

Orange County Government - Careers Guide

Register and Create Your Profile – For External Applicant

As a first time applicant, you will need to register with an email address (user name) and password in order to create your profile.

Careers

Current employees of Orange County Government must apply using Self-Service Careers link through MyOCInfo. First time applicants, click the 'Register Now' link. If already registered, enter your Email Address (User Name) and Password, click Login.

Basic Job Search

Keywords:

Posted: Last Month

[Advanced Search](#) [Search Tips](#)

Login

Email Addr:

Password:

[Login Help](#) [Register Now](#)

Latest Job Postings - To view posting description, click the job posting title link.

◀ First ◀ Previous | Next ▶ Last ▶▶

Date	Job Title	Job ID	Location
<input type="checkbox"/> 08/24/2011	Fire Rescue Recruit	10526	Fire Training & Info Tech
<input type="checkbox"/> 08/22/2011	Administrative Specialist	10523	Human Resources
<input type="checkbox"/> 08/22/2011	Corrections Nurse	10525	Corr Health Services
<input type="checkbox"/> 08/08/2011	Sr. HRIS Analyst	10522	Human Resources
<input type="checkbox"/> 08/03/2011	Fire Rescue Recruit	10520	Fire Training & Info Tech

[Select All](#) [Deselect All](#)

1. Click the [Register Now](#) link.

Register

Enter your email address and password

Enter Registration Information

*Email Addr:

*Password:

*Confirm Password:

[Return to Previous Page](#)

2. Enter Email Address (User Name), a Password of your choice, and then re-type the Password to confirm you entered it correctly.

Be sure to write down the Email Address and Password used for your login registration. You will need this information to retrieve and/or make changes to your profile and to apply for additional positions.

If you do not already have an e-mail account, several websites offer free e-mail accounts including www.yahoo.com, www.hotmail.com, or www.gmail.com.

3. Click the button and you will be taken to the Careers Home page.

Careers Home [Job Search](#) [My Saved Jobs](#) [My Saved Searches](#) [My Career Tools](#) [Logout](#)

Careers Home
Welcome
 To add or change your Name / Address / Email / Phone / Password, click 'My Profile' link.
 To apply for a position, select a job and click Apply Now.
 Answer all questions on the Complete Application page and click Submit.

Basic Job Search
 Keywords:
 Posted:
 [Advanced Search](#) [Search Tips](#)

My Career Tools
[0 Applications](#)
[0 Saved Resumes](#)
[My Profile](#)

Latest Job Postings - To view posting description, click the job posting title link.

Select	Date	Job Title	Job ID	Location
<input type="checkbox"/>	07/26/2011	Fire Rescue Recruit	10214	Fire Rescue Dept
<input type="checkbox"/>	07/25/2011	Correctional Officer	10212	Corrections Security Operation
<input type="checkbox"/>	04/05/2011	Payroll Systems Coordinator	10182	County Comptroller
<input type="checkbox"/>	04/01/2011	Cash & Investment Supervisor	10161	County Comptroller
<input type="checkbox"/>	03/29/2011	Dentist, Health Services	10149	Corr Health Services
<input type="checkbox"/>	03/27/2011	Plant Specialist I/II	10135	Utilities Water

4. From the Careers Home page, click the [My Profile](#) link.

[Careers Home](#) [Job Search](#) [My Saved Jobs](#) [My Saved Searches](#) [My Career Tools](#) [Logout](#)

My Profile

[Return to Previous Page](#)

Member Information
 User Name: 3@gmail.com
 Password: [Change Password](#)
 Preferred Method of Contact:

Name
 Name Format: English
 Name Prefix:
 *First Name:
 Middle Name:
 *Last Name:
 Name Suffix:

Address
 Country:
 Address 1:
 Address 2:
 City:
 State:
 Postal:
 County:

Email Addresses
 Primary Email Type:
 Email Address: [Remove Email](#)

Phone
 Primary Phone Type:
 Phone Number: Extension: [Remove Phone](#)

[Return to Previous Page](#)

5. Enter your Preferred Method of Contact
6. Enter your Name
7. Enter your Address
8. Enter an Alternate Email Address if any.
9. Enter Phone
10. Click the button.

You will be directed back to the Careers Home page where you can view job postings and apply for positions.

[Careers Home](#)
[Job Search](#)
[My Saved Jobs](#)
[My Saved Searches](#)
[My Career Tools](#)
[Logout](#)

Careers Home

Welcome Test3

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My Career Tools

[0 Applications](#)

[0 Saved Resumes](#)

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<input type="checkbox"/>	08/08/2011	Sr. HRIS Analyst	10522	Human Resources
<input type="checkbox"/>	08/03/2011	Fire Rescue Recruit	10520	Fire Training & Info Tech
<input type="checkbox"/>	08/01/2011	Customer Service Field Rep	10521	Utilities Customer Service
<input type="checkbox"/>	07/29/2011	Administrative Specialist	10516	Human Resources

[Select All](#)
[Deselect All](#)