

May 24, 2018

**BOARD OF COUNTY COMMISSIONERS  
ORANGE COUNTY, FLORIDA**

**IFB #Y18-1020, TREE TRIMMING AND RELATED SERVICES  
TERM CONTRACT**

**ADDENDUM NO. 2**

The above Invitation for Bids is changed as follows:

1. The Bid Opening Date remains unchanged.
2. The Bid Response Form is replaced with the attached Bid Response Form.
3. Contract Y18-1020 Tree Trimming and Related Services is replaced with attached Contract Y18-1020 Tree Trimming and Related Services, pages 1-3 (Revised).
4. Page 22, Special Terms and Conditions, **3. AWARD**

Award shall be on a zone-by-zone basis to the lowest responsive and responsible bidder. The sites to receive tree trimming and related services are divided into five (5) zones. The zones are arranged by geographic proximity to allow for effective management of the zone each. Award of multiple zones to the same Contractor shall be at the sole discretion of the County. No bidder shall be awarded more than three zones, with a maximum of two zones within zones 1 through 4, for instance, award of 1, 2 and 5 will be permitted but award of 1, 2 and 3 will be disallowed.

1. Zone 1 – Downtown District Locations
2. Zone 2 – Central District and 33rd Street Locations
3. Zone 3 – West District Locations
4. Zone 4 – East District Locations
5. Zone 5 – Orange County Convention Center

5. Page 26, Special Terms and Conditions, **16. PAYMENT**

**ADD: Orange County Convention Center  
Business Division, Accounts Payable  
Email: OCCC-AP@OCFL.NET  
PO Box 691509  
Orlando, Florida, 32869-5109**

6. **Page 32, Special Terms and Conditions, 25. ATTACHMENTS**

**ADD:** Attachment 2, Convention Center – Sites

The following sites are added to the contract:

- 9800 International Drive

IFB #Y18-1020-MV

Addendum No. 2

Page 1 of 24

- 9899 International Drive
- 9400 Universal Boulevard
- 6014 Destination Parkway
- Intersection of International Drive and Sea Splash Way

7. Page 39, Scope of Services, **5. SECURITY AND IDENTIFICATION FOR ORANGE COUNTY CONVENTION CENTER**

- A. All costs for background investigations will be Contractor's responsibility. The County shall have the right to request any additional investigative background information including, but not limited to, the employment record, Right-To-Know records, E-Verify system records (if the Contractor uses this service as a means to determine employment eligibility, available through www.uscis.gov), training records, payroll records, position for which hired including site location of any personnel assigned to perform the services. The Contractor shall furnish, in writing, such information to the extent allowed by law, prior to commencement of services. The County reserves the right to conduct its own investigation of any employee of the Contractor.
- B. Background Checks for the Contractor's staff must be approved by OCCC Security team prior to working in any County facility. Contractors are responsible for obtaining the necessary forms for background checks as follows. The background checks must be performed yearly:
1. For all Contractor's staff and/or employee that will be working at any part of the Convention Center and related facilities, including Destination Parkway Parking Structure, the Contractor shall perform background checks at its expense and submit them to OCCC for determining whether the employee is acceptable to be allowed to work for OCCC. The background checks must be submitted each year the contract is valid.
  2. The contractor shall provide a level 1 (5 years) background check, dated 90 days prior to contract start and five panel drug screen, for any employees before starting work to include:
    - a. Identification Verification
    - b. Selective Service Status (registered/unregistered).
    - c. FDLE Automated Criminal Record
    - d. Clerk of Courts by County of Residence
    - e. Employment Verification
    - f. DMB by State Residence
    - g. Military Verification
    - h. Professional License and Certification Check

