

Issue Date: January 24, 2017

**INVITATION FOR BIDS #Y17-1007-MV**

**NOTICE IS HEREBY GIVEN** that the Board of County Commissioners of Orange County, Florida, henceforth referred to as the County is accepting sealed bids for:

**INSPECTION, MAINTENANCE AND REPAIR OF FUEL SYSTEMS  
TERM CONTRACT**

Sealed bid offers in an **original** and **three (3) copies** for furnishing the above will be accepted up to **2:00 PM (local time), Tuesday, February 28, 2017**, in the Procurement Division, Internal Operations Centre II, 400 E. South Street, 2nd Floor, Orlando, FL 32801.

Copies of the bid documents may be obtained from the Orange County Procurement Division at the above address. Copies may be requested by phoning (407) 836-5635 or by download from the Internet at:

<http://apps.ocfl.net/orangebids/bidopen.asp>

**A Non-Mandatory Pre-Bid Conference immediately followed by Facility Inspections will be held on Friday, February 10, 2017, 10:00AM, commencing at 109 E Church Street, Suite 200, Orlando FL 32801. Interested bidders are encouraged to attend. A schedule of facility inspections will be accommodated at this conference for applicable sites and security sensitive sites.**

Carrie Woodell, MPA, CFCM, CPPO, C.P.M.  
Manager, Procurement Division

**NOTICE TO BIDDERS**

To ensure that your bid is responsive, you are urged to request clarification or guidance on any issues involving this solicitation before submission of your response. Your point-of-contact for this solicitation is Maria Guevara-Hall, Senior Purchasing Agent at [maria.guevara-hall@ocfl.net](mailto:maria.guevara-hall@ocfl.net).

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## GENERAL TERMS AND CONDITIONS

### 1. GENERAL INFORMATION

These specifications constitute the complete set of requirements and bid forms. The bid response page(s), and all forms listed on the bid response page(s) shall be completed, signed, and sealed in an envelope bearing the bid number on the outside and mailed or presented to the Procurement Division on or before the specified time and date. **Failure to comply with the preceding requirements shall result in the rejection of the bid.**

**Bids submitted by e-mail, telephone or fax shall not be accepted. An e-mailed or a faxed bid shall be rejected as non-responsive regardless of where it is received.**

It is the sole responsibility of the Bidder to ensure that their bid reaches the Procurement Division. All bids, unless otherwise specified, must be delivered to the following address no later than the time and date specified in the solicitation:

Procurement Division  
Internal Operations Centre II  
400 E. South Street, 2nd Floor  
Orlando, FL 32801

Bidders are cautioned that they are responsible for delivery to the specific location cited above. Therefore, if your bid is delivered by an express mail carrier or by any other means, it is your responsibility to ensure delivery to the above address. This office will not be responsible for deliveries made to any place other than the specified address.

**The County shall not be responsible for delays caused by any occurrence. The time/date stamp clock located in the Procurement Division shall serve as the official authority to determine lateness of any bid. The bid time shall be scrupulously observed. Under no circumstances shall bids delivered after the time specified be considered. Late bids will be returned to the Bidder unopened. The decision to refuse to consider a bid that was received beyond the date/time established in the solicitation shall not be the basis for a protest pursuant to the Orange County Code (Procurement Ordinance).**

All bids must be typewritten or filled in with pen and ink, and must be signed in ink by an officer or employee having authority to bind the company or firm. Errors, corrections, or changes on any document must be initialed by the signatory of the bid.

Bidders shall not be allowed to modify their bids after the opening time and date. Bid files may be examined during normal working hours, thirty (30) days after bid opening or upon recommendation for award, whichever occurs first. Bidders desiring to view these documents are urged to schedule an appointment.

For information concerning this bid, please contact the Procurement Division at the address listed above or by calling 407-836-5635. Please specify the bid number for which you are inquiring.

**2. QUESTIONS REGARDING THIS SOLICITATION**

All questions or concerns regarding this Invitation for Bids shall be submitted by email to [maria.quevara-hall@ocfl.net](mailto:maria.quevara-hall@ocfl.net), no later than 5:00 PM Thursday, February 16, 2017 to the attention of Maria Guevara-Hall, Procurement Division, referencing the IFB number. When required the Procurement Division shall issue an addendum to the Invitation for Bids. The addendum shall be available on the Internet for access by potential Bidders. Bidders are instructed not to contact the initiating division directly. No oral interpretation of this Invitation for Bids shall be considered binding. The County shall be bound by information and statements only when such statements are written and executed under the authority of the Manager, Procurement Division.

This provision exists solely for the convenience and administrative efficiency of Orange County. No Bidder or other third party gains any rights by virtue of this provision or the application thereof, nor shall any Bidder or third party have any standing to sue or cause of action arising there from.

**3. FEDERAL AND STATE TAX**

The County is exempt from Federal and State Sales and Use Taxes for tangible personal property (Certificate of Registry for tax transactions under Chapter 32, Internal Revenue Code and Florida Sales/Use Tax Exemption Certificate). The Manager, Procurement Division will sign an exemption certificate submitted by the Contractor.

Contractors doing business with the County shall not be exempted from paying sales tax to their suppliers for materials to fulfill contractual obligations with the County, nor shall any Contractor be authorized to use the County's Tax Exemption Number in securing such materials.

**4. ACCEPTANCE/REJECTION/CANCELLATION**

The County reserves the right to accept or to reject any or all bids and to make the award to that bidder who, in the opinion of the County, will be in the best interest of and/or the most advantageous to the County. The County also reserves the right to reject the bid of any bidder who has previously failed in the proper performance of an award or to deliver on time contracts of a similar nature or who, in the County's opinion, is not in a position to perform properly under this award. The County reserves the right to inspect all facilities of bidders in order to make a determination as to the foregoing. The County reserves the right to waive any irregularities and technicalities and may, at its discretion, request a re-bid. Award will be made to the lowest responsive and responsible bidder as determined by the County.

The County reserves the right, and the Manager, Procurement Division has absolute and sole discretion, to cancel a solicitation at any time prior to approval of the award by the Board of County Commissioners when such approval is required. The decision to cancel a solicitation cannot be the basis for a protest pursuant to the Orange County Code.

**5. NO BID**

Where more than one item is listed, any items not bid upon shall be indicated as "NO BID".

**6. CONFLICT OF INTEREST**

The award is subject to provisions of applicable State Statutes and County Ordinances. All bidders must disclose with their bid the name of any officer, director, or agent who is also an employee of Orange County. Further, all bidders must disclose the name of any County employee who owns, directly or indirectly, an interest of ten percent (10%) or more in the Bidder's firm or any of its branches. Should the Contractor permanently or temporarily hire any County employee who is, or has been, directly involved with the Contractor prior to or during performance of the resulting contract, the contract shall be subject to immediate termination by the County.

**7. LEGAL REQUIREMENTS**

All applicable Federal and State laws and County ordinances that in any manner affect the items covered herein apply. Lack of knowledge by the Bidder shall in no way be a cause for relief from responsibility.

- A. Contractors doing business with the County are prohibited from discriminating against any employees, applicant, or client because of race, religion, color, disability, national origin, gender, or age with regard to but not limited to the following: employment practices, rates of pay or other compensation methods, and training selection.
- B. Businesses wishing to participate in the County procurement process as an Orange County Certified M/WBE firm are required to complete a certification application to attain recognition as such. You may contact the Procurement Division or the Business Development Division for information and assistance.

**8. MISTAKES**

In the event of extension error(s), the unit price will prevail and the Bidder's total offer will be corrected accordingly. In the event of addition errors, the extended totals will prevail and the Bidder's total will be corrected accordingly.

Bidders must check their bid where applicable. Failure to do so will be at the Bidder's risk. Bids having erasures or corrections must be initialed in ink by the Bidder.

**9. AVAILABILITY OF FUNDS**

The obligations of the County under this award are subject to the availability of funds lawfully appropriated for its purpose by the State of Florida and the Orange County Board of County Commissioners, or other specified funding source for this procurement.

## 10. EEO STATEMENT

It is hereby declared that equal opportunity and nondiscrimination shall be the County's policy intended to assure equal opportunities to every person, regardless of race, religion, sex, sexual orientation and gender expression/identity, color, age, disability or national origin, in securing or holding employment in a field of work or labor for which the person is qualified, as provided by Section 17-314 of the Orange County Code and the County Administrative Regulations.

Further, the Contractor shall abide by the following provisions:

- A. The Contractor shall represent that the Contractor has adopted and maintains a policy of nondiscrimination as defined by applicable County ordinance throughout the term of this contract.
- B. The Contractor shall allow reasonable access to all business and employment records for the purpose of ascertaining compliance with the non-discrimination provision of the contract.

The provisions of the prime contract shall be incorporate by the Contractor into the contracts of any applicable subcontractors.

## 11. BID TABULATION AND RESULTS

Bid tabulations shall be available thirty (30) days after opening on the Orange County website at: <http://apps.ocfl.net/orangebids/bidresults/results.asp>, or upon notice of intended action, whichever is sooner.

## 12. BID FORMS

All bids must be submitted on the County's standard Bid Response Form. Bids on Bidder's quotation forms shall not be accepted.

## 13. RECIPROCAL PREFERENCE

In the event the lowest responsive and responsible bid submitted in response to any Invitation for Bids is by a bidder whose principal place of business is in a county other than Orange County, and such county grants a bid preference for purchases to a bidder whose principal place of business is in such county, then Orange County may award a preference to the (next) lowest responsive and responsible bidder having a principal place of business within Orange County, Florida. Such preference will be equal to the preference granted by the county in which the lowest responsive and responsible bidder has its principal place of business **except as provided below.**

1. **Effective July 1, 2015 the reciprocal local preference will not apply to construction services in which 50 percent or more of the cost will be paid from state-appropriated funds which have been appropriated at the time of the competitive solicitation.**
2. **If the solicitation involves a federally funded project where the funding source requirements prohibit the use of state and/or local preferences, the reciprocal local preference will not be applied.**

#### **14. POSTING OF RECOMMENDED AWARD AND PROTESTS**

The recommended award will be posted for review by interested parties at the Procurement Division and at:

<http://apps.ocfl.net/OrangeBids/AwardsRec/default.asp> prior to submission through the appropriate approval process and will remain posted for a period of five (5) full business days.

- **Orange County Lobbyist Regulations General Information**  
<http://www.orangecountyfl.net/OpenGovernment/LobbingAtOrangeCounty.aspx>

A lobbying blackout period shall commence upon issuance of the solicitation until the Board selects the Contractor. For procurements that do not require Board approval, the blackout period commences upon solicitation issuance and concludes upon contract award.

The Board of County Commissioners may void any contract where the County Mayor, one or more County Commissioners, or a County staff person has been lobbied in violation of the black-out period restrictions of Ordinance No. 2002-15.

- **Orange County Protest Procedures**  
<http://www.orangecountyfl.net/VendorServices/VendorProtestProcedures.aspx>

Failure to file a protest with the Manager, Procurement Division by 5:00 PM on the fifth full business day after posting, shall constitute a waiver of bid protest proceedings.

#### **15. BID AND RELATED COSTS**

By submission of a bid, the Bidder agrees that any and all costs associated with the preparation of the bid will be the sole responsibility of the Bidder. The Bidder also agrees that the County shall bear no responsibility for any costs associated with the preparation of the bid including but not limited to any administrative or judicial proceedings resulting from the solicitation process.

#### **16. CONTRACTUAL AGREEMENT**

This Invitation for Bids shall be included and incorporated in the final contract or purchase order. The order of contract precedence will be the contract (purchase order), bid document, and response. Any and all legal actions associated with this Invitation for Bids and/or the resultant contract (purchase order) shall be governed by the laws of the State of Florida. Venue for any litigation involving this contract shall be the Ninth Circuit Court in and for Orange County, Florida.

#### **17. PUBLIC ENTITY CRIME**

Section 287.133(3)(d), Florida Statutes, provides that the Florida Department of Management Services shall maintain a list of the names and addresses of those who have been disqualified from participating in the public contracting process under this section.

[http://www.dms.myflorida.com/business\\_operations/state\\_purchasing/vendor\\_information/convicted\\_suspended\\_discriminatory\\_complaints\\_vendor\\_lists/convicted\\_vendor\\_list](http://www.dms.myflorida.com/business_operations/state_purchasing/vendor_information/convicted_suspended_discriminatory_complaints_vendor_lists/convicted_vendor_list)

A person or affiliate who has been placed on The Convicted Vendor list following a conviction for a public entity crime shall not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, shall not submit bids on leases of real property to a public entity, shall not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with a public entity, and shall not transact business with any public entity in excess of the threshold amount provided in Florida Statute Section 287.017, for CATEGORY TWO for a period of thirty-six (36) months from the date of being placed on The Convicted Vendor List.

**18. DRUG-FREE WORKPLACE FORM**

The Drug-Free Workplace Form is attached and shall be completed and submitted with your bid.

**19. SUBCONTRACTING**

Bidders subcontracting any portion of the work shall state name and address of subcontractor and the name of the person to be contacted on the attached "Schedule of Subcontractors Form".

**20. CONFLICT OF INTEREST FORM**

Bidder shall complete the Conflict of Interest Form attached hereto and submit it with their bid.

**21. ETHICS COMPLIANCE**

The following forms are included in this solicitation and shall be completed and submitted as indicated below:

- A. **Orange County Specific Project Expenditure Report** -The purpose of this form is to document any expenses incurred by a lobbyist for the purposes described in **Section 2-351, Orange County Code**. This form shall be completed and submitted with all bid responses to an Orange County solicitation. Any questions concerning this form shall be addressed to the purchasing agent identified in the applicable solicitation.
- B. **Relationship Disclosure Form** – The purpose of this form is to document any relationships between a bidder to an Orange County solicitation and the Mayor or any other member of the Orange County Board of County Commissioners. This form shall be completed and submitted with the applicable bid to an Orange County solicitation.

**No contract award shall be made unless these forms have been completed and submitted with the bid.** Any questions concerning these forms shall be addressed to the purchasing agent identified in this solicitation. Also, a listing of the most frequently asked questions concerning these forms is attached to each for your information.



**22. SUBMISSION OF BID**

The bid must be mailed or hand delivered in a sealed envelope to:

**ORANGE COUNTY PROCUREMENT DIVISION**  
Internal Operations Centre II  
400 E. South Street, 2nd Floor  
Orlando, Florida 32801

**Bidders must indicate on the sealed envelope the following:**

- A. Invitation for Bids Number**
- B. Hour and Date of Opening**
- C. Name of Bidder**

Bids received after the time, date, and/or at the location specified, due to failure to identify the envelope with the above information shall be rejected.

**23. COPIES**

Copies of documents, records, materials, and/or reproductions requests will be charged in accordance with Orange County's fee schedule. Copyrighted materials may be inspected, but cannot be copied or reproduced per Federal law.

**24. PROPRIETARY/RESTRICTIVE SCOPE OF WORK/SERVICES**

If a prospective bidder considers the scope of work/services contained herein to be proprietary or restrictive in nature, thus potentially resulting in reduced competition, they are urged to contact the Procurement Division prior to bid opening. Specifications which are unrelated to performance will be considered for deletion via addendum to this Invitation for Bids.

**25. ASSISTANCE WITH SCOPE OF WORK/SERVICES**

Any prospective bidder who assisted the County in developing or writing the scope of work/services contained herein are requested to so note such on the bid response page.

**26. PAYMENT TERMS/DISCOUNTS**

The County's payment terms are in accordance with Florida Statute 218, Local Government Prompt Payment Act. Cash discounts for prompt payment shall not be considered in determining the lowest net cost for bid evaluation purposes.

**27. PATENTS AND ROYALTIES**

Unless otherwise provided, the Contractor shall be solely responsible for obtaining the right to use any patented or copyrighted materials in the performance of the contract resulting from this Invitation for Bids.

The Contractor, without exception, shall indemnify and save harmless the County and its employees from liability of any nature or kind, including cost and expenses for or on account of any copyrighted, patented, or unpatented invention, process, or article manufactured or supplied by the Contractor. In the event of any claim against the County of copyright or patent infringement, the County shall promptly provide written notification to the Contractor. If such a claim is made, the Contractor shall use its best efforts to promptly purchase for the County any infringing products or services or procure a license, at no cost to the County, which will allow continued use of the service or product.

If none of the alternatives are reasonably available, the County agrees to return the article on request to the Contractor and receive reimbursement, if any, as may be determined by a court of competent jurisdiction.

**28. INDEMNIFICATION**

To the fullest extent permitted by law, the Contractor shall defend, indemnify, and hold harmless the County, its officials, agents, and employees from and against any and all claims, suits, judgments, demands, liabilities, damages, cost and expenses including attorney's fees of any kind or nature whatsoever arising directly or indirectly out of or caused in whole or in part by any act or omission of the Contractor or its subcontractors, anyone directly or indirectly employed by them, or anyone for whose acts any of them may be liable; excepting those acts or omissions arising out of the sole negligence of the County.

**29. CLARIFICATIONS**

It is the Bidder's responsibility to become familiar with and fully informed regarding the terms, conditions and specifications of this Invitation for Bids. Lack of understanding and/or misinterpretation of any portions of this Invitation for Bids shall not be cause for withdrawal of your bid after opening or for subsequent protest of award. Bidder's must contact the Procurement Division, at the phone number on the bid cover sheet prior to bid opening, should clarification be required.

Modification or alteration of the documents contained in the solicitation or contract shall only be valid if mutually agreed to in writing by the Bidder and the County.

**30. CERTIFICATION OF INDEPENDENT PRICE DETERMINATION**

By submission of this bid, the Bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, that in connection with this procurement:

- A. The prices in this bid have been arrived at independently, without consultation, collusion, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.
- B. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the Bidder and will not knowingly be disclosed by the Bidder prior to opening, directly or indirectly to any other Bidder or to any competitor; and,

- C. No attempt has been made or shall be made by the Bidder to induce any other person or bidder to submit or not to submit a bid for the purpose of restricting competition.

**31. SUCCESSORS AND ASSIGNS**

The County and the Contractor each binds itself and its partners, successors, executors, administrators, and assigns to the other party of this Contract and to the partners, successors, executors, administrators, and assigns of such other party, in respect to all covenants of this Contract. Except as above, neither the County nor the Contractor shall assign, sublet, convey or transfer its interest in this Contract without the written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of the County which may be a party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the County and the Contractor.

**32. PRICING/AUDIT**

The Contractor shall establish and maintain a reasonable accounting system, which enables ready identification of Contractor's cost of goods and use of funds. Such accounting system shall also include adequate records and documents to justify all prices for all items invoiced as well as all charges, expenses and costs incurred in providing the services for at least five (5) years after completion of this contract. The County or its designee shall have access to such books, records, subcontract(s), financial operations, and documents of the Contractor or its subcontractors, as required to comply with this section for the purpose of inspection or audit anytime during normal business hours at the Contractor's place of business. This right to audit shall include the Contractor's subcontractors used to procure services under the contract with the County. Contractor shall ensure the County has these same rights with subcontractors and suppliers.

**33. EMPLOYEES OF THE CONTRACTOR**

All work under this contract shall be performed in a professional and skillful manner. The County may require, in writing, that the Contractor, remove from this contract any employee the County deems incompetent, careless, or otherwise objectionable.

**34. TOBACCO FREE CAMPUS**

All Orange County operations under the Board of County Commissioners shall be tobacco free. This policy shall apply to parking lots, parks, break areas and worksites. It is also applicable to Contractors and their personnel during contract performance on County owned property. Tobacco is defined as tobacco products including, but not limited to, cigars, cigarettes, e-cigarettes, pipes, chewing tobacco and snuff. Failure to abide by this policy may result in civil penalties levied under Chapter 386, Florida Statutes and/or contract enforcement remedies.

**35. CONTRACT CLAIMS**

“Claim” as used in this provision means a written demand or written assertion by one of the contracting parties seeking as a matter of right, the payment of a certain sum of money, the adjustment or interpretation of contract terms, or other relief arising under or relating to this contract.

Claims made by a Contractor against the County, relating to a particular contract shall be submitted to the Manager, Procurement Division in writing clearly labeled “Contract Claim” requesting a final decision. The Contractor also shall provide with the claim a certification as follows: “I certify that the claim is made in good faith; that the supporting data are accurate and complete to the best of my knowledge and belief; that the amount requested accurately reflects the contract adjustment for which the Contractor believes the County is liable; and that I am duly authorized to certify the claim on behalf of the Contractor.”

**Failure to document a claim in this manner shall render the claim null and void. No claim shall be accepted after final payment of the contract.**

The decision of the Manager, Procurement Division shall be issued in writing and furnished to the Contractor. The decision shall state the reasons for the decision reached. The Manager, Procurement Division shall render the final decision within sixty (60) days after receipt of Contractor’s written request for a final decision. The Manager, Procurement Division decision shall be final and conclusive.

The Contractor shall proceed diligently with performance of this contract pending final resolution of any request for relief, claim, appeal or action arising under the contract and shall comply with any final decision rendered by the Manager, Procurement Division.

**36. VERIFICATION OF EMPLOYMENT STATUS**

Prior to the employment of any person under this contract, the Contractor shall utilize the U.S. Department of Homeland Security’s E-Verify system to verify the employment eligibility of all new employees hired by the Contractor during the contract term, and an express requirement that Contractors include in such subcontracts the requirement that subcontractors performing work or providing services pursuant to the state contract utilize the E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term. For more information on this process, please refer to United States Citizenship and Immigration Service site at:

<http://www.uscis.gov/portal/site/uscis>.

**Only those employees determined eligible to work within the United States shall be employed under this contract.**

By submission of a bid in response to this solicitation, the Contractor affirms that all employees in the above categories shall undergo e-verification before placement on this contract. The Contractor shall commit to comply with this requirement by completing the E-Verification certification, attached to this solicitation.

**37. CONFIDENTIAL INFORMATION**

In accordance with Chapter 119 of the Florida Statutes (Public Records Law), and except as may be provided by other applicable State or Federal Law, all proposers should be aware that Invitation for Bids and the responses thereto are in the public domain. Bidders must identify specifically any information contained in their response which they consider confidential and/or proprietary and which they believe to be exempt from disclosure, **citing specifically the applicable exempting law**. If a Bidder fails to cite the applicable exempting law, we will treat the information as public.

**38. FEDERAL REQUIREMENTS**

In the event this Contract is paid in whole or in part from any federal government agency or source, the specific terms, regulations and requirements governing the disbursement of these funds shall be specified herein and become a part of this clause.

All Contracts in excess of one hundred thousand dollars (\$100,000) shall comply with all the requirements of Section 114 of the Clean Air Act (42 USC 7401 et seq.) as amended and Section 308 of the Federal Water Pollution Control Act (33 USC 1251 et seq.) as amended.

**39. PUBLIC RECORDS COMPLIANCE**

Orange County is a public agency subject to Chapter 119, Florida Statutes. The Contractor agrees to comply with Florida's Public Records Law. Specifically, the Contractor shall:

1. Keep and maintain public records required by Orange County to perform the service.
2. Upon request from Orange County's custodian of public records, provide Orange County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
3. Ensure that public records that are exempt or confidential and exempt from the public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to Orange County.
4. Upon completion of the contract, Contractor agrees to transfer at no cost to Orange County all public records in possession of the Contractor or keep and maintain public records required by Orange County to perform the service. If the Contractor transfers all public record to Orange County upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon

completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to Orange County, upon request from Orange County's custodian of public records, in a format that is compatible with the information technology systems of Orange County.

5. A Contractor who fails to provide the public records to Orange County within a reasonable time may be subject to penalties under section 119.10, Florida Statutes.

