

September 12, 2016

**BOARD OF COUNTY COMMISSIONERS
ORANGE COUNTY, FLORIDA**

RFP #Y16-1072-TA

**Video Management and Access Control Systems Engineer Staff Augmentation
Services**

ADDENDUM NO.1

This addendum is hereby incorporated into the Request for Proposals document. The following items are clarifications and/or revisions to and shall take precedence over the original documents. Additions are indicated by underlining, deletions are indicated by ~~strikethrough~~.

1. Attachment B, Fee Proposal Form, page 26, is deleted in its entirety and is being replaced with "Revised-Attachment B Fee Proposal Form," page **26A**, as attached.

2. Question and Answers

- A. Question: If the Prime Contractor is not a Minority/Women Owned Business Enterprise, is it acceptable for the Prime contractor to meet the 24% requirement by teaming with a subcontractor who is a Minority/Women Owned Business Enterprise?

Answer: Yes, it is acceptable for the Prime Contractor to seek sub-consulting opportunities with a certified Orange County M/WBE in order to achieve the goal of 24% utilization.

- B. Question: To increase the number of possible competitors and permit the company who is currently supporting the existing Orange County Video Management work to bid, would Orange County consider amending the RFP requirement to, "M/WBE firms must make a good faith effort (as determined by Orange County) to become certified during the first 90 days of the contract Period of Performance and become certified within 180 days after contract award.

Answer: No, the RFP requirements are written to comply with the Orange County Ordinance. All of the Firms must be Orange County certified at the time of proposal opening in order to be counted toward the 24% M/WBE utilization goal.

ACKNOWLEDGEMENT OF ADDENDA

a. The proposer shall acknowledge receipt of this addendum by completing the applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned not later than the date and time for receipt of the proposal.

b. Receipt acknowledged by:

_____	_____
Authorized Signer	Date Signed

Title	

Name of Proposer	

REVISED-ATTACHMENT "B"
FEE PROPOSAL FORM
RFP # Y16-1072-TA

The Contractor shall provide all labor, equipment, manpower and other resources necessary to provide the services in strict accordance with the scope of services defined in this solicitation for the amounts specified in this Fee Proposal Form.

Instruction to Proposers: Multiply the average hourly rate by the figure in the Estimated Hours column to arrive at a line item total for each position description. The scope variant for the average hourly rate shall be 20%; the Consultant may not propose candidates at pricing points more than 20% higher than the average hourly rate for expert candidates. The Consultant may not propose candidates at pricing points lower than 20% of the average hourly rate for those with less experience.

All labor rates shall be fully burdened to include all taxes, mileage, benefits, overhead, profits, and any other expenses necessary to the execution of the contract. The Contractor's rates shall be inclusive of the travel estimates for each position (See Attachment "C" for estimated travel in miles per position). Mileage shall be logged and may only be reimbursed when the logged mileage exceeds the travel estimate for the position. Mileage shall be reimbursed at \$0.445 per mile for travel exceeding the travel estimate for the position.

LOT A – Video Management Systems Engineer

Item	Description	Average Hourly Rate	Estimated Annual Hours	Total Estimated Cost
1	Video Management Systems Engineer	\$_____	x 1,300	\$_____

LOT B– Access Control Systems Engineer

Item	Description	Average Hourly Rate	Estimated Annual Hours	Total Estimated Cost
1	Access Control Systems Engineer	\$_____	x 1,300	\$_____

Proposer Name