

**August 30, 2019**  
**BOARD OF COUNTY COMMISSIONERS**  
**ORANGE COUNTY, FLORIDA**  
**INVITATION FOR BIDS (IFB) # Y19-1146-SW, ADDENDUM NO. 3**  
**WATER CONSERVATION EDUCATION PROGRAM**

This Addendum is hereby incorporated into the bid documents of the project referenced above. The following items are clarifications, corrections, additions, deletions, and/or revisions to and shall take precedence over the original documents. Additions are indicated by **underlining** and deletions via ~~striketrough~~.

**A. The Bid Opening Date remains Thursday, September 12, 2019 at 2:00PM.**

**B. Section 4, Bid Submission Requirements and Documentation, Bid Response Form IFB Y19-1146-SW, is replaced in its entirety with the attached Revised Bid Response Form. IFB Y20-1146-SW.**

**C. Section 2 Special Terms and Conditions, Award is changed as follows:**

~~Orange County reserves the right to Award~~ shall be made on an all-or-none total estimated bid basis to the lowest responsive and responsible bidder.

**D. Questions and Answers:**

1. **Question:** Item #1, #4, & #7 reference a “per classroom unit cost” but the quantity associated matches the number of students. Usually I see this number at 35 for 1,000 students etc. How should I proceed?

**Answer:** Refer to the attached Revised Bid Response Form.

**E. ACKNOWLEDGEMENT OF ADDENDA**

- a.** The bidder shall acknowledge receipt of this addendum by completing that applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned no later than the date and time for receipt of the bid.
- b.** All other terms and conditions of the IFB remain the same.
- c.** Receipt acknowledge by:

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name of Firm

**BID RESPONSE FORM  
IFB #Y19-1146-SW**

The Contractor shall provide all labor and other resources necessary to provide the goods and/or equipment in strict accordance with the specifications defined in this solicitation for the amounts specified in this Bid Response Form, inclusive of overhead, profit and any other costs.

<b><u>ITEM NO.</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>ESTIMATED QUANTITY</u></b>	<b><u>UNIT PRICE</u></b>	<b><u>TOTAL ESTIMATED BID</u></b>
1.	Water Conservation Education Program for Middle School (6 <sup>th</sup> -8 <sup>th</sup> ) grade.	350 Students	\$_____ =	\$_____
2.	Supporting Classroom Materials	350 Each	\$_____ =	\$_____
3.	Water Conservation Kits	350 Each	\$_____ =	\$_____

<b><u>ITEM NO.</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>ESTIMATED QUANTITY</u></b>	<b><u>UNIT PRICE</u></b>	<b><u>TOTAL ESTIMATED BID</u></b>
4.	Water Conservation Education Program for High School (9 <sup>th</sup> -12 <sup>th</sup> ) grade.	350 Students	\$_____ =	\$_____
5.	Supporting Classroom Materials	350 Each	\$_____ =	\$_____
6.	Water Conservation Kits	350 Each	\$_____ =	\$_____

<b><u>ITEM NO.</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>ESTIMATED QUANTITY</u></b>	<b><u>UNIT PRICE</u></b>	<b><u>TOTAL ESTIMATED BID</u></b>
7.	Water Conservation Education Program for Elementary School	1,000 Students	\$_____ =	\$_____
8.	Supporting Classroom Materials	1,000 Each	\$_____ =	\$_____
9.	Water Conservation Kits	1,000 Each	\$_____ =	\$_____

**TOTAL ESTIMATED BID (ITEMS 1-9) \$\_\_\_\_\_**

\_\_\_\_\_  
Company Name

Indicate if items are to be delivered:  
via common carrier\* \_\_\_\_\_ or Owned/Hired Vehicle \_\_\_\_\_

\*If delivery will occur via common carrier, insurance requirements are not applicable. If delivery will occur via owned or hired vehicles, insurance requirements are applicable.

**IMPORTANT NOTE: When completing your bid, do not attach any forms which may contain terms and conditions that conflict with those listed in the County's bid documents(s). Inclusion of additional terms and conditions such as those which may be on your company's standard forms shall result in your bid being declared non-responsive as these changes will be considered a counteroffer to the County's bid.**

Delivery shall be not later than thirty (30) calendar days After Receipt of Order (ARO) per Special Terms and Conditions.

Inquiries regarding this Invitation for Bids may be directed to Sherry Wooten, Purchasing Agent, at [Sherry.Wooten@ocfl.net](mailto:Sherry.Wooten@ocfl.net)

**BID RESPONSE FORM - CONTINUED**  
**THE FOLLOWING SECTION MUST BE COMPLETED BY ALL BIDDERS:**

Company Name: \_\_\_\_\_

NOTE: COMPANY NAME MUST MATCH LEGAL NAME ASSIGNED TO TIN  
NUMBER. CURRENT W9 MUST BE SUBMITTED WITH BID.

TIN#: \_\_\_\_\_ D-U-N-S® # \_\_\_\_\_

\_\_\_\_\_  
(Street No. or P.O. Box Number) (Street Name) (City)

\_\_\_\_\_  
(County) (State) (Zip Code)

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

<u><b>EMERGENCY CONTACT</b></u>	
Emergency Contact Person: _____	
Telephone Number: _____	Cell Phone Number: _____
Residence Telephone Number: _____	Email: _____

**ACKNOWLEDGEMENT OF ADDENDA**

The Bidder shall acknowledge receipt of any addenda issued to this solicitation by completing the blocks below or by completion of the applicable information on the addendum and returning it not later than the date and time for receipt of the bid. Failure to acknowledge an addendum that has a material impact on this solicitation may negatively impact the responsiveness of your bid. Material impacts include but are not limited to changes to specifications, scope of work/services, delivery time, performance period, quantities, bonds, letters of credit, insurance, or qualifications.

Addendum No. \_\_\_\_\_, Date \_\_\_\_\_ Addendum No. \_\_\_\_\_, Date \_\_\_\_\_

Addendum No. \_\_\_\_\_, Date \_\_\_\_\_ Addendum No. \_\_\_\_\_, Date \_\_\_\_\_