



Date: Wednesday, February 15, 2017
Chairman: Rick Richbourg **Vice Chair:** Michael L. Powell
Members: Lionel Robbins, Dana Kruetzfeldt, Caroline St. Clair
Orange County Environmental Protection Division (EPD): Melissa Lavigne

- **Call Meeting to Order** **Time:** _____

- **Approve February Agenda**

- **Approve January Minutes**

- **Public Comment**

- **Orange County EPD Report**

- **Member Reports**
 - **Rick Richbourg**

 - **Mike Powell**

 - **Lionel Robbins**

 - **Dana Kruetzfeldt**

 - **Caroline St. Clair**

- **Non-Agenda Items**

- **Adjourn Meeting** **Time:** _____

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding, he or she should contact the Orange County Communications Division at (407) 836-3111.

Para mayor información en español, por favor llame al (407) 836-3111.

**Lake Holden Advisory Board
Regular Meeting
January 18, 2017 at 5:30 PM
Facilities Training Room
2010 East Michigan Street**

Board Members Present: Rick Richbourg (Chairman), Mike Powell (Vice Chairman), Lionel Robbins, Dana Kruetzfeldt, Caroline St. Clair

Board Members Absent: None

Residents Present: None

Others Present: Melissa Lavigne, Orange County Environmental Protection Division (EPD)

I. Meeting Called to Order:

With a quorum present, Chairman Rick Richbourg called the meeting of the Lake Holden Advisory Board (Advisory Board) to order at 5:34 p.m.

II. Approval of the January 18, 2017 Meeting Agenda:

Upon a Motion by Lionel Robbins, seconded by Vice Chairman Mike Powell and carried with all present members voting AYE by voice vote; the January 18, 2017 meeting agenda was accepted as presented.

III. Approval of the November 16, 2016 Meeting Minutes:

Upon a Motion by Vice Chairman Mike Powell, seconded by Lionel Robbins, and carried with all present members voting AYE by voice vote; the meeting minutes for November 16, 2016 were approved as submitted.

IV. Public Comment:

Chairman Richbourg opened the floor for public comment. Hearing no request, the public comment period was closed.

V. Environmental Protection Division (EPD) Report:

New Member Introduction

Melissa Lavigne welcomed the two new Advisory Board members. Dana Kruetzfeldt and Caroline St. Clair introduced themselves as new lakefront homeowners and spoke about their connections to Lake Holden. Chairman Richbourg, Vice Chairman Powell, and Lionel Robbins spoke at length about the history of Lake Holden and the dedication of the Advisory Board and community toward the protection and improvement of water

quality in the lake. They also discussed details of the Sunshine Law and running meetings according to Robert's Rules of Order.

Storm Drain Labeling

Melissa Lavigne reported that Almetek delivered the new storm drain labels to EPD. An eVIP volunteer began installing labels in the Lake Holden drainage basin. An example label was circulated and positive feedback from the volunteer was shared.

MSTU Budget Report

Melissa Lavigne distributed the Lake Holden MSTU Fund 1062 Revenue and Expenditure Report as of December 31, 2016.

- Current 2017 Account Balance: Approx. \$685K
- 2017 Revenue: Approx. \$135K, up from \$128K in 2016 and \$119K in 2015 (property values increasing)

Stormwater Runoff Evaluation

Melissa Lavigne announced that Dr. Harvey Harper, Environmental Research & Design (ERD) submitted the final report including prioritization of recommended projects. The report has been uploaded to the Orange County Water Atlas. Discussion ensued. The following is an excerpt from the ERD report, "The second implementation priority is assigned to Sub-basin B-19 which consists of the dry detention with filtration pond along Westmoreland Street. This sub-basin is currently discharging extremely elevated concentrations of total phosphorus to Lake Holden on a continuous basis, and implementation of the proposed wet detention facility for this site will reduce the existing discharges of total phosphorus by approximately 75% from this sub-basin."

Upon a Motion by Vice Chairman Mike Powell, seconded by Lionel Robbins, and carried with all present members voting AYE by voice vote; the Advisory Board requested that Melissa Lavigne begin working with a consultant to produce a scope of services and fee proposal for retrofitting the Westmoreland Pond.

Meeting Schedule

The next routine meeting falls on Wednesday, February 15, 2017 at 5:30 p.m.

VI. Member Reports:

Chairman Rick Richbourg

None

Vice Chairman Mike Powell

Discussed a need for improved street sweeping performance.

Lionel Robbins

Plans to discuss lake levels at the next meeting.

Dana Kruetzfeldt

None

Caroline St. Clair

None

VII. Non-Agenda Items:

None

VIII. Meeting Adjourned:

Chairman Richbourg adjourned the Advisory Board meeting at 6:22 p.m.

Rick Richbourg, Chairman

Date

Minutes Prepared By Melissa Lavigne

Date