

Disability Advisory Board Agenda
Annual Training
March 13, 2017 (2nd Monday) – 2 pm to 4pm
2010 E. Michigan St., Facilities Training Room



Item	Agenda Topic	Action Item	Info/ Discussion Item	Presenter
I.	Call to Order (2 pm) A. Welcome B. Pledge of Allegiance			Chair – Brian Michaels
II.	Roll Call / Establishment of Quorum Board Members: Chair - Brian Michaels, Vice Chair - Kirk Root, Sandra Algarin, Jose Fernandez, Elizabeth McCarthy, Tiffany E. Namey, Marcelino Rivera, Eric Shelton and Joe Waczewski			Kirk Root
III.	Public Comments <i>*3 minute time limit</i>			Brian Michaels initiates
IV.	Introductions of Attendees			Brian Michaels
V.	Annual Training Agenda			Brian Michaels
VI.	Presentation • Florida Sunshine and Public Records Law			Sawsan Mohiuddin, Assistant County Attorney
VII.	Presentation • HIPAA –“Health Insurance Portability & Accountability Act of 1996”			Randy Lewis, Orange County HIPAA Officer
VIII.	Presentation Parliamentary Procedure			Video – “Robert’s Rules Made Simple”
IX.	Meeting adjournment			Brian Michaels

Next meeting: April 10, 2017, 2010 E. Michigan St., Facilities Training Center Meeting Room, 2-4 p.m. *For Public Comment Form – see ADA, Advisor*

Note: February 2017 DAB meeting minutes will be approved at the next meeting in April 2017. Draft copies are available online at: www.ocfl.net/Home/CountyCalendar.aspx

If any person with a disability as defined by the Americans with Disabilities Act (ADA) needs special accommodations to participate in this proceeding, he or she should contact Orange County Communications Division (407 836 5631 or 407 836 7588), not later than three business days prior to the proceeding. When operating under Florida’s Government in the Sunshine Law, the Supreme Court recognizes the importance of public participation in open meetings. The Board provides that right at each meeting and adheres to Chapter 286.01, 286.0105, and Chapter 286.26 Florida Statutes.