**6. IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT :**

**Procurement Public Records Liaison  
400 E. South Street, 2<sup>nd</sup> Floor, Orlando, FL 32801  
[ProcurementRecords@ocfl.net](mailto:ProcurementRecords@ocfl.net), 407-836-5897**

## **SPECIAL TERMS AND CONDITIONS**

### **1. NON-MANDATORY PRE-BID CONFERENCE**

All interested parties are invited to attend a **Non-Mandatory Pre-Bid Conference** on **Friday, February 10, 2016, 10:00AM**, located at **109 E Church Street, Suite 200, Orlando FL 32801**.

At this time, the County's representative will be available to answer questions relative to this Invitation for Bids. Any suggested modifications may be presented in writing to, or discussed with, the County's representative(s) at this meeting and may be considered by said representative(s) as possible amendments to the Invitation for Bids.

#### **FACILITY INSPECTION**

**Immediately following the pre-bid conference a representative sample of facilities will be offered in a tour for facility inspection of applicable sites and security sensitive sites. Interested bidders are encouraged to attend.** It is the Bidder's responsibility to become fully informed as to the nature and extent of the work required, local site conditions and any other factors that may impact performance of the contract. The responsibility to inspect the worksite is the sole responsibility of the Bidder. Failure to visually inspect the facilities may be cause for disqualification of your bid. After contract award, no additional compensation shall be made as a result of differences between actual labor and materials required to complete the project and the contract amount.

**Arrangement for Bidder's inspection of facilities and/or activity schedules will only be accommodated during the Pre-Bid Conference.**

### **2. QUALIFICATION OF BIDDERS**

This bid shall be awarded to a responsible, responsive bidder, qualified by experience to provide the work specified. The Bidder shall submit the following information with the bid:

- A. List and brief description of similar work satisfactorily completed with location, dates of contract, names, addresses and telephone numbers of owners by completing the attached reference sheets.
- B. Submit with bid a copy of bidder's current State of Florida Certified Pollutant Storage System Contractor license.
- C. Submit with bid, on letterhead stationery, a statement attesting that the bidder has a minimum of five (5) years of experience in the maintenance and repair of fuel systems and their related components, i.e. FDEP approved equipment.
- D. List of personnel who will be directly responsible for the Orange County account (vendor point of contact) including telephone number, fax number, e-mail address and cell phone number.

- E. Submit with bid evidence, in the form of a letter or other document, which clearly shows an agreement with the bidder and a properly licensed hazardous materials disposal service/facility able to dispose of contaminated materials and other hazardous waste which may be byproducts of work performed under the awarded contract in accordance with all federal, state and local laws, regulation and ordinances.

**Failure to submit the above requested information may be cause for rejection of your bid.**

The determination on whether a bidder is responsible or not shall be at the sole discretion of the County. Although the County may request the submission of a minimum number of contracts similar to the requirements of this solicitation with certain minimum dimensions, quantities, dollar values, etc., the County's determination of a bidder's responsibility shall not be solely based on the number of similar procurements the bidder provides but the entirety of the bidder's qualifications.

**3. LICENSES AND PERMITS**

Prior to furnishing the requested product(s), it shall be the responsibility of the Contractor to obtain, at no additional cost to Orange County, any and all licenses and permits required to complete all contractual requirements. These licenses and permits shall be readily available for review by the Manager, Procurement Division or authorized designee.

**4. BID ACCEPTANCE PERIOD**

A bid shall constitute an irrevocable offer for a period of ninety (90) days from the bid opening date or until the date of award. In the event that an award is not made by the County within ninety (90) days from the bid opening date, the Bidder may withdraw their bid or provide a written extension of their bid.

**5. MULTIPLE AWARD**

The County reserves the right to make multiple awards based on the results of this bid. The County shall award a primary contract to the lowest responsive, responsible Bidder. Contractor agrees to provide job estimates based on bid rates within twenty-four (24) hours of request. The County shall give the primary Contractor first opportunity to perform all available work. If the County, at its sole discretion, determines the primary Contractor cannot respond in time, an alternate Contractor may be contacted to perform the required work.

**6. POST AWARD MEETING**

Within **ten** (10) days after receipt of notification of award of bid, Contractor shall meet with the County's representative(s) to discuss job procedures and scheduling.

**7. PERFORMANCE**

**Timely performance is of the essence in the award of this Invitation for Bids.** Performance shall be no later than **ten (10)** calendar days from receipt of delivery order. Bids which fail to meet this requirement shall be rejected.



It is hereby understood and mutually agreed to by and between parties hereto that the time of performance is an essential condition of this contract.

Should the Contractor neglect, fail or refuse to provide the services within the time herein specified, then said Contractor does hereby agree as part of the consideration for the awarding of this contract, to pay Orange County the sum extended by the County to contract for like services approved by the Procurement Division for the period from the required scheduled commencement date until performance of services covered in the Invitation for Bids is completed. The Contractor shall, within **five (5)** calendar days from the beginning of such delay, notify the Manager, Procurement Division in writing of the cause(s) of the delay.

## **8. TERMINATION**

### **A. Termination for Default:**

The County may, by written notice to the Contractor terminate this contract for default in whole or in part (delivery orders, if applicable) if the Contractor fails to:

1. Provide goods or services that comply with the specifications herein or fails to meet the County's performance standards
2. Deliver the goods or to perform the services within the time specified in this contract or any extension.
3. Make progress so as to endanger performance of this contract
4. Perform any of the other provisions of this contract.

Prior to termination for default, the County shall provide adequate written notice to the Contractor through the Manager, Procurement Division, affording the opportunity to cure the deficiencies or to submit a specific plan to resolve the deficiencies within ten (10) calendar days (or the period specified in the notice) after receipt of the notice. Failure to adequately cure the deficiency shall result in termination action. Such termination may also result in suspension or debarment of the Contractor in accordance with the County's Procurement Ordinance. The Contractor and its sureties (if any) shall be liable for any damage to the County resulting from the Contractor's default of the contract. This liability includes any increased costs incurred by the County in completing contract performance.

In the event of termination by the County for any cause, the Contractor shall have, in no event, any claim against the County for lost profits or compensation for lost opportunities. After a receipt of a Termination Notice and except as otherwise directed by the County the Contractor shall:

1. Stop work on the date and to the extent specified.
2. Terminate and settle all orders and subcontracts relating to the performance of the terminated work

3. Transfer all work in process, completed work, and other materials related to the terminated work as directed by the County.
4. Continue and complete all parts of that work that have not been terminated.

If the Contractor's failure to perform the contract arises from causes beyond the control and without the fault or negligence of the Contractor the contract shall not be terminated for default. Examples of such causes include (1) acts of God or the public enemy, (2) acts of a government in its sovereign capacity, (3) fires, (4) floods, (5) epidemics, (6) strikes and (7) unusually severe weather.

**B. Termination for Convenience:**

The County, by written notice, may terminate this contract, in whole or in part, when it is in the County's interest. If this contract is terminated, the County shall be liable only for goods or services delivered and accepted. The County Notice of Termination shall provide the Contractor thirty (30) calendar days prior notice before it becomes effective. **A termination for convenience may apply to individual delivery orders, purchase orders or to the contract in its entirety.**

**9. COMPLIANCE WITH OCCUPATIONAL SAFETY AND HEALTH**

By submission of a bid in response to this solicitation, the Bidder certifies that all material, equipment, etc., contained in their bid meets all OSHA requirements. Bidder further certifies that if they are the awarded Contractor, and the material, equipment, etc., delivered is subsequently found to be deficient in any OSHA requirements in effect on date of delivery, all costs necessary to bring the material, equipment, etc., into compliance with the aforementioned requirements shall be borne by the Contractor.

**10. CODES AND REGULATIONS**

The Contractor shall strictly comply with all Federal, State and local codes and regulations.

**11. PAYMENT**

Partial payments for the value of services rendered and accepted may be requested by the submission of a properly executed invoice, with supporting documents if required. Payment shall be made in accordance with Florida Statute 218, Local Government Prompt Payment Act. Payment for accepted services shall be accomplished by submission of an invoice, in duplicate, to:

Orange County Risk Management  
PO Box 1393  
Orlando, Florida 32802  
Phone (407) 836-9638

In the event additional County Departments or other public entities utilize this contract, invoices are to be sent directly to the Department or entity placing the order.

**12. WARRANTY**

The Contractor shall fully warrant all equipment furnished hereunder against defect in materials and/or workmanship for a period of **90 days** from date of delivery/acceptance by Orange County. Should any defect in materials or workmanship, except ordinary wear and tear, appear during the above stated warranty period, the Contractor shall repair or replace same at no cost to the County, immediately upon written notice from the County's authorized representative. The Contractor shall be responsible for either repairing the equipment on site or transporting the equipment to his/her repair facility at no cost to the County. All warranty provisions of the Uniform Commercial Code shall additionally apply.

**13. DEBRIS**

Contractor shall be responsible for the prompt removal of all debris which is a result of this contractual service.

**14. SAFETY AND PROTECTION OF PROPERTY**

The Contractor shall at all times:

- A. Initiate, maintain and supervise all safety precautions and programs in connection with its services or performance of its operations under this contract.
- B. Take all reasonable precautions to prevent injury to employees, including County employees and all other persons affected by their operations.
- C. Take all reasonable precautions to prevent damage or loss to property of Orange County, or of other Contractors, consultants or agencies and shall be held responsible for replacing or repairing any such loss or damage.
- D. Comply with all ordinances, rules, regulations, standards and lawful orders from authority bearing on the safety of persons or property or their protection from damage, injury or loss. This includes but is not limited to:
  - Occupational Safety and Health Act (OSHA)
  - National Institute for Occupational Safety & Health (NIOSH)
  - National Fire Protection Association (NFPA)
  - American Society of Heating, Refrigeration & Air-Conditioning Engineers (ASHRAE)
- E. The Contractor shall also comply with the guidelines set forth in the Orange County Safety & Health Manual. The manual can be accessed online at the address listed below:

**15. INSURANCE REQUIREMENTS**

Vendor/Contractor agrees to maintain on a primary basis and at its sole expense, at all times throughout the duration of this contract the following types of insurance coverage with limits and on forms (including endorsements) as described herein. These requirements, as well as the County's review or acceptance of insurance maintained by Vendor/Contractor is not intended to and shall not in any manner limit or qualify the liabilities assumed by Vendor/Contractor under this contract. Vendor/Contractor is required to maintain any coverage required by federal and state workers' compensation or financial responsibility laws including but not limited to Chapter 324 and 440, Florida Statutes, as may be amended from time to time.

The Vendor/Contractor shall require and ensure that each of its sub-Vendors/sub-Contractors providing services hereunder (if any) procures and maintains until the completion of their respective services, insurance of the types and to the limits specified herein.

Insurance carriers providing coverage required herein must be licensed to conduct business in the State of Florida and must possess a current A.M. Best's Financial Strength Rating of A- Class VIII or better.

*(Note: State licenses can be checked via [www.floir.com/companysearch/](http://www.floir.com/companysearch/) and A.M. Best Ratings are available at [www.ambest.com](http://www.ambest.com))*

Required Coverage:

- Commercial General Liability - The Vendor/Contractor shall maintain coverage issued on the most recent version of the ISO form as filed for use in Florida or its equivalent, with a limit of liability of not less than \$500,000 per occurrence. Vendor/Contractor further agrees coverage shall not contain any endorsement(s) excluding or limiting Product/Completed Operations, Contractual Liability, or Separation of Insureds. The General Aggregate limit shall either apply separately to this contract or shall be at least twice the required occurrence limit.

Required Endorsements:

- Additional Insured- CG 20 26 or CG 20 10/CG 20 37 or their equivalents.

Note: CG 20 10 must be accompanied by CG 20 37 to include products/completed operations

- Waiver of Transfer of Rights of Recovery- CG 24 04 or its equivalent.

Note: If blanket endorsements are being submitted please include the entire endorsement and the applicable policy number.

- Business Automobile Liability - The Vendor/Contractor shall maintain coverage for all owned; non-owned and hired vehicles issued on the most recent version of the ISO form as filed for use in Florida or its equivalent, with limits of not less than \$500,000 (five hundred thousand dollars) per accident. In the event the Vendor/Contractor does not own automobiles the Vendor/Contractor shall maintain coverage for hired and non-owned auto liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.
- Workers' Compensation - The Vendor/Contractor shall maintain coverage for its employees with statutory workers' compensation limits, and no less than \$100,000 each incident of bodily injury or disease for Employers' Liability. Elective exemptions as defined in Florida Statute 440 will be considered on a case-by-case basis. Any Vendor/Contractor using an employee leasing company shall complete the Leased Employee Affidavit.

Required Endorsements:

- Waiver of Subrogation- WC 00 03 13 or its equivalent
- Pollution Liability- with a limit of not less than \$1,000,000 per occurrence/claim

When a self-insured retention or deductible exceeds \$100,000 the COUNTY reserves the right to request a copy of Vendor/Contractor most recent annual report or audited financial statement. For policies written on a "Claims-Made" basis the Vendor/Contractor agrees to maintain a retroactive date prior to or equal to the effective date of this contract. In the event the policy is canceled, non-renewed, switched to occurrence form, or any other event which triggers the right to purchase a Supplemental Extended Reporting Period (SERP) during the life of this contract the Vendor/Contractor agrees to purchase the SERP with a minimum reporting period of not less than two years. Purchase of the SERP shall not relieve the Vendor/Contractor of the obligation to provide replacement coverage.

**By entering into this contract Vendor/Contractor agrees to provide a waiver of subrogation or a waiver of transfer of rights of recovery, in favor of the County for the workers' compensation and general liability policies as required herein. When required by the insurer or should a policy condition not permit the Vendor/Contractor to enter into a pre-loss agreement to waive subrogation without an endorsement, then Vendor/Contractor agrees to notify the insurer and request the policy be endorsed with a Waiver of Subrogation or a Waiver of Transfer of Rights of Recovery Against Others endorsement.**

Prior to execution and commencement of any operations/services provided under this contract the Vendor/Contractor shall provide the COUNTY with current certificates of insurance evidencing all required coverage. In addition to the certificate(s) of insurance the Vendor/Contractor shall also provide

endorsements for each policy as specified above. All specific policy endorsements shall be in the name of the Orange County Board of County Commissioners.

For continuing service contracts renewal certificates shall be submitted immediately upon request by either the COUNTY or the COUNTY's contracted certificate compliance management firm. The certificates shall clearly indicate that the Vendor/Contractor has obtained insurance of the type, amount and classification as required for strict compliance with this insurance section. Vendor/Contractor shall notify the COUNTY not less than thirty (30) business days (ten business days for non-payment of premium) of any material change in or cancellation/non-renewal of insurance coverage. The Vendor/Contractor shall provide evidence of replacement coverage to maintain compliance with the aforementioned insurance requirements to the COUNTY or its certificate management representative five (5) business days prior to the effective date of the replacement policy (ies).

The certificate holder shall read:

Orange County Board of County Commissioners  
c/o Procurement Division  
400 E. South Street, 2<sup>nd</sup> Floor  
Orlando, Florida 32801

**16. CONTRACT TERM/RENEWAL**

- A. The contract resulting from this Invitation for Bids shall commence effective upon issuance of a term contract by the County and extend for a period of one (1) year. The contract may be renewed for four (4) additional one (1) year periods, upon mutual agreement of both parties. If any such renewal results in changes in the terms and conditions, such changes shall be reduced to writing as an amendment to this contract and such amendment shall be executed by both parties.
- B. The initiating County department(s) shall issue delivery/purchase orders against the term contract on an "as needed" basis.
- C. If the quantity of a unit priced item in this contract is an estimated quantity and the actual quantities ordered are more than 50% above the estimated quantity, the County shall enter into negotiations with the Contractor for a lower unit price which shall be incorporated into the contract. Failure of the Contractor to agree to a reduced unit price may result in the termination of the contract and re-solicitation of the requirement.
- D. Any order issued during the effective period of this contract, but not completed within that period, shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and the County's rights and obligations with respect to that order to the extent as if the order were completed during the contract performance period.

**17. PRICE ESCALATION/DE-ESCALATION (CPI)**

The County may allow a price escalation provision within this award.

The original contract prices shall be firm for the entirety of the initial (3 year) contract period. A price escalation/de-escalation will be considered at the time of contract renewal and at 1-year intervals thereafter, provided the Contractor notifies the County, in writing, of the pending price escalation/de-escalation a minimum of sixty (60) days prior to the contract renewal date. Price adjustments shall be based on the latest version of the Consumers Price Index (CPI-U) for All Urban Consumers, All Items, U.S. City Average, non-seasonal, as published by the U.S. Department of Labor, Bureau of Labor Statistics. This information is available at [www.bls.gov](http://www.bls.gov).

Price adjustment shall be calculated by applying the simple percentage model to the CPI data. This method is defined as subtracting the base period index value (at the time of initial award) from the index value at time of calculation (latest version of the CPI published as of the date of request for price adjustment), divided by the base period index value to identify percentage of change, then multiplying the percentage of change by 100 to identify the percentage change. Formula is as follows:

$$\text{Current Index} - \text{Base Index} / \text{Base Index} = \% \text{ of Change}$$

$$\% \text{ of Change} \times 100 = \text{Percentage Change}$$

**CPI-U Calculation Example:**

CPI for current period	232.945
Less CPI for base period	229.815
Equals index point change	3.130
Divided by base period CPI	229.815
Equals	0.0136
Result multiplied by 100	0.0136 x 100
Equals percent change	1.4%

A price increase may be requested only at each time interval specified above, using the methodology outlined in this section. To request a price increase, Contractor shall submit a letter stating the percentage amount of the requested increase and adjusted price to the Orange County Procurement Division. The letter shall include the complete calculation utilizing the formula above, and a copy of the CPI-U index table used in the calculation. The maximum allowable increase shall not exceed 4%, unless authorized by the Manager, Procurement Division. If approved, the price adjustment shall become effective on the contract renewal date. All price adjustments must be accepted by the Manager, Procurement Division and shall be memorialized by written amendment to this contract. No retroactive contract price adjustments will be allowed.

Should the CPI-U for All Urban Consumers, All Items, U.S City Average, as published by the U.S. Department of Labor, Bureau of Labor Statistics decrease during the term of the contract, or any renewals, the Contractor shall notify the Orange County Procurement Division of price decreases in the method outlined above. If approved, the price adjustment shall become effective on the contract renewal date. If the Contractor fails to pass the decrease on to the County, the County reserves the right to place the Contractor in default, cancel the award, and remove the Contractor from the County Vendor List for a period of time deemed suitable by the County. In the event of this occurrence, the County further reserves the right to utilize any options as stated herein.

**18. USE OF CONTRACT BY OTHER GOVERNMENT AGENCIES**

At the option of the Contractor, the use of the contract resulting from this solicitation may be extended to other governmental agencies, including the State of Florida, its agencies, political subdivisions, counties, and cities.

Each governmental agency allowed by the Contractor to use this contract shall do so independent of any other governmental entity. Each agency shall be responsible for its own purchases and shall be liable only for goods or services ordered, received and accepted. No agency receives any liability by virtue of this bid and subsequent contract award.

**19. BID PREFERENCE**

In accordance with the Minority Women Owned Business Enterprise (MWBE) Ordinance, award of a contract resulting from this Invitation for Bids may be made to the lowest responsive and responsible Orange County certified MWBE bidder provided that the bid does not exceed the overall lowest responsive and responsible bidder by the following percentages for the bid amounts listed:

- A. 8% - Bids Up To \$100,000**
- B. 7% - Bids Greater Than \$100,000 to \$500,000**
- C. 6% - Bids Greater Than \$500,000 to \$750,000**
- D. 5% - Bids Greater Than \$750,000 to \$2,000,000**
- E. 4% - Bids Greater Than \$2,000,000 to \$5,000,000**
- F. 3% - Bids Greater Than \$5,000,000**

In accordance with the Registered Service Disabled Veteran Business Ordinance, award of a contract resulting from this Invitation for Bids may be made to the lowest responsive and responsible registered prime Service Disabled Veteran bidder provided that the bid does not exceed the overall lowest responsive and responsible bidder by the following percentages for the bid amounts listed:

- A. 8% - Bids Up To \$100,000**
- B. 7% - Bids Greater Than \$100,000 to \$500,000**
- C. 6% - Bids Greater Than \$500,000 to \$750,000**
- D. 5% - Bids Greater Than \$750,000 to \$2,000,000**
- E. 4% - Bids Greater Than \$2,000,000 to \$5,000,000**
- F. 3% - Bids Greater Than \$5,000,000**



**In the event of a tie between an M/WBE and a registered prime SDV with all else being equal, the award shall be made to the firm with the lowest business net worth.**

**20. METHOD OF ORDERING**

The County shall issue Delivery Orders against the contract on an as needed basis for the goods or services listed on the Bid Response Form.

**21. CHANGES - SERVICE CONTRACTS**

The County may at any time by issuance of an executed change order make changes within the general scope of the contract in any of the following areas:

- A. Description of services to be performed.
- B. Time of Performance (i.e., hours of the day, days of the week, etc.).
- C. Place of performance of the services.

If additional work or other changes are required in the areas described above, a price proposal shall be required from the Contractor. Upon negotiation of the proposal, execution and receipt of the change order, the Contractor shall commence performance of the work as specified.

The Contractor shall not commence the performance of additional work or other changes not covered by this contract without an executed change order issued by the Purchasing and Contracts Division. If the Contractor performs additional work beyond the specific requirements of this contract without an executed change order, it shall be at his/her own risk. The County assumes no responsibility for any additional costs for work not specifically authorized by an executed change order.

**22. ATTACHMENTS**

The following attachment(s) is/are attached to, and made a part of this Invitation for Bids:

- A. Attachment A: Tank Locations and contacts

**23. CONDITIONS FOR EMERGENCY/HURRICANE OR DISASTER - TERM CONTRACTS**

It is hereby made a part of this Invitation for Bids that before, during and after a public emergency, disaster, hurricane, flood, or other acts of God that Orange County shall require a "first priority" basis for goods and services. It is vital and imperative that the majority of citizens are protected from any emergency situation which threatens public health and safety, as determined by the County. Contractor agrees to rent/sell/lease all goods and services to the County or other governmental entities as opposed to a private citizen, on a first priority basis. The County expects to pay contractual prices for all goods or services required during an emergency situation. Contractor shall furnish a twenty-four (24) hour phone number in the event of such an emergency.

## 24. REFERENCES

A contact person shall be someone who has personal knowledge of the Bidder's performance for the specific requirement listed. Contact person shall have been informed that they are being used as a reference and that the County may be contacting them. More than one person can be listed but all shall have knowledge of the project. The reference shall be the owner or a representative of the owner. Contractors who provided services under the referenced project (contract) shall not be accepted as references. **DO NOT** list principals or officers who shall not be able to answer specific questions regarding the project. Failure of references listed to respond to the County's inquiries may negatively impact the responsibility of the Bidder.

## 25. REQUIREMENTS CONTRACT

This is a Requirements Contract and the County's intent is to order from the Contractor all of the goods or services specified in the contract's price schedule that are required to be purchased by the County. If the County urgently requires delivery of goods or services before the earliest date that delivery may be required under this contract, and if the contractor will not accept an order providing for accelerated delivery, the County may acquire the goods or services from another source.

The County's requirements in this contract are estimated and there is no commitment by the County to order any specified amount. If the estimated quantities are not achieved, this shall not be the basis for an equitable adjustment.

**If the Manager, Procurement Division determines that the Contractor's performance is less than satisfactory, the County may order the goods or services from other sources until the deficient performance has been cured or the contract terminated.**

## **SCOPE OF SERVICES**

### **General**

Contractor shall provide maintenance and repair of both regulated and non-regulated above ground storage tanks (AST's) and underground storage tanks (UST's) as well as fuel pumps used to fuel vehicles and/or standby generators. Information regarding the location addresses, tank size, fuel type, tank placement, number of tanks on site and number of pumps may be found on Attachment A.