Drug Screen – Five Panel

Amphetamines  
Cocaine Metabolites  
Marijuana Metabolites

Opiate Metabolites  
Phencyclidine

- C. Contractor's employees will not be allowed in Orange County Convention Center without completed and approved background investigations.
- D. Upon termination or transfer of any employee of the Contractor working under this contract, the Contractor shall immediately notify the County Representative, in writing, of such termination or transfer.
- E. The Contractor shall report the arrest of any employee working under the terms of this contract to the Orange County Convention Center Representative within twenty four (24) hours of the arrest or knowledge of the arrest. It shall be subject to the approval of the Orange County Convention Center whether the employee shall continue to work at Center locations within this contract.
- F. The Contractor shall ensure that all vehicles used by their staff are properly identified with the companies name and logo.
- G. The Contractor shall remove from Convention Center premises any of his employees who, in the opinion of the County's Representative, or designee, is not performing the services in a proper manner, or who is incompetent, disorderly, abusive, dangerous, disruptive, or does not comply with the rules and regulations of the County. The Contractor shall in no way, interpret such removal to require dismissal or other disciplinary action of the employee. Employees shall not use controlled substances, unless prescribed, nor illegal substances, and shall not use alcohol on the Center premises. The Convention Center Representative will request that anyone suspected of working under the influence of alcohol or controlled substances be removed from the workplace.
- H. OCCC Photo Identification Badges will be issued on an as-needed basis for the Contractor's employees that have successfully passed their background check and five panel drug screen check. Badges are the property of the OCCC. Each lost and/or misplaced badge will result in a \$25.00 replacement fee, payable to the OCCC. Payment should be taken to the Business Services office prior to obtaining the replacement badge (receipt must be presented in order to receive a replacement badge). Keys may also be issued to Contractor's employees on an as-needed basis. All keys are the property of the OCCC. There will be a \$35 charge per key for all lost and unreturned keys. If multiple cores must be changed due to a missing key, the Contractor shall be responsible for all the core changes. Core changes are \$35.00 per core.

The following are questions and answers related to contract Y18-1020-MV Tree Trimming and Related Services:

**Question 1** – Could you please send me a copy of last years contracted pricing broke down in the same formatted manner and the total of what was paid out under this past contract?

**Answer** – Below is the link to the current contract Y15-1025 Tree Trimming and Related Services.

<http://apps.ocfl.net/OrangeBids/Termcontracts/listtermcontract.asp?ID=125962&CT=application/pdf&FN=Y15-1025.pdf>

For records concerning payments and invoicing a public request is required. Records may be requested by emailing [PublicRecordsRequest@ocfl.net](mailto:PublicRecordsRequest@ocfl.net). There may be a cost associated with duplication of these records.

**Question 2** – I've attached a sample of our workman's comp. I would have Orange County listed if awarded the contract. Just wanted to make sure Orange County will accept my workman's comp for contract IFB Y18-1020-MV.

**Answer** – Insurance requirements are outlined in Article 19 of the Special Terms and Conditions. Bidders are encouraged to consult with their insurance brokerage to confirm compliance with the required limits.

All other specifications, terms and conditions remain the same.

**ACKNOWLEDGEMENT OF ADDENDA**

The proposer shall acknowledge receipt of this addendum by completing the applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned not later than the date and time for receipt of the proposal.

Receipt acknowledged by:

\_\_\_\_\_

\_\_\_\_\_

Authorized Signer/Title

Date Signed

**IFB #Y18-1020-MV  
 TREE TRIMMING AND RELATED SERVICES  
 BID PROPOSAL FORM  
 ZONE 1 – DOWNTOWN DISTRICT LOCATIONS**

The Contractor shall provide all labor and other resources necessary to provide the services in strict accordance with the scope of services defined in this solicitation for the amounts specified in this Bid Response Form, inclusive of overhead, profit and any other costs.

**STANDARD HOURS**

Item #	Description	Unit	Unit Price	Quantity	Total
1	Provide a 3-person crew, bucket truck, chipper, and all necessary resources to prune trees for one eight (8) hour day	Each	\$_____	x 125	= \$_____
2	Provide a 3-person crew, bucket truck, chipper, and all necessary resources to prune trees for one four (4) hour day	Each	\$_____	x 75	= \$_____
3	Additional crew person as-needed	Hour	\$_____	x 250	= \$_____
4	Tree Removal: 4" to 12" diameter	Each	\$_____	x 75	= \$_____
5	Tree Removal: > 12" to 24" diameter	Each	\$_____	x 150	= \$_____
6	Tree Removal: >24" to 36" diameter	Each	\$_____	x 75	= \$_____
7	Tree Removal: >36" diameter	Each	\$_____	x 75	= \$_____
8	Stump Grinding: 4" to 12" diameter	Each	\$_____	x 25	= \$_____
9	Stump Grinding: > 12" to 24" diameter	Each	\$_____	x 75	= \$_____
10	Stump Grinding: >24" to 36" diameter	Each	\$_____	x 25	= \$_____

