

June 3, 2019
BOARD OF COUNTY COMMISSIONERS
ORANGE COUNTY, FLORIDA
REQUEST FOR PROPOSALS (RFP) #Y19-198-AH; ADDENDUM NO. 3

SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) SERVICES

This Addendum is hereby incorporated into the bid documents of the project referenced above. The following items are clarifications, corrections, additions, deletions, and/or revisions to and shall take precedence over the original documents. Additions are indicated by underlining and deletions via ~~strikethrough~~.

A. The Proposal Opening Date is changed from ~~Tuesday, June 11, 2019 at 2:00PM~~ to Thursday, June 13, 2019 at 2:00PM.

B. Questions and Answers

1. **Question:** We kindly would like to confirm how many copies of this proposal we should provide to Orange County Procurement Division because of the following information found on this proposal.

Cover Page – States: “Sealed proposals in an original and three (3) copies for furnishing the above will be accepted up to 2:00 PM (local time), Tuesday, May 28, 2019, in the Procurement Division, Internal Operations Centre II, 400 E. South Street, 2nd Floor, Orlando, FL 32801.”

Section 3 Page 2 – States: “Submit one (1) original, eight (8) copies and one (1) electronic copy on USB drive. Electronic copy shall be in Microsoft Word or Adobe – the most recent software version.”

Answer: All interested proposers shall submit sealed proposals in the following manner: one (1) original, eight (8) copies and one (1) electronic copy on USB drive.

2. **Question:** Can you tell me when the full technical specifications and drawings for this project will be available for download?

Answer: This RFP was not established for a single project but was designed to allow as needed changes/upgrades/repairs to be completed using an approved firm. At this time, there is no technical specification or drawings available as we are requesting services only. When projects are required, a work authorization form will be forwarded to the awarded firm(s) describing the specifications.

3. **Question:** I am inquiring specifically about the software portion. Will the County be considering any alternative software to VMWare? Is there room for equivalent software?

Answer: The VMWare listed in this RFP was to provide all the firms submitting their proposal the opportunity to express their knowledge base in the software that we currently have and utilize. We are not purchasing any additional software for this proposal.

4. **Question:** Please clarify the 24% M/WBE requirement. Based on the format of the proposal, there is no specific scope of work that we can use to address the M/WBE participation. The RFP lists anticipated professional hours that may be utilized at the County's discretion. The hours listed may or may not be used making it impossible to certify the level of M/WBE participation. Additionally, those professional hours are to be provided by companies that have Siemens Solutions Partner or Schneider Alliance Partner status. Based on the descriptions provided in the fee schedule and the factory partnerships required of the bidders we request the M/WBE requirement be eliminated from the RFP.

Answer: The 24% M/WBE requirements are based on the proposed scope of services listed in the RFP. While there may not be M/WBE availability to provide professional hours required for Siemens Solutions Partner or Schneider Alliance Partner, there is M/WBE availability for some of other scope of services. Therefore, the M/WBE requirement will not be eliminated from the RFP.

5. **Question:** Will the bid date be extended?

Answer: Per Section A, above, the Proposal Opening date is Thursday, June 13, 2019, at 2:00PM.

6. **Question:** There are forms that are not applicable to vendor submittal.

Section 5 – Attachments – “Leased Employee Affidavit”

Omit form? Or submit with N/A on form and return with RFP submission?

Answer: Any forms that are not applicable to a firm may be marked as N/A, signed and submitted with the proposal.

7. **Question:** Section 5, Attachments, “Fee Schedule”, Labor “Unit Cost” are used to provide a 3-year estimate. As per diem, or mileage, are typically not charged on a per hour basis. To keep bidding consistent, please add a line for estimated expenses/day. Ex. Sr. Project Engineer is 400 hrs./8 = 50 days, 50 days x \$100 day = \$5,000/yr

Answer: The proposed hourly fees shall be inclusive of all expenses, including travel.

8. Question: Section 5 – Attachments – “Location Form”

Please confirm location form is for vendor to list all locations in all states, or only vendor locations that will perform Orange County, FL work. Per Tab 2 – “Vendor Qualifications” – “Location Form” should confirm which vendor locations will meet the four 4-hour response time as required for any project in Orange County.

Answer: All locations shall be specified.

9. Question: Section 3 – Page 5 – “Minority/Women Owned Business Enterprise”.

- The goal of certified minority/women business enterprise is 24% of the contract value for this project.
- M/WBE firms must be Orange County certified at time of submittal of the Proposal and must be certified in the area(s) for which they will be used.

As the contract is for SCADA services. Subcontractors typically will be certified in this area, but will be certified in electrical installation. Electrical installation for a specific SCADA project, may or may not meet the 24% required.

As with other government agencies will “Good Faith Effort” standing for M/WBE qualification apply?

Answer: No. This is a Request for Proposal (RFP) and the Good Faith Effort does not apply. As stated in the RFP, each proposal is reviewed to determine whether the proposer achieved the 24% M/WBE participation and 24% M/WBE workforce goals as stated in the RFP. Then, points will be assessed based on the specific percentage of M/WBE participation and M/WBE workforce.

C. CLARIFICATIONS:

1. Third party invoices plus the markup may include tax and applicable freight at cost, as applicable to the items purchased by the County only, as indicated in the third party invoice.

D. ACKNOWLEDGEMENT OF ADDENDA

1. The bidder shall acknowledge receipt of this addendum by completing that applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned no later than the date and time for receipt of the bid.
2. All other terms and conditions of the RFP remain the same.
3. Receipt acknowledge by:

Authorized Signature

Date

Title

Name of Firm