### **Service Personnel**

The Contractor shall supply service personnel trained to provide work in compliance with the most current version(s) of the Florida Department of Environmental Protection (FDEP) UST and AST regulations or 62-761 (USTs) and 62-762 (ASTs), Florida Administrative Code (F.A.C.), as applicable. The Contractor shall be responsible for all remedies of work performed by his/her personnel that results in a notice of non-compliance from FDEP or the County's insurance carrier due to a failure by the Contractor to perform the work properly or install the proper parts. The County requires that **all** tanks be maintained to FDEP standards. Scheduling of site visits will be coordinated through Risk.

The Contractor shall supply experienced technicians to service the following, including but not limited to:

- Fuel Pumps, both suction and submerged
- Nozzles, Hoses and Breakaways
- Dispensing systems and general fuel management systems
- General tank and piping associated with fuel systems.
- Automatic Tank Gauging (ATG) systems (certification and calibration where necessary)

Work requiring a licensed electrician will be considered beyond the scope of this contract. Subcontracting related to this contract shall not result in expenses outside of the unit prices indicated on the bid proposal form.

### **Parts**

The Contractor shall maintain a stock of parts, on their service vehicle(s), which shall include, but not be limited to, the following: nozzles (diesel and unleaded), hoses (twelve foot), breakaways, and required signage. The Contractor will not be permitted to charge the County for an additional service call if the Contractor fails to have the necessary routine maintenance parts on the service vehicle and another trip is necessary to perform routine maintenance. Parts shall be invoiced at cost from the manufacturers published retail price list plus/minus the Contractor's mark-up or discount as indicated in the bid response form, with provided backup.

### **Monthly Inspections**

The Contractor shall provide a monthly inspection of the one hundred and thirty-two (132) FDEP regulated fueling facilities indicated for which FDEP requires a monthly inspection. The inspection shall provide a typewritten report meeting FDEP regulatory

standards indicating that a visual inspection has been made including, but not limited to, tank and dispenser sumps, interstice/secondary containment, piping exterior integrity, condition of the exterior tank (ASTs), ATG/Cathode protection (USTs), shear valve, stained soil around the containment area (ASTs), accessibility and all other requirements of the applicable FDEP regulations and F.A.C.

A copy of the report shall be left at each facility with a copy of the inspection mailed to the Orange County Risk Management Division at PO Box 1393, Orlando, FL 32802, Attn. Environmental Loss Prevention or e-mailed as a PDF to [Tisha.pence@ocfl.net](mailto:Tisha.pence@ocfl.net) . If a deficiency is noted that may result in a FDEP citation that cannot be corrected during this inspection, this deficiency shall be highlighted in a separate report and emailed to [tisha.pence@ocfl.net](mailto:tisha.pence@ocfl.net) and [Joel.howard@ocfl.net](mailto:Joel.howard@ocfl.net) the same day.

The monthly inspection shall be performed by a service technician capable of, and equipped to, perform any required routine maintenance, i.e. pumping sumps, replacing hose, nozzles, or breakaways. If petroleum contact water (PCW) is observed, the vendor shall pump out dispenser sumps, tank sumps, fill buckets, etc. and dispose of the impacted material at an FDEP approved disposal site. Proper documentation of PCW disposal in the form of a manifest shall be forwarded to the Orange County Risk Management, Environmental Loss Prevention at the aforementioned mail or e-mail address(es).

### **Quarterly Inspections**

The Contractor shall provide a quarterly inspection of the seventy-five (75) FDEP nonregulated fueling facilities indicated for which Orange County requires an inspection (for insurance purposes). The inspection shall provide a typewritten report meeting FDEP regulatory standards indicating that a visual inspection has been made including, but not limited to, tank and dispenser sumps, interstice/secondary containment, piping exterior integrity, condition of the exterior tank (ASTs), shear valve, stained soil around the containment area (ASTs), accessibility and all other requirements of the applicable FDEP regulations and F.A.C.

A copy of the report shall be left at each facility with a copy of the inspection mailed to the Orange County Risk Management Division at PO Box 1393, Orlando, FL 32802, Attn. Environmental Loss Prevention or e-mailed as a PDF to [tisha.pence@ocfl.net](mailto:tisha.pence@ocfl.net). If a deficiency is noted that may result in a FDEP citation (i.e. possible discharge) that cannot be corrected during this inspection, this deficiency shall be highlighted in a separate report and emailed to [tisha.pence@ocfl.net](mailto:tisha.pence@ocfl.net) and [Joel.howard@ocfl.net](mailto:Joel.howard@ocfl.net) the same day.

The quarterly inspection shall be performed by a service technician capable of, and equipped to, perform any required routine maintenance, i.e. pumping sumps, replacing hose, nozzles, or breakaways. If petroleum contact water (PCW) is observed, the vendor shall pump out dispenser sumps, tank sumps, fill buckets, etc. and dispose of the impacted material at an FDEP approved disposal site. Proper documentation of PCW disposal in the form of a manifest shall be forwarded to the Orange County Risk Management, Environmental Loss Prevention at the aforementioned mail or e-mail address(es).

## **Annual Inspections**

Prior to the FDEP annual inspection, the Contractor shall perform the necessary annual tank, line, sump, ATG and release detection testing required by the most current version(s) of UST and AST regulations or 62-761 and 62-762, F.A.C., as applicable. A copy of the annual report documenting the testing shall be left at each facility and a typewritten report with a copy of the inspection sent to the Orange County Risk Management Division at P.O. Box 1393, Orlando, FL 32802, Attn: Environmental Loss Prevention. If deficiencies are noted, they shall be remedied prior to the FDEP annual inspection to avoid non-compliance. The vendor shall also provide a certified technician on-site for the County's annual FDEP inspections. The Contractor shall be able to provide all monthly inspection paperwork required by the FDEP during the annual inspections (2 year minimum). **Please note that costs for Annual inspections should be included in the applicable monthly/quarterly inspection unit costs.**

## **Repair Service Call**

A repair service call shall include any repairs necessary to keep the system(s) in full compliance with FDEP regulations and shall require **prior authorization by Risk Management and the associated Department.** The repair service call shall include the first hour of a single technician's labor. If the repair is able to be accomplished within the first hour of the repair service call, no additional labor cost shall be incurred by the County. The following shall be provided prior to repairs being authorized if a repair service call is expected to exceed one hour:

- a detailed estimate of the labor requiring more than one technician or multiple visits to the site showing hours
- Estimate of materials and freight when applicable

## **Hours of Service**

Normal Hours: Routine maintenance and non-emergency repairs shall take place during normal business hours, 7:00AM to 5:00PM, Monday Through Friday.

After Hours: Emergency repairs shall take place between the hours of 5:01PM through 6:59AM seven (7) days per week, 365 days per year including County holidays.

## **Contaminated Materials**

Contaminated materials, including PCW, that are gathered as a result of routine maintenance, non-emergency repair or emergency repair shall be disposed of in accordance with all Federal, State and local laws, statutes and ordinances. Proof of proper disposal shall accompany all invoices for the maintenance and repair of fuel systems. The cost for the disposal of contaminated liquids shall be invoiced on a per gallon basis as bid on the bid response form.

## **Access to Secure Facilities**

The Contractor shall comply with the Home Land Security Act and Orange Counties protocol for personnel identification, site access control, and vendor deliveries at facilities mandated by the Department of Homeland Security (i.e. Water Production facilities). The Contractor shall designate a site security monitor who shall be on-site and available at all times while work is being performed, and who shall ensure that requirements of this section are met. This individual may be the site supervisor or

manager. For each day of on-site work, all contractors, subcontractors and delivery personnel shall sign a daily sign-in log furnished by the Orange County Designee. Each daily log shall include: individuals' full name, company and company phone number. All personnel associated with the work shall be required to wear identification badges at all times while working at the site. Identification badges shall be attached above the waist on outer garments and shall be visible at all times. Upon request, badges shall be shown to Orange County staff or security officers. Persons without badges shall be required to immediately leave the site unless the Orange County representative or the Contractor's site security monitor can verify that the person is required to be on-site. For short term, unplanned or emergency access as determined by the vendor and approved by Orange County, the vendor's site supervisor shall verify the identity of the visitor to Orange County site manager. The vendor and all other people associated with the work that enter the site shall possess and carry a valid and current Driver's License or state issued Identification Card.

**Background Checks:** The Contractor shall provide as allowed by law a background check on all employees that enter the secure facilities. Orange County reserves the right to deny access to any secure facility to any person as allowed by law. These background checks shall be done at the Contractor's expense and shall include:

Background Check

- LEVEL 1 (past 5 years)
- Identification Verification
- Selective Service Status (registered/unregistered)
- FDLE Automated Criminal Record
- Clerk of Courts by County of Residence
- Employment Verification
- DMV by State of Residence
- Military Service Verification
- Professional License & Certification Check

Drug Screen – Five Panel

- Amphetamines
- Cocaine Metabolites
- Marijuana Metabolites
- Opiate Metabolites
- Phencyclidine

**Site Access Control:** At the end of each workday, any gates, hatches, doors, windows, man ways, and exterior ladders, etc. shall be secured, closed, and locked. Any alarmed system which is activated or disabled during the workday shall be tested in conjunction with the Orange County designee. At the end of each workday the vendor shall secure all equipment, hazardous materials, tools, materials, and flammable fluids. The Contractor shall maintain key control to assure only authorized personnel have access to equipment, hazardous materials, tools, materials, and flammable fluids.

The Contractor is advised that all persons seeking entry to the secure facilities will be required to show proof of identification (e.g. Driver's License).

Vehicle and Equipment Search: All vehicles and packages shall be subject to search by Orange County designated security personnel. If the driver/owner of a vehicle will not allow the search, access to the secure facility will be denied. All vehicles on Orange County property may be searched for items that may pose a threat to the facility or to personnel.

Photo Control: The Contractor shall not distribute any photographs, images or video of the secure facilities without prior written consent of Orange County.

### **Verification of Employment Status**

Prior to the employment of any person that will work at a secure facility under this contract, the vendor shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of (a) all persons employed during the contract term by the vendor to perform employment duties within Florida and (b) all persons, including subcontractors, assigned by the vendor to perform work pursuant to the contract with Orange County. For more information on this process, please refer to United States Citizenship and Immigration Service site at:

<https://www.uscis.gov/>

**Only those employees determined eligible to work within the United States shall be employed at secure facilities under this contract.**

By submission of a bid in response to this solicitation, the vendor affirms that all employees in the above category (Secure Facilities) shall undergo e-verification before placement on this contract. The Contractor shall commit to comply with this requirement by completing the E-Verification certification, attached to this solicitation.

**BID RESPONSE FORM  
IFB #Y17-1007-MV**

The Contractor shall provide all labor and other resources necessary to provide the services in strict accordance with the scope of work/services defined in this solicitation (i.e. monthly and quarterly inspections with proper documentation, service, maintenance, proper disposal, etc.), for the amounts specified in this Bid Response Form, inclusive of overhead, profit and any other costs. Unit pricing shall be inclusive of an annual inspection of each site. Information concerning the location addresses, tank size, fuel type, and number of tanks on site may be found on **Attachment A**.

**Please note that the Sites below and indicated on Attachment A may have multiple tanks and the unit cost per site should be reflective of the number of tanks to be maintained at each facility.**

**MONTHLY INSPECTIONS**

<u>ITEM NO.</u>	<u>INSPECTIONS</u>	<u>MONTHLY UNIT COST</u>	<u>ESTIMATED ANNUAL QTY.</u>	<u>TOTAL COST</u>
<b>FIRE RESCUE</b>				
1.	Station 30	\$ _____/month	X 12	=\$ _____
2.	Station 33	\$ _____/month	X 12	=\$ _____
3.	Station 36	\$ _____/month	X 12	=\$ _____
4.	Station 41	\$ _____/month	X 12	=\$ _____
5.	Station 42	\$ _____/month	X 12	=\$ _____
6.	Station 43	\$ _____/month	X 12	=\$ _____
7.	Station 50	\$ _____/month	X 12	=\$ _____
8.	Station 53	\$ _____/month	X 12	=\$ _____
9.	Station 54	\$ _____/month	X 12	=\$ _____
10.	Station 70	\$ _____/month	X 12	=\$ _____
11.	Station 71	\$ _____/month	X 12	=\$ _____
12.	Station 72	\$ _____/month	X 12	=\$ _____
13.	Station 82	\$ _____/month	X 12	=\$ _____

\_\_\_\_\_  
Company Name



<u>ITEM NO.</u>	<u>INSPECTIONS</u>	<u>MONTHLY UNIT COST</u>	<u>ESTIMATED ANNUAL QTY.</u>	<u>TOTAL COST</u>
14.	FR Head Quarters	\$ _____/month	X 12	=\$ _____

**WATER PRODUCTION**

15.	Oak Meadows Water Supply	\$ _____/month	X 12	=\$ _____
16.	Cypress Walk Water Supply	\$ _____/month	X 12	=\$ _____
17.	Econ Water Supply	\$ _____/month	X 12	=\$ _____
18.	Hidden Springs Water Supply	\$ _____/month	X 12	=\$ _____
19.	Hunters Creek Water Supply	\$ _____/month	X 12	=\$ _____
20.	Orangewood Water Supply	\$ _____/month	X 12	=\$ _____
21.	Hidden Springs Repump Water Supply	\$ _____/month	X 12	=\$ _____
22.	Hidden Springs Well No. 3 Water Supply	\$ _____/month	X 12	=\$ _____
23.	Vistana Water Supply	\$ _____/month	X 12	=\$ _____
24.	Eastern Regional Water Supply	\$ _____/month	X 12	=\$ _____
25.	Western Regional Water Supply	\$ _____/month	X 12	=\$ _____
26.	Southern Regional Water Supply	\$ _____/month	X 12	=\$ _____
27.	County Rd 535 Water Supply	\$ _____/month	X 12	=\$ _____
28.	East Service Area PW & Reclaimed Water	\$ _____/month	X 12	=\$ _____

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Company Name

<u>ITEM NO.</u>	<u>INSPECTIONS</u>	<u>MONTHLY UNIT COST</u>	<u>ESTIMATED ANNUAL QTY.</u>	<u>TOTAL COST</u>
<b>UTILITIES</b>				
29.	UTL Admin Bldg.	\$_____/month	X 12	=\$_____
30.	UTL Service Center	\$_____/month	X 12	=\$_____
31.	UTL Service Ctr Fueling	\$_____/month	X 12	=\$_____
<b>SOLID WASTE</b>				
32.	Resource Recovery (YPR)	\$_____/month	X 12	=\$_____
33.	Solid Waste Admin	\$_____/month	X 12	=\$_____
34.	Porter Transfer Station	\$_____/month	X 12	=\$_____
<b>PUBLIC WORKS</b>				
35.	PW – R&D	\$_____/month	X 12	=\$_____
36.	PW – Diesel Fuel	\$_____/month	X 12	=\$_____
37.	Taft Maintenance	\$_____/month	X 12	=\$_____
38.	W. Orange Maintenance	\$_____/month	X 12	=\$_____
39.	Bithlo Maintenance	\$_____/month	X 12	=\$_____
40.	Goldenrod Maintenance	\$_____/month	X 12	=\$_____
41.	Three Points Maintenance	\$_____/month	X 12	=\$_____
42.	Apopka Maintenance	\$_____/month	X 12	=\$_____
43.	Zellwood Maintenance	\$_____/month	X 12	=\$_____
44.	Westside Manor SW PS	\$_____/month	X 12	=\$_____
45.	Woodsmere SW PS	\$_____/month	X 12	=\$_____
46.	Long Lake SW PS	\$_____/month	X 12	=\$_____

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Company Name

<u>ITEM NO.</u>	<u>INSPECTIONS</u>	<u>MONTHLY UNIT COST</u>	<u>ESTIMATED ANNUAL QTY.</u>	<u>TOTAL COST</u>
<b>FLEET</b>				
47.	Ocoee Service Center	\$_____/month	X 12	=\$_____
48.	Apopka Service Center	\$_____/month	X 12	=\$_____
49.	Fleet Maintenance	\$_____/month	X 12	=\$_____
50.	E. Orange Service Ctr	\$_____/month	X 12	=\$_____
<b>WATER RECLAMATION</b>				
51.	Eastern WRF	\$_____/month	X 12	=\$_____
52.	South WRF	\$_____/month	X 12	=\$_____
53.	NW WRF	\$_____/month	X 12	=\$_____
54.	Pine Hills PS #3000	\$_____/month	X 12	=\$_____
55.	Huggins PS #3006	\$_____/month	X 12	=\$_____
56.	Hiawasse PS #3038	\$_____/month	X 12	=\$_____
57.	Lk Jessamine #3096	\$_____/month	X 12	=\$_____
58.	Lk Burden #3106	\$_____/month	X 12	=\$_____
59.	Kmart PS #3108	\$_____/month	X 12	=\$_____
60.	Dr. Phillips #3151	\$_____/month	X 12	=\$_____
61.	Presidents Dr. #3177	\$_____/month	X 12	=\$_____
62.	JYP PS #3178	\$_____/month	X 12	=\$_____
63.	Orange Ave PS #3190	\$_____/month	X 12	=\$_____
64.	Destination Pkwy #3245	\$_____/month	X 12	=\$_____
65.	Conway PS #3318	\$_____/month	X 12	=\$_____
66.	Bonneville PS #3321	\$_____/month	X 12	=\$_____
67.	Chickasaw PS #3333	\$_____/month	X 12	=\$_____

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Company Name

<u>ITEM NO.</u>	<u>INSPECTIONS</u>	<u>MONTHLY UNIT COST</u>	<u>ESTIMATED ANNUAL QTY.</u>	<u>TOTAL COST</u>
<b>WATER RECLAMATION Con't</b>				
68.	Peabody PS #3336	\$_____/month	X 12	=\$_____
69.	Colonial PS #3368	\$_____/month	X 12	=\$_____
70.	I-Drive PS #3370	\$_____/month	X 12	=\$_____
71.	Hunters Creek #3377	\$_____/month	X 12	=\$_____
72.	Clarcona #3411	\$_____/month	X 12	=\$_____
73.	Investors Row #3419	\$_____/month	X 12	=\$_____
74.	NWSA PS "A" #3423	\$_____/month	X 12	=\$_____
75.	Tanner Rd PS #3448	\$_____/month	X 12	=\$_____
76.	Hunters Creek #3497	\$_____/month	X 12	=\$_____
77.	Orangewood E #3498	\$_____/month	X 12	=\$_____
78.	S. Central PS #3499	\$_____/month	X 12	=\$_____
79.	12 <sup>th</sup> St PS #3512	\$_____/month	X 12	=\$_____
80.	Lk Eve PS #3541	\$_____/month	X 12	=\$_____
81.	Southwest PS #3597	\$_____/month	X 12	=\$_____
82.	WEDs PS #3624	\$_____/month	X 12	=\$_____
83.	Berry Dease #3665	\$_____/month	X 12	=\$_____
84.	Meadow Woods #3848	\$_____/month	X 12	=\$_____
85.	Balcombe #3849	\$_____/month	X 12	=\$_____
86.	ECON PS #3958	\$_____/month	X 12	=\$_____
87.	Cypress Lakes MPS #3962	\$_____/month	X 12	=\$_____
88.	University Shores #3965	\$_____/month	X 12	=\$_____

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Company Name

<u>ITEM NO.</u>	<u>INSPECTIONS</u>	<u>MONTHLY UNIT COST</u>	<u>ESTIMATED ANNUAL QTY.</u>	<u>TOTAL COST</u>
<b>WATER RECLAMATION Con't</b>				
89.	Belmere PS #3977	\$_____/month	X 12	=\$_____
90.	Universal PS #3995	\$_____/month	X 12	=\$_____
91.	Sunflower Trl #F3031	\$_____/month	X 12	=\$_____
92.	Eagle Creek #F3048	\$_____/month	X 12	=\$_____
93.	Signature Lakes #F3058	\$_____/month	X 12	=\$_____
94.	Overstreet #F3126	\$_____/month	X 12	=\$_____
95.	Rouse Rd. #F3146	\$_____/month	X 12	=\$_____
96.	Hoosier PS #F3152	\$_____/month	X 12	=\$_____
97.	CR 535 PS #F3155	\$_____/month	X 12	=\$_____
98.	Orangewood PS #F3167	\$_____/month	X 12	=\$_____
99.	Summerlake PS #F3176	\$_____/month	X 12	=\$_____
100.	Wetherbee PS #F3182	\$_____/month	X 12	=\$_____
101.	Lee Vista Ext. #F3192	\$_____/month	X 12	=\$_____
102.	Int'l Corp Pkwy #F3227	\$_____/month	X 12	=\$_____
103.	Horizon West #F3264	\$_____/month	X 12	=\$_____
104.	Springhill PD #F3296	\$_____/month	X 12	=\$_____
<b>PUBLIC SAFETY COMMUNICATIONS</b>				
105.	Landfill Comm Tower	\$_____/month	X 12	=\$_____
106.	Clarcona Comm Tower	\$_____/month	X 12	=\$_____
107.	Christmas Comm Tower	\$_____/month	X 12	=\$_____
108.	W. Garden Comm Tower	\$_____/month	X 12	=\$_____
109.	Bithlo Comm Tower	\$_____/month	X 12	=\$_____

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Company Name

<u>ITEM NO.</u>	<u>INSPECTIONS</u>	<u>MONTHLY UNIT COST</u>	<u>ESTIMATED ANNUAL QTY.</u>	<u>TOTAL COST</u>
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**PUBLIC SAFETY COMMUNICATIONS Con't**

110.	Zellwood Comm Tower	\$ _____/month	X 12	=\$ _____
111.	Ocoee Comm Tower	\$ _____/month	X 12	=\$ _____

**CORRECTIONS**

112.	Phoenix Bldg	\$ _____/month	X 12	=\$ _____
113.	Intake & Release (BRC)	\$ _____/month	X 12	=\$ _____
114.	Bldg A (Fmr Laundry)	\$ _____/month	X 12	=\$ _____
115.	Blgd B (PODs)	\$ _____/month	X 12	=\$ _____
116.	Female Detention Ctr	\$ _____/month	X 12	=\$ _____
117.	CEP II	\$ _____/month	X 12	=\$ _____
118.	Command Center	\$ _____/month	X 12	=\$ _____
119.	Kitchen, Laundry, Dining	\$ _____/month	X 12	=\$ _____
120.	Old Energy Bldg	\$ _____/month	X 12	=\$ _____

**MISCELLANEOUS**

121.	Supervisor of Elections	\$ _____/month	X 12	=\$ _____
122.	OCCC – West Bldg	\$ _____/month	X 12	=\$ _____
123.	OCCC – N/S Bldg	\$ _____/month	X 12	=\$ _____
124.	Data Center (RCC)	\$ _____/month	X 12	=\$ _____
125.	History Center	\$ _____/month	X 12	=\$ _____
126.	Cassidy Bldg (311 & Code)	\$ _____/month	X 12	=\$ _____
127.	Medical Examiner's Office	\$ _____/month	X 12	=\$ _____
128.	Administration Bldg	\$ _____/month	X 12	=\$ _____
129.	Courthouse	\$ _____/month	X 12	=\$ _____

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Company Name

<u>ITEM NO.</u>	<u>INSPECTIONS</u>	<u>MONTHLY UNIT COST</u>	<u>ESTIMATED ANNUAL QTY.</u>	<u>TOTAL COST</u>
<b>SHERIFF</b>				
130.	Sheriff Aviation Hangar	\$_____ /month	X 12	=\$_____
131.	Sheriff's Sector II (Lk Underhill)	\$_____ /month	X 12	=\$_____
132.	Sheriff's Central Ops	\$_____ /month	X 12	=\$_____
<b>TOTAL ESTIMATE OF MONTHLY INSPECTIONS (LINES 1 THROUGH 132):</b>				<b>\$_____</b>

