

June 13, 2016

**BOARD OF COUNTY COMMISSIONERS  
ORANGE COUNTY, FLORIDA**

**INVITATION FOR BIDS #Y16-1071-LC  
PLUMBING SERVICES**

**ADDENDUM NO. 1**

The Invitation for Bids is changed as follows:

1. Please replace the Bid Response Form, pages 48 through 50 with the attached pages 48A through 50A.

This part of the addendum is to provide clarifications/response to the Invitation for Bids.

**1. Qualification of Bidders, Personal Requirements**

~~Bidder shall employ, at minimum, two (2) employees who are certified lift operators. Copies of certifications shall be provided with bid documents.~~

Replace with:

Bidders shall employ, at minimum, three (3) employees who are certified lift operators. Copies of certifications shall be provided with bid documents. Contractor shall have the ability to perform work up to 70 feet above ground.

**2. 8. TECHNICAL REQUIREMENTS**

~~F. Service tickets shall be provided at the completion of each service request before leaving work-site. Service tickets shall be clearly written and summarize all repairs performed.~~

~~Minimum information on tickets shall include: technician's name, date of service, start time, end time, and type service performed.~~

Replace with:

F. Service tickets shall be provided at the completion of each service request before leaving work-site. Service tickets shall be clearly written and summarize all repairs performed.

Minimum information on tickets shall include: technician's name, date of service, start time, end time, and type service performed. Non-working hours (lunch and other breaks) shall be documented on service tickets displaying a start time and end time. There shall be no reimbursement for non-working hours. Non-working hours shall be subtracted from total hours and rounded to the nearest fifteen (15) minutes.

### **3. 13. Specialty Equipment Services**

~~The Contractor shall have ownership of suitable major equipment needed to perform work under this contract. The equipment shall include, but limited to, the following:~~

- ~~• Mechanical drain cleaning machine up to 200 feet in length with proper cutting adaptors. The Contractor shall be able to clean and un-clog sewer lines up to 6" in diameter.~~
- ~~• Jackhammer and air compressors.~~
- ~~• Portable self-powered lighting equipment.~~
- ~~• Portable sewer camera with not less than 150 feet of cable and able to supply the County with a CD of sewer lines as necessary.~~
- ~~• Ground Penetrating Radar (GPR) device to scan surfaces prior to core drilling.~~

Replace with:

The Contractor shall have ownership or access to suitable major equipment needed to perform work under this contract at no additional cost. The equipment shall include, but limited to, the following:

- Mechanical drain cleaning machine up to 600 feet in length with proper cutting adaptors. The Contractor shall be able to clean and un-clog sewer lines up to 6" in diameter.
- Jackhammer and air compressors.
- Portable self-powered lighting equipment.
- Portable sewer camera with not less than 150 feet of cable and able to supply the County with a CD of sewer lines as necessary.

### **4. Added to the Scope of Services**

#### **15. Subcontractors**

The awarded contractor is responsible for performing services under the contract. All plumbing services as outline in the Scope of Service shall be invoiced at contract bid prices. Projects requiring services that are not specific to plumbing services as outline in the Scope of Service but necessary for project completion may be subcontracted with prior approval.

Prior approval of subcontracted services and specialty equipment rental is necessary for reimbursement under this contract. These services shall be reimbursed at cost with back-up documentation. Services tickets and third party invoices shall be submitted for verification.

**ACKNOWLEDGEMENT OF ADDENDA**

- a. The bidder shall acknowledge receipt of this addendum by completing the applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned not later than the date and time for receipt of the bid.
  
- b. Receipt acknowledged by:

\_\_\_\_\_  
Authorized Signer

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name of Bidder

**BID RESPONSE FORM**

**IFB #Y16-1071-LC**

**The Contractor shall provide all labor and other resources necessary to provide the services in strict accordance with the scope of work/services defined in this solicitation for the amounts specified in this Bid Response Form, inclusive of overhead, profit and any other costs.** Prior approval and back-up documentation for all reimbursable expenses, including but not limited to, service tickets (contractor and sub-contractors) and third-party invoices for cost verification are necessary for final payment.

<b>ITEM NO.</b>	<b><u>DESCRIPTION</u></b>	<b><u>EST. HOURS</u></b>	<b><u>UNIT COST</u></b>	<b>TOTAL <u>ESTIMATED BID</u></b>
1.	Foreman/Journeyman Standard Working Hours	8,500 x	\$_____ Per Hr =	\$_____
2.	Foreman/Journeyman Non-Standard Hours	4,000 x	\$_____ Per Hr =	\$_____
3.	Helper Standard Working Hours	2,000 x	\$_____ Per Hr =	\$_____
4.	Helper Non-Standard Hours	1,000 x	\$_____ Per Hr =	\$_____
5.	Diagnostic Labor	1,000 x	\$_____ Per Hr =	\$_____
<b>TOTAL LINES 1-5</b>				\$_____

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Company Name

6. Parts/Materials Adjustment Expressed as a decimal Markup for Parts/Materials over actual cost.  
Maximum mark-up allowed = 10% of actual cost.

$$1 + \underline{\hspace{2cm}} \times \$300,000 = \$\underline{\hspace{2cm}}$$

(plus)

For Example: If the mark-up is 10%,  
Total should be \$30,000 + \$300,000 to equal \$330,000

-----OR-----

$$1 + \underline{\hspace{2cm}} \times \$300,000 = \$\underline{\hspace{2cm}}$$

(minus)

For Example: If the mark-down is 10%,  
Total should be -\$30,000 + \$300,000 to equal \$270,000

- |    |  |                  |
|----|--|------------------|
| 7. | Subcontractor Reimbursement at Cost                      | \$ <u>5,000</u>  |
| 8. | Specialty Equipment Rental Reimbursement at Cost,        | \$ <u>20,000</u> |
| 9. | Unforeseen fees (Sales Tax, Permits, etc.) Cost per year | \$ <u>50,000</u> |

**TOTAL ESTIMATED BID LINES 1-9**      \$                     

**Minimum Quantity** – The County guarantees the secondary Contractor will receive orders for a minimum of \$50,000 during the initial term of the contract.

\_\_\_\_\_  
Company Name

**IMPORTANT NOTE: When completing your bid, do not attach any forms which may contain terms and conditions that conflict with those listed in the County's bid documents(s). Inclusion of additional terms and conditions such as those which may be on your company's standard forms shall result in your bid being declared non-responsive as these changes will be considered a counteroffer to the County's bid.**

Choose what applies from the following:

Performance shall be not later than eight (8) calendar days After Receipt of Order (ARO) per Special Terms and Conditions.

Inquiries regarding this Invitation for Bids may be directed to Linda Carson, Senior Purchasing Agent, at [Linda.Carson@ocfl.net](mailto:Linda.Carson@ocfl.net).

**Bid Response Documents - The following documents constitute your bid:**

- A. Bid Response Form, Authorized Signatories/Negotiators, Drug-Free Workplace, Schedule of Sub-contracting, Conflict/Non-Conflict of Interest Form, E-Verification Certification, and current W9, Relationship Disclosure Form and Orange County Specific Project Expenditure Report. **Please make sure forms are fully executed where required.**
- B. Qualifications of Bidders information, per Special Terms and Conditions.
- C. Completed attached reference documentation.
- D. Examples: Bid Deposit, Sub-contractor, per Special Terms and Conditions.