Item #	Description	Unit	Unit Price	Quantity	Total
11	Stump Grinding: >36" diameter	Each	\$_____	x 25	= \$_____
<b>SUB-TOTAL (Lines 1-11)</b>					<b>\$_____</b>

**NON-STANDARD HOURS**

Item #	Description	Unit	Unit Price	Quantity	Total
12	Provide a 3-person crew, bucket truck, chipper, and all necessary resources to prune trees for one eight (8) hour day	Each	\$_____	x 75	= \$_____
13	Provide a 3-person crew, bucket truck, chipper, and all necessary resources to prune trees for one four (4) hour day	Each	\$_____	x 50	= \$_____
14	Additional crew person as-needed	Hour	\$_____	x 150	= \$_____
15	Tree Removal: 4" to 12" diameter	Each	\$_____	x 25	= \$_____
16	Tree Removal: > 12" to 24" diameter	Each	\$_____	x 75	= \$_____
17	Tree Removal: >24" to 36" diameter	Each	\$_____	x 25	= \$_____
18	Tree Removal: >36" diameter	Each	\$_____	x 25	= \$_____
19	Stump Grinding: 4" to 12" diameter	Each	\$_____	x 25	= \$_____
20	Stump Grinding: > 12" to 24" diameter	Each	\$_____	x 50	= \$_____

Item #	Description	Unit	Unit Price	Quantity	Total
21	Stump Grinding: >24" to 36" diameter	Each	\$ _____	x 25	= \$ _____
22	Stump Grinding: >36" diameter	Each	\$ _____	x 25	= \$ _____
<b>SUB-TOTAL (Lines 12-22)</b>					<b>\$ _____</b>

**EMERGENCY SERVICES**

Item #	Description	Unit	Unit Price	Quantity	Total
23	Provide a 3-person crew, bucket truck, chipper, and all necessary resources to prune trees	Hour	\$ _____	x 100	= \$ _____
24	Additional crew person as needed	Hour	\$ _____	x 100	= \$ _____
25	Tree Removal: 4" to 12" diameter	Each	\$ _____	x 10	= \$ _____
26	Tree Removal: >12" to 24" diameter	Each	\$ _____	x 10	= \$ _____
27	Tree Removal: >24" to 36" diameter	Each	\$ _____	x 10	= \$ _____
28	Tree Removal: >36" diameter	Each	\$ _____	x 10	= \$ _____
29	Specialty Equipment Reimbursement at Cost (prior County approval and back-up documentation from 3rd party supplier required)				\$10,000
<b>SUB-TOTAL (Lines 23-29)</b>					<b>\$ _____</b>

**TOTAL ESTIMATED BID – ZONE 1**  
**(Lines 1-29)**

\$ \_\_\_\_\_



**IFB #Y18-1020-MV  
 TREE TRIMMING AND RELATED SERVICES  
 BID PROPOSAL FORM  
 ZONE 2 – CENTRAL DISTRICT AND 33<sup>RD</sup> STREET LOCATIONS**

The Contractor shall provide all labor and other resources necessary to provide the services in strict accordance with the scope of services defined in this solicitation for the amounts specified in this Bid Response Form, inclusive of overhead, profit and any other costs.

**STANDARD HOURS**

Item #	Description	Unit	Unit Price	Quantity	Total
1	Provide a 3-person crew, bucket truck, chipper, and all necessary resources to prune trees for one eight (8) hour day	Each	\$_____	x 125	= \$_____
2	Provide a 3-person crew, bucket truck, chipper, and all necessary resources to prune trees for one four (4) hour day	Each	\$_____	x 75	= \$_____
3	Additional crew person as-needed	Hour	\$_____	x 250	= \$_____
4	Tree Removal: 4" to 12" diameter	Each	\$_____	x 75	= \$_____
5	Tree Removal: > 12" to 24" diameter	Each	\$_____	x 150	= \$_____
6	Tree Removal: >24" to 36" diameter	Each	\$_____	x 75	= \$_____
7	Tree Removal: >36" diameter	Each	\$_____	x 75	= \$_____
8	Stump Grinding: 4" to 12" diameter	Each	\$_____	x 25	= \$_____
9	Stump Grinding: > 12" to 24" diameter	Each	\$_____	x 75	= \$_____
10	Stump Grinding: >24" to 36" diameter	Each	\$_____	x 25	= \$_____