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Company Name

## QUARTERLY INSPECTIONS

<u>ITEM NO.</u>	<u>INSPECTIONS</u>	<u>QUARTERLY UNIT COST</u>	<u>ESTIMATED ANNUAL QTY.</u>	<u>TOTAL COST</u>
<b>FIRE RESCUE</b>				
133.	Station 20	\$_____/quarter	X 4	=\$_____
134.	Station 27	\$_____/quarter	X 4	=\$_____
135.	Station 28	\$_____/quarter	X 4	=\$_____
136.	Station 31	\$_____/quarter	X 4	=\$_____
137.	Station 34	\$_____/quarter	X 4	=\$_____
138.	Station 35	\$_____/quarter	X 4	=\$_____
139.	Station 37	\$_____/quarter	X 4	=\$_____
140.	Station 40	\$_____/quarter	X 4	=\$_____
141.	Station 51	\$_____/quarter	X 4	=\$_____
142.	Station 52	\$_____/quarter	X 4	=\$_____
143.	Station 55	\$_____/quarter	X 4	=\$_____
144.	Station 56	\$_____/quarter	X 4	=\$_____
145.	Station 58	\$_____/quarter	X 4	=\$_____
146.	Station 63	\$_____/quarter	X 4	=\$_____
147.	Station 65	\$_____/quarter	X 4	=\$_____
148.	Station 66	\$_____/quarter	X 4	=\$_____
149.	Station 73	\$_____/quarter	X 4	=\$_____
150.	Station 76	\$_____/quarter	X 4	=\$_____
151.	Station 77	\$_____/quarter	X 4	=\$_____
152.	Station 80	\$_____/quarter	X 4	=\$_____

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Company Name



<u>ITEM NO.</u>	<u>INSPECTIONS</u>	<u>QUARTERLY UNIT COST</u>	<u>ESTIMATED ANNUAL QTY.</u>	<u>TOTAL COST</u>
<b>FIRE RESCUE Con't</b>				
153.	Station 81	\$_____/quarter	X 4	=\$_____
154.	Station 83	\$_____/quarter	X 4	=\$_____
155.	Station 84	\$_____/quarter	X 4	=\$_____
156.	Station 85	\$_____/quarter	X 4	=\$_____
157.	Station 86	\$_____/quarter	X 4	=\$_____
158.	Drivers Assessment Response Training (D.A.R.T)	\$_____/quarter	X 4	=\$_____
<b>SOLID WASTE</b>				
159.	McLeod Transfer Station	\$_____/quarter	X 4	=\$_____
<b>PUBLIC WORKS</b>				
160.	Bonnie Brook SW PS	\$_____/quarter	X 4	=\$_____
161.	White Heron SW PS 009	\$_____/quarter	X 4	=\$_____
162.	Lk Sparling SW PS 010	\$_____/quarter	X 4	=\$_____
163.	Dwarf Lk SW PS 011	\$_____/quarter	X 4	=\$_____
164.	Lk Anderson SW PS 042	\$_____/quarter	X 4	=\$_____
165.	Verona Pk SW PS 044	\$_____/quarter	X 4	=\$_____
166.	Bonnie Brook II SW PS 072	\$_____/quarter	X 4	=\$_____
167.	Swann Lk SW PS 036	\$_____/quarter	X 4	=\$_____
168.	Bonnie Brook MIT PS 065	\$_____/quarter	X 4	=\$_____
169.	Phillips Pond PS 066	\$_____/quarter	X 4	=\$_____
170.	Sawmill Pond PS 073	\$_____/quarter	X 4	=\$_____

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Company Name

<b>ITEM NO.</b>	<b><u>INSPECTIONS</u></b>	<b><u>QUARTERLY UNIT COST</u></b>	<b><u>ESTIMATED ANNUAL QTY.</u></b>	<b><u>TOTAL COST</u></b>
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**PUBLIC WORKS Con't**

171.	Summerset Live Oaks	\$_____/quarter	X 4	=\$_____
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**FLEET**

172.	Facility Management	\$_____/quarter	X 4	=\$_____
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**WATER RECLAMATION**

173.	PS #3053	\$_____/quarter	X 4	=\$_____
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174.	S. OBT PS #3109	\$_____/quarter	X 4	=\$_____
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175.	Travel Lodge #3110	\$_____/quarter	X 4	=\$_____
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176.	Bay Hill #3119	\$_____/quarter	X 4	=\$_____
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177.	Plantation Estates #3223	\$_____/quarter	X 4	=\$_____
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178.	Pahoa PS #3550	\$_____/quarter	X 4	=\$_____
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179.	Laurel Hills PS #3803	\$_____/quarter	X 4	=\$_____
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180.	Stillwater Crossing #3961	\$_____/quarter	X 4	=\$_____
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181.	Avalon Pkwy #F3000	\$_____/quarter	X 4	=\$_____
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182.	Bonnet Creek #F3035	\$_____/quarter	X 4	=\$_____
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183.	Ginn Property #F3067	\$_____/quarter	X 4	=\$_____
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184.	Harbor East #F3166	\$_____/quarter	X 4	=\$_____
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**PARKS & RECREATION**

185.	Blanchard Park	\$_____/quarter	X 4	=\$_____
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186.	Moss Park	\$_____/quarter	X 4	=\$_____
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187.	Clarcona Horsemans Park	\$_____/quarter	X 4	=\$_____
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188.	S. Orange Sports Complex	\$_____/quarter	X 4	=\$_____
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189.	Kelly Park	\$_____/quarter	X 4	=\$_____
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Company Name

<u>ITEM NO.</u>	<u>INSPECTIONS</u>	<u>QUARTERLY UNIT COST</u>	<u>ESTIMATED ANNUAL QTY.</u>	<u>TOTAL COST</u>
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**PUBLIC SAFETY COMMUNICATIONS**

190.	FS #52 Comm Tower	\$_____/quarter	X 4	= \$_____
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191.	S. Chase Comm Tower	\$_____/quarter	X 4	= \$_____
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**CORRECTIONS**

192.	N. Perimeter Bldg	\$_____/quarter	X 4	= \$_____
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193.	S. Perimeter Bldg	\$_____/quarter	X 4	= \$_____
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194.	Whitcomb Bldg	\$_____/quarter	X 4	= \$_____
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195.	33 <sup>rd</sup> St Facilities Mgmt	\$_____/quarter	X 4	= \$_____
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196.	Dist. Rd & Security Gates	\$_____/quarter	X 4	= \$_____
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**MISCELLANEOUS**

197.	Health Department	\$_____/quarter	X 4	= \$_____
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198.	Juvenile Court	\$_____/quarter	X 4	= \$_____
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199.	IOC I	\$_____/quarter	X 4	= \$_____
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200.	Comptroller's Office	\$_____/quarter	X 4	= \$_____
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201.	Mosquito Control	\$_____/quarter	X 4	= \$_____
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202.	Child Services	\$_____/quarter	X 4	= \$_____
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**SHERIFF**

203.	Sheriff's Sector IV	\$_____/quarter	X 4	= \$_____
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204.	Sheriff Aviation Flight Ops (Fmr FS #97)	\$_____/quarter	X 4	= \$_____
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205.	Sheriff's Sector II (SR50)	\$_____/quarter	X 4	= \$_____
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Company Name

<u>ITEM NO.</u>	<u>INSPECTIONS</u>	<u>QUARTERLY UNIT COST</u>	<u>ESTIMATED ANNUAL QTY.</u>	<u>TOTAL COST</u>
<b>SHERIFF CON'T</b>				
206.	Sheriff's Fleet	\$_____ /quarter	X 4	=\$_____
207.	Sheriff's LEVO	\$_____ /quarter	X 4	=\$_____
<b>TOTAL ESTIMATE OF MONTHLY INSPECTIONS (LINES 133 THROUGH 207):</b>				<b>\$_____</b>

\_\_\_\_\_  
Company Name

## OTHER SERVICES

<u>ITEM NO.</u>	<u>DESCRIPTION</u>	<u>UNIT COST</u>	<u>ESTIMATED ANNUAL QTY.</u>	<u>TOTAL COST</u>
208.	Technician Hourly Rate for Repairs, normal hours, as specified	\$ _____/each	X 1,500	=\$ _____
209.	Technician Hourly Rate for Repairs, after hours, as specified	\$ _____/each	X150	=\$ _____
210.	Repair Service Call, as specified	\$ _____/each	X1,250	=\$ _____
211.	Contaminated Liquid Disposal, as specified	\$ _____/gallon	X 15,000	=\$ _____
212.	Contaminated Solid Disposal, as specified	\$ _____/drum	X 150	=\$ _____
213.	Parts mark-up/mark down _____ % based on actual cost Vendor to provide documentation with each invoice. <i>Example: If the mark-up is 10% your total should be 100,000 + 10,000 = \$110,000</i> <i>Example: If the mark-down is 10% your total should be 100,000 - 10,000 = \$90,000</i>		X \$100,000.00	=\$ _____
214.	FREIGHT (Pre-authorized by County)		\$1,000.00	<b><u>=\$1,000.00</u></b>

**TOTAL ESTIMATE OF OTHER SERVICES (LINES 208 THROUGH 214):** \$ \_\_\_\_\_

**TOTAL ESTIMATED BID (ALL LINES 1 THROUGH 214) \$** \_\_\_\_\_

\_\_\_\_\_  
Company Name

**IMPORTANT NOTE: When completing your bid, do not attach any forms which may contain terms and conditions that conflict with those listed in the County's bid documents(s). Inclusion of additional terms and conditions such as those which may be on your company's standard forms shall result in your bid being declared non-responsive as these changes will be considered a counteroffer to the County's bid.**

Performance shall be not later than ten (10) calendar days After Receipt of Order (ARO) per Special Terms and Conditions.

Inquiries regarding this Invitation for Bids may be directed to Maria Guevara-Hall, Senior Purchasing Agent, at [maria.guevara-hall@ocfl.net](mailto:maria.guevara-hall@ocfl.net)

**Bid Response Documents - The following documents constitute your bid:**

- A. Bid Response Form, Authorized Signatories/Negotiators, Drug-Free Workplace, Schedule of Sub-contracting, Conflict/Non-Conflict of Interest Form, E-Verification Certification, and current W9, Relationship Disclosure Form and Orange County Specific Project Expenditure Report. **Please make sure forms are fully executed where required.**
- B. Qualifications of Bidders information, per Special Terms and Conditions.
- C. Completed attached reference documentation.

**THE FOLLOWING SECTION MUST BE COMPLETED BY ALL BIDDERS:**

Company Name: \_\_\_\_\_

NOTE: COMPANY NAME MUST MATCH LEGAL NAME ASSIGNED TO TIN NUMBER. CURRENT W9 MUST BE SUBMITTED WITH BID.

TIN#: \_\_\_\_\_ D-U-N-S® # \_\_\_\_\_

\_\_\_\_\_  
(Street No. or P.O. Box Number) (Street Name) (City)

\_\_\_\_\_  
(County) (State) (Zip Code)

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**EMERGENCY CONTACT**

Emergency Contact Person: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Residence Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**ACKNOWLEDGEMENT OF ADDENDA**

The Bidder shall acknowledge receipt of any addenda issued to this solicitation by completing the blocks below or by completion of the applicable information on the addendum and returning it not later than the date and time for receipt of the bid. Failure to acknowledge an addendum that has a material impact on this solicitation may negatively impact the responsiveness of your bid. Material impacts include but are not limited to changes to scope of work/services, delivery time, performance period, quantities, bonds, letters of credit, insurance, or qualifications.

Addendum No. \_\_\_\_\_, Date \_\_\_\_\_ Addendum No. \_\_\_\_\_, Date \_\_\_\_\_

Addendum No. \_\_\_\_\_, Date \_\_\_\_\_ Addendum No. \_\_\_\_\_, Date \_\_\_\_\_

**AUTHORIZED SIGNATORIES/NEGOTIATORS**

The Bidder represents that the following **principals** are authorized to sign bids, negotiate and/or sign contracts and related documents to which the bidder will be duly bound. Principal is defined as an employee, officer or other technical or professional in a position capable of substantially influencing the development or outcome of an activity required to perform the covered transaction.

Name	Title	Telephone Number/Email

(Signature)	(Date)
-------------	--------

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Name of Business)

The Bidder shall complete and submit the following information with the bid:

**Type of Organization**

Sole Proprietorship   
 Partnership   
 Non-Profit  
 Joint Venture   
 Corporation

**State of Incorporation:** \_\_\_\_\_

Principal Place of Business (Florida Statute Chapter 607): \_\_\_\_\_  
City/County/State

**THE PRINCIPAL PLACE OF BUSINESS SHALL BE THE ADDRESS OF THE BIDDER'S PRINCIPAL OFFICE AS IDENTIFIED BY THE FLORIDA DIVISION OF CORPORATIONS.**

Federal I.D. number is \_\_\_\_\_



## REFERENCES

List three (3) customers during the past five (5) years for which you provided services similar to those specified in the solicitation in the spaces provided below. Provide the owner's name, contact person, address, email address, telephone number, and date services were performed, as described.

1. Company Name: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Description of services provided: \_\_\_\_\_

Contract Amount: \_\_\_\_\_

Start and End Date of Contract: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

2. Company Name: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Description of services provided: \_\_\_\_\_

Contract Amount: \_\_\_\_\_

Start and End Date of Contract: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

3. Company Name: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Description of services provided: \_\_\_\_\_

\_\_\_\_\_

Contract Amount: \_\_\_\_\_

Start and End Date of  
Contract: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

## DRUG-FREE WORKPLACE FORM

The undersigned Bidder, in accordance with Florida Statute 287.087 hereby certifies that \_\_\_\_\_ does:

Name of Business

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, employee assistance programs and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in Paragraph 1.
4. In the statement specified in Paragraph 1, notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Florida Statute 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of Paragraphs 1 thru 5.

As the person authorized to sign this statement, I certify that this firm complies fully with above requirements.

\_\_\_\_\_  
Bidder's Signature

\_\_\_\_\_  
Date

**SCHEDULE OF SUBCONTRACTING**

**IFB NO. Y17-1007-MV**

As specified in the General Terms and Conditions and the Bid Preference Clause in the Special Terms and Conditions, bidders are to present the details of subcontractor participation.

<b>Name Of Subcontractor</b>	<b>Is the Sub-Contractor a Certified M/WBE with Orange County Government?</b>	<b>Address</b>	<b>Type of Work to be Performed</b>	<b>Percent and dollar amount of Contract Amount to be Subcontracted</b>

Company Name: \_\_\_\_\_

**CONFLICT/NON-CONFLICT OF INTEREST STATEMENT**

**CHECK ONE**

- [ ] To the best of our knowledge, the undersigned bidder has no potential conflict of interest due to any other clients, contracts, or property interest for this project.

**OR**

- [ ] The undersigned bidder, by attachment to this form, submits information which may be a potential conflict of interest due to other clients, contracts, or property interest for this project.

**LITIGATION STATEMENT**

**CHECK ONE**

- [ ] The undersigned bidder has had no litigation and/or judgments entered against it by any local, state or federal entity and has had no litigation and/or judgments entered against such entities during the past ten (10) years.
- [ ] The undersigned bidder, **BY ATTACHMENT TO THIS FORM**, submits a summary and disposition of individual cases of litigation and/or judgments entered by or against any local, state or federal entity, by any state or federal court, during the past ten (10) years.

\_\_\_\_\_  
COMPANY NAME

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
NAME (PRINT OR TYPE)

\_\_\_\_\_  
TITLE

Failure to check the appropriate blocks above may result in disqualification of your bid. Likewise, failure to provide documentation of a possible conflict of interest, or a summary of past litigation and/or judgments, may result in disqualification of your bid.

## E VERIFICATION CERTIFICATION

Contract No.Y17-1007-MV

I hereby certify that I will utilize the U.S. Department of Homeland Security's E-Verify system in accordance with the terms governing the use of the system to confirm the employment eligibility of the individuals classified below. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duties shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida statutes.

All persons, including subcontractors and their workforce, who will perform work under **Contract No.Y17-1007-MV, INSPECTION, MAINTENANCE AND REPAIR OF FUEL SYSTEMS -TERM CONTRACT**, within the state of Florida.

NAME OF CONTRACTOR: \_\_\_\_\_

ADDRESS OF CONTRACTOR: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

**RELATIONSHIP DISCLOSURE FORM  
FOR USE WITH PROCUREMENT ITEMS, EXCEPT THOSE WHERE THE COUNTY  
IS THE PRINCIPAL OR PRIMARY PROPOSER**

For procurement items that will come before the Board of County Commissioners for final approval, this form shall be completed by the Bidder and shall be submitted to the Procurement Division by the Bidder.

In the event any information provided on this form should change, the Bidder must file an amended form on or before the date the item is considered by the appropriate board or body.

**Part I**

**INFORMATION ON BIDDER:**

Legal Name of Bidder:

---

Business Address (Street/P.O. Box, City and Zip Code):

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---

Business Phone: (     ) \_\_\_\_\_

Facsimile: (     ) \_\_\_\_\_

**INFORMATION ON BIDDER'S AUTHORIZED AGENT, IF APPLICABLE:  
(Agent Authorization Form also required to be attached)**

Name of Bidder's Authorized Agent:

---

Business Address (Street/P.O. Box, City and Zip Code):

---

---

Business Phone: (     ) \_\_\_\_\_

Facsimile: (     ) \_\_\_\_\_

**Part II**

IS THE BIDDER A RELATIVE OF THE MAYOR OR ANY MEMBER OF THE BCC?

\_\_\_ YES \_\_\_ NO

IS THE MAYOR OR ANY MEMBER OF THE BCC THE BIDDER'S EMPLOYEE?

\_\_\_ YES \_\_\_ NO

IS THE BIDDER OR ANY PERSON WITH A DIRECT BENEFICIAL INTEREST IN THE OUTCOME OF THIS MATTER A BUSINESS ASSOCIATE OF THE MAYOR OR ANY MEMBER OF THE BCC?

\_\_\_ YES \_\_\_ NO

If you responded "YES" to any of the above questions, please state with whom and explain the relationship.

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(Use additional sheets of paper if necessary)



**Part III**

**ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED**

I hereby certify that information provided in this relationship disclosure form is true and correct based on my knowledge and belief. If any of this information changes, I further acknowledge and agree to amend this relationship disclosure form prior to any meeting at which the above-referenced project is scheduled to be heard. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

\_\_\_\_\_  
Signature of Bidder

\_\_\_\_\_  
Date

Printed Name and Title of Person completing this form:

\_\_\_\_\_  
STATE OF \_\_\_\_\_ :  
COUNTY OF \_\_\_\_\_ :

I certify that the foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ by \_\_\_\_\_. He/she is personally known to me or has produced \_\_\_\_\_ as identification and did/did not take an oath.

Witness my hand and official seal in the county and state stated above on the \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_.

(Notary Seal)

\_\_\_\_\_  
Signature of Notary Public  
Notary Public for the State of \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
Staff signature and date of receipt of form

\_\_\_\_\_  
Staff reviews as to form and does not attest to the accuracy or veracity of the information provided herein.

**FREQUENTLY ASKED QUESTIONS (FAQ)**  
**ABOUT THE**  
**RELATIONSHIP DISCLOSURE FORM**  
*Updated 6-28-11*

**WHAT IS THE RELATIONSHIP DISCLOSURE FORM?**

The Relationship Disclosure Form (form OC CE 2D and form OC CE 2P) is a form created pursuant to the County's Local Code of Ethics, codified at Article XIII of Chapter 2 of the Orange County Code, to ensure that all development-related items and procurement items presented to or filed with the County include information as to the relationship, if any, between the applicant and the County Mayor or any member of the Board of County Commissioners (BCC). The form will be a part of the backup information for the applicant's item.

**WHY ARE THERE TWO RELATIONSHIP DISCLOSURE FORMS?**

Form OC CE 2D is used only for development-related items, and form OC CE 2P is used only for procurement-related items. The applicant needs to complete and file the form that is applicable to his/her case.

**WHO NEEDS TO FILE THE RELATIONSHIP DISCLOSURE FORM?**

Form OC CE 2D should be completed and filed by the owner of record, contract purchaser, or authorized agent. Form OC CE 2P should be completed and filed by the bidder, offeror, quoter, or respondent, and, if applicable, their authorized agent. In all cases, the person completing the form must sign the form and warrant that the information provided on the form is true and correct.

**WHAT INFORMATION NEEDS TO BE DISCLOSED ON THE RELATIONSHIP DISCLOSURE FORM?**

The relationship disclosure form needs to disclose pertinent background information about the applicant and the relationship, if any, between, on the one hand, the applicant and, if applicable, any person involved with the item, and on the other hand, the Mayor or any member of the BCC.

In particular, the applicant needs to disclose whether any of the following relationships exist: (1) the applicant is a business associate of the Mayor or any member of the BCC; (2) any person involved with the approval of the item has a beneficial interest in the outcome of the matter *and* is a business associate of the Mayor or any member of the BCC; (3) the applicant is a relative of the Mayor or any member of the BCC; or (4) the Mayor or any member of the BCC is an employee of the applicant. (See Section 2-454, Orange County Code.)

**HOW ARE THE KEY RELEVANT TERMS DEFINED?**

Applicant means, for purposes of a development-related project, the owner, and, if applicable, the contract purchaser or owner's authorized agent. Applicant means, for purposes of a procurement item, the bidder, offeror, quoter, respondent, and, if applicable, the authorized agent of the bidder, offeror, quoter, or respondent.

Business associate means any person or entity engaged in or carrying on a business enterprise with a public officer, public employee, or candidate as a partner, joint venture, corporate shareholder where the shares of such corporation are not listed on any national or regional stock exchange, or co-owner of property. In addition, the term

includes any person or entity engaged in or carrying on a business enterprise, or otherwise engaging in common investment, with a public officer, public employee, or candidate as a partner, member, shareholder, owner, co-owner, joint venture partner, or other investor, whether directly or indirectly, whether through a Business Entity or through interlocking Parent Entities, Subsidiary Entities, or other business or investment scheme, structure, or venture of any nature. (See Section 112.312(4), Florida Statutes, and Section 2-452(b), Orange County Code.)

*Employee* means any person who receives remuneration from an employer for the performance of any work or service while engaged in any employment under any appointment or contract for hire or apprenticeship, express or implied, oral or written, whether lawfully or unlawfully employed, and includes, but is not limited to, aliens and minors. (See Section 440.02(15), Florida Statutes.)

*Relative* means an individual who is related to a public officer or employee as father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, grandparent, great grandparent, grandchild, great grandchild, step grandparent, step great grandparent, step grandchild, step great grandchild, person who is engaged to be married to the public officer or employee or who otherwise holds himself or herself out as or is generally known as the person whom the public officer or employee intends to marry or with whom the public officer or employee intends to form a household, or any other natural person having the same legal residence as the public officer or employee. (See Section 112.312(21), Florida Statutes.)

#### **DOES THE RELATIONSHIP DISCLOSURE FORM NEED TO BE UPDATED IF INFORMATION CHANGES?**

Yes. It remains a continuing obligation of the applicant to update this form whenever any of the information provided on the initial form changes.

#### **WHERE DO THE RELATIONSHIP DISCLOSURE FORM AND ANY SUBSEQUENT UPDATES NEED TO BE FILED?**

For a development-related item, the Relationship Disclosure Form and any update need to be filed with the County Department or County Division where the applicant filed the application. For a procurement item, the Relationship Disclosure Form and any update need to be filed with the Procurement Division.

#### **WHEN DO THE RELATIONSHIP DISCLOSURE FORM AND ANY UPDATES NEED TO BE FILED?**

In most cases, the initial form needs to be filed when the applicant files the initial development-related project application or initial procurement-related forms. However, with respect to a procurement item, a response to a bid will not be deemed unresponsive if this form is not included in the initial packet submitted to the Procurement Division.

