

March 16, 2017
BOARD OF COUNTY COMMISSIONERS
ORANGE COUNTY, FLORIDA
Addendum No. 1 / RFP Y17-902-CC
Continuing Professional Mechanical, Electrical and Plumbing
Engineering Services

Proposal Due Date: March 23, 2017.

This addendum is hereby incorporated into the bid documents of the project referenced above. The following items are clarifications, corrections, additions, deletions, and/or revisions to, and shall take precedence over, the original documents. Underlining indicates additions, deletions are indicated by ~~strike through~~.

A. The proposal due date remains March 23, 2017, at 2:00 P.M.

B. Delete Paragraph 26 SIMILAR PROJECTS in its entirety and replace with the attached REVISED Paragraph 26 SIMILAR PROJECTS.

C. Questions and Answers

1. **Question:** Is a Test & Balance Contractor required.

Answer: Yes.

2. **Question:** Does the MEP firm need to be the prime consultant for all the five (5) similar projects or can the MEP firm be sub-contractor under architect?

Answer: The proposed Project Manager must have performed in the same capacity with your firm, or other firms. The evaluation is of the Project Manager not of the MEP firm.

3. **Question:** Does the Project Manager need to be in the role as the prime consultant working directly for the owner for all the five (5) similar projects or can the Project Manager have managed the mechanical and electrical portion of the work as a sub-consultant directly for the architect?

Answer: If the Project Manager managed and coordinated the mechanical and electrical design for the project in compliance with the PROJECT MANDATORY REQUIREMENTS listed on page 12, the Project Manager must have been the Project Manager for the prime consultant for at least two (2) similar projects and can be in that same role for a sub-consultant to the Architect on up to three (3) of the five (5) similar projects.

4. **Question:** Does the reference for a similar project need to be the owner, or can it be a contractor or architect?

Answer: The reference cannot be a Contractor or Architect. Refer to Paragraph 23 REFERENCE CHECKS in the RFP.

5. **Questions:** Will the \$500k minimum construction cost the project be reduced?

Answer: The \$500,000.00 minimum construction cost remains as is. Projects under this contract will range from assessments to MEP projects up to \$2M in construction cost.

6. **Questions:** Can projects be submitted for similar projects performed by their proposed Project Manager while a previous consulting firm employed him or her?

Answer: Yes, providing all similar project requirements / elements are met as outlined in the Revised Paragraph 26 Similar Projects, attached to this Addendum.

D. ACKNOWLEDGEMENT OF ADDENDA

- a. The Proposer shall acknowledge receipt of this addendum by completing the applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned not later than the date and time for receipt of the proposal.
- b. Receipt acknowledged by:
- c. All other terms and conditions of the RFP remain the same.

Authorized Signature

Date Signed

Title

Name of Firm

REVISED SIMILAR PROJECTS

26. **SIMILAR PROJECTS**

"Similar Projects" for the purposes of this Request for Proposals has been defined as mechanical, electrical, and plumbing projects managed from design through construction completion.

All elements of the project must be substantially completed. The date of substantial completion must be prior to the due date for the proposals. If the similar project is a phased project all phases shall be substantially complete.

The Proposer shall submit no more than five (5) similar projects. Residential construction shall not be considered similar and will receive no points. For at least two (2) of the similar projects the project must have been done directly with the owner. For up to three (3) of the similar projects, the project could have been done through the architect.

PROJECT MANDATORY REQUIREMENTS

1. Managed and coordinated the mechanical and electrical design of the project from design through construction completion.
2. Design resulted in a construction contract for a minimum amount of \$500,000.
3. Successfully completed within the last ten (10) years.

ELEMENTS

1. HVAC system must have been a minimum refrigeration design capacity of 25 tons, air-cooled or water-cooled chilled water system.
2. Variable air volume system (VAVs)
3. Test and balance of mechanical systems performed successfully.
4. Fire protection system (Wet-type sprinklers, dry type, CO2, etc.)
5. Electrical installation must have a minimum of 400 amp capacity
6. Service and distribution (metering, grounding, service disconnect)
7. Fire Alarm System installation or upgrade
8. Emergency power generator
9. Uninterrupted Power Supply system (UPS)
10. HVAC system must have been a minimum Direct Expansion system (DX) of 150 tons of cooling capacity.
11. Dedicated outdoor air unit that is constant volume (CV).

REVISED SIMILAR PROJECTS

The following criteria shall apply:

To be considered for one half (1/2) point, a project must contain all three mandatory requirements. To be considered for one (1) full point a project must contain all three mandatory requirements and at least six (6) of the eleven (11) elements listed. A project will receive no consideration where fewer than the three mandatory requirements were successfully completed.

The MEP firm must be the prime consultant on two (2) of the five (5) similar project types submitted. The MEP firm may be a sub-consultant on up to three (3) of the five (5) similar projects types submitted, provided the Project Manager managed and coordinated the mechanical and electrical design for the project in compliance with the Project Mandatory Elements listed.

Substantial Completion: Defined as completion of the Work by the Contractor to the point where the Owner may make beneficial use of the Work.

Under this similar project description, the project may have been performed under a specific contract. Also, a specific project performed under a continuing/ongoing contract may be submitted. However, the basic continuing/ongoing contract is not acceptable as a similar project.

The Proposer shall ensure that the basic description of the similar project, including all required performance requirements and/or dimensions are identified and that the elements are adequately explained in the text. The description shall document how the particular element was performed in conjunction with the overall project. The mere listing of elements without specific details in the body of the description will negatively impact the scoring for the project.

Failure to identify the specific performance requirements and/or dimensions of the project to ensure it meets the similar project description shall negatively impact that project's score.

Note: Determination of a project as similar shall be at the sole discretion of the County.