Item #	Description	Unit	Unit Price	Quantity	Total
11	Stump Grinding: >36" diameter	Each	\$_____	x 25	= \$_____
<b>SUB-TOTAL (Lines 1-11)</b>					<b>\$_____</b>

**NON-STANDARD HOURS**

Item #	Description	Unit	Unit Price	Quantity	Total
12	Provide a 3-person crew, bucket truck, chipper, and all necessary resources to prune trees for one eight (8) hour day	Each	\$_____	x 75	= \$_____
13	Provide a 3-person crew, bucket truck, chipper, and all necessary resources to prune trees for one four (4) hour day	Each	\$_____	x 50	= \$_____
14	Additional crew person as-needed	Hour	\$_____	x 150	= \$_____
15	Tree Removal: 4" to 12" diameter	Each	\$_____	x 25	= \$_____
16	Tree Removal: > 12" to 24" diameter	Each	\$_____	x 75	= \$_____
17	Tree Removal: >24" to 36" diameter	Each	\$_____	x 25	= \$_____
18	Tree Removal: >36" diameter	Each	\$_____	x 25	= \$_____
19	Stump Grinding: 4" to 12" diameter	Each	\$_____	x 25	= \$_____
20	Stump Grinding: > 12" to 24" diameter	Each	\$_____	x 50	= \$_____

Item #	Description	Unit	Unit Price	Quantity	Total
21	Stump Grinding: >24" to 36" diameter	Each	\$ _____	x 25	= \$ _____
22	Stump Grinding: >36" diameter	Each	\$ _____	x 25	= \$ _____
<b>SUB-TOTAL (Lines 12-22)</b>					<b>\$ _____</b>

**EMERGENCY SERVICES**

Item #	Description	Unit	Unit Price	Quantity	Total
23	Provide a 3-person crew, bucket truck, chipper, and all necessary resources to prune trees	Hour	\$ _____	x 100	= \$ _____
24	Additional crew person as needed	Hour	\$ _____	x 100	= \$ _____
25	Tree Removal: 4" to 12" diameter	Each	\$ _____	x 10	= \$ _____
26	Tree Removal: >12" to 24" diameter	Each	\$ _____	x 10	= \$ _____
27	Tree Removal: >24" to 36" diameter	Each	\$ _____	x 10	= \$ _____
28	Tree Removal: >36" diameter	Each	\$ _____	x 10	= \$ _____
29	Specialty Equipment Reimbursement at Cost (prior County approval and back-up documentation from 3rd party supplier required)				\$10,000

**SUB-TOTAL (Lines 23-29)**      \$ \_\_\_\_\_

**TOTAL ESTIMATED BID – ZONE  
2 (Lines 1-29)**      \$ \_\_\_\_\_

**IFB #Y18-1020-MV  
 TREE TRIMMING AND RELATED SERVICES  
 BID PROPOSAL FORM  
 ZONE 3 – WEST DISTRICT LOCATIONS**

The Contractor shall provide all labor and other resources necessary to provide the services in strict accordance with the scope of services defined in this solicitation for the amounts specified in this Bid Response Form, inclusive of overhead, profit and any other costs.

**STANDARD HOURS**

Item #	Description	Unit	Unit Price	Quantity	Total
1	Provide a 3-person crew, bucket truck, chipper, and all necessary resources to prune trees for one eight (8) hour day	Each	\$_____	x 125	= \$_____
2	Provide a 3-person crew, bucket truck, chipper, and all necessary resources to prune trees for one four (4) hour day	Each	\$_____	x 75	= \$_____
3	Additional crew person as-needed	Hour	\$_____	x 250	= \$_____
4	Tree Removal: 4" to 12" diameter	Each	\$_____	x 75	= \$_____
5	Tree Removal: > 12" to 24" diameter	Each	\$_____	x 150	= \$_____
6	Tree Removal: >24" to 36" diameter	Each	\$_____	x 75	= \$_____
7	Tree Removal: >36" diameter	Each	\$_____	x 75	= \$_____
8	Stump Grinding: 4" to 12" diameter	Each	\$_____	x 25	= \$_____
9	Stump Grinding: > 12" to 24" diameter	Each	\$_____	x 75	= \$_____

