

**CONSOLIDATION OF SERVICES STUDY COMMISSION
PURCHASING COMMITTEE
MEETING MINUTES**

Date: January 4, 2006

Location: 4th floor Conference Room,
Internal Operations Center II
400 E. South Street, Orlando, FL 32801

Members in Attendance: Doug Kelly
Don Ammerman
Cesar Calvet
Jimmy Goff

Members Absent: Jim Kallinger

Staff Present: Denny O'Neil, Executive Director

Others in Attendance: Kevin Walsh, City of Orlando Purchasing
Jon Mead, City of Orlando Purchasing
Linda Akins, Orange County Governmental Relations
Director
Warren Geltch, Orange County Administrative
Services Director
Johnny Richardson, Orange County Purchasing
Linda Rhinesmith, City of Orlando Economic
Development Manager

CALL TO ORDER

Chairman Kelly called the meeting to order at 11:36 a. m.

DISCUSSION OF RECOMMENDATIONS

Discussion of Committee Member recommendations for consolidation ensued. Commissioner Kallinger had asked that the Executive Director ask the Committee to determine if the County and the City survey their suppliers for satisfaction with their procurement process. County and City attendees responded. The County surveys suppliers every three to five years. The City has a protest process and an open door policy for suppliers. After discussion on several other items, Commissioner Goff made a motion that the Committee adopt the Draft Purchasing Committee Report and the Purchasing side-by-side once both are changed as discussed. The motion was seconded by Commissioner Ammerman and carried unanimously. The adoption vote of the finalized report and side-by-side will take place at the next Committee meeting.

NEXT MEETING DATE

The next meeting is scheduled for 4:15 p. m. on Monday, January 30, 2006.

ADJOURNMENT

The meeting was adjourned at 12:36 p. m.

Doug Kelly
Chairman