If changes are made after the initial filing, the final, cumulative Relationship Disclosure Form needs to be filed with the appropriate County Department or County Division processing the application not less than seven (7) days prior to the scheduled BCC agenda date so that it may be incorporated into the BCC agenda packet. When the matter is a discussion agenda item or is the subject of a public hearing, and an update has not been made at least 7 days prior to BCC meeting date or is not included in the

BCC agenda packet, the applicant is obligated to verbally present such update to the BCC when the agenda item is heard or the public hearing is held. When the matter is a consent agenda item and an update has not been made at least 7 days prior to the BCC meeting or the update is not included in the BCC agenda packet, the item will be pulled from the consent agenda to be considered at a future meeting.

### **WHO WILL REVIEW THE INFORMATION DISCLOSED ON THE RELATIONSHIP DISCLOSURE FORM AND ANY UPDATES?**

The information disclosed on this form and any updates will be a public record as defined by Chapter 119, Florida Statutes, and may therefore be inspected by any interested person. Also, the information will be made available to the Mayor and the BCC members. This form and any updates will accompany the information for the applicant's project or item.

However, for development-related items, if an applicant discloses the existence of one or more of the relationships described above and the matter would normally receive final consideration by the Concurrency Review Committee or the Development Review Committee, the matter will be directed to the BCC for final consideration and action following committee review.

### **CONCLUSION:**

We hope you find this FAQ useful to your understanding of the Relationship Disclosure Form. Please be informed that if the event of a conflict or inconsistency between this FAQ and the requirements of the applicable ordinance or law governing relationship disclosures, the ordinance or law controls.

Also, please be informed that the County Attorney's Office is not permitted to render legal advice to an applicant or any other outside party. Accordingly, if the applicant or an outside party has any questions after reading this FAQ, he/she is encouraged to contact his/her own legal counsel.

## ORANGE COUNTY SPECIFIC PROJECT EXPENDITURE REPORT

This lobbying expenditure form shall be completed in full and filed with all application submittals. This form shall remain cumulative and shall be filed with the department processing your application. Forms signed by a principal's authorized agent shall include an executed Agent Authorization Form.

**This is the initial Form:** \_\_\_\_\_

**This is a Subsequent Form:** \_\_\_\_\_

### **Part I**

**Please complete all of the following:**

Name and Address of Principal (legal name of entity or owner per Orange County tax rolls):

\_\_\_\_\_

Name and Address of Principal's Authorized Agent, if applicable: \_\_\_\_\_

\_\_\_\_\_

**List the name and address of all lobbyists, Contractors, contractors, subcontractors, individuals or business entities who will assist with obtaining approval for this project. (Additional forms may be used as necessary.)**

1. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_

2. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_

3. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_

4. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_

5. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_

6. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_

7. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_

8. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_





**FREQUENTLY ASKED QUESTIONS (FAQ)  
ABOUT THE  
SPECIFIC PROJECT EXPENDITURE REPORT**

*Updated 3-1-11*

**WHAT IS A SPECIFIC PROJECT EXPENDITURE REPORT (SPR)?**

A Specific Project Expenditure Report (SPR) is a report required under Section 2-354(b) of the Orange County Lobbying Ordinance, codified at Article X of Chapter 2 of the Orange County Code, reflecting all lobbying expenditures incurred by a principal and their authorized agent(s) and the principal's lobbyist(s), contractor(s), subcontractor(s), and Contractor(s), if applicable, for certain projects or issues that will ultimately be decided by the Board of County Commissioners (BCC).

Matters specifically exempt from the SPR requirement are ministerial items, resolutions, agreements in settlement of litigation matters in which the County is a party, ordinances initiated by County staff, and some procurement items, as more fully described in 2.20 of the Administrative Regulations.

Professional fees paid by the principal to his/her lobbyist for the purpose of lobbying need not be disclosed on this form. (See Section 2-354(b), Orange County Code.)

**WHO NEEDS TO FILE THE SPR?**

The principal or his/her authorized agent needs to complete and sign the SPR and warrant that the information provided on the SPR is true and correct.

A principal that is a governmental entity does not need to file an SPR.

**HOW ARE THE KEY RELEVANT TERMS DEFINED?**

*Expenditure* means "a payment, distribution, loan, advance, reimbursement, deposit, or anything of value made by a lobbyist or principal for the purpose of lobbying. This may include public relations expenditures (including but not limited to petitions, flyers, purchase of media time, cost of print and distribution of publications) but does not include contributions or expenditures reported pursuant to Chapter 106, Florida Statutes, or federal election law, campaign-related personal services provided without compensation by individuals volunteering their time, any other contribution or expenditure made by or to a political party, or any other contribution or expenditure made by an organization that is exempt from taxation under 26 U.S.C. s. 527 or s. 501(c)(4)." (See Section 112.3215, Florida Statutes.) Professional fees paid by the principal to his/her lobbyist for the purpose of lobbying are not deemed to be "expenditures." (See Section 2-354, Orange County Code.)

*Lobbying* means seeking "to encourage the approval, disapproval, adoption, repeal, rescission, passage, defeat or modification of any ordinance, resolution, agreement, development permit, other type of permit, franchise, vendor, Contractor, contractor, recommendation, decision or other foreseeable action of the [BCC]," and "include[s] all communications, regardless of whether initiated by the lobbyist or by the person being lobbied, and regardless of whether oral, written or electronic." (See Section 2-351, Orange County Code.) Furthermore, *lobbying* means communicating "directly with the County Mayor, with any other member of the [BCC], or with any member of a procurement committee." (See Section 2-351, Orange County Code.) *Lobbying* also means communicating "indirectly with the County Mayor or any other member of the



[BCC]" by communicating with any staff member of the Mayor or any member of the BCC, the county administrator, any deputy or assistant county administrator, the county attorney, any county department director, or any county division manager. (See Section 2-351, Orange County Code.) *Lobbying* does not include the act of appearing before a Sunshine Committee, such as the Development Review Committee or the Roadway Agreement Committee other than the BCC.

*Principal* means "the person, partnership, joint venture, trust, association, corporation, governmental entity or other entity which has contracted for, employed, retained, or otherwise engaged the services of a lobbyist." *Principal* may also include a person, partnership, joint venture, trust, association, corporation, limited liability corporation, or other entity where it or its employees do not qualify as a lobbyist under the definition set forth in Section 2-351 of the Orange County Code but do perform lobbying activities on behalf of a business in which it has a personal interest.

### **DOES THE SPR NEED TO BE UPDATED IF INFORMATION CHANGES?**

Yes. It remains a continuing obligation of the principal or his/her authorized agent to update the SPR whenever any of the information provided on the initial form changes.

### **WHERE DO THE SPR AND ANY UPDATES NEED TO BE FILED?**

The SPR needs to be filed with the County Department or County Division processing the application or matter. If and when an additional expenditure is incurred subsequent to the initial filing of the SPR, an amended SPR needs to be filed with the County Department or County Division where the original application, including the initial SPR, was filed.

### **WHEN DO THE SPR AND ANY UPDATES NEED TO BE FILED?**

In most cases, the initial SPR needs to be filed with the other application forms. The SPR and any update must be filed with the appropriate County Department or County Division not less than seven (7) days prior to the BCC hearing date so that they may be incorporated into the BCC agenda packet. (See Section 2-354(b), Orange County Code.) When the matter is a discussion agenda item or is the subject of a public hearing, and any additional expenditure occurs less than 7 days prior to BCC meeting date or updated information is not included in the BCC agenda packet, the principal or his/her authorized agent is obligated to verbally present the updated information to the BCC when the agenda item is heard or the public hearing is held. When the matter is a consent agenda item and an update has not been made at least 7 days prior to the BCC meeting or the update is not included in the BCC agenda packet, the item will be pulled from the consent agenda to be considered at a future meeting.

### **WHO WILL BE MADE AWARE OF THE INFORMATION DISCLOSED ON THE SPR AND ANY UPDATES?**

The information disclosed on the SPR and any updates will be a public record as defined by Chapter 119, Florida Statutes, and therefore may be inspected by any interested person. Also, the information will be made available to the Mayor and the BCC members. This information will accompany the other information for the principal's project or item.

**CONCLUSION:**

We hope you find this FAQ useful to your understanding of the SPR. Please be informed that in the event of a conflict or inconsistency between this FAQ and the requirements of the applicable ordinance governing specific project expenditure reports, the ordinance controls.

Also, please be informed that the County Attorney's Office is not permitted to render legal advice to a principal, his/her authorized agent, or any other outside party. Accordingly, if after reading this FAQ the principal, his/her authorized agent or an outside party has any questions, he/she is encouraged to contact his/her own legal counsel.

**AGENT AUTHORIZATION FORM**

I/We, (Print Bidder name) \_\_\_\_\_, Do hereby authorize (print agent's name), \_\_\_\_\_, to act as my/our agent to execute any petitions or other documents necessary to affect the CONTRACT approval PROCESS more specifically described as follows, (IFB NUMBER AND TITLE) \_\_\_\_\_, and to appear on my/our behalf before any administrative or legislative body in the county considering this CONTRACT and to act in all respects as our agent in matters pertaining TO THIS CONTRACT.

\_\_\_\_\_  
Signature of Bidder

\_\_\_\_\_  
Date

STATE OF \_\_\_\_\_ :  
COUNTY OF \_\_\_\_\_ :

I certify that the foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ by \_\_\_\_\_. He/she is personally known to me or has produced \_\_\_\_\_ as identification and did/did not take an oath.

Witness my hand and official seal in the county and state stated above on the \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_.

(Notary Seal)

\_\_\_\_\_  
Signature of Notary Public  
Notary Public for the State  
of \_\_\_\_\_  
My Commission  
Expires: \_\_\_\_\_

**EXHIBIT A**

**LEASED EMPLOYEE AFFIDAVIT**

I affirm that an employee leasing company provides my workers' compensation coverage. I further understand that my contract with the employee leasing company limits my workers' compensation coverage to enrolled worksite employees only. My leasing arrangement does not cover un-enrolled worksite employees, independent contractors, uninsured sub-contractors or casual labor exposure.

I hereby certify that 100% of my workers are covered as worksite employees with the employee leasing company. I certify that I do not hire any casual or uninsured labor outside the employee leasing arrangement. I agree to notify the County in the event that I have any workers not covered by the employee leasing workers' compensation policy. In the event that I have any workers not subject to the employee leasing arrangement, I agree to obtain a separate workers' compensation policy to cover these workers. I further agree to provide the County with a certificate of insurance providing proof of workers' compensation coverage prior to these workers entering any County jobsite.

I further agree to notify the County if my employee leasing arrangement terminates with the employee leasing company and I understand that I am required to furnish proof of replacement workers' compensation coverage prior to the termination of the employee leasing arrangement.

I certify that I have workers' compensation coverage for all of my workers through the employee leasing arrangement specified below:

Name of Employee Leasing Company: \_\_\_\_\_

Workers' Compensation Carrier: \_\_\_\_\_

A.M. Best Rating of Carrier: \_\_\_\_\_

Inception Date of Leasing Arrangement: \_\_\_\_\_

I further agree to notify the County in the event that I switch employee-leasing companies. I recognize that I have an obligation to supply an updated workers' compensation certificate to the County that documents the change of carrier.

Name of Contractor: \_\_\_\_\_

Signature of Owner/Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<p><b>PRODUCER</b></p> <p>1. Name of Agent or Broker Street Address City, State, Zip</p>	<p>CONTACT NAME:</p> <p>PHONE (A/C, No, Ext):      FAX (A/C, No):</p> <p>E-MAIL ADDRESS:</p> <hr/> <p style="text-align: center;">INSURER(S) AFFORDING COVERAGE      NAIC #</p> <p>INSURER A : _____</p> <p>INSURER B : _____</p> <p>INSURER C : <u>3.</u></p> <p>INSURER D : _____</p> <p>INSURER E : _____</p> <p>INSURER F : _____</p>
<p><b>INSURED</b></p> <p>2. Name of Insured Street Address City, State, Zip</p>	

**COVERAGES      CERTIFICATE NUMBER:      REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL INSR	BUSR WVD	POLICY NUMBER	POLICY EXP (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	8. LIMITS
3.	<p><b>GENERAL LIABILITY</b></p> <p><input type="checkbox"/> COMMERCIAL GENERAL LIABILITY</p> <p><input type="checkbox"/> CLAIMS-MADE    <input type="checkbox"/> OCCUR</p> <p>GENL AGGREGATE LIMIT APPLIES PER:</p> <p><input type="checkbox"/> POLICY    <input type="checkbox"/> PER SECT    <input type="checkbox"/> LOC</p>	4.	5.	6.	7.		<p>EACH OCCURRENCE \$</p> <p>DAMAGE TO RENTED PREMISES (Ea occurrence) \$</p> <p>MED EXP (Any one person) \$</p> <p>PERSONAL &amp; ADV INJURY \$</p> <p>GENERAL AGGREGATE \$</p> <p>PRODUCTS - COMP/OP AGG \$</p>
	<p><b>AUTOMOBILE LIABILITY</b></p> <p>9.</p> <p><input type="checkbox"/> ANY AUTO</p> <p><input type="checkbox"/> ALL OWNED AUTOS    <input type="checkbox"/> SCHEDULED AUTOS</p> <p><input type="checkbox"/> HIRED AUTOS          <input type="checkbox"/> NON-OWNED AUTOS</p>						<p>COMBINED SINGLE LIMIT (Ea accident) \$</p> <p>BODILY INJURY (Per person) \$</p> <p>BODILY INJURY (Per accident) \$</p> <p>PROPERTY DAMAGE (Per accident) \$</p>
	<p><b>UMBRELLA LIAB</b>    <input type="checkbox"/> OCCUR</p> <p><b>EXCESS LIAB</b>      <input type="checkbox"/> CLAIMS-MADE</p> <p>DED    RETENTION \$</p>						<p>EACH OCCURRENCE \$</p> <p>AGGREGATE \$</p>
	<p><b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> 10.</p> <p>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)    Y/N    N/A</p> <p>If yes, describe under DESCRIPTION OF OPERATIONS below</p>						<p>WC STATUTORY LIMITS    OTH-ER</p> <p>E.L. EACH ACCIDENT \$</p> <p>E.L. DISEASE - EA EMPLOYEE \$</p> <p>E.L. DISEASE - POLICY LIMIT \$</p>
11.							

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)**

Orange County Government is additionally insured on the General Liability Policy. A waiver of subrogation applies in favor of Orange County Government, it's agents, employees, and officials on the Worker's Compensation Policy.

<p><b>CERTIFICATE HOLDER</b></p> <p>13. Orange County Board of County Commissioners Procurement Division 400 E. South Street Orlando, Florida 32801</p>	<p><b>CANCELLATION</b></p> <p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <hr/> <p><b>AUTHORIZED REPRESENTATIVE</b></p> <p>14.</p>
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## ORANGE COUNTY CERTIFICATE OF INSURANCE REVIEW GUIDE

1. **PRODUCER:** Agent's name and address must be shown along with contact name phone, fax, and email address.
2. **INSURED:** Legal name and address of the entity entering into the contract or agreement
3. **INSURERS AFFORDING COVERAGE & NAIC #:** Name of the insurance company that is insuring the line of coverage. The INSURER and applicable letter will be used throughout the certificate to indicate the lines of coverage placed with a particular insurance company. A letter must be shown in the INSUR L TR section for each coverage line listed on the certificate.
4. **ADDL INSR:** Signifies whether coverage includes additional insured status. Very few agents use this section. Additional insured status is usually discussed in the Description of Operations/Locations/Vehicles section.
5. **SUBR WVD:** Signifies that a waiver of subrogation is in valid for each line of coverage as indicated.
6. **POLICY NUMBER:** A policy number should be listed for each line of coverage for which commercial insurance is being provided.
7. **POLICY EFFECTIVE/EXPIRA TJON DATES:** Effective and expiration dates should fall within the time frame of the inception of the contract or agreement.
8. **LIMITS:** As required in the written agreement. The general aggregate should be at least twice the per occurrence limit for all continuing service contracts. If the aggregate limit applies separately then the PROJECT box should be marked.
9. **AUTOMOBILE LIABILITY:** The ANY AUTO box is preferable however; some organizations do not own vehicles so the other boxes may be marked.
10. **WORKERS' COMPENSATION:** Look closely to see if any proprietor, partner, or executive officer is excluded. If so, please contact Risk Management for waiver approval. The WC STATUTORY LIMITS box must be selected.
11. **OTHER:** This section is used for other coverage such as professional liability and employee dishonesty. The same rules apply with regards to policy numbers, effective and expiration dates and limits.
12. **DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES:** This section typically contains any special or qualifying language such as additional insured status or waivers of subrogation. If additional space is needed an ACORD 101 should be attached. Please note that these certificates are for information only and do not confer any rights upon the certificate holder. This is why we also ask for the specific policy language or endorsement specifying that these provisions are in place.
13. **CERTIFICATE HOLDER:** Orange County Board of County Commissioners should be listed as the certificate holder. Individual departments and divisions should not be listed as the primary certificate holder.
14. **AUTHORIZED REPRESENTATIVE:** This section should contain the signature of the person authorized to issue the certificate on behalf of the insurance company.

**EXHIBIT B**

COMMERCIAL GENERAL LIABILITY  
CG 20 26 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY

**ADDITIONAL INSURED – DESIGNATED  
PERSON OR ORGANIZATION**

This endorsement modifies Insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)
<b><i>The following are additional insured under the Professional Liability section of this policy (already included under the GL by form #86571).</i></b>
YOUR MEDICAL DIRECTORS AND ADMINISTRATORS, INCLUDING PROFESSIONAL PERSONS, BUT ONLY WHILE ACTING WITHIN THE SCOPE OF THEIR DUTIES FOR THE NAMED INSURED AS MEDICAL DIRECTORS AND ADMINISTRATORS;
AN INDEPENDENT CONTRACTOR IS AN INSURED ONLY FOR THE CONDUCT OF YOUR BUSINESS AND SOLELY WHILE PERFORMING SERVICES FOR A CLIENT OF THE NAMED INSURED, BUT SOLELY WITHIN THE SCOPE OF SERVICES CONTEMPLATED BY THE NAMED INSURED;
STUDENTS IN TRAINING WHILE PREFORMING DUTIES AS INSTRUCTED BY THE NAMED INSURED;
ANY ENTITY YOU ARE REQUIRED IN A WRITTEN CONTRACT (HEREINAFTER CALLED ADDITIONAL INSURED) TO NAME AS AN INSURED IS AN INSURED BUT ONLY WITH RESPECT TO LIABILITY ARISING OUT OF YOUR PREMISES OR OPERATIONS:
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for “bodily Injury”, “property damage” or “personal and advertising injury” caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- A. In the performance of your ongoing operations; or
- B. In connection with your premises owned by or rented to you.

**EXHIBIT C**

POLICY NUMBER: \_\_\_\_\_ COMMERCIAL GENERAL LIABILITY  
**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY**

**ADDITIONAL INSURED – DESIGNATED  
PERSON OR ORGANIZATION**

This endorsement modifies Insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE PART  
SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s)
ORANGE COUNTY BOARD OF COUNTY COMMISSIONERS ATTN: PROCUREMENT DIVISION 400 E. SOUTH STREET, 2 <sup>nd</sup> FLOOR ORLANDO, FL 32801
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for “bodily Injury”, “property damage” or “personal and advertising injury” caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- A. In the performance of your ongoing operations; or
- B. In connection with your premises owned by or rented to you.



## EXHIBIT D

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### WORKERS COMPENSTION AND EMPLOYEES LIABILITY INSURANCE POLICY WC 00 03 13

2<sup>ND</sup> Reprint

*Effective April 1, 1984*

Advisory

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#### WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

#### Schedule

#### **Name of Person or Organization:**

ORANGE COUNTY BOARD OF COUNTY COMMISSIONERS  
ATTN: PROCUREMENT DIVISION  
400 E. SOUTH STREET, 2<sup>ND</sup> FLOOR  
ORLANDO, FL 32801

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**EXHIBIT E**

POLICY NUMBER:

**COMMERCIAL GENERAL LIABILITY  
CG 24 04 10 93**

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY

**WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US**

This endorsement modifies Insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

**Name of Person or Organization:**

ORANGE COUNTY BOARD OF COUNTY COMMISSIONERS  
ATTN: PROCUREMENT DIVISION  
400 E. SOUTH STREET, 2<sup>nd</sup> FLOOR  
ORLANDO, FL 32801

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

The TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US Condition (Section IV – COMMERCIAL GENERAL LIABILITY CONDITIONS) is amended by the addition of the following:

We waive any right to recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or “your work” done under a contract with that person or organization and included in the “Products-completed operations hazard”. This waiver applies only to the person or organization shown in the Schedule above.

