

November 23, 2015

RFP #Y16-152-LC

WRAPAROUND ORANGE SERVICES

ADDENDUM NO. 1

The Request for Proposals is changed as follows:

1. Front page first paragraph is changed to read:

The Orange County Board of County Commissioners, Orange County, Florida, invites interested parties to submit proposals **no later than 2:00 PM, Tuesday, December 1, 2015**, December 15, 2015 for Wraparound Orange Services.

2. Page 2 second paragraph is changed to read:

Firms or companies desiring to provide services, as described in the Scope of Work, shall submit sealed proposals, one (1) original, eight (8) copies and one (1) electronic copy on CD or USB drive not later than **2:00 PM local time Tuesday, December 1, 2015**, December 15, 2015 to the Orange County Procurement Division, Internal Operations Centre II, 400 E. South Street, 2nd Floor, Orlando, Florida 32801, (407) 836-5635.

3. Page 9, no.16 Questions Regarding this RFP third paragraph first sentence is changed to read:

All questions or concerns regarding this Request for Proposals must be submitted in writing, by email to Linda.Carson@ocfl.net no later than 5:00 PM Monday, ~~November 16, 2015~~ December 7, 2015 to the attention of Linda Carson, Procurement Division, referencing the RFP number.

4. Scope of Services, B. Agency Responsibilities, letter o. is deleted

~~The Agency shall designate an agency coordinator (supervisor) for the project, not working as employees of Wraparound Orange, to attend monthly coaching session, maintain ongoing contact with the Clinical Director and provide general oversight of employees~~

5. Scope of Services, 4. Miscellaneous add:

- a. **Wraparound Orange Procedures:** Comply with all procedures of Wraparound Orange, as set forth in the Wraparound procedures, a copy of which is found at:

<http://www.orangecountyfl.net/FamiliesHealthSocialSvcs/ChildrensMentalHealth/WraparoundOrangeGovernanceCommittees.aspx>

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6. Data Quality Management, D. Service Documentation, letter b. is deleted:

- b. ~~The Agency shall report Service activities on a monthly basis by the fifth (5th) day of the month, or as additionally requested by the Grantee. Should the fifth (5th) day fall on a weekend or legal holiday, said reports shall be due on the next business day.~~

ACKNOWLEDGEMENT OF ADDENDA

- a. The proposer shall acknowledge receipt of this addendum by completing the applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned not later than the date and time for receipt of the proposal.
- b. Receipt acknowledged by:

Authorized Signer

Date Signed

Title

Name of Proposer