

May 20, 2019
BOARD OF COUNTY COMMISSIONERS
ORANGE COUNTY, FLORIDA
INVITATION FOR BIDS (IFB) #Y19-190-AH; ADDENDUM NO. 1

RADIOLOGICAL EXAMINATION SERVICES FOR
THE ORANGE COUNTY MEDICAL CLINIC

This Addendum is hereby incorporated into the bid documents of the project referenced above. The following items are clarifications, corrections, additions, deletions, and/or revisions to and shall take precedence over the original documents. Additions are indicated by **underlining** and deletions via ~~strikethrough~~.

A. The Bid Opening Date remains Thursday, May 30, 2019 at 2:00PM.

B. Questions and Answers

1. **Question:** Page 37, Bid Response form, asks for a DUNS#. As this is not a requirement to do business with most vendors, OHRI, LLC has never had or applied for a DUNS number. Can I/we indicate "N/A" on that line and will doing so render our bid 'non-responsive'?

Answer: This form must be completed by all bidders to the fullest extent possible and submitted with their response. You may indicate "N/A" for the DUNS # and remain responsive.

2. **Question:** Page 23, Section: Insurances, are certificates of Insurance required to be submitted with the bid? Information is not clear on this requirement.

Answer: Bidders are not required to submit the insurance documents with their bid. In the event of contract award, however, the insurance requirements listed in the IFB shall be met within ten (10) days of Notice of Award.

3. **Question:** Pages 11 and 33, Section: Submittal, 28.B. (pg 11) requires "Date of Bid Opening" to be on the submittal envelope; however, 'submittal label' (pg 33) does not indicate the need for "Date of Bid Opening." Which requirement should be followed? Note: I can find no information in the 'Invitation for Bid' that indicates the bid opening date. Is this information provided somewhere in the Invitation or elsewhere?

Answer: The bid opening date is found on the cover page of the IFB. All changes to the bid opening date are conveyed via an addendum. Interested bidders should include a hardcopy of the submittal label with their bid response.

4. **Question:** Pages 27 and 30, Section: Personnel, B.1. (pg 30) indicates a FL Licensed Technician is to be provided at the OCMC clinic; 17.c. (pg 27) requires a Note of Change of Key Personnel providing services. As we intend to ensure multiple OHRI team members are trained on OCMC Xray machine, does the requirement at 17.c. require 'notification' any time we put a different team member at the OCMC clinic?

Answer: No, it does not require notification of each time a different team member is at the Orange County Medical Clinic. This is required when key personnel is replaced only.

5. **Question:** Pages 24 and 31, Section: Pricing; Scope of Services, 10. (pg 24) requires firm pricing for the contract period (initial 2 years) with escalator in each of the following three one-year renewals. B. 13. (pg 31) indicates that billings will be a "discount off the Medicare Part B, Global fee." If Medicare fees change at any point the discount off Part B, Global fee would result in a different price being paid. Therefore, these two paragraphs appear to be in conflict. As such, is B.13 in the Scope of Services language the correct language to follow?

Answer: The escalation provision included in the IFB relates to the firm fixed percentage, not the resulting rate. Rates may fluctuate based on the Medicare Global fee, the percentage will remain fixed for each contractual period.

6. **Question:** Pages 8 and 39, Section: References, 19. (pg 8) explains "references" and (pg 39) indicates the requirement to list three references where we've "provided substantially comparable amount of goods and services substantially similar to those specified in the solicitation." At issue is the fact that, while we provide services to beneficiaries of many insurance plans, the services we render are to individuals referred to us by their physicians. Questions: Can we list OCMC as a reference since we're been providing services under the emergency PO since 1/2/2019?

Answer: It would be the bidder's responsibility to determine which references to list with their submittal so that the County can verify the information. Bidders are not restricted from using the County as a reference if there is a previous service history as a provider for the County.

7. **Question:** Page 37, Section: Addenda Acknowledgement, (pg 37) indicates the requirement to acknowledge any/all 'Addenda', however, as I don't want to wait until the submission due date to submit the bid, is there an "addenda cut-off" date after which I/we will no longer be required to check for addenda updates? Please advise.

Answer: It is the bidder's responsibility to check for any advertised addenda prior to the bid due date and time.

- 8. **Question:** Page 58 of the IFB, Joint Venture Form, OHRI, LLC was formed in 2014 by two organizations (e.g. Orlando Health and RadImage). It has been operated since 2014 as a single business entity with Orlando Health holding the controlling interest through its subsidiary, Healthnet. Radimage now holds 6.45% ownership. As the entity has operated as a 'single' business, and was not formed for the purpose of bidding on this Invitation for Bid, are we required to bid as a Joint Venture?

Answer: It is the bidder's responsibility to determine their organization type.

C. ACKNOWLEDGEMENT OF ADDENDA

- 1. The bidder shall acknowledge receipt of this addendum by completing that applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned no later than the date and time for receipt of the bid.
- 2. All other terms and conditions of the RFP remain the same.
- 3. Receipt acknowledge by:

Authorized Signature

Date

Title

Name of Firm