Item #	Description	Unit	Unit Price	Quantity	Total
10	Stump Grinding: >24" to 36" diameter	Each	\$_____	x 25	= \$_____
11	Stump Grinding: >36" diameter	Each	\$_____	x 25	= \$_____
<b>SUB-TOTAL (Lines 1-11)</b>					<b>\$_____</b>

**NON-STANDARD HOURS**

Item #	Description	Unit	Unit Price	Quantity	Total
12	Provide a 3-person crew, bucket truck, chipper, and all necessary resources to prune trees for one eight (8) hour day	Each	\$_____	x 75	= \$_____
13	Provide a 3-person crew, bucket truck, chipper, and all necessary resources to prune trees for one four (4) hour day	Each	\$_____	x 50	= \$_____
14	Additional crew person as-needed	Hour	\$_____	x 150	= \$_____
15	Tree Removal: 4" to 12" diameter	Each	\$_____	x 25	= \$_____
16	Tree Removal: > 12" to 24" diameter	Each	\$_____	x 75	= \$_____
17	Tree Removal: >24" to 36" diameter	Each	\$_____	x 25	= \$_____
18	Tree Removal: >36" diameter	Each	\$_____	x 25	= \$_____
19	Stump Grinding: 4" to 12" diameter	Each	\$_____	x 25	= \$_____

Item #	Description	Unit	Unit Price	Quantity	Total
20	Stump Grinding: > 12" to 24" diameter	Each	\$ _____	x 50	= \$ _____
21	Stump Grinding: >24" to 36" diameter	Each	\$ _____	x 25	= \$ _____
22	Stump Grinding: >36" diameter	Each	\$ _____	x 25	= \$ _____
<b>SUB-TOTAL (Lines 12-22)</b>					<b>\$ _____</b>

**EMERGENCY SERVICES**

Item #	Description	Unit	Unit Price	Quantity	Total
23	Provide a 3-person crew, bucket truck, chipper, and all necessary resources to prune trees	Hour	\$ _____	x 100	= \$ _____
24	Additional crew person as needed	Hour	\$ _____	x 100	= \$ _____
25	Tree Removal: 4" to 12" diameter	Each	\$ _____	x 10	= \$ _____
26	Tree Removal: >12" to 24" diameter	Each	\$ _____	x 10	= \$ _____
27	Tree Removal: >24" to 36" diameter	Each	\$ _____	x 10	= \$ _____
28	Tree Removal: >36" diameter	Each	\$ _____	x 10	= \$ _____
29	Specialty Equipment Reimbursement at Cost (prior County approval and back-up documentation from 3rd party supplier required)				\$10,000

**SUB-TOTAL (Lines 23-29)**      \$ \_\_\_\_\_

**TOTAL ESTIMATED BID – ZONE 3**  
**(Lines 1-29)**      \$ \_\_\_\_\_



**IFB #Y18-1020-MV  
 TREE TRIMMING AND RELATED SERVICES  
 BID PROPOSAL FORM  
 ZONE 4 – EAST DISTRICT LOCATIONS**

The Contractor shall provide all labor and other resources necessary to provide the services in strict accordance with the scope of services defined in this solicitation for the amounts specified in this Bid Response Form, inclusive of overhead, profit and any other costs.

**STANDARD HOURS**

Item #	Description	Unit	Unit Price	Quantity	Total
1	Provide a 3-person crew, bucket truck, chipper, and all necessary resources to prune trees for one eight (8) hour day	Each	\$_____	x 125	= \$_____
2	Provide a 3-person crew, bucket truck, chipper, and all necessary resources to prune trees for one four (4) hour day	Each	\$_____	x 75	= \$_____
3	Additional crew person as-needed	Hour	\$_____	x 250	= \$_____
4	Tree Removal: 4" to 12" diameter	Each	\$_____	x 75	= \$_____
5	Tree Removal: > 12" to 24" diameter	Each	\$_____	x 150	= \$_____
6	Tree Removal: >24" to 36" diameter	Each	\$_____	x 75	= \$_____
7	Tree Removal: >36" diameter	Each	\$_____	x 75	= \$_____
8	Stump Grinding: 4" to 12" diameter	Each	\$_____	x 25	= \$_____
9	Stump Grinding: > 12" to 24" diameter	Each	\$_____	x 75	= \$_____

