

October 22, 2014

**IFB #Y15-151-JS
TEMPORARY LABOR - MANUAL**

ADDENDUM NO. 1

To all respondents:

This Invitation for Bids is being changed as follows:

Throughout the Invitation for Bids document, any reference to Y14-151-JS is hereby replaced with Y15-151-JS.

1. Question: Are there any special circumstances of which we should be aware for this solicitation?

Answer: Per page 26, the County is now requiring proof of confined space training from an approved training entity issued to the temporary employee for the Non-Permit Confined Space Person for all confined space work.

2. Question: Who is the incumbent(s) and how long were they in service of the contract?

Answer: The incumbent is Ace Staffing, Inc. Their contract became effective on February 10, 2012.

3. Question: What are the current bill rates and mark-up percentages per position?

Answer: The current contract is available for review at <http://apps.ocfl.net/OrangeBids/Termcontracts/listtermcontract.asp?ID=79282&CT=application/pdf&FN=Y12-135.pdf>

4. Question: How many contract awards will be made?

Answer: Per page 16 (Provision 4) of the Invitation for Bids, the County reserves the right to make multiple awards based on the results of this bid.

5. Question: Is there any estimated budget allocated for this IFB?

Answer: This is a department-wide contract with each Division's Section budgeting for their specific needs. For this fiscal year, Water Reclamation, the primary user, has budgeted for approximately 26,000 Regular Hrs. for this contract.

6. Question: Will you provide job descriptions for the positions listed within the IFB?

Answer: Per page 26, the Maintenance Person job description is for routine and semi-skilled manual labor. Some of the required task are listed but not limited to these general manual labor duties. The safety, experience, knowledge, and language requirements are also listed.

7. Question: Are agencies required to bid on all positions (an all or nothing bid)?

Answer: An all-or-none bid is required to cover the County's estimated hours and needs of the contract.

8. Question: What are the average length of assignments?

Answer: The assignments for the Water Reclamation Division are typically 40hrs/week 52 weeks/year for each Maintenance Person position. However the contract bid is based on the estimated number of hours needed annually.

9. Question: Do you have a pre-bid conference, do we need to register to attend?

Answer: There is no pre-bid conference scheduled for this Invitation for Bids.

10. Question: Will you allow for adjustment in pricing during 2015 when the Affordable Care Act goes into effect?

Answer: The only opportunity for adjustment is stated on Page 21 (Provision 11) Price Escalation/De-Escalation.

11. What was the IFB # for the last time this requirement was published for response?

Answer: Y12-135

12. Question: What was the IFB # for the last time this requirement was published for response?

Answer: Y12-135

13. Question: Will the Maintenance Person be asked to perform any of the following:

Hydro blasting, roofs, scaffolding over 6' off the ground of floor surface, USL&H, Jones Act work, demolition (heavy), work higher than 6' off the ground level or a working surface, tunneling, asbestos abatement, mold removal, hot chemicals, tree trimming where it requires employees to climb into trees or use ladders to gain access to upper portions of the tree.

Answer: There will be no Hydro blasting, scaffolding over 6' off the ground of floor surface, USL&H, Jones Act work, demolition (heavy), tunneling, asbestos abatement, mold removal, hot chemicals, tree trimming where it requires employees to climb into trees or use ladders to gain access to upper portions of the tree.

There may be work requiring accessing roofs for drain inspections/cleaning, and work higher than 6' off the ground or a working surface.

14. Question: Who is the current vendor/vendors?

Answer: See answer 2 above.

15. Question: What is the current Bill Rate of the current vendor/vendors?

Answer: See answer 3 above.

16. Question: Does the successful responder have to submit a bid for both positions?

Answer: Yes

17. Question: The Invitation for Bids includes Exhibit B/C/D&E, are the "exact forms" required? We have a blanket additional insured and waiver and our carrier will not issue certificate holder specific endorsements. Is this acceptable?

Answer: Blanket endorsements may be acceptable. The entire endorsement must be submitted for review and approval.

18. Question: Scope of services dictates that the Maintenance Person requires the performing of routine unskilled and semi-skilled manual labor. The bid form only indicates one billing option for the Maintenance Person. Please verify if you are expecting the same billing rate for a person that is considered General Labor, and a person that is considered Semi-Skilled with more experience.

Answer: Per page 26, the same billing rate for the Maintenance Person shall apply to both unskilled and semi-skilled manual labor work performed.

19. Question: Confined Space Training – "proof of training shall be submitted by the vendor in the form of a certificate from an approved training entity issued to the temporary employee". Will you issue a listing of all "approved" training entities that you will accept certificates from? What certificate specifically are you requiring? There are a variety of training programs ranging from \$20 to \$600 and from 90 minutes to 40 hour classes. Please be more specific.

Answer: The following list of entities are acceptable to the County to provide and issue certificates as proof of Confined Space Training for the vendor's temporary employees:

The specific certificate required is an approved OSHA Permit Required & Non-permit Confined Space Entry training certification that satisfies the training requirements for the OSHA 29 CFR § 1910.146 Permit –required and Non-permit Confined Spaces Standard.

20. Question: Confining Space Training – “the vendor shall ensure that any temporary employee working under this contract shall supply and wear the appropriate safety shoes or boots at all times”. Are you requiring steel toes?

Answer: Per page 26, the vendor shall ensure that any temporary employee working under this contract shall supply and wear the appropriate safety shoes or boots at all times, this may include steel toes in accordance with OSHA.

21. Question: The Scope of services also includes that the temporary worker duties may include: “flagging traffic”. Please advise if the County will require the temporary employee to be Flagger Certified prior to engaging in such work. If so, will the County be issuing the MDOT flagger certification cards to the employees?

Answer: The County will require Flagger Certification prior to engaging in flagging traffic. The County will not be issuing the MDOT flagger certification cards to the temporary employees. The Vendor is responsible for providing trained and certified workers.

22. Question: “Trenches” – will the County be providing OSHA training for trenches and safety?

Answer: The County will not be providing OSHA training for trenches and safety. The Vendor is responsible for providing trained workers.

23. Question: “Operating simple equipment” – please indicate whether the County is classifying as “simple equipment” as it is indicated on page 27, that no temporary employee shall drive or operate any County vehicle or heavy machinery.

Answer: Correct, per page 27, no temporary employee shall drive or operate any County heavy equipment or Florida Department of Motor Vehicle licensed vehicle at any time.

ACKNOWLEDGEMENT OF ADDENDA

a. The bidder shall acknowledge receipt of this addendum by completing the applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned not later than the date and time for receipt of the bid.

b. Receipt acknowledged by:

Authorized Signer

Date Signed

Title

Name of Bidder