name, Address, Phone Number, Fax Number, Email Address:

Design or Consulting Start Date (**Month/Year**): _____

Design or Consulting Completion Date (**Month/Year**): _____

Construction Cost: \$ _____

Substantial Completion Date (**Month/Year**): _____

Construction Completion Date (**Month/Year**): _____

Construction Duration (Notice to Proceed to Final Completion): _____

Square Feet of ACTIVE fully operational general assembly facility improvement
(university campus facility, airport, convention center, arena, stadium, or hotel): _____

Firm: _____

Summary of Work:

Proposed Project Manager Name: _____

Bachelor Degreed Architect: or Bachelor Degreed Engineer: or

Bachelor Degreed Construction Manager:

3. **Project Type B Name:** _____

Owner: _____

Reference Name, Address, Phone Number, Fax Number, Email Address:

Design or Consulting Start Date (**Month/Year**): _____

Design or Consulting Completion Date (**Month/Year**): _____

Construction Cost: \$ _____

Substantial Completion Date (**Month/Year**): _____

Construction Completion Date (**Month/Year**): _____

Construction Duration (Notice to Proceed to Final Completion): _____

Square Feet of general assembly facility improvement (university campus facility, airport, convention center, arena, stadium, or hotel): _____

Firm: _____

Summary of Work:

Proposed Project Manager Name: _____
Bachelor Degreed Architect: or Bachelor Degreed Engineer: or
Bachelor Degreed Construction Manager:

4. **Project Type B Name:** _____

Owner: _____

Reference Name, Address, Phone Number, Fax Number, Email Address:

Design or Consulting Start Date (**Month/Year**): _____

Design or Consulting Completion Date (**Month/Year**): _____

Construction Cost: \$ _____

Substantial Completion Date (**Month/Year**): _____

Construction Completion Date (**Month/Year**): _____

Construction Duration (Notice to Proceed to Final Completion): _____

Square Feet of general assembly facility improvement (university campus facility, airport, convention center, arena, stadium, or hotel): _____

Firm: _____

Summary of Work:

SKILLS AND EXPERIENCE OF THE PROJECT TEAM

Using a maximum of ten (10) pages, 8 1/2" X 11", labeled "Form F-1" through "Form F-10" describe the experience of the entire project team as it relates to this project. Title the first page "Skills and Experience of the Project Team" and label each page as described above. Include the experience of the Prime Contractor team as well as other members of the project team; i.e., additional personnel, subcontractors, branch offices, team members, and other resources anticipated to be utilized for this project; staff's professional titles, licenses, certifications, and accomplishments; qualifications and years of experience and number of years prime and subcontractors worked together. Name specific projects, **successfully completed within the past twenty (20) years**, which involved Construction Manager at Risk Services where the team members have performed similar projects previously.

Qualifications of Other Key Personnel. Identify the key personnel who will have primary responsibility for the following areas of service if the proposer is selected. **Should the Senior Project Manager or Project Manager not be a Professional Licensed Architect or Professional Licensed Engineer, the proposer needs to identify a Professional Licensed Architect or Professional Licensed Engineer resource on the Project Team and Organizational Chart.** For each individual identified, provide name, office address, title, current employer, brief resume indicating the individual's experience (including the number of years of experience) in the area of responsibility below, and showing project related experience in Active fully operational general assembly facility (university campus facility, airport, convention center, arena, stadium, or hotel) that involved Construction Manager at Risk Services for at least three (3) projects.

1. Construction
2. Engineering
3. Value Engineering
4. Design Review (Constructability, Maintainability)
5. Cost Estimating
6. Quality Assurance/Quality Control
7. Construction Administration
8. Construction Schedule
9. Project Safety
10. Operations Planning and Assistance

Specifically identify the construction management plan. The construction plan shall describe, at a minimum, the Proposer's basic approach to the engineering and construction of the project, to include reporting hierarchy of staff and subcontractors, clarify the individual(s) responsible for the coordination of the separate components of the scope of work, and describe the Quality Assurance/Quality Control plan.

Provide an organizational chart for the team to provide the required construction and engineering services and label "Form F-11"; the organizational chart will be in addition to the ten (10) page maximum. Identify staff on organizational chart by Prime Contractor and Sub-contractor firm affiliation.

~~When submitting a diploma as back up for validation of any Bachelor Degree, Construction Manager, a copy of the General Contractor's License, and/or a CCM, PMP, PgMP, or PfMP Certificate~~ please label "Form F-12", the backup will be in addition to the ten (10) page maximum.