

September 5, 2018
BOARD OF COUNTY COMMISSIONERS
ORANGE COUNTY, FLORIDA
INVITATION FOR BID (IFB) Y18-1146-AV; ADDENDUM # 1

LABOR FOR ORANGE COUNTY CONVENTION CENTER

This Addendum is hereby incorporated into the bid documents of the project referenced above. The following items are clarifications, corrections, additions, deletions, and/or revisions to and shall take precedence over the original documents. Additions are indicated by **underlining** and deletions via ~~strikethrough~~.

A. The Bid Opening Date remains September 20, 2018 at 2:00PM

B. The contract is changed as follows:

1. **Page 14, 2. QUALIFICATION OF BIDDERS, A.** Provide a current American Staffing Association Certified Staffing Professional (CSP) certification from a staff member that will oversee the contract. If the Contractor does not have the CSP certification at time of bid opening, the Contractor shall provide documented proof that a staff member of the company is in process to receive the CSP certification and shall be certified no more than six (6) months after contract award. The CSP certification shall be submitted to Procurement upon receipt.
2. **Page 25, SCOPE OF SERVICES, MINIMUM REQUIREMENTS FOR CONTRACTOR, 2.** The Contractor shall operate a 24-hour office so that key personnel can be reached in the event of emergency orders and must be able to provide laborers within ~~two (2)~~ three (3) hours of verbal notification in emergency situations and twenty-four (24) hours in normal situations.

C. Questions and Answers

a. Question : Present vendor(s)?

Answer: The existing contracts are Y15-1100, A, B, and C are located on the Orange County website at the following link:

<http://apps.ocfl.net/OrangeBids/Termcontracts/listtermcontract.asp>

b. Question: Award date (s)?

Answer: The award dates for Y15-1100 A, B, and C are located in the documents on the Orange County website at the following link:

<http://apps.ocfl.net/OrangeBids/Termcontracts/listtermcontract.asp>

c. Question: Hourly billing rates for each category at the time of award?

Answer: The billing rates for Y15-1100 A, B, and C are located in the document on the Orange County website at the following link:

<http://apps.ocfl.net/OrangeBids/Termcontracts/listtermcontract.asp>

d. **Question:** Prevailing/living wage requirements at time of award?

Answer: Bidders shall adhere to local, State, and Federal Labor Laws.

e. **Question:** Current billing rates?

Answer: The billing rates for Y15-1100 A, B, and C are located in the document on the Orange County website at the following link:

<http://apps.ocfl.net/OrangeBids/Termcontracts/listtermcontract.asp>

f. **Question:** Bid tabulation from current award?

Answer: Bid tabulation requests shall be sent as a public records request to ProcurementRecords@ocfl.net for processing.

g. **Question:** What is the current budget for the contract?

Answer: The bid responses shall be the basis of establishing a budget.

h. **Question:** How much was spent (dollar value) on this service last year?

Answer: In fiscal year 2016-2017, an estimated \$763,000 was spent.

i. **Question:** How much is intended to be spent once the contract is awarded?

Answer: The bid responses will determine how many hours will be spent.

j. **Question:** How many employees currently work under this contract?

Answer: Orange County Convention Center does not have any employees working under a contract. The Contractor provides the employees with a contract.

k. **Question: How many vendors will be awarded as a result of this solicitation?**

Answer: There is not a pre-determined number of vendors that shall be awarded.

D. ACKNOWLEDGEMENT OF ADDENDA

- a. The bidder shall acknowledge receipt of this addendum by completing that applicable section in the solicitation or by completion of the acknowledgement information on the addendum. Either form of acknowledgement must be completed and returned no later than the date and time for receipt of the bid.

- b. All other terms and conditions of the IFB remain the same.

Receipt acknowledge by:

Authorized Signature

Date

Title

Name of Firm