

**ORANGE COUNTY ANIMAL SERVICES  
ADVISORY COUNCIL BOARD MEETING  
MEETING MINUTES**

**Date:** May 16, 2017

**Location:** Orange County Facilities Training Room  
2010 E Michigan Street  
Orlando, FL 32806

**Meeting called to order by:** Chair Lisa Franchina

**Time:** 6:38 p.m.

**Minutes recorded/transcribed by:** Shasmin A Robles

**Meeting adjourned at:** 8:03 p.m.

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**MEMBERS ATTENDANCE:**

Lisa A Franchina  
Paul Wean  
Nanette P Parratto-Wagner  
Frayda Morris  
Jeff Loeffert

**STAFF:**

Dil Luther, OCAS  
Don Bruce, OCAS  
Diane Summers, OCAS

**APPROVED:** \_\_\_\_\_

**NEXT MEETING:** The next meeting will be held on Tuesday, June 6, 2017 6:30 p.m. at  
Orange County Facilities Training Room; 2010 E Michigan Street; Orlando, FL 32806

**ORANGE COUNTY ANIMAL SERVICES  
ADVISORY COUNCIL BOARD MEETING  
May 16, 2017**

ITEM#	TOPIC	ACTIONS TAKEN/DISCUSSION/ASSIGNED	PARTIES	DUE DATE
1-2.	Welcome/ Roll Call	Board Chair Lisa Franchina called meeting to order. Roll call was taken by Shasmin Robles and there was a quorum. There was a total of 13 citizens present.		
3.	Approval of Minutes	Board Chair Lisa Franchina asked for a motion to be made to approve the minutes. Board Member Jeff Loeffert made a motion to approve the minutes and Seconded by Board Member Frayda Morris. All other board members are in favor. There was not a discussion.		
4.	Managers Reports	<p>OCAS Staff Member Dil Luther's manager reports:</p> <ul style="list-style-type: none"> <li>• Building 300 should be completed by May 25</li> <li>• Luther passed out handouts outlining the trust fund applicants and how much was has been approved.</li> <li>• Luther stated donation income stats.</li> <li>• The board has approved \$25,000 in trust fund grants. That's \$5,000 over the approved amount which is \$20,000.</li> <li>• The yearly cap was \$10,000 in previous years. In certain years, the cap wasn't met. Therefore, the money that wasn't used can be used this year to approve more grants.</li> <li>• Board Member Paul Wean spoke about the water bowls in the puppy/ small dog kennels. The bowls are too high for small dogs. Wean asked if it possible to use the trust money to install lower automatic water feeding bowls.</li> <li>• Wean made a motion to use the remaining unspent funds for the remaining of the fiscal year. Board Member Nanette P Parratto-Wagner seconded. Loeffert opposed. All other board members are in favor.</li> <li>• Dr. Wagner requested information on the new trainer at OCAS. She asked if the trainer is currently working at OCAS and if the trainer is</li> </ul>		

5.	Old Business	<p>currently going to any NAVC institutes. Dr. Wagner stated the behavior sessions are on Mondays and the trainer is invited.</p> <ul style="list-style-type: none"> <li>• Volunteer Agreement – Luther forward everyone’s suggestions for language. Human Resources department said it is required for all volunteer to sign the agreement. No changes will be made at this time. HR will look into it in the new fiscal year.</li> <li>• Dr. Wagner spoke about the stats given. Another cat has escaped. Dr. Wagner suggested not recording the animal until it is in possession.</li> <li>• Wean spoke about deceased animals being sent to state for testing. He asked what results are being shown. Luther says it varies on what test was requested.</li> </ul> <p>Grant Application Review – New Beginning A Pet Sanctuary</p> <ul style="list-style-type: none"> <li>• Rescue was not found on Sunbiz. It is a new rescue, therefore, could be a delay in their information being posted.</li> <li>• Summers stated the rescue focuses on hospice animals.</li> <li>• Morris made a motion to approve the grant. Seconded by Dr. Wagner. Loeffert opposed. All other board members are in favor of approval.</li> </ul>		
6.	New Business	<p>New Grant Applications:</p> <p>Phoenix Rising Animal Rescue Grant Application</p> <ul style="list-style-type: none"> <li>• Pulled 27 dogs in last 12 months from OCAS.</li> <li>• Dr. Wagner made a motion to table the application. Seconded by Morris. There was a discussion regarding the applicant’s signature. Morris stated the applicant is not an officer or director of the corporation. Is it not required for the applicant to be an officer or a director of the corporation Dr. Wagner removed her motion. Wean made a motion to approve to grant application. Dr. Wagner seconded. Morris and Loeffert opposed. All other board members are in favor of approval.</li> </ul> <p>The Way Home, Inc. Grant Application</p> <ul style="list-style-type: none"> <li>• Pulled 109 cats in last 12 months from OCAS.</li> <li>• Frayda made a motion to approve to grant application. Wean seconded. Loeffert opposed. All other board members are in favor of approval.</li> </ul>		

7.	Public Comments	<p>Buddies for Life Grant Application</p> <ul style="list-style-type: none"> <li>• Pulled 4 animals in last 12 months from OCAS.</li> <li>• Wean made a motion to approve the grant. Seconded by Morris. Loeffert opposed. All other board members are in favor of approval.</li> </ul> <p>Zeena's Sanctuary and Pet Rescue, Inc. Grant Application</p> <ul style="list-style-type: none"> <li>• Pulled 3 dogs in last 12 months from OCAS.</li> <li>• Morris made a motion to approve the grant. Seconded by Dr. Wagner. Loeffert opposed. All other board members are in favor of approval.</li> </ul> <p>In Harmony with Nature Animal Haven Grant Application</p> <ul style="list-style-type: none"> <li>• Pulled 0 animals</li> <li>• Morris made a motion to deny the grant. Seconded by Loeffert. All other board members are in favor.</li> </ul> <p>Citizen Rebecca Myers</p> <ul style="list-style-type: none"> <li>• Myers asked if animals are returned, do the animals keep the same animal ID number. That is correct.</li> <li>• She wanted to know if back-ups applications can kept on the animals for at least 30-60 days. If animals are returned then the back-up can be notified.</li> </ul> <p>Citizen Anna De Feo</p> <ul style="list-style-type: none"> <li>• Spoke about a dog named Lindon. She stated she called 311 in the morning to check on a status of Lindon. She said she 311 called animal services and was informed that Lindon was humanely euthanized. She wanted to know who 311 spoke to at animal services. De Feo stated she found out Lindon was not euthanized in the morning but was euthanized in the afternoon.</li> <li>• De Feo spoke about another animal at OCAS. The dog had an URI. She wanted to know why he wasn't transported to the Veterinary Emergency Clinic (VEC).</li> </ul>		
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8.	Other	<p>Citizen Cynthia Duffy</p> <ul style="list-style-type: none"> <li>Duffy spoke about a cat she lost from TNR. She spoke about the anesthesia the cats received. She stated one cat passed away during surgery. She asked if there's anything OCAS can do regarding the anesthesia. Dr. Wagner stated unless the citizen informs OCAS whether they have had a problem with anesthesia then there's no way for them to know what the condition the animal is in. Dr. Wagner suggested calling the clinic to report a problem.</li> </ul> <p>Franchina spoke about devoting the next meeting to speak about the "do not adopt list".</p> <p>Board Members would like the meeting to be rescheduled for June. Date will be posted if rescheduled.</p>		
9.	Adjournment	<p>\$12,500 has been approved for trust fund grants.</p> <p>A motion to adjourn was made. The meeting was adjourned at 8:03pm.</p>		