

**ORANGE COUNTY ANIMAL SERVICES  
ADVISORY COUNCIL BOARD MEETING  
MEETING MINUTES**

**Date:** December 14, 2016

**Location:** Orange County Facilities Training Room  
2010 E Michigan Street  
Orlando, FL 32806

**Meeting called to order by:** Chair Jeff Loeffert

**Time:** 6:34 p.m.

**Minutes recorded/transcribed by:** Shasmin A Robles

**Meeting adjourned at:** 8:18 p.m.

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**MEMBERS ATTENDANCE:**

Jeff Loeffert  
Michael Holt  
Nanette P Parratto-Wagner  
Lisa A Franchina  
Frayda Morris  
Thomas E Mortimer  
Paul Wean

**STAFF:**

Dil Luther, OCAS  
Don Bruce, OCAS  
Alyssa Duross, OCAS  
Christina Cowgill-Fiorito, OCAS

**APPROVED:** \_\_\_\_\_

**NEXT MEETING:** The next meeting will be held on Tuesday, January 17, 2017 6:30 p.m. at  
Orange County Facilities Training Room; 2010 E Michigan Street; Orlando, FL 32806

**ORANGE COUNTY ANIMAL SERVICES  
ADVISORY COUNCIL BOARD MEETING  
December 14, 2016**

ITEM#	TOPIC	ACTIONS TAKEN/DISCUSSION/ASSIGNED	PARTIES	DUE DATE
1-2.	Welcome/ Roll Call	Board Chair Jeff Loeffert called meeting to order. Roll call was taken by Shasmin Robles and there was a quorum. There was a total of 9 citizens present.		
3.	Approval of Minutes	Board Chair Jeff Loeffert asked for a motion to be made to approve the minutes. A discussion was requested by Dr. Wagner. There were a few misspelled words. Board Member Paul Wean made a motion to approve the minutes with the corrections. Board Member Lisa Franchina seconded. All other board members are in favor.		
4.	Managers Reports	<p>OCAS Staff Member Dil Luther's manager reports:</p> <ul style="list-style-type: none"> <li>• Dil Luther was not present for the meeting. OCAS Staff Member Donald Bruce covered the manager reports.</li> <li>• During the last meeting, Board Member Lisa Franchina questioned the numbers listed for 'requested owner euthanasia' in the October stats. 68 animals were listed in one section, however 69 animals were listed in a different column. Bruce explained one dog came into the shelter as a stray. A few days later an owner came forward and made the decision to euthanize the dog.</li> <li>• Trust fund grant- there will be 2 different grants. There is a rescue grant and a community grant. The rescue grant is being reviewed by legal.</li> <li>• Staff Member Diane Summers went over the November stats. There is a 16% increase in volunteers. There were 100 more cat adoptions than dog adoptions. Summers stated OCAS has a page in the high school yearbooks which is a total of 14 schools.</li> <li>• Staff Member Alyssa Duross mentioned OCAS may partake in movie theater advertising. Before movies play there are previews.</li> </ul>		

5.	Old Business	<ul style="list-style-type: none"> <li>Community Action Team – OCAS will be in the Pine Hills Community on January 7 to reach out and inform the citizens of upcoming events. On January 14 there will be a microchipping and rabies vaccine event in the same community. There will be a spay/neuter bus on January 21.</li> </ul> <p>Trust Fund Grant Revision</p> <ul style="list-style-type: none"> <li>Community Action Grant – The grant is available for organizations that aren't a rescue such as C.A.R.E. The board wants the grant to be available only for Orange County organizations. Dr. Wagner made a motion to allow the maximum amount granted to be \$2,500 for each grant and the organizations would have to be based in Orange County. Board Member Paul wean seconded and all other board members approved.</li> </ul> <p>Wean wanted to speak about the do not adopt list. He spoke about a citizen who adopted a dog and didn't follow through the heartworm treatment. Wean believes this person should be on the do no adopt list. During an adoption application, Wean asked if OCAS asks the citizen if they have returned/surrounded a dog before. OCAS does not. Bruce stated OCAS can deny an adoption, depending on the circumstances, if they have returned a dog. The board would like a flag/notification shown by the citizens name if they have a history of returns/surrenders and/or warnings/citations. Bruce stated OCAS will look into it and share the information next month.</p>		
6.	New Business	<p>Trust Fund Grant Application Review</p> <ul style="list-style-type: none"> <li>Grant application submitted by Sniffing Snouts Pit Bull Rescue. The application stated they wanted to use the grant money for heartworm treatment. Although, the invoices provided showed procedures being completed for spay/neuter and surgical removing a toy. There were a few invoices for heartworm treatment. Dr. Wagner wants to know if the dogs listed on the invoices are dogs from OCAS. Bruce stated OCAS will have to look into it. Wean made a motion to reimburse only for the heartworm treatments and not the other procedures. If they rescue wanted other veterinary cost to be covered in the grant then they need to write in veterinary costs and not only heartworm treatment. Dr. Wagner seconded the motion. Four board members are in favor and 2 are</li> </ul>		

