

**BOARD OF COUNTY COMMISSIONERS  
ORANGE COUNTY, FLORIDA**

**IFB #Y19-173-KB  
GLOVES FOR CORRECTIONS DEPARTMENT**

**ADDENDUM NO.2**

This addendum is hereby incorporated into the Invitation for Bids document. The following items are clarifications, corrections, additions, deletions and/or revisions to and shall take precedence over the original documents. Deletions are denoted by ~~strike through~~ and additions via underline.

1. The acceptance date has been changed as follows: Sealed bid offers will be accepted up to **2:00 PM** (local time), **Thursday, December 20, 2018**.
2. The **BID RESPONSE FORM IFB #Y19-173-KB** is replaced in its entirety with **REVISED BID RESPONSE FORM IFB #Y19-173-KB** attached herein.
3. The Question and Answer period for this solicitation has closed.

**Clarifications are provided as follows:**

4. **Addendum 2, Questions and Answers, Item 4. Question:** Is the following information still current: Orders are placed quarterly and will be approximately 100 cases at a time?

**Answer:** ~~Yes.~~ Ordering frequencies are not prescribed in this contract. The County will order on an as-needed basis when supplies are depleted. Estimated annual quantities are provided in the Bid Response Form.

5. **Addendum 2, Questions and Answers, Item 7. Question:** Would delivery have to be complete – or could it be sent in multiple deliveries? Previous versions of this bid stated that the total qty listed would be split up and ordered through the various 4 quarters of the year.

**Answer:** Orders shall be placed on an as-need basis. ~~Orders will be approximately 100 cases quarterly.~~ Ordering frequencies are not prescribed in this contract. The County will order on an as-needed basis when supplies are depleted. Estimated annual quantities are provided in the Bid Response Form.

6. **Addendum 2, Questions and Answers, Item 8. Question:** With the statement of 2,000 cases per order – is the understanding correct that individual facilities will not be ordering themselves, but rather it would go to one central warehouse delivery location? Is there a loading dock at the central delivery point?

**Answer:** Yes, orders go to a central warehouse that has a loading dock. Concerning the cases per order, ordering frequencies are not prescribed in this contract. The County will order on an as-needed basis when supplies are depleted.

7. **Addendum 2, Questions and Answers, Item 15. Question:** Please offer the contract start date or anticipated start date.

**Answer:** ~~January 2, 2018~~ January 2, 2019

8. **Addendum 2, Questions and Answers, Item 18. Question:** Kindly elaborate on ordering history/frequency.

**Answer:** ~~We purchased these gloves in August, September, October and December of 2018.~~

The County's Procurement System does not have a report or interface that produces this information. The County does not aggregate historical data on ordering frequencies for commodities from multiple suppliers and requestors unless they are associated with a contract. This commodity does not have a previous term contract.

Public records requests for information systems and database application inquiries can be submitted to [PublicRecordsRequest@ocfl.net](mailto:PublicRecordsRequest@ocfl.net). There may be a cost associated with researching the data required and duplication of the records. Public records requests are handled outside of the solicitation process.

The County will order on an as-needed basis when supplies are depleted.

#### ACKNOWLEDGEMENT OF ADDENDA

- a. The bidder shall acknowledge receipt of this addendum by completing the applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned not later than the date and time for receipt of the bid.
- b. Receipt acknowledged by:

\_\_\_\_\_  
Authorized Signer

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name of Bidder

**REVISED BID RESPONSE FORM**  
**IFB #Y19-173-KB**

The Contractor shall provide all labor and other resources necessary to provide the goods and/or equipment in strict accordance with the specifications defined in this solicitation for the amounts specified in this Bid Response Form, inclusive of overhead, profit and any other costs.

<b><u>ITEM NO.</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>UNIT COST</u></b>	<b><u>ESTIMATED ANNUAL QUANTITY</u></b>	<b><u>TOTAL EST. BID</u></b>
1.	Nitrile Gloves, SMALL, 12" 100 gloves/box,10 box/case	\$_____ /case	X 600	= \$_____
	_____ Manufacturer			
	Packaging: _____/gloves per box _____/boxes per case			
2.	Nitrile Gloves, MEDIUM, 12" 100 gloves/box,10 box/case	\$_____ /case	X 1200	= \$_____
	_____ Manufacturer			
	Packaging: _____/gloves per box _____/boxes per case			
3.	Nitrile Gloves, LARGE, 12" 100 gloves/box,10 box/case	\$_____ /case	X 1200	= \$_____
	_____ Manufacturer			
	Packaging: _____/gloves per box _____/boxes per case			

\_\_\_\_\_  
Company Name

**REVISED BID RESPONSE FORM**  
**IFB #Y19-173-KB**

4. Nitrile Gloves, EXTRA LARGE, 12" \$ \_\_\_\_\_/case X 1200 = \$ \_\_\_\_\_  
100 gloves/box, 10 box/case

\_\_\_\_\_  
Manufacturer

Packaging: \_\_\_\_\_/gloves per box \_\_\_\_\_/boxes per case

**TOTAL ESTIMATED BID - FOB DESTINATION - (Items 1-4) = \$ \_\_\_\_\_**

\_\_\_\_\_  
Company Name

Indicate if items are to be delivered:  
via common carrier\* \_\_\_\_\_ or Owned/Hired Vehicle \_\_\_\_\_

\*If delivery will occur via common carrier, insurance requirements are not applicable. If delivery will occur via owned or hired vehicles, insurance requirements are applicable.

**IMPORTANT NOTE: When completing your bid, do not attach any forms which may contain terms and conditions that conflict with those listed in the County's bid documents(s). Inclusion of additional terms and conditions such as those which may be on your company's standard forms shall result in your bid being declared non-responsive as these changes will be considered a counteroffer to the County's bid.**

Delivery shall be not later than fifteen (15) calendar days After Receipt of Order (ARO) per Special Terms and Conditions.

Inquiries regarding this Invitation for Bids may be directed to Kathy Bozeman, Purchasing Agent, at [Kathy.Bozeman@ocfl.net](mailto:Kathy.Bozeman@ocfl.net)