Item #	Description	Unit	Unit Price	Quantity	Total
10	Stump Grinding: >24" to 36" diameter	Each	\$_____	x 25	= \$_____
11	Stump Grinding: >36" diameter	Each	\$_____	x 25	= \$_____
<b>SUB-TOTAL (Lines 1-11)</b>					<b>\$_____</b>

**NON-STANDARD HOURS**

Item #	Description	Unit	Unit Price	Quantity	Total
12	Provide a 3-person crew, bucket truck, chipper, and all necessary resources to prune trees for one eight (8) hour day	Each	\$_____	x 75	= \$_____
13	Provide a 3-person crew, bucket truck, chipper, and all necessary resources to prune trees for one four (4) hour day	Each	\$_____	x 50	= \$_____
14	Additional crew person as-needed	Hour	\$_____	x 150	= \$_____
15	Tree Removal: 4" to 12" diameter	Each	\$_____	x 25	= \$_____
16	Tree Removal: > 12" to 24" diameter	Each	\$_____	x 75	= \$_____
17	Tree Removal: >24" to 36" diameter	Each	\$_____	x 25	= \$_____
18	Tree Removal: >36" diameter	Each	\$_____	x 25	= \$_____
19	Stump Grinding: 4" to 12" diameter	Each	\$_____	x 25	= \$_____

Item #	Description	Unit	Unit Price	Quantity	Total
20	Stump Grinding: > 12" to 24" diameter	Each	\$_____	x 50	= \$_____
21	Stump Grinding: >24" to 36" diameter	Each	\$_____	x 25	= \$_____
22	Stump Grinding: >36" diameter	Each	\$_____	x 25	= \$_____
<b>SUB-TOTAL (Lines 12-22)</b>					<b>\$_____</b>

**EMERGENCY SERVICES**

Item #	Description	Unit	Unit Price	Quantity	Total
23	Provide a 3-person crew, bucket truck, chipper, and all necessary resources to prune trees	Hour	\$_____	x 100	= \$_____
24	Additional crew person as needed	Hour	\$_____	x 100	= \$_____
25	Tree Removal: 4" to 12" diameter	Each	\$_____	x 10	= \$_____
26	Tree Removal: >12" to 24" diameter	Each	\$_____	x 10	= \$_____
27	Tree Removal: >24" to 36" diameter	Each	\$_____	x 10	= \$_____
28	Tree Removal: >36" diameter	Each	\$_____	x 10	= \$_____
29	Specialty Equipment Reimbursement at Cost (prior County approval and back-up documentation from 3rd party supplier required)				\$10,000

**SUB-TOTAL (Lines 23-29)**      \$ \_\_\_\_\_

**TOTAL BID – ZONE 4 (Lines 1-29)**      \$ \_\_\_\_\_

**IFB #Y18-1020-MV  
 TREE TRIMMING AND RELATED SERVICES  
 BID PROPOSAL FORM  
 ZONE 5 – ORANGE COUNTY CONVENTION CENTER**

The Contractor shall provide all labor and other resources necessary to provide the services in strict accordance with the scope of services defined in this solicitation for the amounts specified in this Bid Response Form, inclusive of overhead, profit and any other costs.

**STANDARD HOURS**

Item #	Description	Unit	Unit Price	Quantity	Total
1	Provide a 3-person crew, bucket truck, chipper, and all necessary resources to prune trees for one eight (8) hour day	Each	\$_____	x 250	= \$_____
2	Provide a 3-person crew, bucket truck, chipper, and all necessary resources to prune trees for one four (4) hour day	Each	\$_____	x 75	= \$_____
3	Additional crew person as-needed	Hour	\$_____	x 750	= \$_____
4	Tree Removal: 4" to 12" diameter	Each	\$_____	x 25	= \$_____
5	Tree Removal: > 12" to 24" diameter	Each	\$_____	x 50	= \$_____
6	Tree Removal: >24" to 36" diameter	Each	\$_____	x 25	= \$_____
7	Tree Removal: >36" diameter	Each	\$_____	x 25	= \$_____
8	Stump Grinding: 4" to 12" diameter	Each	\$_____	x 10	= \$_____
9	Stump Grinding: > 12" to 24" diameter	Each	\$_____	x 10	= \$_____

