

**July 24, 2015**  
**BOARD OF COUNTY COMMISSIONERS**  
**ORANGE COUNTY, FLORIDA**  
**RFP Y15-812- MM / ADDENDUM #1**  
**ORANGE COUNTY CONVENTION CENTER EXTERIOR LED DIGITAL SIGNS**

**PROPOSAL DUE BY: August 4, 2015- 2:00 PM**

This addendum is hereby incorporated into the RFP documents of the project referenced above. The following items are clarifications, corrections, additions, deletions and/or revisions to and shall take precedence over the original documents. Underlining indicates additions, deletions are indicated by ~~strikethrough~~.

A. The Proposal due date remains the same.

B. The following are questions/responses/clarifications:

Q1: Regarding the Similar Projects criteria identified on Item-2/ Page-13 of the RFP, will the minimum 750 square feet of signage area per similar project be allowed to be a cumulative sum area for all of the signage on the project? For example 15 exterior, building mounted, LED signs at 60 square feet each used on a single project.

A1: A cumulative sum of different signs under one project, to meet the 750 square feet criteria will not be considered a similar project.

The minimum square footage of the LED display is reduced to 400 square feet.

The similar project has to be a sign measuring a minimum of 400 square feet which could be a single unit, or made up of multiple sections but mounted contiguously and that could operate as a single display or individual displays.

Q2: Regarding the first sentence on Form-D (Similar Projects, Project Manager) – *“USING PAGES D1 – D3 ONLY, LIST UP TO THREE SIMILAR PROJECTS...”* This sentence eludes one to believe that only one similar project is required; however one may submit up to three. Please clarify.

A2: The requirement for this RFP is three (3) similar projects to be submitted, which mostly closely match the scope of work.

Q3: If the prime consultant was to propose projects where the LED sign was interior of the building, would we receive any credit? Or would we receive a score of 0 for each project where the LED sign was interior as opposed to exterior of the building as requested?

A3: Please refer to the Similar Project description on sheet 13. The similar projects are required to be exterior LED signage.

A4: The mandatory elements A, B, & C do not mention anything about “exterior or interior”. Please confirm if these elements have any specific requirements for interior/exterior and how that would impact the scoring for each project submitted under Section E.

Q4: Please refer to the similar project description. All similar projects submitted shall have been designed and constructed as exterior signs.

C. THE FOLLOWING ARE CHANGES TO RFP-

1. CHANGES TO SECTION 26 (Page no. 13)

Similar projects definition and project elements have been modified as follows:

“**Similar Projects**” have been defined as a single project, (if a phased project all phases shall be *substantially completed*), successfully completed within the past seven (7) years that included professional engineering and/or architectural services for the ~~development of a design to include design intent requirements~~ of exterior LED message signage of at least ~~750~~ **400** square feet that is attached to the exterior of a building (billboards or stand-alone sign structures will not be considered similar), on a general assembly facility (e.g., schools, airports, convention centers, arenas, hotels) that included the following elements:

**In order to receive consideration as a “Similar Project” each project shall fully meet the above “Similar Project” description. Failure to meet this requirement will result in the project not being considered as a “Similar Project” and receiving a score of zero for that project.**

4. **Conceptual Design Services:** Development of design concepts for the sign that includes the production of a Design **Criteria** Package composed of **schematic level** drawings and **signs criteria**. ~~technical/performance specifications to be utilized by the Owner for the solicitation process to select a sign manufacturer/fabricator.~~

D. ALL OTHER TERMS AND CONDITIONS OF THE RFP REMAIN THE SAME.

The Proposer shall acknowledge receipt of this addendum by completing the applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned not later than the date and time for receipt of the proposal.

**Receipt acknowledged by:**

\_\_\_\_\_  
**Authorized Signature**

\_\_\_\_\_  
**Date Signed**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Name of Firm**