		<p>opposed. The motion is approved. On further invoices, the board would like the animal ID number stated on the invoice to verify the dog came from OCAS.</p> <p>Report on Amy A362749</p> <ul style="list-style-type: none"> <li>Board Member Lisa Franchina explained the dog was not on medication due to the dog's stomach being extended. The dog was possibly pregnant. The dog is heartworm positive. The vet requested x-rays on the 11/13. The dog was posted to rescue on 11/11 and on 11/17. The x-rays were done on 11/17 and showed heart failure and not pregnancy. The rescue picked up the dog on 11/18/16. The dog was later euthanized. Franchina wants to know why the dog didn't have x-rays on 11/13. Dr. Wagner stated according the medical history, even if the x-rays were completed on 11/13, the dog was already in heart failure and may have not survived even if the dog was released earlier. Bruce stated there is a protocol in effect on completing x-rays. X-rays are completed within 24 hours.</li> </ul> <p>Report on Reyna A363958 and Roxy A363957</p> <ul style="list-style-type: none"> <li>Reyna and Roxy both went into cardiac arrest during surgery. Franchina was concerned if there is something wrong with the cocktail (medication for anesthesia). Staff Member Christina Cowgill-Fiorito stated the cocktail was correct. Fiorito suspects a genetic disorder. Reyna and Roxy came from the same owner and possible same litter. There were 3 other dogs but surgery was not attempted.</li> </ul> <p>Board Member Frayda Morris asked if the x-ray machine is working. The x-ray machine is not currently working. Bruce explained OCAS has to purchase a new machine. There currently a bid out for a new machine. The estimated cost for an x-ray machine is from \$40,000 to \$60,000. Dr. Wagner believes OCAS should be able to get a new x-ray machine for \$15,000 to \$25,000. Bruce stated it is very difficult to find one for that price. Dr. Wagner stated it could be because OCAS is a governmental agency and that is why the price is higher.</p> <p>The washer machine slab has been pushed back. There are permits waiting to be completed.</p>		
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7.	Public Comments	<p>Backyard chickens will be a topic added to next month's agenda.</p> <p>Citizen Suzanne Morgan</p> <ul style="list-style-type: none"> <li>• Morgan is speaking for herself and speaking for 2 other citizens. Therefore, Morgan has 5 minutes to speak. Morgan questioned why OCAS is euthanizing dogs when the shelter is not full. She asked about the ventilation system. Bruce replied to Morgan in an email explaining the last chance postings. Bruce also recommended Morgan to schedule a time to meet with Bruce and other staff members. Morgan read off a report and stated there was about 565 dogs and 379 cats euthanized from November 1 to December 13. Some staff and board members believe the numbers are incorrect.</li> <li>• Morgan spoke about a dog named Sasha, Hamilton, and Yellow whom were euthanized without being posted to rescues. Bruce stated not all dogs may be on the last chance post due to certain circumstances such as medical or behavior. Bruce also stated Yellow and Hamilton were posted twice to rescues.</li> </ul> <p>Citizen Maria Bolton-Joubert</p> <ul style="list-style-type: none"> <li>• Joubert spoke about a dog being tethered at a certain address. The dog is left outside all day. Joubert would like to look into the address given. Wean requested a follow up.</li> <li>• Joubert stated she tried researching for the trust fund grant online and she says the application is not easily assessable. Joubert also stated the grant says \$2,000 and not \$2,500. Joubert requested the grant to be emailed to all registered rescues. The grant is being reviewed by legal. Once reviewed then the pdf file can be changed.</li> <li>• Joubert questioned how long the concrete slab has been broken. The slab has been broken for about a year.</li> <li>• Joubert requested an update on the two clinics. Bruce believes the bids have been completed for both clinics. There is going to be a turning lane added/constructed.</li> <li>• Joubert spoke about Joseph Anthony Corrao. She stated he tried to</li> </ul>	
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8.	Other	strangle a flamingo at Busch Gardens. Summers stated he has not adopted from OCAS.		
9.	Adjournment	A motion to adjourn was made. Board Member Paul Wean approved and Board Member Frayda Morris seconded. All members are in favor. The meeting was adjourned at 8:18pm		