Fuel Aboveground Storage Tank (AST) Data Sheet  
Applicant: Orange County BCC  
November-16

AIG Site Number	Site Name/Address	Registered To Responsibility	Facility ID Number	Tank Maintenance Date/Activity	Tank & Piping Tightness Test (36/mos)	Tank & Piping Tightness Pass/Fail	Workers On-Site 24/7	Electronic Monitoring System	Tank Contents	Tank Capacity (gallons)	Year Installed	Tank Construction Code	Tank Construction Method (DW, SW)	Tank Leak Detection	AST Diking Construction	Piping Construction Code	Piping Construction Method (DW, SW)	Piping Leak Detection	AST Base Construction	Legend:			
																				New Listing	Relocated tank	Changes to Listing	Research Required
1	Fire Station #20 3200 Washington St. Zellwood	John Poleon x69843	488520443				Yes	Yes	Diesel	1,000	2000	C	DW: R	F Q		I A			1 Q	Concrete			
2	Fire Station #27 2248 Novella Eliza Ln, Apopka 32712	John Poleon x69843	Unregistered				Yes	No	Diesel	350	2006	C	DW: I	FQ		A, B, I			Q	Concrete			
3	Fire Station #28 3220 Clarcona Road, Orlando	John Poleon x69843	Unregistered				Yes	No	Diesel	500	2007	C	DW: I	FQ		A, B, I			Q	Concrete			
4	Fire Station #30 34 S. Haslins St., Orlando	John Poleon x69843	489100786		N/A	N/A	Yes	Yes	Diesel	75	UNK	C	DW: I	FQ		A, B, I			Q	Concrete			
5	Fire Station #31 6116 S. Apopka Vineland Orlando	John Poleon x69843	488520442		4/13/2015	Pass	Yes	Yes	Diesel	500	1999	C	DW: R	Q, F, R	N/A	B, A			6 C	Concrete			
6	Fire Station #33 1700 Apopka Vineland Road, Orlando	John Poleon x69843	489804286				Yes		Diesel	500	2001	C	DW: I	M, P		B, A				Concrete			
7	Fire Station #34 4001 SR 535 Orlando	John Poleon x69843	488945068				Yes		Diesel	772	2001	C	DW: I	A, P		Y, A		DW: F		Concrete			
8	Fire Station #35 7435 Winter Garden Vineland Rd., Wintermere 34786	John Poleon x69843	Unregistered				Yes	No	Diesel	500	2009	C, M, P	DW: I	Q, F	N/A	B, A, I			6	Concrete			
9	Fire Station #36 12252 Winter Garden Vineland Rd., Orlando	John Poleon x69843	488945069		4/1/2013	Pass	Yes	No	Diesel	500	2009	C, O	DW: I	Q, F, R	N/A	B, A, I			6	Concrete			
10	Fire Station #37 540 Oakland Avenue, Orlando	John Poleon x69843	489809749				Yes	No	Diesel	500	UNK	C, P	DW: I	F, Q, R		A, B, D, I			Q, 6	concrete			
11	Fire Station #40 6570 Beas Rd, Orlando	John Poleon x69843	488945070				Yes	Yes	Diesel	500	1992	D	DW: I	G		A			Y	Concrete			
12	Fire Station #41 4412 Fairview Drive, Orlando	John Poleon x69843	489102037		N/A	N/A	Yes	Yes	Diesel	50	2013	C, N, P	DW: I	F, Q, R	N/A	B, A, I			SW 6	Concrete			
13	Fire Station #42 5420 Silver Star Rd, Orlando	John Poleon x69843	488520441				Yes	Yes	Diesel	500	1992	C	DW	Q		Y			Y	G			
14	Fire Station #43 2700 Apopka Vineland Rd.	John Poleon x69843	489804287				Yes		Diesel	500	2001	C	DW: I	P, F, R		B, A, I			Y	Q			
15	Fire Station #50 1415 29th Street, Orlando	John Poleon x69843	488520438				Yes	No	Diesel	240	UNK	C	DW: I	F, Q	N/A	A, B, I			SW Q	concrete			
16	Fire Station #51 1700 W. Oak Ridge Rd., Orlando	John Poleon x69843	488520439				Yes		Diesel	500	2001	C	DW: R	L		N			DW: M	Y			
17	Fire Station #52 4765 Sand Lake Rd., Orlando	John Poleon x69843	488520437				Yes		Diesel	500	2002	D	DW: R	Y		A, B, I			Y	Q	Concrete		
18	Fire Station #53 1270 LaQuinta Dr., Orlando	John Poleon x69843	488520436				Yes		Diesel	325	1992	C	DW: I	P		N, A			DW: M	Q			
19	Fire Station #54 6500 Central Fl.Pkwy., Orlando	John Poleon x69843	489045781				Yes	No	Diesel	500	2010	C, P, M	DW: I	F, Q, R	N/A	A, B, I			SW 6	Concrete			
20	Fire Station #55 801 Greenway Professional Court, Orlando	John Poleon x69843	Unregistered		N/A	Yes	No	No	Diesel	500	2007	C	DW: R	Q, F, R	N/A	Y			Y	X	Concrete		
21	Fire Station #56 13303 International Drive, Orlando	John Poleon x69843	Unregistered				Yes	No	Diesel	300	2007	C	DW: I	Q, F, R	N/A	Y			Y	X	Concrete		
22	Fire Station #58 2900 Deerfield Dr., Orlando	John Poleon x69843	489802457				Yes		Diesel	500	1999	C	DW: K	M, N, R		A			Y	Q			
23	Fire Station #63 2450 N. Goldenrod Rd., Orlando	John Poleon x69843	489802313				Yes	Yes	Diesel	781	1999	C, M	DW: I	F, 1		N			Y	1			
24	Fire Station #65 4999 North Orion Blvd., Orlando	John Poleon x69843	489802715				Yes	No	Diesel	500	1999	C, M	DW: I	F, 1		N			Y	Y	6	concrete	
25	Fire Station #66 996 Semoran Boulevard, Orlando	John Poleon x69843	488520429		3/21/2013	Pass	Yes	No	Diesel	500	UNK	C, M, P	DW: I	F, Q, R	N/A	B, A, I			SW 6	Concrete			
26	Fire Station #68 (Fmr. #81) 13821 N. Chokasaw Trail, Orlando	John Poleon x69843	488520434				Yes		Diesel	781	1999	C, M	DW: I	F		N			Y	Y			
27	Fire Station #70 1027 Wallace Rd., Orlando	John Poleon x69843	489802249				Yes	Yes	Diesel	550	1999	C, P	DW: R	F, 1		B, A			Y	1			
28	Fire Station #71 4405 S. Goldenrod Rd., Orlando	John Poleon x69843	488520430				Yes		Diesel	700	1992	C	DW: I	Q		A			DW: M	Q			
29	Fire Station #72 3705 S. Conway Rd., Orlando	John Poleon x69843	489401105		N/A	N/A	Yes	Yes	Diesel	75	UNK	C	DW: I	Q	N/A					6	concrete		
30	Fire Station #73 811 First Street, Orlando	John Poleon x69843	488520432				Yes	No	Diesel	350	UNK	C	DW: I	F, Q		A, B, I			Q	C			
31	Fire Station #76 11351 Narcoossee Road, Orlando	John Poleon x69843	Unregistered		2/13/2013	Pass	Yes	No	Diesel	500	2013	C	DW: I	Q, F, R	N/A	B, A, I			SW 6	Concrete			
32	Fire Station #77 11501 Moss Park Road, Orlando	John Poleon x69843	Unregistered		N/A		Yes	No	Diesel	500	2007	C	DW: R	Q, F, R	N/A	Y			Y	X	Concrete		
33	Fire Station #80 1841 Bonnevillie Road, Orlando	John Poleon x69843	488520433 / Unregistered		TBD	TBD	Yes	No	Diesel	433	2008	C	DW: I	Q, F, R	N/A	B			SW 6	Concrete			
34	Fire Station #81 901 S. Escalante Hatchee Trail, Orlando	John Poleon x69843	Unregistered		N/A		Yes	No	Diesel	500	2007	C	DW: R	Q, F, R	N/A	Y			Y	X	Concrete		
35	Fire Station #82 500 Story Partin Road, Bitho	John Poleon x69843	489100721				Yes	No	Diesel	75	1989	C	DW: I	F, Q		A, B, I			Q	Concrete			
36	Fire Station #83 11950 Lake Underhill Rd., Orlando	John Poleon x69843	488942932		5/29/2013	PASS	Yes	No	Diesel	50	2011	C	DW: I	Q	N/A	B, A, I			DW: F	K	concrete		
37	Fire Station #84 12211 Fort Christmas Road, Christmas	John Poleon x69843	488520435		5/29/2013	PASS	Yes	No	Diesel	1000	1988	C, M	DW: I	Q	N/A	C			DW: F	Y			
38	Fire Station #85 13801 Townsend Drive, Orlando	John Poleon x69843	Unregistered		5/29/2013	PASS	Yes	No	Diesel	2000	2013	C, M, N, O	DW: I	Q, F, R	N/A	B, A, I, K			SW 6, 4	Concrete			
146	Diver's Assessment Response Training (DART) 6350 Wadsworth Road, Tangerine (Mt. Dora) (on-site contact: Willie)	John Poleon x69843	Unregistered		N/A	N/A	No	No	Diesel	500	2010	C, M, P	DW: I	Q, F, R	N/A	B, A, I			SW 6	Concrete			

\* If "Yes" see attached Releases - Spills information

Fuel Aboveground Storage Tank (AST) Data Sheet  
Applicant: Orange County BCC  
November-16

Legend:		New Listing	Relocated tank	Changes to Listing	Research Required	Removed from site	Delete from database	Out of Service / Awaiting removal	E = Entire Tank P = Partial tank																														
AIG Site Number	Site Name/Address	Registered To Responsibility	Facility ID Number	Tank Maintenance Date/Activity	Tank & Pipng Tightness Test (36/mos)	Tank & Pipng Tightness Pass/Fail	Workers On-Site 24/7	Electronic Monitoring System	Tank Contents	Tank Capacity (gallons)	Year Installed	Tank Construction Code	Tank Construction Method (DW, SW)	Tank Leak Detection	AST Diking Construction	Pipng Construction Code	Pipng Construction Method (DW, SW)	Pipng Leak Detection	AST Base Construction																				
<b>Utilities- Water Production</b>																																							
104	Oak Meadow Water Supply Facility 226 Dorsner Dr., Orlando	Gary Framo x884-5131	488627327				No		Diesel	2,000	1999	C	DW: R	F, P, R		B, A	Y	Y																					
105	Cypress Walk Water Supply Facility 60 Grand Cypress Blvd., Orlando	Carlos Torres 4-9505	488627446				No		Diesel	1,000	1999	C	DW: R	F, P, R		B, A	Y	Y																					
106	Hidden Springs Water Supply Facility 5143 Springs Run Ave, Orlando 32819	Gary Framo x884-5131	488734307		1/17/2014	Pass	No	Yes	Diesel	2,000	2013	C, M, O, P	DW: R	Q, R, F	N/A	B, A, I	SW	6	CONCRETE																				
107	Econ Water Supply Facility 9665 Lake Underhill Rd., Orlando	Carlos Torres 4-9505	489100597				No		Diesel	2,000	1999	C	DW: R	F, P, R		B, A	Y	Y																					
108	Hunters Creek Water Supply Facility 14000 Water Plant Drive, Orlando	Paul Wagner x4-9527	489100599		10/10/16 & 10/13/16	Pass	NO	YES	Diesel	100	1995	C	SW			B	Y																						
									Diesel	2,000	2016	C, M, N, O, P	DW: I	Q, F, 1	N/A	B, A, I	SW	6	CONCRETE																				
109	Oranewood Water Supply Facility 5707 Sea Harbour Dr., Orlando	Paul Wagner x4-9527	489100602		TBD	TBD	NO	YES	Diesel	50	1995	C	SW			B	Y																						
									Diesel	2,000	2016	C, M, N, O, P	DW: I	Q, F, 1	N/A	B, A, I	SW	6	CONCRETE																				
110	Vistana Water Supply Facility 8943 Meadowcreek Blvd., Orlando	Paul Wagner x4-9527	489300387		9/15/16 & 9/21/16	Pass	NO	YES	DIESEL	1,000	2016	C, M, N, O, P	DW: I	Q, F, 1	N/A	B, A, I	SW	6	CONCRETE																				
111	Hidden Springs Off-site Well Site (no.3) 5143 Spring Run Ave, Orlando 32819	Gary Framo x884-5131	489300388		1/17/2014	Pass	No	Yes	Diesel	1,000	2013	C, M, N, O, P	DW: R	Q, R, F	N/A	B, A, I	SW	6	CONCRETE																				
115	Hidden Springs Resump 2021 S. Apopka Vineland Rd.	Gary Framo x884-5131	489812235				No		Diesel	2,000	2010	C, M, N, O	DW: S	F	N/A	A, B	SW	tdb	CONCRETE																				
112	Eastern Regional Water Supply Facility 9100 E. Curry Ford Rd., Orlando	Carlos Torres 4-9505	489700549				No	Yes	Diesel	10,000	1997	C	DW: R	F, N, P	N/A	C	DW: F	K	Concrete																				
																				10,000	1997	C	DW: R	F, N, P	N/A	C	DW: F	K	Concrete										
																														10,000	2015	C, O, N, P, M	DW: I	Q, F, R	N/A	B, A, I, Z	DW: M	K, 6.2, 3	Concrete
200	2015	C	DW: I	Q, F, R	N/A	B, A, I	SW	6	Concrete																														
200	2015	C	DW: I	Q, F, R	N/A	B, A, I	SW	6	Concrete																														
113	Western Regional Water Supply Facility 2552 Lakeville Rd., Apopka	Gary Framo x884-5131	489801648				No		Diesel	6,000	1999	C	DW: I	F, L, P		B, A	Y	Y																					
									Diesel	6,000	1999	C	DW: I	F, L, P		B, A	Y	Y																					
									Diesel	200	1999	C	DW: I			B	Y																						
									Diesel	200	1999	C	DW: I			B	Y																						
114	County Road 535 Water Supply Facility 13815 Bridgewater Crossing, Windermere	Gary Framo x884-5131	489811410		Yes	Yes	Yes	Yes	Diesel	3,000	2009	C, M, N, O, P	DW: R	Q, F, R, 1	N/A	B, D, A, I	SW	V	Concrete																				
114	Southern Regional Water Supply 13000 South Orange Ave., Orlando	Paul Wagner xt-9527	489812582		Yes	Pass	TBD	Yes	Diesel	20,000	2011	C, M, N, O, P	DW: I	Q, F, L, R, 1	N/A	B, A, I	SW	6, V	Concrete																				
									Diesel	100	2011	C, M, N, O, P	DW: I	Q, F, L, R, 1	N/A	B, A, I	SW	6, V	Concrete																				
190	East Service Area Potable Water and Reclaimed Water Storage and Pumping Facility 13095 Wewahatchee Road, Orlando 32832	Carlos Torres 4-9505	489814761		9/29/2015	PASS	NO	Yes	Diesel	6,000	2015	C, M, N, O, P	DW: I	Q, F, 1	N/A	B, A, I	SW	6	Concrete																				
									Diesel	300	2015	C, M, N, O, P	DW: I	Q, F, 1	N/A	BAI	SW	6	Concrete																				

Fuel Aboveground Storage Tank (AST) Data Sheet  
Applicant: Orange County BCC  
November-16

AIG Site Number	Site Name/Address	Registered To Responsibility	Facility ID Number	Tank Maintenance Date/Activity	Tank & Piping Tightness Test (36/mos)	Tank & Piping Tightness Pass/Fail	Workers On-Site 24/7	Electronic Monitoring System	Tank Contents	Tank Capacity (gallons)	Year Installed	Tank Construction Code	Tank Construction Method (DW, SW)	Tank Leak Detection	AST Diking Construction	Piping Construction Code	Piping Construction Method (DW, SW)	Piping Leak Detection	AST Base Construction	Legend:	
																				New Listing	Relocated tank
Utilities- Water Reclamation Facilities & Pump Stations																					
120	Utilities Administration Building 9150 Curry Ford Road, Orlando	Tom Passodoro x49980	489807851				No		Diesel	2,000	2004	C	DW: I	F, N, P, R		B, A	Y	V, 6			
121	Utilities Service Center 8100 Presidents Drive, Orlando	Tom Passodoro x49980	489810370		Yes 5/31/2016 PASS 5/31/2016 PASS	No PASS PASS	No No No	No No No	Diesel Motor Oil Hydraulic Oil Waste Oil	2,000 275 275 500	2008 2016 2016 2016	C, M, N C, M, P C, M, P C, P	DW: I DW: I DW: I DW: I	F, N, P, R P, I, Q, R, 6 Q, F Q, F	N/A N/A N/A N/A	B, A, I Z, A, I Z, A, I Z, A, I	SW SW SW SW	6 6 6 6	Concrete Concrete Concrete Concrete		
39	Easton Regional Water Rec Facility 1621 Alafaya Trail, Orlando	Daryl Burke x47720	489045601		Yes 5/31/2016 PASS 5/31/2016 PASS	No PASS PASS	No No No	No Yes Yes	Diesel Diesel Diesel Diesel Waste Oil	12,000 12,000 325 325 300	2009 2009 2009 2009 1986	C, M, N, P C, M, N, P C, M, N, P C, M, N, P C	DW: I DW: I DW: I DW: I SW	Q, F, 1, R Q, F, 1, R Q, F, 1, R Q, F, 1, R Q	N/A N/A N/A N/A Concrete	B, D, A, J B, D, A, J B, D, A, J B, D, A, J N/A	SW SW SW SW N/A	6 6 6 6 N/A	concrete concrete concrete concrete Concrete		
41	South Water Reclamation Facility 4760 Sandlake Rd., Orlando	Daryl Burke x47720	488521516		Yes 5/31/2016 PASS 5/31/2016 PASS	No PASS PASS	No No No	No No No	Diesel Diesel Diesel Diesel Waste Oil	12,000 12,000 12,000 300 300	2007 2007 2007 2007 2007	C C C C C	DW: R DW: R DW: R DW: R DW: R	D, F, R, I D, F, R, I D, F, R, I D, F, R, I D, F, R, I	N/A N/A N/A N/A N/A	B, A, I B, A, I B, A, I B, A, I B, A, I	SW SW SW SW SW	D, 1 D, 1 D, 1 D, 1 D, 1	CONCRETE CONCRETE CONCRETE CONCRETE CONCRETE		
40	NW Water Reclamation Facility 701 W. McCormick Rd, Apopka	Daryl Burke x47720	489101504		4/9/13 & 5/7/13 PASS 7/1/2014 PASS 4/9/13 & 5/7/13, 7/30/13 PASS 4/9/13 & 5/7/13, 7/30/13 PASS	No PASS No No No	Yes Yes No No No	Yes Yes No No No	Diesel Diesel UL gasoline Diesel UL gasoline	12,000 12,000 500 200 200	2013 2013 2014 2013 2013	C, M, P C, M, P C, M, P C C	DW: R DW: R DW: R DW: R DW: R	Q, F, R Q, F, R Q, F, R Q, F, R Q, F, R	N/A N/A N/A N/A N/A	B, A, I B, A, I B, A, I B, A, I B, A, I	SW SW SW SW SW	6 6 6 6 6	concrete concrete concrete concrete concrete		
42	Pine Hills Pump Station #3000 4799 Desaville Rd., Orlando	Kevin Jones x46724	489201343	8/6/13 / Paint E			No		Diesel	1,000	1999	C	DW: R	M, P, Q		B, A	Y	Y			
43	Huggins Pump Station #3006 5706 Huggins Street, Orlando 32808	Kevin Jones x46724	489101858		12/1/2012	Pass	No	Yes	Diesel	1,500	2012	C, M, N, O, P	DW: I	Q, F, R	N/A	B, A, I	SW	6	CONCRETE		
44	Wastewater Pump Station #3038 600 N. Hiwassee Road, Orlando	Kevin Jones x46724	489103479		7/25/13 / Paint P	Yes	Pass	No	Diesel	2,000	2006	C	DW: R	F, R, Q	N/A	B, A	SW	6, Q	CONCRETE		
45	Pump Station #3053 11700 Orpington Street, Orlando 32817	Kevin Jones x46724	Unregistered				No	Yes	Diesel	265	1997	C	DW: I	Q, F	N/A	B, A	SW	6	concrete		
46	Wastewater Pump Station #3096 1201 Lake Jessamine Rd., Orlando	Kevin Jones x46724	489800697		8/25/13 / Paint E 2/22/16 / Paint P		No		Diesel	1,000	1996	C	DW: R	F, O, P		B, A	Y	0			
92	Lake Burden South Lift Station #1106 11407 Center Lake Drive, Windermere	Kevin Jones x46724	489808903		10/10/13 / Paint E	Yes	Pass	No	Diesel	1,000	2007	C	DW: R	F, N, P, R		B, A	SW	2	Concrete		
47	Kmat Pump Station #3108 7830 Skyway Drive, Orlando, 32809	Kevin Jones x46724	489814393		11/26/2014	PASS	No	Yes	Diesel	1,000	2014	C, O, M, P, N	DW: I	Q, F, R, 1	N/A	B, A, I	SW	6	CONCRETE		
48	South OBT Pump Station #3109 7536 South Orange Blossom Trail, Orlando	Kevin Jones x46724	Unregistered				No		Diesel	400		C	DW: I	Q, F	N/A	B, A	SW	6	concrete		
49	Travel Lodge Pump Station #3110 6605 Chancery Lane, Orlando	Kevin Jones x46724	Unregistered				No		Diesel	200		C	DW: I	Q, F	N/A	B, A	SW	6	concrete		
50	Bay Hill PS #3119 9075 Bay Hill Boulevard, Orlando 32819	Kevin Jones x46724	Unregistered				No	No	Diesel	500	1997	C	DW	Q, F, R	N/A	B, A, I	SW	6	Concrete		
51	Dr. Phillips Pump Station #3151 7379 Sandlake Rd., Orlando	Kevin Jones x46724	489100604		7/20/2015	PASS	No	YES	Diesel	2,000	2015	C, M, N, O, P	DW: I	Q, F, R	N/A	B, A, I	SW	6	CONCRETE		
52	Wastewater Pump Station #3177 7618 Presidents Dr., Orlando	Kevin Jones x46724	489100718		9/18/13 / Paint E		No		Diesel	1,000	1999	C	DW: R	F, P, R, Q		B, N	DW: M	V, 2			
53	John Young Parkway Pump Station #3178 2732 Americana Blvd., Orlando	Kevin Jones x46724	489101859		10/1/13 / Paint E	6/5/2014	Pass	No	Yes	Diesel	1,500	2014	C, M, O, P	DW: I	Q, F, R, 1	N/A	B, A, I	SW	6	Concrete	
54	Wastewater Pump Station #3190 8034 Orange Ave., Orlando	Kevin Jones x46724	489101505			Yes	Pass	No	Yes	Diesel	180	2007	C, M, P, A	DW: R	Q, F, R, 1	N/A	B, A, I	SW	Q	Concrete	
55	Pump Station #3223, Plantation Estates 7601 MeadowGlen Drive, Orlando 32810	Kevin Jones x46724	Unregistered		11/5/13 / Paint E		No	Yes	Diesel	2,000	2007	C, M, P, A	DW: R	Q, F, R, 1		B, A, I	SW	Q	Concrete		
56	Destination Pkwy PS #3245 (aka Civic Ctr) 9750 International Dr., Orlando	Kevin Jones x46724	489814214		2/1/16 / Paint P	6/30 & 7/9/14	Pass	No	Yes	Diesel	2,000	2014	C, P, O, M, N	DW: R	Q, R, F, 1	N/A	B, A, I	SW	6	CONCRETE	
57	Conway Pump Station #3318 4760 Manatee Street, Orlando	Kevin Jones x46724	488627528		6/13/13 / Paint E 4/13/16 / SEAL E		No		Diesel	1,000	1999	C	DW: R	N		B	Y	Y			
58	Bonneville Pump Station #3321 3075 Sprague Drive, Orlando	Kevin Jones x46724	489809370		8/22/13 / Paint E	Yes	Pass	No	Diesel	1,000	2007	C	DW: R	F, R, Q	N/A	B, A	SW	6, Q	Concrete		
59	Wastewater Pump Station #3333 605 N. Chickasaw Trail, Orlando	Kevin Jones x46724	489802260				No		Diesel	1,000	1998	C	DW: I	Q		B, A	Y	Y			
60	Paabody PS #3336 9755 International Dr., Orlando	Kevin Jones x46724	489814295		8/20/2014 & 9/22/14	Pass	No	Yes	Diesel	1,250	2014	C, M, N, P	DW: I	Q, F, R, 1	N/A	Z, A, I	SW	6	CONCRETE		
61	Wastewater Pump Station #3368 11002 E. Colonial Drive, Orlando	Kevin Jones x46724	489601844		10/18/13 / Paint E		No		Diesel	2,000	1999	C	DW	P, M		B, A	Y	Y			
62	I-Drive Pump Station #3370 11100 International Dr., Orlando 32801	Kevin Jones x46724	489100719		8/9/2013	Pass	No	Yes	Diesel	1,500	2013	C, M, N, O, P	DW: I	F, R, Q, 1	N/A	B, A, I	SW	6	Concrete		
63	Hunter's Creek PS #3377 2801 Hunters Creek Blvd, Orlando 32802	Kevin Jones x46724	489812901		9/9/14 / SEAL P	Yes	Pass	No	Yes	Diesel	1,000	2011	C, M, P, Q, N	DW: I	Q, F, R	N/A	B, A, I	SW	6	Concrete	
64	Wastewater Pump Station #3411 5290 Carolina Cross Road, Orlando	Kevin Jones x46724	488943375		8/6/13 / paint E		No		Diesel	1,000	1999	C	DW: R	F, P, R, Q		B, A	Y	Y			
65	Investors Row PS #3419 2600 Investor Row, Orlando 32825	Kevin Jones x46724	489812746		2/22/16 / Paint P	Yes	Pass	No	Yes	Diesel	2,000	2011	C, M, P, Q, N	DW: I	Q, F, R	N/A	B, A, I	SW	6	Concrete	
66	NW SA Pump Station "A" #3423 2789 N. Hiwassee Road, Pine Hills	Kevin Jones x46724	488841632		8/6/13 / Paint P		No	No	Diesel	4,000	2003	C	DW: I	Q, F	N/A	B, D, F, I	N/A	N/A	Concrete		
67	Pump Station #3448 3550 North Tanner Road, Orlando 32826	Kevin Jones x46724	Unregistered		6/18/13 / Paint E		No	Yes	Diesel	500	2004	C	DW: I	Q, F	N/A	B, A	SW	6	concrete		
68	Hunters Creek Pump Station #3497 2710 Tom Center Blvd., Orlando 32837	Kevin Jones x46724	489102002		3/1/2013	pass	No	Yes	Diesel	1,000	2013	C, M, O, P	DW: I	Q, F, R	N/A	B, A, I	SW	6	Concrete		
69	Orangewood East Pump Station #3498 3900 Taft-Vineland Road, Orlando	Kevin Jones x46724	489102005		10/7/13 / Paint E		No		Diesel	3,000	2005	C	DW: R	F, R, Q		B, A	Y	6			
NEW	South Central Pump Station #3499 2528 Tandem Circle, Orlando	Kevin Jones x46724	489102006		TBD	TBD	No	TBD	Diesel	TBD	TBD									Concrete	
70	12th Street Pump Station #3512 8499 Lake Street, Orlando	Kevin Jones x46724	489401272		2/29/2016	PASS	No	No	Diesel	1,000	2016	C, M, N, O, P	DW: I	Q, F, R, 1	N/A	B, A, I	SW	6	CONCRETE		
71	Lake Eve Pump Station #3541 11829 S. International Dr., Orlando	Kevin Jones x46724	489401270		2/2/2015	PASS	no	YES	diesel	4,000	2015	C, M, N, O, P	DW: I	Q, F, R, 1	N/A	B, A, I	SW	6	Concrete		
72	Pump Station #3550, Pahoa 703 Pahoa Street (West 50), Orlando, 32818	Kevin Jones x46724	Unregistered				No	Yes	Diesel	500	1998										

