

September 25, 2019
BOARD OF COUNTY COMMISSIONERS
ORANGE COUNTY, FLORIDA
INVITATION FOR BIDS (IFB) Y20-601-KB; ADDENDUM # 3

**TRANE EQUIPMENT FOR ORANGE COUNTY CONVENTION
CENTER WEST BUILDING MEETING ROOM
RENOVATIONS**

This Addendum is hereby incorporated into the bid documents of the project referenced above. The following items are clarifications, corrections, additions, deletions, and/or revisions to and shall take precedence over the original documents. Additions are indicated by underlining and deletions via ~~striketrough~~.

A. CHANGES

1. **The Bid Opening Date is hereby changed from ~~Tuesday, October 1, 2019 at 2:00PM~~ to Thursday, October 3, 2019 2:00PM Local Time.**
2. **Section 2, Special Terms and Conditions, Article 12, Payment**
Partial billing ~~will not~~ will be accepted. Orange County will ~~pay 100% of the contract price after all~~ remit payment for each unit delivered and accepted to the OCCC designated location in accordance with the Specification and Bid Response Form. Orange County will remit payment for services as rendered in accordance with the Scope of Services and Bid Response Form.

Payment shall be made in accordance with Florida Statute 218, Local Government Prompt Payment Act. Payment for accepted equipment/ goods/ services shall be accomplished by submission of an invoice, in duplicate, to:

Orange County Convention Center West Building
Attn: Tim Groth
9800 International Dr.
Orlando, FL 32819
Phone (407) 685-5705

A valid invoice shall include the following:

1. Reference to the Purchase Order Number
2. Delivery Dates/ Service Dates
3. Itemization of Goods Delivered/ Services Rendered
4. Unit Prices in accordance with the Bid Response Form

3. Section 4, Bid Submission Requirements and Documentation

Qualification of Bidders - Bidder shall provide a written statement on its letterhead affirming the firm is an Authorized Dealer for Trane and has adequate experience, staff, resources, facilities and equipment, required to successfully perform the work in accordance scope of services herein.

Bidder shall provide a written statement on its letterhead affirming the firm complies with the following:

1. The firm has adequate experience, staff, resources, facilities and equipment, required to successfully perform the work in accordance scope of services herein.
2. The firm will install Trane Manufactured equipment in accordance with the Specification
3. The firm will ensure Trane Authorized representatives are present for the equipment startup.

B. ACKNOWLEDGEMENT OF ADDENDA

- a. The bidder shall acknowledge receipt of this addendum by completing that applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned no later than the date and time for receipt of the bid.
- b. All other terms and conditions of the IFB #Y20-601-KB remain the same.
- c. Receipt acknowledge by:

Authorized Signature

Date

Title

Name of Firm