

November 11, 2015
BOARD OF COUNTY COMMISSIONERS
ORANGE COUNTY, FLORIDA
RFP Y16-804-MM / ADDENDUM #1
DESIGN SERVICES FOR THE ORANGE COUNTY CONVENTION CENTER WEST
BUILDING RESTROOM RENOVATIONS

PROPOSAL DUE BY: December 1, 2015 at 2:00 PM

This addendum is hereby incorporated into the RFP documents of the project referenced above. The following items are clarifications, corrections, additions, deletions and/or revisions to and shall take precedence over the original documents. Underlining indicates additions, deletions are indicated by ~~strikethrough~~.

A. The Proposal due date remains the same.

B. The following are questions/responses/clarifications:

Q1: Does including SDV contribute to the MWBE % or are they in their own category of bonus points?

A1: Refer to paragraph 20 on Bonus Points for Hiring Service Disabled Veterans. There are bonus points awarded for the following:

1. Welfare Transition and Dislocated Workers Hires (potential of being awarded 5 Bonus Points);
2. Registered SDV Subcontractor Hires (potential of being awarded 10 Bonus Points);
3. Registered SDV Prime proposers (potential of being awarded 5 Bonus Points).

Q2: Can the similar projects be from a proposed Architect instead of an Engineer?

A2: See paragraph 22 of the RFP, Terms and Conditions, titled Key Personnel. Also, refer to forms D1-D3. These forms are where you will write the project manager's similar projects. The Project Manager may be either a Professional Architect or a Professional Engineer. Forms E1-E3 are used for the Project Engineer's similar projects and that individual must be a Professional Engineer. The same similar projects may be used for both individuals.

Q3: Does the engineer need to be within the Architectural firm submitting or can the Engineer be one of the prime Architect's sub-consultants?

A3: Yes, the Project Engineer may be the prime's sub consultant. The Project Manager must be employed by the Prime Consultant.

Q4: Can the forms we need to complete be uploaded/emailed in Word documents (easier to fill out and complete)?

A4: A WORD file of the required forms will be supplied upon request: Marsha.Mussori@ocfl.net.

Q5: Does new construction apply for similar projects or do you want renovations and expansions only?

A5: Renovations and expansions only.

Q6: On page 13, number 2. Can you clarify? Did the similar projects have to have had a study done prior to the project, under a separate contract?

A6: Page 13, #2, refers to a Project Validation phase. A "study" was not identified as required for the similar project criteria. Each Similar Project must have included a Project Validation phase through a specified contract as defined in the criteria in order to receive higher than a score of zero.

Q7: Does the Project Engineer have to be in the same office as the prime consultant as well?

A7: No, the Project Engineer does not have to be in the same office.

C. THE FOLLOWING ARE CHANGES TO RFP-

CHANGES TO SECTION 8, paragraph C (Page no. 5)

Effective August 1, 2003, the County has implemented a graduation program whereby M/WBE firms designated as graduates can participate in the M/WBE program only on specified projects. All professional service solicitations for which the County has estimated the overall contractual fees to be awarded to the prime in excess of \$500,000 are eligible for graduate M/WBE participation. The prime consultant will receive full M/WBE credit for the use of graduate MWBE's that meet all other requirements. The contract solicited through this RFP is estimated to be valued over \$500,000 and therefore, graduate M/WBE's are **ineligible** to participate. **It is the proposing firm's responsibility to insure that graduate M/WBE's are not listed in proposals to meet M/WBE participation requirements on projects in which they are not eligible to participate.**

D. ALL OTHER TERMS AND CONDITIONS OF THE RFP REMAIN THE SAME.

The Proposer shall acknowledge receipt of this addendum by completing the applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned not later than the date and time for receipt of the proposal.

Receipt acknowledged by:

Authorized Signature

Date Signed

Title

Name of Firm