

**ORANGE COUNTY ANIMAL SERVICES  
ADVISORY BOARD MEETING  
MINUTES**

**Date: June 15, 2021**

**Location: Orange County Facilities Training Room  
2350 E Michigan Street  
Orlando, FL 32806**

**Meeting called to order by: Chair Nanette Parratto-Wagner**

**Time: 6:30 p.m.**

**Minutes recorded/transcribed by: Linda Hull**

**Meeting adjourned at: 7:30 p.m.**

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**MEMBERS IN ATTENDANCE:**

Nanette Parratto-Wagner  
Rosina McVicker  
Erica Higgins  
Melissa McGee  
Frayda Morris  
Matthew Thorne

**STAFF**

Diane Summers, Manager  
Peggy Meeks, Assistant Manager  
Linda Hull, Administrative Assistant  
Katherine Martinez, Business Systems Analyst  
Bryant Almeida, Public Information Officer

**Minutes Approved** \_\_\_\_\_

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<b>ITEM#</b>	<b>TOPIC</b>	<b>ACTIONS TAKEN/DISCUSSION/ASSIGNED</b>
1.	Welcome/Roll Call	6:30 p.m.
2.	Approval of Minutes	May minutes were approved
3.	Manager's Report	<p>Diane Summers announced that the waitlist to visit the shelter is no longer being used. Care is being taken to prevent overcrowding, but citizens are free to enter the shelter.</p> <p>Bryant Almeida, the new Public Information Officer was introduced. He has already caused a positive impact on social media by posting videos, highlighting dogs and cats, and hosting dogs in his office.</p>
4.	Old business	No old business was discussed.
5.	New Business	<p>\$2,500 Grant was approved for the following:</p> <ul style="list-style-type: none"> <li>• Metta Family Rescue</li> </ul> <p>A Sunset Notice from the Agenda Development Office has been received, requiring the board to answer a series of questions which will be used to determine if the Animal Services Advisory Board will continue.</p> <p>Nanette Parratto-Wagner presented a draft of her answers to these questions. Discussion commenced which included suggestions for additions and changes. Parratto-Wagner will take these into consideration and present a finalized version at the July meeting.</p>

6.	Public Comments	<p>Public comments by citizen Janet Williams resulted in Public Record Request policies being discussed with the board objecting to the disclosure of certain information such as address and phone numbers of citizens and rescue organizations who have adopted animals.</p> <p>It was brought to the board's attention that these policies are governed by the Florida Sunshine Act and Orange County has no choice in whether or not to release this information.</p> <p>Summers asked Williams to send her an email with her concerns so that she could bring that forward for review within Orange County Government.</p>
7.	Adjournment	<p>Meeting adjourned at 7:30.</p>

The full audio recording of this meeting is available upon request.