\* If "Yes" see attached Releases - Spills information

Orange County Risk Management  
Trisha Pence, Environmental Loss Prevention Coordinator

Fuel Aboveground Storage Tank (AST) Data Sheet  
Applicant: Orange County BCC  
November-16

AIG Site Number	Site Name/Address	Registered To Responsibility	Facility ID Number	Tank Maintenance Date/Activity	Tank & Pipng Tightness Test (36/mos)	Tank & Pipng Tightness Pass/Fail	Workers On-Site 24/7	Electronic Monitoring System	Tank Contents	Tank Capacity (gallons)	Year Installed	Tank Construction Code	Tank Construction Method (DW, SW)	Tank Leak Detection	AST Diking Construction	Pipng Construction Code	Pipng Construction Method (DW, SW)	Pipng Leak Detection	AST Base Construction
Utilities- Water Reclamation Facilities & Pump Stations (continued)																			
73	Southwest Pump Station #3597 14498 S. International Drive, Orlando	Kevin Jones x46724	489401271	2/8/16 / Paint P	8/5/2014 & 9/2/2014	Pass	no	yes	diesel	2000	2014	C, N, M, O, P	DW: R	Q, F, R, 1	N/A	B, A, I	SW	6	CONCRETE
75	WEDS Wastewater Pump Station #3624 13401 S. International Dr., Orlando	Kevin Jones x46724	489401273	8/13/13 / Paint		No			Diesel	1,000	1998	C	DW: R	Q		Y	Y	Y	
76	Berry Dease Pump Station #3665 1501 S. Dean Road, Orlando	Kevin Jones x46724	489400206	2/19/14 / Paint E	Yes	Pass	No	Yes	Diesel	2,000	2006	C, L	DW: R	F, A, P		D, A, B	SW	6, V	CONCRETE
77	Laurel Hills 1 Pump Station #3603 7035 Balboa Drive, Orlando 32818	Kevin Jones x46724	Unregistered			No	No	Yes	Diesel	400	1999								
78	Meadow Woods Pump Station #3848 1707 Rhode Island Woods Blvd	Kevin Jones x46724	489602005		4/14/2015 & 4/29/15	Pass	No	Yes	Diesel	3,000	2015	C, M, N, O, P	DW: I	Q, F, R, 1	N/A	B, A, I	SW	6	CONCRETE
79	Wastewater Pump Station #3849 13100 Balcombe Rd., Orlando	Kevin Jones x46724	489601833	6/19/13 / Paint E 4/11/16 / Seal E		No			Diesel Diesel	2,000 180	1996 1996	C C	DW: R DW: R	F, P, Z F, P, Z		A A	Y Y	Y Y	
80	Wastewater Pump Station #3958 5644 S. Ecological/Archway Trail, Orlando	Kevin Jones x46724	489805647			No			Diesel	1,800	2003	C	DW: I	F, Q		B, A	Y	Y	
81	Still Water Crossing Pump Station #3961 6404 Fiquette Road, Orlando 34786	Kevin Jones x46724	Unregistered			No	No		Diesel	500	2002								
82	Cypress Lakes Master Pump Station #3962 1607 Corner School Drive, Orlando 32820	Kevin Jones x46724	Unregistered			No			Diesel	224	2001	C	DW: I	Q, F	N/A	B, A	SW	6	concrete
83	University Shores Pump Station #3965 8501 Trevarthon Road, Orlando	Kevin Jones x46724	489805648	4/19/13 / Paint E		No			Diesel	1,000	2003	C	DW: R	F, P, R, Q		B, A	Y	Y	
84	Wastewater Pump Station #3977 11400 Belmore Drive, Orlando	Kevin Jones x46724	489805649			No			Diesel	1,000	2003	C	DW: R	F, P, R, Q		B, A	Y	Y	
85	Universal Pump Station #3995 8051 Cool Breeze Drive, Orlando	Kevin Jones x46724	489809416	10/1/13 / Paint E		No	No		Diesel	2,000	2003	C	DW: R	Q, F, R	N/A	B, A	SW	6, Q	Concrete
86	Avaton Parkway Pump Station #F3000 613 Crystal Bay Lane, Orlando 32828	Kevin Jones x46724	489805646			No			Diesel	500	2002	C	DW: I	F, Q	N/A	B, A	SW	6	Concrete
87	Wastewater Pump Station #F3031 1238 Sunflower Trail, Orlando	Kevin Jones x46724	489807717	4/11/13 / Paint E		No			Diesel	3,000	2005	C	DW: I	M, N, P, Q, R		B, A	Y	6	
88	Bonnet Creek Pump Station #F3035 14127 Chelonia Parkway, Orlando 32830	Kevin Jones x46724	Unregistered			No			Diesel	550		C	DW: I	Q, F	N/A	B, A	SW	6	concrete
89	Eagle Creek Master Lift Station #F3048 10530 Mero Parkway, Orlando	Kevin Jones x46724	489806657	8/20/13 / Paint E		No			Diesel	1,000	2004	C	DW: R	N, R		B, A	Y	Y	
90	Stonature Lakes Independence PS #F3058 6613 New Independence Parkway, Orlando	Kevin Jones x46724	489811935	9/12/13 / Paint E	Yes N/A	Yes N/A	No No	No No	Diesel diesel	1,000 150	2006/2010 2006/2010	C, O, M, P, N C	DW: R DW: I	Q, F, R Q, F	N/A N/A	B, A, I B, A, I	SW SW	6 6, Q	Concrete CONCRETE
91	Ginn Property Pump Station #F3067 15001 Passage Point Blvd., Orlando	Kevin Jones x46724	Unregistered	11/4/13 / Paint E 3/23/16 / Seal E		No	No	No	Diesel	500	2007	C	DW: I	Q, F, R	N/A	B, A, I	SW	6, Q	CONCRETE
93	Overstreet Road Lift Station #F3126 13200 Overstreet Road, Windermere	Kevin Jones x46724	489808523		Yes	Pass	No	Yes	Diesel	1,500	2007	C	DW: R	E, Q, 1, 3		Z	DW: D	1, 3	Concrete
94	Rouse Road Pump Station #F3146 3175 Rouse Rd., Orlando 32817	Kevin Jones x46724	489811126	8/15/13 / Paint	Yes	Pass	No	Yes	Diesel	2,000	2009	C, I, M, P, O	DW: I	Q, F	N/A	B, D, A, I	SW	6	Concrete
95	Hoosier Pump Station #F3152 7819 Hoosier Place, Orlando 32807	Kevin Jones x46724	489810893	8/22/13 / Paint	2/6/2009	Pass	No	Yes	Diesel	1,000	2008	C, A, M, P, N	DW: I	Q, F, R	N/A	B, A	SW	6	Concrete
96	CR 535 Pump Station #F3155 9503 Winter Garden-Vandaland Road	Kevin Jones x46724	489809677	7/30/14 / Paint E	Yes	Pass	No	Yes	Diesel	1,500	2007	C, M, O, P	DW: I	Q, F, R, 1	N/A	B, A, I	SW	6	CONCRETE
97	Harbor East Pump Station #F3166 3777 Capetown Drive, Orlando 32817	Kevin Jones x46724	Unregistered	6/13/13 / Paint E	Yes	Pass	No	Yes	Diesel	500	2008	C, M, O, P	DW: I	Q, F, R	N/A	B, A, I	SW	6	Concrete
98	Orangewood Pump Station #F3167 5505 Sea Splash Way, Orlando	Kevin Jones x46724	489809561	7/29/13 / Paint P	Yes	Pass	No	Yes	Diesel	4,000	2007	C	DW: R	F, P, R, Q, 1		B, A, I	SW	Q	Concrete
99	Summerlake Pump Station #F3176 (#1) 14550 Summerlake Park Blvd., Windermere	Kevin Jones x46724	489811024		Yes	Pass	No	Yes	Diesel	1,000	2008	C, M, P, N, R, Q	DW: I	Q, F, V	N/A	B, A, I, D	SW	6	Concrete
New	Summerlake Pump Station #F3177 (#2) Winter Wren & Snowy Egret	Kevin Jones x46724																	
100	Wetherbee Pump Station #F3182 4494 E Wether Bee Road, Orlando	Kevin Jones x46724	489810942	9/18/13 / Paint E 3/2/16 / Paint P	Yes	Pass	No	Yes	Diesel	1,000	2008	C, M, P, N	DW: I	Q, F, R	N/A	B, A, I	SW	6	Concrete
101	Lee Vista Blvd. Ext. Pump Station #F3192 Railway Commerce Center	Kevin Jones x46724	489810652		Yes	Pass	No	Yes	Diesel	650	2008	C, M, O, P	DW: I	Q, F, R	N/A	A, B, I	SW	6	Concrete
103	International Corp. Pkwy Master PSF #3227 8091 Monument Parkway, Orlando 32832	Kevin Jones x46724	489812161	2/19/14 / Paint E 10/1/14 / SEAL P	Yes	Pass	No	Yes	Diesel	2,000	2010	C, M, N, P	DW: R	Q, F, R	N/A	B, A, I	SW	6	concrete
102	Horizon West LS #F3264 9405 Seidel Road, Winter Garden 34787	Kevin Jones x46724	489814421		1/22/2015	PASS	No	Yes	Diesel	2000	2014	C, A, O, M, P, N	DW: R	Q, F, R, 1	N/A	B, A, I	SW	6	CONCRETE
NEW	Springhill PD LR Station #F3296 11190 Avalon Road, Winter Garden 34787	Kevin Jones x46724	489815047		5/12/2016	PASS	No	Yes	Diesel	1000	2016	C, M, N, O, P	DW: R	Q, F	N/A	B, A, I	SW	6	Concrete

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Fuel Aboveground Storage Tank (AST) Data Sheet  
Applicant: Orange County BCC  
November-16

Legend: New Listing Relocated tank Changes to Listing Research Required Removed from site Delete from database Out of Service / Awaiting removal E = Entire Tank  
P = Partial tank

AIG Site Number	Site Name/Address	Registered To Responsibility	Facility ID Number	Tank Maintenance Date/Activity	Tank & Piping Tightness Test (36/mos)	Tank & Piping Tightness Pass/Fail	Workers On-Site 24/7	Electronic Monitoring System	Tank Contents	Tank Capacity (gallons)	Year Installed	Tank Construction Code	Tank Construction Method (DW, SW)	Tank Leak Detection	AST Diking Construction	Piping Construction Code	Piping Construction Method (DW, SW)	Piping Leak Detection	AST Base Construction	
<b>Utilities - Solid Waste Facilities</b>																				
117	Young Pine Landfill (a.k.a. Resource Recovery) 12100 Young Pine Rd., Orlando (East of Cell 7B16) (East of Old scale house) (HHW facility) (Fuel Island east of old scalehouse) (Fuel Island east of old scalehouse) (Generator at Pond 2) (Generator at the leachate tanks)	Jim Flynn x66605  Contact Cindy Travis x836-6634	488521583				No		Diesel	12,000	1999	C, A, M, P	DW: R	F, R, Q		B, A, I	SW	6		
										Misc Petro (Hyd Oil)	1,000	1996	C	DW: R	E, Q, F		B, A, I	SW	6	Concrete
										Diesel	12,000	1999	C, A, M, P	DW: R	F, R, Q		B, A, I	SW	6	
										Waste Oil	2,000	1989	C	DW	Z	K	L	SW	6	Concrete
118	Solid Waste Admin & Vehicle Maintenance 5901 Young Pine Rd., Orlando (At main shop) (At main shop) (Generator at master pump station)	Jim Flynn x66605  Contact Cindy Travis x836-6634	489700092				No		Unleaded Gas	1,000	1990	C, A, O, M	DW: I	C, F, Q		B, A, I	SW	6		
										Unleaded Gas	1,000	1996	C, A, O, M, P	DW: R	E, Q, F		B, A, I	SW	6	
										Diesel	1,200	2005	C, M	DW: I	Q, F		B, A, I	SW	6	
										Diesel	200	2004	C, F	DW: I	I		B	SW	I	
119	McLeod Transfer Station 5000 L B McLeod Road, Orlando 32835	Jim Flynn x66605	Unregulated		N/A	N/A	No	No		500	2014	C, M, P, O	DW: I	Q, F, R	N/A	B, A, I	SW	6	Concrete	
										Clean Lube Oil (40WT)	1,000	1995	C	DW: I	F, P, M		B, A	DW: F	Y	
										Waste Oil	1,000	1995	C	DW: I	F, P, M		B, A	DW: F	Y	
										Clean Lube Oil (10WT)	2,000	1995	C	DW: I	F, P, M		B, A	DW: F	Y	
								Diesel	700	2004	C	DW: I	F, R		B, A	DW: F	Y			

Fuel Aboveground Storage Tank (AST) Data Sheet  
Applicant: Orange County BCC  
November-16

AIG Site Number	Site Name/Address	Registered To Responsibility	Facility ID Number	Tank Maintenance Date/Activity	Tank & Pipng Tightness Test (36/mos)	Tank & Pipng Tightness Pass/Fail	Workers On-Site 24/7	Electronic Monitoring System	Tank Contents	Tank Capacity (gallons)	Year Installed	Tank Construction Code	Tank Construction Method (DW, SW)	Tank Leak Detection	AST Diking Construction	Pipng Construction Code	Pipng Construction Method (DW, SW)	Pipng Leak Detection	AST Base Construction
<b>Public Works</b>																			
127	Public Works Complex (Roads & Drainage) 4200 John Young Pkwy, Orlando	John Reno x68217	489101503				No	No	Diesel	1,500	1990	C	DW	F, L		B, Z	SW	6	
128	Westside Manor Stormwater Pump Station Jupiter Circle, Pine Hills	John Reno x68217	489100720				No	No	Diesel	500	1990	C	DW	F, L		B, Z	SW	6	
126	Taft Maintenance Facility 11442 Intermodal Blvd., Taft	John Reno x68217	489202794				No	No	Diesel	500		C	DW: I	F, Q		B	SW	6	Concrete
129	Woodmere Stormwater Pump Station 5420 Silver Star Road, Orlando	John Reno x68217	489100722				No	No	Diesel	1,000	1992	C	DW: R	F, P, L		B, A	DW: I	Y	
130	Bonnie Brook Stormwater Pump Station 4030 MacDonough Ave., Orlando	John Reno x68217	489800755	5/9/2013	Pass		No	Yes	Diesel	200	1992	C	DW: I	Q, F	N/A	B, A, I	SW	6	Concrete
131	Long Lake Stormwater Pump Station 6200 Beqas Road, Lockhart	John Reno x68217	489804526				No	Yes	Diesel	2,000	2001	C	DW: I	1		B	Y	X	
122	West Orange Maintenance Unit (Dist 3) 644 Beulah Rd., Water Garden	John Reno x68217	488627610				No	No	Diesel	200	1997	C	DW: I	Q, F		N	SW	6	Concrete
125	Bithlo Maintenance Facility 18753 Old Cheney Hwy, Bithlo	John Reno x68217	489202796				No	No	Diesel	300	1999	C	DW: I	Q		B, Z	SW	Q	CONCRETE
124	Zellwood Maintenance Facility 3400 Golden Gem Rd., Zellwood	John Reno x68217	489202793				No	No	Diesel	500	2010	C, N, O, P	DW: I	F, Q	N/A	B, A	SW	6	Y
132	Goldenrod Maintenance Facility (Dist 5) 2630 Forsyth Rd., Orlando	John Reno x68217	488627626				No	No	Diesel	500	UNK	C	DW: I	Q, F	N/A	Z, A, I	SW	6	concrete
132	White Heron Stormwater PS 009 3935 Pine Hills Rd., Apopka	John Reno x68217	Unregistered				No		Diesel	200	1998	C	DW: I	P, Q		N/A	N/A	N/A	Concrete
133	Lake Sparling Stormwater PS 010 5803 Eton Dr., Apopka	John Reno x68217	Unregistered				No		Diesel	330	2001	C, M	DW: I	P, Q		N/A	N/A	N/A	Concrete
134	Dwart Lake Stormwater PS 011 3953 Westgate Drive, Apopka	John Reno x68217	Unregistered				No		Diesel	330	2001	C, M	DW: I	P, Q		N/A	N/A	N/A	Concrete
135	Lake Anderson Stormwater PS 042 3437 Pershing Ave (Three Points)	John Reno x68217	Unregistered				No		Diesel	300	2000	C	DW: I	P, Q		N/A	N/A	N/A	Concrete
136	Verona Park Stormwater PS 044 7906 Toledo St. (Three Points)	John Reno x68217	Unregistered				No		Diesel	250	2001	C, M	DW: I	P, Q		B, A, I	SW	6	Concrete
137	Bonnie Brook II Stormwater PS 072 Bonnie Brook Drive	John Reno x68217	Unregistered				No		Diesel	200	2001	C	DW: I	P, Q		N/A	N/A	N/A	Concrete
138	Swann Lake Stormwater PS 036 6638 Harvey St. (Three Points)	John Reno x68217	Unregistered				No		Diesel	75	1999	C	DW: I	P, Q		N/A	N/A	N/A	Concrete
139	Bonnie Brook Mitigation PS 065 6225 Brook Green Avenue, Orlando	John Reno x68217	Unregistered				No	No	Diesel	200	2010	C	DW: I	Q, F		Z, A, I	sw	6	Concrete
140	Phillips Pond PS 066 10-23-28-1463-00-003 Phillips Road, Orlando	John Reno x68217	Unregistered				No	No	Diesel	400	2010	C	DW: I	Q, F		Z, A, I	sw	6	Concrete
141	Sawmill Pond PS 073 7102 Sawmill Drive, Orlando	John Reno x68217	Unregistered				No	No	Diesel	500	2010	C	DW: I	Q, F		Z, A, I	sw	6	Concrete
123	(New) Three Points Maintenance 4651 Young Pine Road, Orlando 32829	John Reno x68217	489814383	6/29/2015	PASS		No	YES	Diesel	500	2015	C, M, N, O, P	DW: I	Q, F	N/A	B, A, I	SW	6	concrete
	Somerset Live Oaks PS-069 6708 Knights Wood Dr., Orlando, 32818	John Reno x68217	Unregistered				no	yes	diesel	150	2009	C, M, P	DW: I	Q, F	n/a	Z, A, I	sw	6	concrete



Fuel Aboveground Storage Tank (AST) Data Sheet  
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November-16

Legend: New Listing Relocated tank Changes to Listing Research Required Removed from site Delete from database Out of Service / Awaiting removal E = Entire Tank  
P = Partial tank

AIG Site Number	Site Name/Address	Registered To Responsibility	Facility ID Number	Tank Maintenance Date/Activity	Tank & Piping Tightness Test (36/mos)	Tank & Piping Tightness Pass/Fail	Workers On-Site 24/7	Electronic Monitoring System	Tank Contents	Tank Capacity (gallons)	Year Installed	Tank Construction Code	Tank Construction Method (DW, SW)	Tank Leak Detection	AST Diking Construction	Piping Construction Code	Piping Construction Method (DW, SW)	Piping Leak Detection	AST Base Construction
<b>Parks and Recreation</b>																			
185	Blanchard Park 2451 N. Dean Rd., Orlando	Mike Saldutti x49321	488838520		No	N/A	No	No	Diesel	60	2013	C, M, P, O	DW: I	F, R, Q	N/A	N/A	N/A	N/A	Concrete
	Barnett Park 901 Ferrand Dr., Orlando	Mike Saldutti x49321	488838530																
	Magnolia Park 2929 Blinn Rd., Apopka	Mike Saldutti x49321	488838532																
	Dowsey Park 10107 Flowers Ave., Union Park	Mike Saldutti x49321	488839896																
186	Moss Park 12901 Moss Park Rd., Orlando	Mike Saldutti x49321	488839837		No	N/A	No	No	Diesel	120	2013	C, M, P, O	DW: I	F, R, Q	N/A	N/A	N/A	N/A	Concrete
187	Clarcona Horseman's Park 3535 Damon Rd., Apopka	Mike Saldutti x49321	488839898		No	N/A	No	No	Diesel	120	2013	C, M, P, O	DW: I	F, R, Q	N/A	N/A	N/A	N/A	Concrete
189	South Orange Sports Complex 11800 South Orange Ave., Orlando	Mike Saldutti x49321	Unregistered		No	N/A	No	No	Diesel	60	2013	C, M, P, O	DW: I	F, R, Q	N/A	N/A	N/A	N/A	Concrete
188	Kelly Park 400 Kelly Park Rd., Apopka	Mike Saldutti x49321	488839839		No	N/A	No	No	Clean Lube Oil Diesel	55 60	2013	D C, M, P, O	DW DW: I	Y F, R, Q	N/A	Y N/A	Y N/A	Y N/A	Concrete
	Trimbale Park 5802 Trimbale Park Rd., Mt. Dora	Mike Saldutti x49321	Unregistered																
	1166-Butler Park 8777 State Road 535, Orlando	Mike Saldutti x49321	Unregistered																
	Cypress Grove Park 290 Holden Road, Orlando	Mike Saldutti x49321	Unregistered																

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<b>Public Safety Communication Towers</b>																			
148	Telecommunication Landfill Tower 12100 Young Pine Rd., Orlando	Richard Steiner and John Reno	489103441				No		Diesel	550	1999	C	DW: R	B, M		B, A	Y	Y	
149	Telecommunication Clarcona 5640 Clarcona-Ocoee Rd, Orlando	Richard Steiner and John Reno	489103443				No		Diesel	550	1996	C	DW: R	B, M		B	Y	Y	
150	Telecommunication Christmas Tower 3364 Taylor Creek Road, Christmas	Richard Steiner and Gary Landry	489802867				No		Diesel	1,000	2000	C	DW: R	F, N		B, A	Y	Y	
151	Telecommunication Winter Garden Tower (Ready Crest) 12400 Hartwood Road (W. Story Rd.), W. Garden	Richard Steiner and John Reno	489802869				No		Diesel	1,000	2000	C	DW: R	F, N		B, A	Y	Y	
17	Fire Station #52 Tower 4765 Sand Lake Rd, Orlando	Richard Steiner and John Reno	Unregistered		TBD	TBD	No yes	Yes TBD	Diesel Diesel	300 300	2005 2016-2017	C	DW: I	Q		B, Z	SW	6	
152	South Chase Tower 13400 S. Orange Ave, Orlando	Richard Steiner and John Reno	Unregistered				No	Yes	Diesel	320	Unk	C	DW: I	Q		B, Z	SW	6	
153	Bithlo Radio Tower Facility 916 N. State Rd 13, Bithlo	Richard Steiner and Gary Landry	489810683		Yes	Pass	No	Yes	Diesel	600	2008	C, M, P	DW: I	Q, F, R		B, D, A	SW	6	Concrete
154	Zellwood Radio Tower Facility (Tanzenine) 6361 Wadsworth Rd, Mount Dora	Richard Steiner and Gary Landry	489810684		Yes	Pass	No	Yes	Diesel	600	2008	C, M, P	DW: I	Q, F, R		B, D, A	SW	6	Concrete
155	Ocoee Radio Tower Facility 495 Story Rd., Ocoee	Richard Steiner and Gary Landry	489810685		Yes	Pass	No	Yes	Diesel	600	2008	C, M, P	DW: I	Q, F, R		B, D, A	SW	6	Concrete