Item #	Description	Unit	Unit Price	Quantity	Total
10	Stump Grinding: >24" to 36" diameter	Each	\$_____	x 10	= \$_____
11	Stump Grinding: >36" diameter	Each	\$_____	x 10	= \$_____
<b>SUB-TOTAL (Lines 1-11)</b>					<b>\$_____</b>

**NON-STANDARD HOURS**

Item #	Description	Unit	Unit Price	Quantity	Total
12	Provide a 3-person crew, bucket truck, chipper, and all necessary resources to prune trees for one eight (8) hour day	Each	\$_____	x 25	= \$_____
13	Provide a 3-person crew, bucket truck, chipper, and all necessary resources to prune trees for one four (4) hour day	Each	\$_____	x 25	= \$_____
14	Additional crew person as-needed	Hour	\$_____	x 150	= \$_____
15	Tree Removal: 4" to 12" diameter	Each	\$_____	x 10	= \$_____
16	Tree Removal: > 12" to 24" diameter	Each	\$_____	x 25	= \$_____
17	Tree Removal: >24" to 36" diameter	Each	\$_____	x 10	= \$_____
18	Tree Removal: >36" diameter	Each	\$_____	x 10	= \$_____
19	Stump Grinding: 4" to 12" diameter	Each	\$_____	x 10	= \$_____

Item #	Description	Unit	Unit Price	Quantity	Total
20	Stump Grinding: > 12" to 24" diameter	Each	\$_____	x 10	= \$_____
21	Stump Grinding: >24" to 36" diameter	Each	\$_____	x 10	= \$_____
22	Stump Grinding: >36" diameter	Each	\$_____	x 10	= \$_____
<b>SUB-TOTAL (Lines 12-22)</b>					<b>\$_____</b>

**EMERGENCY SERVICES**

Item #	Description	Unit	Unit Price	Quantity	Total
23	Provide a 3-person crew, bucket truck, chipper, and all necessary resources to prune trees	Hour	\$_____	x 100	= \$_____
24	Additional crew person as needed	Hour	\$_____	x 100	= \$_____
25	Tree Removal: 4" to 12" diameter	Each	\$_____	x 10	= \$_____
26	Tree Removal: >12" to 24" diameter	Each	\$_____	x 10	= \$_____
27	Tree Removal: >24" to 36" diameter	Each	\$_____	x 10	= \$_____
28	Tree Removal: >36" diameter	Each	\$_____	x 10	= \$_____
29	Specialty Equipment Reimbursement at Cost (prior County approval and back-up documentation from 3rd party supplier required)				\$10,000

**SUB-TOTAL (Lines 23-29)**      \$ \_\_\_\_\_

**TOTAL ESTIMATED BID – ZONE 5**  
**(Lines 1-29)**      \$ \_\_\_\_\_





**CONTRACT NO. Y18-1020  
TREE TRIMMING AND RELATED SERVICES**

This contract is not valid unless bilaterally executed. Subject to mutual agreement the Orange County Board of County Commissioners hereby enters into a contract subject to the following:

1. Ordering against Contract:
  - A. Unless otherwise specified in the Invitation for Bids, the County will place orders by issuance of a numbered Delivery Order. against this contract. Each Delivery Order will specify the quantity, description and location for deliver.
  - B. The obligations of Orange County under this contract are subject to need and availability of funds lawfully appropriated for its purpose by the Board of County Commissioners or other funding source as specified in the terms and conditions.

2. Taxes:

The County has the following tax exemption certificates assigned.

- A. Certificate of Registry No. 59-70-004K for tax free transactions under Chapter 32, Internal Revenue Code;
- B. Florida Sales and Use Tax Exemption Certificate No. 85-8012622266C-0.

