

November 4, 2015

RFP #Y16-600-LC

**DEPENDENT ELIGIBILITY AUDIT**

**ADDENDUM NO. 1**

**This addendum is issued to provide clarifications/response to questions received:**

Question: Can you please confirm the coverages intended to be included for the dependent audit? For example, would the audit include only dependents enrolled in medical and dental, medical only or any dependent enrolled in medical, dental and/or vision?

Answer: [The audit includes dependents enrolled in any or all of the Medical or Dental or Vision benefits.](#)

Question: The RFP references that the vendor's portal shall be able to identify approved documents with the County's bar code system used for document management and archival purposes. What information is available to Proposers regarding the County's bar code system?

Answer: [The bar code system will be discussed with the vendor that is awarded the contract. It is a standard Microsoft font.](#)

Question: Does the plan contain any sort of "Working Spouse" provision (i.e. spousal surcharge, spousal carve-out, etc.)?

Answer: [No.](#)

Question: How many employees are covering the 9,857 dependents noted in the RFP?

Answer: [A little over 3,500 employees have dependent coverage as of today.](#)

Question: What are the Open Enrollment dates for the plan?

Answer: [October 5 through October 23.](#)

Question: Is the county possibly interested in "ongoing" dependent audit services, and can that be quoted as well?

Answer: [That is a possibility.](#)

Question: Are included forms or bid documents such as the "Attachment A" available in an editable format such as Microsoft Word or Excel?

Answer: [No only PDF formatting.](#)

Question: Are Retiree and COBRA participants to be excluded or included in the statically valid sample audit? If so, what is the population?

Answer: [Retiree and COBRA are 100% audits.](#)

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Addendum No. 2

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Question: Will there be an age cap on retirees? If so, does that change the number of audit participants listed in the RFP?

Answer: We do not have an age cap.

Question: The RFP lists that the County would like all services completed during the first quarter of 2016. In order to establish a timeline, when will the County be ready to begin the process?

Answer: This will be discussed with the awarded vendor. Because of the holidays, it is possible that the completion of the dependent may bleed into the second quarter.

**ACKNOWLEDGEMENT OF ADDENDA**

a. The proposer shall acknowledge receipt of this addendum by completing the applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned not later than the date and time for receipt of the proposal.

b. Receipt acknowledged by:

\_\_\_\_\_  
Authorized Signer

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name of Bidder/Proposer