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AIG Site Number	Site Name/Address	Registered To Responsibility	Facility ID Number	Tank Maintenance Date/Activity	Tank & Piping Tightness Test (36/mos)	Tank & Piping Tightness Pass/Fail	Workers On-Site 24/7	Electronic Monitoring System	Tank Contents	Tank Capacity (gallons)	Year Installed	Tank Construction Code	Tank Construction Method (DW, SW)	Tank Leak Detection	AST Diking Construction	Piping Construction Code	Piping Construction Method (DW, SW)	Piping Leak Detection	AST Base Construction
<b>Fleet Management</b>																			
171	Ocoee Service Center 475 Stony Rd., Ocoee, FL 34761	John Reno x68217	489045992				No		Diesel	1,000	1993	Y	DW	F		A	Y	Y	
170	Apopka Service Center 1111 Rock Springs Rd., Apopka	John Reno x68217	488627845				No		Diesel	1,000	1993	C	DW: K	F		A	Y	Y	
169	Fleet Maintenance 4400 Vineland Rd., Orlando	John Reno x68217	Unregistered 489400953		Yes	Pass	No	No	Diesel	300	1993	C	SW	Q	N/A	B, Z	SW	6	Concrete
180	Facility Management 2010 E. Michigan St., Orlando	John Reno x68217	Unregistered				No	No	Diesel	500	Unk	C	DW: J SW	Q		B, Z	SW	6	



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AIG Site Number	Site Name/Address	Registered To Responsibility	Facility ID Number	Tank Maintenance Date/Activity	Tank & Piping Tightness Test (36/mos)	Tank & Piping Tightness Pass/Fail	Workers On-Site 24/7	Electronic Monitoring System	Tank Contents	Tank Capacity (gallons)	Year Installed	Tank Construction Code	Tank Construction Method (DW, SW)	Tank Leak Detection	AST Diking Construction	Piping Construction Code	Piping Construction Method (DW, SW)	Piping Leak Detection	AST Base Construction				
<b>Miscellaneous</b>																							
173	Mosquito Control 2725 Conroy Road, Orlando	Tom Breaud x49123	488942710				No		Pesticide	550	1998	Y	DW	Z		N	DW: G	Y					
		Gary Landry					No	no	Pesticide	550	1998	Y	DW	Z		N	DW: G	Y					
174	Supervisor of Elections 119 East Kaley Street, Orlando	Gary Landry x68220	489100596				No		Diesel	1,000	1993	C	DW: R	F, Q		C	DW: F	6	concrete				
175	Convention Center West Bldg. (near employee parking/haul A) 9800 International Dr., Orlando (Dock 11, Emergo Gen Day Tank) (Dock 13, Emergo Gen Day Tank) (Dock 10, Skid Tank under Emer Gen) (Dock 7, Skid Tank under Emergo Gen) (Building 12 Generator 5) (Dock 1, Generator 6 - Phase 2) (Dock 1, Day Tank (Generator 7 - Phase 2A) (Dock 4 - Fire Pump)	Trinidad Wilson x55716	489101508		Yes	Pass	No	Yes	Diesel	5,000	2010	C, M, P, O	DW: I	Q, F, R	N/A	B, A, I	SW	6	concrete				
			Unregistered							Diesel	300	1995	C	DW: I									
			Unregistered								Diesel	300	1995	C	DW: I								
			Unregistered								Diesel	500	1995	C	DW: I	Q, F	N/A	C	Y	Y			
			Unregistered								Diesel	500	1995	C	DW: I	Q, F, D	N/A	Z, A	SW	6	concrete		
176	Convention Center North/South Bldg. 9860 International Dr., Orlando (Remote Building Generator 1) (Remote Building Generator 2) (Remote Building Generator 3) (Remote Building Generator 4) Orange TV - Remote Bldg	Trinidad Wilson x55716	489805066				No		Diesel	10,000	2002	C	DW: I	F, P, N, R, Q		B, N	DW: F	Y					
			Unregistered							Diesel	100	2002	C										
			Unregistered								Diesel	100	2002	C									
			Unregistered								Diesel	100	2002	C									
177	Data Center/RCC 4300 S. John Young Pkwy., Orlando	John Reno x68217	489800577		N/A	N/A	no	no	Diesel	77	2006	C	DW: I	O, P	N/A	B, A, I	SW	6	concrete				
							Yes	Yes	Diesel	4,000	1997	C	DW: I	P, R	A	Y	Y						
				7/23/2014 TBD		PASS TBD	Yes	Yes	Diesel	7,600	2014	C, M, N, O, P	DW: I	Q, F, R	N/A	Z, A, I	SW	6	concrete				
							Yes	Yes	Diesel	4,000	2000	C	DW: I	F		A	Y	2					
178	Regional History Center 65 E. Central Ave., Orlando	John Reno x68217	489101502				No		Diesel	300	Unk	C	SW	Q		B, Z	SW	6					
181	Health Department 832 W. Central Ave., Orlando	John Reno x68217	Unregistered				No		Diesel	300	Unk	C	SW	Q		B, Z	SW	6					
179	Juvenile Court 2000 E. Michigan St., Orlando	John Reno x68217	Unregistered				No		Diesel	100	Unk	C	SW	Q		B, Z	SW	6					
168	Code Enforcement & 3-1-1 (Cassidy Bldg) 2450 33rd Street, Orlando	John Reno x68217	489800576				No	No	Diesel	1,000	1996	C, P	DW: I	Q, F, R	N/A	A	SW	6	concrete				
183	Internal Operations Centers I (IOC) 450 E. South Street, Orlando	John Reno x68217	Unregistered		N/A	N/A	No	No	Diesel	350	2009	C	DW: I	Q, F, R	N/A	B, A, I	SW	6	Concrete				
182	Medical Examiner's Office 2350 East Michigan Avenue, 32806	John Reno x68217	489100714		Yes	Pass	No	Yes	Diesel	3,800	2009	C, O, M, P	DW: I	Q, F	N/A	Z, A, I	SW	6	concrete				
184	Comptroller's Office 109 E Church Street, STE 300, Orlando 32801	John Reno x68217	Unregistered		No	No	No	no	Diesel	485	-2010	C, P	DW: I	Q, F	N/A	Z, A, I	SW	6	concrete				
172	Administration Building 201 S. Rosalind Ave., Orlando	John Reno x68217	489100717		7/21/2014	Pass	No	Yes	Diesel	300	2014	C, M, P	DW: I	Q, F	N/A	Z, A, I	SW	6	concrete				
			Unregistered					No	Yes	Diesel	215		C, P	DW: I	Q, F	n/a	Z, A, I	sw	6	concrete			
	Child Service Center (Southside) 6101 Lake Ellenor, Orlando 32809	John Reno x68217	Unregistered				No	Yes	Diesel	215		C, P	DW: I	Q, F	n/a	Z, A, I	sw	6	concrete				

Fuel Aboveground Storage Tank (AST) Data Sheet  
Applicant: Orange County BCC  
November-16

Legend:

New Listing	Relocated tank	Changes to Listing	Research Required	Removed from site	Delete from database	Out of Service / Awaiting removal	E = Entire Tank P = Partial tank
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AIG Site Number	Site Name/Address	Registered To Responsibility	Facility ID Number	Tank Maintenance Date/Activity	Tank & Piping Tightness Test (36/mos)	Tank & Piping Tightness Pass/Fail	Workers On-Site 24/7	Electronic Monitoring System	Tank Contents	Tank Capacity (gallons)	Year Installed	Tank Construction Code	Tank Construction Method (DW, SW)	Tank Leak Detection	AST Diking Construction	Piping Construction Code	Piping Construction Method (DW, SW)	Piping Leak Detection	AST Base Construction	
<b>Sheriff's Office (fuel/repairs by Fleet/John Reno: inspections and payments (managed/O&amp;M) by Facilities)</b>																				
142	Sheriff's Aviation Flight Ops (Fmr. FS #97) 3530 Amelia Street, Orlando	Gary Landry x68220	Unregistered				Yes	No	Diesel	500	Unk	C	DW: I	F, Q	N/A	A, B, I	SW	Q	Concrete	
	Sheriff's Office- Aviation Hangar Executive Airport, 3534 Amelia, Bldg 196 (on-site contact: Col. Randy McKendree 407-893-3600)	Bob Rogers (Chris Bell) Gary Landry	488521740				No		Aviation Fuel	6,000	1994	C	DW: R	F, P, L, N		Z, A	Y	Y		
143	Sheriff's Sector IV 2400 33rd St., Orlando (on-site contact: Col. Dennis Leonard 407-836-3770)	John Reno x68217	489100605				No		Diesel	550	1994	D	DW: R	F, P, L		B, A	Y	Y		
	Sheriff's Sector II 10244 E. Colonial Dr., Orlando (on-site contact: Col. Tara Gordon 407-249-4505)	Gary Landry x68220	Unregistered				No		Diesel	300		C	DW: F		None	B, Z				
147	Sheriff's Sector II (NEW) 11000 Lake Underhill Road, Orlando 32825	John Reno x68217	489812132				No	No	Diesel	1,200	2010	C, M, P	DW: I	F, Q, R	N/A	B, D, A	SW	6	Concrete	
144	Sheriff's Central Operations Center 2500 W. Colonial Drive, Orlando (on-site contact: Comm. Art Gordon 407-254-7087)	John Reno x68217	489805307				No		Diesel	6,000	2004	C	DW: I	F		A	Y	Y		
145	Sheriff's Fleet Facility 2200 W. Colonial Drive, Orlando (on-site contact: Comm. Art Gordon 407-254-7087)	Robert Parsons 407-254-7203	Unregistered				No	Yes	Clean Lube Oil Clean Lube Oil Clean Trans Fluid Waste Antifreeze Clean Antifreeze Clean Antifreeze Clean Antifreeze Brake Cleaner Brake Cleaner	500 500 250 250 210 255 55 55	2001 2001 2001 2001 2001 2001 various various			P						Concrete Concrete Concrete
	Sheriff's Law Enforcement Vehicle Operations (LEVO) 6350 Wadsworth Road, Tangerine (Mt. Dora) (on-site contact: Willie)	John Reno x68217		489700774				No	No	Unleaded	550	1997	C	DW: I	F, Q	N/A	B, A, I	SW	6	Concrete
146	Wewahatchee Shooting Range 14500 Wewahatchee Road, Orlando 32832 (on-site contact: Mike Facella)	John Reno x68217																		

Orange County Risk Management  
Tisha Pence, Environmental Loss Prevention Coordinator

Fuel Underground Storage Tank (UST) Data Sheet  
Applicant: Orange County BCC  
November-16

Legend:

New Listing	Relocated tank	Changes to Listing	Research Required	Removed from site / Abandoned in place	Delete from database	Out of Service / Awaiting removal
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AIG Site Number	Site Name/Address	Registered To/ Responsibility	ID Number	Tank Maintenance Date/Activity	Tank & Piping Tightness Test (60/mos)	Tank & Piping Tightness Pass/Fail	Electronic Monitoring System	Tank Contents	Tank Capacity (gallons)	Year Installed	Tank Construction Code	Tank Construction Method (DW, SW)	Wet or Dry Interstitial	Tank Leak Detection Code	Piping Construction Code	Piping Construction Method (DW, SW)	Piping Leak Detection
<b>Fire Rescue</b>																	
1	Fire Station #30 34 S. Hastings St., Orlando	John Poleon x69843	489100786		N/A		Yes Yes	Unleaded Gas Diesel	1,000 2,500	1991 1991	E E	DW: I DW: I	Wet Wet	F, L F, L	C C	DW: F DW: F	K K
2	Fire Station #36 12252 Winter Garden Vineland Rd., Orlando	John Poleon x69843	488945069		N/A			Diesel	2,500	1993	E	DW: I	Wet	L	C	DW: F	Y
3	Fire Station #41 4412 Fairview Dr., Orlando	John Poleon x69843	489102037		N/A			Unleaded Gas Diesel	1,000 2,500	1991 1991	E E	DW: I DW: I	Wet Wet	F,L F,L	C C	DW: F DW: F	K K
4	Fire Station #42 5420 Silver Star Rd., Orlando	John Poleon x69843	488520441		N/A		Yes Yes	Unleaded Gas Diesel	1,000 2,500	1990 1990	E E	DW: I DW: I	Wet Wet	L L	C C	DW: F DW: F	G, H, 2 G, H, 2
5	Fire Station #50 1415 29th St., Orlando	John Poleon x69843	488520438		N/A			Unleaded Gas Diesel	1,000 2,500	1990 1990	E E	DW: I DW: I	Wet Wet	F,Z F,Z	C C	DW: C DW: C	K K
6	Fire Station #53 1270 LaQuinta Dr., Orlando	John Poleon x69843	488520436		N/A			Unleaded Gas Diesel	1,000 1,000	1989 1989	E E	DW: I DW: I	Wet Wet	L, M, P L, M, P	N N	DW: M DW: M	G,2,4 G,2,4
7	Fire Station #54 6500 Central Fl.Pkwy, Orlando	John Poleon x69843	489045781		N/A		Yes Yes	Unleaded Gas Diesel	1,000 1,000	1989 1989	E E	DW: I DW: I	Wet Wet	E, L, M E, L, M	C C	DW: F DW: F	3 3
8	Fire Station #71 4405 S. Goldenrod Rd., Orlando	John Poleon x69843	488520430		N/A		Yes Yes	Unleaded Gas Diesel	1,000 1,000	1989 1989	E E	DW: I DW: I	Wet Wet	A, G, L A, G, L	N N	DW: M DW: M	G, 2, 4 G, 2, 4
9	Fire Station #72 3705 S. Conway Rd., Orlando	John Poleon x69843	489401105		N/A		Yes	Diesel	2,500	1993	E	DW: I	Wet	F, L	C	DW: F	3
10	Fire Station #82 500 Story Partin Road, Bithlo	John Poleon x69843	489100721		N/A			Diesel	2,500	1991	E	DW: I	Wet	F, L	Y	DW: F	K
11	Fire Rescue Headquarters 6590 Amory Ct., Winter Park	John Poleon x69843	489401467		N/A		Yes	Unleaded Gas Diesel	6,000 8,000	1994 1994	E E	DW: I DW: I	N/A Wet	L, N, P, F L, N, P, F	C C	DW: F DW: F	G,K K

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New Listing	Relocated tank	Changes to Listing	Research Required	Removed from site / Abandoned in place	Delete from database	Out of Service / Awaiting removal
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Legend:

AIG Site Number	Site Name/Address	Registered To/ Responsibility	ID Number	Tank Maintenance Date/Activity	Tank & Piping Tightness Test (60/mos)	Tank & Piping Tightness Pass/Fail	Electronic Monitoring System	Tank Contents	Tank Capacity (gallons)	Year Installed	Tank Construction Code	Tank Construction Method (DW, SW)	Wet or Dry Interstitial	Tank Leak Detection Code	Piping Construction Code	Piping Construction Method (DW, SW)	Piping Leak Detection
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**Utilities- Water Reclamation & Pump Stations**

12	Eastern Regional Water Rec Facility 1621 Alafaya Trail, Orlando	John Reno x68209	489045601		N/A N/A		Yes Yes	Unleaded Gas Diesel	10,000 10,000	1989 1989	E E	DW: I DW: I	Wet Wet	Y Y	Y Y	DW: F DW: F	G,H G,H
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<b>Solid Waste</b>																	
14	Solid Waste Admin & Vehicle Maintenance 5901 Young Pine Rd., Orlando	Jim Flynt x66605	489700092				No	O/W Separator	-550	UNK	UNK	UNK	N/A	UNK	UNK	UNK	UNK
15	Utilities Solid Waste - Porter Transfer Station 8750 White Rd., Orlando	Jim Flynt x66605 Doug McPherson 407-296-5168	488521581		N/A N/A		Yes Yes	Diesel Unleaded Gas	12,000 550	1988 1988	E E	DW: I DW: I	WET WET	L L	C C	DW: F DW: F	J, K, 3 J, K, 3
<b>Public Works</b>																	
16	Public Works - Diesel Fuel 4200 John Young Pkwy, Orlando	John Reno x68209	489500009		8/23/2011	PASS	Yes	Diesel	15,000	1994	E	DW: I	DRY	F, P, L	C	DW: F	K
17	West Orange Maintenance Unit (Dist 3) 644 Beulah Rd., Winter Garden	John Reno x68209	488627610		8/26/2011 8/26/2011	PASS PASS	Yes Yes	Unleaded Gas Diesel	15,000 15,000	1997 1997	E E	DW: I DW: I	DRY DRY	F, L, M F, L, M	Y Y	DW: F DW: F	G, K G, K
18	NEW Three Points Maintenance Unit (Dist) Young Pine Road, Orlando	John Reno x68209	489814383		12/5/2014 12/5/2014	PASS PASS	Yes Yes	Diesel Unleaded Gas	15,000 15,000	2014 2014	E, M, N, O, P E, M, N, O, P	DW: I DW: I	WET WET	F, L, 1, 5 F, L, 1, 5	C, F, J, H, K C, F, J, H, K	DW: F DW: F	K, 2 K, 2
19	Goldenrod Maintenance Facility (Dist 5) 2530 Forsyth Rd, Orlando	John Reno x68209	488627626		N/A 8/25/2011	PASS	Yes Yes	Diesel Unleaded Gas	12,000 15,000	1990 1997	E E	DW: I DW: I	WET DRY	F, L, 1 F, L, M, N	C Y	DW: F DW: F	G, H, J, K, 2, 3, 4 G, K
20	Zellwood Maintenance Facility 3400 Golden Gem Rd, Zellwood	John Reno x68209	489202793		8/24/2011 8/24/2011 8/24/2011	PASS PASS PASS	Yes Yes No	Unleaded Gas Diesel Car Wash Water	15,000 15,000 5,000	2001 2001 2001	E E E	DW: I DW: I DW: I	DRY DRY DRY	F, P, L, N F, P, L M	C C N	DW: F DW: F Y	Y Y Y
21	Bithlo Maintenance Facility 18753 Old Cheney Hwy, Bithlo	John Reno x68209	489202796		8/26/2011 8/26/2011	PASS PASS	Yes Yes	Unleaded Gas Diesel	15,000 15,000	1999 1999	E E	DW: I DW: I	DRY DRY	F, P, L, N F, P, L	C C	DW: F DW: F	H, K, 3, 4 H, K, 3, 4
22	Apopka Maintenance Facility (D-2) 3258 Clarcona Rd., Apopka	John Reno x68209	489801439		N/A N/A		Yes Yes	Unleaded Gas Diesel	15,000 15,000	1998 1998	E E	DW: I DW: I	WET WET	F, P, L F, P, L	C C	DW: F DW: F	G G
23	Taft Maintenance Facility 11442 Intermodal Blvd., Taft	John Reno x68209	489202794		8/24/2011 8/24/2011	PASS PASS	Yes Yes	Unleaded Gas Diesel	15,000 15,000	2001 2001	E E	DW: I DW: I	DRY DRY	F, G, L F, G, L	C C	DW: F DW: F	G G

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<b>Fleet Management</b>																	
25	Fleet Management 4400 Vineland Rd., Orlando	John Reno x68209	489400953		TBD	?	Yes	Diesel	15,000	1993	E	DW: I	DRY	F, L	C	DW: F	H, K
					TBD	?	Yes	Diesel	15,000	1993	E	DW: I	DRY	F, L	C	DW: F	H, K
					TBD	?	Yes	Unleaded Gas	15,000	1993	E	DW: I	DRY	F, L	C	DW: F	H, K
					TBD	?	Yes	Unleaded Gas	15,000	1993	E	DW: I	DRY	F, L	C	DW: F	H, K
					TBD	?	Yes	Unleaded Gas	15,000	1993	E	DW: I	DRY	F, L	C	DW: F	H, K
					8/22/2011	PASS	Yes	Clean Lube Oil	600	1993	E	DW: I	DRY	F, L	C	DW: F	K
					8/22/2011	PASS	Yes	Clean Lube Oil	600	1993	E	DW: I	DRY	F, L	C	DW: F	K
					12/2/2011	PASS	Yes	Misc Petro Pro	600	1993	E	DW: I	DRY	F, L	C	DW: F	K
					8/22/2011	PASS	Yes	Other	600	1993	E	DW: I	DRY	F, L	C	DW: F	K
					11/7/2011	PASS	Yes	Other	600	1993	E	DW: I	DRY	F, L	C	DW: F	K
					N/A	N/A	Yes	Waste Oil	1,000	1993	E	DW: I	WET	F, L	C	DW: F	K
	8/22/2011	PASS	Yes	Clean Lube Oil	600	1993	E	DW: I	DRY	F, L	C	DW: F	K				
	12/2/2011	PASS	Yes	Clean Lube Oil	600	1993	E	DW: I	DRY	F, L	C	DW: F	K				
	8/22/2011	PASS	Yes	Other	600	1993	E	DW: I	DRY	F, L	C	DW: F	K				
	8/22/2011	PASS	Yes	Waste Oil	1,000	1993	E	DW: I	DRY	F, L	C	DW: F	K				
26	Apopka Service Center-Fuel Island 1111 Rock Springs Rd., Apopka	John Reno x68209	488627845		N/A		Yes	Unleaded Gas	15,000	1996	E	DW: I	WET	F, L, M	C	DW: F	G, K
27	East Orange Service Center-Fuel Island 12050 Colonial Dr., Orlando	John Reno x68209	488731856		N/A		Yes	Unleaded Gas	15,000	1995	E	DW: I	WET	F, L	C	DW: F	G
28	Ocoee Service Center-Fuel Island 475 Story Rd., Ocoee	John Reno x68209	489045992		N/A		Yes	Unleaded Gas	15,000	1996	E	DW: I	WET	F, L, M	Y	DW: F	G, K

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<b>Corrections</b>																	
24	Corrections Central Energy Plant "Old Energy Bldg" 2450 33rd St., Orlando	John Reno x68209	489100671		N/A			Diesel	6,000	1993	E	DW: I	DRY	F	B	DW: M	K

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<b>Miscellaneous</b>																	
29	Administration Building 201 S. Rosalind Ave., Orlando	John Reno x68209	489100717		N/A			Diesel	2,000	1999	F	DW: I	DRY	I	N	DW: M	I
30	Courthouse 425 N. Orange Avenue, Orlando	John Reno x68209	489800521		N/A			Diesel	12,000	1995	E	DW: I	DRY	F	C	DW: F	Y
31	Utilities Service Center	Tom Papsodero	489810370		1/15/16 & 2/24/16	PASS & PASS	YES	DIESEL	20,000	2016	F,M,N,O,P	DW: I	DRY	F,L	C,J,K	DW:F	H,1,3,4
	8100 Presidents Drive, Orlando	x49980			1/15/16 & 2/24/16	Pass & Pass	YES	Unleaded Gas	15,000	2016	F,M,N,O,P	DW: I	DRY	F,L	C,J,K	DW:F	H,1,3,4