3. Invoicing:

- A. Invoices must be submitted, in duplicate, referencing this contract number and the Delivery Order to:

**Orange County Facilities Management Fiscal Division**

Internal Operations Centre II

400 East South Street

Orlando, FL 32802

Phone (407) 836-5717

**Orange County Fire Rescue Department**

Financial Services Division



PO Box 5879

Winter Park, FL 32793-5879

Phone (407)-836-9871

**Orange County Corrections Department**

Fiscal Services Division

PO Box 4970

Orlando, FL 32802-4970

**Orange County Real Estate Management Division**

400 E. South Street, 5th Floor

Orlando, FL 32801

Phone (407) 836-7070

**Orange County Utilities Department**

Water Division

8100 Presidents Drive, 2nd Floor

Orlando, FL 32809

Phone (407) 836-6836

**Orange County Health and Family Services Division**

Fiscal Office

2100 E. Michigan Street, 1st Floor

Orlando, FL 32806

Phone (407) 836-8975

**Orange County Convention Center**

Business Division, Accounts Payable

Email: [OCCC-AP@OCFL.NET](mailto:OCCC-AP@OCFL.NET)

PO Box 691509



**ORANGE COUNTY BOARD OF  
COUNTY COMMISSIONERS**

*Procurement Division*

Orlando, Florida, 32869-5109

- B. Invoices against this contract are authorized only at the prices stated in your bid response, unless otherwise provided in the Invitation for Bids.

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**REVISED**



4. Counterpart (1):

Bidder's Irrevocable Offer and Acceptance

- A. The Bidder hereby submits an irrevocable offer in response to **Invitation for Bids No. Y18-1020-MV, TREE TRIMMING AND RELATED SERVICES - Term Contract**, subject to all general terms and conditions and special terms and conditions therein without exception.
- B. All requirements contained in any addenda to the solicitation for this procurement are part of and hereby incorporated into this contract.

\_\_\_\_\_  
(COMPANY NAME)

BY: \_\_\_\_\_ (Authorized Signatory)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Title)

DATE: \_\_\_\_\_

NOTICES: \_\_\_\_\_ (Address)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City, State Zip)

\_\_\_\_\_  
(Phone)

\_\_\_\_\_  
(Email)



5. Counterparts.

This Agreement may be executed in two identical counterparts, all of which shall be considered one and the same agreement and shall become effective when both counterparts have been signed by each party and delivered to the other party.

Counterpart (1) shall be executed by the bidder and included in the sealed bid response.

Counterpart (2) may be executed by the County Procurement Division to formalize Acceptance of Bidders Offer and Contract Award.

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6. Counterpart (2):

Orange County Board of County Commissioners Acceptance of Bidders Offer and Contract Award

- A. The County's acceptance of the Bidder's offer in response to our **Invitation for Bids No. Y18-1020, TRIMMING AND RELATED SERVICES - Term Contract.**
- B. This contract is effective **EFFECTIVE DATE**, and shall remain in effect through **EXPIRATION DATE.**
- C. The estimated contract award for the initial term of the contract is  

\$ \_\_\_\_\_
- D. This is a term contract for the time period specified in the referenced Invitation for Bids, for the products/services covered by this contract. The County is not obligated to purchase any minimum amount of products or services, unless otherwise stipulated in the Invitation for Bids. The bidder is granted authorization to proceed to perform services upon receipt of duly executed Delivery Order.
- E. This contract may be renewed upon mutual agreement as provided in the Invitation for Bids. Any amendments to this contract must be in writing and signed by both parties. Such amendment(s) must be signed by the representative of the Orange County Procurement Division to be valid, binding, and enforceable.
- D. This contract may be cancelled or terminated as provided for in the Invitation for Bids.

**BOARD OF COUNTY COMMISSIONERS**

**ORANGE COUNTY, FLORIDA**

BY: \_\_\_\_\_

Melisa Vergara, Senior Purchasing Agent

Procurement Division

DATE: \_\_\_\_\_



**ORANGE COUNTY BOARD OF  
COUNTY COMMISSIONERS**

*Procurement Division*

**NOTICES:   PROCUREMENT DIVISION  
INTERNAL OPERATIONS CENTRE II  
400 EAST SOUTH STREET, 2<sup>ND</sup> FLOOR  
ORLANDO, FLORIDA 32801  
(407) 836- 5635**

**REVISED**